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192021

Emergency Ordinance

*Amend Council Organization and Procedure Code related to the Council Agenda, Council Rules, and Council Committees (amend Code Chapter 3.02)

Passed

Amended by Council

The City of Portland ordains.

Section 1. The Council finds:

1. On November 8, 2022, voters approved Portland Measure 26-228 (the "Measure").
2. The Measure significantly amended Portland's City Charter. The Measure generally established a mayor-council form of government with a City Administrator, created four new geographic districts with three councilors represented in each district, and called for a new system of electing City officials using Ranked Choice Voting.
3. On November 20, 2024, the City Commission approved Ordinance 191973, "Amend Code to align with the amended City Charter approved by voters in Portland Measure 26-228 (amend Code Titles 2, 4, 9, 22, 23 and 30, replace Code Titles 3 and 17, and repeal Code Title 8)", the final change to Title 3 made under the Commission form of government, which established operating rules for the new City Council and which took effect on January 1, 2025.
4. City Code regarding the City Council's operations were made under the previous Commission form of government and must be updated to conform to the changes adopted by the voters in Measure 26-228, including reflecting the new responsibilities of the City Council, the executive Mayor, and the City Administrator.
5. City Council operations must reflect the principles of the Charter changes adopted by the voters in Measure 26-228, including separation and balance of powers, public input and accessibility, efficiency, a Council committee structure, and a City Council focused on policy, budget, and oversight.

Document number

2025-001

Introduced by

[Councilor Sameer Kanal](#)

City department

[City Attorney](#)

Contact

Robert Taylor

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Requested Agenda Type

Regular

Date and Time Information

Requested Council Date
January 15, 2025
Time Requested
15 minutes

Changes City Code

NOW, THEREFORE, the Council directs:

- A. Amend City Code Chapter 3.02 as shown in Exhibit A.
- B. The City Auditor is authorized to correct citations in City Code in accordance with this and other Charter Reform amendments approved by Council and may consult with Auditor's legal counsel or the City Attorney's office as necessary.
- C. The Council President will ensure a proposal to replace or extend Chapter 3.02 is placed on the Council Agenda by October 31, 2025.

Section 2. The Council declares that an emergency exists because a delay in the City's implementation of these rules would cause meetings in the intervening 30 days to have different procedures, creating confusion for the public and City staff; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Exhibits and Attachments

 [Exhibit A - as amended](#) 166.83 KB

 [Ordinance as amended - strikethrough / underline version](#) 55.21 KB

An ordinance when passed by the Council shall be signed by the Auditor. It shall be carefully filed and preserved in the custody of the Auditor (City Charter Chapter 2 Article 1 Section 2-122)

Passed as amended by Council
January 15, 2025

Auditor of the City of Portland
Simone Rede

Impact Statement

Purpose of Proposed Legislation and Background Information

Update City Code rules for City Council in 2025.

Financial and Budgetary Impacts

These City Code changes do not implement changes to current FTE or budgets and do not result in new financial obligations.

Economic and Real Estate Development Impacts

Not applicable.

Community Impacts and Community Involvement

These changes will facilitate City Council rules.

100% Renewable Goal

Not applicable.

Document History

Document number: 2025-001

Agenda	Council action
<p>January 2, 2025</p> <p>City Council</p>	<p>Passed to second reading as amended Motion to amend Exhibit A, Subsection 3.02.020 B.4. to strike the words "complete items" and replace with "items that meet the administrative requirements": Moved by Zimmerman and seconded by Ryan. (Aye (12): Avalos, Dunphy, Smith, Kanal, Pirtle-Guiney, Ryan, Koyama Lane, Morillo, Novick, Clark, Green, Zimmerman)</p> <p>Motion to amend Exhibit A Subsection 3.02.050 A.2. to strike the words "The resolution specifies" and replace with "The Council President proposes and the Council resolution affirms": Moved by Zimmerman and seconded by Novick. (Aye (12): Avalos, Dunphy, Smith, Kanal, Pirtle-Guiney, Ryan, Koyama Lane, Morillo, Novick, Clark, Green, Zimmerman)</p> <p>Passed to second reading as amended January 15, 2025 at 6:00 p.m.</p>
<p>January 15, 2025</p> <p>Regular Agenda</p> <p>City Council</p>	<p>Passed As Amended Motion to add Section 2. The Council declares that an emergency exists because a delay in the City's implementation of these rules would cause meetings in the intervening 30 days to have different procedures, creating confusion for the public and City staff; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council: Moved by Kanal and seconded by Smith. (Aye (12): Avalos, Dunphy, Smith, Kanal, Ryan, Koyama Lane, Morillo, Novick, Clark, Green, Zimmerman, Pirtle-Guiney)</p> <p>Motion to add Directive C: The Council President will</p>

Agenda	Council action
	<p>ensure a proposal to replace or extend Chapter 3.02 is placed on the Council Agenda by October 31, 2025: Moved by Kanal and seconded by Koyama Lane. (Aye (9): Avalos, Dunphy, Smith, Kanal, Koyama Lane, Morillo, Novick, Green, Pirtle-Guiney; Nay (3): Ryan, Clark, Zimmerman)</p> <p>Aye (12): Avalos, Dunphy, Smith, Kanal, Ryan, Koyama Lane, Morillo, Novick, Clark, Green, Zimmerman, Pirtle-Guiney</p>