



FIRE AND POLICE DISABILITY AND RETIREMENT City of Portland, Oregon



1800 SW First Ave., Suite 450, Portland, OR 97201 · (503) 823-6823 · Fax: (503) 823-5166

Samuel Hutchison, Director

fpdr@portlandoregon.gov

FPDR Director's Calendar January 2022

January 3, 2022 Monday

Out of Office

January 4, 2022 Tuesday

Out of Office

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

January 5, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting

11:00 AM - 11:30 AM Staff Meeting

1:00 PM - 2:00 PM Strike Continuation Service Committee

2:00 PM - 3:00 PM Staff Meeting

January 6, 2022 Thursday

10:00 AM - 12:00 PM City Attorney

12:00 PM - 1:00 PM Bureau Directors Meeting

2:00 PM - 2:30 PM FPDR Harrison furniture review + color

3:00 PM - 4:00 PM Strategic Planning Chat

January 7, 2022 Friday

10:00 AM - 11:00 AM FPDR Managers Meeting -- Microsoft Teams Meeting

2:30 PM - 5:00 PM Out of Office

January 10, 2022 Monday

9:00 AM - 10:30 AM Trustee Training - Kyle MacLowry

10:00 AM - 11:00 AM CoP Strike Committee Planning Call

January 11, 2022 Tuesday

10:30 AM - 11:30 AM Staff Meeting

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

January 12, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 11:00 AM CoP Strike Committee Planning Call

1:00 PM - 2:00 PM Staff Meeting

2:30 PM - 3:00 PM Staff Meeting

January 13, 2022 Thursday

10:00 AM - 10:30 AM OGR Check In

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

January 14, 2022 Friday

10:00 AM - 11:00 AM CoP Strike Committee Planning Call
12:00 PM - 5:00 PM Out of Office

January 17, 2022 Monday

Martin Luther King Day

January 18, 2022 Tuesday

9:30 AM - 11:30 AM BHR Executive Session w/ Mayor Wheeler and Commissioners
1:00 PM - 1:30 PM Staff Meeting

January 19, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
11:00 AM - 12:00 PM Staff Meeting

January 20, 2022 Thursday

10:30 AM - 11:30 AM Leg. Liaisons: BillTracker refresher & Session Briefing
2:30 PM - 3:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

January 21, 2022 Friday

9:30 AM - 11:30 AM MLAC
1:00 PM - 2:00 PM FPD&R Project Check In
2:30 PM - 5:00 PM Out of Office

January 24, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting

January 25, 2022 Tuesday

1:00 PM - 3:30 PM FPDR Board of Trustees Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

January 26, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:00 AM - 11:00 AM CoP Strike Committee Planning Call
1:00 PM - 2:00 PM Staff Meeting
2:30 PM - 3:00 PM Staff Meeting
3:00 PM - 3:30 PM Tom Rinehart

January 27, 2022 Thursday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

January 28, 2022 Friday

10:00 AM - 11:00 AM CoP Strike Committee Planning Call
1:30 PM - 3:30 PM MLAC

January 31, 2022 Monday

9:00 AM - 10:00 PM PERS Board Meeting
10:00 AM - 11:00 AM CoP Strike Committee Planning Call
11:00 AM - 12:00 PM Staff Meeting
1:00 PM - 1:30 PM Staff Meeting
3:00 PM - 3:30 PM FPDR Lease - Ordinance



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FPDR Director's Calendar February 2022

February 1, 2022 Tuesday

11:00 AM - 11:30 AM Staff Meeting
1:00 PM - 1:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

February 2, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:00 AM - 11:00 AM CoP Strike Committee Planning Call
1:00 PM - 3:00 PM OR - HB 4113 Public Hearing
3:00 PM - 4:00 PM Staff Meeting

February 3, 2022 Thursday

9:30 AM - 10:00 AM Staff Meeting
10:00 AM - 12:00 PM Litigation Review
2:00 PM - 2:30 PM Budget Briefing Meeting Sign Up (30 Minutes)

February 4, 2022 Friday

10:00 AM - 12:00 PM MLAC
10:00 AM - 11:00 AM FPDR Managers Meeting
11:00 AM - 12:00 PM Weekly Liaison Briefing: 2022 Session

