

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY

CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

November 17, 1977

Ms. Carole Elliott
930 S Davis Street
McMinnville, OR 97128

Dear Ms. Elliott:

In February of 1974, the City of Portland passed a neighborhood ordinance, and then in October of 1975 it was revised. We have enclosed a copy of the revised ordinance so that you can see how the City of Portland makes its neighborhood groups more "official".

We are also including a copy of the paper that was written in 1976 which describes how things have been working in Portland, and copies of some sample bylaws used in Portland. The three sets of bylaws provide you with some range of options or alternatives that neighborhood groups have used, and although not all of them have incorporated, the three which are presented here are incorporated and two of the three have received tax deductible status from the federal government. If you wish more information about any one of these specific sets of bylaws, you may contact the neighborhood offices which are on the neighborhood list that we are enclosing.

When you have more specific questions, please do not hesitate to write to me or to call me. If you are in the city, let's try and get some time together for further discussion of neighborhoods.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

Enclosures

cc Mayor's Office

R

PS
OWNA?

November 7, 1977

the Mayor's Office
Portland, Oregon

RECEIVED

NOV 14 1977

Dear Staff member,

MAYOR'S OFFICE

We are involved, under the pressure of our city hall, in making our neighborhood lobbying groups more "official". Help! Have you suggestions of our neighborhood organizational charters, plans, by-laws, or the names of people we might contact in Portland who could help us?

Thank you very much for any help you can offer.

Carole Elliott
930 South Davis Street
McMinnville, Oregon 97128

Date Nov. 14, 1977

from the office of

NEIL GOLDSCHMIDT, MAYOR

Room 303, City Hall

Portland, Oregon 97204

To: 1. Mary Pedersen. Neighborhood Assoc.

2. _____

3. _____

Check:

_____ Answer

_____ Investigate and Report

_____ Note and Comment

_____ Answer for Mayor's Signature

_____ Prepare Ordinance

_____ Note and Confer

_____ Approval Requested

_____ Proc.—Resolution

_____ Note and File

XXXX For Your Information

XX Necessary Action

_____ Note and Return

Comments: Thank you.

THE CITY OF
PORTLAND



OREGON

November 17, 1977

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

Mr. James H. Sumner
6007 NE 25th
Portland, OR 97211

Dear Mr. Sumner:

I am sorry to hear that you are having some difficulty in communications with Concordia Community Association. As you know, all of the officers of neighborhood associations are volunteers, and some are busier than others with their professional work. In the case of Concordia Community Association, they do have a very competent and capable contact person in Claudia Fisher. I am sure that she will be happy to let you know about the meetings and other events you are interested in.

I am sending a copy of this note to the Northeast Neighborhood Coordinator, Edna Robertson. She and her secretary, Gail Myers, are quite happy to inform citizens who call them about meetings which interest them. Their office is located in the King Neighborhood Facility at 4815 NE 7th Avenue, and the telephone number is 248-4575. Claudia Fisher's address is 4629 NE Mason, and her telephone number is 284-1816.

I am sorry that we have not been prompt in getting this response back to you, but I hope that the end result will be greater communication for you. If we can be of any other assistance, please contact us again.

Sincerely,

Mary C. Pedersen
Coordinator

cc Edna Robertson
Claudia Fisher

October 20, 1977

Ms. Mary Pederson
Office of Neighborhood Association
1220 SW 5th Avenue
Portland, Oregon

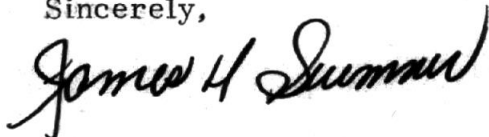
Dear Ms. Pederson:

I am corresponding with your office because I have had a notable lack of communications with the so-called Concordia Neighborhood Association. I have contacted Mr. Batiste regarding meetings, decisions and statements made in the name of the association, and have been less than satisfied with the response i.e.

1. No meeting notices
2. No notice of policy decisions
3. No involvement in negotiations

I would appreciate any assistance you can give in this regard.

Sincerely,



James Sumner
6007 NE 25th

JS:cj

RECEIVED
OCT 26 1977

Corresp. - Outgoing



July 21, 1977

DEPARTMENT OF
PUBLIC SAFETY

CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503-248-4519

Mr. Daniel A. Obermeyer
Missoula Planning Board
301 W Alder
Missoula, Montana 59801

Dear Mr. Obermeyer:

Thank you very much for writing to us for information about neighborhood planning. We are sending you a copy of a paper written last year that describes what has happened in Portland resulting in the formation of the Office of Neighborhood Associations. We will also send your letter on to the Bureau of Planning.

You may also be interested in reading Howard Hallman's new book called The Organization and Operation of Neighborhood Councils. Praeger is the publisher, but you can only get copies of the book through Howard himself at P.O. Box 34481, Washington, DC 20034. The cost of the book is \$3.95 with a reduced rate for larger numbers of copies.

If you have any other specific requests of us, please write to us again.

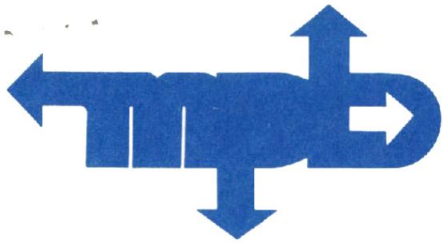
Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

cc Susan Feldman

Enclosures



missoula planning board

JOHN H. CROWLEY, DIRECTOR

301 WEST ALDER • MISSOULA, MONTANA • 59801
(406) 728-1561

July 13, 1977

Bureau of Neighborhood Associations
1220 S.W. Fifth Avenue - Room 405
Portland City Hall
Portland, OR 97204

The Missoula Planning Board is beginning a program of neighborhood planning and I would like your assistance. I am looking for information on methodology, problems, political structure, neighborhood improvement programs, and citizen participation. The Missoula urban area has a population of 60,000, and we have a good commitment on the concept from the City Council.

Again, any assistance would be appreciated.

Sincerely,

Daniel A. Obermeyer
Chief Planner

DAO:cc

RECEIVED
JUL 15 1977

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

Corresp. - Outgoing

July 18, 1977

Mr. Steve Lowenstein
Northwest District Association
817 NW 23rd Avenue
Portland, OR 97210

Dear Steve:

A question has been raised about whether or not a neighborhood committee should take a vote by the people present at a meeting on issues which are raised there. The question has been posed specifically about the planning meetings for the Thurman-Vaughan Corridor.

Jim Cunningham of the University of Pittsburgh has raised the same issue in a book which he will be publishing shortly. He uses the example of the new neighborhood commissions in Washington, DC, with particular reference to the one in DuPont Circle. He sees the issue as whether each meeting is a public assembly at which all citizens present would be allowed to vote with the vote binding upon the commission (committee).

I am aware that many meetings, particularly committee meetings are run on a rather informal basis in Portland, but since the question has been raised by a citizen of Northwest, I would be interested to know what the Board of the Northwest District Association thinks about the issue. If there are any policies adopted by the Board on this question, I would be happy to know what they are.

Your reply will be very interesting to me because this is a question that previously has not been raised to conscious awareness for full discussion. I will be happy to circulate the response to the person who has raised the question, and if it meets with your approval, I would be interested to publish the reply in the Neighbor-to-Neighbor newsletter.

Thank you for any attention which you or the Board can give to this question.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

F: Corresp. ~~Out~~ going
Out

July 21, 1977

Ms. Trudi Johnson-Lenz
695 Fifth Street
Lake Oswego, OR 97034

Dear Trudi:

Thanks very much for sending me your paper on conference facilitation. I am sorry that I was out of town during this conference as I would have enjoyed seeing your work with the participants.

I don't know if it is too late to fill out a copy of the questionnaire asking about interest areas, so I filled it out anyway. In the future, if you hear about people who are interested in information banks or skill banks, I would be interested to hear about their efforts or to help them from what we have learned about the APPLE Skill Bank.

I wish you would convey my apologies to Peter for the heated exchange at the CUE committee meeting. In thinking it over, it seems to me there must have been some miscommunication because we have worked comfortably together in the past. I believe that feelings were intense on both sides, and at the same time I thought we were on the same side. I hope that this kind of exchange will be something we can avoid in the future.

Sincerely,

Mary
Mary C. Pedersen
Coordinator

MCP/bb

Your note reached
me while this
letter was waiting
to be typed.
Sentiments neutral!

THE CITY OF
PORTLAND



OREGON

F. Correspondence Outgoing

August 16, 1977

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

Mr. Jon E. Mandaville
Associate Professor of History
Portland State University
P.O. Box 751
Portland, OR 97207

Dear Jon:

Thank you very much for your letter of August 8. It very carefully lays out exactly the kind of information that our steering committee needs in order to make a decision on August 20. At that time, we will be meeting in Nashville, Tennessee, and I will be happy to take your description along with me in enough copies for the committee members.

I will also ask them of other projects which they may have heard about and relay that information back to you.

Thanks again for writing.

Sincerely,

Mary
Mary C. Pedersen
Coordinator

*Talk to you
when I get back.*

MCP/bb



DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

F: Correspondence
Outgoing

April 29, 1977

Ms. Stephanie Larsen
Congressman Jim Weaver's Office
1238 Longworth HOB
Washington, DC 20515

Dear Ms. Larsen:

Thanks very much for your telephone call and your interest in neighborhood associations. We have been spending a great deal of time here thinking about possible reorganization, so it has taken me some time to get back to you. I have re-read Senator Hatfield's "Neighborhood Government Act of 1975", and would like to pass along to you an interesting idea.

The first part of Senator Hatfield's bill would allow for tax credit for contributions to neighborhood corporations. A corporation may be certified by the Secretary (of Commerce?) if the corporation is organized as a non-profit corporation according to the laws of its state, is organized for the purpose of supplying services to its members, and demonstrates a capacity to supply the services. In the second part of the bill entitled "Compensation for State and Local Taxes", the Secretary of the Treasury is authorized to pay to the corporations an amount equal to a part of the amount of non-federal taxes paid by the members of that non-profit corporation to state and local governments. The intention of this bill is to supply some kind of an economic footing to neighborhood corporations so that they may supply services to the residents of their areas. This purpose is laudable, and its time is approaching. The problem as I see it with the bill as it is now written is that it attempts to achieve greater strength at the grass roots, or decentralization, by a method which is heavily dependent upon centralized agencies, namely the Internal Revenue Service and the Federal Treasury. I wonder if there isn't a way to make it possible for the tax credits and/or the reimbursement for tax contributions, and/or a percentage of the federal taxes paid by the members to be awarded to neighborhood corporations in districts where the residents have voted to designate the funds for their neighborhood corporation.

Ms. Stephanie Larsen
April 29, 1977
Page 2

This idea would certainly need further development, but one way it might work would be for the people in a given neighborhood which is organized and incorporated to announce what their boundary lines are and to ask to be placed on the ballot so that the voters may decide whether or not they wish the corporation to receive the funds (from whatever source). Then this way of decentralizing the funds, or some similar means, would be accomplished by a decentralized method. From everything I have read about Senator Hatfield, I am sure that he would be interested in this idea as a possibility, so I will be sending a copy of this letter along to his office. I hope these comments are of some use to you, and I will appreciate hearing from you.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

cc Senator Hatfield/Jim Henfield

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY

CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503-248-4519

July 20, 1977

Ms. Austin Smith
Neighbors North Office
7508 N Hereford
Portland, OR 97203

Dear Austin:

Thank you very much for your progress report, and I am sure that Susan Davis will appreciate hearing from North Portland.

Your point about the APPLE name is understandable. The only piece of information that seems to have been lost in the change-over of personnel is that Sharon Roso of North Portland suggested the name in the first place!

I like the flyer - I think it's very direct. If in its next version you would like to have some graphic work done on the headlines, we now have a graphic artist (a work-study student, Shelley Johansen) who could help. This flyer seems perfectly straightforward and should be a hit in North Portland.

