



The City of Portland, Oregon 1988-89 Adopted Budget



CITY OF PORTLAND, OREGON 1988-89 ADOPTED BUDGET

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Citizens of the City of Portland

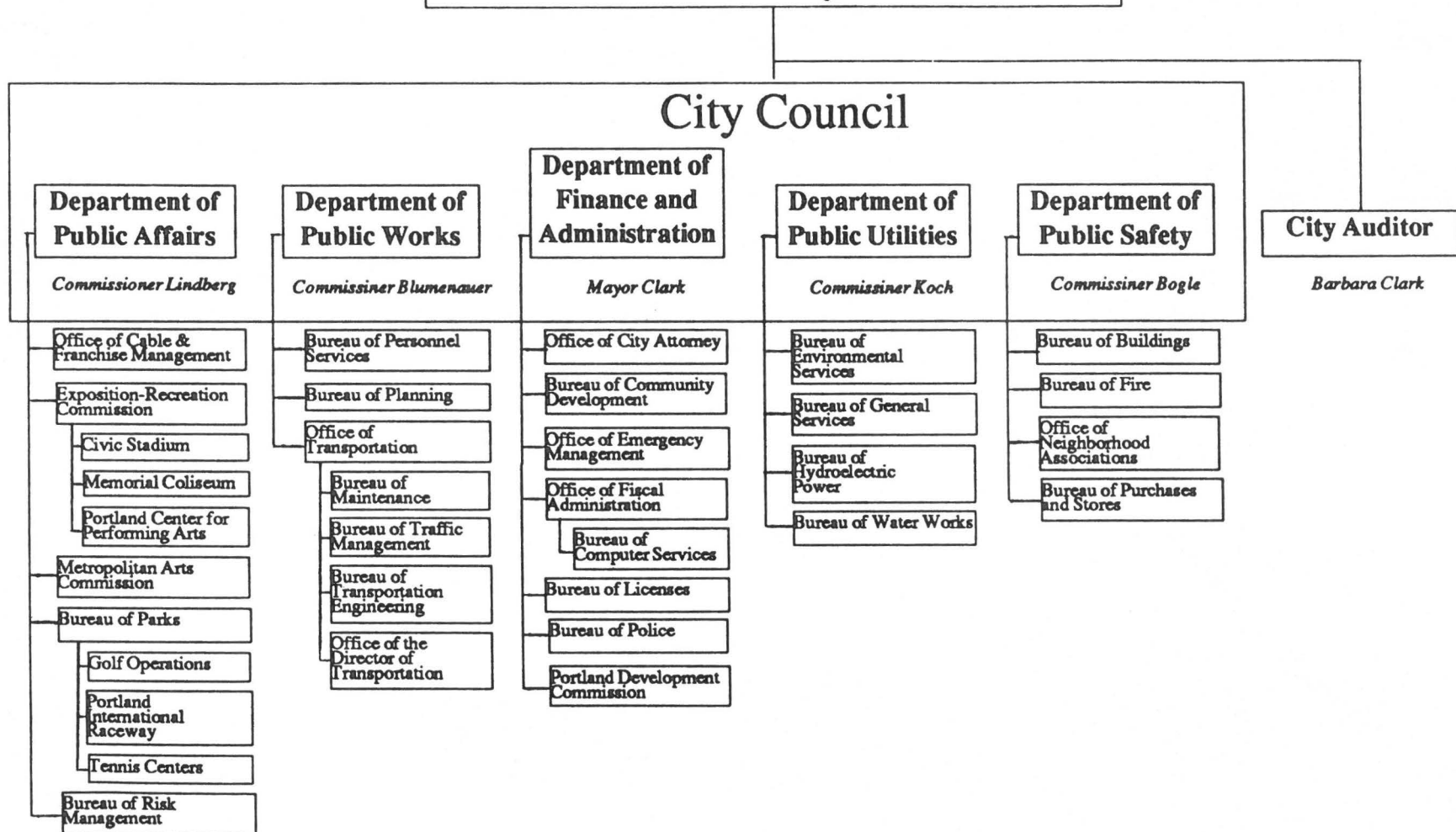


TABLE OF CONTENTS

	<u>Page</u>		<u>Page</u>
MAYOR'S 1988-89 BUDGET TRANSMITTAL	1	BUDGET DETAIL-OTHER FUNDS	
BUDGET USERS' GUIDE	3	<u>Operating Funds</u>	
BUDGET SYNOPSIS		Assessment Collection	217
Budget Overview	12	Assessment Collection	218
Service Highlights	14	Auto Port	221
Highlights of Service Changes	15	Portland Auto Port	222
Synopsis of General Fund	18	Buildings	226
Resources-Requirements Fund Summary	24	Bureau of Buildings	227
Summary of Resources & Req.-All Funds	26	Emergency Communications	235
Appropriation Schedule-All Funds	30	Bureau of Emergency Communications	236
FINANCIAL FORECAST UPDATE	63	E/R Commission-Civic Stadium	240
BUDGET NOTES	65	Civic Stadium	241
BUDGET DETAIL-GENERAL FUND		E/R Commission-Oregon Convention Center	245
<u>General Fund</u>	69	Convention Center	246
Office of the City Attorney	74	E/R Commission-Memorial Coliseum	250
Office of the City Auditor	79	Memorial Coliseum	251
Office of Cable & Franchise Mgmt.	85	E/R Commission-Performing Arts Center	256
Office of Comm. #1, Public Affairs	89	Performing Arts Center	257
Office of Comm. #2, Public Works	94	Golf	261
Office of Comm. #3, Public Utilities	99	Golf	262
Office of Comm. #4, Public Safety	104	Hydropower Operating	266
Bureau of Community Development	108	Bureau of Hydroelectric Power	267
Bureau of Computer Services	115	Northwest I-405 Recreation	271
Bureau of Fire	120	Parking Facilities	272
Office of Fiscal Administration	127	Parking Facilities	273
Bureau of General Services	137	Morrison Park East	277
Bureau of Human Resources	143	Morrison Park West	280
Bureau of Licenses	151	O'Bryant Square	283
Office of the Mayor	156	Portland International Raceway	286
Metropolitan Arts Commission	162	Portland International Raceway	287
Office of Neighborhood Associations	167	Refuse Disposal	291
Bureau of Parks	173	Bureau of Refuse Disposal	292
Bureau of Personnel Services	182	Sewer System Operating	296
Bureau of Planning	196	Bureau of Environmental Services	298
Bureau of Police	202	Street Lighting	305
Bureau of Purchases and Stores	210	Bureau of Street Lighting	306
Special Appropriations	215	Tennis	310
		Tennis Centers	311
		Transportation Operating	314
		Bureau of Maintenance	316
		Bureau of Traffic Management	324
		Bureau of Transportation Engineering	331
		Office of the Director	337
		Special Appropriations	343
		Water	345
		Bureau of Water Works	346

Page

BUDGET DETAIL-OTHER FUNDS (continued)

Revenue Funds

Convention and Tourism	357
General Reserve Fund	358
Parking Meter	359
Portland Arts Fund	360
Sewer System Debt Proceeds	361
State Revenue Sharing	362
State Tax Street	363

Bonded Debt Funds

Summary of Indebtedness	365
Statement of Bonded Indebtedness	367
Bancroft Bond Interest and Sinking	385
Bonded Debt Interest and Sinking	386
Central Eastside Ind. District Debt Svc.	387
Columbia South Shore Debt Service	388
Downtown Parking Bond Redemption	389
Golf Revenue Bond Redemption	390
Hydropower Bond Redemption	391
Improvement Bond Int. & Sinking	392
Morrison Park East Bond Redemption	393
Morrison Park West Bond Redemption	394
NW Front Ave. Industrial Renewal Special	395
Old Town Parking Bond Redemption	396
PIR Bond Redemption	397
Sewer System Debt Redemption	398
St. Johns Riverfront Bond Redemption	399
Short-Term Debt Interest & Sinking	400
South Park Renewal Debt Service	401
Systems Development Int. & Sinking	402
Tennis Facilities Bond Redemption	403
Washington Co. Supply Bond Redemption	404
Water Bond Sinking	405
Waterfront Renewal Bond Sinking	406

