

**ATTACHMENT C:**

**REPORTING FORM**

<b>Progress Report:</b> <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
<b>Grant Agreement</b>	
<b>Grantee Organization Name</b>	Northeast Coalition of Neighborhoods
<b>Project Title</b>	FY 20-21 Annual report
<b>Fiscal Year</b>	2020-21

**Overall Project Status »**

<b>Overall Grant Program Purpose</b>	<p>Northeast Coalition of Neighborhoods is a district coalition set up in 1974 to work with the community of Northeast Portland. NECN was set up as a reaction to City disinvestment and top down planning and an outmoded form of government that is not representative. NECN initially was funded by the Model Cities Initiative to ensure participatory mechanisms for community impacted by decisions made by the City of Portland. Our plan is to comply with City Code 3.96 and ancillary requests by the Office of Community &amp; Civic Life that appear in contract language. Our organization will incorporate elements of resiliency resolution and will continue to create inclusive structures with adaptive governance strategies that result in fulfilled and empowered Portlanders.</p> <p>Current staff mentioned in this report by first name:          Lisa Loving, Communications          Charlotte Mac Donald, Fiscal Sponsorships          Jona Davis, Associate Director/ Operations          Jessica Rojas, Interim Executive Director</p>
<b>Project Summary</b>	<p>Provide technical assistance, build community connections and support information and communication sharing between NECN and neighborhood associations.</p> <p>Host monthly meetings for coalition wide Land Use and Transportation committee and coalition wide board meetings, online and in person (in accordance with city/ county health regulations).</p> <p>Collaborate with local community-based organizations, cooperatives, local businesses, grassroots groups and local businesses to increase information sharing, event planning, advocacy and resource sharing.</p> <p>Provide outreach and collaboration among faith based, social justice, mainstream and grassroots environmental organizations, to increase information sharing, awareness of opportunities and cross organizational collaborative efforts. Areas of advocacy include volunteer opportunities, support for houseless and other vulnerable communities, environmental policy and awareness of local social justice</p>

	<p>issues.</p> <p>Serve as a local level conduit of information and resource sharing for local, city, county, regional opportunities and information. Host resources online through website and social media, on site and at sponsored community events. Provide free quarterly community newspaper to the district. Collaborate with community-based organizations and local partners, faith organizations, volunteers and neighborhood advocates. Provide monthly e-newsletter to the community.</p>
<p><b>Successes</b></p>	<p><i>[Briefly, what were your goals and what are some of the key successes in your project so far? Is there a story you would like to share with Council and the public? Photos, graphics, and videos are encouraged! Any pictures submitted may be used on the website; please include your written permission for this use.]</i></p> <p><u>Host 1-3 monthly community meetings:</u></p> <p>Hosted monthly board meetings, 3 land use meetings.</p> <p>NECN hosted Vanport Mosaic Black Panther Walking Tours ( 4 separate events, staffed, and promoted).</p> <p>Hosted Oral History Workshop led by Lisa.</p> <p>NECN co-hosted a joint land use meeting with SE Uplift.</p> <p>Co hosted a joint coalition board training with SE Uplift.</p> <p>Co hosted a non profit coalition board training for all board members with the other non-profit coalitions with Ann Wilst (non profit contractor, strategic planner).</p> <ul style="list-style-type: none"> <li>• <u>Outreach to neighborhood-based events and opportunities with at least 2 exterior partners in all communications:</u></li> </ul> <p>NECN assisted Sabin CDC with a community land use meeting, including a presentation to participants with Native Gathering Gardens/ Cully Park.</p> <p>Worked with Columbia Slough Watershed Council land use meeting with Neighborhood Association land use representatives to discuss shared goals, issues.</p> <p>Supported communications from fiscally sponsored projects, NAACP, watershed councils, Portland Harbor Community Coalition, Urban League, Solve and community partners such as Good in the Hood, Neighbors for Clean Air, Portland Clean Air, Friends of Noise, Portland Parks Foundation and more.</p> <ul style="list-style-type: none"> <li>• <u>Build board representation to include direct service providers/ community/ environmental organizations in at large seats:</u></li> </ul> <p>NECN presented to NAACP to request a board rep (presented but no luck yet, we still send a staff member to their meetings as the Environmental Justice rep). NECN has secured 3 new board members this year but due to COVID and other pressures on communities of color, we are careful to not be a laborous and needy partner, but stay supportive of the work that happens in communities of</p>

