

Andrea Durbin 2nd Quarter Calendar 2021

Durbin, Andrea Calendar

Andrea.Durbin@portlandoregon.gov

Thursday, April 1, 2021 – Saturday, July 31, 2021

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

April 2021

Su Mo Tu We Th Fr Sa

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4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30		

May 2021

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2	3	4	5	6	7	8	
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16	17	18	19	20	21	22	
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June 2021

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6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				



Busy



Tentative



Free



Out of Office



Working Elsewhere



Outside of Working Hours

April 2021

▲ Thu, Apr 1

-  9:00 AM – 10:00 AM Carbon Pricing 101
Diesner, Kyle
-  9:30 AM – 12:30 PM Work Session: FY 2021-22 Budget Development
Wheeler, Ted
-  11:30 AM – 12:30 PM Bureau Directors Monthly Meeting
Rinehart, Tom
-  12:30 PM – 1:00 PM Planning & Sustainability Commission Officers meeting
-  1:00 PM – 1:30 PM Alisa Kane check-in

- 1:30 PM – 1:45 PM [Julie Ocken check-in](#)
 - 2:00 PM – 4:00 PM [Portland Clean Energy Fund Council](#)
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▲ Fri, Apr 2

- 9:00 AM – 9:30 AM Economic Recovery Coordinating Council
 - 9:30 AM – 10:30 AM [Zenith Land Use Compatibility Statement Permit Next Steps](#)
Bradley, Derek
 - ▨ 10:30 AM – 12:30 PM [Economic Recovery Task Force](#)
Branam, Kimberly
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▲ Mon, Apr 5

- 9:00 AM – 10:00 AM [Donnie Oliveira weekly check-in](#)
 - 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)
Branam, Kimberly
 - 1:00 PM – 2:00 PM [Social Justice Zoning Master Plan Meeting](#)
Lujan Valerio, Rico
 - 2:00 PM – 3:00 PM [Department of Land Conservation & Development/Portland, Climate and Racial Equity](#)
Johnson, Esther
 - 3:00 PM – 5:00 PM [Climate Justice by Design Workshop](#)
Beamer, Bill
 - 4:30 PM – 5:00 PM [Meeting with City Attorney](#)
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▲ Tue, Apr 6

- 8:30 AM – 9:00 AM Climate meeting
 - 9:00 AM – 9:30 AM [Bureau of Human Resources quarterly check-in](#)
 - 9:30 AM – 10:00 AM [Commissioner Rubio's Office/Smart City Portland bi-weekly check-in](#)
 - 11:00 AM – 12:00 PM [Management Team Meeting](#)
 - 1:00 PM – 2:00 PM [Weekly meeting with Commissioner Rubio](#)
 - 3:00 PM – 3:30 PM Check in with Multnomah County
 - 3:30 PM – 4:00 PM [Markisha Smith check-in](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
 - 4:30 PM – 5:00 PM [Portland's Future meeting with Steve Greenwood](#)
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▲ Wed, Apr 7

- 9:00 AM – 9:45 AM [Jessica Finn Coven check-in](#)
- 10:30 AM – 11:00 AM [Shelter to Housing Continuum Check In](#)

- 11:00 AM – 12:00 PM [Executive Team Meeting](#)
 - 12:00 PM – 1:00 PM [Presentation and Discussion re: Links Between Climate and Anti-Displacement Policies](#)
 - 1:00 PM – 2:00 PM [Nikoyia Phillips check-in](#)
 - 3:00 PM – 3:30 PM [Meredith Connelly, Climate Solutions meeting](#)
 - 3:30 PM – 4:00 PM [Adriana Miranda check-in](#)
 - 4:00 PM – 4:30 PM [Call with Jules Bailey](#)
 - 4:30 PM – 5:00 PM [Call with Doug Moore](#)
 - 5:00 PM – 5:30 PM [Jenny Lee check-in](#)
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▲ **Thu, Apr 8**

- 9:30 AM – 10:30 AM [Kyle Diesner check-in](#)
 - 10:30 AM – 11:30 AM [Planners and Directors Monthly Meeting](#)
 - 11:30 AM – 12:00 PM [Planning & Sustainability Commission Retreat Next Steps](#)

 - 12:00 PM – 1:00 PM [Montgomery Park to Hollywood Internal Review Draft Briefing \[for Street Car\]\(#\)](#)
 - 1:00 PM – 1:30 PM [Call with Willy Myers](#)
 - 1:30 PM – 2:00 PM [Call with Corky Collier](#)
 - 3:00 PM – 4:00 PM [Climate Workshop Preparation Meeting](#)
Diesner, Kyle
 - 4:00 PM - 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
 - ☒ 4:30 PM – 5:00 PM [State American Rescue Plan Priorities Follow-Up](#)
Chris Warner, Gabriel Solmer and Michael Jordan
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▲ **Fri, Apr 9**

