



[Home](#) / [Council Documents](#)

# 191638

Emergency Ordinance

## **\*Accept grant from the State of Oregon Department of Land Conservation and Development for \$90,000, authorize Intergovernmental Agreement to implement equitable community engagement for the 2045 Transportation System Plan, and appropriate \$40,000 for FY 2023-24**

Passed

The City of Portland ordains:

Section 1. The Council finds:

1. The State of Oregon Department of Land Conservation and Development (DLCD) established new rules governing Transportation System Plan (TSP) updates, per the State's Climate-Friendly and Equitable Communities rulemaking in 2022. As such, all applicable cities, including the City of Portland, are required to update their TSPs under the new rules and follow new guidelines for equitable community engagement.
2. As the rulemaking agency, DLCD is sequentially providing technical and financial assistance to cities that must update their TSPs, therefore the Portland Bureau of Transportation (PBOT) was directly offered the 2023-2025 Climate-Friendly and Equitable Communities Grant after consultation, without a competitive solicitation process.
3. The grant is in the amount of \$90,000 for external materials and services to implement equitable community engagement for Portland's 2045 Transportation System Plan through June 30, 2025.
4. Of the total amount of the grant, \$40,000 will be appropriated to the FY 2023/2024 budget.
5. The grant internal order number for this is TR03740001. The grant number is TR000374.

NOW, THEREFORE, the Council directs:

- A. The Commissioner-in-Charge is hereby authorized to accept on behalf of the City of Portland a grant from the Oregon Department of Land

Introduced by

[Commissioner Mingus Mapps](#)

Bureau

[Transportation](#)

Contact

Francesca Jones (Patricolo)  
PBOT Planner

✉ [francesca.jones@portlandoregon.gov](mailto:francesca.jones@portlandoregon.gov)

📞 [503-865-6214](tel:503-865-6214)

Requested Agenda Type

Consent

Date and Time Information

Requested Council Date


February 21, 2024

Conservation and Development for the 2045 Transportation System Plan in the amount of \$90,000.

- B. The Commissioner-in-Charge to execute an Intergovernmental Agreement in the amount of \$90,000 in a form similar to the contract attached as Exhibit A.
- C. The Commissioner-in-Charge is authorized to execute amendments, approved as to form by the City Attorney, to the scope of the services or the terms and conditions of this Agreement, provided the changes do not increase the total project cost by twenty-five percent (25%) or greater.
- D. The FY 2023 / 2024 budget is hereby amended as follows:  
GRANTS FUND  
Fund: 217  
Business Area – TR00  
Bureau Program Expenses – 40,000
- E. The OMF Grants Office is authorized to perform all administrative matters in relation to the grant application, grant agreement or amendments, requests for reimbursement from the grantor, and to submit required online grant documents on the Commissioner-in-Charge's behalf.

Section 2. The Council declares that an emergency exists because a delay would unnecessarily delay the City's ability to perform the activities authorized by the grant; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

## Documents and Exhibits

 [Exhibit A \(https://www.portland.gov/sites/default/files/council-documents/2024/2024.01.16\\_cfec-25-003\\_portland-grant-agreement-002.pdf\)](https://www.portland.gov/sites/default/files/council-documents/2024/2024.01.16_cfec-25-003_portland-grant-agreement-002.pdf) 642.89 KB

An ordinance when passed by the Council shall be signed by the Auditor. It shall be carefully filed and preserved in the custody of the Auditor (City Charter Chapter 2 Article 1 Section 2-122)

Passed by Council  
February 21, 2024

Auditor of the City of Portland  
Simone Rede

## Impact Statement

### Purpose of Proposed Legislation and Background Information

- The Department of Land Conservation and Development (DLCD) is providing direct technical and financial assistance to cities that must update their Transportation System Plans in accordance with the State of Oregon's new Climate-Friendly and Equitable Communities (CFEC) rulemaking.
- This funding covers the external materials and services of implementing equitable community engagement for Portland's 2045 Transportation System Plan (TSP), through June 30, 2025.
- Additional DLCD funds may become available to support further potential external materials and services costs for the 2045 Transportation System Planning process, subsequent to June 30, 2025.
- The 2045 TSP planning process is now under way as of January 2024 and is currently scoped to conclude in the fall of 2026.

### Financial and Budgetary Impacts

- Total costs of external materials and services for equitable community engagement on the 2045 Transportation System Plan through June 30, 2025 is \$90,000, fully funded by the Oregon DLCD grant.
- The current scope, schedule, and budget indicates that at least another \$20,000 of external materials and services costs may be required subsequent to June 30, 2025 through the remainder of the project in fall 2026. Future funding of external materials and services costs for equitable community engagement may be sought from DLCD subsequent to the June 30, 2025 deadline of this IGA.
- The grant internal order number is TR03740001. The grant number is TR000374.
- The \$90,000 of external materials and services for equitable community engagement was derived from the Public and Agency Engagement Plan for the 2045 Transportation System Plan, in consultation with the City's Comprehensive Plan Community Involvement Committee, in accordance with statewide planning rules.
- Of the \$90,000 total, \$40,000 of the expenditures will be at the beginning of the planning process in the "Phase 1: Groundwork" portion of the scope of work for the 2045 Transportation System Plan, requiring appropriation of \$40,000 to the FY 2023/2024 budget.
- No match is required of this grant.

- Labor costs for implementing the 2045 Transportation System Plan update are covered by GTR at this time and may be covered in part or in full by future grants through the CFEC TSP Funding Program. The program is administered by the Oregon Department of Transportation (ODOT) to support local transportation system planning efforts in complying with the state’s adopted rule changes. A 15% local match is required for the CFEC TSP Funding Program and may include ODOT approved in-kind contributions up to the full match amount, including labor from implementing required equitable community engagement.

**Community Impacts and Community Involvement**

- The 2045 Transportation System Plan’s Draft Public and Agency Engagement Plan includes an equity and demographic analysis, identifies underserved populations, discusses benefits and burdens, and a plan for implementing equitable community engagement to impact the process and outcomes.
- The City’s Comprehensive Plan Community Involvement Committee engaged in shaping the Draft Public and Agency Engagement Plan in a workshop at their November 14, 2023 meeting.
- The DLCD CFEC grant will both implement and support further development of the 2045 TSP Public and Agency Engagement Plan by funding language translation, culturally-relevant consultant support, and community interviews, as well as videos, focus groups, workshops, and advisory committee best practices for equitable community engagement.
- The FY 2023 / 2024 budget is hereby amended as follows:

GRANTS FUND

Fund: 217  
 Business Area – TR00  
 Bureau Program Expenses – 40,000

**100% Renewable Goal**

N/A

**Budgetary Impact Worksheet**

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
217006	TRDR000004	441100	TPPEPLPP00000GT	TR000374	TR03740001	40,000	
217006	TRTR000004	549000	TPPEPLPP00000GT	TR000374	TR0374001	40,000	

## Agenda Items

168 Consent Agenda in [February 21, 2024 Council Agenda](https://www.portland.gov/council/agenda/2024/2/21)  
(<https://www.portland.gov/council/agenda/2024/2/21>)

Passed

Commissioner Carmen Rubio Yea

Commissioner Dan Ryan Absent

Commissioner Rene Gonzalez Yea

Commissioner Mingus Mapps Yea

Mayor Ted Wheeler Yea