



## City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 | 503-823-7300 | [www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds)



### Facility Permit Program Revision Submittal Requirements and Application

A Permit Revision is required when there are proposed changes to the project after the permit has been issued. This may arise due to discrepancies between the city-approved permit drawings and actual field conditions, or the customer has changed their mind about an aspect of the project. In all cases, a revision to the existing permit must be submitted, reviewed and approved.

#### Applicants will provide:

- |  |  |
|--|--|
| <input type="checkbox"/> A copy of this application  | <input type="checkbox"/> Two (2) sets of calculations, if applicable                                   |
| <input type="checkbox"/> Three (3) sets of plans that clearly reflect the proposed change(s).<br>Drawings and calculations must be stamped and signed by the Architect and/or the Engineer of Record, if applicable. | <input type="checkbox"/> Inspector's correction notice, if revision is due to an inspection correction |

#### Contact Information:

Contact name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Value of revision \_\_\_\_\_ Issued FPP building permit # \_\_\_\_\_

Job site address \_\_\_\_\_

Description of revision:

#### Helpful Information:

##### Bureau of Development Services

City of Portland, Oregon  
1900 SW 4th Avenue, Portland, OR 97201  
[www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds)

##### Submit your plans in person to:

Development Services Center (DSC),  
Second Floor, Permitting Services.  
For Hours Call 503-823-7310, select option 1

#### Important Telephone Numbers:

BDS main number.....	503-823-7300
DSC automated information line .....	503-823-7310
Facility Permit Program.....	503-823-5996
City of Portland TTY.....	503-823-6868



**City of Portland, Oregon**  
**Bureau of Development Services**  
**Inspection Services - Facility Permit Program**  
FROM CONCEPT TO CONSTRUCTION

Carmen Rubio, Commissioner  
Rebecca Esau, Director  
Phone: (503) 823-7310  
TTY: (503) 823-6868  
[www.portland.gov/bds](http://www.portland.gov/bds)

## FPP STRUCTURAL CHECKSHEET

Facility Permit

Application # : 23-089724-REV-01-FA

Review Date : November 13, 2023

<b>To:</b>	APPLICANT	EMILY FEICHT ANKROM MOISAN ARCHITECTS 38 NW DAVIS STE 300 PORTLAND OR 97209	Work	503 952-1504
			Home	503 -
<b>From:</b>	Structural Engineer	Thanh Huynh	Phone	503-865-6921
			Email	Thanh.Huynh@portlandoregon.gov
<b>cc:</b>	OWNER	KC VENTURE LLC 222 SW COLUMBIA ST #700 PORTLAND, OR 97201		(971) 762-7811
			Email	justin.lonhardt@pacscape.com

### PROJECT INFORMATION

Street Address:	222 SW COLUMBIA ST
Description of Work:	SINGLE PDF PROCESS/ RVK INC STE 600 6TH FLR TI; REVISION TO ADD COMPLETE STRUCTURAL DESIGN AND CALCULATIONS

Based on the plans and specifications submitted, the following items appear to be missing or not in conformance with the Oregon Structural Specialty Code and / or other city, state, or federal requirements.

Item #	Location on plans	Code Section	Clarification / Correction Required
1.		OSSC 1704	<ol style="list-style-type: none"><li>Complete and return the attached Special Inspection form prior to issuance of the permit. The completed form can be returned to Special Inspections by <a href="mailto:fppspecialinspectionschecksheets@portlandoregon.gov">email to fppspecialinspectionschecksheets@portlandoregon.gov</a>.</li><li>The special inspection items noted on the form should also be clearly listed on the drawings.</li></ol> <p>The project owner shall provide a copy of this special inspection form to the special inspection agency and engineer of record.</p>
2.	Missing	OSSC 1604.4	Provide structural calculations evaluating the proposed lateral (partial height) partition wall and glazing bracing as shown in detail 2/A7.00 and 10/A7.00. Provide a detail for attachment of bracing to the existing structure.
3.	Missing	OSSC 1604.4	Provide structural calculations evaluating the proposed lateral (partial height) partition wall splay wire bracing as shown in detail 6/A7.00. Provide a detail for attachment of bracing to the existing structure.
4.	Missing	OSSC 1604.4	Provide structural calculations evaluating the proposed suspended ceiling bracing as shown on sheet A7.02 or provide documentation showing the suspended ceiling shall be designed and installed in accordance with the requirements of ASCE 7-16 section 13.5.6.2.2.

