

ANDREA DURBIN'S 3Q CALENDAR 2021

Durbin, Andrea Calendar

Andrea.Durbin@portlandoregon.gov

Thursday, July 1, 2021 – Monday, September 20, 2021

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

July 2021

Su Mo Tu We Th Fr Sa

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Su Mo Tu We Th Fr Sa

		1	2	3	4	5	6	7
8	9	10	11	12	13	14		
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						

September 2021

Su Mo Tu We Th Fr Sa

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5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			



Busy



Tentative



Free



Out of Office



Working Elsewhere



Outside of Working Hours

July 2021

▲ Thu, Jul 1

- 9:00 AM – 9:45 AM [Build Shift Update](#)
Mason, Vinh
- 9:45 AM – 10:45 AM [Commissioner Rubio Weekly Check-in](#)
- 11:00 AM – 11:30 AM [Eli Spevak Check-in](#)
- 11:30 AM – 12:30 PM [Bureau Directors Monthly Meeting](#)
Rinehart, Tom
- 1:00 PM – 2:30 PM [Equity & Engagement Team: Open House](#)
Grabowski, Wing
- 3:00 PM – 3:45 PM [Planning for City of Portland](#)
Michael Armstrong, City Scale
- 3:45 PM – 4:15 PM [Path to Leadership Interview](#)
Johnson, Fritz

▲ **Fri, Jul 2**

- 10:30 AM – 11:00 AM [Call with Commissioner Rubio](#)
 - 10:30 AM – 11:15 AM [Monthly Check-in with Commissioner Hardesty](#)
 - 11:30 AM – 12:00 PM [Donnie Oliveira and Nikoyia Phillips Check-in](#)
 - 1:00 PM – 2:00 PM [Executive Team Check-in](#)
 - 2:30 PM – 3:00 PM [Climate resilience/wildfire smoke/high heat](#)
Jacob, Andria
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▲ **Mon, Jul 5 – Tue, Jul 6**

- Vacation Day
 - July 4th Holiday Observed
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▲ **Wed, Jul 7**

- Vacation Day
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▲ **Thu, Jul 8**

- Vacation Day
-

▲ **Fri, Jul 9**

- Vacation Day
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▲ **Mon, Jul 12**

- 9:30 AM – 10:00 AM [Kyle Diesner Check-in on Renewable Fuel Standard](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira Weekly Check-in](#)
 - 11:00 AM – 12:00 PM [Joe Zehnder Check-in](#)
 - = ■ 1:00 PM – 2:00 PM [Racial Equity Subgroup #2](#)
Bureau of Human Resources
 - 2:00 PM – 3:00 PM [Nikoyia Phillips Check-in](#)
 - 3:00 PM – 4:00 PM [Racial Equity Workgroup](#)
 - 4:00 PM – 5:00 PM [Heat Wave Preparation for Disaster Preparedness Council](#)
Myers, Mike
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▲ **Tue, Jul 13**

- Vacation
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▲ **Wed, Jul 14**

- Vacation
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▲ **Thu, Jul 15**

- Vacation
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▲ **Fri, Jul 16**

- Vacation

▲ **Mon, Jul 19**

- 8:00 AM – 9:00 AM [Monthly Carbon Neutral Cities Alliance \(CNCA\) North American Regional Call](#)
- 9:30 AM – 10:00 AM [Tom Rinehart Monthly Check-in](#)
- 10:00 AM – 11:00 AM [Joe Zehnder Check-in](#)
- 11:00 AM – 11:45 AM [Commissioner Hardesty Monthly Check-in](#)
- 12:00 PM – 12:45 PM [Kyle Diesner Check In](#)
- 12:45 PM – 1:00 PM [Andria Jacob Check-in](#)
- 1:15 PM – 2:00 PM [Monthly Briefing: Bureau of Planning & Sustainability Mapps, Mingus](#)
- 2:00 PM – 3:00 PM [Nikoyia Phillips Weekly Check-in](#)
- 3:00 PM – 3:30 PM [Meeting with government representatives regarding climate/clean air](#)
- ▨ 3:00 PM – 4:00 PM [Racial Equity Workgroup](#)
- 4:00 PM – 4:30 PM [Kevin Martin Check-in](#)

▲ **Tue, Jul 20**

- 9:00 AM – 10:30 AM [July All Staff](#)
- 10:30 AM – 11:00 AM [Jillian Schoene Check In](#)
- 11:00 AM – 12:00 PM [Planning Managers Meeting](#)
- 12:00 PM – 12:30 PM [Meeting with Jenny Lee](#)
- 12:45 PM – 1:15 PM [Meeting with Corky Collier](#)
- 2:00 PM – 3:00 PM [Heat Response Discussion](#)
Bureau of Planning & Sustainability Managers
- 3:00 PM – 4:00 PM [Heat Wave Debrief and Next Steps](#)
Myers, Mike
- 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
- 4:30 PM – 5:00 PM [Jillian Schoene Meeting](#)
- 5:00 PM – 5:30 PM [Andria Jacob Check-in](#)