Construction Funds

Golf Construction	407
Golf Construction	408
LID Construction	411
Local Improvement District Const.	413
Performing Arts Center Construction	418
Performing Arts Construction	419
Sewer System Construction	423
Sewer System Construction	424
Transportation Construction	428
Transportation Construction	430
Washington County Supply Construction	434
Water Construction	435

Federal Funds

CETA	437
Training & Employment Division	438
Federal Grants	440
Housing & Community Devel. Block Grant	441
Housing & Community Development	442
Revenue Sharing	448

City Agency and Trust Funds

Hydroelectric Power Renewal & Replacement	449
M.C. Economic Development Trust	450
Memorial Budgeted Funds	451
Portland Municipal Boxing & Wrestling	453
Ptld. Municipal Box.& Wrestling Comm.	454
Sewer System Rate Stabilization	456
Sewer System Safety Net	457
Sundry Trust Funds	458
Water Growth Impact Charge Trust	460

Retirement Funds

Fire & Police Disability & Retirement	461
Fire & Police Disability & Retirement	462
Fire & Police Dis. & Retire. Reserve	467
Fire & Police Supplemental Retirement	468
Supplemental Retirement Program Trust	469

Internal Working Capital Funds

Central Services Operating	471
Division of Reproduction/Distribution	473
City Equipment Acquisition	482
City Facilities Acquisition	483
Electronic Services Operating	484
Division of Electronic Maintenance	486
Fleet Operating	492
Division of Fleet Maintenance	494
Health Insurance	501
Insurance & Claims Operating	503
Insurance & Claims	505
Justice Center Operating	510
Justice Center	511
Portland Building Operating	515
Portland Building	517
Workers' Compensation Operating	522
Workers' Compensation	524

PORTLAND DEVELOPMENT COMMISSION Page

Program Budgets

Budget Synopsis	531
Expenditure Summary by Program and Fund	532
Program Summaries	
Downtown Development	533
Economic Development	534
Housing	535
Business Recruitment	536
Administration	537
Organization Chart	538

Fund Budgets

Summary of Resources & Requirements -	
All Funds	539
Resources - Requirements Fund Summary	541
Appropriation Schedule	542
Operating Funds	
Urban Redevelopment Fund	548
Enterprise Loans	556
Computer Services	558
Construction Funds	
Central Eastside Industrial District	560
Columbia South Shore	562
Convention Center	564
NW Front Avenue Industrial Renewal	566
Parking Structure/Helistop	568
Parking Structure/Pioneer Place	570
South Park Urban Renewal	572
St. Johns Project	574
Waterfront Renewal Bond Redevelopment	576
Federal Funds	
Housing and Community Development	
Contract	579
Other Federal Grants	581
South Auditorium	583
Economic Development Bonded Debt Funds	
Statement of Bonded Indebtedness	585
Consolidated Debt Service	590
Historical Funds	596
Schedule of Post Certification Changes	597

APPENDICES

FY 1988-89 Budget Message	599
Interagency Matrix	605
Tax Levy Computation	610
Portland Development Commission	
Sequestered Taxes and Debt Obligations	611
Historical	613
Notice of Public Hearing	614
Summary Statement of Minutes	615
Glossary of Terms	616

APPENDICES (continued) Page

Expenditure Classification Definitions	623
City Salary & Fringe Benefit Data	628



CITY OF
PORTLAND, OREGON
OFFICE OF THE MAYOR

Office of
J.E. Bud Clark, Mayor
1220 S.W. 5th
Portland, Oregon 97204
(503) 248-4120

May 12, 1988

To the Citizens of Portland and Members of the City Council:

I hereby transmit the City of Portland budget for Fiscal Year 1988-89. This budget implements program budgeting in the City, which will improve our ability to monitor performance and direct City resources to our priority programs.

The introduction of program budgeting enabled the City Council to isolate public safety, and specifically the fight against crime, as our highest priority. This budget calls for hiring 22 additional police officers, to improve the safety of our citizens on the streets and in their homes. It devotes resources toward the restoration of abandoned housing, which is a critical first step in reclaiming our neighborhoods. It funds two more crime prevention coordinators and a street crime coordinator in the Office of Neighborhood Associations.

The City Council approved some changes from the proposed budget, which are included in this document. These include:

- Early restoration of a drunk driving enforcement team in the Police Bureau. A five-person DUII Unit will become operational in September.
- Dedication of an additional six police officers to concentrate on youth gangs and drug activities.
- Partial restoration of cuts in the Metropolitan Arts Commission. \$26,000 will enable the Commission to maintain its grants program at or near current levels.
- Increased funding for the Office of Neighborhood Associations, providing operational support for the mid-county neighborhood office, and increasing the budgets for district offices.
- Continued General Fund support for crime prevention activities and inebriate pick-up in the Old Town area.

- Restoration of the position of curator for the International Rose Test Garden, to be accomplished by upgrading one gardener position.

I want to thank the hundreds of volunteers who contributed to the development of the City's 1988-89 budget, including those who participated on Bureau Advisory Committees and those who took the time to testify before the City Council. Your dedication and your credibility help ensure the tradition of citizen participation that is an important part of our city.

Sincerely,

A handwritten signature in cursive script, reading "J.E. Bud Clark". The signature is written in dark ink and is positioned above the printed name and title.

J.E. Bud Clark
Mayor

BUDGET USERS' GUIDE

What Is The City Budget?

The City of Portland's budget is the single most important document produced annually by the City Council. The budget document reflects the City Council's service and program goals and priorities for Portland. It provides for the financial control, financial and program planning, and management of City revenues and expenditures. Oregon State Budget Law requires the City to have a balanced budget.

A Capital Budget presenting all capital improvements planned by City bureaus is also produced each fiscal year as a separate document. The document is organized by Capital System (City Support Facilities, Cultural/Recreation, Economic Development, Sewage, Transportation and Water). Each section begins with a summary of projects included in the system, organized by bureau and by program within bureaus. Following that summary is a Bureau Submission Narrative, which explains the bureau's requested capital program, a review of major issues and project recommendations prepared by the Office of Fiscal Administration and the City's Capital Review Committee; project detail pages for each project to be funded in FY 88-89; and, summaries of projects requested for FY 88-89 which were not funded and future year projects.

Council Goal Setting

In 1987, the Portland City Council conducted its first ever goal setting process. The five highest priority two-year goals adopted by the City Council at their February 1987 session were:

- * Promote Economic Development of Portland
- * Enhance Public Safety
- * Maintain the Financial Stability of Portland
- * Plan for Portland's Future
- * Enhance City Productivity

The Council's adopted goals have been shared both formally and informally with all City bureaus to be used in their bureau planning and budgeting activities.

Establishment of a Program and Performance Budgeting Process

In response to the expressed desires of the City Council, citizen groups and City staff for a program focus rather than line item focus in the budget process, and to ensure that the Council's goals are achieved through the City's budget process, the Office of Fiscal Administration conducted and completed a report in September 1987 which made recommendations to implement a multi-year phase-in of program and performance measurement budgeting. These recommendations were subsequently endorsed by Council through the approval of Resolution No. 34352.

Major changes that have been implemented for the FY 88-89 budget process are highlighted below.

- * To provide more direction and guidance at the start of the budget process, an issues identification and tracking process was implemented. A goal setting forum at which Council will collectively develop goals to be used specifically in the budget process will be conducted in the summer of 1988. Bureaus are to respond to goals developed by the Council at their February 1987 session.
- * Bureaus were asked to submit their budgets by program areas. Focus on major program areas shifts attention from individual line items to the types of services and programs that the City provides. The development of program budgeting will continue over the next two to three fiscal years.

