

ANDREA DURBIN 1ST QUARTER CALENDAR 2022

Durbin, Andrea Calendar

Andrea.Durbin@portlandoregon.gov

Saturday, January 1, 2022 – Wednesday, March 30, 2022

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

January 2022

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February 2022

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March 2022

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<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>	31						

■ Busy ▨ Tentative □ Free
■ Out of Office ▩ Working Elsewhere ◻ Outside of Working Hours

January 2022

▲ Mon, Jan 3

10:00 AM – 11:00 AM Donnie Oliveira Check-in

■ 11:30 AM – 12:00 PM Clean Industry Hub Check-in
Hammer, Janet

■ 2:00 PM – 2:30 PM Nikoyia Phillips Weekly Check In
Durbin, Andrea

■ 2:30 PM – 3:00 PM Portland Clean Energy Fund Check In
Rubio, Carmen

4:30 PM – 5:00 PM Bureau Monthly Briefing

▲ Tue, Jan 4

▨ 10:00 AM – 10:30 AM Comm Rubio's Office/Smart City PDX Bi-weekly Check-in
Martin, Kevin

■ 10:30 AM – 11:30 AM Portland Sustainability Commission Officers Meeting

■ 11:30 AM – 12:00 PM Eli Spevak Monthly Check-in

- 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
 - 4:30 PM – 5:00 PM [Kevin Martin Check-in](#)
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▲ **Wed, Jan 5**

- 8:30 AM – 9:00 AM [Preparation for Resiliency Meetings with the Community](#)
Edmunds, Sallie
 - 9:00 AM – 10:00 AM [Planning Managers Meeting](#)
Oliveira, Donnie
 - 9:30 AM – 10:00 AM [City Council/Portland Clean Energy Fund](#)
 - 12:30 PM – 1:00 PM [Call Nikoyia Phillips](#)
 - 1:00 PM – 2:00 PM [Donnie Oliveira Check-in](#)
 - 2:00 PM – 3:00 PM [Executive Team Meeting](#)
 - 3:00 PM – 4:30 PM [City/County Climate Collaboration Meeting](#)
Jacob, Andria
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▲ **Thu, Jan 6**

- 9:00 AM – 10:30 AM [MEET: Commissioner Rubio Weekly Meeting](#)
 - 12:00 PM – 1:00 PM [Bureau Directors Monthly Meeting](#)
Rinehart, Tom
 - 1:00 PM – 2:00 PM [Andria Jacob Check-in](#)
 - 3:00 PM – 4:30 PM [Feedback Session on Climate Resiliency with East Pdx Groups](#)
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▲ **Fri, Jan 7**

- 9:00 AM – 9:30 AM [Commissioner Hardesty: Surveillance Briefing](#)
 - 9:00 AM – 10:30 AM [Budget Advisory Committee Meeting #4](#)
 - 11:00 AM – 11:30 AM Meeting with Tom Miller, Mayor's Office
 - 1:30 PM – 2:00 PM [Comprehensive Plan Implementation Collaboration](#)
 - 2:00 PM – 2:45 PM Meeting with DEQ
 - 3:30 PM – 4:00 PM Meeting with Sam Baraso
 - 4:10 PM – 4:30 PM Meeting with Jillian Schoene
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▲ **Mon, Jan 10**

- 9:00 AM – 9:30 AM [Sandra Wood Weekly Meeting](#)
 - 9:30 AM – 10:00 AM [Andria Jacob Check-In](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira Check-in](#)
 - 11:00 AM – 12:30 PM [Environmental Community/City Feedback Session on Climate Resiliency](#)
 - 2:00 PM – 3:00 PM [Nikoyia Phillips Weekly Check-in](#)
 - 3:00 PM – 3:45 PM [Donnie Oliveira Check-in](#)
 - 4:00 PM – 5:00 PM [Executive Team Check-in](#)
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▲ **Tue, Jan 11**