One suggestion that was made early in meetings in North Portland was the possibility of working through the hardware stores. People like Harry Willis know a lot of folks because of their connection with hardware stores, and they can tell you who is good at certain skills. Then it would be possible to approach these people directly to sign them up.

Don't be too discouraged if your mail-out brings you a 1% to 3% response. This would be typical. Of course you are writing to people who have already identified themselves as involved, so your response rate might be higher. Good luck with that.

Ms. Austin Smith
July 20, 1977
Page 2

My only comment about the information is a worry that the space provided to list skills offered and needed might be too small. The liability clause looks fine.

If there is anything we can do for you, please just let us know. I am assuming that you will be wanting to meet with the committee on the Skill Bank, and if you want me to be there, just invite me.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

cc Susan Davis

NEIGHBORS NORTH 7508 N. HEREFORD PORTLAND, OR. 97203

June 30, 1977

Mary Pedersen
Office of Neighborhood Associations
City Hall
1220 S.W. 5th, Room 413
Portland, OR. 97204

Dear Mary,

I just wrote Susan Davis a progress report and thought I would do the same for you.

The North Portland Skill Bank is quite different from the one in Northwest Portland. First of all, I do not refer to our skill bank as the Apple project. My reason for this is twofold: one because the two skill banks are so different, I feel they should not be referred to by the same name. Secondly, and more important, I feel unnecessary terminology serves only to confuse. It took me over a week to figure out how "Apple" fit into the scheme of things, and when I finally did, I realized that it had virtually nothing to do with the design, operation, explanation or concept of the North Portland Skill Bank. This tendency to uncomplicate what has become so complicated underlies everything we are doing with the skill bank.

Enclosed are sample copies of the information sheet, card and flyer. Publicity has been handled as follows: explanitory articles in the St. Johns Review and Community Press. During the next few weeks, flyers will go up all over North Portland and an additional article in the Neighbors North newsletter (over 3000 recipients). Cards and information sheets will be sent out with the newsletter in addition to being available at key points in the neighborhood.

The questions on the information cards are basic and straightforward. We do not feel it necessary to record a lot of information concerning the skill, hours, etc. The participants can discuss the exchanges among themselves. I think it important that the operation of the skill bank remains consistent with the self-help concept of the grant's origin. Too much is done for the citizens and not enough by. I believe that the neighborhood concept is disintegrating because not enough active participation is asked of the residents, thereby causing alienation and isolation. My idea is to give the bank its basics and let it grow in a normal progression through citizen involvement, input and enthusiasm. It's their bank and it should be their involvement that makes it what it is.

The bank will consist of two manual files of 3x5 index cards. The information cards returned by the citizens will be filed in

the master file of names for quick reference, also holding the liability clause. The skill/service information will be transferred onto another card for the skill/service file. The bank will be located in the Neighbors North office, available to participants to research the files themselves. They may also call in and we will check the files for them but they are still responsible for making the contact for the exchange. It's simple, it's basic -- the concept of a skill bank is so simple, that I just don't understand why it has been made to be so complicated. It remains to be seen if it will work or not, which is the only thing that counts, no matter how much theory I may have behind it.

The cards, sheets, flyers just returned from the printers today. Next week I will start canvassing the area (by bike), putting up flyers in local businesses, firms, agencies, etc. I hope to have the bank active in about two weeks.

The following is to give you an idea of program costs under my direction:

- \$1800 -- my salary, \$600/3 months
- 170 -- printing: 500 flyers, 5000 cards, 5000 information sheets.
- 35 -- two files

Mailing will be the only additional cost. There will be no membership fees as the upkeep cost will be minimal (mailing would be the only one).

Now I just hope it works! Your suggestions, comments, criticisms will be appreciated.

Sincerely,



T. Austin Smith

TAS

enc.

P.S. Thanks for telling me about this job -- I love it!

October 11, 1977

Mr. Bert Moss
8721 SW 42nd
Portland, OR 97219

Dear Bert:


These guidelines should take care of most questions. As I recall, Larry Day said Hayhurst would hand-deliver, and Deanna said she would look for less expensive means, but did not commit herself or Multnomah.

Vermont and the four neighborhoods will have to share the allocation. Please note that the distribution costs are figured on 2¢ per piece, while bulk mailing actually uses 7.7¢ a piece.

Since these are tax dollars, we are discussing, we try to be economical and look for inexpensive means of distribution. We also try to avoid duplication of effort in sending out notices. Within the budget, we try to be flexible.

I hope this helps. Perhaps Multnomah should look into incorporation and tax deductible IRS status, as this would make possible less expensive non-profit mailings.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

Enclosure

September 12, 1977

Portland Better Business Bureau
623 Corbett Building
Portland, OR 97204

Dear Friends:

The Office of Neighborhood Associations is a city bureau whose job is to encourage citizen participation and to develop communications among citizens groups and city bureaus. Occasionally, we are asked to help neighborhood groups develop relationships with other organizations, and recently, the Northwest District Association asked us to contact the Better Business Bureau to inform you about their program.

Currently, there are 48 neighborhood associations in Portland working in a total of 55 neighborhoods. As you can see from the attached list, they are located all over the city, and in particular, in most of the city's historic neighborhoods. Their work as volunteers is to improve the quality of life in their area. To carry out this goal, nearly all of them are involved with the city in its comprehensive planning efforts, and some conduct self-help activities on their own.

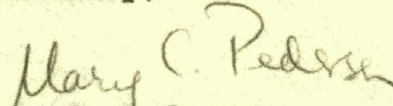
In particular, the Northwest District Association has a very active program. Since 1969, they have been involved in planning efforts both to improve the neighborhood housing and to improve its transportation system. Each year, they hold a festival known as the SPLASH Arts Festival, usually in one of the neighborhood parks. This is an opportunity for neighborhood craftsmen to show off their wares, and for neighborhood musicians to play for neighborhood residents. The Northwest District Association has received a solicitation permit from the city as a non-profit organization eligible to solicit funds.

Better Business Bureau
September 12, 1977
Page 2

If you receive any questions about neighborhood associations, we would be happy to supply information about individual groups. Some of the other most active neighborhood groups include the North Portland Citizens Committee, Inc., the Northeast Coalition, Inc., and the Southeast Coalition, as well as the Southeast Uplift Board, Inc., All of these are legitimate non-profit corporations working to improve their neighborhood areas.

We hope that the enclosed information will guide your members, and we will be happy to follow up with you in any way possible.

Sincerely,


Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

September 13, 1977

Portland State Bookstore
Textbook Section
531 SW Hall
Portland, OR 97204

Dear Friends:

Thank you very much for handling the books for my course this summer in such an expeditious manner. Please accept this letter as a statement to bill you for 28 copies of Howard Hallman's Organization and Operation of Neighborhood Councils. These were books that the bookstore tried to order but which were available only from Howard himself. The books cost \$3.60 each plus a total of \$1.14 in postage. Therefore, I am billing you for \$101.94. Your check may be sent to the Office of Neighborhood Associations at 1220 SW Fifth Avenue, Room 413, 97204.

I appreciated your aid and the books were on sale in plenty of time for the students to receive them for class. I understand that there are two left of the original 30, and these I will be picking up.

Sincerely,

Mary Pedersen
Mary C. Pedersen
Coordinator

MCP/bb

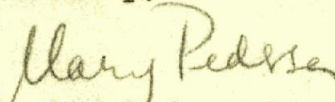
Ms. Mary Pat Clarke
September 15, 1977
Page 2

their budgets for the next fiscal year (begins July 1) by February 1. An intensive review by the Bureau of Management and Budget and by the Mayor's Office follows during March. The City Council, including the mayor and four commissioners, meets throughout the month of April holding budget hearings on each bureau. The budget advisory committee members may appear to present their reports in person, but usually the reports are available in writing no later than the 10th of March.

The members of the budget advisory committees are recruited from volunteers nominated either by themselves, a civic group, or a neighborhood association. The name and information about those who apply is collected by this office and we are enclosing a copy of an application form for you to see. Commissioners appoint the members of the committees which relate to their bureaus ((Portland has a commission form of government and each commissioner oversees several bureaus). The committee's influence depends upon a number of factors, including how much work they do and how much of an investigative role they assume, their ability to collect information in a relatively short period of time, and their rapport with the commissioner. We find that over the last four years, their influence has been growing. We are also enclosing for your review, a copy of an evaluation written in 1976. This evaluation helped us to reformulate the process of the budget advisory committees involvement, and also enclosed is a copy of the guidelines prepared by the chairpersons of the committees in cooperation with a staff-person from this office.

If there is other information which we can supply to you, please do not hesitate to write to us again.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

Enclosures

September 15, 1977

Ms. Mary Pat Clarke
Baltimore City Council
Room 522, City Hall
100 N Holliday Street
Baltimore, MD 21202

Dear Ms. Clarke:

Thank you very much for your interest in Portland's neighborhoods. We are sending you in this envelope a copy of the arterial streets draft which was distributed to neighborhood associations all over the city. As you can see, there is an insert which is changed for the different districts of the city while the outer brochure remains the same for all districts. More than 5,000 copies of this were distributed, and the main outlet for distribution was the branch banks. Of course, we publicized the availability of the brochures in our Neighbor-to-Neighbor Newsletter, and they were available at the neighborhood association offices as well as were distributed to members of the boards of all the different neighborhoods.

The draft which you are receiving was the result of quite a number of neighborhood meetings on streets, street problems, transit problems, and other specifics raised by the neighborhoods. One Planner in particular of the Bureau of Planning, Ernie Munch, spent several months meeting with groups in 11 meetings around the city. These were followed up by committee meetings in the Bureau of Planning offices where representatives from the 11 community meetings worked on maps side by side with the planner. Draft materials were again reviewed by people who expressed interest, and the key to the outcome of the final effort was the preparation of a mailing list of those at all stages that asked to be placed on a mailing list. By the time we reached the stage that the printed draft was ready, the mailing list totaled over 500 people. As you can see, however, nearly six times that many people picked up the copies of the brochures in the branch banks and libraries around town. It was a major effort for Portland and an important component of the comprehensive planning which is going on right now.

Citizen participation in the budget process occurs in two ways. Neighborhoods and individuals are requested to submit need reports to the city in September. The budget advisory committees may well look over these need reports and the bureaus' responses to them during their review in the fall and winter of the year. The bureaus are required to submit

BALTIMORE CITY COUNCIL



MARY PAT CLARKE — Second District

ROOM 522, CITY HALL
100 N. HOLLIDAY STREET, BALTIMORE, MARYLAND 21202
TELEPHONE: 396-4811

3911 CLOVERHILL ROAD
BALTIMORE, MARYLAND 21218
366-2023

VICE CHAIRWOMAN:
JUDICIARY COMMITTEE

EXECUTIVE NOMINATIONS
COMMITTEE

URBAN AFFAIRS COMMITTEE

CHAIRWOMAN:
EDUCATION SUBCOMMITTEE

September 6, 1977

Ms. Mary C. Pedersen
Office of Neighborhood Associations
City Hall
1220 S.W. 5th Avenue
Portland, Oregon 97204

Dear Ms. Pedersen:

I have read, with interest, several documents pertaining to the structure and operations of your office. I am writing to request further information regarding the Arterial Streets Program - its purpose, specifics, and provisions for citizen involvement; and, regarding the particulars of citizen involvement in the budget process - power of the task force, method of selecting members, coordination with agencies and municipal timetables for budget approvals. Your assistance in providing additional information would be greatly appreciated.

Thank you for your cooperation, and congratulations on Portland's innovative approaches to neighborhood involvement in government.

Sincerely yours,

MARY PAT CLARKE

MPC/jz

RECEIVED

SEP 09 1977

September 15, 1977

Mr. Jerry B. Thornton
Division of Vocational-Technical
and Adult Education Services
Old Capitol Building
Olympia, WA 98504

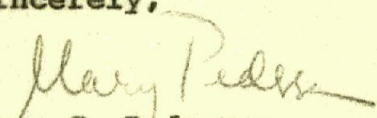
Dear Jerry:

Thanks very much for being interested in Portland's neighborhood program. Neighborhood associations date back to the early 1960's, and we have enclosed a report written in 1975 which gives you some information about what they have been doing.