▲ **Wed, Jul 21**

- 8:00 AM – 8:30 AM [Rico Lujan-Valerio Check-in](#)
- 9:00 AM – 9:30 AM [Jillian Schoene Check-in](#)
- 10:00 AM – 11:00 AM [Central City Quarterly](#)
Edmunds, Sallie
- ▨ 10:30 AM – 11:00 AM [Jessica Adamson \(Providence\) and Jillian Schoene \(Commissioner Rubio\) Meeting](#)
- 11:00 AM – 11:30 AM [Meeting with Tony DeFalco \(Latino Network\) and Jillian Schoene\(Commissioner Rubio\)](#)
- 11:00 AM – 12:00 PM [Healthy Climate Preparation](#)
- 12:30 PM – 1:00 PM [Sam Baraso Check-in](#)
- 2:00 PM – 2:30 PM [Meeting with Jillian Schoene \(Commissioner Rubio\) & Andrea Jacob Regarding Climate/Clean Air](#)
- 2:30 PM – 3:00 PM [Executive Team Quick Check-in](#)
- 3:00 PM – 3:30 PM [Julie Ocken Check-in](#)

▲ **Thu, Jul 22**

- 9:00 AM – 10:00 AM [All Planners Listening Session](#)
- 10:00 AM – 11:00 AM [Commissioner Rubio Weekly Check-in](#)
- 11:00 AM – 12:00 PM [Andria Jacob Check-in](#)
- 12:00 PM – 1:00 PM [Executive Team Meeting](#)
- 3:00 PM – 5:00 PM [Planners and Directors Monthly Meeting](#)
Branam, Kimberly

▲ **Fri, Jul 23**

- 9:00 AM – 9:30 AM [Meeting with Jillian Schoene \(Commissioner Rubio\) regarding Climate/Air Quality](#)
- 11:30 AM – 12:00 PM [Joy Alise Davis Monthly Check-in](#)

▲ **Mon, Jul 26**

- 8:30 AM – 9:30 AM [Joe Zehnder Check-in](#)
- 10:00 AM – 12:00 PM [West Portland Town Center Tour](#)
- 12:30 PM – 1:00 PM [Jill Winsor Check-in](#)
- 1:00 PM – 2:00 PM [Racial Equity Subgroup #2](#)
Bureau of Human Resources
- 2:00 PM – 3:00 PM [Chris Warner \(Portland Bureau of Transportation Director\) Monthly Check-In](#)
- 3:00 PM – 4:00 PM [Andria Jacob Success Factors Check-in](#)
- 4:00 PM – 4:30 PM [Sustainability Managers Check-in](#)
- 4:30 PM – 5:30 PM [Donnie Oliveira Success Factors Check-in](#)

▲ **Tue, Jul 27**

- 8:30 AM – 9:00 AM [Meeting with Rico Lujan-Valerio regarding Planning and Sustainability Commission](#)
 - 9:00 AM – 11:00 AM [Strategic Visioning: Racial Equity](#)
 - 11:00 AM – 12:00 PM [Planning Managers Meeting](#)
 - 12:00 PM – 1:00 PM [Climate Workshop #5 Preparation](#)
 - 1:30 PM – 2:00 PM [Meeting with Jillian Schoene](#)
 - 2:00 PM – 3:00 PM [Management Team Meeting](#)
 - ▨ 3:00 PM – 4:00 PM [Heat Task Force Meeting 2](#)
Papaefthimiou, Jonna
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
 - 5:00 PM – 8:00 PM [Planning & Sustainability Commission Meeting](#)
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▲ **Wed, Jul 28**

- 9:00 AM – 10:00 AM [Executive Team Meeting](#)
 - 10:00 AM – 12:00 PM [Climate/Clean Air Workshop #5](#)
 - 12:30 PM – 2:00 PM [Portland Sustainability Committee Officers Meeting](#)
 - 2:00 PM – 3:00 PM [Nikoyia Phillips Success Factors Check-in](#)
 - 2:00 PM – 4:00 PM [American Rescue Plan Act Session at Council](#)
 - 3:00 PM – 4:00 PM [All-Sustainability Staff Meeting](#)
 - 4:00 PM – 5:00 PM [Bureau of Development Services Check-in](#)
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▲ **Thu, Jul 29**