February 7, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting

February 8, 2022 Tuesday

1:00 PM - 1:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

February 9, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

February 10, 2022 Thursday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

February 11, 2022 Friday

11:00 AM - 12:00 PM Weekly Liaison Briefing: 2022 Session

February 14, 2022 Monday

10:00 AM - 10:30 AM SF Performance Reviews Steering Committee Meeting
10:30 AM - 11:30 AM Staff Meeting

February 15, 2022 Tuesday

1:00 PM - 1:30 PM Staff Meeting
2:00 PM - 2:30 PM FPDR Space Planning
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

February 16, 2022 Wednesday

9:30 AM - 10:00 AM City Council
11:00 AM - 12:00 PM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:30 PM - 3:30 PM NEOGOV Training

February 17, 2022 Thursday

Out of Office
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

February 18, 2022 Friday

Out of Office

February 21, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting

February 22, 2022 Tuesday

1:00 PM - 5:00 PM FPDR Board of Trustees Meeting
1:00 PM - 1:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

February 23, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:30 AM FPDR All Bureau Meeting
1:00 PM - 2:00 PM Staff Meeting

February 24, 2022 Thursday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

February 25, 2022 Friday

11:00 AM - 12:00 PM Weekly Liaison Briefing: 2022 Session

February 28, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting



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Samuel Hutchison, Director

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FPDR Director's Calendar March 2022

March 1, 2022 Tuesday

10:30 AM - 11:30 AM Staff Meeting
2:00 PM - 2:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

March 2, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
11:00 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

March 3, 2022 Thursday

10:00 AM - 11:30 AM Litigation Review
11:30 AM - 12:30 PM Bureau Directors Monthly Meeting

March 4, 2022 Friday

8:00 AM - 11:00 AM Retirement Workshop
11:00 AM - 12:00 PM Weekly Liaison Briefing: 2022 Session
2:30 PM - 5:00 PM Out of Office

March 7, 2022 Monday

9:30 AM - 10:30 AM Staff Meeting
10:30 AM - 11:30 AM Staff Meeting
3:30 PM - 3:45 PM Leasing Issues

March 8, 2022 Tuesday

9:00 AM - 9:50 AM FPDR Strategic Planning - Pregame
10:30 AM - 11:30 AM FPDR Managers Meeting
1:00 PM - 1:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

March 9, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

March 10, 2022 Thursday

10:30 AM - 12:00 PM City-wide COOP meeting
2:00 PM - 2:30 PM Staff Meeting

March 11, 2022 Friday

Out of Office

March 14, 2022 Monday

9:00 AM - 9:30 AM Senator Margaret Carter - Check in
10:00 AM - 11:00 AM SF Performance Reviews Steering Committee Meeting
11:00 AM - 12:00 PM Staff Meeting

March 15, 2022 Tuesday

9:30 AM - 11:30 AM BHR Executive Session w/ Mayor Wheeler and Commissioners
1:00 PM - 2:30 PM FPDR Board of Trustees Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

March 16, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:30 AM FPDR All Bureau Meeting -- Microsoft Teams Meeting
1:00 PM - 5:00 PM Out of Office

March 17, 2022 Thursday

2:00 PM - 3:00 PM Staff Meeting

March 18, 2022 Friday

12:00 PM - 2:00 PM WCCA: WC Education
2:30 PM - 5:00 PM Out of Office

March 21, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
2:15 PM - 2:45 PM Keith Hathorne BHR

March 22, 2022 Tuesday

10:00 AM - 10:30 AM Max Johnson - TRIM Error
1:00 PM - 1:30 PM Staff Meeting

March 23, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

March 24, 2022 Thursday

10:00 AM - 10:30 AM FPDR Strategic Planning - Pregame
1:00 PM - 1:30 PM Address Change Committee
2:15 PM - 3:15 PM Commissioner Hardesty
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

March 25, 2022 Friday

Out of Office

March 28, 2022 Monday

9:00 AM - 10:30 AM Legal Assistance Interviews
11:00 AM - 12:00 PM Staff Meeting
3:30 PM - 4:30 PM Human Resources Quarterly Check-In

