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## 192015

Ordinance

### Amend contract with Northwest Success, Inc to add funds for janitorial services not to exceed \$2,450,000 (amend Contract 30008600)

Passed

The City of Portland ordains.

Section 1. The Council finds:

1. Clean, welcoming recreation facilities and sites are essential to Portland Parks & Recreation's (PP&R's) ability to provide exemplary park and recreation services to the people of Portland
2. Council, through Ordinance No. 191111, passed on December 12, 2022, authorized a price agreement with Northwest Success, an Oregon Forward contractor, for a contract not to exceed \$1,000,000.00 for a nine-month term, that expired on October 1, 2023. The contract was made effective on January 2, 2023 as Contract No. 30008330.
3. As authorized by Portland City Code 5.33.110, Contract No. 30008600 was approved by Central Procurement for October 1, 2023 through June 30, 2024, with the City's option to extend for up to 1 additional 1-year period. Total not to exceed \$1,000,000.00.
4. Pursuant to authority under Portland City Code 5.33.040, the Chief Procurement Officer amended Contract No. 30008600 on April 12, 2024. Amendment No. 1 increased the target value by \$250,000 to a new total not-to-exceed amount of \$1,250,000.00 and extended the term from June 30, 2024 to June 30, 2025.
5. An additional amount up to \$1,200,000.00 is needed to pay for services through the end of the term. This will increase the contract not-to-exceed total to \$2,450,000.00. The amount requested in the initial contract needs increased to align with the amount that was budgeted and is needed to procure the services for the time period of the contract.
6. Appropriation is included in the FY 2024-2025 Budget for the services through June 30, 2025.

NOW, THEREFORE, the Council directs:

- A. The Chief Procurement Officer, or designee, is authorized to execute an amendment to the contract with Northwest Success, Inc. subject to approval as to form by the City's Attorney's Office, with an additional

Introduced by

[Mayor Ted Wheeler](#)

City department

[Parks & Recreation](#)

Contact

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Requested Agenda Type

Regular

Date and Time Information

**Requested Council Date**

December 18, 2024

**Time Requested**

10 minutes

contract amount of \$1,200,000.00, for a revised not to exceed of \$2,450,000.00.

- B. The Mayor and Auditor are hereby authorized to make payments to the contractor, chargeable to the appropriate project cost object when demand is presented and approved by the proper authorities.

An ordinance when passed by the Council shall be signed by the Auditor. It shall be carefully filed and preserved in the custody of the Auditor (City Charter Chapter 2 Article 1 Section 2-122)

Passed by Council  
December 18, 2024

Auditor of the City of Portland  
Simone Rede

## Impact Statement

### Purpose of Proposed Legislation and Background Information

The original end date of this contract was amended to extend from June 30, 2024 to June 30, 2025. Adequate budget appropriations are in place and need to be added to the target value of this contract.

Northwest Success provide janitorial service to 25 buildings including community and art centers, Delta Park, maintenance yards, and Urban Forestry facilities across Portland. Welcoming and clean spaces are essential to service delivery, meet critical public health needs, and efficient and safe employee functions.

### Financial and Budgetary Impacts

The emergency contract budget amendment will add \$1,200,000.00 to the existing \$1,250,000.00 target value to procure the needed janitorial services through June 30, 2025. However, this will not amend the budget as the cost of this service was already included in FY 24-25 budget.

### Economic and Real Estate Development Impacts

Not applicable.

### Community Impacts and Community Involvement

Not applicable.

## 100% Renewable Goal

Not applicable.

## Financial and Budget Analysis

The contract amendment will add \$1,200,000 to the existing \$1,250,000 target value, for a revised not to exceed contract amount of \$2,450,000, to procure the needed janitorial services through June 30, 2025. A budget amendment is not needed, as the cost of this service was already included in PP&R's FY 2024-25 budget.

## Document History

Agenda	Council action
<a href="#">December 4, 2024</a> Consent Agenda City Council	<b>Passed to second reading</b> Item 1036 was pulled from the consent agenda for discussion. Passed to second reading December 11, 2024 at 9:30 a.m.
<a href="#">December 11, 2024</a> Regular Agenda City Council	<b>Continued</b> Motion to postpone the second reading and vote on Item 1083 to December 18, 2024: Moved by Mapps and seconded by Ryan. (Aye (5) - Mapps, Rubio, Ryan, Gonzalez, Wheeler) Continued to December 18, 2024 at 9:30 a.m.
<a href="#">December 18, 2024</a> Regular Agenda City Council	<b>Passed</b>  <b>Aye (3):</b> Mingus Mapps, Rene Gonzalez, Ted Wheeler <b>Nay (2):</b> Carmen Rubio, Dan Ryan