- 10:00 AM – 10:45 AM [Commissioner Rubio Weekly Check-in](#)
 - 11:30 AM – 12:00 PM [Land Use Compatibility Statement Check in](#)
 - 12:00 PM – 1:00 PM [American Planners Association podcast interview](#)
 - 2:00 PM – 3:00 PM [Climate Emergency Declaration Report at Council](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
 - 4:30 PM – 5:00 PM [Anti-Displacement Action Plan Check-in](#)
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▲ **Fri, Jul 30**

August 2021

▲ Mon, Aug 2

Vacation Day

▲ Tue, Aug 3

Vacation Day

▲ Wed, Aug 4

- ▨ 10:00 AM – 11:00 AM [Zenith Meeting with City Attorney's Office](#)
 - 2:00 PM – 2:30 PM [Kyle Diesner Check-in](#)
 - 2:30 PM – 3:00 PM [Kevin Martin Check-in](#)
 - 3:00 PM – 4:00 PM [Climate Check-in](#)
 - 4:30 PM – 5:00 PM [Racial Equity Workgroup](#)
Bureau of Human Resources
 - 5:00 PM – 6:00 PM [Donnie Oliveira Check-in](#)
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▲ Thu, Aug 5

- 10:30 AM – 11:15 AM [Nikoyia Phillips Check-in](#)
 - 11:30 AM – 12:30 PM [Bureau Directors Monthly Meeting](#)
 - 1:00 PM – 1:30 PM [Commissioner Rubio Weekly Check-in](#)
 - 1:30 PM – 2:00 PM [Air Quality Strategic Plan Check-in](#)
Kendrick, Christine
 - 2:00 PM – 3:00 PM [Anti-Displacement/Spatial Justice Meeting](#)
Phillips, Nikoyia
 - 3:00 PM – 4:00 PM [Community Consultation/Listening Session for Chief Planner](#)
 - 4:00 PM – 5:00 PM [Planning Managers Meeting](#)
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▲ Fri, Aug 6

- 8:00 AM – 8:30 AM [City of Portland Directors Input regarding Chief Planner Position/Listening Session](#)
 - 8:30 AM – 9:00 AM [Donnie Oliveira Check-in](#)
 - 9:00 AM – 10:00 AM [Bureau of Planning & Sustainability/Prosper Portland Check-In](#)
 - 10:00 AM – 10:45 AM [Kevin Martin Check-in](#)
 - 11:00 AM – 12:00 PM [Andria Jacob/Donnie Oliveira Check-in](#)
 - ▨ 12:45 PM – 1:00 PM [Samuel Diaz Check-in](#)
 - 1:00 PM – 2:00 PM Meeting with Fossil Fuel Advocates
 - 2:00 PM – 2:30 PM [Andria Jacob Check-in](#)
 - 2:30 PM – 3:30 PM [Sam Baraso/Cady Lister/Donnie Oliverira Check-in](#)
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▲ Mon, Aug 9

- ▨ 9:00 AM – 9:30 AM Dwell interview
Dabbs, Eden
 - 9:30 AM – 10:00 AM Eli Spevak Monthly Check-in
 - 10:00 AM – 10:30 AM Success Factors
Oliveira, Donnie
 - 11:00 AM – 11:30 AM Eric Engstrom Weekly Meeting
 - 11:30 AM – 12:00 PM Zenith Consult and Department of Environmental Quality Meeting
 - 12:00 PM – 12:30 PM Sandra Wood Weekly Meeting
 - 1:00 PM – 2:00 PM Planning Projects Check-in
Engstrom, Eric
 - 2:00 PM – 3:00 PM Nikoyia Phillips - Success Factors Check-in
 - 3:00 PM – 3:45 PM Andria Jacob Check-in
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▲ Tue, Aug 10

- 10:00 AM – 10:30 AM Council Impact Statement Discussion
Levine, Ruth
 - 10:30 AM – 11:00 AM Linly Rees and Lauren King Input Regarding Chief Planner
 - 11:00 AM – 12:00 PM Meeting: Pacific Gas and Electric/Presumptive Approach Calculator (PAC) Regarding Extreme Heat
 - 12:30 PM – 4:30 PM Planning & Sustainability Commission Meeting
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
Rinehart, Tom
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▲ Wed, Aug 11

