



## City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 | 503-823-7300 | [www.portland.gov/bds](http://www.portland.gov/bds)



# Deferred Submittal Requirements and Application

## Minimum Submittal Requirements (check all boxes and sign below):

Full list of [deferred submittal guidelines](#)

- ☐ A copy of this application
- ☐ Plans stamped and signed by a Design Engineer or Architect registered in Oregon. One PDF copy of plans for electronic submittals or three copies for paper submittals.
- ☐ Calculations and product information. One PDF copy for electronic submittals or two copies for paper submittals.
- ☐ Prior to submitting the deferred submittal, the Engineer of Record and/or Architect of Record responsible for the building shall review the deferred submittal plans and supporting materials and add a notation indicating that the deferred submittal documents have been reviewed and found to be in general conformance with the design of the building. The notation shall be made on the deferred submittal drawings. Review stamps on letters of transmission are not acceptable.  
**Exception:** the notation is not required on deferred submittals for fire sprinklers or roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building.
- ☐ Plan views and elevations identifying the location(s) as approved by the Engineer and/or Architect of Record must be submitted as appropriate but are required when the deferred submittal items include exterior elements.

**I certify this deferred submittal application meets the minimum submittal requirements as outlined above.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Applicant Submittal Information:

Applicant name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Value of deferred submittal: \$ \_\_\_\_\_ Issued main building permit #: \_\_\_\_\_

Job Site Address: \_\_\_\_\_

Description/Scope of work: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ CCB: \_\_\_\_\_

**Engineer/Architect of Record for the building information** (Not required for roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

## Design Engineer for the deferred items

Name: \_\_\_\_\_ Phone: \_\_\_\_\_



## SUBMITTAL COVER SHEET

**Date:** 11/1/2023

**Project Name:** IHI Garden Park Estates

**Attention:** Todd Knudson

**Architect:** LRS Architects

**Submittal #:** 06 17 33 - 2.0

**Spec Section #:** 06 17 33

**Description:** WOOD I-JOISTS SUPPLEMENTAL

SHOP DRAWINGS & ENGINEERED CALCS

This review is for general conformance with plans and specifications only. Any deviations from same not clearly noted by the subcontractor/supplier have not been reviewed. Review shall not constitute a complete check or detailed dimensions or count or serve to relieve the subcontractor/supplier of contractual responsibility for any error or deviation from contract requirements.

**DATE** 11/1/2023  
**PROJECT #** 22051  
**SPEC. SECTION #** 06 17 33  
**REVIEWED BY** Duc Ho  
Associate Project Manager

☒ Reviewed ☐ Reviewed w/Comments  
☐ Rejected ☐ Revise & Resubmit

**Subcontractor:** CIVIC CONSTRUCTION

Design Team,

LMC is providing additional documentation in referenced to Submittal "061733-1.0 Wood I Joist" comments by the structural engineers:

- -Provide product data for joists/beams including bearing and anchor details, and bridging and bracing as noted in spec section 1.3.A.
- -Provide updated shop drawings that are not noted as preliminary and that are signed and sealed by a professional engineer licensed in Oregon as noted in spec section 1.3.B.
- -Shop drawings to be based on IFC drawing Set dated 8/4/2023
- -Provide design calculations that signed and sealed by a professional engineer licensed in Oregon as noted in spec section 1.3.B.1
- -Provide beam design for Long-Term Bike Shelter, see sheet S101I and A904.
- -GC to provide mfg certificate upon completion of installation as noted in spec section 1.3.C.

2. Manufacturer anticipates to fabricate all joists on Nov. 20th for 2nd level of Building B.

DH/LMC

Please confirm if "Submittal #06 1000-3.0 Lumber Package.." suffice this request.

o.k. - anchor details, bridging and bracing per structural drawings and mfg standard, notify architect if any discrepancies occur

Subcontractor,

1. Provide Manufacturer Certificate upon completion of installation per Specification Section 1.3C.

2. Subcontractor to coordinate all deliveries with LMC Field Team onsite.

DH/LMC

☒ REVIEWED ☐ REVISE AND RESUBMIT  
☐ REJECTED ☐ FURNISH AS CORRECTED

Corrections or comments made on the shop drawings during this review do not relieve contractor from compliance with requirements of the drawings and specifications. This check is only for review of general conformance with the design concept of the project and general compliance with the information given in the contract documents. This contractor is responsible for confirming and correlating all quantities and dimensions; selecting fabrication processes and techniques of construction; coordinating his work with that of all other trades; and performing his work in a safe and satisfactory manner.

FROELICH ENGINEERS, INC.

DATE: 11/09/2023 BY: BJH

-GC to coordinate Bldg C RTU weights and locations with joist mfg

**Project Name**  
Garden Park Estates - 219324  
**LRS ARCHITECTS**  
☐ No Exception Taken ☒ Make Corrections Noted  
☐ Revise & Resubmit ☐ Record Only  
**BY** tknudson **DATE** 11/10/2023  
**SUBMITTAL#** 06 1733-2.0

This submittal has been reviewed only for conformance with the design concept and for compliance with information given in the Contract Documents, and does not extend to means, methods, techniques, sequence of construction, dimensions, or safety precautions thereto. Review does not relieve the Contractor from responsibility for deviations from Drawings or Specifications unless the LRS Architect's attention has been called to such deviations in writing at the time of submission. Corrections have been made on submittal material by LRS Architect's in accordance with Article 4.2.7 of the General Conditions of the Contract for Construction, with additional comments above.

**Transmitted:** ☒ Procure ☐ Hand Deliver  
☐ Email ☐ Other