	<p>color.</p> <ul style="list-style-type: none"> <li>• <u>Send monthly email to listserv:</u> Current stats on Mailchimp subscribers to our E-newsletter show 1872 subscribers and in July our click rate was 28.3%</li> <li>• <u>Attend (in person or zoom) at least 2 exterior partner events a month:</u></li> </ul> <p>Jona and Jessica have alternated and collaborated on a committee called Build/Shift, led by Coalition of Commuties of Color, with BPS, Verde and other BIPOC members, working to create community workshops that will develop a sustainability policy- attend at least 1 meeting a week, occassional community workshops (4). Recruited participants, co-lead discussions on sustainability.</p> <p>Charlotte attended meetings with Cleaner Air Oregon (DEQ) to assist in creating communtiy outreach materials on air quality. NECN staff attended EPA Portland Harbor Supefund meetings, participated and awarded a small honorarium for kicking off a story telling section of meetings to build connection for participants that are normally left out.</p> <ul style="list-style-type: none"> <li>• <u>Collaborate with at least two community-based organizations a year to host a collaborative event:</u> Partnered with James Recycling to host a community recycling event (tried to collaborate and offer space to Portland Indigenous Marketplace but they decided to not go forward due to barriers brought on by Parks and Recreation).</li> </ul> <p>Jessica served on Portland’s Missing and Murdered Indignous Women/Relatives (MMIW/R) planning committee. Worked with PBOT to develop messaging for electronic signage for the week of awareness. Promoted activities that the committee develops and share them with the community. Committee develops a week of events that we all promote and attend.</p> <p>Jessica served on the Portland Parks Foundation’s Parks Summit Planning committee (2<sup>nd</sup> year) served on the selection committee for parks champion. Promoted Parks Champion award process to recruit nominations. Worked on elements of the program to be more inclusive and supportive of up-and-coming people of color doing work that needs to be recognized. Working with Parks Committee on upcoming parks summit to be more relevant and inclusive to BIPOC communities.</p>
<p><b>Challenges</b></p>	<p>COVID challenges such as working remote, being flexible with the challenges communities face/ timelines, burnout among volunteers. Livability issues, shootings and how they impact community. Supported a huge fiscal sponsorship project with the United Congolese of Oregon, which we learned a lot about our capacity, our practices, our blind spots, and areas of concern/ red flags, that are being taken into consideration in how we operate and have evolved our program.</p>

