

**Agenda No. 311**

**ORDINANCE NO. 190387**

\*Amend Hearings Office Code to update and clarify procedures  
(Amend Code Title 22)

The City of Portland ordains:

Section 1. The Council finds:

1. City Code Title 22 establishes requirements for administrative hearings conducted by the City's Code Hearings Office.
2. Various provisions in Title 22 should be updated to address the Hearings Office's new electronic case management system, delete filing fee requirements, explicitly authorize the Hearings Officer to postpone hearings due to City closures or emergencies, remove gender-specific language, correct typographical errors, and make minor style edits to promote consistency.

NOW, THEREFORE, the Council directs:

- A. Code Title 22 is amended as shown in Exhibit A.

Section 2. The Council declares that an emergency exists because delay will prevent immediate implementation of needed administrative changes; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

**Introduced by**

Mayor Ted Wheeler

**Bureau**

Management and  
Finance  
Hearings Office

**Prepared by**

William Guzman

**Date Prepared**

April 13, 2021

**Requested Council Date**

May 5, 2021

**Requested Agenda Type**

Regular 15 minutes

**Date Filed with Clerk**

April 27, 2021

Passed by Council: May 5, 2021

**MARY HULL CABALLERO**

Auditor of the City of Portland

Action Taken:

By *Christina Thomas*

Deputy

Commissioners voted as follows (Yea or Nay)

Rubio - Yea

Ryan - Yea

Hardesty - Yea

Mapps - Yea

Wheeler - Yea