



## City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 | 503-823-7300 | [www.portland.gov/bds](http://www.portland.gov/bds)



### Permit Revision Submittal Requirements and Application

A Permit Revision is required when there are proposed changes to the project after the permit has been issued. This may arise due to discrepancies between the city-approved permit drawings and actual field conditions, or the customer has changed their mind about an aspect of the project. In all cases, a revision to the existing permit must be submitted, reviewed and approved.

#### Minimum Submittal Requirements (check all boxes and sign below):

- ☒ A copy of this application.
- ☒ One PDF copy of plans for electronic submittals or three copies for paper submittals.
- ☒ All plans must clearly reflect the proposed change(s). Changes must be bubbled.
- ☒ Drawings and calculations must be stamped and signed by the Architect and/or the Engineer of Record, if applicable.
- ☐ Project narrative for extensive revisions.
- ☐ One PDF copy of calculations and other supporting documents for electronic submittals or two copies for paper submittals.
- ☒ Copy of Inspector's correction notice, if the revision is due to an inspection correction. One PDF copy for electronic submittals and two copies for paper submittals.

#### Applicant Information:

Applicant Name Kegan Flanderka (Base Design & Architecture LLC)  
Street Address 1300 SE Stark Street #209 City/State/ZIP Portland, OR 97214  
Email kegan@basedesignarchitecture.com Phone 5034778268  
Value of Proposed Revision \$500 Issued Permit # 21-035170-RS  
Job Site Address 5626 NE Wygant Street City/State/ZIP Portland, OR 97218

#### Description of Revision

Updated site plan (Sheet A1.01) to reflect final tree planting on property versus proposed trees in original permit to resolve partial approval of #509 Inspection and confirm conformance with Title 11.

Applicant Signature Kegan Flanderka Digitally signed by Kegan Flanderka  
DN: C=US, E=kegan@basedesignarchitecture.com, O=Base  
Design & Architecture LLC, CN=Kegan Flanderka  
Date: 2023.10.17 13:36:34-0700 Date 10.16.2023

#### Fees:

An invoice with permit fees will be sent to the applicant once minimum submittal requirements have been verified. Permit Revisions are subject to fees associated with plan review, processing and any increase in project value.

The Bureau of Development Services fee schedule is on the BDS web site: [www.portlandoregon.gov/bds/article/102792](http://www.portlandoregon.gov/bds/article/102792)

#### Helpful Information:

Bureau of Development Services | City of Portland, Oregon  
1900 SW 4th Avenue, Portland, OR 97201  
For Hours Call 503-823-7310 or visit [www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds)

#### Important Telephone Numbers:

BDS main number	503-823-7300
DSC automated information line	503-823-7310
Building code information	503-823-1456
BDS 24-hour inspection request line	503-823-7000
Residential information for one- and two-family dwelling	503-823-7388
General Permit Processing and Fee Estimate info	503-823-7357
Zoning Information Line	503-823-7526
City of Portland TTY	503-823-6868



## CITY OF PORTLAND, OREGON - BUREAU OF DEVELOPMENT SERVICES

1900 SW Fourth Avenue, Portland, Oregon 97201, www.portlandoregon.gov/bds



503 710 0658

Permit/IVR:	21-035170 / 4673591	
Site Address:	5640 NE Wagoner St	Date Issued: 04-05-2023
Inspector:	Amegbor Tsikata 503-823-8949	Result:
<b>CORRECTION OF THE FOLLOWING ITEMS REQUIRED</b>		<b>Code Section</b>
<input type="checkbox"/> 1. Visible or measureable offsite sedimentation, wind erosion, signs of erosion.		10.30.020
<input type="checkbox"/> 2. Erosion prevention or sediment control measures have not been installed, are improperly installed, missing, or require maintenance.		10.30.020 (Installation) 10.30.040 (maintenance)
<input type="checkbox"/> 3. Site deficiencies have not been corrected since last inspection.		10.70.010
<input type="checkbox"/> 4. Required documentation not available / not maintained (Inspection Log, Hotline Sign, or ESCP)		10.30.040
<input type="checkbox"/> 5. Encroachment of environmental protection areas (tree protection zones, wetlands, etc.).		Refer to Urban Forestry or Code Enforcement
<input type="checkbox"/> 6. Improper pollutant management (concrete washout, litter, chemical storage, etc.).		10.30.020
<input type="checkbox"/> 7. Failure to request inspection		10.50.030
<input type="checkbox"/> 8. Failure to meet stabilization/groundcover requirements. (temporary, permanent, seasonal)		10.30.020
<input type="checkbox"/> 9. Excavation, grading or site work endangers adjacent public or private property.		Refer to Building Inspection OSSC
<input type="checkbox"/> 10. Drainage control does not comply with PCC 17.38 and/or 17.39		10.30.030
<input type="checkbox"/> 11. Dewatering activities occurring without BES approval		10.30.020 Refer to BES Source Control
<p><b>Make required correction(s) and request re-inspection using the IVR system</b></p> <p>Portland City Code- Chapter. 10.70: Failure to correct noted deficiencies can result in re-inspection fees, civil penalties, administrative enforcement fees, and stop work orders.</p> <p><input type="checkbox"/> Inspection Fees Added <input type="checkbox"/> Stop Work Order Issued</p> <p><b>APPEALS:</b> Pursuant to City Code Chapter 10.70, the Owner/Contractor may appeal any code provision cited in this Correction Notice by providing written request to the BDS Director within 10 calendar days from the date of the inspection for which the Correction Notice was issued. Permit expiration may not be extended pending resolution of any appeal.</p>		
<p>10-30020/10-30090 <b>Inspector Comments</b> (precede comment with item number)</p> <p>Trees at the front is approved</p> <p>Plant trees at back per approved plans or Contact Plan reviewer for review - 5 large trees to cover density.</p>		
Correction Required By [Date]		

210  
509

8FR

4 ft trees  
magnolia  
Galaxy.

3 New  
small

G. K. (K. K. K.)

2 Acer  
red (medium)

Sungu Fuc

5/7  
large

Cypress  
Cy paris

ley lands

Amegbor Tsikata  
503-823-8949  
Amegbor Tsikata  
503-823-8949  
Amegbor Tsikata@portlandoregon.gov

#210

Approved  
with  
Correction

#509

Plan Approved