March 29, 2022 Tuesday

1:00 PM - 1:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

March 30, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting

1:00 PM - 2:00 PM Staff Meeting

March 31, 2022 Thursday

No Meetings



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FPDR Director's Calendar April 2022

April 1, 2022 Friday

Out of Office

April 4, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting

2:30 PM - 5:00 PM Out of Office

April 5, 2022 Tuesday

10:30 AM - 11:30 AM FPDR Managers Meeting

1:00 PM - 2:00 PM FPDR TI pre-construction kick-off/coordination meeting

2:30 PM - 3:00 PM Staff Meeting

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

April 6, 2022 Wednesday

9:00 AM - 10:30 AM Staff Meeting

9:00 AM - 10:00 AM Process Improvement + Pre-Retirement Project - Pregame

1:00 PM - 2:00 PM Staff Meeting

April 7, 2022 Thursday

10:00 AM - 11:30 AM Litigation Review

11:30 AM - 12:30 PM Bureau Directors Monthly Meeting

1:00 PM - 5:00 PM Out of Office

April 8, 2022 Friday

8:45 AM - 2:15 PM FPDR FA III Interviews

April 11, 2022 Monday

8:45 AM - 2:15 PM FPDR FA III Interviews

2:30 PM - 3:00 PM Government Relations

April 12, 2022 Tuesday

9:00 AM - 10:30 AM FPDR FA III Interviews

1:00 PM - 1:30 PM Staff Meeting

1:30 PM - 2:00 PM FPDR FA III Interview Recap and Ranking

2:30 PM - 5:00 PM Out of Office

April 13, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting

1:00 PM - 2:00 PM Staff Meeting

April 14, 2022 Thursday

9:00 AM - 10:00 AM Preventing Employee Burnout - Class
1:30 PM - 2:00 PM Keith Hathorne - HRBP
3:00 PM - 4:30 PM Out of Office
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

April 15, 2022 Friday

Out of Office

April 18, 2022 Monday

8:00 AM - 10:00 AM Out of Office
10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Manager Supervisor Town Hall
2:00 PM - 3:00 PM Staff Meeting
3:00 PM - 5:00 PM Out of Office

April 19, 2022 Tuesday

9:30 AM - 11:30 AM BHR Executive Session w/ Mayor Wheeler and Commissioners
1:00 PM - 1:30 PM Staff Meeting
2:00 PM - 2:30 PM Address Change Committee Update

April 20, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 3:00 PM WA Claims School -- Joints: Medicine Meets Workers' Compensation

April 21, 2022 Thursday

9:00 AM - 9:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
4:00 PM - 6:00 PM Understanding and Responding to White Nationalism.

April 22, 2022 Friday

3:00 PM - 5:00 PM Out of Office

April 25, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting

April 26, 2022 Tuesday

9:00 AM - 10:00 AM Managing Staff Through Stressful Situations
11:00 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM FPDR Pre-Construction kick-off
2:00 PM - 5:00 PM Out of Office
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

April 27, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
3:30 PM - 4:00 PM Tom Rinehart CAO

April 28, 2022 Thursday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

April 29, 2022 Friday

Out of Office



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FPDR Director's Calendar May 2022

May 2, 2022 Monday

Out of Office

May 3, 2022 Tuesday

Out of Office

May 4, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:30 AM - 11:30 AM Staff Meeting

1:00 PM - 2:00 PM Staff Meeting

2:00 PM - 2:30 PM Staff Meeting

May 5, 2022 Thursday

10:00 AM - 12:00 PM Litigation Review

May 6, 2022 Friday

10:00 AM - 11:00 AM FPDR Managers Meeting

11:30 AM - 12:00 PM Jeff Blade - Procurement

May 9, 2022 Monday

10:00 AM - 11:00 AM SF Performance Reviews Steering Committee Meeting

11:00 AM - 12:00 PM Staff Meeting

1:30 PM - 2:00 PM Procurement

May 10, 2022 Tuesday

10:00 AM - 11:00 AM Self-Care Tips for Managers

11:00 AM - 11:30 AM Staff Meeting

1:00 PM - 1:30 PM Staff Meeting

3:00 PM - 4:00 PM Pregame FPDR Proposal Review

May 11, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:30 AM - 11:30 AM City Attorney