- 10:00 AM – 10:30 AM Director Input Regarding Chief Planner Position
Esau, Rebecca
 - 11:00 AM – 12:00 PM Meeting on Clean Industry Hub Proposal
Ervin, Christine and Rhys Roth
 - 1:00 PM – 1:30 PM Sam Baraso/Cady Lister/Donnie Oliveira Check-in
 - ▨ 1:00 PM – 1:50 PM American Rescue Plan Act Procurement Training/Q&A
Blade, Jeff
 - 1:30 PM – 2:30 PM Management Team Meeting
 - 2:30 PM – 3:00 PM Business for a Better Portland Check-in Meeting
 - 3:00 PM – 4:00 PM Portland Parks & Recreation Check-in
Long, Adena
 - 4:00 PM – 4:30 PM Erica Fleishman / Andria Jacobs Introduction, Oregon Climate Change Institute
 - 4:30 PM – 5:00 PM Planning Managers/Donnie Check-in
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▲ Thu, Aug 12

- 8:30 AM – 9:00 AM Donnie Oliveira Check-in
- 9:00 AM – 9:30 AM Rachael Hoy Check-in
- 9:30 AM – 10:00 AM Commissioner Rubio Weekly Check-in
- 10:30 AM – 11:00 AM Meeting with Darigold
Ward, David

- 12:30 PM – 1:00 PM [Planning and Sustainability Commission Officers Meeting](#)
 - 3:00 PM – 3:45 PM [Updated Carbon/Clean Air Fee proposal with Bureau of Environmental Services](#)
 - 3:45 PM – 4:15 PM [Kyle Diesner Check-in](#)
 - 5:00 PM – 6:00 PM [Commissioner Rubio Check-in](#)
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▲ **Fri, Aug 13**

- 11:00 AM – 2:30 PM [Cooling Center Shift at Portland Building](#)
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▲ **Mon, Aug 16**

- 8:00 AM – 9:00 AM [Monthly Carbon Neutral Cities Alliance \(CNCA\) North American Regional Call](#)
 - 9:00 AM – 10:00 AM [Donnie Weekly Check-in](#)
 - 10:00 AM – 11:00 AM [Tom Miller Meeting](#)
 - 12:00 PM – 1:00 PM [Stakeholder Preparation Meeting](#)
Diesner, Kyle
 - 1:15 PM – 2:00 PM [Monthly Meeting: Commissioner Mapps](#)
 - 4:15 PM – 6:15 PM [Meet with Commissioner Oriana Magnera](#)
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▲ **Tue, Aug 17**

- 9:00 AM – 10:00 AM [Meeting with Covered Entities re: the Carbon and Clean Air Fund/Fee](#)
 - 11:30 AM – 12:00 PM [Kevin Martin Check-in](#)
 - 12:00 PM – 12:45 PM [Meeting with Port of Portland re: Carbon/Clean Air Fee](#)
 - 12:15 PM – 1:00 PM [Preparation for Labor Management Committee Meeting](#)
 - 1:00 PM – 2:00 PM [Meeting with Environmental and CBOs re: Carbon and Clean Air Fee](#)
 - 2:00 PM – 2:30 PM [Bill Cunningham Check-in](#)
Durbin, Andrea
 - 2:30 PM – 3:00 PM [MEET: Build/Shift Team/Partners/Director with Comm. Rubio\)](#)
 - 3:00 PM – 4:30 PM [Labor Management Committee Meeting](#)
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▲ **Wed, Aug 18**

- 8:30 AM – 9:00 AM [Shannon Buono Check-in](#)
- 9:00 AM – 10:00 AM [Planning Managers Meeting](#)
Oliveria, Donnie
- 10:00 AM – 11:00 AM [Meeting with Large Institutions re: carbon/clean air fee](#)
- 11:00 AM - 11:30 AM [Listening Session: City of Portland Hiring for Chief Planner](#)
Government Stakeholders
- 1:00 PM – 2:00 PM [Sam Baraso Success Factors Review](#)
- 2:00 PM – 2:30 PM [Lora Lillard Check-in](#)
- 3:00 PM – 4:00 PM [Check in regarding Planning and Sustainability Commission](#)
Wood, Sandra
- 4:00 PM – 5:00 PM [Meeting with Labor Organizations re: Carbon/Clean Air Free](#)

- 4:30 PM – 5:00 PM MEET: Robert Taylor, City Attorney/Lauren King, Deputy City Attorney
Rubio, Carmen
 - 5:00 PM – 5:30 PM Kyle Diesner Check-in
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▲ Thu, Aug 19