- 8:30 AM – 9:00 AM [Andria Jacobs check-in](#)
 - ☒ 9:00 AM – 9:40 AM [Meet: C40 Thriving Cities / Prosper Portland](#)
 - 9:30 AM – 10:00 AM [Call with Alando Simpson](#)
 - 10:00 AM – 11:00 AM [Climate check in](#)
 - 11:00 AM – 11:30 AM [Chariti Montez Monthly check-in](#)
 - 11:30 AM – 12:30 PM [Chris Warner monthly check-in](#)
 - 12:30 PM – 1:00 PM [Jon Isaacs check-in](#)
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▲ **Mon, Apr 12**

- 9:00 AM – 10:00 AM [Donnie Oliveria weekly check-in](#)
- 10:30 AM – 11:30 AM [Joe Zehnder check-in](#)
- 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)

- Branam, Kimberly
- 1:30 PM – 2:00 PM [Ingrid Fish check-in](#)
 - 2:00 PM – 3:00 PM Workshop preparation meeting
 - 4:00 PM – 4:45 PM [City African American Network check-in](#)
 - 6:00 PM – 8:00 PM [Community Listening Session on 2021-22 Budget](#)
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▲ **Tue, Apr 13**

- 9:00 AM – 9:30 AM [Environmental Design and Gun Violence Reduction](#)
Takara, Nate
 - 10:00 AM – 12:00 PM [Climate workshop #1](#)
Diesner, Kyle
 - 12:30 PM – 4:30 PM [Planning and Sustainability Commission meeting](#)
 - 1:00 PM – 2:00 PM [Weekly Meeting with Commissioner Rubio](#)
 - 3:00 PM – 3:30 PM [Call with Rebecca Esau](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
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▲ **Wed, Apr 14**

- 7:30 AM – 8:00 AM [Steve Novick check-in](#)
 - 9:00 AM – 9:45 AM [Executive Team Meeting](#)
 - 11:00 AM – 12:00 PM [Stakeholder Workshop #1 Debrief](#)
Diesner, Kyle
 - 1:00 PM – 2:00 PM [Sam Baraso check-in](#)
 - 2:00 PM – 4:00 PM [Shelter to Housing Continuum Hearing \(part 2\)](#)
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▲ **Thu, Apr 15**

- 8:30 AM – 9:00 AM [Call with Jillian Schoene](#)
- 9:00 AM – 10:00 AM [West Portland Town Center Briefing](#)
Engstrom, Eric
- 11:00 AM – 12:00 PM [Sustainable Consumption and Production Check In](#)
Kolek, Jill and Oliveria, Donnie
- 12:00 PM – 12:30 PM [Kyle Diesner check-in](#)
- 12:30 PM – 2:00 PM [Planning & Sustainability Commission Officers meeting](#)
- 2:00 PM – 2:30 PM [Call with Willy Myers](#)
- 3:00 PM – 4:00 PM [Andria Jacob check-in](#)
- 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
- 4:00 PM – 4:30 PM [Present Budget with Bureau of Development Services and Portland Housing Bureau](#)
- 4:30 PM – 5:00 PM [Nikoyia Phillips check-in](#)

▲ **Fri, Apr 16**

- 8:30 AM – 9:00 AM [Call with Jules Bailey](#)
 - 9:00 AM – 9:30 AM [Planning and Sustainability Commission Interview \(Jeff Bachrach\)](#)
 - 9:30 AM – 10:00 AM [Planning and Sustainability Commission Interview \(Ben Bortolazzo\)](#)
 - 10:00 AM – 11:00 AM [Tree canopy / water in East Portland](#)
Edmunds, Sallie
 - 11:00 AM – 11:30 AM [Tom Armstrong check-in](#)
 - 11:30 AM – 12:30 PM [Workshop #2 Planning](#)
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▲ **Mon, Apr 19**

- 8:00 AM – 9:00 AM [Monthly CNCA North American Regional Call](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveria weekly check-in](#)
 - 11:00 AM – 11:45 AM [Monthly check in with Commissioner Hardesty](#)
 - 1:00 PM – 1:30 PM [Meeting with Commissioner Mapps](#)
 - 2:00 PM – 3:00 PM [Workshop #2 Preparation](#)
Diesner, Kyle
 - 3:00 PM – 4:00 PM [Joe Zehnder check-in](#)
 - 4:00 PM – 5:00 PM [Smart Cities check-in](#)
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▲ **Tue, Apr 20**

- 7:30 AM – 8:00 AM [Sam Baraso check-in](#)
 - 9:00 AM – 9:30 AM [Nikoyia Phillips check-in](#)
 - 9:30 AM – 10:00 AM [Comm Rubio's Office/Smart City Portland bi-weekly check-in](#)
Martin, Kevin
 - 10:00 AM – 12:00 PM [Climate Action Workgroup – Day 2](#)
Schoene, Jillian
 - 1:00 PM – 2:00 PM [Weekly meeting with Commissioner Rubio](#)
 - 4:00 PM – 4:30 PM [Commissioner Rubio meeting](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
 - ▨ 6:00 PM – 9:00 PM [City of Portland Leadership Protest Briefing](#)
Wolf, Katy
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▲ **Wed, Apr 21**