For each program area, bureaus were asked to identify two levels of service. The first is Current Service Level, or CSL. This represents the funding level required next year in order to support the same services currently being provided. The second level of funding is the level that a bureau manager felt should be the recommended service level for a program area. This level, which can either be higher or lower than CSL, is referred to as Requested Service Level, or RSL.

- * Bureaus were asked to identify workload measures as a step toward developing performance measurements in future years. These measurements are to be used to assess the success of programs and to enable Council to gauge the effectiveness or efficiency of specific activities.

Citizen Involvement In The Budget Process

As in past years, development of this budget was substantially aided by the use of the Citizen Bureau Advisory Committees and the Bureau Advisory Coordinating Committee. Bureaus/offices with active Bureau Advisory Committees include the City Auditor, Buildings, Community Development, Computer Services, Emergency Communications, Environmental Services, Fire, Fiscal Administration, General Services, Metro Arts Commission, Parks, Water, Personnel, Planning, Police, Purchases and Stores, Licenses, Transportation, Neighborhood Associations, Human Resources, Metropolitan Youth Commission, Aging Commission, Portland Development Commission, and the Mayor and Commissioners' offices.

A representative of each of the above bureau advisory committee members sits on the Bureau Advisory Coordinating Committee (BACC), which reviews and offers input to policy and budget matters for the City as a whole and serves as a steering committee for the BAC process.

To accomplish the above goals, the BACs carry out the following tasks:

- * Review Bureau Goals, Objectives and Policies -- In early fall, the committees meet collectively and are briefed on the budget process and the overall fiscal condition of the City. The individual committees continue to meet over the next couple of months to familiarize themselves with the operation of and requirements of the respective bureaus. The committees then provide the bureaus and their respective commissioners with written summary suggestions and recommendations relative to bureau operations and requirements.
- * Review of Neighborhood Needs Reports -- Needs reported by neighborhoods or other sources are reviewed by the BACs. The committees may assist the bureau in preparing capital budget requests, which are due in December. The committees review services for consistency with bureau goals and policies and may recommend to their bureaus that items be included or dropped from consideration in the budgets.
- * Review of Bureau Budgets and Recommendations to the City Council -- During December, January and February, bureau advisory committee members will meet with bureau staff members, their respective commissioners, the Management Review Committee and City Council. The committees consider how well the budget requests reflect Council goals and citizen needs and prepare written recommendations for consideration by the Commissioner and City Council.

The 1988-89 Budget Process

The FY 1988-89 budget preparation process followed the steps shown on the following chart and are briefly described below:

- * October 1987 -- Planning for the 1988-89 budget began last October with the receipt of 240 Neighborhood Needs requests from 38 neighborhoods, seven coalition agencies, and four community-type agencies to be considered in developing bureau budgets.
- * October - December 1987 -- Bureau managers began preparing their budget requests in October/November/December, taking into consideration the Council's goals, the Neighborhood Needs requests, Bureau Advisory Committee suggestions and recommendations, and the priorities of the bureau manager and commissioner-in-charge.

- * December 1987 -- Council, through formal resolution, adopted issues to be addressed within bureau budget submissions.
- * January 1988 -- Bureau budget requests were submitted to the commissioner-in-charge for their review and approval.
- * January 1988 -- The Bureau Advisory Committees prepared a report on the budget requests for the commissioner-in-charge. The commissioner reviewed the budget requests and the recommendations of the Bureau Advisory Committee and made whatever adjustments he deemed important. The Commissioner then forwarded the budget request to the Budget Division in mid-January.
- * February 1988 -- The Office of Fiscal Administration conducted an informal Council briefing on the financial forecast.
- * February 1988 -- The City Council adopted Resolution No. 34401 which established guidelines to be used by the Budget Division and the Management Review Committee in balancing the General Fund and Working Capital Funds in light of the financial forecast.
- * February (January) 1988 -- The Budget Division reviewed the budget requests from a technical, analytical and financial standpoint and prepared a draft budget review, applying the guidelines adopted by Council.
- * March 1988 -- The Office of Fiscal Administration met with bureau managers to review the issues and recommendations contained in the draft budget reviews.
- * March 1988 -- The Office of Fiscal Administration conducted meetings with each of the elected officials to discuss the OFA recommendations prior to finalizing the reviews.
- * March 1988 -- Reviews were finalized and distributed to the bureau, the Management Review Committee, and the BACC.
- * March 1988 -- The Management Review Committee met to review selected bureau budgets and issues contained in the Council-adopted issues document. The Management Review Committee is composed of assistants to each of the City's elected officials, managers of representative bureaus appointed by each of the Council members, and two citizen representatives from the Bureau Advisory Coordinating Committee. The group assists in the development of the annual budget, and meets year round to discuss City-wide issues and policies.
- * March 1988 -- The Mayor reviewed information from the Budget Division, the Management Review Committee, and the Bureau Advisory Coordinating Committee and met with each of the elected officials to discuss the budgets of the bureaus within their portfolio.

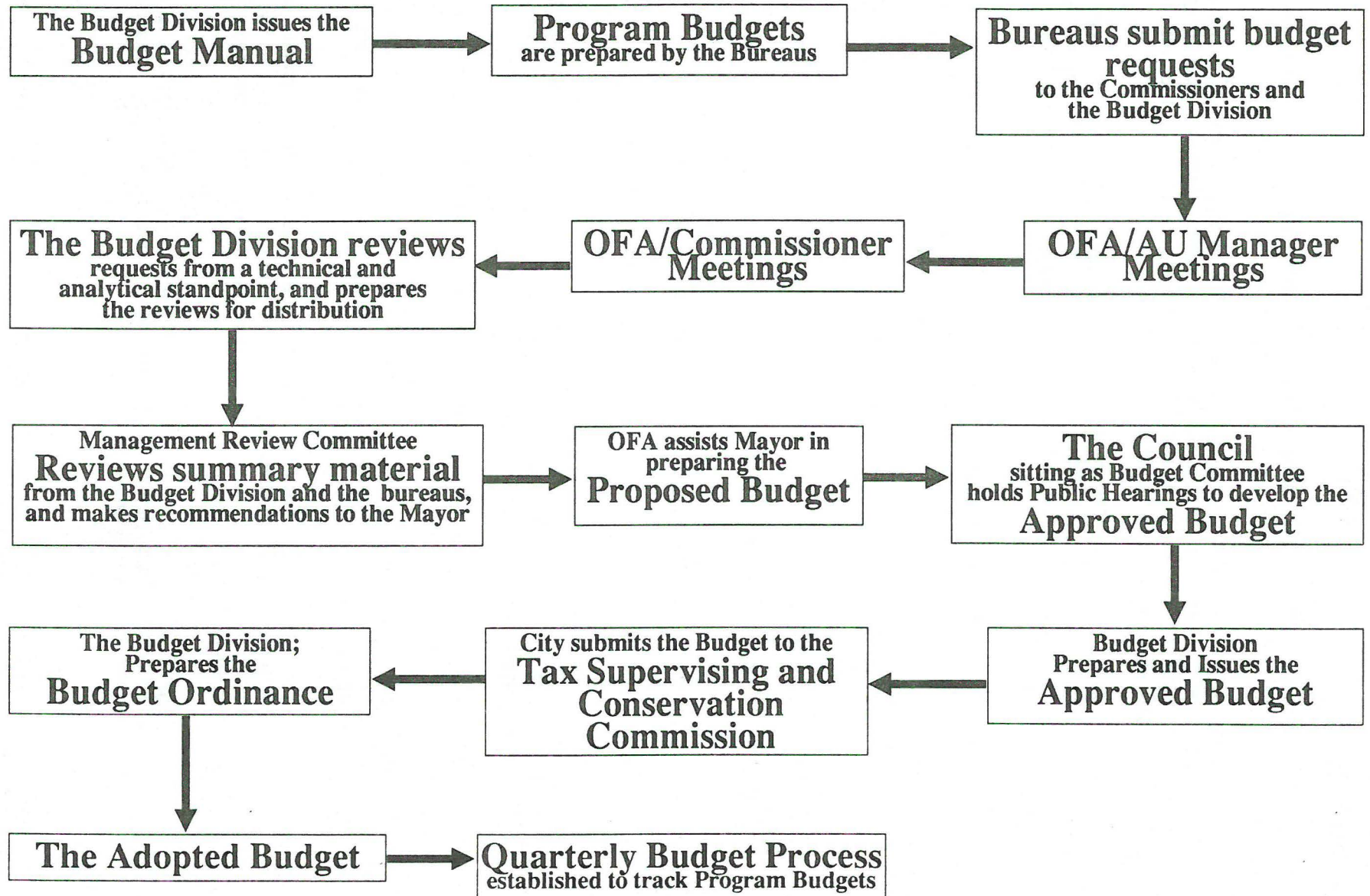
- * March/April 1988 -- The Budget Division staffed the Mayor in the preparation of the Mayor's Proposed Budget in accordance with his decisions.
- * April 1988 -- The City Council, sitting as the Budget Committee (pursuant to State Budget Law), conducted public hearings during April to receive additional public input to the Proposed Budget. The City Council, at the conclusion of the hearings, approved a balanced budget.
- * May 1988 -- The approved budget was submitted to the Tax Supervising and Conservation Commission (TSCC) on or before May 15. The TSCC will conduct a public hearing and certify the budget, according to State Budget Law.
- * June 1988 -- The City Council adopts the budget by ordinance in late June. The adopted ordinance authorizes expenditures to be made beginning July 1.
- * Quarterly -- The annual budget is monitored quarterly to track revenues and expenditures, and performance measurements.