<p><b>Project Status Narrative</b></p>	<p><i>[Describe project progress during this reporting period. Please include: latest news, overall project status, milestones accomplished, recruitment strategies, evaluations, data collected, and any additional comments or documents about the project you would like to share. Please report on all 6 areas outlined in the Scope of Work of this Agreement -Attachment A]</i></p> <p>Highlight: Fiscal Sponsorship program (FSP) has strengthened. Current FSPs include:</p> <ul style="list-style-type: none"> <li>• <b>Clean Camp PDX</b> - This project provides regular trash service for multiple homeless camps located within inner Northeast Portland.</li> <li>• <b>We Shine</b> - This project will develop and operate transitional micro-villages of six unit, serving 6-10 persons, on leased private property in residential neighborhoods of Portland; services provided at each micro-village will include basic hygiene and sanitation, including weekly access to showers and laundry, wrap-around social, behavioral, and health services delivered on-site on a weekly basis, and community enhancement services delivered by neighborhood and near-by faith community-based volunteers.</li> <li>• <b>Shelter Now:</b> This project convenes faith organizations, neighborhood groups, business leaders, houseless community members, and social service organizations to advance and expand alternative shelter and village housing options. This group actively leverages the power of local grassroots organizations serving the houseless by advancing policy and systems change while promoting equity and shifting power.</li> <li>• <b>Re-Indiginizing the Urban Landscape (RIUL):</b> This project develops and restores multiple local habitats and maintains a Community Gathering Garden in a Cully Park. Focusing on local Native American community, RIUL hosts multiple events teaching traditional environmental knowledge of plants, herbs and plant medicines as well as invasive plant identification and site restoration.</li> <li>• <b>Repair PDX:</b> This project supports Repair Culture in multiple ways. The project hosts free Repair Cafe events where volunteers help fix broken items needing fixing. Repair PDX runs a voucher program to boost the local repair economy by helping folks fix their household items rather than discarding them.</li> <li>• <b>Seven Waters Canoe Family:</b> This project is a volunteer group bringing together members of multiple local tribal groups to preserve and expand traditional cultural knowledge and practices of northwest native canoe culture. The project supports education and practice of building, maintenance, and use of canoes within native cultural context.</li> <li>• <b>Roots and Beats:</b> This project provides culturally responsive bilingual youth music education focusing on immigrant, refugee and ethnic diaspora experience. The project runs programs teaching traditional music, digital music production, DJ, VJ, and video production workshops.</li> <li>• <b>Boise Eliot Native Grove:</b> This project develops and maintains a community native landscape habitat and garden on public space owned by PBOT. The project hosts work parties, and educational events that support environmental education for local community.</li> <li>• <b>Teaching with Purpose:</b> The Annual Teaching With Purpose</li> </ul>
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Conference educates, inspires and informs leaders (teachers and administrators, and community organizers) in Oregon about the importance of culturally responsive teaching and culturally relevant pedagogies.

**Six Areas of Focus for Civic Life**

**Anti-Racism:**

Vernon Neighborhood Association, after a dormant period revived under NECN's fiscal sponsorship program and adopted a commitment to Equity, Diversity and Inclusion.

NECN staff participate and support activities, programming with community partners that are led by, center and support communities of color. Examples include participation in Build/Shift, MMIW/R Planning Committee, communications collaborations.

Staff participated and promoted NWNW's DEI workshops.

**Equity:** Our fiscal sponsorship program grows, and newest project, with no external financial support is working with the Seven Waters Canoe Family, to provide them insurance to access land from the Port of Portland. This is NECN's opportunity to deepen our relationship in support of Indigenous communities.

NECN Board received presentations from city of Portland staff: Andre Miller, Social Justice Organizer and Laura John, Tribal Relations to discuss ways they can deepen their support for Black and Native communities. Board is anticipating the city's Tribal Summit to learn more about how this work can look for our org and community.

Jessica served on the Portland Parks Foundation's Parks Summit Planning committee, served on the selection committee for parks champion. Worked on elements of the program to be more inclusive and supportive of up and coming people of color doing work that needs to be recognized. Has led to a change in programming focus and awardees, to be more inclusive and centering of communities of color.

**Transparency:**

Staff being cross trained for succession in organization and for retention of institutional memory.

Board has been provided non profit related training to help refine the focus of a non-profit neighborhood coalition, at the core is a non profit organization, with duties of care pertinent to our non profit status. The focus has been or relationship with the city/ bureaus/ ONI standards.

We have 3 new board members in addition to 2 new exec members, who bring skills pertinent to non profit orgs, fiscal responsibility, fundraising/ philanthropy, organizational history (1 new member served on our board years ago and with association who rejoined our coalition board- so they have strong historic context) that will help us refine our focus in the future.

**Fiscal Responsibility:**

NECN co hosted joint training on non profit board leadership with all the non profit coalition boards to deepen understanding of their duty of care to the organization.

