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# 190712

Emergency Ordinance

## **\*Amend contract with Community Cycling Center to extend term and increase amount for the Parkrose School District Safe Routes to School program (amend Contract No. 32002375)**

Passed

The City of Portland ordains:

Section 1. The Council finds:

1. In 2019, Portland City Council accepted a 3-year Regional Travel Options (RTO) grant from Metro to fund the Portland Bureau of Transportation's Parkrose School District Safe Routes to School program in the amount of \$89,156 (Ordinance No. 189671). The grant funds a pilot program in Parkrose School District to promote alternate modes of transportation and reduce vehicle miles traveled.
2. A key component of the Parkrose School District Safe Routes project is a partnership with Community Cycling Center. This partnership will increase the project's ability to reach traditionally under-represented groups that the City of Portland is striving to provide opportunities to engage in active transportation. By combining City of Portland's demonstrated success in Safe Routes to School programming and the Community Cycling Center's skills in engaging and serving underserved communities plus their bike education expertise, the project will help provide opportunities for active transportation throughout the Parkrose School District in more equitable ways.
3. In 2021, Portland City Council authorized a Subrecipient Grant Agreement to the Community Cycling Center in the amount of \$20,000 for FY 20/21 and 21/22 for the Parkrose School District Safe Routes to School Program (Ordinance No. 190332).
4. In 2021, due to the pandemic, Metro extended the Parkrose School District Safe Routes to School grant to June 30, 2023, and increased by the amount of \$29,421, making the total grant \$118,577.

**Introduced by**

[Commissioner Jo Ann Hardesty](#)

**Bureau**

[Transportation](#)

**Prepared by**

Janis McDonald

**Date Prepared**

February 2, 2022

**Requested Agenda Type**

Consent

**Date and Time Information**

**Requested Council Date**

February 23, 2022

5. This amendment is a change order to the original scope of work as follows:
  - a. The contract is extended until June 30, 2023.
  - b. The contract is increased by the amount of \$5,000, making the total contract \$25,000.
  - c. The Performance Report due dates as recorded in Exhibit A.
6. The grant order number is TR02930001. The grant number is TR000293.
7. The Bureau's level of confidence in the cost estimates for this project is 100%.

NOW, THEREFORE, the Council directs:

- A. The Commissioner-in-Charge is hereby authorized to amend the contract with Community Cycling Center in a form similar to the attached Exhibit A.
- B. The Commissioner-in-Charge is authorized to execute amendments, approved as to form by the City Attorney, to the scope of the services or the terms and conditions of this Agreement, provided the changes do not increase the City's financial risk. Increases to the grant amount must be approved by the City Council.
- C. The OMF Grants Office is authorized to perform all administrative matters in relation to the grant application, grant agreement or amendments, requests for reimbursement from the grantor, and to submit required online grant documents on the Commissioner-in-Charge's behalf.

Section 2. The Council declares that an emergency exists because a delay would unnecessarily delay the City's ability to perform the activities authorized by the grants; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

## Documents and Exhibits

 [Exhibit A](#) (165.79 Kb)

An ordinance when passed by the Council shall be signed by the Auditor. It shall be carefully filed and preserved in the custody of the Auditor (City Charter Chapter 2 Article 1 Section 2-122)

Passed by Council  
February 23, 2022

Auditor of the City of Portland  
Mary Hull Caballero

## Impact Statement

 [Impact Statement](#) (30.47 Kb)

## Budget Office Financial Impact Analysis

In 2021, due to the pandemic, Metro extended the Parkrose School District Safe Routes to School grant to June 30, 2023, and increased the amount to \$29,421, making the total grant \$118,577. This ordinance requests to extend the Community Cycling Center (CCC) Subrecipient Agreement and add \$5,000 to the contract. The additional amount is represented by a change order to the original scope of work. The Bureau's level of confidence in the cost estimates for this project is 100%. The grant is included in PBOT's FY22 Adopted Budget and will be included in the subsequent fiscal year through the term of this grant.

## Agenda Items

127 Consent Agenda in [February 23-24, 2022 Council Agenda](#)

Passed

Commissioner Carmen Rubio Yea

Commissioner Dan Ryan Yea

Commissioner Jo Ann Hardesty Yea

Commissioner Mingus Mapps Yea

Mayor Ted Wheeler Yea