



**City of Portland, Oregon**  
**Bureau of Development Services**  
**Land Use Services**  
FROM CONCEPT TO CONSTRUCTION

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## Hearing

# DISCUSSION MEMO

**Date:** February 25, 2022  
**To:** Portland Design Commission  
**From:** Benjamin Nielsen, Design / Historic Review Team  
(503) 865-6519, [benjamin.nielsen@portlandoregon.gov](mailto:benjamin.nielsen@portlandoregon.gov)  
**Re:** West Portland Town Center Character Statement  
Hearing Memo – March 3, 2022

This memo is regarding the upcoming Hearing on March 3, 2022, for the West Portland Town Center Plan and Character Statement. The following supporting documents from the Bureau of Planning & Sustainability are available as follows:

- Staff Memo from BPS, Revised Character Statement (“Attachment\_A”), Matrix of Proposed Amendments, which are reflected in the Revised Character Statement (“Attachment\_B”), and “supplemental elements for draft technical amendments” to the Proposed Draft of the West Portland Town Center Plan, as submitted to the Planning and Sustainability Commission on February 4, 2022 (“Attachment\_C”).
- *Portland Citywide Design Guidelines* (for reference)  
([https://www.portland.gov/sites/default/files/2021/citywidedg\\_working\\_version\\_aug01\\_optimized.pdf](https://www.portland.gov/sites/default/files/2021/citywidedg_working_version_aug01_optimized.pdf))

The Design Commission will vote on whether to approve and recommend to City Council for adoption the West Portland Town Center Character Statement at the March 3, 2022, Design Commission hearing. (For reference, the Planning & Sustainability Commission is tentatively scheduled to vote on their recommendation to City Council of the West Portland Town Center Plan and associated code amendments on April 12, 2022.)

Overall, staff believes that the proposed revisions to the Character Statement reflect Design Commission’s recommended revisions over the course of work sessions held in September and December 2021 and January 2022, and staff recommends approval of the Character Statement.

Please contact me with any questions you may have.

Attachments:

- <https://efiles.portlandoregon.gov/Record/14667538>
  - Staff Memo from BPS
  - Revised Character Statement
  - Matrix Describing Proposed Amendments

- Memo from BPS to PSC re: “Supplemental elements for Draft technical amendments for the Proposed Draft of the West Portland Town Center Plan”
- January 27, 2022, Design Commission Work Session Summary, dated 02/25/2022

Additional information (these are the same links sent to you at the 12/09/2021 work session):

West Portland Town Center Proposed Draft Overview (<https://www.portland.gov/bps/wpdx-town-center/wptc-proposed-draft-overview>)

West Portland Town Center Plan Proposed Draft – Report & Actions  
([https://www.portland.gov/sites/default/files/2021/wptc\\_propdraft\\_report\\_v.1\\_final\\_8.10.21.pdf](https://www.portland.gov/sites/default/files/2021/wptc_propdraft_report_v.1_final_8.10.21.pdf))

West Portland Town Center Proposed Draft – Code, Policy, & Map Amendments  
([https://www.portland.gov/sites/default/files/2021/wptc\\_vol2\\_pd\\_final\\_8.10.21.pdf](https://www.portland.gov/sites/default/files/2021/wptc_vol2_pd_final_8.10.21.pdf))