

IMPACT STATEMENT

Legislation title: *Amend Hearings Office Code to update and clarify procedures (Ordinance; amend Code Title 22)

Contact name: William Guzman, Chief Hearings Officer

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Presenter name: William Guzman, Chief Hearings Officer

Purpose of proposed legislation and background information:

This legislation proposes amendments to Code Title 22, which governs the City’s Hearings Office. The proposed amendments seek to address the Hearings Office’s new electronic case management system, delete filing fee requirements, explicitly authorize the Hearings Officer to postpone hearings due to City closures or emergencies, remove gender-specific language, correct typographical errors, and make minor style edits to promote consistency.

Financial and budgetary impacts:

None.

Community impacts and community involvement:

None.

100% Renewable Goal:

The proposed legislation reflects the Hearings Office’s implementation of a new electronic case management system, which will significantly reduce the use of paper documents and files.

Budgetary Impact Worksheet

Does this action change appropriations?

YES: Please complete the information below.

NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount