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190937

Emergency Ordinance

***Authorize grant agreements with four nonprofit neighborhood District Coalitions to support Neighborhood Associations, the Neighborhood Small Grant Program, and for insurance for Neighborhood Associations and eligible community groups supported through City-run offices**

Passed

The City of Portland ordains:

Section 1. The Council finds:

1. These grant agreements provide financial and staff resources from the City of Portland, Office of Community & Civic Life to the four recognized District Coalitions per City Code 3.96 to provide such services by which the people of the City of Portland may effectively participate in civic affairs and work to improve the livability and character of their neighborhoods and the City.
2. There has never been a competitive or open bidding process for these contracts since the inception of the Neighborhood Outreach and Support program in 1974. These non-profit neighborhood District Coalitions have been the sole contractors with the City of Portland for this program since 1974.
3. In FY 2021-22, in working with District Coalition Offices, the Office of Community & Civic Life sustained the existing partnerships with neighborhood associations and worked to build on new partnerships with underserved communities to identify opportunities for collaboration and engagement in civic activities and to support and amplify their presence in the community.
4. Office of Community & Civic Life will work with East Portland Neighbors (EPN) to procure liability insurance for neighborhood associations and eligible community organizations supported through the City-run coalition offices.
5. The requested amount is in General Fund dollars; and is allocated in the Office of Community & Civic Life's FY 2022-23 Adopted Budget for distribution as part of the Neighborhood Outreach and Support Program. This reflects a one-time increase and cost of living adjustment (COLA) for grant programs run by the four non-profit District Coalition Offices.

Introduced by

[Commissioner Jo Ann Hardesty](#)

Bureau

[Office of Community & Civic Life](#)

Contact

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Requested Agenda Type

Regular

NOW, THEREFORE, the Council directs:

- A. The Director of the Office of Community & Civic Life is authorized to execute grant agreements in a form similar to Exhibit A, provided such agreements have been approved as to form by the City Attorney, with the four non-profit neighborhood coalitions, and three City-run District Coalitions, in accordance with the table listing A(1), A(2), A(3), A(4), A(5), A(6), A(7) below, in the amounts shown for FY 2022-23:

Grantee A(1) - (7)	Grantee Name	FY2022/23 allocation To Nonprofit District Coalitions	FY2022/23 Neighborhood Small Grant Program	FY2022/23 Insurance to cover NAs and Groups through City Operated Coalition Offices
A(1)	Central Northeast Neighbors (Nonprofit)	\$285,133	\$20,395	N/A
A(2)	Northeast Coalition of Neighborhoods, Inc. (Nonprofit)	\$303,357	\$30,512	N/A
A(3)	Neighborhoods West/Northwest (Nonprofit)	\$294,932	\$30,620	N/A
A(4)	Southeast Uplift Neighborhood Program, Inc. (Nonprofit)	\$493,418	\$61,971	N/A
A(5)	North Portland Neighborhood Services (City Run)	N/A	\$27,983	\$10,000
A(6)	East Portland Community Office (City Run)	N/A	\$47,500	\$10,000
A (7)	SW Community Services (City Run)	N/A	\$31,019	\$10,000
--	TOTAL	\$1,376,840	\$250,000	\$30,000

- B. This Ordinance is for two fiscal years FY 2022-23 and FY 2023-24.

- C. The Director of the Office of Community and Civic Life is also authorized to amend the grant agreements outlined in the table above to add the annual allocations for the following fiscal year, FY 2023-24 pending availability of funds and adoption of the FY 2023-24 budget by Council.
- D. Amendments to the grant agreements may be agreed to and executed by the Director of the Office of Community & Civic Life or their designee, including but not limited to adjustments approved by City Council during the Fall Budget Monitoring Process, provided such amendments have been approved as to form by the City Attorney. City may terminate or amend agreements if it fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow the City, in the exercise of its administrative discretion, to continue to make payments for the performance of this agreement; or, federal or state laws, rules, regulations or guidelines are modified or interpreted in such way that the project is no longer allowable or nor longer eligible for funding under this ordinance.
- E. These grant agreements shall comply with City Policy ADM-4.03 - Standards for Neighborhood Associations, District Coalitions, Business District Associations, and the Office of Civic and Community Life.
- F. The Mayor and City Auditor are hereby authorized to pay the grant funds from the General Fund.
- G. The competitive solicitation requirements in City Policy FIN-2.04 are waived as applied to the grant agreements authorized by this ordinance.