The Office of Neighborhood Associations dates from 1974, and some of what we have learned is contained in a paper called Citizen Participation in Portland, Oregon. We thought you might also be interested to see the ordinance as it was revised in 1975.

We hope that this information will fill you in, and if you have further questions, please do not hesitate to write to us again.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

Enclosures



Superintendent of Public Instruction

DR. FRANK B. BROUILLET · OLD CAPITOL BLDG., OLYMPIA, WASH. 98504



August 31, 1977

Ms. Mary Pederson
Office of Neighborhood Associations
1220 S. W. Fifth Avenue, Room 413
Portland, Oregon 97204

Dear Ms. Pederson:


The August 1, 1977 issue of "Volunteers Monthly Memo" contained information that the City of Portland has enacted an ordinance to give official recognition to Neighborhood Associations.

Our Community Education office works closely with various aspects of community life and feel your office may have additional information that could be of assistance. We would appreciate your sending us any information that is available on your program.

Thank you for your assistance.

Sincerely,

DIVISION OF VOCATIONAL-TECHNICAL
AND ADULT EDUCATION SERVICES


Jerry B. Thornton, Supervisor
Community Education

JBT:1kh

RECEIVED

SEP 09 1977

September 15, 1977

Mr. David Rasmussen
904 SE Caruthers
Portland, OR 97214

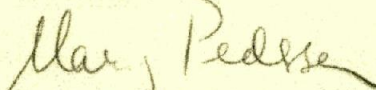
Dear David:

The neighborhood associations along the former Mt. Hood freeway corridor route have been in committee with the Oregon Department of Transportation to arrange for the sale of the properties that they own. Both the neighborhood groups and ODOT have been concerned that people who are residents in the houses should have an opportunity to buy the house they are living in if they so choose. The State is required by law to receive the highest value possible for the houses, and therefore they will sell them at auction. However, in response to neighborhood concern, they will sell off the lots and houses a few at a time and in a scattered way so that it will be more possible for individuals to buy the property.

If you are interested to receive specific information about how to go about purchasing the house you are living in, you could contact Gary Ross at the Oregon Department of Transportation, Metro Office, at 5821 NE Glisan. He will be happy to give you further information and advise you about the timing of the sale.

Thank you for writing, and I hope this answers part of your questions.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

cc Gary Ross

September 15, 1977

Mary C. Pedersen, Coordinator, Office of Neighborhood Associations

Mike Huff, Central Services

Mary

First Accounting Period Billing

It was a shock to discover that our bill for both the first and second accounting periods totaled to \$600 each. In checking the billings for the first accounting periods, we discovered that \$490 worth of bills incurred in the last fiscal year were charged in July. This is quite a burden to our budget. We were asked to economize in our budget this year, and so we had what we felt to be a rather closely calculated budget. To lose \$500 right off the top is, we feel, an unprofessional way to conduct our city business. We realize that it is too late to do anything about the billings right now, but we wonder if it is possible for the print shop to institute a billing procedure for next year that gives us a better start on the 1978-1979 fiscal year than we received this year.

Second, we were informed after the budget had been through City Council that our funds for the printing budget would be reduced by 13%. This was attributed to decreased cost for printing. In checking several of our bills and using the rule of thumb of 1¢ per side of printing, I found that several of the bills exceed this quite a bit. I understand that the plate will cost up to as much as \$1, but this is still hard to explain why bills exceeded that as much as 20%. I would be happy to document these billings for your staff, but I wonder what is going to be the outcome at the end of this fiscal year. Are we going to wind up in a situation where we simply have insufficient amount of monies for printing? It doesn't sound like to auspicious a beginning. I hope to speak to you on a day when all the troubles of the world are not happening at once, and I would be interested in your reply.

September 15, 1977

Mr. Charles R. Williamson
Kell, Alterman & Runstein
707 SW Washington Street
Portland, OR 97205

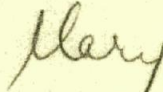
Dear Charlie:

Thank you very much for sending me a copy of the need report for Northwest Portland pathways. As a member of the staff of the Office of Neighborhood Associations, I will be watching to see how this request goes through the process of the city budget. I know that there is a new staffperson, Tom Hanstedt, and that he has pledged to do whatever he can do to be sure that at least some bicycle pathways get through the budget process this year. This might mean selecting from priority streets, or it might mean volunteer work to help install some of the signs or paint symbols on the street. I think Northwest would rise to the occasion as needed.

As a private citizen, I think that the time for the Northwest bicycle pathways is past due. We were hoping that some work would be done this summer, but due to the reorganization of the bicycle planning staff, nothing was accomplished anywhere. I hope that we will be able to do a better job in this year. If there is anything I can do either as a staffperson or as a private citizen, please let me know.

Thanks for writing.

Sincerely,



Mary C. Pedersen
Coordinator

MEE/bb

p.s. Do you think it would be a good idea to set up a meeting of bicycle riders from Northwest?

RECEIVED

March 28

Dear Mary - MAR 30 1977

Here's the copy of oral history for the
Neighborhoods I said I would send you - copying
costs came to 75¢ (5¢ per page for 15 pages).
Hope some action can be taken on Dan's removal, or
at least a leave of absence - the slowness and the
hassles with bureaucratic paperwork should not
really be excuse to let things ride when a man has
been taking his personal problems out on his staff
to the extent that Dan has. If things indeed
move to the climax you suggested, I'll be happy to
stand witness if needed, so I'd appreciate it if
you'd keep me informed.

If I sounded less than enthusiastic on the subjects
of Ann-Marie's and Lana's competencies at the job,
it was probably because none of us were extremely
productive during the last 4-5 months, due largely to
Dan's refusal to let us pursue our own projects. Lana and
I were also forbidden to work together, although we
worked excellently in tandem, because Dan resented our
friendship. I strongly feel, that given different
circumstances, Lana is a highly competent and
capable individual with strong & creative ideas about
how history & neighborhoods mix, and she'd
definitely be the person to lead the project if Dan

were to resign. Anyways - thanks for calling
Friday.

Sincerely,

Chris

April 11, 1977

Office of Neighborhood Ass.
Portland, Ore.

Dear Sir,

Recently we read in the newspaper that Portland received a federal grant to use to improve streets, curbs, etc. and to make work for the unemployed.

Our home is beautiful but there is no curb in front and only rocks between the street and concrete driveway. Could the city tax money or fed. grant be used to put a curb in front of our home and pavement to the driveway? We would greatly appreciate it.

RECEIVED

Sincerely,

APR 12 1977

Ms. & Mrs. Arlett J. Daniels

P.S. We moved here from Vanc. May 1, 1976 and pay nearly twice as much tax as we did before. In Vanc. we had a brand new home on a beautiful street with curbs, etc. and underground street lighting.

*Please reply with a letter only -
8515 N.E. Eugene St.,
Portland, Ore. 97220*

1917

Recently we read in the newspaper that Portland
received a Federal grant to use to improve streets,
and to make ways for the unimproved.
Our hope is beautiful but there is no doubt in
the mind of any one between the street and concrete
highway, that the city tax money is fed, in or out
of the city, in front of our nose and eyes.
The city would exactly spend it.

Thank line

AD
19

RECEIVED

C. Jones
Stonewall
A 189.

Storm Sewers
econ. remedy.

205

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY

CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

June 22, 1977

Professor Richard Obermanns
Department of Political Science
Western Reserve University
Cleveland, OH 44106

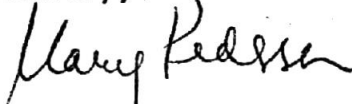
Dear Professor Obermanns:

Thank you very much for your card inquiring about Portland neighborhood organizations. We are sending you a copy of the ordinance passed by City Council and a copy of the paper about the neighborhood organizations themselves, and one paper about the system that has been set up here.

I feel that I should correct one implication in your inquiry. Portland's neighborhood associations are not "city-sponsored". These neighborhood associations began in the late 60's, and only some of them were involved in the Model Cities Program. It would perhaps be more accurate to say city-recognized neighborhood associations, as they are included in deliberations which affect their future, including comprehensive planning. All zoning changes are also sent by neighborhood associations to review if they wish. Some of the groups are now involved in self-help activities, including tool banks, tree planting, recycling, and park improvements. Each fall, the neighborhood groups are requested to send in need reports so that the bureaus can review these in time for inclusion in the budget. What we are trying to do is to build a partnership between the neighborhoods and the professional staffs which serve them.

Let me call your attention to a new book by Howard Hallman entitled, "The Organization and Operation of Neighborhood Councils". Copies of the book can be obtained from Howard Hallman at P.O. Box 34481, Washington, DC 20034. If we can supply you with any other information, please let us know.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

cc Mayor's Office

Enclosures



June 29, 1977

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

Mr. James Loving
King Neighborhood Facility
4815 NE 7th
Portland, OR 97211

Dear Mr. Loving:

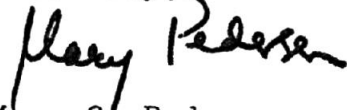
Thank you very much for offering to supply any information that the Council may need about the King Neighborhood Facility and its operational costs.

I have already apologized to Edna Robertson for giving misinformation to the Council. I am willing to take my share of the blame for what happened.

In the future, it would be of great assistance to me that any further changes in rent or conditions pertaining to the building be sent to us as an annual total in writing. If the information had come to us this way, I think it is less likely that I would have made the computational mistake that I made in figuring the budget.

We will do what we can to expedite the lease through the Council process, if that is the recommendation from the Bureau of Facilities Management.

Sincerely,



Mary C. Pedersen
Coordinator

MCP/bb

cc Peter Engbretson

THE CITY OF
PORTLAND



REGON

DEPARTMENT OF
PUBLIC SAFETY

WILLIAM J. JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY C. PEDERSEN
COORDINATOR

1000 N. BROADWAY
PORTLAND, OREGON 97204
503-248-1919

July 1, 1977

Ms. Carol Berke
Project Director
VNCR
United States Conference of Mayors
1620 Eye Street, NW
Washington, DC 20006

Dear Ms. Berke:

Portland Mayor Neil Goldschmidt has referred to our office a copy of your newsletter, City Network. The Office of Neighborhood Associations is very interested in all projects which affect neighborhoods, and if possible, we would like to be placed on your mailing list.

At the moment, commercial revitalization efforts are underway in the St. John's neighborhood, using Housing and Community Development funds. In addition, planning studies will be done in the Sellwood-Moreland neighborhood this year, and traffic studies are underway for the commercial districts of Hollywood and Corbett-Terwilliger.

We will be interested to keep up with any new ideas coming from other cities and would be happy to share what has been happening in our neighborhoods. I hope to hear from you soon.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

June 29, 1977

Mr. Frank Marshall
Marshall Marketing
5944 NE Sandy Blvd.
Portland, OR 97213

Dear Mr. Marshall:

Thank you very much for offering to print the neighborhood identification stickers we would like to use at Neighborfair. Your offer comes at a time when we have already raised funds to have these printed, so we would like to thank you very much and respectfully decline your offer.

We have received one or two reasonable bids, and rather than going to the smaller 2½" size, we are thinking about going to a 3½" size so there will be plenty of room to write the neighborhood name.

Once again, thank you for offering.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY

CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

May 11, 1977

Mr. Hershel Lipow
Planning Coordinator
City of Memphis
61 Adams Avenue
Memphis, TN 38103

Dear Mr. Lipow:

Thank you very much for your letter inquiring about neighborhood planning in Portland. The Bureau of Planning is officially responsible for neighborhood or district planning as it is known here. I am sending your letter along to them for response. In the meantime, we have enclosed for you a copy of the ordinance relating to neighborhood associations because it relates to citizen participation and involvement in planning. We are also enclosing a paper that describes the process that we went through to get started with our citizen participation effort in a formal way.

