



1800 SW First Ave., Suite 450, Portland, OR 97201 · (503) 823-6823 · Fax: (503) 823-5166 Samuel Hutchison, Director fpdr@portlandoregon.gov

## FPDR Director's Calendar January 2019

## January 1, 2019 Tuesday

New Year's Day

## January 2, 2019 Wednesday

9:00 AM - 10:00 AM Kim One-On-One

10:30 AM - 11:30 AM Staff Meeting

11:30 AM - 12:30 PM Legislation Discussion

2:30 PM - 3:30 PM Stacy - One-On-One

## January 3, 2019 Thursday

10:30 AM - 11:30 AM City Attorney Meeting

11:30 AM - 1:00 PM Bureau Directors Meeting

3:30 PM - 3:45 PM Theresa VanWinkle, MLAC

## January 4, 2019 Friday

10:45 AM - 11:15 AM BillTracker Trainings

## January 7, 2019 Monday

10:00 AM - 11:00 AM FPDR Management Team

1:30 PM - 2:30 PM FPDR Board Meeting Recap

## January 8, 2019 Tuesday

1:00 PM - 1:30 PM Staff Meeting

1:30 PM - 5:00 PM Out of Office

#### January 9, 2019 Wednesday

9:00 AM - 10:00 AM Kim One-On-One

2:30 PM - 3:30 PM Stacy - One-On-One

## January 10, 2019 Thursday

1:00 PM - 1:15 PM GovQA - Nick Scott

2:00 PM - 2:30 PM Commissioner Hardesty

## January 11, 2019 Friday

9:00 AM - 12:00 PM MLAC

## January 14, 2019 Monday

3:00 PM - 4:00 PM Myers and Stauffer's 2018 DLP Audit Recommendations

## January 15, 2019 Tuesday

9:00 AM - 10:30 AM Disability Staff Meeting

1:00 PM - 2:00 PM Staff Meeting

## January 16, 2019 Wednesday

9:00 AM - 10:00 AM Kim One-On-One

10:00 AM - 11:00 AM Staff Meeting

2:30 PM - 3:30 PM Stacy - One-On-One

## January 17, 2019 Thursday

Out of Office

## January 18, 2019 Friday

Out of Office

## January 21, 2019 Monday

Martin Luther King Day

## January 22, 2019 Tuesday

Out of Office

## January 23, 2019 Wednesday

Out of Office

## January 24, 2019 Thursday

Out of Office

## January 25, 2019 Friday

Out of Office

## January 28, 2019 Monday

Out of Office

## January 29, 2019 Tuesday

Out of Office

## January 30, 2019 Wednesday

9:00 AM - 10:00 AM Kim One-On-One

10:00 AM - 11:00AM Stacy - One-On-One

12:00 – 5:00 Out of office

## January 31, 2019 Thursday

12:00 – 5:00 Out of office





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## FPDR Director's Calendar <Month/Year>

