

IMPACT STATEMENT

Legislation title: *Amend contract with MEI-Charlton for \$32,370.75 for Special Inspections and Material Testing for the 10th and Yamhill SmartPark Garage Renovation Project (Ordinance; amend Contract No. 30006301)

Contact name: Grant Morehead

Contact phone: 3-9707

Presenter name: Consent Agenda Item

Purpose of proposed legislation and background information:

- In 2018, the Chief Procurement Officer executed a contract with MEI-Charlton, Inc., for Special Inspection and Material Testing Services for the 10th and Yamhill Garage renovation Project. We used the direct contracting method, which allows contracts up to \$100,000 with COBID-certified firms. PBOT staff anticipated that a contract amendment would be needed during the project in order to complete the original scope of work. Since the amendment exceeds 25% of the original contract value, Council authorization is required.

Financial and budgetary impacts:

- Costs for this project will be posted to PBOT Capital Project T00487, which is included in PBOT's FY 19-20 budget and five-year CIP forecast.
- No funding match is required.
- The work is within the original project scope.

Community impacts and community involvement:

- Since this is an active construction project, no community involvement was undertaken related to this Council action.

Budgetary Impact Worksheet

Does this action change appropriations

- ☐ **YES:** Please complete the information below.
- ☒ **NO:** Skip this section

KK 1-8-20