I hope these materials are helpful to you. If there is anything else we can do for you, please let us know. You may also be interested to know that the Second National Conference of Neighborhood Coordinators will be taking place in Jacksonville, Florida on May 18, 19, and 20. I plan to be in attendance, and if someone from Memphis is also planning to be there, perhaps we could take some time for some discussions of what is happening in Portland in citizen participation and in planning. For further information about the conference, you may contact Howard Hallman at the Center for Governmental Studies, P.O. Box 34481, Washington, DC 20034, or call him at 301/340-6470.

Good luck in the process of involving neighborhoods in your planning.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

cc Maggie Sperling - BOP

WYETH CHANDLER
MAYOR

CITY of MEMPHIS



DIRECTOR
COMMUNITY DEVELOPMENT

61 Adams Avenue
Memphis, Tennessee 38103
Phone: (901) 528-2860

May 6, 1977

Office of Neighborhood Associations
1220 Southwest 5th Avenue
Portland, Oregon 97204

Dear Sir:

The City of Memphis is in the process of officially incorporating neighborhood planning into its comprehensive city planning process. The Office of Community Development is investigating methods and models of neighborhood designation and planning. We would appreciate your assistance in providing information about your neighborhood planning Program.

Please send any material you may have on neighborhood planning services which would address the following issues:

1. What neighborhood planning services are offered?
2. What is the legal basis for neighborhood planning?
3. Who (which agency) has the responsibility for neighborhood planning and what other groups do neighborhood planning (volunteers, community design centers, etc.).
4. How are neighborhood or community councils defined?
5. What provisions are made for neighborhood zoning?
6. Has the city published any neighborhood planning guides (or zoning, or related topics) for residents interested in neighborhood improvement?
7. Evaluations of neighborhood planning services.
8. Seminars, newsletters, community newspapers or other methods of public education regarding neighborhood improvement.

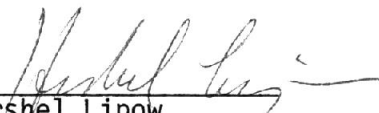
REC-1

MAY 10 1977

Office of Neighborhood Associations
Page 2
May 6, 1977

We are able to pay modest fees for materials and postage and will respond with proposals we develop.

Sincerely,



Hershel Lipow
Planning Coordinator

HL/ewh

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

June 28, 1977

Mr. Howard W. Hallman
Center for Governmental Studies
P.O. Box 34481
Washington, DC 20034

Dear Howard:

Apparently my address has been listed incorrectly with the National Conference of Neighborhood Councils. As you are aware, the address is 1220 SW Fifth Avenue, Portland, Oregon 97204. David Furnas called from Wichita to tell me that our address is incorrectly listed. Then I received a letter from Florence Bittner which had been sent, sent back to Salt Lake City, and then sent here again because of an incorrect address. Both the street number and the zip code number are wrong. The street number is probably just a typographical error, but the zip code number is a mistake that only I could have made because what is listed is my home zip code. Sorry for the difficulty, and I hope that we can get it straightened away.

Has anyone heard from Kitty Smith about the August 20 meeting?

We have been contacting hotels and at the moment have letters from two offering us rooms. There is one more to contact, but I think we'll be in line with last year's costs.

See you in Nashville.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

June 1, 1977

Ms. Julie Burr
Seattle University
Institute of Public Service
Seattle, WA 98122

Dear Ms. Burr:

We are interested to hear that Seattle may be developing neighborhood programs and we are happy to receive your request for information. We are sending you copies of the annual reports written in 1974 and in 1975 along with a copy of the evaluation of the citizens budget advisory committees which we carried out in the summer of 1976.


Portland is a city of 376,000 people and the current neighborhood map shows that 47 groups for 58 neighborhoods have organized around the city. There are approximately four areas which have not yet organized themselves. As you can see from the enclosed ordinance, the neighborhoods organize themselves and remain independent of the city, but they are notified of all planning matters (including zoning and public works matters) which will affect them. These notifications give them the opportunity to discuss the proposals with staff, and to suggest revisions or improvements at an early stage in the planning.

Beginning in the early spring of 1977, the Bureau of Planning started a comprehensive planning effort funded by the State Department of Land Conservation and Development. This promises to be an even more major effort than we have had to date.

It is a little hard for me to know, at this time, what other questions you would want to ask us. Let me just say that I am at your service whether you wish to write to us, telephone us, or visit Portland.

Good luck with your research, and let us know how we can be of further help.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

Enclosures

Seattle University

INSTITUTE OF PUBLIC SERVICE SEATTLE, WASHINGTON 98122



5-17-77

Mary Pederson
Office of Neighborhood Associations
1220 S.W. 5th
Portland, OR. 97204

Dear Ms. Pederson,

We are in the process of developing a community referral/information service at Seattle University called the "Community Resource Center." As a part of our service we are developing a list of community groups and councils in the Seattle area, a library and a newsletter. In our newsletter we hope to include news items about what other community groups are doing around the country. I read in an issue of RAIN (June, 1976) about an annual report on neighborhood activities that are occurring in Portland. I would appreciate a copy of this report and also any additional information about the Office of Neighborhood Associations.

Thank you,

Julie Burr

Julie Burr
Librarian/Data Bank Co-ordinator
Seattle University

*Please send to address on letterhead.
Thank you.*

RECEIVED

MAY 26 1977

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

June 1, 1977

Ms. Terri Suess
National Municipal League
Carl H. Pforzheimer Building
47 E 68th Street
New York, NY 10021

Dear Ms. Suess:

We are interested to hear that you may be developing neighborhood programs and we are happy to receive your request for information. We are sending you copies of the annual reports written in 1974 and in 1975 along with a copy of the evaluation of the citizens budget advisory committees which we carried out in the summer of 1976.

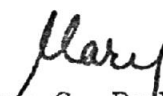
Portland is a city of 376,000 people and the current neighborhood map shows that 47 groups for 58 neighborhoods have organized around the city. There are approximately four areas which have not yet organized themselves. As you can see from the enclosed ordinance, the neighborhoods organize themselves and remain independent of the city, but they are notified of all planning matters (including zoning and public works matters) which will affect them. These notifications give them the opportunity to discuss the proposals with staff, and to suggest revisions or improvements at an early stage in the planning.

Beginning in the early spring of 1977, the Bureau of Planning started a comprehensive planning effort funded by the State Department of Land Conservation and Development. This promises to be an even more major effort than we have had to date.

It is a little hard for me to know, at this time, what other questions you would want to ask us. Let me just say that I am at your service whether you wish to write to us, telephone us, or visit Portland.

Good luck with your research, and let us know how we can be of further help.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

Enclosures

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

January 7, 1977

Ms. Caroline Gallacci
2820 N Carr
Tacoma, WA 98403

Dear Caroline:

We were happy to hear that someone in Tacoma appreciates the system we have been working to develop here in Portland, and we were happy to receive your request for information. We are sending you copies of the annual reports written in 1974 and in 1975 along with a copy of the evaluation of the citizens budget advisory committees which we carried out in the summer of 1976.

Portland is a city of 376,000 people and the current neighborhood map shows that 53 groups have organized around the city. There are approximately four areas which have not yet organized themselves. As you can see from the enclosed ordinance, the neighborhoods organize themselves and remain independent of the city, but they are notified of all planning matters (including zoning and public works matters) which will affect them. These notifications give them the opportunity to discuss the proposals with staff, and to suggest revisions or improvements at an early stage in the planning.

Beginning in the early spring of 1977, the Bureau of Planning will be conducting a comprehensive planning effort funded by the State Department of Land Conservation and Development. This promises to be an even more major effort than we have had to date.

It is a little hard for me to know, at this time, what other questions you would want to ask us. Let me just say that I am at your service whether you wish to write to us, telephone us, or visit Portland. The information

Ms. Caroline Gallacci
January 7, 1977
Page 2

about the parks which you have heard seems to me to be generally correct, but at this time undecided because there may well be a levy in the spring to improve and add on to our indoor facilities. Information about the Park Bureau can be obtained from Ms. Ross Walker at 1107 SW Fourth Avenue, Portland, OR 97204. Her telephone number is (503) 248-3580.

Good luck with your research and let us know how we can be of further help.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

cc David Kottkamp

Enclosures

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503-248-4519

May 11, 1977.

Mr. John Fox
Central Seattle Community
Council Federation
810 18th Avenue
Seattle, WA 98122

Dear John:

Thank you very much for your letter asking about neighborhood associations in Portland. Several neighborhood associations in Portland are incorporated, and two major ones have been approved by the Internal Revenue Service as educational, scientific, and charitable organizations. Both of these organizations - the Northwest District Association and the North Portland Citizens Committee - have been working very hard in their respective parts of Portland. In addition, the outgrowth of the poverty program in Southeast - Portland Action Communities Together, Inc. - work in the field of social policies as they affect inner-Southeast residents. We are enclosing a copy of a paper I wrote for a conference last year which should give you some basic ideas about what happened in Portland that led up to where we are today.

I will also try to answer the questions you have posed to us. I can really speak only from the Portland experience, and therefore you may find my answers to be more vague than you would like. There is a new book out called "The Organization and Operation of Neighborhood Councils", written by Howard Hallman; this may help you in your deliberations.

Question 1: The formal devolution of authority does not necessarily imply autonomy at the community level, nor does it imply every distribution of economic resources. The City Charter focuses all legislative authority in the City Council; administrative authority is also shared out among the Commissioners who oversee bureaus. The City Council may devolve or delegate administrative authority to other agencies or to parties with whom they contract.

Mr. John Fox
May 11, 1977
Page 2

At the present time, the Bureau of Human Resources is contracting with three or four community agencies for Youth Service Centers and with a larger number for Senior Service Centers. In addition, the Office of Neighborhood Associations has contracted two of its neighborhood offices out to the neighborhood corporations in North and Northwest Portland. The fact that the neighbors are incorporated gives them a legal entity which can contract with the City, share out their liability in the corporation, and enable them to get a non-profit mailing permit from the Postal Service. However, the strength and independence of the neighborhood corporation really comes from their organization and from the amount of homework they do on a given matter. The redistribution of economic resources does not necessarily follow the organization of neighborhood corporations. The fact that the neighborhood corporations are there does make it possible for them to pull the contracts for services for the people in their area, but this is service and not necessarily the redistribution of income. There are neighborhood corporations which are trying to establish alternative ways of producing energy and food; neighborhood groups have started community gardens in this part of the City, too. However, these efforts are aimed not so much at the redistribution of economic resources as at the creation of alternative resources.

Question 2: Our experience in Portland indicates that the presence and activities of neighborhood corporations does result in an increase in participation. This happens because of the diversity of projects within the corporations. Different projects bring in people with different interests, and the diversity itself contributes a great deal to the strength of the organization. A single issue group does not usually result in this diversity, nor in the strengthening of the base of membership in the area.

Question 3: Formal ties do not necessarily imply either bureaucratic difficulties or a forum for community control. In fact, it seems to me that these are not two contradictory tendencies as your question implies. The contract between the City and the neighborhood group does involve a certain amount of bookkeeping, if that is what you mean, but it does not seem to have compromised the ability of the groups to provide a forum within which people can express drawn opinions and discuss them, and hopefully come to some kind of consensus about where the community should stand. Criticism has occasionally focused on a neighborhood newsletter which has stated or inferred that a developer or city bureau has been engaged in activities in which the neighborhood does not approve. So far, however, the neighborhood groups understand that objectivity in the newsletters can avoid misunderstandings among neighbors. Objectivity does not mean taking no stand at all, but it does mean that several points of view should all be presented and that there should be no libelists or inaccurate statements about individuals.

Mr. John Fox
May 11, 1977
Page 3

Question 4: So far, the City of Portland seems to have been able to cope with the additional inputs from the neighborhood groups. One of the reasons for the founding of the Office of Neighborhood Associations was to assist in the communications between the neighborhood groups and city bureaus and City Council. We have moved to try to establish processes that would make the interactions between the groups more orderly. For example, we have established a process called the Neighborhood Need Report Process. Each fall, the neighborhood groups are asked to turn in the needs of the neighborhoods in writing and we forward these to the appropriate bureaus in the hope that some action will be taken. We have also followed through to be sure that the bureaus answer these requests in writing. We do keep track of the neighborhood contact persons and of the meeting dates and we circulate these to the newspapers as well. So far, the experience in Portland indicates that the flow of better and fuller information from the neighborhoods has made it possible for Council to engage in better and sounder decision making.