- 9:00 AM – 10:00 AM [Central City Quarterly](#)
Edmunds, Sallie
 - 10:00 AM – 11:00 AM [Executive Team Meeting](#)
 - 11:00 AM – 11:40 AM [Digital Equity monthly check-in](#)
Martin, Kevin
 - 1:00 PM – 2:00 PM [Workshop #2 Debrief](#)
Diesner, Kyle
 - 2:00 PM – 3:00 PM [Strategic Plan Planning](#)
Oliverira, Donnie
 - 3:30 PM – 4:30 PM [Residential Rate Meeting](#)
Oliveira, Donnie
 - ▨ 6:00 PM – 11:00 PM [City of Portland Leadership Protest Briefing](#)
Wolf, Katy
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▲ Thu, Apr 22

- 9:30 AM – 11:30 AM [Second Equity Toolkit Future Work Design Discovery session](#)
 - 12:30 PM – 1:30 PM [Planning & Sustainability Commission Officers meeting](#)
 - 2:30 PM – 3:00 PM [Jill Ocken check-in](#)
 - 3:00 PM – 4:00 PM [Portland Housing Bureau check-in](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
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▲ Fri, Apr 23

- ▨ 7:30 AM – 8:00 AM [Sam Baraso check-in](#)
 - 9:30 AM – 10:00 AM [Dwight Jefferson check-in](#)
 - 10:00 AM – 11:00 AM [Resources for the Future Meeting](#)
 - 11:30 AM – 12:00 PM [Joy Alise, Imagine Black, monthly check-in](#)
 - 2:45 PM – 3:45 PM [Andria Jacob check-in](#)
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▲ Mon, Apr 26

- 8:30 AM – 9:00 AM [Mike Myer and Joe Zehnder check-in](#)
- 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordination Council](#)
Branam, Kimberly
- 2:00 PM – 3:00 PM [Nikoyia Phillips check-in](#)
- 3:00 PM – 4:00 PM [Joe Zehnder check-in](#)
- 4:00 PM – 4:30 PM [Markisha Smith & Cathy Bless check-in](#)
- 4:30 PM – 5:00 PM [Commissioner Rubio Meeting](#)
- 5:00 PM – 5:30 PM [Call with Rico Lujan Valerio](#)

▲ **Tue, Apr 27**

- 8:00 AM – 9:00 AM [Briefing regarding Design Overlay Zone Amendment Policy Proposal](#)
Commission Rubio, Andriana Miranda and Rico Lujan Valerio
- 9:00 AM – 9:30 AM [Call with Jillian Schoene](#)
- 10:00 AM – 11:00 AM [Workshop #3 Planning](#)
- 11:00 AM – 12:00 PM [Webinar: Portland’s Recovery – NAIOP State of the City Discussion](#)
- 1:00 PM – 2:00 PM [Weekly meeting with Commissioner Rubio](#)
- 1:30 PM – 2:00 PM [American Planning Association Panel Coordination](#)
- 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
- 5:00 PM – 8:00 PM [Planning and Sustainability Commission meeting](#)

▲ **Wed, Apr 28**

- 9:00 AM – 10:00 AM [Donnie Oliveria weekly check-in](#)
- 10:00 AM – 11:00 AM [Transportation Policy Research Update](#)
- 11:00 AM – 11:30 AM [Strategic Planning](#)
- 11:30 AM – 12:00 PM [Call with Joy Alise , Imagine Black](#)
- 12:00 PM – 1:00 PM [Lunch & Learn: Age, Race & Housing in Portland](#)
DeLaTorre, Alan
- 1:00 PM – 2:00 PM [Sam Baraso and Donnie Oliveira check-in](#)
- 2:00 PM – 2:30 PM [Shelter to Housing Continuum Final Vote](#)
- 2:30 PM – 3:30 PM [Prosper Portland check-in](#)
Branam, Kimberly
- 4:00 PM – 5:00 PM [Bureau of Development Services check-in](#)
- 5:00 PM – 5:30 PM [Call with Sam Diaz and Rico Lujan Valerio](#)

▲ **Thu, Apr 29**

- 9:00 AM – 11:00 AM [Big City Planning Directors Institute Spring Call](#)
 - 11:00 AM – 12:00 PM [Executive Team Meeting check-in](#)
 - 12:00 PM – 1:00 PM [Waste Team check-in](#)
 - 1:00 PM – 2:00 PM [Executive Team Meeting check-in](#)
 - 3:00 PM – 4:00 PM [Andria Jacob check-in](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
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▲ **Fri, Apr 30**



- 8:00 AM – 8:30 AM [Call with Joe](#)
 - 8:40 AM – 9:00 AM [Tech Check for National Planner Conference at 8:40 am](#)
 - 9:15 AM – 9:45 AM [Check-in with Commissioner Hardesty](#)
 - 10:00 AM – 11:00 AM Human Resources Check In
Johnson, Fritz and Phillips, Nikoyia
 - 11:00 AM – 12:00 PM [Workshop #3 Planning](#)
Diesner, Kyle
 - 1:00 PM – 2:00 PM [Portland Parks & Recreation check-in](#)
 - 1:30 PM – 3:30 PM [Evraz Tour](#)
 - 3:30 PM – 4:00 PM [Due Process Meeting](#)
Johnson, Fritz
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May 2021