1:00 PM - 2:00 PM Staff Meeting

3:30 PM - 5:00 PM Out of Office

May 12, 2022 Thursday

9:30 AM - 10:00 AM Keith Hathorne - BHR

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

May 13, 2022 Friday

10:00 AM - 10:30 AM Janitorial Services - FPDR & Relay Resources

May 16, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 3:00 PM Claim Essentials Demo - Verisk

May 17, 2022 Tuesday

9:30 AM - 11:30 AM BHR Executive Session w/ Mayor Wheeler and Commissioners
2:30 PM - 3:00 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

May 18, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

May 19, 2022 Thursday

9:30 AM - 10:00 AM Office Move Logistics
2:30 PM - 5:00 PM Out of Office
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

May 20, 2022 Friday

8:00 AM - 12:00 PM Pension Workshop

May 23, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:30 PM - 2:00 PM FPDR DECOMMISSION 450 responsibilities

May 24, 2022 Tuesday

1:00 PM - 2:30 PM FPDR Board of Trustees Meeting

May 25, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:30 AM FPDR All Bureau Meeting -- Microsoft Teams Meeting
1:00 PM - 2:00 PM Staff Meeting
3:30 PM - 4:00 PM Staff Meeting

May 26, 2022 Thursday

10:30 AM - 11:00 AM FPDR BTS AV package review
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

May 27, 2022 Friday

9:00 AM - 11:00 AM PERS Board Meeting

May 30, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

May 31, 2022 Tuesday

1:00 PM - 1:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in



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FPDR Director's Calendar June 2022

June 1, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:00 AM HD Supervisor Hires
1:00 PM - 2:00 PM Staff Meeting

June 2, 2022 Thursday

9:30 AM - 10:00 AM Office Move Logistics
10:30 AM - 12:30 PM Litigation Review
1:30 PM - 2:00 PM OBS
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

June 3, 2022 Friday

9:30 AM - 10:00 AM Keith Hathorne - BHR
10:00 AM - 11:00 AM FPDR Managers Meeting
11:30 AM - 12:00 PM Kristin Johnson - Commissioner's Office

June 6, 2022 Monday

9:30 AM - 10:30 AM Staff Meeting
10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Pregame - Process Improvement & Strategic Planning

June 7, 2022 Tuesday

11:00 AM - 12:00 PM FPDR staff tour suite 250 construction
1:00 PM - 1:30 PM Staff Meeting
2:30 PM - 3:30 PM Address Change Committee
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

June 8, 2022 Wednesday

12:00 PM - 5:00 PM Out of Office

June 9, 2022 Thursday

1:00 PM - 2:00 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

June 10, 2022 Friday

2:30 PM - 5:00 PM Out of Office

June 13, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

June 14, 2022 Tuesday

9:00 AM - 11:30 AM Operationalizing the City's Core Values (LEAD Executive session)
12:00 PM - 5:00 PM Out of Office

June 15, 2022 Wednesday

11:30 AM - 12:00 PM Staff Meeting
1:00 PM - 1:30 PM Procurement
1:30 PM - 2:00 PM Office Move Logistics

June 16, 2022 Thursday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

June 17, 2022 Friday

All Day No Meetings

June 20, 2022 Monday

All Day Juneteenth

June 21, 2022 Tuesday

9:30 AM - 10:00 AM Staff Meeting
1:00 PM - 1:30 PM Staff Meeting
1:30 PM - 2:30 PM Address Change Committee
3:00 PM - 4:00 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

June 22, 2022 Wednesday

8:00 AM - 9:00 AM Harrison Sq Construction punch walk
9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:30 AM FPDR All Bureau Meeting -- Microsoft Teams Meeting
1:00 PM - 2:00 PM Staff Meeting
3:00 PM - 5:00 PM Out of Office

June 23, 2022 Thursday

11:30 AM - 1:00 PM Bureau Directors Monthly Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