Question 5: Since I am not a lawyer, I would not care to comment on whether there are any legal obstacles restricting the scope of authority of NDC's. Most of the restrictions would come from the Internal Revenue Service's restrictions on political activity as it relates to ballot measures and candidates. This seems to be a trade off that most neighborhood groups in Portland are willing to make because they find that it is better for their activities to remain non-sectarian, non-partisan, and non-discriminatory.

The information you seek on metropolitan government can be found by writing to Bill Cross at the Tri-County Local Government Commission, 1912 SW Fifth Avenue, Room 244, Portland, Oregon 97201.

Finally, we are enclosing for you some materials that describe Portland's experience with neighborhood associations and with the office which serves them. We hope these materials will be useful to you.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

Enclosures

Central Seattle Community Council Federation
John Fox - Research
810 - 18th Avenue
Seattle, Wn. 98122
(206) 322-7100

Mary Peterson
Executive Director
Office of Neighborhood Association
City Council
Portland, Oregon

Subject: Neighborhood Development Corporations - The Portland
Experience

Dear Ms Peterson:

The Central Seattle Community Council Federation is a coalition of inner-city community organizations that have come together to deal with issues and problems that affect inner-city neighborhoods. At present, we are interested in exploring some of the legal, political, and economic implications of proposed state legislation that would allow communities to establish neighborhood development corporations. The legislation, if passed, would allow neighborhoods the option of developing "formal" ties to local government that would permit a neighborhood to make "recommendations" related to land-use and development within those neighborhoods.

As research coordinator for the Federation I am particularly interested in Portland's experience with neighborhood associations and the formal ties that now bind those communities to the decision-making process. I would very much appreciate any comments, information, research, or source-material you might have that describes the structure and formal role that communities play in Portland city government, or that highlights some of the advantages and disadvantages of such a relationship to the communities involved.

In exploring the implications of the concept of neighborhood development corporations, there are a number of questions that come to mind:

1. Does formal devolution of authority necessarily imply the kind of autonomy at the community level that leads to a redistribution of economic resources?
2. Is there a consequent increase in participation at the community level?
3. Do those formal ties enmesh communities in administration and bureaucracy or does it provide the kind of forum wherein communities can exercise "community control"?

RECEIVED

MAY 10 1977

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

December 13, 1976

Mr. Lyndon Musolf
Housing Authority of Portland
P.O. Box 13220
Portland, OR 97213

Dear Mr. Musolf:

The Office of Neighborhood Associations has been coordinating the Neighborhood Need Report process. In August, we mailed forms to the neighborhood associations and requested them to report on their needs. By October 1, we had received 222 reports, and since then we have received 8 more. The reports were presented to representatives of the bureaus at a joint meeting held on October 5. Bureaus which received only one or two requests were not generally invited to the meeting as our space was limited. We also questioned whether it would be worth an hour and a half of the staff person's time to receive only one report, so we are sending them along to you now. Enclosed you will find a need report from the Reed Neighborhood Association, Number 7175, requesting assistance for further residential development.

At the meeting on October 5, we asked the bureau representatives to help us establish a system for tracking these requests as they proceed through the system. The bureau representatives agreed to keep the neighborhoods notified of what happens to the requests in the following ways: 1) They agreed to acknowledge the receipt of the requests rather than leaving this to the Office of Neighborhood Associations; 2) They agreed to notify the neighborhoods before the Council hearing and after the Council hearing in the spring about the recommendations or decisions which are made. Essentially, the bureaus agreed to notify the neighborhood groups about the bureau's recommendations to Council, probably in February after the budget submission is ready, and they agreed to notify the neighborhood after the Council hearing in the spring about any Council decisions which may be taken at that time.

Lynda. This is standard letter covering all need reports. I wasn't sure if you received a copy of this one, but the Planning Bureau asked us to refer it to you. Mary

Mr. Lyndon Musolf
December 13, 1976
Page 2

The Office of Neighborhood Associations' representatives agreed to meet with Bill Oberhue and with anyone else who is interested to help develop a coding system which can be used to track the requests as they go through the system. For example, if a bureau recommended a project to Council, then this recommendation could be coded into the tracking sheet which has been prepared. If a request was held up pending the completion of another project, then a different code letter could be used. This would make it possible for us to answer information questions from neighborhood associations about where their projects are in the process.

We have attached for your information a brief summary of the Neighborhood Need Reports which were submitted this year as of October 1, and a set of minutes for the October 5 meeting. If you have any problem with the need report which is attached, please call us and perhaps together we can figure out what can be done with these requests. If this need report is not one that should be dealt with by your bureau, kindly call us so that we will know that it has been or should be sent to another bureau.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

Enclosures

7175

NEIGHBORHOOD NEED REPORT

<p>(A) <u>NEIGHBORHOOD:</u> REED NEIGHBORHOOD ASSOCIATION</p>	<p>(B) <u>CONTACT PERSON:</u> (Name, Address, Telephone) Joseph J. Hanna, Jr., 1408 Standard Plaza, Portland, Oregon 97204 226-7321</p>	<p>(C) <u>DATE:</u> September 29, 1976</p>
<p>(D) <u>IDENTIFY NEED:</u> Further residential development of 3.7 acres compatible with neighbor- hood.</p>	<p>(E) <u>PRIORITY:</u> (Rank this need compared to others submitted) First of First</p>	<p>(F) <u>PRIOR SUBMITTAL:</u> Was this need submitted before? If so, when and to whom?</p>
<p>(G) <u>SUPPORT:</u> (Check one and give totals of any votes taken) _____ Board or Committee Meeting 216 votes without Neighborhood Meeting any dissenting votes _____ Petition _____ Other</p>	<p>(H) <u>ASSISTANCE:</u> (Would volunteers assist in resolution of need? If so, how many? How?) Yes - all that is needed.</p>	
<p>(I) <u>DESCRIPTION:</u> (Please describe the problem or need) Without dissent, the neighborhood, in a formal meeting held on September 20, 1976, voted for further residential development of the 3.7 acres of unimproved land located by and between Schiller and Raymond and 32nd and 33rd Streets in Southeast Portland, compatible with the quality of homes located in that neighborhood. Moreover, the Neighborhood is against any development of the property for low-income housing or other tax exempt or related public purposes.</p>	<p>(J) <u>SUGGESTED SOLUTIONS:</u> (Star your recommendation, if any) A recommendation be made to the School Board that the property be offered to private persons first within the neighborhood for further residential development. We have builders who have indicated that they would make an offer on the property and down-zone the property from R-5 to R-7 and construct quality residential homes on this quality piece of residential property which has a view of the city of Portland.</p>	
<p>USE ADDITIONAL SHEETS IF NECESSARY TO COMPLETE DESCRIPTION OR SUGGESTIONS</p>		
<p>(K) <u>ADDITIONAL INFORMATION:</u> Has a technical study been done on this problem? _____ Yes _____ No By Whom? _____ Is the problem critical to health or safety? _____ Yes _____ No If so, why?</p>	<p><u>FOR STAFF USE ONLY:</u> Referred to _____ Bureau Capital Improvement _____ Operating Services _____ Funding Source: General Fund _____ Housing & Community Development _____ Public Works Employment _____ Grant Funds _____ Other _____ Action Taken _____</p>	



DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503-248-4519

April 14, 1977

Mr. Tom Ryan
#5 825 NE Opa1
Pullman, WA 99163

Dear Mr. Ryan:

Thank you for your letter received here on April 13. I am sorry to inform you that I do not have any specific information about the requirements for urban neighborhoods and their planning. What I can do is suggest some sources that you may wish to check.


First, I would approach residents of the area or near to the area which you are studying. Although planners often have technical information about possible solutions to certain planning problems, the ones who live with the problems are often the most familiar with them. Both kinds of knowledge are essential to solutions for urban neighborhoods.

Secondly, you might try contacting the Portland Community Design Center at 723 SE Grand Avenue, 97214. They have been working with urban neighborhoods for three or four years now and possibly would have information for you that would be relevant to this area. In addition, they have a collection of sources there which may provide you with some bibliographic ideas.

If you have not already seen the book by David Morris and Karl Hess called Neighborhood Power (Published by Beacon Press), I should think this might be appropriate to your search. The book focuses in particular in ways of developing appropriate technology for food growing and energy use on a very decentralized basis.

If there is other more specific information which we can provide to you, please write to us again.

Sincerely,



Mary C. Pedersen
Coordinator

MCP/bb

OFFICE OF NEIGHBORHOOD ASSOCIATIONS
PORTLAND OR.

TOM RYAN
#5 825 NE OPAL
PULLMAN WA. 99163

The fourth year class of architecture at Wash State U. is presently undertaking a design problem for housing in Portland. The site consist of three blocks bounded by SW 9th, 12th, MAIN and SALMON. Although this is a academic study the city planners office hopes that our work may influence proposed zoning ordinances presented to the city council.

I am interested in determining the requirements for urban neighborhoods and if possible any special influences inherent in the site and surrounding area. I believe the housing should be designed for middle class users. I would be most interested with in how much commercial and service facilities (i.e. groceries, gardens day care etc.) should be included on the housing site. How dependent should the housing be on outside sources for food? water? social life? etc.

Thank You
Tom Ryan

RECEIVED

APR 13 1977

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503 248-4519

April 14, 1977

Mr. & Mrs. Arlett J. Daniels
8515 NE Eugene Street
Portland, OR 97220

Dear Mr. & Mrs. Daniels:

Thank you for your letter of April 11 inquiring about street improvements in Portland. I checked first with Greg Campbell, Bureau of Streets and Structures, to determine whether your street is on the list of eligible streets. He told me that the City does not plan to do any paving on that street until the storm sewer problem is solved. As you know, there is quite a bit of storm water in that area and there are no storm sewers. He referred me to Carl Jensen at the Bureau of Sanitary Engineering.

Carl Jensen informed me that in the early 1980's, the area in which you live will be served by a trunk line from the storm sewer system being constructed for the I-205 Freeway. However, it would be the responsibility of the neighbors to pay for the installation of the local lines that feed into that trunk line. The Public Works Bureaus have a process known as a Local Improvement District or L.I.D. under which neighbors can indicate their approval or disapproval of an assessment for a particular improvement, followed by a hearing at City Council. If it was the choice of the neighbors to install this storm sewer to hook into the trunk line, then the appropriate bureau could look again at this street.

The information that I am receiving from these two city workers indicates that this is a long term answer to your problem. Either one of these people would be willing to discuss this problem with you further. Greg Campbell can be reached at 248-4384, and Carl Jensen may be reached at 248-4189. The address of the Bureau of Sanitary Engineering is 400 SW Sixth Avenue.

If there is any further information which we can supply to you, or if you need our assistance in any way, please call us at 248-4519 or write to us again.

Sincerely,

Mary C. Pedersen
Coordinator

cc Greg Campbell
Carl Jensen

MCP/bb



DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503-248-4519

May 4, 1977

Ms. Alice Lepie
Citizen Participation Planner
City of Raleigh
P.O. Box 590
Raleigh, NC 27602

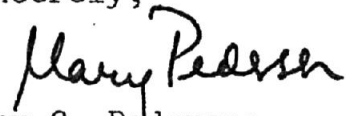
Dear Alice:

Thank you very much for your letter of inquiry dated April 14. We are enclosing for your review a copy of the ordinance in its revised form passed by the City Council in November 1975. In addition, we are enclosing two papers which describe the activities of the neighborhoods, and the events which led up to and followed the adoption of the original ordinance in February 1974.

