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190758

Ordinance

Authorize five-year lease agreement with Home Forward for office space at 326 SE Madison St at an estimated annual cost of \$1,274

Passed

The City of Portland ordains:

Section 1. The Council finds:

1. Home Forward owns the Clark Center Commercial Retail Center ("Property") at 326 SE Madison, Portland, Oregon, of which a portion of the Property is used for men's transitional housing. Home Forward has office space available at the Property and sees an opportunity for the population to work with the Portland Police Bureau ("PPB"), such as the Behavioral Health Unit and the Service Coordination Team for individuals in mental health and drug addiction crisis.
2. PPB would like to execute a five-year Lease Agreement ("Agreement") with Home Forward for approximately 140 square feet of office space for use as a neighborhood contact office ("Contact Office") to provide services at the Property.
3. Home Forward is willing to lease office space at no cost, except for PPB's share of utilities, and at commercially reasonable terms. PPB has contracted with union represented janitorial services in the space through the lease term.
4. Expenses for the initial term are estimated at \$1200.00. Funds are available to cover the new lease agreement and are included in the PPB 2021-2022 year financial forecast.
5. City Binding Policy ADM 13.01 directs bureaus to locate their operations in City owned or controlled facilities when these facilities reasonably meet the business need of the bureaus. Resolution No. 37017 reaffirmed ADM 13.01 and directed OMF to work with bureaus to fully implement relevant policies by bringing City operations back into City-owned facilities when cost effective to do

Introduced by

[Mayor Ted Wheeler](#)

Bureau

[Division of Asset Management \(DAM\); Management and Finance](#)

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Requested Agenda Type

Consent

so, and to bring leases or rental agreements to Council for approval.

6. OMF strategically assessed PPB's Contact Office needs against availability of space in existing City-owned facilities. There are no viable options within City-owned facilities to meet the area-specific requirements of this key location in the Central Eastside.

NOW, THEREFORE, the Council directs:

- A. The Chief Administrative Officer or designee is authorized to execute any documents including, but not limited to, amendments and extensions necessary to sublease or lease property in the Clark Center for a neighborhood contact office subject to commercially reasonable rental rates and terms consistent with other City commercial office leases and vetted by OMF property management. All documents will be approved as to form by the City Attorney prior to execution.

An ordinance when passed by the Council shall be signed by the Auditor. It shall be carefully filed and preserved in the custody of the Auditor (City Charter Chapter 2 Article 1 Section 2-122)

Passed by Council
April 6, 2022

Auditor of the City of Portland
Mary Hull Caballero

Impact Statement

 [Impact Statement](#) (82.77 Kb)

Agenda Items

219 Consent Agenda in [March 30, 2022 Council Agenda](#)

Passed to second reading

Passed to second reading April 6, 2022 at 9:30 a.m.

242 Consent Agenda in [April 6, 2022 Council Agenda](#)

Passed

Commissioner Dan Ryan Yea

Commissioner Jo Ann Hardesty Yea

Commissioner Mingus Mapps Yea

Commissioner Carmen Rubio Yea

Mayor Ted Wheeler Yea