ORDINANCE No. 108794

An Ordinance authorizing and directing a leave of absence without deduction of pay to Lloyd T. Keefe, Planning Director, for the purpose of attending the national conference on city planning sponsored by the American Institute of Planners, in New York City, October 26 to October 30, 1958; authorizing expenses in the sum of \$512.00; making a transfer of funds; and declaring an emergency.

The City of Portland does ordain as follows:

Section 1. It appearing to the Council that the American Institute of Planners is sponsoring a conference on city planning in New York City, October 26 to October 30, 1958, and that it is in the interest of the city that Lloyd T. Keefe, Planning Director, should attend the said conference; now, therefore, the said Lloyd T. Keefe is hereby directed to attend the said national conference on city planning at New York, New York, and he is hereby granted a leave of absence without deduction of pay for the period from October 26 to October 30, 1958, both dates inclusive, and for such additional time as may be required in traveling to and from the said conference.

Section 2. The Mayor and Auditor are hereby authorized to draw and deliver to Lloyd T. Keefe a warrant in the sum of \$512.00, chargeable to the General Fund Appropriation, office of the City Planning Commission, Code No. 3500.310, to cover the necessary traveling and hotel expenses which will be incurred in making the trip herein authorized; provided that upon his return to the city the said employee shall file with the Auditor signed statements of his expenses, together with available vouchers and receipts, and return to the City Treasurer the remainder, if any, of the funds provided.

Section 3. There is hereby transferred from the General Fund Appropriation, Emergencies and Unforeseen Expenditures, Code No. 4100, \$512.00 to the General Fund Appropriation, office of City Planning Commission, Code No. 3500.310, and the Auditor of the City of Portland is hereby authorized to transfer any remaining balances of said appropriation to the General Fund Appropriation, Emergencies and Unforeseen Expenditures, Code No. 4100.

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Section 4. Inasmuch as this ordinance is necessary for the immediate preservation of the public health, peace and safety of the City of Portland in this: in order that the said leave of absence and funds for the necessary expenses be provided without undue delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in force and effect from and after its passage by the Council.

Passed by the Council, OCT 1 - 1958

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Mayor of the City of Portland

Attest:

Auditor of the City of Portland

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Calendar No. 4554

ORDINANCE No. 108794

Title

September 25, 1958

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Ву	Date	Ву	Date	
	City Engineer			APPROVED