How To Use The Budget

The budget document is organized as follows:

- * Budget Users Guide -- This section discusses the purpose of preparing a budget, the process followed and how the document is organized.
- * Budget Synopsis -- The reader is provided a concise overview of the FY 88-89 Mayor's Proposed Budget.
- * Financial Forecast -- This section discusses the financial forecast upon which the budget is based. It briefly describes the original forecast, what changes have occurred since that time, and the current numbers.
- * Budget Notes -- Budget notes address issues or policy questions that have been determined require further study or analysis.
- * Budget Detail -- These sections contains detail pages (pursuant to State Budget Law) for each of the City's agencies and funds by type of fund (General Fund and non-General Fund). Detail pages include:
 - Appropriation Summary -- Provides a history of personal services, materials and services and capital outlay expenditures, a history of funding sources, and a description of the services provided and any changes in service level.
 - Program Summary -- Provides a description of the agency's programs, performance measurements and workload indicators, and financial and position information by program.

The 1988-89 Budget Process



- Line Item -- Provides a history of itemized operating costs.
- Personnel -- Provides a history of personnel requirements. The historical data on number of positions is the number of positions by classification which were included in the approved budget for that year. The actual salary paid by classification agrees with the audited expenditures but may not agree with the budgeted positions due to reclassification of positions which occur during the fiscal year.

Agencies are grouped by type of fund. A brief description of each type of fund follows:

General Fund -- The General Fund is the City's single largest operating fund. General Fund revenues consist primarily of property taxes, license and permit fees, and state-shared cigarette and liquor tax, etc.

Other Operating Funds -- These funds support agencies which do not receive General Fund support. Revenues to these operating funds consist primarily of service charges and fees associated with the specific services provided. They are often referred to as enterprise funds because they operate based on revenue received from the services they provide. The Transportation related agencies' primary sources of revenue are franchise fees charged to public utilities and the State Gas Tax.

Revenue and Reserve Funds -- Revenue funds receive revenues from specific sources which can be used for specific purposes only. The revenues need to be transferred to an operating fund in order to be expended.

The General Reserve Fund was established in FY 87-88 to centralize general purpose reserves.

Bonded Debt Funds -- Bonded debt funds receive and expend money to pay principal and interest on debts contracted by the City.

Construction Funds -- These funds account for major construction projects such as streets, water and sewer improvements, etc. Revenues are received when the City issues bonds and notes for capital projects.

Federal Funds -- These funds account for revenues received from the Federal Government, such as Housing and Community Development Block Grant funds.

Retirement Funds -- These are funds for retirement of police and fire personnel. Revenues are received from property taxes authorized by the voters in 1940.

Internal Working Capital Funds -- Working Capital Funds sell central services such as fleet and printing to other City and/or County agencies. They operate solely on revenues received from the agencies using their services.

City Agency and Trust Funds -- The City from time to time creates accounts for specific purposes which receive revenues such as gifts or bequests to the City. A variety of these small accounts currently exists.

Appendices include the Mayor's FY 1988-89 Budget Message, Interagency Matrix, Tax Levy Computation, Portland Development Commission Sequestered Taxes and Debt Obligations, Historical Fund information, a copy of the public hearing notice for the Proposed Operating Budget for FY 1988-89, a Summary Statement of Minutes of the final Budget Committee meeting at which the budget was approved, a Glossary of Terms used in the budgeting process, an Expenditure Classification Definition which defines all line item categories, and City Salary and Fringe Benefit Data.

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BUDGET SYNOPSIS

Budget Overview

The budget for the City of Portland can be viewed three ways:

- State budget law requires reporting of a total City Budget, including total operating costs and certain internal transactions. That total for FY 88-89 is slightly over \$808 million.
- Because of internal transactions between City funds, which are double counted (budgeted both by the fund transferring the dollars and the fund receiving the dollars), the total City Budget overstates actual program expenditures. Additionally the City budgets \$34 million in short-term debt which provides cash between the start of the fiscal year and the receipt of property taxes in November. A more realistic figure would be the total Operating Budget less the internal transfers between City funds and short-term debt. That figure is some \$550 million, which represents a 4% increase over the FY 87-88 budget.
- The budget figure that has the most impact on citizens is the General Fund budget. The General Fund supports daily city services, including Police, Fire, Parks, Planning and others. It does not include Water, Sewer, or transportation. For FY 88-89 the actual operating portion of the General Fund (taking out some short term borrowing) is \$165 million. This represents an increase of 2.9% over spending in FY 1987-88.

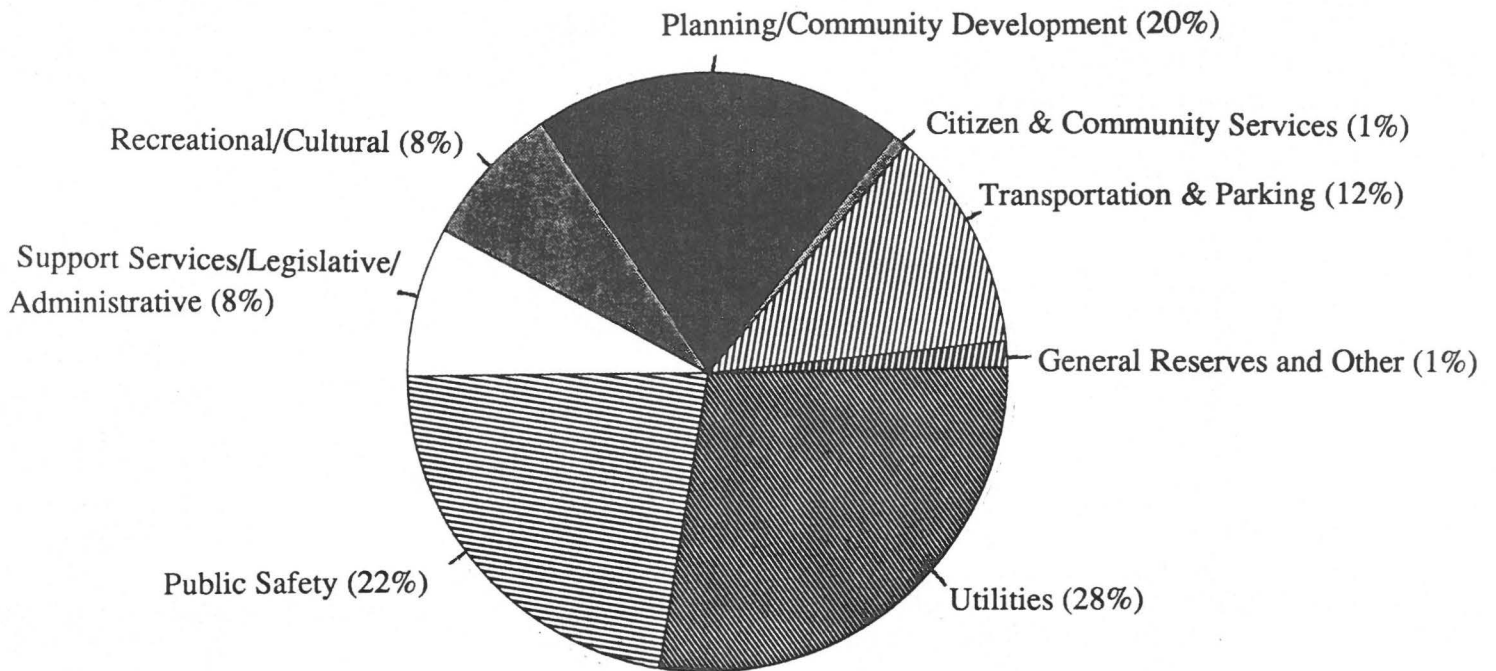
As indicated in the Total Budget pie chart on the following pages, the City's total budget is programmatically allocated as follows:

<u>Program</u>	<u>% of Total</u>
Utilities	28%
Public Safety	22
Planning, Regulatory, and Community Development	20
Transportation, Parking, and Street Lighting	12
Recreation and Cultural Services	8
Support Services, Legislative, and Administrative	8
Reserves and Other	1
Citizen and Community Services	1

As this indicates, Utilities (which includes Water and Environmental Services) represents 28% of the total budget followed by Public Safety which represents 22% of the total budget.

Of the \$808,871,364 total budget, \$199,828,928 or 24.7% is budgeted within the General Fund. Excluding Short-Term Debt, the General Fund totals \$165,428,928 which represents 21% of the total City budget. Short-Term Debt is the General Fund's annual cash flow borrowing, which provides cash between the start of the fiscal year (July 1) and the receipt of property tax revenues in November. This borrowing is repaid before the end of the fiscal year.

**SUMMARY OF TOTAL BUDGET OPERATING REQUIREMENTS
FY 1988-89**



FY 88-89
Approved

Public Safety	\$122,578,103
Support Services/Legislative/Administrative	45,297,109
Recreational/Cultural	42,141,978
Planning/Community Development	110,026,489
Citizen & Community Services	3,962,324
Transportation	66,269,722
General Reserves and Other	7,365,993
Utilities	152,521,069

TOTAL	\$550,162,788
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Note 1: Short-Term Debt and internal transfers have been removed for comparison purposes.

As indicated in the General Fund pie charts on the following pages, the General Fund is primarily supported by Property Taxes (49%), License and Permit income (25%), and Intergovernmental Sources (10%). Public Safety is the largest recipient of these revenues, consuming (60%) of the total General Fund. Public Safety includes the Bureaus of Fire and Police.

Service Highlights

The City provides an extensive array of services to the public ranging from traditional services such as fire, police, water, sewers, and transportation to more unique services such as citizen participation, cable regulations, energy conservation, youth and aging services, as well as programs for the homeless. Highlights of the services supported within the FY 88-89 Approved Budget include the following:

- Response to an estimated 274,000 calls for police services. Additionally, the Police Bureau will conduct 60,000 callbacks on crime victims, 120 home security classes, and 70 commercial crime prevention surveys.
- The dispatching of 268,000 requests for police, fire and emergency medical services.
- The operation of 33 Fire Stations which will respond to an estimated 50,000 calls during the fiscal year.
- Over 31,000 fire inspections, 110,900 building inspections, the issuance of 26,600 building permits, as well as almost 19,000 nuisance and 25,300 abandoned auto investigations.
- In the Transportation Program, 50 Neighborhood Traffic studies will be completed, 97.1 lane miles of arterial streets will be improved, and 44,260 miles of streets will be cleaned. Additionally, \$9.2 million is allocated for street preservation consisting of 7.75 miles of reconstruction, 51.5 miles of overlay, and 39 miles of sealing.
- The provision of water and sewer services to 143,000 and 120,000 residential and commercial customers, respectively. Of the \$34 million of water sales projected in FY 88-89, 80% of the sales will be inside of the city. In total, the City provides water to 25% of the state's population.
- The construction of approximately \$14 million in new sewer services in East Multnomah County.
- The maintenance of 184 parks and specialty gardens, as well as the operation of 17 pools, 17 community schools, and 11 community centers.
- The maintenance and operation of four golf courses, two indoor tennis and racquetball facilities, and 115 outside tennis courts.
- Continuation of support totalling \$1.9 million for such human services as youth services, aging services, advocacy services as well as the Council on Prostitution Alternatives. Additionally, the City will continue support totalling \$200,000 for the Homeless Program through the Housing and Community Development Block Grant Program.

- Completion of the second phase in the development of an Integrated Business Information System which will provide the City with a new generation of accounting, human resources, budgeting, and purchasing computer systems.
- Continued operation, maintenance, and improvement of the City's exposition, recreational, and cultural facilities including Civic Stadium, Memorial Coliseum, Civic Auditorium, and the Performing Arts Center.
- The continuation of contracts totalling \$764,029 in support of seven neighborhood coalition offices which coordinate 89 neighborhood associations. The approved budget includes an additional \$42,462 in support of the mid-County and Central Northeast Neighborhood Office as well as for other high impact neighborhood offices.
- Over 330 crime prevention training sessions and the processing of 400 neighborhood mediation cases.

The budget supports provision of these and many other necessary public services.

Highlights of Service Changes

In addition to continuing support for a variety of services, the FY 88-89 budget also implements numerous organizational and service changes. Foremost amongst these changes are the following:

- The budgets of Council members' Offices have been reduced by approximately 7%. Council members have initiated these reductions in response to the City's financial condition.
- The programs of the Bureau of Human Resources have been transferred to other City organizations. Budgetary support for the Youth, Aging, and Human Relations advocacy commissions has been transferred to the Office of Neighborhood Associations, while responsibility for coordinating human services with other local governmental jurisdictions has been transferred to the Bureau of Community Development.
- The Summer Playground Program has been expanded by 10 sites to a total of 36 sites, primarily to increase summer activities available to the City's youth. Additionally, the summer pool program at six of the pools will be extended by two weeks through Labor Day. Finally, selected community center gymnasiums will remain open on Saturdays during the winter months.
- The Police Bureau has been budgeted at a level which will enable it to proceed with the filling of all sworn position vacancies. Additionally, in accordance with Council direction during the budget hearings, the Bureau will re-institute a Driving Under the Influence of Intoxicants (DUII) unit when it reaches a strength of 487 street-ready personnel, and dedicate two officers to gang enforcement and four to drug enforcement when it reaches a strength of 497 street-ready personnel. Two Neighborhood Crime Prevention Specialists and one Neighborhood Street Crime

Organizer have been added to the Office of Neighborhood Associations.