June 24, 2022 Friday

10:00 AM - 10:30 AM Keith Hathorne - BHR
3:00 PM - 5:00 PM Out of Office

June 27, 2022 Monday

1:00 PM - 2:00 PM Staff Meeting

June 28, 2022 Tuesday

10:00 AM - 10:30 AM Lisa Watson - OEHR
11:00 AM - 12:00 PM Staff Meeting
1:00 PM - 1:30 PM Staff Meeting
2:00 PM - 2:30 PM Office Move Logistics

June 29, 2022 Wednesday

8:00 AM - 9:00 AM New Office Inspection
10:00 AM - 11:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

June 30, 2022 Thursday

11:00 AM - 11:30 AM Kaci Spurlock - Procurement

4:30 PM - 7:00 PM Retirement Recognition - Kathy



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FPDR Director's Calendar July 2022

July 1, 2022 Friday

10:00 AM - 11:00 AM FPDR Managers Meeting

July 4, 2022 Monday

All Day Independence Day

July 5, 2022 Tuesday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 1:30 PM Staff Meeting
1:30 PM - 2:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

July 6, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 2:30 PM Staff Meeting
2:30 PM - 3:00 PM Providence MCO

July 7, 2022 Thursday

10:00 AM - 11:30 AM Litigation Review
11:30 AM - 1:00 PM Bureau Directors Monthly Meeting
2:00 PM - 2:30 PM Staff Meeting

July 8, 2022 Friday

All Day No Meetings

July 11, 2022 Monday

2:00 PM - 3:00 PM Staff Meeting

July 12, 2022 Tuesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:00 AM Office Move Logistics
11:00 AM - 12:00 PM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:30 PM - 3:00 PM Building Management
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

July 13, 2022 Wednesday

8:00 AM - 1:00 PM Out of Office
1:00 PM - 2:00 PM Staff Meeting

July 14, 2022 Thursday

3:00 PM - 3:30 PM Paris Hall - Procurement
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

July 15, 2022 Friday

10:15 AM - 10:45 AM Commissioner Hardesty
1:00 PM - 1:30 PM Staff Meeting

July 18, 2022 Monday

9:00 AM - 9:30 AM Hyphn punch walk FPDR Harrison 250
9:30 AM - 10:30 AM FPDR suite 250 staff tour #2
10:30 AM - 11:00 AM FPDR Staff walk 450 with VGS prior to move
1:00 PM - 2:00 PM Staff Meeting

July 19, 2022 Tuesday

9:30 AM - 11:30 AM BHR Executive Session w/ Mayor Wheeler and Commissioners
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

July 20, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

July 21, 2022 Thursday

8:00 AM - 1:00 PM Out of Office
4:00 PM - 5:15 PM Western States Center Local Government Cohort Meeting #2

July 22, 2022 Friday

9:00 AM - 10:00 AM PERS Board Meeting

July 25, 2022 Monday

2:00 PM - 2:30 PM Staff Meeting

July 26, 2022 Tuesday

1:00 PM - 2:30 PM FPDR Board of Trustees Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

July 27, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:30 AM FPDR All Bureau Meeting -- Microsoft Teams Meeting
1:00 PM - 2:00 PM Staff Meeting

July 28, 2022 Thursday

11:00 AM - 11:30 AM Office Move Logistics
1:00 PM - 2:00 PM Bureau Director Interviews for Transformation Planning
3:00 PM - 3:30 PM Michael Jordan CAO
4:00 PM - 4:30 PM Directors 2x Weekly Check-in



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FPDR Director's Calendar August 2022

August 1, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 5:00 PM Out of Office

August 2, 2022 Tuesday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

August 3, 2022 Wednesday

8:30 AM - 9:30 AM Staff Meeting
9:30 AM - 11:30 AM City Council Meeting
2:00 PM - 3:00 PM Staff Meeting

August 4, 2022 Thursday

10:00 AM - 11:30 AM Litigation Review
11:30 AM - 1:00 PM Bureau Directors Monthly Meeting
2:30 PM - 3:30 PM Staff Meeting