- 9:00 AM – 9:30 AM [Eric Engstrom Weekly Meeting](#)
 - 9:30 AM – 11:30 AM [WORK SESSION: Bureau of Planning & Sustainability and Smart Cities PDX](#)
 - 12:30 PM – 4:30 PM [Planning and Sustainability Commission](#)
 - 3:00 PM – 3:30 PM Meeting with Chair Kafoury, Multnomah County
 - 3:30 PM – 4:00 PM Meeting with Kyle Diesner
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
 - 4:30 PM – 5:00 PM [HEART Planning Meeting](#)
 - 5:00 PM – 5:30 PM Meeting with Jillian Schoene
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▲ **Wed, Jan 12**

- 10:30 AM – 11:30 AM [Planning Projects Meeting](#)
 - 11:30 AM – 12:15 PM [Central City Quarterly Meeting](#)
 - 2:30 PM – 3:30 PM [Climate Resiliency Budget Meeting](#)
 - ▨ 3:00 PM – 3:30 PM [MEET: Commissioner Rubio Regarding the Portland Clean Energy Fund \(PCEF\) Program](#)
 - 3:30 PM – 5:00 PM [Institutional Partners/City Feedback Session on Climate Resiliency](#)
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▲ **Thu, Jan 13**

- 9:00 AM – 9:30 AM Meeting with Metro President Lynn Peterson
 - 9:30 AM – 10:30 AM [Weekly MEETING: Commissioner Rubio Check-in](#)
 - 10:30 AM – 11:15 AM [Planners & Directors Meeting](#)
 - 12:00 PM – 12:30 PM Congestion Pricing and Urban Mobility Strategy meeting with ODOT
 - ▨ 12:30 PM – 2:00 PM [Portland Sustainability Commission Officer's Meeting](#)
 - 1:00 PM – 2:00 PM [Equity & Engagement Team Weekly Meeting](#)
 - 2:30 PM – 3:00 PM Meeting with Commissioner Vega-Peterson, Multnomah County
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
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▲ **Fri, Jan 14**

- 10:00 AM – 11:00 AM [Final Interview with Stefanus Gunawan](#)
 - 11:00 AM – 11:30 AM Meeting with Commissioners Stegmann and Meiran staff, Multnomah County
 - 11:30 AM – 12:00 PM [Check-in: Prepare Albina Visiono Trust Bureau Director Meeting](#)
Hoy, Rachael
 - ▨ 1:30 PM – 3:00 PM [Budget Advisory Committee Meeting #5](#)
 - 2:00 PM – 2:30 PM Meeting with Commissioner Mapps
 - 2:30 PM – 3:00 PM Meeting with [Commissioner Rosenthal, Metro](#)
 - 4:00 PM – 4:25 PM [Meeting with Commissioner Ryan](#)
 - 5:00 PM – 5:30 PM Executive Team Check In
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▲ **Mon, Jan 17 – Martin Luther King Day**

▲ **Tue, Jan 18**

- ▨ 8:30 AM – 9:00 AM [Portland/Thriving City Next Steps](#)
 - 9:15 AM – 11:45 AM [Chief Planner Interview](#)
 - 12:30 PM – 1:00 PM [Kevin Martin Check-in](#)
 - 1:00 PM – 2:00 PM [Coates Kokes Kick-Off for climate communications](#)
 - 3:00 PM – 4:00 PM [Portland Neighbors Welcome Meeting](#)
 - 4:30 PM – 5:00 PM [Executive Team Check-In](#)
 - 5:00 PM – 5:30 PM [Nikoyia Phillips Check-In](#)
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▲ **Wed, Jan 19**