- The Homeless Program, which will enter its third year, is being transferred to the Housing and Community Development Block Grant program. In addition to the continuation of shelter and emergency services addressing the needs of the homeless, a new program totalling \$52,000 will be initiated to address the special needs of the chronically mentally ill. Two homeless programs, the Inebriate Pickup Service (CHIERS) and the Downtown Crime Prevention program will continue to receive General Fund support.
- The Approved Budget includes a 1% increase in the franchise fee assessed against the City's Water and Sewer Funds. This amounts to approximately \$540,000 in additional revenues to the General Fund.
- The creation of a Buildings Operating Fund will insure that income generated from fees are used in support of the bureau's services. Full conversion to an enterprise fund will be phased-in over the next three to five years. In order to move toward a full cost recovery program, new fees totalling \$75,000 and increased fees totalling approximately \$885,000 for a total of \$960,000 have been included within the Approved Budget for the Bureau of Buildings.
- The indoor Tennis program has been consolidated with the outdoor tennis program within the Bureau of Parks. Previously, indoor tennis programs were supported by the Tennis Fund which was annually subsidized by the General Fund. Administrative and program support are still provided by Bureau of Parks' staff.

Each year, the requests of bureaus typically exceed the City's resources. This was once again the case during the FY 88-89 budget process. Initially, General Fund current service level requests exceeded projected resources by \$9 million. This gap was closed through a combination of service reductions and revenue increases. Services not included in this budget consist of:

- Acquisition of additional hazardous materials equipment for use in Drug House raids (\$30,512) or additional identification technicians (\$73,864).
- Full staffing within the Bureau of Fire which translates into fewer on-duty personnel on each of the bureau's three shifts (\$2,100,000). Additionally, a request for nine positions to assist the bureau in training new personnel, as well as in reducing overtime costs could not be funded within the Approved Budget (\$265,300).
- \$18,000 requested for City Energy Conservation programs.
- Costs estimated at \$800,000 associated with replacing certain vehicles within the City. Of this amount, \$244,000 are charges associated with bureaus in the General Fund. However, a budget note has been included within the Approved Budget directing the Division of Fleet Services to develop a savings plan which will offset this increase and enable the City to proceed with uniform rate recovery in the future.
- In the Parks Bureau, funding was not provided to support full

maintenance and improvement of new parks assumed by the City through annexations and transfers from the County (\$196,330); to continue City support for the Washington Park Summer Festival (\$43,801); or to fully fund capital replacement at Community Centers (\$40,000). Additionally, in order to avoid additional budget reductions, a total of approximately \$500,000 in new fees to support adult recreation programs have been included within the Approved Budget.

- The street preservation backlog will be reduced by about 18 miles in FY 88-89. At this rate, the street repaving backlog will be erased in 15 years. Transportation's requested level of repaving, at 35 miles, would have erased the backlog in 10 years. Additionally, street cleaning services were reduced below the FY 87-88 current service level.
- The Capital Improvement Budget supported by General Fund resources was limited to maintenance projects. A total of \$16,333,000 in projects were requested by General Fund bureaus. The Approved Budget includes \$1,097,000 which incorporates multi-year financing for certain equipment and projects.
- The Bureau of Human Resources is being dissolved and all but one of its programs are transferred to other agencies to support other social service functions in the most efficient, cost-effective manner. Two positions are eliminated.

Finally, it should be pointed out that as incorporated into the Approved Budget, water and sewer rates will increase by 9.97% and 8.1% respectively.

The following pages provide additional details on the resources and requirements of the City contained within the Approved Budget.

SYNOPSIS OF GENERAL FUND FY 88-89

The following charts and tables summarize the FY 88-89 Approved Budget for the General Fund. The General Fund totals \$199,828,928 as compared to \$197,652,420 in FY 87-88. For purposes of accurately reflecting anticipated total City expenditures in support of services within the pie charts, short-term debt has been eliminated thereby reducing the total General Fund to \$165,428,928. It is also notable that the Bureau of Buildings and its related building permit and construction fees (\$5,577,512) have been removed from the General Fund in FY 88-89 and placed in a separate operating fund. Additionally, the Tennis Fund (\$233,000) has been eliminated within the Approved Budget with associated revenues and expenditures integrated into the General Fund.

RESOURCES

Property and Other Taxes reflect increases in Lodging and Current Year Property Tax revenues as well as a 9.7 % decrease in Prior Year (delinquent) property tax receipts.

Licenses and Permits will increase by 2.7 %. This is due largely to forecast increases in business license revenues. Construction Permit revenues were projected to total about \$4.3 million in the Financial Forecast.

Service Charges and Fees will increase by about 49.3 %. This is due almost entirely to inclusion of Tennis Revenues in the General Fund and Bureau of Parks proposed revenue increases.

Intergovernmental Sources remain substantially unchanged. Cigarette and Liquor tax revenues are running well below FY 87-88 budget estimates. General Fund service reimbursements show virtually no change over FY 87-88 levels. A small increase in FY 88-89 General Fund overhead charges is not large enough to offset flat or declining revenues in other categories.

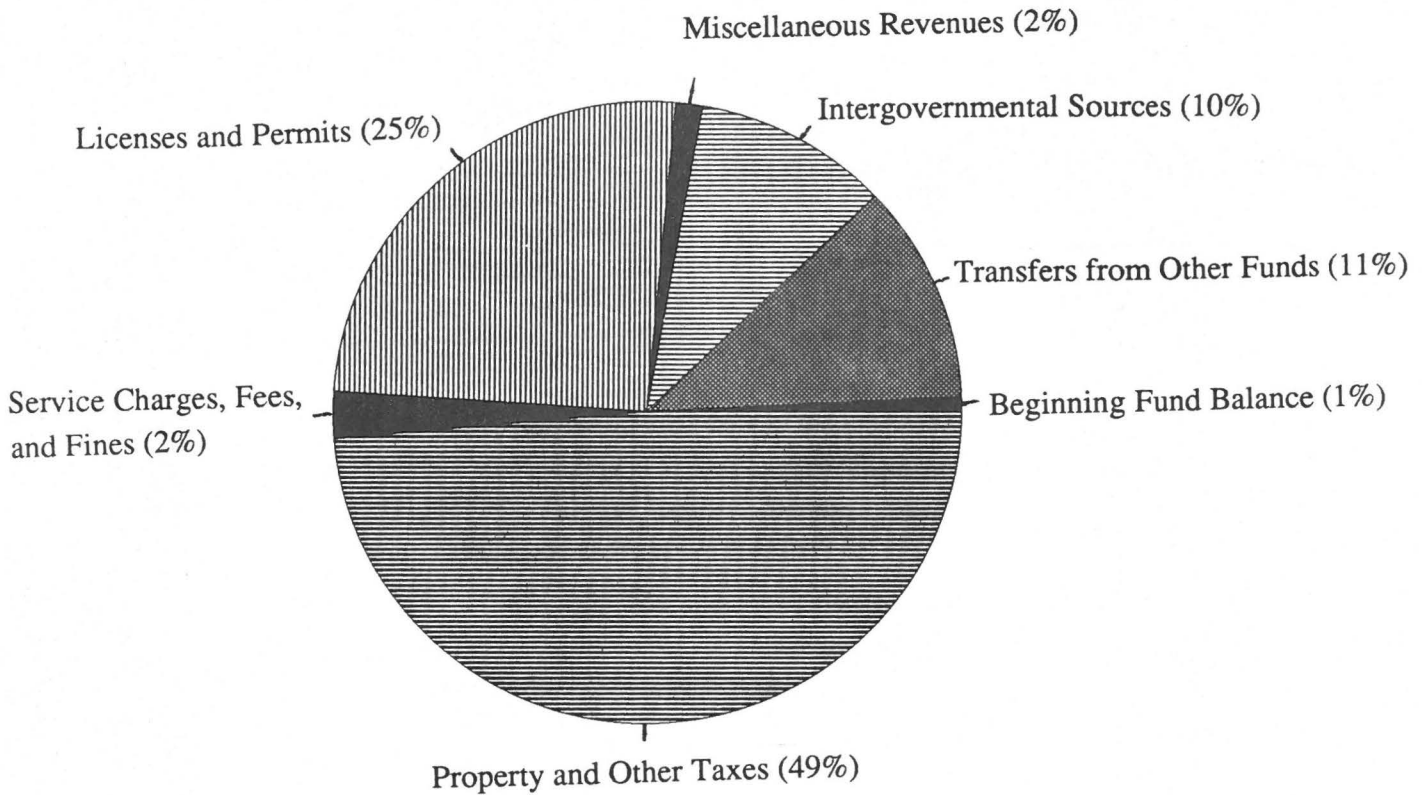
Miscellaneous Revenues are down slightly.