August 5, 2022 Friday

10:00 AM - 11:00 AM FPDR Managers Meeting
2:00 PM - 2:30 PM Staff Meeting

August 8, 2022 Monday

All Day Out of Office

August 9, 2022 Tuesday

All Day Out of Office

August 10, 2022 Wednesday

All Day Out of Office

August 11, 2022 Thursday

All Day Out of Office

August 12, 2022 Friday

All Day Out of Office

August 15, 2022 Monday

8:00 AM - 1:00 PM Out of Office
1:00 PM - 2:00 PM Staff Meeting

August 16, 2022 Tuesday

9:30 AM - 10:30 AM Staff Meeting
10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Keith Hathorne - HRBP
2:15 PM - 2:45 PM Maria Vicencio - Property Manager
3:00 PM - 3:25 PM Harrison Move Check In and Next Steps
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

August 17, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 3:00 PM NEXStrategies

August 18, 2022 Thursday

All Day Out of Office

August 19, 2022 Friday

All Day Out of Office

August 22, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

August 23, 2022 Tuesday

8:30 AM - 9:00 AM City Attorney
9:30 AM - 11:30 AM BHR Executive Session w/ Mayor Wheeler and Commissioners
3:30 PM - 4:30 PM Staff Meeting

August 24, 2022 Wednesday

8:00 AM - 12:00 PM Retirement Workshop
9:30 AM - 11:00 AM City Council Meeting
1:00 PM - 2:00 PM FPDR x Pregame: Kickoff
2:30 PM - 3:00 PM Staff Meeting

August 25, 2022 Thursday

1:00 PM - 2:00 PM Keith Hathorne - HRBP
2:30 PM - 3:00 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

August 26, 2022 Friday

12:00 PM - 5:00 PM Out of Office

August 29, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:30 PM - 3:00 PM Staff Meeting

August 30, 2022 Tuesday

10:00 AM - 10:30 AM Diane Seaton - Facilities
10:45 AM - 11:15 AM FPDR AV
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

August 31, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting



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FPDR Director's Calendar September 2022

September 1, 2022 Thursday

11:30 AM - 1:00 PM Bureau Directors Monthly Meeting
2:00 PM - 5:00 PM Out of Office

September 2, 2022 Friday

10:00 AM - 11:00 AM FPDR Managers Meeting
2:00 PM - 5:00 PM Out of Office

September 5, 2022 Monday

All Day Labor Day

September 6, 2022 Tuesday

All Day No Meetings

September 7, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

September 8, 2022 Thursday

All Day Out of Office
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

September 9, 2022 Friday

9:30 AM - 10:00 AM Keith Hathorne - HRBP
1:30 PM - 2:00 PM Staff Meeting
2:00 PM - 5:00 PM Out of office

September 12, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

September 13, 2022 Tuesday

9:00 AM - 10:00 AM FPDR x Pregame: Exit Interviews Project Kickoff
10:00 AM - 10:30 AM FY 21-22 Audit Interview - Moss Adams
10:30 AM - 1:00 PM Litigation Review
1:00 PM - 2:00 PM Political Restrictions Town Hall
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

September 14, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
2:00 PM - 3:00 PM Keith Hathorne - HRBP

September 15, 2022 Thursday

11:30 AM - 12:00 PM Staff Meeting
12:00 PM - 5:00 PM Out of Office
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

September 16, 2022 Friday

1:00 PM - 2:00 PM Keith Hathorne - HRBP
2:00 PM - 5:00 PM Out of Office

September 19, 2022 Monday

9:00 AM - 9:30 AM Commissioner Hardesty
10:30 AM - 11:30 AM Staff Meeting
2:00 PM - 3:00 PM Staff Meeting

September 20, 2022 Tuesday

9:00 AM - 9:30 AM Staff Meeting
11:00 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM SF Performance Reviews Steering Committee Meeting

September 21, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
4:00 PM - 5:00 PM Keith Hathorne - HRBP

September 22, 2022 Thursday

2:00 PM - 5:00 PM Out of Office
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

September 23, 2022 Friday

2:00 PM - 5:00 PM Out of Office

September 26, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
3:30 PM - 4:30 PM Human Resources Quarterly Check-In

September 27, 2022 Tuesday

9:00 AM - 10:00 AM Staff Meeting
11:00 AM - 11:30 AM Staff Meeting
1:00 PM - 3:30 PM FPDR Board of Trustees Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

September 28, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:30 AM FPDR All Bureau Meeting -- Microsoft Teams Meeting
11:30 AM - 5:00 PM Out of Office