Working remotely has allowed NECN to adopt more modern practices that allow us to stay in alignment with generally accepted accounting practices, strengthening NECN's ability to show financial fitness.

Charlotte developed an online check request system that has built-in internal controls. This is now used for both external requests from fiscally sponsored projects and for internal requests. Two-step approval is digitally recorded and documents gathered digitally.

Fiscal Sponsorship Policy and Practice Review: NECN has met with other District Coalitions to compare methods and documentation.

- o Simplifications have been adopted (e-signing agreements)
- o Careful insurance coverage limits and language has been added to agreements when needed
- o Volunteer Waivers are available and being refined.
- o Improved transparency regarding administrative fees has been achieved.
- o Improved online donation portal is in process.
- o Sliding Scale Fee Structure in development

**Collaboration:**

NECN collaborated with other non-profit coalitions for cross training and support.

NECN collaborated with NPNS to host a joint land use meeting, to share information regarding shared environmental issues, design flyers/ share communications, support community with our individual and organizational strengths.

NECN collaborates with the Interfaith Alliance on Poverty (many congregations in the city) to support housing/ shelter initiatives. Board Chair Sean Green is very involved and help create the Shelter Now project, and multiple community forums on shelter best practices.

Jessica served on the SDC Credit Review Committee on behalf of neighborhoods, to review redit process for SW neighborhoods park features.

**Communication:**

NECN, at Lisa's lead, shares communications/ advocacy opportunities with our local food cooperative, the PDX Free fridge group, and met with the St Johns Food Justice group. NECN collaborated with the Alberta Food coop and Vernon neighborhood to lead a request for a neighborhood free bathroom/ public loo/ red toilet. The need is there and the request has not been fulfilled, however community are ready to fundraise/ support/ advocate and a possible property has been identified.

Hey Neighbor newspaper, printed quarterly can be found at [Newspaper — NECN \(necoalition.org\)](http://Newspaper—NECN(necoalition.org)), mailed for free to 23,379 homes, quarterly and includes community submissions, in addition to staff written (Lisa Loving) and curated stories. Highlights include regular local history submissions from community member Margaret O'Hardigan, updates on the Concordia University land sale from community member Max Horton, information from our local nonprofit housing provider, Sabin CDC on housing development, contributions from local papers like Concordia's Cnews. Eliot neighborhood's local paper and interviews/ features on our fiscal sponsored projects, board

	<p>volunteers who are doing great work.  Recently a community member let us know that all of the stories/ photos we share inspired them to make a mural map of the neighborhood, that they lead a bike tour with their friends when visiting.</p> <p>NECN social media: Facebook 1648 friends, Twitter 1100 followers and Instagram 466 followers.</p>
<p><b>Diversity, Equity &amp; Inclusion</b></p>	<p><i>[How has your organization implemented and demonstrated commitment to diversity, equity, and inclusion for your program or project within your organization or community? Please provide specific examples and applicable related metrics.</i></p> <p>To be involved in communities of color, means to be involved in projects and programming led by communities of color. Staff demonstrate this by the following:</p> <p>Jona serves as the NECN’s NAACP Environmental Justice committee rep, sharing opportunities, messaging, needs and other communication between our organization, which led to us being able to present on our org to the local chapter.</p> <p>Lisa, who coordinates our communications, online and in print, shares communications from NAACP and interviewed president Sharon Gary Smith for the newspaper.</p> <p>Jessica shares resources, information and collaborates with Jona ways to support shared community goals and activities.</p> <p>Jessica and Jona serve on the Build/ Shift work and recruit BIPOC participants in the development of sustainability policy with the Coalition of Communities of Color.</p> <p>Charlotte, who manages our fiscal sponsorship program, updated our practices internally and worked with Jessica to offer fiscal sponsorship (no charge) to an Indigenous led project- Seven Waters Canoe Family to help them access land owned by the Port of Portland. This is our 2<sup>nd</sup> fiscal sponsored project that serves Indigenous community-led projects (Re Indigenizing the Urban Landscape is the other.)</p> <p>Jessica volunteers on projects that support Indigenous community such as participation on Missing and Murdered Indigenous Women/ Relatives Planning Committee for the city, worked with PBOT to develop electronic signage in support of the week, and has inspired similar efforts from Multnomah County signage, support for Portland Indigenous Marketplace communications, supporting NACAC liaison to South Park Blocks historic nomination process on testimony development and presented to Wisdom of the Elders interns at Cully Park – professional development.</p> <p>Jessica/NECN offered support, instruction and logistical support for onsite bilingual (4) Naturescaping workshops with East Multnomah Soil and Water Conservation. Provided printed materials, planned lessons, helped with activities, provided donations of toys and medicine to participants (averaging 4-6 participants per workshop). All workshops were done in a COVID safe manner, included people with disabilities and was geared towards their participation and all had translation support. All support by NECN is offered in</p>