- 8:30 AM – 9:30 AM [Planning Managers Meeting](#)
 - 9:30 AM – 10:30 AM [American Rescue Plan Act Check-in](#)
 - 9:30 AM – 10:30 AM [Historic Resource Code Project first Reading at Council](#)
 - 11:00 AM – 11:30 AM [Meeting with Commissioner Lewis, Metro](#)
 - 11:30 AM – 12:00 PM [Digital Equity Monthly Check-in](#)
 - 12:00 PM – 1:00 PM [East Portland Resilience Coalition Meeting](#)
 - ▨ 1:00 PM – 1:30 PM [MEET: American Rescue Plan Act Specific Guidance](#)
 - 3:30 PM – 4:00 PM [Sam Baraso Check-in](#)
 - 4:00 PM – 4:15 PM [Shannon Callahan Check-in](#)
 - 4:30 PM – 5:00 PM [Office of Government Relations Check-in](#)
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▲ **Thu, Jan 20**

- 9:00 AM – 9:30 AM [Albina Vision Trust Check-in](#)
 - 9:30 AM – 10:30 AM [MEET: Commissioner Rubio Weekly Meeting](#)
 - 10:00 AM – 11:30 AM [All Planners January Meeting](#)
 - 11:30 AM – 12:00 PM [Clean Industry Hub Feedback and Preparation](#)
Hammer, Janet
 - 12:00 PM – 12:15 PM [Jill Winsor Check-in](#)
 - 3:00 PM – 4:00 PM [Andria Jacob Check-in](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
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▲ **Fri, Jan 21**

- 9:30 AM – 11:45 AM [Chief Planner Interviews](#)
 - 3:00 PM – 3:30 PM [Executive Team Check In](#)
 - ▨ 3:00 PM – 4:00 PM [Meeting with Alan Dela Torre](#)
 - 4:15 PM – 5:00 PM [CONFIRMED Clean Industry Hub](#)
Krajnak, Katherine
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▲ **Mon, Jan 24**

- ▨ 8:30 AM – 5:30 PM [Andrea Durbin Vacation Day](#)
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▲ **Tue, Jan 25**

■ 8:30 AM – 5:30 PM [Andrea Durbin Vacation Day](#)

▲ **Wed, Jan 26**

■ 8:30 AM – 5:30 PM [Andrea Durbin Vacation Day](#)

▲ **Thu, Jan 27**

▨ 8:30 AM – 5:30 PM [Andrea Durbin Vacation Day](#)

▲ **Fri, Jan 28**

▨ 8:30 AM – 5:30 PM [Andrea Durbin Vacation Day](#)

▲ **Mon, Jan 31**

■ 8:30 AM – 9:30 AM [Carbon Neutral Cities Alliance & Portland Annual Member Check In](#)

10:00 AM – 11:00 AM [Donnie Oliveira Check-in](#)

2:00 PM – 3:00 PM [Nikoyia Phillips Check-in](#)

■ 3:00 PM – 4:00 PM [Andria Jacob Check-in](#)

▨ 3:30 PM – 4:00 PM [Comm Rubio's Office Smart City PDX Bi-Weekly Check-in](#)

■ 4:00 PM – 5:00 PM [All Sustainability Team Meeting](#)

February 2022

▲ **Tue, Feb 1**

■ 8:30 AM – 9:00 AM [Waste Check In: Preparation for Meeting with Metro](#)

■ 10:00 AM – 10:30 AM [Extra All Planners Meeting](#)

■ 10:30 AM – 11:00 AM [Executive Team Check In](#)

■ 11:30 AM – 12:00 PM [Vishal Bakshi Meet-and-Greet](#)

■ 12:00 PM – 1:00 PM [PCEF Check In](#)

1:00 PM – 2:00 PM [Management Team Meeting](#)

4:00 PM – 4:30 PM [Directors 2x weekly Check-in](#)
Rinehart, Tom

▲ **Wed, Feb 2**

■ 8:30 AM – 10:00 AM [Planning Managers Meeting](#)

■ 10:00 AM – 11:00 AM [Portland Clean Energy Fund Audit Meeting](#)

■ 11:00 AM – 11:45 AM [Meeting with Steve Percy, PSU President](#)

■ 1:00 PM – 1:50 PM [Meeting: Federal Funding Opportunities for Local Decarbonization](#)

