



**SENT VIA EMAIL**

**CITY OF PORTLAND  
AMENDMENT No. 1 to  
INTERGOVERNMENTAL AGREEMENT No. 30006905  
FOR  
Metro – City of Portland  
Southwest Corridor Equity Coalition**

This Amendment No. 1 amends IGA No. 30006905 dated 12 day of June, 2019 by and between Metro a metropolitan planning organization of the State of Oregon and the City of Portland, a municipal corporation of the State of Oregon ("City") by and through their duly authorized representatives. This Amendment may refer to Metro and City individually as a "Party" or collectively as the "Parties."

This Amendment is authorized by City Ordinance No

The Effective Date of this Amendment is [date]. The purpose of this Amendment is to add funds to continue to financially support the Center for Intercultural Organizing to lead the Southwest Corridor Equity Coalition.

The Parties agree to Amend the IGA as follows:

1. The IGA not-to-exceed amount of \$50,000 is increased by \$40,000 to a new total not-to-exceed amount of \$90,000.
2. The Term is extended from June 1 2021 to June 1 2022 unless terminated sooner under the provisions of the IGA.
3. Exhibit A to the IGA, Scope of Work is amended by adding the following language:

**Exhibit A Scope of Work**

**Additional scope of work for FY20/21 and FY 21/22**

Center for Intercultural Organizing will continue to lead the SW Equity Coalition (SWEC) in 2021. The SWEC will continue to leverage the existing partnerships and action plans identified in the existing SW Corridor Equitable Development Strategy to realize sustained corridor-wide commitments to address the displacement of residents and businesses. Funds from Metro, City of Portland will support a staff position to administer the coalition and garner local philanthropic support that advances specific implementation efforts. A more sustainable, community-led, collective impact model would be tested out and established with a target 10 year, \$10 million commitment combining the initial local government support and staffing with new resources from national philanthropic and private sector investment that would allow for increased ownership and leadership among community-based organizations in the corridor.

**COVID-19 Adjustments**

Our community engagement approach must consider COVID-19 physical distancing restrictions, which are all the more concerning given the disparate health impacts on our most vulnerable populations. Our current outreach and engagement approach assumes we will be unable to conduct any in-person meetings; however, we are open to a change in strategy if physical distancing restrictions are lifted over the course of the project period. We also are pleased to share

that Center for Intercultural Organizing recently purchased a Zoom business account, which has a built-in feature for interpreters to easily participate in zoom calls. As a part of adapting to online community engagement, we have developed informational materials for participants regarding their rights to privacy during online forums. We have also developed a set of requirements for our partners on how to facilitate responsible and accessible interpretation.

The global pandemic has deeply impacted our priority community members; economic stressors, the digital divide and our inability to use in-person organizing tactics have shifted expectations for large-scale community engagement. However, we believe we can host several, small multilingual focus group meetings that will meet our collective goals for community engagement and input in terms of quality and depth of community member participation. We may use one-on-one phone calls, lending out of digital devices, as well as electronic and paper surveys that are translated into multiple languages, as a way of bolstering community participation and input.

The BPS funds will be used to fund a SWEC Coordinator at Center for Intercultural Organizing. BPS staff will continue to participate as a member of the SW Equity Coalition.

**Major Milestones being tracked by BPS:**

**Metro will make full payment to CIO upon completion of milestone #2**

Major Milestones	Deliverables	Anticipated Completion
1. Regular communication between the SWEC Executive Committee and a coordinated city team working to implement equitable development strategies in the SW Corridor	Monthly SW Corridor Coalition meetings	Ongoing
2. Hire 1FTE organizer at Center for Intercultural Organizing to lead community engagement and organizing	Contract agreement	March 2021
3.Support WPTC Community Development Work Group activities	Bi-weekly Work Group meetings	Ongoing
4.Support a leadership cohort of 10-20 immigrant, refugee, and BIPOC community leaders	Leadership cohort recruitment documents	Launch cohort by March 2021
5. Provide opportunities for leadership cohort and SWEC members to advocate for their priorities in the WPTC Plan	Priorities/input documented in WPTC	Ongoing
6.Support emerging HAKI leaders to participate in the WPTC proposed plan process and subsequent Planning and Sustainability Commission and City Council hearings process	Community engagement Plan	Ongoing
7.SWEC maintains an Executive Committee of at least 5 BIPOC- led organizations and at least 20 general public/private members	SWEC Member Roster	Ongoing

<b>FUNDING SOURCES</b>	<b>FY 20/21</b>
<b><i>Government Sources</i></b>	
<b>Metro</b>	\$50,000
<b>Tri-Met</b>	\$50,000
<b>City of Portland</b>	\$40,000
<b>City of Tigard</b>	\$20,000
<b><i>Foundation Sources</i></b>	
<b>Meyer Memorial Trust</b>	\$125,000
<b>Robert Naito Foundation</b>	\$10,000
<b>JPMC</b>	\$50,000
<b>St. Joseph Community Partnership Fund</b>	\$75,000
<b>TOTAL FUNDING SOURCES</b>	<b>\$420,000</b>
<b>EXPENDITURES</b>	
<b><i>Staffing</i></b>	
SWEC Lead (at CIO DBA Unite Oregon) @1 FTE	\$80,000
SWEC Organizer @1FTE	\$56,500
Metro Associate Regional Planner @.25FTE	\$55,000
Metro Senior Regional Planner @.25FTE	\$50,000
<b>Engagement and Capacity Building</b>	
CIO DBA Unite Oregon	\$35,000
Community Alliance of Tenants	\$60,000
HAKI Community Organization	\$39,500
Asian Pacific American Network of Oregon	\$39,500
Community member stipends	\$2,500
Sub-grants to CBOs to implement equitable housing action initiatives	\$17,500
<b>TOTAL EXPENSES</b>	<b>\$435,500</b>

All other terms and conditions of the IGA remain unchanged by this Amendment and in full force and effect.

IN WITNESS WHEREOF, the Parties hereby cause this Amendment to be executed.

**METRO**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Prepared by: Ryan Curren, Project Manager**

**Sent to:** [Name of Contractor via email at [email@address.com](mailto:email@address.com)]

**[This page reserved for City of Portland signatures]**

Contract No. 30006905

Amendment No. 1

Contract Description: Southwest Corridor Equity Coalition

**CITY OF PORTLAND SIGNATURES:**

By: N/A Date: \_\_\_\_\_  
Bureau Director

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Procurement Officer

By: N/A Date: \_\_\_\_\_  
Elected Official

Approved:

By: N/A Date: \_\_\_\_\_  
Office of City Auditor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Office of City Attorney