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kind, the rest of the project and participants are compensated. Fiscally sponsored project, Green King, provided donated mulch (value at \$300) and plants (\$150). This allows us to deepen our relationship with Spanish speaking communities.

**Air Quality work:**

The support that NECN has offered the city/ region in the fight/ education to improve local air quality, particularly in geographies that are low income and host communities of color continues, evolve over the years. This year Charlotte, who also supports our FSP program has worked on the following:

Building on NECN board advocacy- Charlotte participates in the Cleaner Air Oregon community engagement tool kit convenings and community hearings at 3 local facilities:

- **Owens-Brockway** facility in the Cully neighborhood: DEQ issued an enforcement action against Owens-Brockway that requires the facility to reduce harmful air emissions; and the facility has been fined more than \$1 Million. Next steps are to keep DEQ watchful and assure follow through with installation of pollution controls.
- **NW Metals:** Though we did not succeed in stopping NW Metals from starting up their new operations in St John's, the outcome of community advocacy is the passage of HB 3372, the Chronic Violators Act, this empowers the DEQ with the ability to deny permits to polluters with a history of non-compliance.
- **Columbia Steel Castings Corporation:** This facility in St John's is in the middle of the CAO Review process, emissions testing is now completed and a modelling protocol and risk assessment work plan is in a proposal stage. NECN staff are leading the process of direct advocacy with the DEQ Toxics Manager for this facility. NECN Board will receive a presentation this fall on what installation of highest level of control devices could look like

All of these facilities are near natural areas/ wildlife and areas that house vulnerable, low to no income populations, including communities of color.

Equity is also generational- future generations are faced with the issues we cannot solve/ contribute to. Future generations face issues of air, water quality and resource scarcity that will impact communities of color, those with disabilities and those who are vulnerable due to income, age, health and immigration status the most.

Equity can be considered geographical- not all communities absorb the same burdens or benefit the same from local industry. How we all get there matters so ensuring that N/NE Portland is not the only geography that hosts these industries/ issues, while ensuring we do not displace people who could be impacted financially, will continue to be a learning process for our community.

Cleaner Air Oregon Act Implementation: NECN staff has taken an active role in the CAO Communications Toolkit Workshops with DEQ, EPA, OHA, and