September 29, 2022 Thursday

8:00 AM - 1:00 PM Out of Office
1:00 PM - 6:00 PM Bureau Directors Retreat, Day 1
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

September 30, 2022 Friday

8:00 AM - 12:00 PM Bureau Directors Retreat, Day 2

12:00 PM - 5:00 PM Flex Time



FIRE AND POLICE DISABILITY AND RETIREMENT City of Portland, Oregon



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Samuel Hutchison, Director

fpdr@portlandoregon.gov

FPDR Director's Calendar October 2022

October 3, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
2:00 PM - 3:00 PM Staff Meeting

October 4, 2022 Tuesday

1:30 PM - 2:00 PM Staff Meeting
2:00 PM - 3:00 PM Keith Hathorne - HRBP
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

October 5, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
2:00 PM - 2:30 PM Staff Meeting

October 6, 2022 Thursday

9:00 AM - 10:00 AM FPDR Managers Meeting
10:00 AM - 12:00 PM Litigation Review
3:00 PM - 4:00 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

October 7, 2022 Friday

12:00 PM - 5:00 PM Out of Office
1:00 PM - 2:00 PM CFO - Staff Meeting

October 10, 2022 Monday

All Day Out of Office

October 11, 2022 Tuesday

All Day Out of Office

October 12, 2022 Wednesday

All Day Out of Office

October 13, 2022 Thursday

All Day Out of Office

October 14, 2022 Friday

All Day Out of Office

October 17, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
2:00 PM - 3:00 PM Staff Meeting

October 18, 2022 Tuesday

9:30 AM - 11:30 AM Council Work Session: Future of the Workplace
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

October 19, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
11:00 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 5:00 PM Out of Office

October 20, 2022 Thursday

11:30 AM - 12:00 PM Fire Liaison
1:00 PM - 3:00 PM MLAC
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

October 21, 2022 Friday

8:00 AM - 4:15 PM SBH Legal 21st Annual Oregon Workshop

October 24, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
2:00 PM - 3:00 PM Staff Meeting

October 25, 2022 Tuesday

11:00 AM - 11:30 AM Pauline Goble - Facilities

October 26, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:30 AM - 11:30 AM FPDR All Bureau Meeting -- Microsoft Teams Meeting
1:00 PM - 2:00 PM Staff Meeting

October 27, 2022 Thursday

All Day No Meetings

October 28, 2022 Friday

12:00 PM - 5:00 PM Out of Office

October 31, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
2:00 PM - 3:00 PM Staff Meeting



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FPDR Director's Calendar November 2022

November 1, 2022 Tuesday

10:30 AM - 11:30 AM Staff Meeting
2:00 PM - 5:30 PM Out of Office

November 2, 2022 Wednesday

11:15 AM - 12:00 PM FPDR: Employee Knowledge Capture Report Review
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 5:30 PM Out of Office

November 3, 2022 Thursday

11:30 AM - 12:30 PM Staff Meeting
2:00 PM - 4:00 PM Litigation Review

November 4, 2022 Friday

10:00 AM - 11:00 AM FPDR Managers Meeting
11:00 AM - 12:00 PM Staff Meeting
12:00 PM - 5:00 PM Out of Office

November 7, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

November 8, 2022 Tuesday

2:30 PM - 3:00 PM Ryan Bailey - City Attorney

November 9, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
11:30 AM - 12:00 PM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 2:30 PM Margaret Carter - FPDR Board Chair
3:00 PM - 3:30 PM Keith Hathorne HRBP

November 10, 2022 Thursday

9:00 AM - 9:30 AM Staff Meeting
9:30 AM - 1:30 PM Out of Office
2:00 PM - 2:15 PM Staff Meeting
2:30 PM - 3:30 PM Staff Meeting

November 11, 2022 Friday

All Day Veteran's Day

November 14, 2022 Monday

9:00 AM - 10:00 AM Staff Meeting
10:00 AM - 11:00 AM SF Performance Reviews Steering Committee Meeting
1:00 PM - 2:00 PM Staff Meeting

November 15, 2022 Tuesday

1:00 PM - 2:30 PM FPDR Board of Trustees Meeting
3:00 PM - 3:30 PM Staff Meeting
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