Section 2. The Council declares that an emergency exists because a delay would unnecessarily delay the City's ability to perform the activities authorized by the grant; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Documents and Exhibits

 [Exhibit A](#) (267.08 Kb)

An ordinance when passed by the Council shall be signed by the Auditor. It shall be carefully filed and preserved in the custody of the Auditor (City Charter Chapter 2 Article 1 Section 2-122)

Passed by Council
July 20, 2022

Auditor of the City of Portland
Mary Hull Caballero

Impact Statement

Purpose of Proposed Legislation and Background Information

These grant agreements provide financial and limited staff resources from the City of Portland Office of Community & Civic Life to four recognized District Coalitions per City Code 3.96 to provide such services by which the people of the City of Portland may effectively participate in civic affairs and work to improve the livability and character of their Neighborhoods and the City.

Financial and Budgetary Impacts

The requested amount is in General Fund dollars; and is allocated in the Office of Community & Civic Life's FY 2022-23 approved budget for distribution of these grants as part of the Neighborhood Outreach and Support Program. This reflects a one-time increase and cost of living (CAL) for grant programs run by the four non-profit District Coalition Offices.

These grant agreements on behalf of the City to the four non-profit neighborhood District Coalitions as A(1) - A(7) in the amounts below for FY 2022-24:

Grantee A(1) - (7)	Grantee Name	FY2022/23 allocation To Nonprofit District Coalitions	FY2022/23 Neighborhood Small Grant Program	FY2022/23 Insurance to cover NAs and Groups through City Operated Coalition Offices
A(1)	Central Northeast Neighbors (Nonprofit)	\$285,133	\$20,395	N/A
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--	TOTAL	\$1,376,840	\$250,000	\$30,000

Community Impacts and Community Involvement

District Coalitions offer a range of services for neighborhood associations and other community groups within their district boundaries. These include outreach and communications about neighborhood activities and public involvement opportunities; training and skill building opportunities; document management for neighborhood associations in compliance with ONI Standards; organizational supports such as offering access to commercial liability insurance, logistics support for events, convening, and other administrative and technical assistance.

These grants reflect a distribution of funding to the communities within these district boundaries. Actions taken by the bureau reduced but did not eliminate the funding disparity. Additional work continues to address:

- Increased efficiencies within existing district coalition budgets.
- Developing shared goals, strategic collaborative efforts and shared resources resulting in equitable outcomes within and across district coalition boundaries.
- Developing a deeper analysis of our collective and coordinated ability to serve populations that are displaced from and/or migrate to one part of the city to another.
- Developing a focused scope of work for outreach to community groups beyond neighborhood associations.
- Assisting in developing criteria, code of conduct to address board developments, community, board-dynamics within coalition bylaws and governing documents.

Council will hold a Work Session so that they can work collaboratively on the larger issue of service provision to neighborhood associations and district coalitions to ensure the provision of equitable services and to resolve long standing issues as identified by the City Auditor's Office.

100% Renewable Goal

N/A

Budget Office Financial Impact Analysis

These four grant agreements total \$1,626,840 in outgoing grants and \$30,000 in insurance. There are sufficient funds budgeted in the Neighborhood Outreach and Support program in Civic Life's FY 2022-23 budget for these grants. If the Director of the Office of Community and Civic Life further adds funding for FY 2023-24, as allowed by the ordinance, the funds would need to be appropriately budgeted in FY 2023-24. \$603,175 of the available funds in FY 2022-23 are funded by one-time carryover and adds approved by Council.

Agenda Items

630 Time Certain in [July 13, 2022 Council Agenda](#)

Continued

Continued to July 20, 2022 at 9:30 a.m.

651 Regular Agenda in [July 20-21, 2022 Council Agenda](#)

Passed

Commissioner Jo Ann Hardesty Yea

Commissioner Mingus Mapps Absent

Commissioner Carmen Rubio Yea

Commissioner Dan Ryan Yea

Mayor Ted Wheeler Yea