

COMMUNITY IS KEY



PCEF Grant Committee Meeting

June 3rd, 2024, 12:00 – 1:00 p.m.

— PORTLAND
**CLEAN ENERGY
COMMUNITY BENEFITS
FUND** —



THE BUREAU OF **PLANNING
& SUSTAINABILITY**



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Virtual Participation Check

Guidelines for public participation

➔ Guidelines applied to virtual/hybrid meeting:

- Committee meetings open to the public
- Public invited to comment at around 12:05 p.m.



Chatbox: open for introductions and for noting public comment interest. All other times, host-only chats (PCEF Staff).



Raise Hand: used by Committee/presenters only.



Video: on for Committee, presenters and those providing public comment.



Microphone: public members muted.



Recording: this meeting is being recorded.



Captioning: this meeting is being captioned; settings > show subtitles.

Agenda

- 12:00 Agenda Overview and Introductions
- 12:05 Public comment
- 12:15 Update on proposed changes to PCEF code to allow the use of PCEF's interest on a one-time basis
- 12:25 Discuss proposed code recommendation regarding PCEF Committee review of future code amendments (**action item**)
- 12:45 Recommend nominating Tracy Scott to the PCEF Committee to replace outgoing Committee member Michael Edden Hill (**action item**)
- 1:00 Meeting close

Introductions

PCEF Committee members

Public comment

Please indicate your interest in providing public comment by raising your hand or indicate your interest through the zoom chat function.

For those joining the meeting by phone, please enter *9 on your phone to indicate your interest in providing public comment.

Please limit your comments to 2 minutes.

Proposed PCEF code amendments

1. **Update** - proposed changes to PCEF code to enable the use of PCEF's interest on a one-time basis
2. **Action item** - proposed code recommendation regarding PCEF Committee review of future code amendments

Proposed code amendments

Committee update:

Code language enabling the use of PCEF's interest on a one-time basis

- D. Notwithstanding the purpose in Subsection 7.07.020.A. and the funding criteria in Subsections 7.07.060.A.-C. above, the City Council may allocate funding for fiscal year 2024-2025 expenditures in an amount that is less than or equal to the actual interest earned on the Fund in fiscal year 2022-2023 to needs determined by the Council. The amount of the actual interest is recorded in the City's audited Annual Comprehensive Financial Report. The City Council must explain its decision and post its explanation on the Program's website.

Proposed code amendments

Committee action item:

Proposed code language requiring Committee review of future proposed code amendments prior to Council consideration

- G. If amendments to this Chapter are initiated by City Council, the proposed amendments will not be placed on the Council agenda until the Committee has reviewed the proposed amendments at a regular or special Committee meeting.

Draft proposal for the Committee

I propose the PCEF Committee recommend City Council amend the PCEF code, Chapter 7.07, to include the following language under PCC 7.07.050:

G. If amendments to this Chapter are initiated by City Council, the proposed amendments will not be placed on the Council agenda until the Committee has reviewed the proposed amendments at a regular or special Committee meeting.

Modified consensus decision making process

- **Proposal** – put forth for consideration by Committee member
- **Temperature check** – each Committee member indicates how comfortable they are with making an affirmative decision
- **Discussion** – additional discussion if needed
- **Amendments** – Committee members can offer amendments to the original proposal
- **Decision** – each Committee member can 1) affirm the proposal, 2) stand aside, or 3) indicate that “no” they do not support the proposal. Note that standing aside is counted as a decision to affirm for the purposes of approving a proposal.

The following minimum number of affirmative decisions is required for a decision to represent the position of the PCEF Committee.

- When 6 or 7 Committee members are present : 5 Affirmative decisions
- When 8 or 9 Committee members are present : 6 Affirmative decisions

New Committee member recommendation

Process

- **Per PCEF Code:**

- **C.** When a Committee member resigns or the member's term expires, the Committee recommends a replacement member. The Mayor considers the Committee's recommendation when appointing Committee members.
- **D.** The Mayor appoints Committee members, City Council confirms

- **Seeking an individual with demonstrated experience in the field of commercial renewable energy and energy efficiency.**

- **Recruitment Subcommittee (Maria, Paul, Ranfis)**

- Opened application period (January – March 2024)
- 18 applications received
- Conducted interviews with high-scoring applicants May 3rd

Candidate

- **Tracy Scott**

- Director of Energy Programs at Energy Trust of Oregon
- Over 15 years experience in the energy industry
 - Residential and commercial energy-efficiency programs for electric and gas utilities in regulated and non-regulated environments
 - Previous program director for TRC Companies, managing multifamily programs on behalf of Energy Trust of Oregon
 - Commercial and industrial programs for utilities in the mid-Atlantic region
- Additional experience includes workforce development, public housing program management, neighborhood safety, tenant rights advocacy, and human resources

Draft proposal for the Committee

- **I propose that the PCEF Committee recommend Tracy Scott to Mayor Wheeler and the City Council for appointment to the PCEF Committee**

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