■ 3:00 PM – 4:00 PM [Sam Baraso Check-in](#)

■ 4:00 PM – 5:00 PM [Metro Meeting with Kristin Dennis](#)

▲ **Thu, Feb 3**

■ 9:30 AM – 10:30 AM [MEET: Commissioner Rubio Weekly Meeting](#)

11:30AM – 1:00 PM [Bureau Directors Monthly Meeting](#)

▲ **Fri, Feb 4**

- 8:00 AM – 8:30 AM [Call with Kimberly Branam](#)
 - 8:30 AM – 9:30 AM [Meeting with Bureau of Development Services, Portland Bureau of Transportation, Portland Housing Bureau, Portland Parks & Recreation & Prosper Portland regarding: Albina Vision Trust](#)
 - 10:30 AM – 11:30 AM [Budget Preparation](#)
 - 11:30 AM – 12:00 PM [Greater Portland Inc Presentation Preparation and Request For Proposal Next Steps](#)
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▲ **Mon, Feb 7**

- ▨ 9:00 AM – 10:00 AM [Critical Energy Infrastructure Hub Risk Assessment Press Conference](#)
 - 9:30 AM – 10:00 AM [Clean Industry Hub Meeting](#)
 - 11:00 AM – 11:30 AM [Eric Engstrom Check-in](#)
 - 11:30 AM – 12:00 PM [Sandra Wood Check-in](#)
 - 1:00 PM – 2:00 PM [Donnie Oliveira Weekly Check-in](#)
 - 2:30 PM – 3:00 PM [PCEF Meeting](#)
 - 3:00 PM – 3:45 PM [Andria Jacob Check-in](#)
 - 4:00 PM – 5:00 PM [Prosper Portland Check-in](#)
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▲ **Tue, Feb 8**

- 10:30 AM – 11:00 AM [Kyle Diesner Quick Call](#)
 - 11:00 AM – 11:30 AM [Clean Industry Hub Panel Briefing](#)
 - 11:30 AM – 12:00 PM [Directors Community Economic Development](#)
 - 12:30 PM – 4:30 PM [Planning and Sustainability Commission Meeting](#)
 - 2:00 PM – 3:30 PM [Metro/City Bureaus Quarterly Check-in](#)
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▲ **Wed, Feb 9**

- 8:30 AM – 9:00 AM [Next Steps Regarding Hiring for District Liaison Position](#)
 - 9:00 AM – 10:00 AM [Planning Projects Meeting](#)
 - 10:00 AM – 10:30 AM [Budget Preparation](#)
 - 10:30 AM – 11:30 AM [Meeting with Anti-Displacement Team](#)
 - 12:00 PM – 1:00 PM [Budget Preparation meeting for Climate Session](#)
 - 4:00 PM – 5:00 PM [BPS Budget Briefing for Mayor and Council offices](#)
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▲ **Thu, Feb 10**

- 9:00 AM – 10:30 AM [MEET: Commissioner Rubio Weekly Meeting](#)
 - 10:30 AM – 11:30 AM [Planning & Directors Meeting](#)
 - 12:00 PM – 4:00 PM [Clean Industry Hub Interviews](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
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▲ **Fri, Feb 11**

■ 10:00 AM – 11:00 AM MEET: Commissioner Rubio

▲ **Mon, Feb 14**

- 10:00 AM – 11: AM Donnie Oliveira Check-in
 - 12:00 PM – 12:45 PM Clean Industry Coordinator Interviews Preparation Session
 - ▨ 12:00 PM – 12:45 PM Clean Industry Hub Panel Briefing
 - 2:30 PM – 3:00 PM Check in on HEART Standards with Andria Jacobs and Vinh Masono
 - 3:15 PM – 4:00 PM Nikoyia Phillips Check in
 - 4:00 PM – 4:45 PM Check-in Regarding Danish Exchange with Rhys Roth
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▲ **Tue, Feb 15**