## February 1, 2019 Friday

12:30 PM - 5:00 PM Out of Office

#### February 4, 2019 Monday

12:30 PM - 5:00 PM Out of Office

#### **February 5, 2019** Tuesday

11:00 AM - 11:30 AM Staff Meeting 12:30 PM - 5:00 PM Out of Office

## February 6, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:30 AM - 11:00 AM Staff Meeting

11:00 AM - 12:00 PM FPDR Discussion with Board Chair, Jennifer Cooperman

12:30 PM - 5:00 PM Out of Office

## February 7, 2019 Thursday

10:30 AM - 11:00 AM Tom Rinehart, CAO

11:30 AM - 1:00 PM Bureau Directors Meeting

1:00 PM - 5:00 PM Out of Office

## February 8, 2019 Friday

12:30 PM - 5:00 PM Out of Office

## February 11, 2019 Monday

9:30 AM - 11:00 AM FPDR Management Team -- Sam's Office

## February 12, 2019 Tuesday

11:30 AM - 12:00 PM GovQA + Portland FPDR

1:00 PM - 2:00 PM Staff Meeting

## February 13, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

2:30 PM - 3:30 PM Staff Meeting

## February 14, 2019 Thursday

10:00 AM - 1:00 PM City Attorney Meeting

## February 15, 2019 Friday

3:30 PM - 4:00 PM Commissioner Hardesty

## February 18, 2019 Monday

**Presidents Day** 

## February 19, 2019 Tuesday

11:00 AM - 11:30 AM Staff Meeting

## February 20, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 11:00 AM Staff Meeting

1:00 PM - 1:30 PM Secure File Sharing Demo

3:00 PM - 5:00 PM Out of Office

## February 21, 2019 Thursday

9:30 AM - 10:30 AM Employee Assistance Plan Discussion

## February 22, 2019 Friday

No meetings

## February 25, 2019 Monday

10:30 AM - 11:15 AM Kevin Olineck, PERS Director

## February 26, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

#### February 27, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 11:30 AM All Bureau Meeting

2:30 PM - 3:30 PM Staff Meeting

## February 28, 2019 Thursday

10:00 AM - 1:00 PM City Attorney Meeting





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## FPDR Director's Calendar March 2019

March 1, 2019 Friday No Meetings

March 4, 2019 Monday Out of Office

March 5, 2019 Tuesday

11:15 AM - 1:00 PM Council Budget Presentation

1:00 PM - 2:00 PM Staff Meeting

March 6, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting

March 7, 2019 Thursday

11:30 AM - 1:00 PM Bureau Directors Meeting

1:30 PM - 1:45 PM Staff Meeting

March 8, 2019 Friday

9:00 AM - 12:00 PM MLAC

March 11, 2019 Monday

No Meetings

March 12, 2019 Tuesday

8:00 AM - 11:30 AM Out of Office

1:30 PM - 2:30 PM Prep For March FPDR Board Meeting

2:30 PM - 3:00 PM Staff Meeting

March 13, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting 3:30 PM - 5:00 PM Out of Office

March 14, 2019 Thursday

10:00 AM - 1:00 PM City Attorney Meeting

March 15, 2019 Friday

10:00 AM - 11:00 AM FPDR Manager

#### March 18, 2019 Monday

9:00 AM - 10:00 AM Commissioner Hardesty

2:00 PM - 2:30 PM Water Damage - Building Management

2:30 PM - 3:30 PM Staff Meeting

#### March 19, 2019 Tuesday

8:15 AM - 10:15 AM Oregon Senate Public Hearing - SB 507 1:30 PM - 3:30 PM FPDR Board of Trustees Meeting

## March 20, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 11:30 AM All Bureau Meeting -- FPDR Board Room

1:00 PM - 1:30 PM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting

## March 21, 2019 Thursday

10:00 AM - 11:00 AM Staff Meeting 1:00 PM - 5:00 PM Out of Office

#### March 22, 2019 Friday

9:00 AM - 11:00 AM MLAC - Subcommittee on HB 2418 / SB 507

## March 25, 2019 Monday

3:30 PM - 4:30 PM Human Resources Quarterly Check-In

## March 26, 2019 Tuesday

1:00 PM - 1:30 PM Staff Meeting 1:30 PM - 2:30 PM Staff Meeting

## March 27, 2019 Wednesday

12:30 PM - 5:00 PM Out of Office

## March 28, 2019 Thursday

2:45 PM - 3:15 PM Cristina Nieves, Policy Advisor for Commissioner Eudaly -- 1900 bldg

## March 29, 2019 Friday

 $9:\!00$  AM -  $12:\!00$  PM  $\,$  MLAC - Subcommittee on HB 2418 / SB 507  $\,$ 





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## FPDR Director's Calendar April 2019

## April 1, 2019 Monday

9:30 AM - 12:30 PM Out of Office 2:00 PM - 2:30 PM City Attorney

## April 2, 2019 Tuesday

11:30 AM - 12:00 PM Staff Meeting 12:30 PM - 5:00 PM Out of Office

## April 3, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting

## April 4, 2019 Thursday

8:00 AM - 12:30 PM Analyst Interviews 1:30 PM - 2:00 PM Staff Meeting

#### **April 5, 2019** Friday

10:30 AM - 11:00 AM Staff Meeting 1:30 PM - 4:00 PM MLAC

## April 8, 2019 Monday

10:00 AM - 11:00 AM FPDR Managers

## April 9, 2019 Tuesday

8:00 AM - 4:00 PM WCCA Annual Spring Seminar

## April 10, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 2:00 PM Staff Meeting 2:00 PM - 4:00 PM City Attorney Meeting