- 8:45 AM – 9:15 AM Leslie Lum Check-in
 - 9:30 AM – 10:30 AM Commissioner Rubio Weekly Check-in
 - 10:30 AM – 11:00 AM Brandon Spencer-Hartle Check-in
 - 11:00 AM – 12:00 PM Directors' Subgroup on Racial Equity
 - 11:00 AM – 11:30 AM Commissioner Rubio/Commissioner Mapps Bi-weekly Meeting
 - 1:00 PM – 1:30 PM Morgan Tracy Check-in
 - 1:30 PM – 2:00 PM Pre-Planning for Policy Meeting
Commissioner Rubio
 - 2:00 PM – 3:00 PM Heat Response Work Group Meeting
Baraso
 - 3:00 PM – 4:00 PM Andria Jacob Success Factors check-in
 - 4:00 PM – 4:30 PM Cassie Ballew Check-in
 - 4:30 PM – 5:00 PM Phil Nameny Check-in
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▲ Fri, Aug 20

- 8:00 AM – 9:00 AM MEET: Commissioner Rubio and City Directors
 - 10:30 AM – 11:00 AM Tom Rinehart Monthly Check-in
 - 11:00 AM – 11:30 AM Call Kyle Diesner
 - 11:30 AM – 12:00 PM Barry Manning Check-in
 - 1:00 PM – 1:30 PM Jeff Caudill Check-in
 - 1:30 PM – 2:00 PM Troy Doss Check-in
 - 2:00 PM – 3:30 PM Climate/Clean Air Check In re: Policy Decisions
Schoene, Jillian
 - 4:00 PM – 5:30 PM Donnie Oliveira Success Factors and Check-in
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▲ Mon, Aug 23

- 3:30 PM – 4:30 PM Attorney Client Privileged—Communications on Fossil Fuels
Guillen-Chapman, Karen
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▲ Tue, Aug 24

- 3:15 PM – 4:00 PM Attorney Client Privileged—Follow up communications content
Guillen-Chapman, Karen
- 3:30 PM – 4:30 PM Commissioner Rubio/Ted Wheeler Check-in
- 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
Rinehart, Tim
- 4:30 PM – 5:00 PM Commissioner Ryan & Commissioner Rubio every other week check-in
- 5:00 PM – 8:00 PM Planning & Sustainability Commission Meeting

▲ **Wed, Aug 25**

■ 2:00 PM – 3:00 PM [Commissioner Rubio Weekly Check-in](#)

▲ **Thu, Aug 26**

■ 9:00 AM – 9:30 AM [Jonna Papaefthimiou Check-in](#)

9:30 AM – 10:30 AM [Podcast Preparation](#)

■ 11:00 AM – 11:30 AM [Chief Planner Position Discussion](#)
Lisa Bates and Marisa Zapata

4:00 PM – 4:40 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom

▲ **Fri, Aug 27**

■ 10:30 AM – 11:30 AM [American Planners Association Podcast Recording](#)

■ 11:30 AM – 12:30 PM [Executive Team Check-in](#)

■ 1:00 PM – 2:00 PM [Nikoyia Success Factors Check-in](#)

▲ **Mon, Aug 30**

■ 11:00 AM – 11:30 AM [Kyle Diesner Check-in](#)

■ 12:00 PM – 1:00 PM [Post-Decision: Communication Strategy Meeting](#)
Torres, Kellie

■ 1:00 PM – 5:00 PM [Staff Policy Planning Meeting](#)
Commissioner Rubio

■ 3:00 PM – 3:30 PM [Adriana Jacob Meeting](#)

▲ **Tue, Aug 31**

■ 8:30 AM – 9:00 AM [Tom Armstrong Check-in](#)

■ 9:00 AM – 10:00 AM [Nikoyia Phillips Weekly Check-in](#)

■ 10:00 AM – 10:30 AM [Kathryn Hartinger Check-in](#)

■ 11:00 AM – 12:00 PM [Meeting on Carbon/Clean Air Policy Proposal with Environmental and Community Advocates](#)

■ 12:00 PM – 12:30 PM [Kevin Martin Check-in](#)

■ 12:30 PM – 1:15 PM [Donnie Oliveira Weekly Check-in](#)

■ 1:15 PM – 2:00 PM [Climate and Clean Air Meeting](#)
Department of Environmental Quality

■ 3:00 PM – 5:00 PM [Planning Managers Meeting](#)
Oliveira, Donnie

4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom

September 2021

▲ Wed - Fri, Sep 1 - 3

■ Vacation Day

▲ Mon, Sep 6

■ Labor Day

▲ Tue, Sep 7

- ▨ 9:00 AM – 9:30 AM [Comm Rubio's Office/Smart City Portland Bi-weekly Check-in](#)
Martin, Kevin
 - 9:00 AM – 10:00 AM [Donnie Oliveira weekly Check-in](#)
 - 10:00 AM – 11:00 AM [Bureau Directors & Prosper Check-in](#)
Branam, Kimberly
 - 11:00 AM – 11:30 AM [Eli Spevak Monthly Check-in](#)
 - 11:30 AM – 12:00 PM [Jessica Kinard Check-in](#)
 - 1:00 PM – 1:45 PM [Planning for the Future](#)
Engstrom, Eric
 - 2:00 PM – 3:00 PM [Management Team Meeting](#)
 - 3:00 PM – 4:00 PM [Planning Managers - Finalize Pivots](#)
Wood, Sandra
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
 - 4:30 PM – 5:15 PM [Andria Jacob Check-in](#)
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▲ Wed, Sep 8