- 10:00 AM – 11:00 AM Executive Team Check-in
 - 12:00 PM – 1:00 PM Greater Portland Inc Presentation on Clean Industry Hub
 - 1:00 PM – 2:00 PM Management Team Meeting
 - 2:00 PM – 2:30 PM Kevin Martin Check-in
 - 2:00 PM – 3:30 PM All Planners - February Meeting
 - 4:30 PM – 5:30 PM East District Liaison Interview
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▲ **Wed, Feb 16**

- 9:00 AM – 10:00 AM Planning Managers Meeting
 - 10:25 AM – 12:55 PM Clean Industry Hub Interviews
 - 1:00 PM – 2:00 PM Sam Baraso Check-In
 - 2:00 PM – 4:00 PM E-Zones at City Council
 - 3:30 PM – 4:00 PM Steph Routh Check-in
 - 4:30 PM – 5:30 PM East District Liaison interview
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▲ **Thu, Feb 17**

- 9:00 AM – 10:30 AM MEET: Commissioner Rubio Weekly Meeting
 - 1:00 PM – 1:30 PM Dirk Larson Check-in
 - ▨ 1:30 PM – 2:00 PM Comm Rubio's Office/Smart City PDX Bi-Weekly Check-in
 - 2:00 PM – 2:30 PM Erica Thompson, Sandra Wood, Julie Ocken Check-in
 - 3:00 PM – 4:00 PM Andria Jacob Check-in
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Fri, Feb 18**

- 9:00 AM – 9:45 AM Coordinator III - Final Interview #1
Jacob, Andria
 - 10:00 AM – 10:45 AM Coordinator III - Final Interview #2
Jacob, Andria
 - 11:00 AM – 11:30 AM Nicole Kosina Initial Check-in
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▲ **Mon, Feb 21**

- ▨ All Day Presidents' Day
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▲ **Tue, Feb 22**

- 9:00 AM – 10:00 AM [Donnie Oliveira Weekly Check-in](#)
 - 10:00 AM – 11:00 AM [Executive Team Check In](#)
 - 12:00 PM – 12:45 PM [Monthly Briefing: Bureau of Planning & Sustainability](#)
 - 1:00 PM – 1:45 PM [Andria Jacob Check-in](#)
 - 3:00 PM – 3:30 PM [Eric Engstrom Weekly Meeting](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
 - 5:00 PM – 8:00 PM [Planning and Sustainability Commission Meeting](#)
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▲ **Wed, Feb 23**

- 9:00 AM – 10:00 AM [Planning Projects Meeting](#)
 - 10:00 AM – 10:30 AM [Meeting with Magan Reed](#)
 - 10:00 AM – 11:00 AM [Budget Advisory Committee Follow-up](#)
 - 11:00 AM – 11:30 AM [Sandra Wood Weekly Check-in](#)
 - 11:30 AM – 12:00 PM [Tom Armstrong Check-in](#)
 - 1:00 PM – 2:00 PM [Climate Resilience Key Priorities Meeting with Bureau Directors](#)
 - 3:00 PM – 3:30 PM [Interview with Kaitlyn Bancroft; Salt Lack CityTribune](#)
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▲ **Thu, Feb 24**

- 9:00 AM – 10:30 AM [MEET: Commissioner Rubio Weekly](#)
 - 11:00 AM – 12:00 PM [Budget Preparation Meeting #2 for Climate Resilience Session](#)
 - 11:00 AM – 12:00 PM [Budget Preparation Session on Climate](#)
 - 12:30 PM – 2:00 PM [Portland Sustainability Commission Officer's Meeting](#)
 - 3:45 PM – 5:30 PM [Climate Justice x Design - Listening Session with Government Guests](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
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▲ **Fri, Feb 25**

- 11:00 AM – 1:00 PM [Budget Presentation Preparation](#)
 - 11:30 AM – 12:00 PM [Aaron Liljenberg Check-in](#)
 - 1:00 PM – 1:30 PM [Monica Kelly Meeting](#)
 - 1:30 PM – 2:00 PM [Julie Ocken Check-in](#)
 - 2:00 PM – 2:30 PM [Check-in Livability Budget Session](#)
 - 2:30 PM – 3:00 PM [East District Liaison](#)
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▲ **Mon, Feb 28**