## April 11, 2019 Thursday

No Meetings

## April 12, 2019 Friday

No Meetings

## **April 15, 2019** Monday

12:00 PM - 1:30 PM SB 507 Management Discussion

#### April 16, 2019 Tuesday

9:30 AM - 10:30 AM Electronic Document Demonstration

1:00 PM - 2:00 PM Staff Meeting

## April 17, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 11:30 AM - 12:00 PM Staff Meeting

2:30 PM - 3:30 PM Staff Meeting

## April 18, 2019 Thursday

No Meetings

## **April 19, 2019** Friday

9:00 AM - 10:00 AM MLAC

## **April 22, 2019** Monday

9:00 AM - 10:00 AM Performance Review System - Steering Committee

## April 23, 2019 Tuesday

10:00 AM - 11:30 AM All Bureau Meeting

1:00 PM - 2:00 PM Staff Meeting

2:30 PM - 3:00 PM Public Records - City Attorney

## April 24, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

11:00 AM - 11:30 AM Staff Meeting

2:30 PM - 3:30 PM Staff Meeting

## April 25, 2019 Thursday

10:00 AM - 1:00 PM City Attorney Meeting

## April 26, 2019 Friday

No Meetings

## **April 29, 2019** Monday

Out of Office

## April 30, 2019 Tuesday

Out of Office





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## FPDR Director's Calendar May 2019

May 1, 2019 Wednesday Out of Office

May 2, 2019 Thursday Out of Office

May 3, 2019 Friday
Out of Office

May 6, 2019 Monday

2:00 PM - 5:00 PM Out of Office

**May 7, 2019** Tuesday

10:00 AM - 11:30 AM PF&R Chief Boone and Janet Woodside

1:00 PM - 2:00 PM Staff Meeting 3:30 PM - 5:00 PM Out of Office

May 8, 2019 Wednesday

10:00 AM - 10:30 AM Keith Hathorne - HR Business Partner

10:30 AM - 11:00 AM Tom Rhinehart, CAO

2:30 PM - 3:30 PM Staff Meeting

May 9, 2019 Thursday

2:30 PM - 4:00 PM City Attorney Meeting

May 10, 2019 Friday

10:30 AM - 12:00 PM HRAR Updates & Process Improvements Training for City Managers & Supervisors

1:30 PM - 2:30 PM FPDR Managers 2:30 PM - 3:30 PM Staff Meeting

May 13, 2019 Monday

8:00 AM - 5:00 PM Surviving the Fire Service - DPSST Fire Program

May 14, 2019 Tuesday

Out of Office

May 15, 2019 Wednesday

Out of Office

#### **May 16, 2019** Thursday

11:00 AM - 11:30 AM Staff Meeting

2:30 PM - 3:30 PM FPDR Board Meeting Prep

3:30 PM - 5:00 PM Out of Office

#### **May 17, 2019** Friday

9:30 AM - 10:00 AM Staff Meeting 10:30 AM - 11:00 AM Staff Meeting 2:00 PM - 5:00 PM Out of Office

#### May 20, 2019 Monday

No Meetings

#### May 21, 2019 Tuesday

1:00 PM - 2:00 PM Follow Up on Initial PF&R Proposal

3:00 PM - 5:00 PM Out of Office

## May 22, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

1:00 PM - 2:00 PM Staff Meeting

2:30 PM - 3:30 PM Staff Meeting

## May 23, 2019 Thursday

10:00 AM - 1:00 PM City Attorney Meeting

3:30 PM - 4:00 PM Human Resources - PFFA & STD Disability Conversation

## May 24, 2019 Friday

9:00 AM - 10:00 AM SuccessFactors Online Performance Review System

#### May 27, 2019 Monday

Memorial Day

## **May 28, 2019** Tuesday

9:30 AM - 10:30 AM Chief Boone, Portland Fire and Rescue

1:00 PM - 3:30 PM FPDR Board of Trustees Meeting

3:30 PM - 5:00 PM Out of Office

#### May 29, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 11:30 AM All Bureau Meeting

2:30 PM - 3:30 PM Staff Meeting

#### May 30, 2019 Thursday

No Meetings

## May 31, 2019 Friday

No Meetings





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## FPDR Director's Calendar June 2019

