



City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 | 503-823-7300 | www.portland.gov/bds



Deferred Submittal Requirements and Application

Minimum Submittal Requirements (check all boxes and sign below):

Full list of [deferred submittal guidelines](#)

- ☐ A copy of this application
- ☐ Plans stamped and signed by a Design Engineer or Architect registered in Oregon. One PDF copy of plans for electronic submittals or three copies for paper submittals.
- ☐ Calculations and product information. One PDF copy for electronic submittals or two copies for paper submittals.
- ☐ Prior to submitting the deferred submittal, the Engineer of Record and/or Architect of Record responsible for the building shall review the deferred submittal plans and supporting materials and add a notation indicating that the deferred submittal documents have been reviewed and found to be in general conformance with the design of the building. The notation shall be made on the deferred submittal drawings. Review stamps on letters of transmission are not acceptable.
Exception: the notation is not required on deferred submittals for fire sprinklers or roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building.
- ☐ Plan views and elevations identifying the location(s) as approved by the Engineer and/or Architect of Record must be submitted as appropriate but are required when the deferred submittal items include exterior elements.

I certify this deferred submittal application meets the minimum submittal requirements as outlined above.

Applicant Signature:  Date: 11/06/2023

Applicant Submittal Information:

Applicant name: Joel Ward
 Address: 11102 NE Beech St
 City: Portland State: OR Zip Code: 97220
 Phone: 801-874-9656 Email: elul2121@gmail.com
 Value of deferred submittal: \$ 5910 Issued main building permit #: 4813443
 Job Site Address: 11070 NE Beech St. Portland OR 97220
 Description/Scope of work: Deferred submittal for truss calculations
 Contractor Name: Joel Ward CCB:

Engineer/Architect of Record for the building information (Not required for roof trusses in residential construction when an Engineer or Architect of Record is not involved with the design of the building)

Name: Kevin Goldsmith Phone: 503-896-7712

Design Engineer for the deferred items

Name: David Baxter Phone: 916-755-3571

Fees

An invoice with permit fees will be sent to the applicant once minimum submittal requirements have been verified. Deferred submittal (DFS) fees are collected in addition to the standard building review fee paid on the main building permit. DFS fees cover the cost of the additional processing and review time associated with the design build element. The DFS fee for processing and reviewing deferred plan submittals is 10 percent of the building permit fee calculated using the value of the deferred portion of the project with a minimum fee of \$475 for 1 & 2 family dwelling projects or \$760 for commercial and all other projects.

For deferred submittals on Commercial Permits (CO folders) and Major Projects (MG folders) that are for exterior building work, a fee of \$380.00 is added for review and approval by the Land Use Services (LUS) division. LUS reviews deferred submittals to ensure that the design of the work is consistent with the design approved in the approved original building permit. Please refer to the current year's [LUS fee schedule](#).

Other applicable fees may apply depending on scope of work and reviewer time spent to approve.

Helpful Information

Bureau of Development Services
1900 SW 4th Avenue, Portland, OR 97201

For Hours Call 503-823-7310 | Select option 1 or
visit www.portland.gov/bds

Important Telephone Numbers

BDS main number	503-823-7300
DSC automated information line	503-823-7310
Building code information	503-823-1456
BDS 24 hour inspection request line	503-823-7000
Residential information for one and two family dwellings	503-823-7388
City of Portland TTY	503-823-6868

Information is subject to change.

Preliminary Life Safety & Structural Checksheet

Review Date: December 4, 2023

Application #: **22-150746 / 51 / 56-DFS-01**
IVR #: **4986440**

To:	APPLICANT	Joel Ward 5410 NE Cleveland Ave PORTLAND OR 97211	Work	(801) 874-9656
			Home	(503) -
			Email	elul21@sbcglobal.net

From:	BDS LIFE SAFETY PLANS EXAMINER	CHRISTOPHER PAGNOTTA	Phone	(503) 823-6540
			Email	Chris.Pagnotta@portlandoregon.gov

cc:	OWNER	SHANNON NICOLE WARD & JOEL CYRIL WARD 5410 NE CLEVELAND AVE PORTLAND, OR 97211-2618	

PROJECT INFORMATION

Street Address:	11070 NE BEECH ST	
Description of Work:	SINGLE PDF - DFS FOR ROOF TRUSSES HOUSE	
The following assumptions were made when reviewing your project:		
Building Area	Stories	Sprinklers
1,876 SF	2	Yes

PLAN REVIEW

Based on the plans submitted, the items listed below appear to be missing or not in conformance with the Oregon Residential Specialty Code and/or other City requirements.			
Item #	Location on plans	Code Section	Clarification / Correction Required
		R106.1.1 R802.10	Please submit a truss layout for each of the three buildings. NOTE: Due to the absence of the requested and required layouts, the review of the roof truss submittals have not started. Additional checksheet clarifications may be requested pending a complete submittal.

End of Checksheet

INSTRUCTIONS

To respond to this Checksheet, you may need to revise your plans, your supporting documents, or provide additional information. Please see BDS website directions located here: <https://www.portland.gov/bds/permit-review-process/checksheet-submitting-corrections-electronically>. When you finish with your changes, please submit your updated plans and supporting documents. Make sure to include the attached Checksheet Response Form. Visit the BDS Permit Review Process website for more helpful information and available services: <https://www.portland.gov/bds/permit-review-process>

If you want to report a delay, a regulatory conflict or other issue that you have been unable to resolve with your City review team, please visit <https://www.portland.gov/bds/development-permit-processes/report-problem>

If you have questions about this Checksheet, please contact me at the email address or phone number listed above. To check the status of your project, go to <https://www.portlandmaps.com/advanced/?action=permits>. Or you may request the status to be faxed to you, by calling 503.823.7000 and selecting option 4. Please have your IVR number and fax number available.

Application fees cover an initial plan review and two checksheets. Starting with the third checksheet, additional fees will be added. These fees are based on the current Fee Schedule: <https://www.portland.gov/bds/current-fee-schedules#toc-city-of-portland-fee-schedules>

Appeals: Pursuant to City Code Chapters 24.10, 25.07, 26.03, 27.02, and 28.03, you may appeal any code provision cited in this Checksheet to the BDS Administrative Board of Appeal within 180 calendar days of the review date. For information on the appeals process and costs, including forms, appeal fee, payment methods and fee waivers, go to www.portland.gov/bds/file-appeal or call (503) 823-7300 for assistance. Permit application expiration will not be extended pending resolution of any administrative appeal.

Preliminary Life Safety & Structural Checksheet Response

Permit #: 22-150746 / 51 / 56-DFS-01-RS

Date: 12/11/2023

Customer name and phone number: Joel Ward. 801-874-9656

Note: In the spaces below, please provide specific information concerning the changes that you have made in response to the checksheet. Note the checksheet item number, your response or a description of the revision, and the location of the change on the plans (i.e. page number and/or detail number). Use as many lines as needed. *If the item is not in response to a checksheet, write “Applicant” in the column labeled “Checksheet item number.”*

Checksheet item number	Description of changes, corrections, additions, etc.	Location on plans
1	Truss layout for all three buildings	N/A