

**TO: City of Portland**

Attn: Grant Morehead  
 Portland Bureau of Transportation  
 Parking Operations Capital Project Manager  
 1120 SW 5<sup>th</sup> Avenue  
 Portland, OR 97204

**Reference No:** MEICQ-8334001-COP(S2)  
 Supplement

**Date:** December 20, 2019

**Tel:** 503 823 9707

**Email:** Grant.Morehead@portlandoregon.gov

**SUBJECT: The 10th & Yamhill SmartPark Garage Special Inspections (Additional Inspections)**  
**Contract number 30006301**

Dear Mr. Grant Morehead,

Thank you very much for providing list of additional inspections required for the above identified project (The 10th & Yamhill SmartPark Garage Special Inspections at Yam Hill Garage). Accordingly, MEIC will perform additional special inspections at 10th & Yamhill SmartPark Garage as identified in the "Scope of Additional Work" below within **Project No. 1465 section 07 10 00 – Special Inspection** (Renovation project located at **10<sup>th</sup> and Yamhill Transport Garage**) in Portland (current contract no. **30006301**). These services will be provided jointly with our collaborating Labs (Carlson Testing Inc.: CTI).

The City has provided the Permit Set Specifications and Permit Set Drawing that include desired Special Inspections. A revised work schedule was also provided.

### **Scope of Work**

Work as a third-party service provider to perform additional on the City identified "10th & Yamhill SmartPark Garage Special Inspections" for the above identified project:

### **Time and Cost Estimate:**

Following activity and corresponding estimated costs were identified:

### **Total Estimated Services**

#### **Tests + Inspection Labor + Travel**

**MEIC= \$11800.00**

**CTI = \$15,570.00**

**Misc Contingency = 5,000.00**

**Total = \$32,370.75**

**Note:** Above estimate is based on assumptions that could change due to number and/or frequency of tests requested.

**MEI-Charlton, Inc.**

Website: [www.meic.com](http://www.meic.com)  
 7220 N Lombard St, Portland, OR 97203-3208  
 Tel.: 503-228-9663; Fax: 503-228-4065

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## CONSULTANT PERSONNEL

The Consultant when needed shall assign the following personnel to do the work in the capacities designated:

### Hourly Rates

The billing rates shall not exceed those set forth below:

NAME	ROLE ON PROJECT	HOURLY RATE (\$/hr)
<b>For MEIC</b>		
Ashu Sharma	Project Manager	\$250
R C Patel	Sr Technical Assistant	\$120
Ariane Sharma/Robert Dworkin	Office Manager	\$90

**\*Charged at reduced rate**

The Consultant may assign the following collaborating subconsultants to perform work in the capacities designated:

NAME	ROLE ON PROJECT
Carlson Testing, Inc. (CTI)	Inspections, Supervisor, Field Manager
Collaborators' Inspectors and Technical Staff	Technical Assist and or Inspections

NAME	ROLE ON PROJECT	HOURLY RATE (\$/hr)
<b>CTI</b>		
<b>Jay Heathway, PE</b>	Management, Field Manager	<b>97</b>
Steve Dugger	<b>Special Inspector</b>	<b>70</b>
Henry Timzen	<b>Special Inspector</b>	<b>66</b>
Jeff Black	<b>Special Inspector</b>	<b>66</b>
Karen Shepherd	<b>Administrator</b>	<b>54</b>

### PAYMENT TERMS: Net 30 Days

**\*Overtime Labor charges if any will be as per the State of Oregon and Federal Government Rules.**

### Note:

1. Please note that the City requested scope of work has items that may vary in time, number and cost final hrs., and hence the costs may vary
2. Cancellation of a requested inspection/test will be charged at a minimum 3 hrs labor time.
3. Although every effort will be made to accommodate an inspection request, a work notice of 48hrs is required for arranging the inspection
4. Identified manpower may be replaced by similar or more qualified personnel

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5. The Test Certificates will be Issued by Collaborating Lab (CTI) and or MEIC

Cordially,

**Business and Contracts**

[admin@meic.com](mailto:admin@meic.com)

**Summary of Standard Terms and Conditions:**

Terms to be as per the **CONTRACT NUMBER 30006301**, "On-Call Materials Testing and Special Inspection Services" or agreed amendments thereof will apply.

**MEIC does business with qualified customers only.**

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**AMENDMENT NUMBER Two (2)****CONTRACT NUMBER 30006301****FOR****SW 10<sup>th</sup> Avenue & SW Yamhill Garage**  
**Special Inspections and Material Testing**

Pursuant to Ordinance Number TBD after Council hearing

This Contract was made and entered by and between MEI-Charlton, Inc., hereinafter called Consultant, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. Additional work is necessary as described in the Scope of Work as follows: Additional Special Inspections and Material Testing services are required as detailed in Exhibit A attached which is hereby referenced & by said reference incorporated into this contract.
2. Additional compensation is necessary and shall not exceed \$32,370.75 for new not to exceed contract total amount of \$157,151.50. The new contract amount was calculated as follows:

\$100,000.00	(Original Contract Amount)
+ \$24,780.75	(Amendment 1)
+ \$32,370.75	(Amendment 2)
= \$157,151.50	(Total Not to Exceed Amount)

3. All other terms and conditions shall remain unchanged and in full force and effect.

## Attachment A

## CONSULTANT SIGNATURE

This Contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same Contract amendment.

The parties agree the City and Consultant may conduct this transaction by electronic means, including the use of electronic signatures.

Consultant Name: MEI-Charlton, Inc

Address: 7220 N Lombard St

Portland OR 97203-3208

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Attachment A

**Contract Number: 30006301**

**Amendment Number: Two (2)**

**Contract Title: SW 10<sup>th</sup> Avenue & SW Yamhill Garage Special Inspections and Material Testing**

**CITY OF PORTLAND SIGNATURES**

By: \_\_\_\_\_  
Chief Procurement Officer

Date: \_\_\_\_\_

Approved as to Form:

By: \_\_\_\_\_  
Office of City Attorney

Date: \_\_\_\_\_

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**Additional Tests/Inspections Requested by the City of Portland**

PHASE 2	Welding	Anchors	Epoxy	Concrete	Rebar	Compaction	Grout	Framing	Glazing	Totals
Install Wide Flange Beams	1	1	1							1
Demo										
CIP Crash Walls 3 Pours		2		1	2					
Footings/Stem Walls				1	2					
Backfill/Grade For Sidewalks						2				
F/R/P Sog				1	2					
Install CMU					2		2			
Erect Steel Store Front Steel/Canopy Steel	1	1	1							1
F/P Side Walks				2	1					
Frame Parapets								2		
Skim Coat Wall										
Exterior Soffit Framing								2		
Storefronts		2							2	
Complete Retail MEP/Buildout/Finishes Misc		3								
Misc Welding	2									2
Paving West Side						2				
West Side Apron Concrete				2						
MISC PHASE 1										
West Canopy		2								
NE Site Concrete				2						
SW Site Concrete				2						
North Stair Misc	1									
Sw Elevator Lobby Sog				1						
L7 Rails Ne	1									
L7 Rails Sw	1									
Interior Rails		2								
Inspection Totals	7	13	2	12	9	4	2	4	2	56

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