- 8:00 AM – 8:30 AM [Call with Quintin Bauer](#)
 - 8:30 AM – 9:30 AM [Call Donnie Oliveira](#)
 - 9:30 AM – 10:00 AM [Joan Frederiksen Check-in](#)
 - 10:00 AM – 11:00 AM [Kevin Martin Success Factors Check-in](#)
 - 12:30 PM – 1:00 PM [Call with Eric Engstrom](#)
 - 1:00 PM – 1:30 PM [Brie Fraley Check-in](#)
 - 1:30 PM – 2:00 PM [Donnie Oliveira Check-in](#)
 - 2:00 PM – 3:00 PM [Internal Briefing: Carbon/Clean Air Fee](#)
Diesner, Kyle
 - 3:00 PM – 3:30 PM [Julie Ocken Check-in](#)
 - 3:30 PM – 4:00 PM [Sam Baraso/Andrea/Donnie Check-in](#)
 - 4:00 PM – 4:30 PM [Candace Avalos Check-in](#)
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▲ Thu, Sep 9

- 8:00 AM – 9:00 AM [City of Brighton Meeting](#)
Rinehart, Tom
 - 9:00 AM – 9:30 AM [Eric Engstrom Weekly Check-in](#)
 - 9:30 AM – 10:00 AM [Clean Air Check In](#)
Diesner, Kyle
 - 10:00 AM – 10:30 AM [Donnie Oliveira Check-in](#)
 - 10:30 AM – 12:00 PM [Planners and Directors Monthly Meeting](#)
 - 12:00 PM – 12:30 PM [PSC Meeting](#)
Wood, Sandra
 - 1:00 PM – 2:00 PM [Planning and Sustainability Managers regarding Strategic Plan and American Rescue Plan Act 2.0](#)
 - 2:00 PM – 2:30 PM [Nikoyia Phillip Weekly Check-in](#)
 - 3:30 PM – 4:00 PM [Sandra Wood Weekly Check-in](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
 - 4:30 PM – 5:00 PM [Daniel Soebbing Check-in](#)
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▲ Fri, Sep 10

- 8:30 AM – 9:30 AM [Meeting with Mayor's Team](#)
 - 10:30 AM – 11:30 AM [Commissioner Rubio Weekly Check-in](#)
 - 11:00 AM – 12:00 PM [Meeting with Working Waterfront regarding Clean Energy and Innovation Hub Proposal](#)
Mapps, Mingus
 - 1:00 PM – 1:30 PM [Tom Armstrong Check-in](#)
 - 1:30 PM – 2:00 PM [Call with Kathryn Williams, North West Natural](#)
 - 2:00 PM – 2:30 PM [Dwight Jefferson Check-in](#)
 - 3:00 PM – 3:30 PM [Sam Baraso Check-in](#)
 - 3:30 PM – 4:00 PM [Clean Industry Exchange Meeting with Rhys Roth](#)
 - 4:00 PM – 4:30 PM [Alan De La Torre Check-in](#)
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▲ Mon, Sep 13

- 9:30 AM – 10:00 AM [Smart City PDX Legal Needs](#)
Martin, Kevin
 - 10:00 AM – 11:00 AM [Donnie Oliveira Weekly Check-in](#)
 - 11:00 AM – 12:00 PM [Human Resources \[Team\]\(#\) Check-in](#)
 - 1:00 PM – 2:00 PM [Planning Projects Check-in with Donnie Oliveira](#)
 - 2:00 PM – 3:00 PM [Nikoyia Phillips Weekly Check-in](#)
 - 3:00 PM – 3:30 PM [Carbon/Clean Air Briefing for Comm. Ryan](#)
 - 3:30 PM – 4:00 PM [Carbon/Clean Air Briefing Check in for Comm. Mapps/Adam Lyons](#)
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▲ Tue, Sep 14

- 9:00 AM – 10:30 AM [All Staff Meeting](#)
- 11:30 AM – 12:00 PM [Directors: Community/Economic Development Quarterly Meeting](#)

- 12:00 PM – 12:30 PM [Commissioner Rubio and Commissioner Hardesty, Biweekly Meeting](#)
 - 12:30 PM – 4:00 PM [Planning & Sustainability Commission Meeting](#)
 - 3:30 PM – 4:00 PM [Kevin Martin Check-in](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
 - 4:30 PM – 5:15 PM Clean Industry Hub [Meeting with Prosper](#)
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▲ Wed, Sep 15