Transfers From Other Funds decrease by about 4.4 % due principally to the fact that there will be no transfer of power sales profits from the Hydropower Operating Fund to the General Fund in FY 88-89. Low water conditions have reduced the amount of power generated, and credits due to Portland General Electric have eliminated surplus funds in the Hydropower Operating Fund in FY 88-89.

Beginning Fund Balance remains about the same as last year. This represents the unspent balance at the end of FY 87-88 which is available for rededication in FY 88-89.

State Revenue Sharing remains at FY 87-88 levels. State Revenue Sharing receipts have been flat for the last 5-years, showing no growth.

SUMMARY OF GENERAL FUND OPERATING RESOURCES FY 1988-89



	FY 87-88 Approved	FY 88-89 Approved
Property and Other Taxes	\$ 76,650,941	\$ 80,952,345
Licenses and Permits	40,843,370	41,923,957
Service Charges, Fees, and Fines	2,601,369	3,884,564
Intergovernmental Sources	16,886,009	16,636,049
Miscellaneous Revenues	3,431,188	2,118,725
Transfers from Other Funds	19,572,139	18,713,005
Beginning Fund Balance	1,200,000	1,200,283
TOTAL	\$160,785,016	\$165,428,928

Note 1: Buildings removed from General Fund for comparison purposes. In FY 88-89, Buildings has been moved to a separate fund.

Note 2: Short-Term Debt revenues have been removed for comparison purposes.

Note 3: Intergovernmental Sources includes transfers from the State and Federal Revenue Sharing Funds.

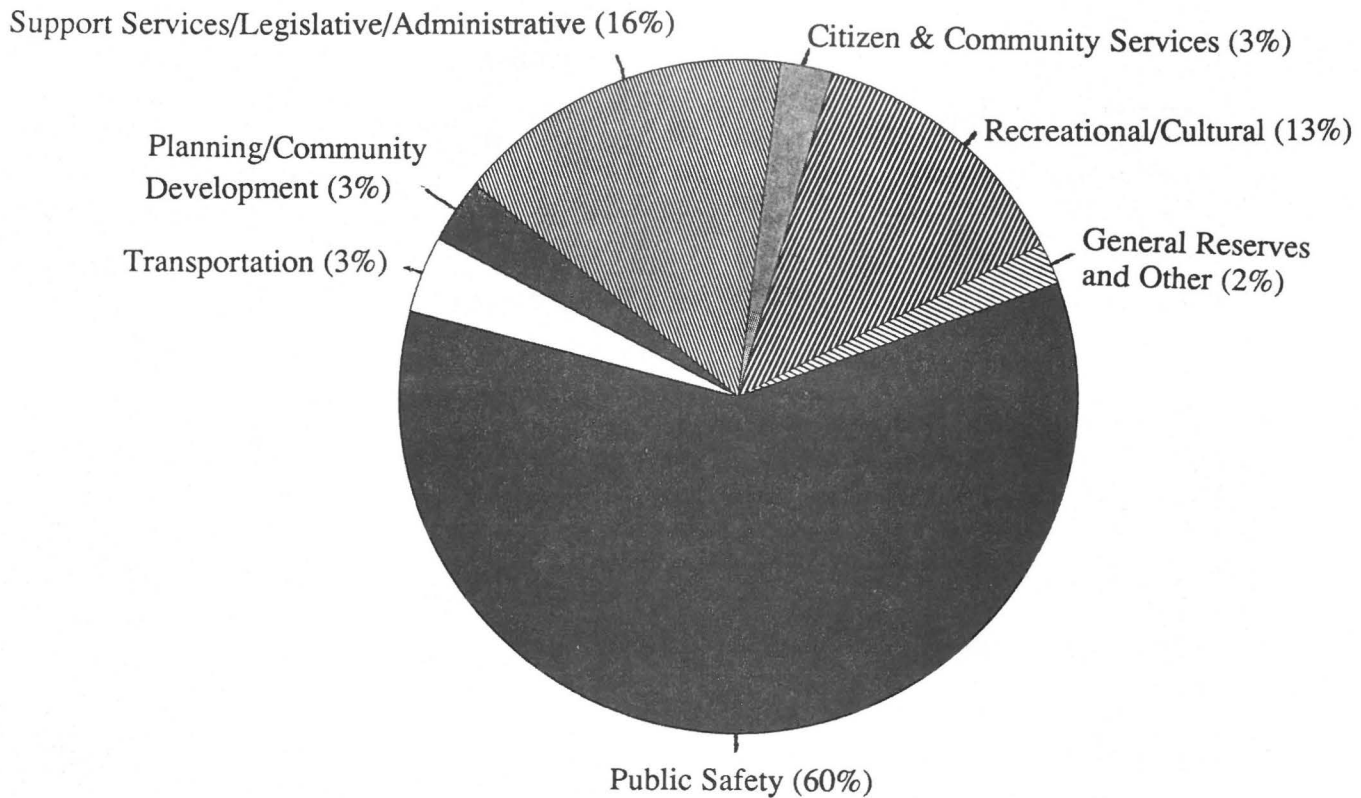
REQUIREMENTS:

Bureau Requirements increase by 5.6 % or by about \$8 million. A substantial portion of this increase is due to the 4% salary increase granted to City employees in FY 87-88 after the Approved Budget was prepared. The increase had been included in the Other Requirements (General Reserve Fund) category pending completion of labor negotiations rather than being appropriated in individual bureau budgets.

Special Appropriations and Other Requirements will decline by about 24 %. This is due principally to the reduction in the General Fund transfer to the Transportation Operating Fund, and the transfer of the major part of the homeless program to the Housing and Community Development Block Grant program. In addition, \$4.9 million was budgeted for salary increases in the General Reserve Fund in FY 87-88 pending completion of labor negotiations. No additional set-aside for salary increases is budgeted in FY 88-89.

General Fund Operating Contingency increases by about 23 % or \$366,000. Of this amount, \$928,183 is for unanticipated emergency expenditures and early adjustments and \$1,000,000 is for unforeseen projects or programs which will increase revenues to the City.

**SUMMARY OF GENERAL FUND OPERATING REQUIREMENTS
FY 1988-89**



	FY 87-88 Approved	FY 88-89 Approved
Public Safety	\$92,521,315	\$99,220,993
Support Services/Legislative/Administrative	24,788,926	26,466,464
Recreational/Cultural	20,365,067	21,281,449
Planning/Community Development	5,258,863	5,358,315
Citizen & Community Services	4,455,538	4,250,481
Transportation	6,823,028	5,662,760
General Reserves and Other	6,572,279	3,188,466
TOTAL	\$160,785,016	\$165,428,928

Note 1: Buildings removed from General Fund for comparison purposes. In FY 88-89, Buildings has been moved to a separate fund.

Note 2: Short-Term Debt expenses have been removed for comparison purposes.