June 3, 2019 Monday No Meetings

**June 4, 2019** Tuesday

1:00 PM - 2:00 PM Staff Meeting

June 5, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting

June 6, 2019 Thursday

9:00 AM - 11:30 AM City Attorney Meeting 11:30 AM - 1:00 PM Bureau Directors Meeting

June 7, 2019 Friday

10:00 AM - 11:00 AM FPDR Managers

June 10, 2019 Monday

11:00 AM - 12:00 PM PF&R WFI-Wellness Program-Injury and Medical Rehab Component-Follow up

June 11, 2019 Tuesday

11:00 AM - 12:00 PM Staff Meeting

June 12, 2019 Wednesday

9:00 AM - 10:30 AM Paperless Presentation - Sue Quinones, City Risk 1:00 PM - 2:00 PM Staff Meeting

2:30 PM - 3:30 PM Staff Meeting

June 13, 2019 Thursday

No Meetings

June 14, 2019 Friday

No Meetings

June 17, 2019 Monday

9:00 AM - 10:00 AM SuccessFactors Online Performance Review System - Steering

June 18, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

## June 19, 2019 Wednesday

9:30 AM - 10:30 AM City Council Meeting

11:30 AM - 12:30 PM Bureau Lunch

1:00 PM - 2:00 PM Staff Meeting

2:30 PM - 5:00 PM Out of Office

## June 20, 2019 Thursday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 1:00 PM City Attorney Meeting

## June 21, 2019 Friday

Out of Office

## June 24, 2019 Monday

8:00 AM - 9:30 AM Out of Office

3:30 PM - 4:30 PM Human Resources Quarterly Check-In

## **June 25, 2019** Tuesday

1:00 PM - 2:00 PM Staff Meeting

## June 26, 2019 Wednesday

10:00 AM - 11:30 AM PF&R David Campbell Memorial Service

2:30 PM - 3:30 PM Staff Meeting

#### **June 27, 2019** Thursday

9:00 AM - 10:00 AM Staff Meeting

12:00 PM - 1:00 PM Bureau Lunch

## June 28, 2019 Friday

9:30 AM - 10:00 AM Staff Meeting





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## FPDR Director's Calendar July 2019

## **July 1, 2019** Monday

2:30 PM - 3:30 PM Commissioner Hardesty

## July 2, 2019 Tuesday

10:00 AM - 11:00 AM PF&R Battalion Chief Erik Oatfield & Frank Del Carlo, FPDR Fire Liaison 1:00 PM - 2:00 PM Staff Meeting

## July 3, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting

## July 4, 2019 Thursday

Independence Day

## July 5, 2019 Friday

No Meetings

## **July 8, 2019** Monday

2:30 PM - 2:45 PM John DiGrazia' Human Resources

## July 9, 2019 Tuesday

11:00 AM - 12:00 PM FPDR Managers 1:00 PM - 2:00 PM Staff Meeting

## July 10, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 2:30 PM - 3:30 PM Staff Meeting

#### **July 11, 2019** Thursday

8:00 AM - 11:00 AM Out of Office

11:00 AM - 12:00 PM Wellness Meeting with PPB and FPDR

1:30 PM - 2:00 PM Staff Meeting

#### **July 12, 2019** Friday

1:00 PM - 5:00 PM Out of Office

## July 15, 2019Monday

Fraud Prevention Institute for Employee Benefit Plans

## July 16, 2019 Tuesday

Fraud Prevention Institute for Employee Benefit Plans

## July 17, 2019 Wednesday

Out of Office

## **July 18, 2019** Thursday

Out of Office

## **July 19, 2019** Friday

Out of Office

## July 22, 2019 Monday

No Meetings

## **July 23, 2019** Tuesday

1:00 PM - 2:00 PM Staff Meeting 2:00 PM - 5:00 PM Out of Office

## July 24, 2019 Wednesday

 $9{:}00~\text{AM}$  -  $10{:}00~\text{AM}$   $\;\;$  Staff Meeting

10:00 AM - 11:30 AM All Bureau Meeting

1:00 PM - 2:00 PM DocuSign Demo

2:00 PM - 5:00 PM Out of Office

## **July 25, 2019** Thursday

Out of Office

## **July 26, 2019** Friday

No Meetings

## July 29, 2019 Monday

9:00 AM - 10:00 AM SuccessFactors Online Performance Review Steering Committee

## **July 30, 2019** Tuesday

1:00 PM - 2:00 PM Staff Meeting 2:00 PM - 5:00 PM Out of Office

## July 31, 2019 Wednesday

Out of Office





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## FPDR Director's Calendar August 2019