You may also be interested to hear about the Second National Conference of Neighborhood Coordinators. This conference will be held in Jacksonville, Florida, from May 18 to May 20. This may be rather short notice for you, but I have found it to be the most productive session of any convention which I have attended. For information, you can write to the Community Development Department in Jacksonville, Florida, Attention Jim Gilmore. I am sorry I do not have their exact address because it was on the form which I mailed back to them, but they are in the main office building in Jacksonville. The cost of the conference is \$75, and there are convention rates for hotel accommodations at the Hilton.

If you are able to attend, then possibly we will have a chance to meet, and if you are not able to attend, at least we have initiated some correspondence.

Sincerely,



Mary C. Pedersen
Coordinator

MCP/bb

Enclosures

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

May 4, 1977

Ms. Bettie Lou Overton
Albina Women's League Foundation
8 NE Killingsworth
Portland, OR 97211

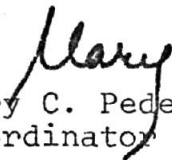
Dear Bettie Lou:

Your letter about the opening of the Albina Arts Center reached me the day of the opening. Since this was the day that we had planned to mail our newsletter, and since my secretary had been injured the day before, it was impossible for me to leave the office and join you at the opening. All the same, I want to wish the Albina Women's League Foundation the very best for the Arts Center. I see by the description of the projects which will be in the building, that young people will have several very good opportunities to be involved in interesting subjects. Of course, people of all ages will enjoy the arts and crafts and the radio station. However, I see where you hope to do some training which might lead to jobs in the future.

The idea for an arts and crafts store will not only provide an outlet for artwork from the Northeast Community, but once the artwork is collected together in one place, it should be possible to have shows and it should also be possible to take a representative sample to events like Neighborfair, for example.

I hope that all turns out well for the Albina Arts Center and I am looking forward to dropping by the next time I am in Northeast. Thanks for inviting me, and I am sorry I could not make it on the 29th.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb



Albina Women's League Foundation

8 N.E. Killingsworth • Portland, Oregon 97211
(503) 281-0457

Bettie Lou Overton
President

Lommie Price, Sec.
Annie J. Allen
Treasurer

April 16, 1977

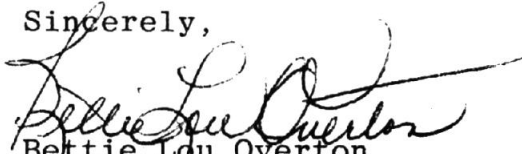
Dear Friends:

On the 29th of April at 11:30 a.m. through 8:00 p.m., the Albina Women's League and the North/Northeast Youth Development Program wish to invite you and your friends to join us in our celebration of the opening house ceremonies of the Community Vocational Art Center.

The Center is located at 8 N. E. Killingsworth St., at the corner of Williams and Killingsworth, formerly known as the Albina Art Center. The Albina Women's League will take this time to make the presentation of our citizens award of the year, honoring Mr. John D. Rice. There will be refreshments served in the form of a buffet.

There will be a program, and we shall give you a "Sneak Preview" of some of the Centers' activities that are now in the hopper.

Sincerely,


Bettie Lou Overton
President

BLO:am

RECEIVED
APR 29 1977



Albina Women's League Foundation

8 N.E. Killingsworth • Portland, Oregon 97211
(503) 281-0457

Bettie Lou Overton
President

Lommie Price, Sec.
Annie J. Allen
Treasurer

April 16, 1977

Dear Friends:

Recently the Albina Women's League purchased the building that was formerly known as The Albina Art Center.

Some of the current projects are as follows:

I. RADIO STATION/BROADCAST STUDIO/COMMUNICATION SCHOOL

- a. Radio Station will initially be carrier current low power transmission AM Station. For the future we are looking into a class IV AM (1,000 watts - day, 150 watts - night) station that will cover the greater Metro area.
- b. Broadcast Studio will be constructed in the front of the building facing the large plate glass windows looking out on Killingsworth. This will be a drawing for the station, the building, the entire program.
- c. Communication School will center around the radio station broadcasting studio, with additional space set up for production studio, practice rooms, and electronic work area. Also included in plans: a photography/dark room area and a print shop. Courses will eventually include: Basic radio broadcasting, video tape workshop, F.C.C. 1st class license courses, Radio-TV writing, basic journalism, photography, dark room techniques, printing, and layout and paste up composition.

II. LEATHER TAILORING AND WOODWORKING

- a. Areas are being set up to be used for a leather working area. **RECEIVED**
- b. Other arts and crafts, such as pottery, drawing, silk screening, etc., will be taught as materials, equipment and instructors become available. **APR 29 1977**

April 16, 1977

Page 2

III. LEISURE ACTIVITIES

- a. There are plans in the works to offer leisure courses in drama, dance, chorus, drill team. Whatever there is a demand for, instructors to teach and equipment and materials to teach with.

IV. COOKING/CATERING

- a. A kitchen is being set up to use for cooking instruction and catering, thus providing not only practical experience, but also providing some monetary return to the center.
- b. Catering service, hot lunches, and private parties. Mrs. Geneva Jones of Pacific Power & Light is assisting in putting this together.

V. ARTS AND CRAFTS STORE

- a. A section of the building will be turned into an arts and crafts sales area. This will provide not only incentive and some monetary return for the students craftsman. It will also return some money back into the center.
- b. The property to the immediate east on Killingsworth is available for purchase. This we would greatly expand the potentialities of the center by giving us a large indoor-outdoor area to utilize in various training and leisure programs.

VI. POWER MACHINE OPERATORS


- a. Plans to provide skill training in the operation on Power Machines, Garment Making, Drapes, etc., that will provide jobs with existing agencies such as White Stag, Jantzen, Hirsch & Weis, and some monetary returns.

VII. GRAPHIC ART AND LITHOGRAPHY

- a. Training and production offset printing, typesetting, camera stripping, and plate making. These will provide the training as well as financial returns.

We are hoping this board will see the need to include this project in the future Community Development Plan.

Respectfully Submitted,


Bettie Lou Overton

President, Albina Women's League

8 N. E. Killingsworth St.

Portland, Oregon 97211 (Phone: 281-7573)

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503-248-4519

Mr. Morgan J. Doughton
Capital Learning Associates
3311 P Street - NW
Washington, DC 20007

May 11, 1977

Dear Mr. Doughton:

Thanks very much for writing to us for information about skill banks. The Northwest APPLE (A Person to Person Living Exchange) is just about ready to get started. We did quite a bit of research on skill banks in Medford, Oregon, and in Vancouver, Washington. The system we wound up with will work like this: A person wishing to join will register and will put into the system either \$2 and two hours of work or some total of four units of either; they will fill out a form which details their skills; the information will be collected and put on 3" x 5" cards for use in the office. One variation of the theme is the use of a minicomputer to prepare the cards for use in the office, but the matches will be made by volunteers. There will be one master card for each individual, and a set of cards for his/her skills; the later will be filed under the appropriate skills. Volunteers will stay at the office on Thursday evening, Friday afternoon and early evening, and Saturday mid-day. An individual will call into the skill bank and volunteers will attempt to make the match from the skill cards in the office. If you would like to see the forms which we have been developing, then you should write to Evan Solley, Life Support Systems Group, Ltd., at 2432 NW Johnson, Portland Oregon 97210. Evan can also supply you with a copy of our list of key words describing skills.

One idea which we discussed and did not use was the idea of credits for keeping track of how much work people do for the skill bank. We talked about a system which is going to be used in Salem. There, when a person registers, s/he is given 12 chips. Each chip is worth one hour of work. The

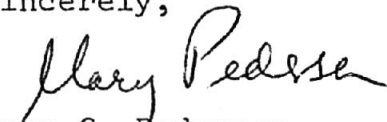
Mr. Morgan J. Doughton
May 11, 1977
Page 2

people who work for each other exchange chips to balance out the net effect of their transaction, and so each individual is able to monitor their own participation in the skill bank. This model is adapted from cooperative baby-sitting pools, and should work for skill banks. The Northwest APPLE decided to go without this system, and leave all exchanges to the people on their own. If at some time in the future we need a system, then we would probably use the chip system.

The development of this system has been carried out by a committee of ten people in Northwest Portland. They include: two organizers, a community school representative, a secretary, a social worker, three or four people associated with Life Support Systems who are all into alternative economies and computers, and people from the cooperative grocery in the neighborhood. In order to make a committee work, you will need representation from all the different social networks that you can find in the area that you want to work in, as their participation in planning the system will save the system many a mistake, and elicit the support which is necessary to recruit members into it.

I hope this information is useful to you. You can receive more detailed answers to your questions by writing to Evan Solley. Good Luck.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

3311 P Street - NW
Washington, D.C. 20007
May 6, 1977

Mary Pedersen
Office of Neighborhood Associations
Room 413
1220 SW 5th Avenue
Portland, Oregon 97204

Dear Ms. Pedersen:

I write seeking information!

There are some senior citizens' groups with whom I am in touch, who are interested in forming some mutual assistance skill banks.

Our good mutual friend Sue Davis tells me that Portland recently completed a study of skill banks, in general (and not limited to those among senior citizens), and that you would be able to provide ---

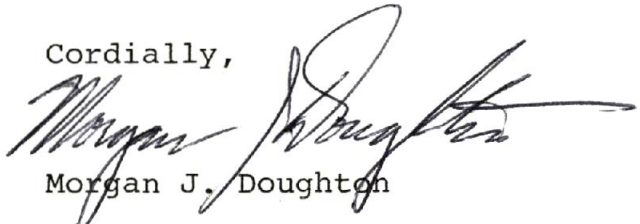
- a. Information based upon that study (or perhaps a copy of that study itself); and -
- b. Information about how you are developing such activities in Portland.

Can you do this?

Your help will be much appreciated.

("Skill bank," in MY terminology, means getting people to form a mutual aid organization in which they list a range of skills they can offer others and, in turn, can draw down "credits" accrued through their own work by calling on the work of others in the "bank." I assume there are many versions).

Cordially,



Morgan J. Doughton

RECEIVED

MAY 10 1977



CAPITAL LEARNING ASSOCIATES



June 13, 1977

DEPARTMENT OF
PUBLIC SAFETY

CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503-248-4519

Mr. Randolph T. Hester, Jr.
Councilman
City of Raleigh
P.O. Box 590
Raleigh, NC 27602

Dear Councilman Hester:

Thank you for your interest in the neighborhood associations in Portland. We are sending you a copy of two reports written about the neighborhood associations in Portland - the one written in 1975 emphasizes the neighborhood associations, and the one written in 1976 is a more overall description of the system.

In answer to your questions, the neighborhood associations are advisory to the planners and the Planning Commission and to City Council. As you can tell from the ordinance we have enclosed, however, they are notified of any policy matter which will affect them and they also receive notices of zoning hearings (including conditional uses and variances) several weeks in advance of the hearing. The budget for fiscal year 1977-1978 totals approximately \$200,000 and this sum provides for eleven staff people including clerical staff to provide technical assistance in citizen participation.

One feature of our system is that in three districts, the City Council contracts with the neighborhood corporations to carry out the services in citizen participation (usually six to nine neighborhood associations share an office). The contract is prepared, an ordinance is written, and Council approves them, thereby funding the neighborhood associations to the amount of approximately \$30,000 in each district.

The citizens board in the area sets up an employee hiring committee or as we call it, a review board. After the staff is employed, the citizens set the work program for that office. We have found that the citizens review board and the staff located in the neighborhood are more

Mr. Randolph T. Hester, Jr.
June 13, 1977
Page 2

dedicated to the details of seeing neighborhood programs through the bureaucracy in a more responsive manner. We find also that the staff chosen by and located in the neighborhood can more easily recruit volunteers to work on the neighborhoods' own projects. Thus, in cooperation with Housing and Community Development funds which are administered through the Portland Development Commission, more improvements can be accomplished more quickly and with more satisfaction to the citizens. An additional bonus is that when issues come to the City Council, the information supplied by the people through this system helps the Council to make more informed decisions.

