

## **ORDINANCE No. 190182**

Amend permit fee schedules for building, electrical, land use services, mechanical, enforcement, plumbing, signs, site development, and land use services fee schedule for the Hearings Office (Ordinance)

The City of Portland Ordains:

Section 1. The Council finds:

1. The Bureau of Development Services (BDS) promotes safety, livability, and economic vitality through efficient and collaborative application of building and development codes.
2. In 1988-89, the Development Services Operating Fund was established with a policy that construction-related programs in the fund would be full self-supporting. Since that time, BDS has kept these programs self-supporting by providing efficient, effective services and applying periodic, moderate fee increases that allow the bureau to respond to increasing costs and to be innovative and proactive in meeting changing customer needs.
3. BDS collects fees under various fee schedules, including building, land use, neighborhood inspections, plumbing, signs, site development, and others. These fees are used by BDS to fund inspections, plan review, permit issuance, land use review, code enforcement, customer assistance and other functions.
4. Fees charged for services delegated from the State Building Codes Division (BCD) must comply with the fee calculation methodologies as determined by BCD and described in Oregon Administrative Rule (OAR) 918-050-0000 through 918-050-0170.
5. Fees charged must be used to cover the costs of administering and enforcing the State Building Code only, and may not be used to cover the costs of administering and enforcing local codes. Fees charged by BDS should cover the costs of providing the services.
6. The Development Review Advisory Committee's, Fee & Regulations Subcommittee, composed of representatives from industry, neighborhood, and community groups, met with BDS staff and endorsed the fee changes referenced in this ordinance.
7. BDS has been proactive in informing bureau customers and stakeholders regarding the need and rationale for the proposed fee changes. The bureau has published information about the proposed changes on its website.
8. Comparisons of major development related fees for seven sample projects, contained in Exhibit L, illustrating the cumulative effect of major fee changes across all development bureaus. Exhibit L is the result of a Development Review Advisory Committee (DRAC) recommendation that development bureaus address fee changes in a more collaborative fashion.

9. The following estimated collection increases are needed for BDS to reach budgetary goals for FY 2020-21, meet annual expenses and build or maintain prudent reserves:

Building Program	5.5%
Electrical Program	6.3%
Facility Permit Program	5.0%
Field Issuance Remodel Program	19.9%
Hearings Office Fees	5.0%
Land Use Services Program	7.8%
Mechanical Program	5.0%
Neighborhood Inspections Program	7.2%
Plumbing Program	5.0%
Signs Program	15.0%
Site Development Program	8.8%

NOW, THEREFORE, the Council directs:

- a. The Fee Schedules listed as exhibits A through K to this ordinance shall be effective December 1, 2020.
- b. This ordinance is binding City policy.

Passed by Council: October 28, 2020

Commissioner Dan Ryan  
 Prepared by: Elshad Hajiyev, BDS  
 Date Prepared: October 21, 2020

**Mary Hull Caballero**

Auditor of the City of Portland

By *Keelan McClymont*

Deputy

**ORDINANCE NO. 190182**

Title

Amend permit fee schedules for building, electrical, land use services, mechanical, enforcement, plumbing, signs, site development, and land use services fee schedule for the Hearings Office (Ordinance)

<p style="text-align: center;"><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Commissioner Dan Ryan</b></p>	<p>CLERK USE: DATE FILED <u>October 13, 2020</u></p>
<p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p>	<p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u>Keelan McClymont</u> Deputy</p> <p style="font-size: small; text-align: right;">Digitally signed by Keelan McClymont Date: 2020.10.13 11:35:02 -07'00'</p> <p><b>ACTION TAKEN:</b> <b>October 21, 2020 Passed to Second Reading October 28, 2020 at 9:30 a.m.</b></p>
<p>Mayor—Finance &amp; Administration - Wheeler</p>	
<p>Position 1/Utilities - Fritz</p>	
<p>Position 2/Works - Ryan <small>Mark Bond</small> <small>Digitally signed by Mark Bond Date: 2020.10.13 09:56:16 -07'00'</small></p>	
<p>Position 3/Affairs - Hardesty</p>	
<p>Position 4/Safety - Eudaly</p>	
<p style="text-align: center;"><b>BUREAU APPROVAL</b></p>	
<p>Bureau: <b>Development Services</b> Bureau Head: <u>Rebecca Esau</u> <small>Digitally signed by Rebecca Esau Date: 2020.09.28 13:56:27 -07'00'</small></p>	
<p>Prepared by: <u>Leanne Torgerson</u> Date Prepared: <u>9/23/2020</u></p>	
<p><b>Impact Statement</b> Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p><b>Portland Policy Document</b> If "Yes" requires City Policy paragraph stated in document. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	
<p><b>City Auditor Office Approval:</b> required for Code Ordinances</p>	
<p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter</p>	
<p>Council Meeting Date <u>October 21, 2020</u></p>	

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input checked="" type="checkbox"/> Start time: <u>10:15</u> Total amount of time needed: <u>20 minutes</u> (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Ryan	✓	
3. Hardesty	✓	
4. Eudaly	✓	
Wheeler	✓	