## FPP STRUCTURAL CHECKSHEET

Application # 23-089724-REV-01-FA

Review Date: November 13, 2023

### INSTRUCTIONS

To respond to this Checksheet, you may need to revise your plans, your supporting documents, or provide additional information. When you finish with your changes, please submit your updated plans and supporting documents. Make sure to include the attached Checksheet Response Form. Visit the BDS Facility Permit Program website for more helpful information and available services: <https://www.portland.gov/bds/commercial-permitting/fpp-facility-permit-program>

If you want to report a delay, a regulatory conflict or other issue that you have been unable to resolve with your City review team, please visit <https://www.portland.gov/bds/development-permit-processes/report-problem>

If you have questions about this Checksheet, please contact me at the email address or phone number listed above. To check the status of your project, go to <https://www.portlandmaps.com/advanced/?action=permits>. Or you may request the status to be faxed to you, by calling 503.823.7000 and selecting option 4. Please have your IVR number and fax number available.

Appeals: Pursuant to City Code Chapters 24.10, 25.07, 26.03, 27.02, and 28.03, you may appeal any code provision cited in this Checksheet to the BDS Administrative Board of Appeal within 180 calendar days of the review date. For information on the appeals process and costs, including forms, appeal fee, payment methods and fee waivers, go to [www.portland.gov/bds/file-appeal](http://www.portland.gov/bds/file-appeal) or call (503) 823-7300 for assistance. Permit application expiration will not be extended pending resolution of any administrative appeal.



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## Structural Special Inspection and Observation Program Checksheet

The registered design professional in responsible charge shall prepare and submit a special inspection and structural observation program in accordance with OSCC 107.1 and 1704, and confirm that the special inspection and structural observations noted below are indicated on the drawings.

~ Please Note that separate Soils and Life Safety Inspection Checksheets may also be required ~

**Instructions – Parts D and E of this Checksheet must be fully completed by the Owner (or Architect or Engineer acting as the owner's agent) in order to obtain your permit.**

When complete, return this form to BDS Permitting Services. You may return it by email to  
 fppspecialinspectionschecksheets@portlandoregon.gov

<b>Application #</b>	23-089724-REV-01-FA	<b>Date:</b>	November 13, 2023
<b>Project Name:</b>	BW-REV STRUCT DESIGN:6TH FLR 4974972:KOIN Cntr:KC Venture		
<b>Site Address:</b>	222 SW COLUMBIA ST		
<b>Architect of Record (Firm)</b>	ANKROM MOISAN	<b>Phone #</b>	503-245-7100
<b>Engineer of Record (Firm)</b>	TM RIPPEY CONSULTING ENGINEERS	<b>Phone #</b>	503-443-3900

The following special inspections and structural observations shall be performed according to the State Building Code and City of Portland Special Inspection Program Administrative Rules unless a program of inspections is submitted by the Engineer of Record and approved by Bureau of Development Services.

### A. REQUIRED SPECIAL INSPECTIONS FOR ALL BUILDING TYPES

<input type="checkbox"/> Steel Construction	<input type="checkbox"/> Concrete Construction	<input type="checkbox"/> Anchors – Adhesive	<input type="checkbox"/> Wood Construction
<input type="checkbox"/> Curtainwall	<input type="checkbox"/> Prestressed Concrete	<input type="checkbox"/> Anchors – Cast-in-place	<input type="checkbox"/> Masonry
<input type="checkbox"/> Structural Silicone Glazing	<input type="checkbox"/> Shotcrete	<input checked="" type="checkbox"/> Anchors – Expansion/Screw	<input type="checkbox"/> Cold Formed Steel Framing
Special Cases: <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### B. REQUIRED SPECIAL INSPECTIONS FOR SEISMIC RESISTANCE (OSSC 1705.12)

<input type="checkbox"/> Seismic Force Resist. System	<input type="checkbox"/> Storage Racks	<input type="checkbox"/> Access Floors	<input type="checkbox"/> Suspended Ceilings
<input type="checkbox"/> Mechanical Components	<input type="checkbox"/> Electrical Components	<input type="checkbox"/> Cladding	<input type="checkbox"/> Veneer
<input type="checkbox"/> Nonbearing Walls	<input type="checkbox"/> Seismic Isolation System	<input type="checkbox"/>	<input type="checkbox"/>
Special Cases: <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### C. STRUCTURAL OBSERVATION

☐ Required (The stages of construction at which structural observation is to occur shall be indicated on the drawings.)