▲ **Mon, May 3**

- 9:00 AM – 9:30 AM [Donnie Oliveria weekly check-in](#)
 - 9:30 AM – 10:00 AM [Andria Jacob/Donnie Oliveira check-in](#)
 - 10:00 AM – 11:00 AM [Racist History of Planning 101 meeting with Commissioner Rubio](#)
 - ▨ 11:30 AM – 1:00 PM [American Rescue Plan Pre-Proposal Q&A Session](#)
Rinehart, Tom
 - 1:30 PM – 2:00 PM [American Rescue Plan Trash Can Program Options](#)
Oliveira, Donnie
 - 2:00 PM – 3:00 PM [Nikoyia Phillips check-in/Success Factors](#)
 - 3:00 PM – 4:00 PM [Executive Team Meeting check-in \(Sandra Wood & Sallie Edmunds teams\)](#)
 - 4:00 PM – 5:00 PM [Executive Team Meeting check-in \(Eric Engstrom & Tom Armstrong teams\)](#)
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▲ **Tue, May 4**

- 9:00 AM – 9:30 AM [Success Factors check-in with Nikoyia Phillips](#)
- 9:30 AM – 10:00 AM [Commission Rubio's Office/Smart City bi-weekly check-in](#)
- 10:00 AM – 12:30 PM [Climate Workshop #3](#)
- 10:00 AM – 12:30 PM Workshop Preparation
- 1:00 PM – 2:00 PM [Weekly meeting with Commissioner Rubio](#)
- 12:30 PM – 4:30 PM [Planning and Sustainability Commission meeting](#)

- 2:15 PM – 3:00 PM [Smart Cities/Office for Community Technology Briefing](#)
Elisabeth Perez, Adriana Miranda, Rico Lujan Valerio,
Mona Schwartz, Commissioner Rubio
 - ▨ 4:00 PM – 5:00 PM Debrief & Next Steps for Workshops
 - 4:30 PM – 5:00 PM [Design Overlay Zoning Amendments Briefing](#)
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▲ Wed, May 5

- 8:30 AM – 9:00 AM [Design overlay zoning amendments Council Preparation](#)
 - 9:00 AM – 10:00 AM [Executive Team Meeting check-in \(Jessica Yang & Fritz Johnson teams\)](#)
 - 10:00 AM – 11:00 AM [Executive Team Meeting check-in](#)
 - 11:00 AM – 12:00 PM [Workshop #3 Debrief](#)
 - 2:00 PM – 2:30 PM [Joe Zehnder check-in](#)
 - 2:30 PM – 3:00 PM [Joe Zehnder: Success Factor Check In](#)
 - 4:00 PM – 5:00 PM [Executive Team Meeting check-in \(Donnie Oliveira & Nikoyia Phillips teams\)](#)
 - 6:00 PM – 8:00 PM [City Budget public hearing](#)
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▲ Thu, May 6

- 10:30 AM – 11:30 AM [Executive Team Meeting check-in \(Kevin Martin team\)](#)
 - 11:45 AM – 1:00 PM [American Planning Association Panel: How to Tackle Anti-Racism Planning Practices](#)
 - 1:00 PM – 2:00 PM Executive Team Meeting Check-In (Jill Kolek 's team)
 - 3:00 PM – 4:00 PM [Andria Jacobs: Success Factor Check In](#)
 - 4:00 PM – 4:30 PM [Discussion: Updating Planning & Sustainability Commission Agenda for Summer/Early Fall](#)
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▲ Fri, May 7

- 9:00 AM – 10:00 AM [Executive Team Meeting check-in \(Portland Clean Energy Fund team\)](#)
 - 10:00 AM – 10:30 AM [Planning and Sustainability Commission Interview -- Ashton Simpson](#)
 - 10:30 AM – 12:00 PM [Future Work Design Equitable Decision-Making Review Session](#)
 - 1:00 PM – 2:00 PM [West Portland Town Center Project briefing follow-up](#)
 - 3:00 PM – 3:15 PM [Quick call: Joe Zehnder](#)
 - 4:00 PM – 5:00 PM [Donnie Oliveira: Success Factor Check In](#)
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▲ Mon, May 10

- 9:30 AM – 10:00 AM [Procurement Update](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira check-in](#)
 - 11:00 AM – 12:00 PM [Meeting with Community Groups regarding Community Safety](#)
 - 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)
Branam, Kimberly
 - 2:00 PM – 2:30 PM [Planning and Sustainability Commission Interview](#)
Diaz, Samuel
 - 3:00 PM – 3:45 PM [Gregg Small check-in](#)
 - 4:00 PM – 5:00 PM [Joe Zehnder check-in](#)
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▲ Tue, May 11

