



A Subsidiary of **CUSHMAN & WAKEFIELD** 900 S.W. Fifth Avenue / Portland, Oregon 97204 / Telephone 503 221-1700

February 12, 1980

Ms. Joan Cassady
Property Manager
City of Portland
Bureau of Facilities
Management
1020 S.W. Front Street
Portland, OR 97204

Dear Joan:

This letter will confirm our verbal understanding regarding the office premises to be occupied by the Bureau of Parks in the Pittock Block, located at 921 S.W. Washington Street, Portland, Oregon, that effective April 1, 1980 and extending through such period that the Lessor has not made approximately 2,892 sq. ft. available, which was to be occupied by the Department of Revenue and Administrative Services for the Park Bureau, that these same agencies will occupy approximately 1,615 sq. ft. in Suite 160 of the same Pittock Block located on the mezzanine directly above the ground floor space to be occupied by the majority of the Park Service Bureau.

During this interim time of occupancy, it is agreed that the rental shall be decreased by an amount equaling \$8.40 per sq. ft. on an annual basis on 2,892 sq. ft. and at the same time increased by an amount equaling \$7.00 per sq. ft. on an annual basis on 1,615 sq. ft. Upon such time as the Department of Revenue and Administrative Services occupies their space on the ground floor space covered in the lease document, the rental shall be adjusted to an amount as specified in the original lease.

It is agreed that when the Department of Revenue and Administrative Services for the Park Bureau relocates to its office space on the ground floor, that the Lessor shall be responsible for the costs of relocating the physical office furniture and supplies and the telephone equipment located in the space.

The second move shall take place no sooner than June 1, 1980 and no later than October 1, 1980 in accordance with the schedule submitted by The Gilley Company.

SECRET

Ms. Joan Cassady
February 12, 1980
Page 2

If this letter meets with your approval, please have this document signed in the area indicated below and attach and have it made a part of the lease dated January 24, 1980. We will have this same document signed on behalf of the Lessor and affix to this lease.

Very truly yours,

THE GILLEY COMPANY

Mark A. Watson

Mark A. Watson
Vice President

(28.)

LESSOR:

LESSEE:

By: _____

By: _____

Mayor

Date: _____

By: _____

Commissioner of Public Utilities

jb/al8

Date: _____

APPROVED

Christoph A. Thomas

CITY ATTORNEY

Plu

O R D I N A N C E N o . **149188**

An Ordinance authorizing the execution of a letter of understanding amending a lease agreement dated January 24, 1980, between the University of Santa Clara and the City of Portland, and declaring an emergency.

The City of Portland ordains:

Section 1. The Council finds:

1. That Ordinance No. 149104 authorized a lease agreement with the University of Santa Clara for approximately 10,748 square feet of office space and 1,300 square feet of storage space in the Pittock Block, 921 S. W. Washington Street, at an annual rate of \$8.40 per square foot for office space and \$2.50 per square foot for storage space.
2. That the Pittock Block is unable to make available 2,892 square feet of this space for the Revenue and Administrative Services Division of the Bureau of Parks.
3. That the Pittock Block has offered to locate the Revenue and Administrative Services Division in a temporary location on the mezzanine floor of the Pittock Block.
4. That this space is suitable to house the Revenue and Administrative Services Division on a temporary basis.
5. That the attached letter of understanding amends the lease terms and conditions by decreasing the rental amount for 2,892 square feet of first floor space and at the same time increasing the rental amount for 1,615 square feet of mezzanine space during this interim period.
6. That the letter of understanding further obligates the Lessor to pay relocation costs when the Division of Revenue and Administrative Services relocates to its office space on the ground floor.
7. That Exhibit "A" is an appropriate form of agreement for this purpose.
8. That the City Attorney has reviewed and has approved the form of agreement.

ORDINANCE No.

149188

NOW, THEREFORE, the Council directs:

- a. The Mayor and Commissioner of Public Utilities are authorized to execute the letter of understanding, such agreement to be substantially as shown in Exhibit "A", attached to the original only hereof and by this reference made a part.

Section 2. The Council declares that an emergency exists because a delay could jeopardize the relocation of the Bureau of Parks; therefore this Ordinance shall be in force and effect from and after its passage by the Council.

ORDINANCE NO. 149188

Passed by the Council, FEB 20 1980

Commissioner Ivancie
Joan Cassidy:mjp
February 13, 1980

George W. Priddy
Mayor of the City of Portland

Attest:

George Johnson
Auditor of the City of Portland

Calendar No. 638

ORDINANCE No. 149188

Title

An Ordinance authorizing the execution of understanding amending a lease agreement dated January 24, 1980, between the University of Santa Clara and the City of Portland, and declaring an emergency.

THE COMMISSIONERS VOTED AS FOLLOWS:		
	Yeas	Nays
Ivancie	1	
Jordan	1	
Lindberg	1	
Schwab	1	
McCready	1	

FOUR-FIFTHS CALENDAR	
Ivancie	
Jordan	
Lindberg	
Schwab	
McCready	

INTRODUCED BY
Commissioner Ivancie

NOTED BY THE COMMISSIONER
Affairs
Finance and Administration
Safety
Utilities <i>FJI / man</i>
Works

BUREAU APPROVAL
Bureau:
Facilities Management
Prepared By: Date:
Joan Cassidy:mjp 2-13-80
Budget Impact Review:
<input type="checkbox"/> Completed <input type="checkbox"/> Not required
Bureau Head:
Allyn Staley

NOTED BY
City Attorney
City Auditor
City Engineer <i>[Signature]</i>

Filed FEB 14 1980

GEORGE YERKOVICH
Auditor of the CITY OF PORTLAND

By *[Signature]*
Deputy