### D. APPROVED SPECIAL INSPECTOR OR INSPECTION AGENCY (To be completed by the applicant.)

Indicate the City approved special inspector or special inspection agency to perform the required special inspections noted in parts A. and B. above:

<input type="checkbox"/> ACS (503) 443-3799	<input type="checkbox"/> FEI Testing (541) 757-4698	<input type="checkbox"/> PSI (503) 289-1778
<input type="checkbox"/> Carlson Testing (503) 684-3460	<input checked="" type="checkbox"/> KPFF SIG (503) 227-3251	<input type="checkbox"/> Terracon (503) 659-3281
<input type="checkbox"/> Clair Company (541) 758-1302	<input type="checkbox"/> Materials Testing/Insp (208) 376-4748	<input type="checkbox"/> Other:
<input type="checkbox"/> Columbia West Eng (360) 823-2900	<input type="checkbox"/> Northwest Geotech (503) 682-1880	<input type="checkbox"/>

### E. To be completed by the applicant.

By completing Part E the project owner (or the Architect or Engineer acting as the Owner's Agent) hereby agrees to employ the special inspector or inspection agency and/or engineer of record for the above noted special inspections and/or structural observations. (**Contractors are NOT authorized to agree for the Owner.**)

The project owner shall provide a copy of this checksheet to the special inspections agency and engineer of record.

Print Name	<b>Michele Schiffer as agent for KC Venture, LLC</b> (Project Owner or the Architect or Engineer acting as the Owner's Agent)	Date	<b>11/29/23</b>
Firm	<b>SKB</b> <i>Michele Schiffer</i>	Phone	<b>503-713-7464</b>

APPLICANT – COMPLETE PARTS D & E

## FPP Structural Checksheet Response

Permit #: 23-089724-REV-01-FA

**Date:** 12/08/23

**Customer name and phone number:** EMILY FEICHT, 503-952-1504

Note: Please number each change in the “#” column. Use as many lines as necessary to describe your changes. Indicate which reviewer’s checksheet you are responding to and the item your change addresses. If the item is not in response to a checksheet, write **customer** in the last column.

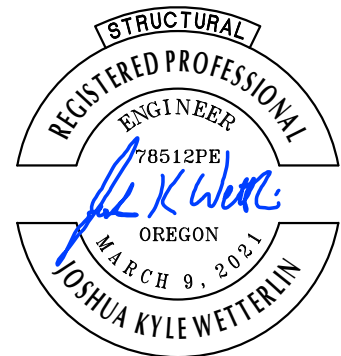
[illegible]

*(for office use only)*

**STRUCTURAL CHECKSHEET RESPONSE**  
**FOR APPLICATION # 23-089724-REV-01-FA**

ITEM #

1. Special Inspection Form has been filled out and returned. The required structural observations are listed in the Structural Observations section of the Structural General Notes.
2. Supplemental structural calculations have been provided evaluating the lateral bracing for the partial height partition walls. See Supplemental Structural Calculations sheets C22 through C25. Architectural details have been updated to reflect the structural requirements. See architectural details.
3. Supplemental structural calculations have been provided evaluating the lateral bracing for the partial height partition wall glazing. See Supplemental Structural Calculations sheets C22 through C25. Architectural details have been updated to reflect the structural requirements. See architectural details.
4. Supplemental structural calculations have been provided evaluating the lateral bracing for the suspended ceiling system. See Supplemental Structural Calculations sheets C15 through C20 and C25. Architectural details have been updated to reflect the structural requirements. See architectural details.



EXPIRES: 6-30-24

**TM RIPPEY**  
Consulting Engineers  
7650 SW Beveland Street  
Suite 100  
Tigard, Oregon 97223  
Phone: (503) 443-3900

Koin Twr

By: KEJ Date: \_\_\_\_\_

Chk By: \_\_\_\_\_ Date: \_\_\_\_\_

Job #: 23250

Sheet: \_\_\_\_\_ Of: \_\_\_\_\_