



## Agenda

March Topic: 1. 14.6% Increase/Long Term Rent Assistance 1/2

<i>AGENDA TOPIC</i>	<i>LEAD</i>	<i>ACTION</i>	<i>TIME</i>
<b>Call to Order, Roll Call, Accessibility Check-In</b>	Justin Barrieault, PHB		2:00 - 2:10 pm
<b>Housing Bureau Topics</b>			
<b>Staff Updates</b> <ul style="list-style-type: none"> <li>• Commissioner Feedback</li> <li>• Advisory Body Updates</li> <li>• 2023 Listening Session</li> <li>• Executive Committee Recruitment</li> </ul>	Justin Barrieault, PHB	Updates	2:10 – 2:30 pm
<b>RSC Commissioner Topics</b>			
<b>Legislative Updates/Landlord Incentives Presentation</b>	Justin Barrieault, PHB	Presentation	2:30 – 2:55 pm
<b>Long-Term Rent Assistance Presentation</b>	Laura Golino de Lovato & Ian Davie, RSC	Presentation	2:55 – 3:25 pm
<b>14.6% Increase/Long Term Rent Assistance Continued Conversation</b>	Laura Golino de Lovato, RSC	Discussion	3:25 – 4:15 pm
<b>Public Testimony</b>	Justin Barrieault, PHB	Testimony	4:15-4:45 pm
<b>Continued Discussion &amp; Wrap-Up</b>	Laura Golino de Lovato, RSC	Discussion	4:45-5:00 pm

Materials for all meetings will be posted on the Housing Bureau’s website:

<https://www.portlandoregon.gov/phb/RSC>

**Upcoming Public Meetings: RSC Executive Committee Meeting, Wednesday, May 24th, 2pm – 3pm, Zoom**

**Meaningful Access:** It is the policy of the City of Portland that no person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination in any city program, service, or activity on the grounds of race, color, national origin, disability, or other protected class status. Adhering to Civil Rights Title VI and ADA Title II civil rights laws, the City of Portland ensures meaningful access to city programs, services, and activities by reasonably providing:

translation and interpretation, modifications, accommodations, alternative formats, and auxiliary aids and services. To request these services, contact 503-823-2375, City TTY 503-823-6868, Relay Service: 711.

To help ensure equal access to City programs, services and activities, the City of Portland will reasonably provide translation services with at least 48 hours advance notice. Call 3 days in advance to request special assistance for ADA accessibility.

## **Applicable Laws/Procedures**

### **Board Membership**

#### **Board at Large**

- 13 members will serve for two-year terms.
- Members can serve for 8 consecutive years, or 4 consecutive terms

#### **Executive Committee**

- Consists of 4 members
  - 2 Co-Chairs
  - 2 Vice Chairs
- Members can serve for 4 consecutive years, or 2 consecutive terms
- Members interested in continuing service in a designated leadership role beyond four consecutive years must sit out for 2 years
- Executive committee members may continue to serve in leadership roles beyond the term limits until the new committee members are confirmed into leadership roles, unless they are otherwise removed

### **Quorum**

- Defined as "The minimum number of members that must participate for the governing body to be competent to transact business"
  - One-half plus one of all appointed members." PCC 3.133.060
  - With a 13-member board, we reach quorum when 8 members are present
- A quorum shall be necessary of voting members to make decisions that represent the position of the Body and to fulfill any other responsibilities.
- A quorum of a governing body may not meet in private (or discuss via email) for the purpose of deciding on or deliberating toward a decision on any matter
  - All meetings of a governing body (and discussions pertaining to deliberate actions/decisions) must be open to the public
- If each member of a governing body is charged to form recommendations individually rather than deliberately through a quorum requirement, the Public Meetings Law does not apply.

### **Voting**

- All official actions of a governing body must be taken by public vote, and the results of the vote must be recorded
- Secret voting & proxy/absentee voting are not allowed
- Per PCC 3.133.060, a vote that secures half of the voting members present, rather than a majority of the seats (per ORS 174.130), will pass
  - For example, if 11 members are present (establishing quorum), then an affirmative vote of 6 members will pass
- When one or more members do not vote, the abstention does not count as either an affirmative or negative vote
- Voting protocol
  - After the measure/policy/action is established that will be voted on, Housing Bureau staff will read off the name of each commissioner present
  - At this point, each commissioner will offer their vote, either verbally or through written communication in the chat
    - Voting options: Yes (affirmative), No (negative), Abstain (neither affirmative nor negative)
  - A member of the Housing Bureau will record the votes, indicating at voting completion whether the issue passed