- 8:00 AM – 8:30 AM [Call with Curtis Robinhold, Port of Portland](#)
 - 9:00 AM – 10:30 AM [Planning Managers](#)
 - 10:30 AM – 11:30 AM [Executive Team Check-in](#)
 - 11:30 AM – 12:00 PM [Residential Infill Project 2 Overview](#)
 - 12:15 PM – 1:00 PM [Sam Adams Check-in](#)
 - 1:00 PM – 2:00 PM [Sam Baraso Check-in](#)
 - 4:00 PM – 4:30 PM [Nicholas Starin Check-in](#)
 - 4:30 PM – 5:00 PM [Hanna Osman Check-in](#)
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▲ Thu, Sep 16

- 9:00 AM – 10:30 AM [Commissioner Rubio Weekly Meeting](#)
 - 10:30 AM – 11:30 AM [Historic Resources Code Project Check-in](#)
 - 12:00 PM – 12:15 PM [Office of Government Relations Check-in with Brie Fraley](#)
 - 12:30 PM – 2:00 PM [Planning and Sustainability Commission Officers Meeting](#)
 - 3:00 PM – 4:00 PM [Bureau of Development Services Check-in](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
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▲ Fri, Sep 17

- 9:00 AM – 9:30 AM [Chief Procurement Officer/Planning and Sustainability Director Meeting](#)
 - 11:00 AM – 11:30 AM [Tom Rinehart Monthly Check-in](#)
 - 1:30 PM – 2:30 PM [Andria Jacob Check-in](#)
 - 2:30 PM – 3:30 PM [Economic Recovery Planning Prosper Meeting](#)
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▲ Mon, Sep 20

- 8:00 AM – 9:00 AM [Monthly Carbon Neutral Cities Alliance \(CNCA\) Regional Call](#)
- 8:30 AM – 9:00 AM [Commissioner Oriana Magnera Check-in](#)
- 9:00 AM – 10:00 AM [Climate Resiliency Work & Funding with Bureau Directors](#)
- 10:00 AM – 11:00 AM [Donnie Oliveira Weekly Check-in](#)
- 11:00 AM – 11:45 AM [Commissioner Hardesty Monthly Check-in](#)
- 12:00 PM – 1:00 PM [Planning Projects Check-in](#)
- 1:15 PM – 2:00 PM [Monthly Briefing with Commissioner Mapps](#)
- 2:00 PM – 2:30 PM [Sandra Wood Weekly Meeting](#)

- 2:30 PM – 3:00 PM [Nikoyia Phillips Weekly Check-in](#)
 - 3:00 PM – 4:00 PM [Meeting with Neighbors for Clean Air](#)
 - 4:00 PM – 4:30 PM [JP McNeil Check-in](#)
 - 4:30 PM – 5:30 PM [Meeting with Portland: Neighbors Welcome](#)
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▲ Tue, Sep 21

- 9:30 AM – 10:00 AM [Commissioner Rubio's Office/Smart City PDX Bi-weekly Check-in](#)
 - 10:00 AM – 10:30 AM [Policy Check In Meeting](#)
 - 10:30 AM – 11:00 AM [Meeting with Commissioner Hardesty's office/Derek Bradley](#)
 - 11:00 AM – 11:45 AM [Oregon Business for Climate Meeting](#)
 - 12:00 PM – 12:30 PM [Eric Engstrom Weekly Meeting](#)
 - 1:00 PM – 2:00 PM [Equitable Decision Making Toolkit Review](#)
 - 3:00 PM – 4:00 PM [Chris Warner, PBOT Director Monthly Check-in](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
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▲ Wed, Sep 22

- 9:00 AM – 10:00 AM [Planning Staff and Exec Team Check-in](#)
 - 11:30 AM – 12:00 PM [Meeting: Office of Government Relations Check-in regarding Legislators/County/Fed Delegation](#)
 - 2:00 PM – 2:30 PM [Sandra Wood Success Factors Check-in](#)
 - 2:30 PM – 3:00 PM [Annette Steele Check-in](#)
 - 3:30 PM – 3:55 PM [Meeting with Rick Turoczy](#)
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▲ Thu, Sep 23

- 9:30 AM – 10:30 AM [Commissioner Rubio Weekly Check-in](#)
 - 10:30 AM – 11:00 AM [Steve Kountz Check-in](#)
 - 11:00 AM – 11:30 AM [Pete Chism-Winfield Check-in](#)
 - 11:30 AM – 12:00 PM [Marty Stockton Check-in](#)
 - 2:30 PM – 3:30 PM [Monthly Portland Housing Bureau Check-in](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in](#)
Rinehart, Tom
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▲ Fri, Sep 24