- 9:00 AM – 10:00 AM [Executive Team Meeting](#)
 - 11:00 AM – 12:00 PM [Community Safety Plan](#)
 - 1:00 PM – 2:00 PM [Workforce Development Meeting with Prosper/PCEF](#)
 - 2:30 PM – 3:00 PM [Call with Michael Montoya](#)
 - 3:00 PM – 4:00 PM [Vince Bertoni check in](#)
 - 3:30 PM – 4:00 PM [Call with Desiree Williams-Rajee](#)
 - 4:30 PM – 4:45 PM [Kevin Martin check-in](#)
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▲ Wed, May 12

- 9:00 AM – 10:00 AM [Sustainability Managers check-in](#)
 - 10:00 AM – 11:00 AM [Unite Oregon Monthly check-in](#)
 - 1:00 PM – 2:00 PM [Sam Baraso check-in \(and Success Factor check-in\)](#)
 - 2:00 PM – 5:00 PM [Design Overlay Zoning Amendments at City Council](#)
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▲ Thu, May 13

- 9:00 AM – 10:00 AM [Chris Warner Monthly check-In](#)
 - 10:00 AM – 10:30 AM [Workshop #4 Planning](#)
 - 10:30 AM – 12:00 PM [Planners & Directors Monthly Meeting](#)
 - 12:30 PM – 1:20 PM [Planning & Sustainability Commission Officers meeting](#)
 - 1:20 PM – 1:40 PM [Julie Ocken Outlook Delegate Update](#)
 - 3:00 PM – 4:00 PM [Andria Jacob check-in](#)
 - 2:00 PM – 5:00 PM [City Council Budget Session](#)
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▲ Fri, May 14

- 9:30 AM – 10:00 AM [Tom Armstrong Monthly check-in](#)

- 10:30 AM – 11:00 AM [Linly Rees/Rico Lujan Valerio/Sam Diaz Check-in](#)
 - 11:00 AM – 12:00 PM [Workshop #4 Planning](#)
 - 12:30 PM – 1:00 PM [Kevin Martin check-in](#)
 - 1:30 PM – 2:00 PM [Call with Jillian Schoene](#)
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▲ **Mon, May 17**

- 8:00 AM – 9:00 AM [Monthly CNCA North American Regional Call](#)
 - 9:30 AM – 10:00 AM [Call with Commissioner Rubio](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira check-in](#)
 - 11:00 AM – 11:45 AM [Check-in with Commissioner Hardesty](#)
 - 11:30 AM – 1:00 PM [Economic Relief & Stimulus Coordinating Council](#)
 - 1:00 PM – 1:30 PM [Call with Katie Larsell. PSC Commissioner](#)
 - 1:15 PM – 2:00 PM [Monthly Briefing with Commissioner Mapps](#)
 - 2:00 PM – 3:00 PM [Workshop #4 Final Preparation](#)
 - 3:00 PM – 4:00 PM [Racial Equity Workgroup](#)
 - 4:00 PM – 4:30 PM [Human Resources Check In](#)
 - 4:30 PM – 4:45 PM [Joe Zehnder check-in call](#)
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▲ **Tue, May 18**

- 9:00 AM – 10:00 AM [Finalize Workshop #4](#)
 - 9:30 AM – 10:00 AM [Comm Rubio's Office/Smart City PDX bi-weekly check-in](#)
 - 10:00 AM – 12:00 PM [Climate Workshop #4](#)
 - 1:00 PM – 2:00 PM [Executive Team Meeting](#)
 - 1:00 PM – 2:00 PM [Management Team meeting](#)
 - 2:00 PM – 3:00 PM Sustainable Consumption and Production Check In
Kolek, Jill
 - 3:00 PM – 4:00 PM [West Portland Town Center Briefing](#)
Engstrom, Eric
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▲ **Wed, May 19**

- 8:00 AM – 9:00 AM [Charter Commission Bureau Director Panel - Developing a Strong City](#)
- 9:00 AM – 9:30 AM [Kevin Martin check-in](#)
- 9:30 AM – 10:00 AM [Donnie Oliveira check-in](#)
- 10:00 AM – 11:00 AM [Joe Zehnder check-in](#)
- 11:00 AM – 11:30 AM [Check-In with Joe Zehnder, Donnie Oliveira, and Sam Diaz](#)

- 1:00 PM – 2:00 PM [Check-in with City Auditors Office, Commissioner Rubio, and Mayor's Office](#)
 - ▨ 1:00 PM – 2:00 PM [Management Team Meeting](#)
 - 2:00 PM – 4:00 PM [Solid Waste & Recycling at City Council](#)
 - 3:00 PM – 4:00 PM [Planning Program Strategic Plan Draft Discussion](#)
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▲ **Thu, May 20**

- 9:30 AM – 10:30 AM [Weekly check-in with Commissioner Rubio](#)
 - 11:00 AM – 12:00 PM [Elissa Gertler Quarterly check-in with Metro](#)
Metro Planning & Development
 - 12:00 PM – 1:00 PM [All Planner staff meeting](#)
 - 3:00 PM – 4:00 PM Planning Strategic Plan All Staff Input Session
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
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▲ **Fri, May 21**