## August 1, 2019 Thursday

 $9{:}00~\text{AM}$  -  $10{:}00~\text{AM}$   $\;\;$  Staff Meeting

10:30 AM - 11:00 AM Time Rinehart, CAO 11:30 AM - 1:00 PM Bureau Directors Meeting

1:30 PM - 3:30 PM City Attorney Meeting

#### August 2, 2019 Friday

10:00 AM - 12:00 PM FPDR Managers

## August 5, 2019 Monday

1:00 PM - 1:30 PM Staff Meeting

#### August 6, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

#### August 7, 2019 Wednesday

10:30 AM - 11:30 AM Staff Meeting

## August 8, 2019 Thursday

10:30 AM - 11:30 AM Staff Meeting

## August 9, 2019 Friday

10:30 AM - 11:00 AM Staff Meeting

## August 12, 2019 Monday

9:30 AM - 10:30 AM Legislative Review - Government Relations

11:00 AM - 12:30 PM Discuss SB1049

1:30 PM - 2:30 PM Staff Meeting

4:00 PM - 5:00 PM Fire Chief Boone Swearing in Ceremony

## August 13, 2019 Tuesday

Out of Office

#### August 14, 2019 Wednesday

9:30 AM - 12:00 PM Mayor's Press Conference

1:30 PM - 2:30 PM Staff Meeting

## August 15, 2019 Thursday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 1:00 PM City Attorney Meeting

2:00 PM - 3:00 PM Staff Meeting

#### August 16, 2019 Friday

Out of Office

## August 19, 2019 Monday

No Meetings

## August 20, 2019 Tuesday

11:00 AM - 12:00 PM Staff Meeting

1:00 PM - 5:00 PM Civilian Active Shooter Response Training

## August 21, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 11:30 AM - 12:00 PM Staff Meeting

## August 22, 2019 Thursday

No Meetings

## August 23, 2019 Friday

8:00 AM - 12:00 PM Retirement Workshop

12:00 PM - 1:00 PM FPDR Board of Trustees Training

## August 26, 2019 Monday

Out of Office

#### August 27, 2019 Tuesday

Out of Office

## August 28, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 1:00 PM Team Building

2:00 PM - 3:00 PM PERS - SB 1049 Coordination

## August 29, 2019 Thursday

8:00 AM - 9:00 AM FPD&R, BHR, City Attorney, & Portland Police Bureau Meeting

10:00 AM - 1:00 PM City Attorney Meeting

1:15 PM - 1:45 PM Long Range Facilities Master Plan: FPDR interview

2:00 PM - 3:00 PM Staff Meeting

## August 30, 2019 Friday

10:30 AM - 12:00 PM FPDR Board of Trustees Training





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Samuel Hutchison, Director fpdr@portlandoregon.gov

## FPDR Director's Calendar September 2019

September 2, 2019 Monday

Labor Day

September 3, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

September 4, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:30 AM - 11:30 AM Staff Meeting

2:00 PM - 2:30 PM Moss Adams interview

September 5, 2019 Thursday

11:30 AM - 1:00 PM Bureau Directors Meeting

September 6, 2019 Friday

10:00 AM - 11:00 AM FPDR Managers

September 9, 2019 Monday

10:30 AM - 3:00 PM Business Systems Analyst Interviews

September 10, 2019 Tuesday

11:00 AM - 11:30 AM Staff Meeting

1:00 PM - 4:00 PM Business Systems Analyst Interviews

September 11, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

2:30 PM - 3:30 PM Staff Meeting

September 12, 2019 Thursday

9:00 AM - 9:30 AM Staff Meeting

10:30 AM - 1:00 PM City Attorney Meeting

3:00 PM - 3:30 PM Ron Zito

September 13, 2019 Friday

8:00 AM - 12:00 PM Bureau Directors Off-site meeting

September 16, 2019 Monday

9:00 AM - 10:00 AM Commissioner Hardesty

10:30 AM - 11:30 AM Staff Meeting

3:00 PM - 3:30 PM Staff Meeting

#### September 17, 2019 Tuesday

9:00 AM - 10:30 AM Staff Meeting - PTSD Training

12:00 PM - 5:00 PM Out of Office

#### September 18, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:30 AM - 11:30 AM Business Systems Analyst Interview 12:30 PM - 1:30 PM State of FPDR Presentation - Bureau 2:30 PM - 3:30 PM Business Systems Analyst Interview