- 8:15 AM – 9:00 AM [Chief Planner Introduction](#)
- 11:00 AM – 12:00 PM [Donnie Oliveira Weekly Check-in](#)
- 11:30 AM – 12:00 PM [Valeria McWilliams, PSC Member, Check-in](#)
- 12:00 PM – 2:00 PM [Budget Preparation](#)
- 2:00 PM – 3:00 PM [Nikoyia Phillips Check-in](#)

- 3:00 PM – 5:00 PM [Climate and Health Standards Stakeholder Engagement Launch](#)
 - ▨ 3:30 PM – 4:00 PM [Comm Rubio's Office/Smart City PDX Bi-Weekly Check-in](#)
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March 2022

▲ Tue, Mar 1

- 11:00 AM – 12:00 PM [Prosper Portland Check-in](#)
 - 1:00 PM – 2:00 PM [Management Team Meeting](#)
 - 2:00 AM – 2:30 PM [Kevin Martin Check-in](#)
 - ▨ 2:30 PM – 3:00 PM [Kyle Diesner Check -in](#)
 - 3:00 PM – 3:30 PM [Julie Ocken Check-in](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
 - 4:30 PM – 5:00 PM [Sustainable Consumption/Production Check In](#)
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▲ Wed, Mar 2

- 9:00 AM – 10:00 AM [Planning Managers Meeting](#)
 - 10:00 AM – 10:30 AM [Danish Exchange Check In with Rhys Roth](#)
 - 11:00 AM – 11:30 AM [Andria Jacob Check-in](#)
 - 12:00 PM – 12:45 PM [Budget Preparation Meeting for Livability Session](#)
 - 1:00 PM – 2:00 PM [Sam Baraso Check-in](#)
 - 2:00 PM – 2:45 PM [Smart City PDX/Executive Team](#)
Martin, Kevin
 - 2:45 PM – 3:00 PM [Meeting with Vinh Mason](#)
 - 4:00 PM – 4:45 PM [Meet & Greet: Patricia Diefenderfer & Staff](#)
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▲ Thu, Mar 3

- 9:00 AM – 9:30 AM [Danish Exchange Check In Part 2 with Rhys Roth](#)
 - 9:30 AM – 10:30 PM [MEET: Commissioner Rubio Weekly Team Meeting](#)
 - 11:00 AM - 11:30 AM [Richard Whitman Check-in](#)
 - 11:30 AM – 1:00 PM [Bureau Directors Monthly Meeting](#)
 - 1:00 PM – 2:00 PM [Albina Vision Trust Council Action Preparation Meeting](#)
 - 2:00 PM – 5:00 PM [Budget Work Session #2](#)
Ocken, Julie
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
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▲ Fri, Mar 4

- 8:30 AM – 5:30 PM [Vacation](#)
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▲ Mon, Mar 7

- 8:00 AM – 5:00 PM [Andrea Vacation](#)
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▲ Tue, Mar 8

- 8:00 AM – 5:00 PM [Vacation](#)

▲ **Wed, Mar 9**

■ 8:00 AM – 5:00 PM [Vacation](#)

▲ **Thu, Mar 10**

■ 8:00 AM – 5:00 PM [Vacation](#)

▲ **Fri, Mar 11**

■ 8:00 AM – 5:00 PM [Vacation](#)

▲ **Mon, Mar 14**

■ 10:00 AM – 11:00 AM [Donnie Oliveira Check-in](#)

■ 1:00 PM – 4:00 PM [Budget Work Session #5](#)

2:00 PM – 3:00 PM [Nikoyia Phillis Check-in](#)

3:00 PM – 4:00 PM [Donnie Oliveira Check-in](#)