- 10:30 AM – 12:00 PM [Forward Work Design Equitable Decision-Making Review Session](#)
 - 12:00 PM – 1:00 PM [Pay Equity Conversation](#)
 - 1:00 PM – 2:00 PM [Donnie Oliveira check-in](#)
 - 2:00 PM – 4:00 PM [Check in with Sam Baraso](#)
 - 4:00 PM – 5:00 PM [Meeting with Commissioner Rubio](#)
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▲ **Mon, May 24**

- 9:00 AM – 10:00 AM [Sam Baraso check-in](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira weekly check-in](#)
 - 11:00 AM – 12:00 PM [Joe Zehnder check-in](#)
 - 1:00 PM – 2:00 PM [Climate & Fossil Fuels](#)
 - 3:00 PM – 4:00 PM [Andria Jacob check-in](#)
 - 3:00 PM – 4:00 PM [Racial Equity Workgroup](#)
 - 4:00 PM – 5:00 PM [MEET: Commissioner Hardesty & Portland Bureau of Transportation regarding American Cities Climate Challenge](#)
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▲ **Tue, May 25**

- ▨ 9:30 AM – 11:30 AM [American Rescue Plan Act Allocation Framework at City Council](#)
- 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom

5:00 PM – 8:00 PM [Planning and Sustainability Commission meeting](#)

▲ **Wed, May 26**

■ 2:00 PM – 4:00 PM [Design Overlay Zoning Amendments at City Council \(work session\)](#)

▲ **Thu, May 27**

■ 9:30 AM – 10:30 AM [Meeting with Commissioner Rubio](#)

▲ **Fri, May 28**

■ 1:00 PM – 2:00 PM [Graffiti, Vandalism, and Trash American Rescue Plan Proposal Review](#)

▲ **Mon, May 31**

■ All Day [Memorial Day](#)

June 2021

▲ **Tue, Jun 1**

9:00 AM - 10:30 AM [All Staff Meeting](#)

■ 9:30 AM – 10:00 AM [Comm Rubio's Office/BPS Smart City PDX bi-weekly check-in](#)

+ ■ 10:30 AM – 12:00 PM [City Bureaus/Metro - quarterly meeting](#)

■ 1:00 PM – 2:00 PM [Executive Team Meeting check-in \(Andria Jacob's team\)](#)

■ 2:00 PM – 3:00 PM [Management Team meeting](#)

▲ **Wed, Jun 2**

■ 8:00 AM – 8:30 AM [Call with Joe Zehnder](#)

■ 8:30 AM – 9:30 AM [Racial Equity Subgroup #2](#)

■ 9:30 AM – 10:30 AM [Prosper Portland check-in](#)

■ 10:30 AM – 11:00 AM [City Council: Support Office for Equity and Human Right's Strategic Plan](#)

■ 11:00 AM – 12:00 PM [Donnie Oliveira check-in](#)

■ 12:00 PM – 1:00 PM [Climate Solutions check-in](#)

- 1:00 PM – 1:30 PM [Andria Jacob/Donnie Oliveira check-in](#)
 - 1:30 PM – 2:00 PM [Jillian Schoene check-in](#)
 - 2:00 PM – 3:00 PM [Grants next steps](#)
Behrman, Sara
 - 3:00 PM – 5:30 PM [Executive Team Session](#)
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▲ Thu, Jun 3

- 9:30 AM – 11:00 AM Meeting with Commissioner Rubio
AM
 - 11:00 AM – 11:30 AM [Eli Spevak check-in, Chair PSC](#)
AM
 - 12:00 PM – 1:00 PM [Bureau Directors Monthly Meeting](#)
Rinehart, Tom
 - 1:00 PM – 2:00 PM [Sustainability Strategic Plan All Staff Input Session](#)
 - 3:00 PM – 4:00 PM [Data Sharing](#) for Community Safety Initiative
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▲ Fri, Jun 4

- 9:30 AM – 10:15 AM [Andria Jacob Vinh Mason check-in](#)
 - 10:15 AM – 11:00 AM [Planning and Sustainability Commission check-in with \[Valeria McWilliams\]](#)
 - 11:00 AM – 12:00 PM [Zenith Land Use Compatibility Statement](#)
 - 1:00 PM – 1:30 PM [Jason Ford, new staff, check-in](#)
 - 2:30 PM – 3:00 PM [American Rescue Plan Check In with Adena Long](#)
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▲ Mon, Jun 7

- 9:30 AM – 10:00 AM [Adriana Miranda check-in](#)
 - 10:00 AM – 11:00 AM [Donnie Oliveira weekly check-in](#)
 - 11:00 AM – 12:00 PM [Joe Zehnder check-in](#)
 - 1:00 PM – 2:00 PM [Racial Equity Subgroup #2](#)
 - 2:00 PM – 4:00 PM [Nikoyia Phillips check-in](#)
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▲ Tue, Jun 8

- 8:30 AM – 9:00 AM [Dan Ryan and Chariti Montez check-in](#)
- 9:00 AM – 10:00 AM [Conversation with Sam Baraso](#)
- ▨ 9:30 AM – 11:30 AM [City Council Budget Hearing](#)
- 10:00 AM – 11:00 AM [Executive Team Meeting](#)
- 12:00 PM – 12:30 PM [Meeting with Commissioner Rubio](#)
- 12:30 AM – 4:00 PM [Planning and Sustainability Commission meeting](#)