We hope that these materials will be useful to you in your considerations, and if we can supply you with anything else, please let us know. I have passed your request along to John Platt who has recently been employed here by Commissioner Mildred Schwab as a staff person. He has a few copies remaining, and we will send you one of his Citizens Handbook on Neighborhood Planning under separate cover.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

cc Neil Goldschmidt, Mayor

Enclosures

Date June 7, 1977

from ~~the~~ office of

NEIL GOLDSCHMIDT, MAYOR

Room 303, City Hall

Portland, Oregon 97204

To: 1. Mary Pedersen

2. _____

3. _____

Check:

<input checked="" type="checkbox"/> Answer	_____ Investigate and Report	_____ Note and Comment
_____ Answer for Mayor's Signature	_____ Prepare Ordinance	_____ Note and Confer
_____ Approval Requested	_____ Proc.—Resolution	_____ Note and File
_____ For Your Information	_____ Necessary Action	_____ Note and Return

Comments: Please copy our office with your response. Thank you.

NG:cp



City Of Raleigh
North Carolina

RANDOLPH T. HESTER, JR.
COUNCILMAN

May 31, 1977

Office of the Mayor
Department of Information
City of Portland
Portland, Oregon 97201

To Whom It May Concern:

I am interested in obtaining information relating to Portland's entire land use planning process based on a network of neighborhood organizations coordinated by the City Office of Neighborhood Associations. Specifically I would like to know how much real power these neighborhood organizations have been given, and how much dollar support is contributed by the City of Portland. Any specific publications or working papers pertaining to the above process would be greatly appreciated.

Also, I would very much like to receive a copy of John Platt's Citizen's Handbook on Neighborhood Land Planning. Do you know how I can receive a copy of this report? Another article by Mary Pendersen entitled "Neighborhood Organizations in Portland, Oregon," (1975), would be of benefit to me.

Any assistance you can supply concerning the above requests will be greatly appreciated.

Sincerely,

Randolph T. Hester, Jr.

RTHJr/dlp

RECEIVED

JUN 08 1977

THE CITY OF
PORTLAND



OREGON

DEPARTMENT OF
PUBLIC SAFETY
CHARLES JORDAN
COMMISSIONER

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR

1220 SW FIFTH AVE.
PORTLAND, OR 97204
503/248-4519

May 2, 1977

Ms. Rebecca Portwood
4606 SE Mitchell Street
Portland, OR 97206

Dear Ms. Portwood:


Thank you very much for sending me a copy of the Woodstock Neighborhood Association bylaws. The Office of Neighborhood Associations is happy to receive them and to open a file for the Woodstock neighborhood.

After reviewing the bylaws, I find that they meet the City standards in all respects for bylaws. However, there is one provision in the ordinance on neighborhood associations which I do not see reflected in the bylaws, and a written statement to this effect is really all that is called for in the ordinance.

"Dissent. A neighborhood association shall follow a written procedure by which dissenting views on any issue considered by the neighborhood association shall be recorded and transmitted along with any recommendations made by the association to the city."

What the ordinance means here is that when a neighborhood association brings in a statement reflecting neighborhood opinions, all opinions should be included. I am sure that the Woodstock Neighborhood Association will be fair to its members and would include all points of view, but the ordinance does say that there should be a written statement in our file to that effect. If this presents any problem for the coordinating committee, please let me know.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

MARY C. PEDERSEN

2344 NW. JOHNSON 223-4013

PORTLAND, ORE. 97210

1479

PAY TO THE ORDER OF Public Policy Research Orgzn 3-16 1977 24-166
\$ 3.50 1230
Three & 50/100 DOLLARS



PORTLAND MAIN OFFICE
FIRST STATE BANK OF OREGON
PORTLAND, OREGON

MEMO

⑆ 1230 ⑆ 0166 ⑆ 21 31552 ⑆ 1479

March 15, 1977

Mr. William H. Dutton
University of California, Irvine
Public Policy Research Organization
Irvine, California 92717

Dear Mr. Dutton:

Thanks very much for your letter of March 3. The City of Portland has a new head of its Bureau of Computer Services, Mr. Leonard Yoon. I have asked him to check to see whether or not we have a copy of the Public Policy Research Organization's Study on computer applications in local governments.

We would be interested to read Computers, Local Government, and the Litany to EDP. We have enclosed a check for \$3.50 for publication 12.

Interest in computers here is on an increase. We now have an Emergency Communications System which is functioning, along with our Financial Management System. Ray Albano who called you a couple weeks ago is a volunteer from the Northwest neighborhood where they are exploring computer applications for use with a neighborhood skill bank. The committee there does not anticipate an on-line system, but wishes to use the computer to process and sort information which will be printed on cards for their data file.

Thanks very much for writing.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

Enclosure

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

March 10, 1977

Center for Urban Studies
Portland State University
P.O. Box 751
Portland, OR 97207

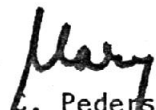
Dear Friends:

I see in your most recent newsletter that the National Endowment for the Humanities is planning to hold Humanities Seminars for Public Administrators in the summer of 1977.

Would any of these seminars have to do with the future of democracy, decentralization, citizen participation, or neighborhoods? If so, I would be interested.

Perhaps you could send me any information that you have if it is appropriate.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

March 10, 1977

Mr. Mel Huie
1860 Alder, Apt. 9
Eugene, OR 97401

Dear Mel:

Thank you very much for sending us your resume. We will not know about any new positions until the Council reviews our budget in April. Originally, we did enter a position of assistant coordinator for the farther Southeast neighborhoods in the budget. Since then, Commissioner Jordan has been assigned our office and he has asked Peter Engbretson to prepare legislation and a single budget which would pull together the Office of Neighborhood Associations, the Bureau of Neighborhood Environment, and the Metro Human Relations Commission. This may eventually affect our budget request, but we don't know yet.

I think it would be wise for you to keep in touch both here and with the Bureau of Planning. I understand that they will have an increased request to the LCDC for funds for comprehensive planning.

We will keep your resume on file, and hope that you will drop in any time you are in Portland.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

1860 Alder, Apt. 9
Eugene, Oregon 97401
March 1, 1977

Ms Mary Pedersen
Office of Neighborhood Associations
1220 S.W. 5th Avenue
Portland, Oregon

Dear Mary:

I will be graduating this June with a bachelor's degree in public administration and minors in business administration and ethnic studies from the University of Oregon. If any full time, part-time, or summer job possibilities arise in your office I would like to apply for them. I am looking for a career in the public sector and hopefully with the City of Portland. Enclosed is my resume.

-Finals for the term are just around the corner and I'm quite busy. My classes are interesting and provocative. My schedule includes courses in affirmative action in personnel systems, theory of public administration, public policy analysis, introduction to the U.S. income tax, and a senior seminar dealing with various topics in the public organization from ethics to citizen participation.

I have a part-time job in the school I'm in. I am the job coordinator and alumni director. My duties include job counseling to students, disseminating career information, and coordinating the alumni activities. The position is most rewarding. The faculty and staff are most helpful and encouraging. They have delegated a reasonable amount of responsibility to me and granted me much independence in how I carry out assigned tasks. I've also learned how to be more assertive and to utilize all possible resources available.

I hope all is going well for you and your staff. How do you feel about the recent reorganization of bureau assignments?

My best to you and thanks again for all the help, support, and advice you gave me this past fall. Let's keep in touch.

Sincerely yours,

Mel Huie

Mel Huie

RECEIVED

MAR 04 1977

MELVIN C. HUIE
1860 Alder, Apt. 9
Eugene, Oregon 97401
503/345-6126 until June 15

JOB OBJECTIVE: Entry level position in management or personnel administration.

EDUCATION

University of Oregon -- Eugene, Oregon; September 1973 to June 1977.

Major: Public Administration; Bachelor of Science degree, June 1977.

Minor: Business Administration -- accounting; and ethnic studies; will receive a certificate in ethnic studies in June 1977.

Grade point average: 3.80 (out of a possible 4.00)

Special emphasis on management, personnel, affirmative action guidelines, financial administration, budgeting, accounting, and government administration.

Portland State University -- Portland, Oregon; September 1976 to December 1976.

Major: Accounting

Benjamin Franklin High School -- Portland, Oregon; September 1969 to June 1973.

Grade point average: 3.84 (out of a possible 4.00)

WORK EXPERIENCE

University of Oregon; School of Community Service and Public Affairs.

Job coordinator and alumni director. Duties included job searches and job counseling and coordination of alumni activities. January 1977 to June 1977.

Bureau of Planning; City of Portland, Oregon; Neighborhood Planning Office.

Duties included research on the city's neighborhoods and preparation of reports. Worked on the "Comprehensive Plan for the City of Portland, Oregon." September 1976 to December 1976.

Congressional Intern.

Rep. Les AuCoin of Oregon. Worked in the Portland office as an ombudsman/caseworker dealing with individual constituent problems. September 1976 to December 1976.

Neighborhood History Project; City of Portland, Oregon.

Research work concerning the city's ethnic history. Voluntary work.

Multnomah County Oregon; Department of Environmental Services.

Division of Operations and Maintenance, Road Dept. Engineer's Office. Worked on Asphalt rejuvenation project and community relations. Summer 1976.

University of Oregon.

I have been an undergraduate teaching assistant in two courses -- public administration and sociology. Fall term 1975.

Multnomah County Oregon; Department of Environmental Services.

Division of Operations and Maintenance, Bridge Department. Maintenance work on county operated bridges. Summer 1975.

Jade West Restaurant.

Portland, Oregon. Worked as a busboy. Summer 1974.

Norcrest China Company.

Portland, Oregon. Warehouse work and packaging of china. February 1972 to September 1973 and summer 1974.

HONORS AND AWARDS

Oregon Scholar; National Honor Society; Recipient of Leon Culbertson Scholarship from the University of Oregon; Recipient of the Jerome Steinbach Scholarship from the U.S. National Bank of Oregon; Recipient of Portland Chinese Consolidated Benevolent Association Scholarship.

EXTRACURRICULAR ACTIVITIES

Tutor at local high school; volunteer at Chinatown Y.W.C.A. in San Francisco; U.S. Deputy Registrar. Hobbies and avocational interests include leisure reading, tennis, being a movie buff, house plants and pinochle.

During Spring Term 1975 I carried out an independent studies curriculum and project in San Francisco, California investigating the economic and housing conditions of its Chinatown. The experience was of much value. The urban setting with its many advantages, opportunities, dreams needs, and problems is a principal field of interest.

PERSONALS

Born 01/07/55 Portland, Oregon; excellent health; single.

REFERENCES

Available through Career Planning and Placement Service, University of Oregon, Eugene, Oregon 97403.

HOME ADDRESS

2942 S.E. 67 Avenue, Portland, Oregon 97206 503/777-1073

DATE: January 1977

AVAILABLE: June 15, 1977



OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

March 10, 1977

Ms. Betty W. Burt
2202 NE 25th Avenue
Portland, OR 97212

Dear Betty:

We are all excited to hear that you are going to London, and I hope that you will write an article based on your researches there. We would be very interested to find out what is happening in local government in England. We have enclosed an article written by Robin Hambleton who is actually in Stockport. We have also enclosed his address so that you can contact him by writing before you go. Robin's address is: 116 Bollington Road
West Bollington
Macclesfield
Cheshire, England

One mistake that we made in sending literature to London was that we did not put Airmail postage on it, so the material did not arrive in time. I am sure that you will not be making the same mistake that we made, but you will want time for Robin to write back to you.

Let us hear about your trip when you return.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

Betty W. Burt
2202 N.E. 25th Ave.
Portland, Oregon 97212
March 6, 1977

Dear Mary:

As time approaches for my trip to London, I find my school work getting heavier and heavier. (The computer could probably find a correlation, senseless, maybe, but a correlation.)

You had mentioned that a Robin Hambleton had both worked with you, and published an article about his experiences. I find that I'm not going to be able to get over to City Hall and pick it up, so I wondered if your secretary would mind xeroxing a copy for me? I'd really appreciate it.

I'm really looking forward to both the trip itself, and my research re citizens' participation as it exists in England.

Have a good summer!