3:30 AM – 4:00 om [Commissioner Rubio's Office/Smart City](#)

■ 4:00 PM – 4:30 PM [Andria Jacob Check-in](#)

▲ **Tue, Mar 15**

■ 8:30 AM – 9:00 AM [Andria Jacob Check-in](#)

■ 10:00 AM – 11:00 AM [Executive Team Check-in](#)

■ 11:30 AM – 12:00 PM [Meet and Greet: Ambati Svetha](#)

1:00 PM – 2:00 PM [Management Team Meeting](#)

2:00 PM – 2:30 PM [Kevin Martin Check-in](#)

■ 2:30 PM – 3:00 PM [Call with Kimberly Branam](#)

4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)

▲ **Wed, Mar 16**

■ 9:00 AM – 10:00 AM [Planning Managers Meeting with Donnie Oliveira](#)

■ 10:30 AM – 12:00 PM [Planners & Directors Meeting](#)

■ 11:30 AM – 12:00 PM [Digital Equity Monthly Check-in](#)

1:00 AM – 2:00 PM [Sam Baraso Check-in](#)

■ 2:00 PM – 2:30 PM [Check in on Albina Vision Trust](#)
Hoy, Rachael

3:30 PM – 4:00 PM [Steph Routh Check-in](#)

▲ **Thu, Mar 17**

■ 9:00 AM – 9:30 AM [Albina Vision Trust Check-in with Rachael](#)

▨ 10:00 AM – 11:30 AM [All Planners Monthly Meeting](#)
Engstrom, Eric

■ 11:30 AM – 12:00 PM [Preparation for Albina Vision Trust - Friday's Director Meeting](#)
Hoy, Rachael

■ 12:30 PM – 1:00 PM [Meeting with Janet Hammer](#)

■ 1:30 PM – 2:00 PM [Check-in with Adena long and Jillian Schoene](#)

■ 2:00 PM – 5:00 PM [Budget Work Session #6](#)

▲ **Fri, Mar 18**

■ 10:30 AM – 11:30 AM [Albina Vision Trust/Prosper Check-in](#)
Hoy, Rachael

■ 1:30 PM – 1:55 PM [Commissioner Ryan Monthly Meeting](#)

▲ **Mon, Mar 21**

10:00 AM – 11:00 AM [Donnie Baraso Check-in](#)

2:00 PM – 3:00 PM [Nikoyia Phillips Check-in](#)

3:00 PM – 3:35 PM [Andria Jacob Check-in](#)

▲ **Tue, Mar 22**

■ 9:00 AM – 10:00 AM [Climate Priorities Meeting](#)

■ 10:00 AM – 11:00 AM [Executive Team Check-in](#)

■ 1:00 PM – 2:00 PM Meeting with [Sonrisa Cooper](#) and [Andria Jacob](#)

▲ **Wed, Mar 23**

■ 9:00 AM – 10:00 AM [Planning Projects Meeting](#)

▲ **Thu, Mar 24**

▲ **Fri, Mar 25**

▲ **Mon, Mar 28**

10:00 AM – 11:00 AM [Donnie Oliveira Check-in](#)

■ 11:00 AM – 11:30 AM [Clean Industry Hub Request For Proposal](#)
Hammer, Janet

■ 3:00 PM – 3:30 PM [Prosper Portland Check-in](#)

3:30 PM – 4:00 PM [Commissioner Rubio's Office/Smart City PDX Bi-weekly Check-in](#)

▲ **Tue, Mar 29**

10:00 AM – 11:00 AM [Executive Team Check-in](#)

■ 11:00 AM – 11:30 AM [Cathy Bless Check-in](#)

1:00 PM – 2:00 PM [Management Team Meeting](#)

4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)

▲ **Wed, Mar 30**

9:00 AM – 10:00 AM [Planning Managers with Donnie Oliveira](#)

■ 10:00 AM – 11:00 AM [Sam Baraso Check-in + Success Factors](#)

▲ **Wed, Mar 31**