- 3:00 PM – 3:55 PM [Chris Warner Monthly check-in](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
 - 4:30 PM – 4:55 PM [West Portland Town Center Project](#)
Long, Adena
 - 5:00 PM – 5:30 PM [Call with Sandra Wood](#)
 - 5:30 PM – 6:00 PM [Check out call with Donnie Oliveira](#)
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▲ Wed, Jun 9

- 8:00 AM – 10:00 AM [Strategic Planning Preparation](#)
 - 9:30 AM – 11:30 AM [City Council: Budget Adoption](#)
 - ▨ 9:30 AM – 11:30 AM [Planning and Sustainability Commission Reappointments at Council](#)
 - 10:00 AM – 10:30 AM [Unite Oregon check-in](#)
 - 10:30 AM – 12:30 PM [Andria Jacob check-in](#)
 - 1:00 PM – 2:00 PM [Sam Baraso check-in](#)
 - 2:30 PM – 4:30 PM [Donnie Oliveira check-in](#)
 - 5:00 PM – 5:30 PM [Call with Kevin Martin](#)
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▲ Thu, Jun 10

- 9:00 AM – 10:00 AM [Meeting with Commissioner Rubio](#)
 - 10:00 AM – 10:30 AM [Fritz Johnson check-in](#)
 - 10:30 AM – 11:30 AM [Planners & Directors Monthly Meeting](#)
 - 11:30 AM – 12:30 PM [Eric Engstrom check-in](#)
 - ▨ 12:30 PM – 2:00 PM [Planning & Sustainability Commission Officers meeting](#)
 - 2:00 PM – 4:00 PM [Design Overlay Zoning Amendments at City Council \(vote on amendments\)](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
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▲ Fri, Jun 11

- 10:00 AM – 11:00 AM [Data/Community Safety Discussion](#)
Takara, Nate
- 11:00 AM – 12:00 PM [Kyle Diesner check-in](#)
- 12:15 PM – 12:45 PM [Call with Kimberly Branam](#)
- 1:00 PM – 1:30 PM [Call with Nancy Bennett, DEQ](#)
- 1:30 PM – 2:00 PM [Bill Beamer/Donnie Oliveira check-in](#)
- 2:00 PM – 2:30 PM [Tom Armstrong check-in](#)
- 4:15 PM – 5:00 PM [Monthly Briefing with Commissioner Mapps](#)

▲ **Mon, Jun 14**

- 9:00 AM – 10:00 AM Meeting with BES Leadership
 - 10:00 AM – 10:45 AM Meeting with DEQ
 - 11:00 AM – 12:00 PM [Jillian Schoene check-in](#)
 - 1:00 PM – 2:00 PM [Racial Equity Subgroup #2](#)
 - 2:00 PM – 3:00 PM [Nikoyia Phillips check-in](#)
 - 3:00 PM – 3:45 PM [Andria Jacob check-in](#)
 - 4:00 PM – 4:30 PM [Donnie Oliveira check-in](#)
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▲ **Tue, Jun 15**

- 9:00 AM – 10:00 AM [Strategic Planning check-in/Next Steps](#)
 - 9:30 AM – 10:00 AM [Commissioner Rubio's Office/Smart City PDX bi-weekly check-in](#)
 - 10:00 AM – 11:00 AM [Executive Team Meeting](#)
 - 11:00 AM – 12:00 PM [Donnie Oliveria weekly check-in](#)
 - 2:00 PM – 3:00 PM [Management Team meeting](#)
 - 3:00 PM – 4:00 PM [Portland Parks & Recreation check-in](#)
 - 3:00 PM – 4:00 PM [Economic Relief and Stimulus Coordinating Council](#)
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▲ **Wed, Jun 16**

- 9:00 AM – 9:30 AM [Monthly check-in Tom Rinehart](#)
 - 10:00 AM – 11:00 AM [Joe Zehnder check-in](#)
 - 11:00 AM – 11:30 AM [Adriana Miranda check-in](#)
 - 11:30 AM – 12:00 PM [Digital Equity monthly check-in](#)
Martin, Kevin
 - 1:30 PM – 2:00 PM [C40 Thriving Cities meeting](#)
 - 2:00 PM – 2:45 PM [Sam Baraso/Donnie Oliveira check-in](#)
 - 3:30 PM – 4:30 PM [Fritz Johnson/Donnie Oliveira/Nikoyia Phillips Meeting](#)
 - 4:30 PM – 5:00 PM [Bureau of Human Resources meeting](#)
 - 4:30 PM – 5:00 PM [Racial Equity Work](#)
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▲ **Thu, Jun 17**

- 10:00 AM – 11:00 AM [Age Friendly Work Plan check-in](#)
- 2:30 PM – 3:30 PM [Benton Strong from Vigor meeting](#)
- 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom

■ 4:00 PM – 5:00 PM [PAE Living Building Tour](#)
Paul Schwer

▲ **Fri, Jun 18**

■ All Day [Juneteenth Observed](#)