#### September 19, 2019 Thursday

1:30 PM - 3:00 PM Quarterly COOP Meeting - Alternate facility planning

## September 20, 2019 Friday

9:00 AM - 10:30 AM SuccessFactors Online Performance Review System - Steering Committee

11:30 AM - 12:00 PM Staff Meeting

#### September 23, 2019 Monday

10:00 AM - 11:00 AM FPDR/PF&R information

11:15 AM - 12:00 PM Staff Meeting

## September 24, 2019 Tuesday

1:00 PM - 5:00 PM FPDR Board of Trustees Meeting

## September 25, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 11:30 AM All Bureau Meeting

2:30 PM - 5:00 PM Out of Office

## September 26, 2019 Thursday

9:00 AM - 9:30 AM Keith Hathorne - HR

10:00 AM - 1:00 PM City Attorney Meeting

## September 27, 2019 Friday

Out of Office

#### September 30, 2019 Monday

7:30 AM - 9:00 AM Community Conversation with Police Chief Outlaw and Mayor Ted Wheeler

10:30 AM - 11:30 AM Staff Meeting

11:30 AM - 12:30 PM Keith Hathorne - BHR





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## FPDR Director's Calendar <Month/Year>

## October 1, 2019 Tuesday

11:00 AM - 11:30 AM Staff Meeting 12:00 PM - 5:00 PM Out of Office

#### October 2, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 1:00 PM - 2:00 PM FPDR Managers

## October 3, 2019 Thursday

11:00 AM - 1:00 PM Bureau Directors Meeting

#### October 4, 2019 Friday

No Meetings

## October 7, 2019 Monday

10:30 AM - 11:30 AM Staff Meeting

## October 8, 2019 Tuesday

8:00 AM - 5:00 PM Northwest Public Employees Diversity Conference

## October 9, 2019 Wednesday

8:00 AM - 12:00 PM Out of Office 1:00 PM - 2:00 PM Staff Meeting

#### October 10, 2019 Thursday

9:30 AM - 1:00 PM City Attorney Meeting

## October 11, 2019 Friday

9:00 AM - 10:30 AM Success Factors - Citywide Steering Committee Meeting

## October 14, 2019 Monday

10:30 AM - 11:30 AM Staff Meeting

## October 15, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

## October 16, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 11:00 AM - 12:00 PM Staff Meeting 3:30 PM - 5:00 PM City Council

## October 17, 2019 Thursday

8:00 AM - 5:00 PM Oregon Workers' Compensation Educational Conference

## October 18, 2019 Friday

8:00 AM - 12:00 PM Oregon Workers' Compensation Educational Conference

12:00 PM - 5:00 PM Out of Office

## October 21, 2019 Monday

8:00 AM - 9:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 1:30 PM - 2:30 PM Staff Meeting 4:00 PM - 4:30 PM Staff Meeting

## October 22, 2019 Tuesday

9:00 AM - 10:00 AM Staff Meeting 11:30 AM - 12:00 PM Staff Meeting 1:30 PM - 2:30 PM Staff Meeting

#### October 23, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 12:30 PM - 1:30 PM Attorney Appreciation Pizza Feast

#### October 24, 2019 Thursday

9:30 AM - 1:00 PM City Attorney Meeting

## October 25, 2019 Friday

8:00 AM - 12:00 PM Retirement Workshop 4:00 PM - 4:30 PM Staff Meeting

## October 28, 2019 Monday

10:30 AM - 11:30 AM Staff Meeting 1:30 PM - 2:30 PM Staff Meeting

#### October 29, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

#### October 30, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 11:00 AM - 12:00 PM November Board Meeting Prep 2:30 PM - 5:30 PM Out of Office

#### October 31, 2019 Thursday

11:45 AM - 12:15 PM Tom Rinehart CAO 12:30 PM - 5:00 PM Out of Office





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## FPDR Director's Calendar November 2019

