



AUHR 7.02 PROMOTION

Description

A promotion is a change in status of an employee, from a position in a lower class to a position in a class for which the maximum pay is higher. Assignments to higher level positions where the employee's civil service classification does not change are not considered promotions and employees carry no status in these assignments and have no rights to appeal the termination of such assignments.

Employees who promote shall serve a probationary period in accordance with the [Administrative Rule on Probationary Periods](#).

Salary Upon Promotion

[See Administrative Rule on Compensation](#).

Seniority Upon Promotion

Seniority in the higher classification will begin to accrue on the date an employee is appointed to the higher classification. Seniority in the previous class is frozen when appointed to the higher classification.

Human Resources Rule Information and History

Questions about this administrative rule may be directed to the [Management Services Division](#) of the Auditor's Office.

Adopted by the City Auditor December 11, 2017.

Adapted from City of Portland Human Resources Administrative Rule 7.02 Promotion.

Adopted by Council March 6, 2002, Ordinance No. 176302.

Last revised October 15, 2002.