November 16, 2022 Wednesday

9:00 AM - 10:00 AM FPDR: Process Improvement Report Presentation
10:00 AM - 10:30 AM Staff Meeting
11:00 AM - 12:30 PM FPDR: Employee Knowledge Capture Report Review: Sam x Kim
1:30 PM - 2:00 PM Staff Meeting

November 17, 2022 Thursday

9:00 AM - 12:00 PM City-wide Cyber-attack TTX

November 18, 2022 Friday

12:00 PM - 5:00 PM Out of Office

November 21, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

November 22, 2022 Tuesday

9:30 AM - 11:30 AM BHR Executive Session

November 24, 2022 Thursday

All Day Thanksgiving Day

November 25, 2022 Friday

All Day Thanksgiving Day

November 28, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
12:00 PM - 5:30 PM Out of Office

November 29, 2022 Tuesday

All Day Out of Office
9:30 AM - 10:30 AM FPDR Janitorial Services - Facilities
4:00 PM - 4:30 PM Directors 2x Weekly Check-in

November 30, 2022 Wednesday

8:30 AM - 9:00 AM Staff Meeting
9:00 AM - 10:00 AM Staff Meeting
12:00 PM - 5:30 PM Out of Office



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FPDR Director's Calendar December 2022

December 1, 2022 Thursday

10:00 AM - 12:30 PM Litigation Review
1:00 PM - 2:00 PM Staff Meeting
3:30 PM - 4:00 PM Staff Meeting

December 2, 2022 Friday

8:00 AM - 12:00 PM Pension Workshop
12:00 PM - 5:00 PM Out of Office

December 5, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM FPDR Managers Meeting
2:30 PM - 3:30 PM Staff Meeting

December 6, 2022 Tuesday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

December 7, 2022 Wednesday

9:30 AM - 10:00 AM City Council
10:30 AM - 11:30 AM FPDR All Bureau Meeting -- Microsoft Teams Meeting
12:00 PM - 5:30 PM Out of Office

December 8, 2022 Thursday

10:00 AM - 10:30 AM Staff Meeting
11:30 AM - 1:00 PM FPDR Holiday Lunch
1:30 PM - 2:30 PM Staff Meeting
2:30 PM - 3:00 PM Facilities
3:30 PM - 4:30 PM Staff Meeting

December 9, 2022 Friday

12:00 PM - 5:00 PM Out of Office

December 12, 2022 Monday

9:30 AM - 10:00 AM Staff Meeting
10:00 AM - 10:30 AM SF Performance Reviews Steering Committee Meeting
10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting
2:00 PM - 3:00 PM Staff Meeting

December 13, 2022 Tuesday

1:00 PM - 2:00 PM BillTracker Training + 2023 Session Briefing (Liaisons)

December 14, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
10:00 AM - 10:30 AM Staff Meeting
12:00 PM - 5:30 PM Out of Office

December 15, 2022 Thursday

9:00 AM - 10:00 AM Staff Meeting
11:30 AM - 1:30 PM In Person - Bureau Director Meetings
1:30 PM - 5:30 PM Out of Office

December 16, 2022 Friday

12:00 PM - 5:00 PM Out of Office

December 19, 2022 Monday

10:30 AM - 11:30 AM Staff Meeting
1:00 PM - 2:00 PM Staff Meeting

December 20, 2022 Tuesday

4:00 PM - 4:30 PM Directors 2x Weekly Check-in

December 21, 2022 Wednesday

9:00 AM - 10:00 AM Staff Meeting
11:00 AM - 11:30 AM Staff Meeting
1:00 PM - 1:30 PM Staff Meeting
1:30 PM - 5:30 PM Out of Office

December 22, 2022 Thursday

10:00 AM - 12:00 PM MLAC

December 23, 2022 Friday

12:00 PM - 5:00 PM Out of Office

December 26, 2022 Monday

All Day Christmas

December 27, 2022 Tuesday

All Day Out of Office

December 28, 2022 Wednesday

All Day Out of Office

December 29, 2022 Thursday

All Day Out of Office

December 30, 2022 Friday

All Day Out of Office