▲ **Mon, Jun 21**

■ 8:00 AM – 9:00 AM [Monthly CNCA North American Regional Call](#)
■ 9:00 AM – 11:00 AM [Donnie Oliveira weekly check-in](#)
▨ 1:00 PM – 2:00 PM [Sam Baraso check-in](#)
■ 2:00 PM – 3:00 PM [Nikoyia Phillips check-in](#)
▨ 4:00 PM – 5:00 PM [Reuse, Repair and Share Needs Assessment](#)

▲ **Tue, Jun 22**

■ 9:00 AM – 10:00 AM [Executive Team Meeting](#)
■ 10:00 AM – 11:00 AM [Portland Clean Energy Fund Audit Exit Conference](#)
■ 11:00 AM – 12:00 PM [Joe Zehnder check-in](#)
■ 12:00 PM – 1:00 PM [Planning Managers meeting](#)
■ 3:00 PM – 4:00 PM [Kyle Diesner check-in](#)
■ 5:00 PM – 8:00 PM [Planning and Sustainability Commission meeting](#)

▲ **Wed, Jun 23**

■ 8:30 AM – 9:30 AM [Jill Kolek check-in](#)
■ 9:30 AM – 10:30 AM [Food Systems Landscape Scan](#)
■ 10:30 AM – 11:15 AM [Climate Emergency Declaration Planning check-in](#)
■ 1:15 PM – 2:00 PM [Sam Baraso check-in](#)
■ 2:00 PM – 3:00 PM [Prosper Portland check-in](#)
■ 3:30 PM – 4:00 PM [Design Overlay Zoning Amendments at City Council -
vote on findings/speeches](#)
■ 4:00 PM – 5:00 PM [Bureau of Development Services check-in](#)
■ 5:00 PM – 5:30 PM [Quick check-in: Andria Jacob/Kyle Diesner](#)

▲ **Thu, Jun 24**

■ 8:30 AM – 9:00 AM [Preparation for Path to Leadership](#)
■ 10:00 AM – 10:30 AM [Surveillance and What Works Cities Certification
Update](#)

- 10:30 AM – 11:30 AM [Tony DeFalco, Latino Network, check-in](#)
 - 11:30 AM – 12:30 PM [Jillian Schoene check-in](#)
 - 12:30 PM – 1:30 PM [Andria Jacob check-in](#)
 - ▨ 2:30 PM – 4:00 PM [Economic Relief & Stimulus Coordinating Council](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
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▲ **Fri, Jun 25**

- 8:00 AM – 9:00 AM [Economic Relief & Stimulus Coordination Council](#)
 - 9:00 AM – 11:30 AM [SOLVE Clean Up](#)
 - 11:30 AM – 12:00 PM [Joy Alise monthly check-in](#)
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▲ **Mon, Jun 28**

- 9:00 AM – 9:30 AM [Path to Leadership Interview](#)
 - 9:30 AM – 10:00 AM [Path To Leadership](#)
 - 10:00 AM – 11:00 PM [Donnie Oliveira weekly check-in](#)
 - 11:00 AM – 11:30 AM [Kyle Diesner check-in](#)
 - 11:30 AM – 12:00 PM [Jillian Schoene check-in](#)
 - 2:00 PM – 3:00 PM [Nikoyia Phillips weekly check-in](#)
 - 4:00 PM – 4:30 PM [Path to Leadership Interview](#)
 - 4:30 PM – 5:00 PM [Path To Leadership Interview](#)
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▲ **Tue, Jun 29**

- 9:30 AM – 10:00 AM [Commissioner Rubio's Office/Smart City PDX bi-weekly check-in](#)
 - 11:00 AM – 12:00 PM [Joe Zehnder check-in](#)
 - 12:00 PM – 12:30 PM [Call with Michael Montoya, Civic Life](#)
 - 1:00 PM – 1:30 PM [Path to Leadership Interview](#)
 - 1:30 PM – 2:00 PM [Path to Leadership Interview](#)
 - 2:00 PM – 3:00 PM [Management Team meeting](#)
 - 4:00 PM – 4:30 PM [Directors bi-weekly check-in](#)
Rinehart, Tom
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▲ **Wed, Jun 30**

- 9:00 AM – 10:00 AM [Executive Team Meeting](#)
- 10:00 AM – 10:30 AM [Andria Jacobs check-in](#)

- 10:30 AM – 11:00 AM [Design Overlay Zoning Amendments at City Council - Final Vote](#)
- 11:00 AM – 11:30 AM [Check in on litter proposal](#) with OMF
- 11:30 AM – 12:00 PM [Planning and Sustainability Commission check-in with Johnell Bell](#)
- 1:00 PM – 1:30 PM [Planning and Sustainability Commission check-in with Erica Thompson](#)
- 2:30 PM – 3:30 PM [Path To Leadership Interview](#)
- 2:45 PM – 3:15 PM [Path To Leadership Interview](#)
- 5:00 PM – 7:30 PM [East Portland Summit](#)
Unite Oregon