P.S. The enclosed envelope is for the article.

cheers
Betty

REC. D

MAR 08 1977

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

February 25, 1977

Mr. James J. Taylor
Director for Community Planning
Institute for Local Self-Reliance
1717 18th Street NW
Washington, DC 20009

Dear Mr. Taylor:

Thank you very much for your letter of inquiry about the Portland program on land use planning. I have asked Susan Feldman at the Bureau of Planning to respond to your request directly since the Bureau is currently beginning a major effort in comprehensive planning involving the City's neighborhoods.

Aside from the comprehensive planning, Portland neighborhoods have been working rather closely these last few years with the City of Portland to help program the Housing and Community Development funds. The way our system is now set up, the neighborhoods fill our Neighborhood Need Reports in the late summer and early fall. These reports are sent into the Office of Neighborhood Associations and we then route them on to other bureaus. The Portland Development Commission has the major responsibility of conducting the neighborhood meetings which lead up to the Housing and Community Development (HCD) programs and they use the need reports to orient their sets of meetings around the City. We are enclosing for your use a copy of our Neighborhood Need Report form and as you can see, we have kept it very simple. In the three years that we have been soliciting ideas from the neighborhoods, we have seen the number of requests increase from 101 the first year to nearly 300 in the third year. The most important part of this work, of course, is keeping track of the requests once we receive them. We are also sending you a copy of the form that we use to track either by bureau or for the total list and, as you can see, it has spaces for entries coded according to bureau or council response to the original request.


Mr. James J. Taylor
February 25, 1977
Page 2

Another important part of this work is the evaluation. We found after two years (with a rather poorly tracked system) that 44% of the requests had been granted. Another 6% had been dropped by the neighborhoods involved. We felt this was a fairly good record although there are no cities carrying out the same kind of evaluation for us to compare ourselves against. Perhaps you might know of a city that we could contact that does do this. Of the remaining 50%, 26% were turned down, 8% were placed in a pending category for the Parks Levy, and 16% were lost. At least, we have been unable to track down whether or not a response was ever made to these requests. Our goal this year is to bring this "no response" category down to less than 5%, and at the moment it looks as though we have been able to approach this goal through a more careful tracking process worked out with the bureaus involved. By June, we shall have a better idea of what the city record is for the third year's need reports.

The most recent development in self-help is the planning underway for two skill banks in Portland. Enclosed are draft copies of forms for members to use. This work is being done by two neighborhood non-profit corporations with a grant from the National Self-Help Resource Center in Washington, DC.

I hope this information is helpful to you. If you have any further questions that we can answer, please contact us again.

Sincerely,



Mary C. Pedersen
Office of Neighborhood
Associations

MCP/bb

cc Susan Feldman

Enclosures

INSTITUTE FOR LOCAL SELF-RELIANCE

1717 18th Street NW Washington, DC 20009 (202) 232-4108

URBAN ENERGY RESOURCES
URBAN FOOD PRODUCTION
COMMUNITY GOVERNANCE
COMMUNITY ECONOMICS
INFORMATION ACCESS
WASTE UTILIZATION

15 February 1977

Mary Pederson
Bureau of Neighborhood Associations
1220 S.W. Fifth Avenue
Portland City Hall
Portland OR 97204

Dear Ms. Pederson:

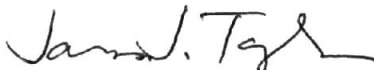
The Institute for Local Self-Reliance is preparing a descriptive catalogue of neighborhood planning programs across the country. We intend to publish a booklet with brief descriptions of each program we can identify so that their successful elements can be adopted by other communities.

We would like very much to include the Portland program in our publication. I would appreciate your sending me any information you have on the land use or development planning at the neighborhood level that is being done in your city.

Unfortunately we are on a tight schedule. If you can send me the available materials that you have, I will get back to you with any specific questions. I will also, of course, send you a copy of our description of your program for your review prior to publication.

Enclosed is a brochure describing the Institute to introduce you to our work. Thank you for your help.

Sincerely,



James J. Taylor
Director for Community Planning

encl.

RECEIVED

FEB 18 1977

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

February 22, 1977

Ms. Elizabeth P. Covert
Community Development
City of Allentown
Allentown, PA 18101

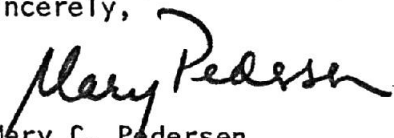
Dear Ms. Covert:

Thank you very much for your letter of inquiry about the Office of Neighborhood Associations in Portland. We are sending you a copy of an annual report written by us in 1975. This will give you some ideas about what the neighborhood associations in Portland have been doing.

Some of the self-help projects include items such as clean-up campaigns or recycling efforts, community garden, tool-lending libraries, and now two skill banks or skill exchanges are getting started. The latter work is being undertaken with a grant which came to us from the National Self-Help Resource Center in Washington, D.C. The person to contact there is Susan Davis, National Self-Help Resource Center, 1800 Wisconsin Avenue, NW, Washington DC 20007.

I hope this information has been helpful to you, and if you have more specific questions about how any one of these self-help efforts was carried out in particular, please write us another note.

Sincerely,


Mary C. Pedersen
Coordinator

MCP/bb

Enclosure



JOSEPH S. DADDONA

CITY OF
ALLENTOWN
PENNSYLVANIA
18101
MAYOR

February 17, 1977

Office of Neighborhood Association
1220 Southwest 5th Avenue
Portland, Oregon 97204

Dear Sir:

Neighborhood Ideas, December 1976 edition included your city as one with additional information regarding self help programs. Allentown's Community of Neighborhood Organizations has only been in existence since October 1976 and is still in its formative stage. However, we are continually searching for ideas to pass along to our neighborhood groups as they form.

I am interested in receiving any information regarding your neighborhood self help programs and any other project ideas.

Your continued cooperation is most appreciated.

Sincerely,

Elizabeth P. Covert

Elizabeth P. Covert

Planner

Community Development

Annual Report



RECEIVED
FEB 18 1977



OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS
MARY PEDERSEN
COORDINATOR
1220 SW FIFTH AVE
PORTLAND, OREGON 97204
503/248-4519

February 25, 1977

Ms. Thea Wheelwright
The Bond Wheelwright Company
Porter's Landing
Freeport, Maine 04032

Dear Ms. Wheelwright:

Thank you for your speed-memo dated December 16, 1976. Yes, I am interested in receiving a copy of "How to Succeed in Fund Raising Today". Enclosed you will find a check for \$6.95 for the paper-bound copy, plus 60¢ for mailing.

The address of the National Self-Help Resource Center is:

1800 Wisconsin Avenue NW,
Washington, DC 20007.

I am sure that Susan Davis at the National Self-Help Resource Center will be happy to hear from you, and will probably be interested to have a copy of your new listing.

Sincerely,

Mary Pedersen
Mary C. Pedersen
Coordinator

MARY C. PEDERSEN 2344 NW. JOHNSON 223-4013 PORTLAND, ORE. 97210	1461 2-23 1977 ²⁴⁻¹⁶⁶ / ₁₂₃₀
PAY TO THE ORDER OF <i>Bond Wheelwright Co.</i>	\$ <i>7.55</i>
<i>Seven &</i>	<i>57</i> DOLLARS
PORTLAND MAIN OFFICE FIRST STATE BANK OF OREGON PORTLAND, OREGON	<i>Mary C. Pedersen</i>
MEMO	
① 230 01661 21 31552 21 461	

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

February 23, 1977

Mr. Edward J. Swoyer, Jr.
Department of Public Affairs
Bureau of Community Development
City Hall
8th & Washington Streets
Reading, PA 19601

Dear Mr. Swoyer:

Thank you for your inquiry about Neighborfair. I am sending a copy of your letter to the television and radio stations which work together to coordinate Neighborfair and also to Don MacGillivray of the Neighborhood History Project. There are several publications which came out of this History Project.

Included with this letter, you will find a copy of the Neighbor-to-Neighbor Newsletter printed last summer which described our participation in Neighborfair. If you have further questions on how to, I think it would be best to contact KGW, the NBC affiliate in Portland.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb

cc Joan Biggs, KGW Public Affairs
Don MacGillivray

Enclosure

Department of Public Affairs

Bureau of Community Development

City Hall, 8th & Washington Sts.,

Reading, Pennsylvania 19601

Tel. 215-373-5111

Edward J. Swoyer, Jr.

Director

February 15, 1977

Office of Neighborhood Asso.
1220 Southwest 5th Avenue
Portland, Oregon 97204

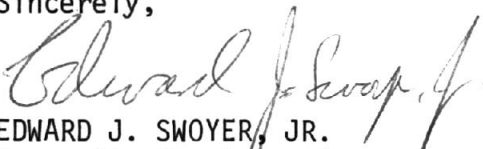
Dear Friend:

I was extremely interested in your neighborhood history project described in the December, 1976 issue of NEIGHBORHOOD IDEAS.

We in Reading, PA are trying to implement a similar project. I would greatly appreciate receiving copies of the products of the history project presented at your Neighborfair, as well as any information about the Neighborfair itself.

Congratulations on implementing what appears to be a worthwhile project, and good luck in your continued endeavors to make your neighborhoods a better place to live.

Sincerely,


EDWARD J. SWOYER, JR.
Community Development
Director

B- Copies to
K6W + Dm
at History
Ar then to above.
/pcp

RECEIVED

FEB 22 1977

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

February 22, 1977

Mrs. Frances Anthony
2833 SW Upper Drive
Portland, OR 97201

Dear Mrs. Anthony:

Enclosed you will find an application form for the budget committee. I have also included the evaluation of the budget process based on the goals set for the committees by the Mayor. The evaluation should give you a pretty good idea of the role that the budget committees play.

The report on the Office of Management Services by the committee should give you information on the specific work the committee has done since September.

I am sure Velma has shared her enthusiasm with you and told you of the commitment involved.

If you have any questions or need help with the application, feel free to call me at 248-4519.

Sincerely,

Patti Jacobsen
Budget Advisory Committee
Coordinator

PGJ/bb



OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

January 10, 1977

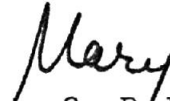
Ms. Donna Murray
Ms. Betty Walker
Co-Presidents of the Sabin
Community Association
3728 NE 15th Avenue
Portland, OR 97212

Dear Co-Presidents:

Thank you very much for notifying this office of the names and addresses of your recently elected officers. We also appreciate hearing that you have changed your Southern boundary back to Siskiyou. As you know, our maps do show this area as part of the Sabin and Irvington overlap, and we will continue showing the area this way on our maps unless you would rather have it shown another way.

Sabin Community Association has shown the endurance and stamina to continue participating over many years. We would like to compliment you on your staying power and look forward to working with you in the future.

Sincerely,



Mary C. Pedersen
Coordinator

MCP/bb

THE CITY OF
PORTLAND



OREGON

OFFICE OF
NEIGHBORHOOD
ASSOCIATIONS

MARY PEDERSEN
COORDINATOR

1220 S.W. FIFTH AVE.
PORTLAND, OREGON 97204
503/248-4519

January 4, 1977

Mr. Leonard A. Girard
Rives, Bonyhadi & Drummond
Attorneys at Law
1400 Public Service Building
920 SW Sixth Avenue
Portland, OR 97204

Dear Leonard:

Thank you very much for notifying us about the new president of the Eastmoreland Community Club. We appreciate having his office address, and we will change the listing on our neighborhood presidents list. This list is distributed about every six weeks to all the bureaus and agencies who request it and are on our regular list. We hope that the change in your listing will provide for a smooth change-over in the receipt of mail for the Eastmoreland Community Club.

Thanks for the nice words about the staff here at the Office of Neighborhood Associations. Your work with the Eastmoreland Community Club has been in the best tradition of neighborhood leadership, and we appreciate everything you have done for the club and the neighbors there. If you would like to volunteer for a Budget Advisory Committee position, please let Patti Jacobsen know. In any case, let's keep in touch.

Sincerely,

Mary C. Pedersen
Coordinator

MCP/bb