- 8:30 AM – 9:00 AM [Sam Baraso Check-in](#)
- 9:30 AM – 10:00 AM [Lori Drew Check-in](#)
- 10:30 AM – 11:00 AM [Jeremy Basurto Check-in](#)
- 11:30 AM – 12:00 PM [Joy Alise, Imagine Black Monthly Check-in](#)
- 12:00 PM – 1:00 PM [Success Factors Review](#)
- 1:00 PM – 1:30 PM [Lauren Norris Check-in](#)
- 1:30 PM – 2:00 PM [Portland/Eugene Meeting with Chelsea Clinton, City of Eugene](#)
- 2:30 PM – 3:00 PM [Eric Engstrom check In](#)

■ 3:00 PM – 5:00 PM [Success Factors Meeting with Donnie Oliveira](#)

▲ **Mon, Sep 27**

- 8:00 AM – 8:30 AM [Kyle Diesner Check-in](#)
 - 8:30 AM – 9:00 AM [Check in meeting with Breach Collective](#)
 - 9:00 AM – 10:00 AM [Commissioner Hardesty Quarterly Quarterly Check-in](#)
 - 10:00 AM – 11:00 AM [Success Factors Review](#)
 - 11:00 AM – 12:00 PM [Donnie Oliveira Weekly Check-in](#)
 - ▨ 12:00 PM – 1:00 PM [State Legislation Issue Sheet Discussion with Office of Government Relations](#)
 - 1:00 PM – 2:00 PM [Planning Projects Check In with Eric Engstrom](#)
 - 2:00 PM – 2:30 PM [Nikoyia Phillips Weekly Check-in](#)
 - 4:00 PM – 4:30 PM [Eli Spevak Check-in](#)
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▲ **Tue, Sep 28**

- 8:30 AM – 9:00 AM [Sandra Wood Check-in](#)
 - 9:00 AM – 9:45 AM [Susan Frank Check-in](#)
 - 10:00 AM – 11:00 AM [Commissioner Rubio Office Meeting with Community/Environmental Advocate](#)
 - 11:30 AM – 12:00 PM [Paul de Block Check-in](#)
 - 1:00 PM – 1:45 PM [Build Shift Meeting with Commissioner Rubio](#)
 - 2:00 PM – 2:30 PM [Kevin Martin Check-in](#)
 - 3:00 PM – 4:00 PM [Prosper Portland Check- in
Branam, Kimberly](#)
 - 4:00 PM – 4:30 PM [Directors 2x Weekly Check-in
Rinehart, Tom](#)
 - 4:30 PM – 5:00 PM [Check in with Kyle Diesner](#)
 - 5:00 PM – 8:00 PM [Planning & Sustainability Commission Meeting](#)
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▲ **Wed, Sep 29**

- 8:30 AM – 9:00 AM [Donnie Oliveira Check-in](#)
 - 9:00 AM – 10:00 AM [Planning Managers Meeting](#)
 - 10:00 AM – 10:30 AM [Genevieve Joplin Check-in](#)
 - 10:30 AM – 11:00 AM [Community Safety Plan Check-in](#)
 - 11:00 AM – 12:00 PM [Executive Team Check-in](#)
 - 12:00 PM – 12:30 PM [Alicia Polacok Check-in](#)
 - 1:00 PM - 2:00 PM [Sam Baraso Check-in](#)
 - 2:00 PM – 2:30 PM [Preparation Meeting for Briefing with Office of Government Relations](#)
 - 2:00 PM – 4:00 PM [Waste Code at Council](#)
 - 4:00 PM – 7:30 PM [Carbon Neutral Cities Alliance \(CNCA\) 2021 Digital Meeting: Shifting and Building Power — Day 1](#)
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▲ Thu, Sep 30

- 8:30 AM – 9:30 AM Andria Jacob Check-in
- 9:30 AM – 10:30 AM Commissioner Rubio Weekly Meeting
- 10:45 AM – 12:00 PM Meeting: City Climate Action Briefing for Regional, State and Federal Partners
- 1:00 PM – 1:30 PM Donnie Oliveira/Kevin Martin Check-in
- 3:00 PM – 3:30 PM Lindsey Maser Check-in
- 3:30 PM – 4:00 PM Fritz Johnson Check-in
- 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
Rinehart, Tom
- 4:00 PM – 7:30 PM Carbon Neutral Cities Alliance (CNCA) 2021 Digital Meeting: Shifting and Building Power — Day 2