## November 1, 2019 Friday

11:00 AM - 11:30 AM Human Resources 2:00 PM - 3:00 PM City Attorney

## November 4, 2019 Monday

Out of Office

## November 5, 2019 Tuesday

Out of Office

## November 6, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting

## November 7, 2019 Thursday

9:00 AM - 12:00 PM City Attorney Meeting 1:30 PM - 2:00 PM Staff Meeting

## November 8, 2019 Friday

SBH - Workers Comp Workshop

## November 11, 2019 Monday

Veteran's Day

## November 12, 2019 Tuesday

No Meetings

#### November 13, 2019 Wednesday

10:00 AM - 11:30 AM FPDR Trustee Continuing Education - Disability Claims Administration 12:30 PM - 1:00 PM Human Resources

## November 14, 2019 Thursday

9:00 AM - 10:00 AM Staff Meeting

## November 15, 2019 Friday

9:00 AM - 10:30 AM SuccessFactors Online Performance Review System - Steering Committee 1:00 PM - 2:00 PM HR 2.02 Workforce Harassment, Discrimination and Retaliation training

## November 18, 2019 Monday

No Meetings

## November 19, 2019 Tuesday

1:30 PM - 3:00 PM FPDR Board of Trustees Meeting

## November 20, 2019 Wednesday

9:30 AM - 10:30 AM City Council

10:30 AM - 12:00 PM All Bureau Meeting -- FPDR Board Room

1:00 PM - 2:00 PM Staff Meeting

## November 21, 2019 Thursday

9:00 AM - 10:00 AM Staff Meeting

10:00 AM - 1:00 PM City Attorney Meeting

2:00 PM - 3:30 PM City Council

## November 22, 2019 Friday

Out of Office

## November 25, 2019 Monday

10:30 AM - 11:30 AM Staff Meeting

## November 26, 2019 Tuesday

No Meetings

## November 27, 2019 Wednesday

No Meetings

## November 28, 2019 Thursday

Thanksgiving

## November 29, 2019 Friday

Thanksgiving





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## FPDR Director's Calendar December 2019

## December 2, 2019 Monday

10:30 AM - 11:30 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 2:30 PM - 3:30 PM Fire Chief Boone

## December 3, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

## December 4, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting

#### **December 5, 2019** Thursday

10:00 AM - 11:30 AM City Attorney Meeting 11:30 AM - 1:00 PM Bureau Directors Meeting

## December 6, 2019 Friday

11:00 AM - 12:00 PM FPDR Managers 12:00 PM - 5:00 PM Out of Office

## December 9, 2019 Monday

10:30 AM - 11:30 AM Staff Meeting 10:30 AM - 11:30 AM Staff Meeting 3:00 PM - 5:00 PM Out of Office

#### December 10, 2019 Tuesday

11:30 AM - 1:00 PM FPDR Holiday Luncheon 1:00 PM - 2:00 PM Staff Meeting

## December 11, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting 3:00 PM - 5:00 PM Out of Office

#### December 12, 2019 Thursday

2:30 PM - 5:00 PM Out of Office

## December 13, 2019 Friday

10:30 AM - 11:30 AM Staff Meeting

#### December 16, 2019 Monday

9:00 AM - 10:00 AM Commissioner Hardesty

10:30 AM - 11:30 AM Staff Meeting

10:30 AM - 11:30 AM Staff Meeting

## **December 17, 2019** Tuesday

1:00 PM - 2:00 PM Staff Meeting

## December 18, 2019 Wednesday

9:00 AM - 10:00 AM Staff Meeting

1:00 PM - 2:00 PM Staff Meeting

## December 19, 2019 Thursday

10:00 AM - 1:00 PM City Attorney Meeting

1:30 PM - 5:00 PM Out of Office

## December 20, 2019 Friday

No Meetings

## December 23, 2019 Monday

3:30 PM - 4:30 PM Human Resources Quarterly Check-In

## December 24, 2019 Tuesday

1:00 PM - 2:00 PM Staff Meeting

## December 25, 2019 Wednesday

Christmas

## December 26, 2019 Thursday

1:00 PM - 2:00 PM Staff Meeting

## December 27, 2019 Friday

No Meetings

## December 30, 2019 Monday

Out of Office

## December 31, 2019 Tuesday

Out of Office