

**GENERAL LIABILITY****CLAIM AGAINST THE CITY OF PORTLAND***\* for damages to persons or property \**File Number: 2024-015713-20

A claim must be filed with **City of Portland Risk Management** within 180 days after the occurrence of the incident or event.

Normal business hours: Monday through Friday, 8:00am to 5:00pm. Closed on official holidays.

Claims received during regular business hours will be recorded on the date received.

Faxed or emailed claims received after business hours will be recorded on the next working day.

**Please be sure your claim is against the City of Portland, not another public entity.**

Where space is insufficient, please use additional paper and identify information by section number and letter.

Completed forms may be mailed, emailed, faxed, or hand-delivered to:

Risk Management/Liability, 1120 S.W. Fifth, Room 1040, Portland, OR 97204-1912, Ph: 503-823-5101, Fax: 503-823-6120

LiabilityClaims@portlandoregon.gov

- 1. Claimant** (Circle: Mr. Mrs. Ms. Miss) Mr. James Holtz Date of Birth [REDACTED]
- a. Address 1711 SW High Street City Portland State OR Zip 97201
- b. Home Phone 971-271-0796 Business Telephone  Cell Phone 971-271-0796
- c. Occupation Engineer d. Marital Status: Single ( ) Married ( ) Divorced or Widowed ( )
- If married, name of spouse Katherine Holtz
- d. E-mail address [REDACTED]
- 2. If claim involves a vehicle:** a. Year, make and model
- b. License Plate Number  Driver's License Number  State
- c. At time of accident, were you (check all that apply) Owner:  Driver  Passenger  N/A
- d. Name and address of owner if different from claimant (1. Above)
- 3. Occurrence or event from which the claim arises:**
- a. Date 8-17-2024 Time Unknown Circle AM / PM
- b. Place (exact and specific location) Finished basement at 1711 SW High Street, Portland, OR
- c. Specify the particular occurrence, event, act, or omission by the City that you believe caused the injury or damage (use additional paper if necessary): Sewer backup from main line in street
- d. State how the City of Portland or its employees were at fault: failure of City maintained sewer system
- e. Were you on the job at the time of the accident? Yes  No X
- If yes, what is the name / phone number of employer

4. **Description:** Describe the injury, property damage or loss so far as is known at the time of this claim. \_\_\_\_\_  
Sanitary sewage throughout living space in finished basement resulting in physical and emotional losses as well  
as lost wages for cleanup, and possible tree failure adjacent to previous sewer repair work \_\_\_\_\_
5. **\*We are required to report all claims for injuries to Medicare/Medicaid Services\***  
If you were injured please provide the following: Social Security #: \_\_\_\_\_  
Medicare/Medicaid Beneficiary? Yes \_\_\_\_ No \_\_\_\_
6. **Give the name(s) of the City employee(s) and/or City Bureau causing the damage or injury** \_\_\_\_\_  
\_\_\_\_\_
7. **Name and address of any other person injured** \_\_\_\_\_  
\_\_\_\_\_
8. **Name and address of the owner of any damaged property if different from claimant** \_\_\_\_\_  
\_\_\_\_\_
9. **Damages claimed:**  
a. Amount claimed as of this date: \$ \_\_\_\_\_  
b. Estimated amount of future costs: \$ \_\_\_\_\_  
c. Total amount claimed: \$ \_\_\_\_\_  
d. Basis for computation of amounts claimed (include copies of all bills, invoices, estimates, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. **Names, addresses / phone #s of all witnesses** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. **Any additional information that might be helpful in considering your claim** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM! (ORS 162.085)**

I have carefully read the statements made in this claim, including any attached sheets, and I know them to be true of my own knowledge, except as to those matters stated upon information or belief and to such matters I believe the same to be true. I understand and acknowledge that all statements made in this claim are made to a public servant of the City of Portland, and that the statements are in connection with an application for a benefit from the City of Portland.

Date: \_\_\_\_\_

\_\_\_\_\_  
Claimant's Signature\_\_\_\_\_  
Print Name