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	<p>facility representatives: we have represented the community voice and needs for clear, understandable, relevant, information on facilities and health risk. Charlotte worked with CAO to design a set of Health Risk Slides explaining Cancer and Non-Cancer Risk. These will be one component of a growing Communications Toolkit that will allow agency staff to more equitably engage with air-breathing Oregonians. This whole process demonstrates a culture-shift at the DEQ to see themselves as protectors of the environment working hand-in-hand with community.</p>
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<b>Next Steps</b>	<p><i>[What are the next steps for this project and your organization? Capacity Building, Sustainability]</i></p> <p>NECN submitted a grant and received an interview for the Portland Harbor Superfund program. We await notification on whether we will be awarded and will implement the program if so.</p> <p>NECN will go through some staffing changes and is in succession planning with the exec board. Communication will follow in September on this process. Exec board will be meeting with our bookkeeper to discuss budget updates and capacity building for the organization in the future.</p> <p>NECN staff are updating the small grants program for 21-22 including our communications plan for the grants announcement/ reporting.</p>
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<b>Project Finances</b>	<b>Awarded:</b>	\$ 292,251.	<b>Grant Expenditure to Date</b>	\$ 292,251.
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**Specific Project Metrics »**

<b>Success measures</b>	<p>Engaged with at least 2-4 community partners each month outside of the neighborhood association system. Many of the engagements are ongoing/ weekly to monthly at minimum.</p> <p>Collaborated with other coalitions to host 2 board trainings, 2 different joint land use meetings (in SE and North) and supported/ participated in 2 different neighborhood coalition led diversity/ equity related trainings.</p> <p>Staff attended at least 1-3 exterior partner led meetings/ events a week and contributed in meaningful ways/ reciprocated with NECN communications and staff support.</p> <p>Social media numbers stayed steady (slow growth) but content became more strategic/ thoughtful.</p> <p>E-newsletter click rate stays above 25% which is good for a E-newsletters.</p> <p>4 issues of Hey Neighbor were mailed to entire district each quarter.</p>
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**Board, Staff, and Volunteer Demographics » [See attached demographic info collection form] (\*survey done April 2021- will be updated in fall with new board)**

	Percentage of organization's Board of Directors	Percentage of organization's staff	Percentage of organization's current volunteers
African American/Black	3	1	Unknown/ haven't quantified
Latinx/Hispanic	1	1 (although does not identify with this terminology)	N/A
Asian	1	0	N/A
Pacific Islander	0	0	N/A
American Indian/Alaska Native	0	0	N/A
Middle Eastern/North African			NA
White	9	2	NA
Unknown			NA
Eastern European	2		NA
Immigrant/ refugee	1		NA
Individuals under 24	0	0	NA
People Living with Disabilities	2	unknown	NA
LGBTQ+	0		
Renters	NA	3	NA

**Certification:** By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge.  
*Typed or printed name and title:*

<b>Name: Jessica Rojas</b>		
<b>Signature: Jessica Rojas</b>		
		<b>Date:</b>
<b>Telephone:</b>		
<b>Email Address: jessica@necoalition.org</b>		
<b>Date report submitted 8/4/2021</b>		




# Plastics Recycling

drop off event in King Neighborhood!

Saturday, June 26<sup>th</sup> 10am - 12:30pm  
 King Elementary School Parking Lot  
 4815 NE 7<sup>th</sup>

**ALL ITEMS MUST BE SORTED!**  
 COST: -\$3/grocery bag of plastic  
 -\$3/39-gallon bag of Styrofoam

**MASKS STILL REQUIRED!**

For help with costs email [James@jamesrecycling.com](mailto:James@jamesrecycling.com)

- Straws and utensils
- #1 PET clamshells
- #2, 4, 5 and 6 non-curbside plastics
- Styrofoam
- Electronics
- Plastic bread clips

Hosted by SE Uplift and NE Coalition of Neighborhoods

## VIRTUAL JOINT COALITION LAND USE & TRANSPORTATION COMMITTEE (LUTC)

June 23rd, 2021  
TIME: 7:00 PM - 8:30 PM

[HTTPS://US02WEB.ZOOM.US/J/83804246825](https://us02web.zoom.us/j/83804246825)



NECN Plastics recycling event with James Recycling and SEUL + NECN Joint Land Use meeting



NECN Oral History Workshop by Lisa Loving on Eventbrite May 2021



Photos from Voz + EMSWCD + NECN bilingual and accessible work parties- snow/ rain or sunshine!