RESOURCES AND REQUIREMENTS
GENERAL FUND

<u>RESOURCES</u>	<u>Approved FY 1987-88</u>	<u>Proposed FY 1988-89</u>	<u>Percent Change</u>
Revenues			
Property and Other Taxes	\$76,650,941	\$80,952,345	5.6%
Licenses and Permits	\$40,843,370	\$41,923,957	2.7%
Service Charges, Fees and Fines	\$2,601,369	\$3,884,564	49.3%
Intergovernmental Sources	\$14,736,009	\$14,562,629	-1.2%
Miscellaneous Revenues	\$3,031,188	\$2,118,725	-30.1%
	-----	-----	
Total Revenues	\$137,862,877	\$143,442,220t	4.0%
Other Resources			
Transfers From Funds/Agencies	\$19,572,139	\$18,713,005	-4.4%
Federal Revenue Sharing	\$150,000	\$70,000	-53.3%
Beginning Fund Balance	\$1,200,000	\$1,200,283	0.0%
State Revenue Sharing	\$2,000,000	\$2,003,420	0.2%
	-----	-----	
Total Other Resources	\$22,922,139	\$21,986,708	-4.1%
 TOTAL RESOURCES	 \$160,785,016	 \$165,428,928	 2.4%
 <u>REQUIREMENTS</u>			
Bureau Requirements	\$143,628,421	\$151,660,998	5.6%
Special Appropriations and Other Requirements	\$15,594,316	\$11,839,747	-24.1%
General Operating Contingency	\$1,562,279	\$1,928,183	23.4%
	-----	-----	
TOTAL REQUIREMENTS	\$160,785,016	\$165,428,928	2.9%
Short-Term Debt	\$32,400,000	34,400,000	6.2%

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RESOURCES-REQUIREMENTS FUND SUMMARY
1988-89

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Approved</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>OPERATING FUNDS</u>					
General	\$188,590,046	\$190,974,981	\$197,652,420	\$199,335,736	\$199,828,928
Assessment Collection	494,246	523,486	652,936	642,936	642,936
Auto Port	2,799,741	3,265,462	1,799,596	1,226,446	1,226,446
Buildings	-	-	-	7,738,596	7,788,842
Emergency Communications	4,831,054	5,438,048	6,348,889	6,806,666	6,806,666
E/R-Civic Stadium	717,837	833,722	1,181,573	1,146,271	1,146,271
E/R-Convention Center	-	-	-	364,775	364,775
E/R-Memorial Coliseum	10,323,265	11,205,306	8,807,903	9,650,299	9,650,299
E/R-Performing Arts Center Op.	2,043,002	2,118,201	3,963,895	3,769,291	3,769,291
Golf	3,409,027	3,936,508	3,445,019	2,822,695	2,822,695
Hydropower Operating	2,510,864	1,203,242	1,424,202	1,159,632	1,159,632
Northwest I-405 Recreation	377,854	484,147	438,753	664,815	664,815
Parking Facilities	2,885,486	3,131,642	3,416,247	3,448,919	3,448,919
Portland International Raceway	317,955	311,661	325,936	389,485	389,485
Refuse Disposal	1,837,505	1,969,939	2,306,041	2,951,142	2,951,142
Sewer System Operating	33,767,488	35,108,412	39,722,057	45,626,216	45,626,216
Street Lighting	16,330,965	16,804,410	17,216,261	8,402,937	13,034,444
Tennis	256,613	253,225	276,049	0	0
Transportation Operating	41,531,786	47,026,819	52,597,642	62,265,807	61,589,086
Water	46,638,825	49,545,239	49,545,239	53,908,198	54,461,555
<u>REVENUE FUNDS</u>					
Convention and Tourism	570,414	672,011	721,500	732,345	732,345
General Reserve	-	-	4,950,000	2,310,800	2,310,800
Parking Meter	5,193,032	5,454,159	5,928,000	6,213,000	6,213,000
Portland Arts Fund	-	-	1,200,000	0	0
Sewer System Debt Proceeds	-	-	-	13,257,000	13,257,000
State Revenue Sharing	2,032,180	2,014,788	2,310,000	2,019,525	2,019,525
State Tax Street	8,731,687	11,373,062	13,520,000	16,639,717	16,639,717
<u>BONDED DEBT FUNDS</u>					
Bancroft Interest & Sinking	-	-	-	1,646,475	1,646,475
Bonded Debt Interest & Sinking	5,500,075	4,753,420	3,951,598	3,933,226	3,933,226
Central Eastside Ind. District	-	-	566,845	844,884	844,884
Columbia S. Shore Debt Service	-	-	455,912	856,700	856,700
Downtown Parking Bond Redemp.	122,767	122,543	127,114	124,314	124,314
Golf Revenue Bond Redemption	352,392	461,523	349,097	261,881	261,881
Hydropower Bond Redemption	11,417,578	16,444,669	11,869,830	12,148,663	12,148,663
Improvement Bond Int. & Sinking	10,953,891	10,946,707	10,799,746	12,240,404	12,240,404
Morrison Park East Bond Redemp.	980,793	996,156	1,018,564	1,021,911	1,021,911
Morrison Park West Bond Redemp.	743,255	749,756	767,168	772,335	772,335
NW Front Ave. Ind. Renewal Spec.	7,624,593	8,583,680	9,271,635	10,438,379	10,438,379
Old Town Parking Bond Redemption	-	-	1,010,000	716,966	716,966
PIR Bond Redemption	261,067	137,391	141,559	172,904	172,904
Sewer System Debt Redemption	11,211,916	11,621,453	7,939,353	3,275,980	3,275,980
St. Johns Riverfront Bond Redemp.	89,854	22,753	44,466	27,893	27,893
Short-Term Debt Int. & Sinking	31,203,970	31,137,962	33,440,000	35,676,000	35,676,000
South Park Renewal Debt Service	1,383,479	1,475,665	1,811,362	3,221,036	3,221,036
Systems Development Int. & Sinking	714,047	829,901	957,820	0	0
Tennis Facilities Bond Redemp.	89,897	88,376	88,685	87,058	87,058
Wash. Co. Supply Bond Redemp.	13,860,823	12,879,597	5,917,390	5,578,620	5,578,620
Water Bond Sinking	16,193,981	16,326,434	14,879,919	14,122,263	14,122,263
Waterfront Renewal Bond Sinking	32,401,148	34,861,325	43,823,831	26,194,046	26,194,046

RESOURCES-REQUIREMENTS FUND SUMMARY
1988-89

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>CONSTRUCTION FUNDS</u>					
Golf Construction	\$ 872,271	\$ 365,008	\$ 205,472	\$ 0	\$ 0
LID Construction	21,841,829	22,846,883	16,240,200	31,812,139	31,736,588
Performing Arts Center Const.	14,162,419	6,347,816	600,000	500,000	1,100,000
Sewer System Construction	15,416,230	11,281,434	29,490,243	35,988,395	35,988,395
Transportation Construction	5,698,510	7,556,860	12,552,116	12,890,924	13,169,849
Wash. Co. Supply Construction	1,652,884	0	1,498,595	0	0
Water Construction	14,256,236	12,266,612	14,300,464	12,196,945	12,196,945
<u>FEDERAL FUNDS</u>					
CETA	18,843	154,456	410,000	234,732	234,732
Federal Grants	6,802,003	5,004,914	11,834,185	18,866,358	18,766,680
Housing & Community Development	12,486,678	11,991,900	12,037,745	12,079,334	12,159,334
Revenue Sharing	12,103,532	4,709,263	150,000	70,000	70,000
<u>CITY AGENCY AND TRUST FUNDS</u>					
M.C. Economic Development Trust	202,184	208,430	213,000	182,570	182,570
Hydropower Renewal & Replace.	3,512,886	4,375,512	4,748,020	5,878,523	5,878,523
Memorial Budgeted Funds	373,564	293,239	287,964	234,212	302,704
Portland Mun. Boxing/Wrestling	61,038	66,693	33,800	0	0
Sewer System Rate Stabilization	-	-	-	210,303	210,303
Sewer System Safety Net	-	-	-	240,000	240,000
Sundry Trusts	71,765	77,751	71,407	90,631	90,631
Water Growth Imp. Charge Trust	459,076	502,129	547,475	606,311	606,311
<u>RETIREMENT FUNDS</u>					
Fire & Police Dis. & Retirement	29,152,640	29,256,820	30,518,158	31,963,175	31,963,175
F&P D&R Reserve	750,000	750,000	750,000	750,000	750,000
Fire & Police Supplemental Retire.	266,528	318,199	322,180	333,952	333,952
Supplemental Retirement Prog. Trust	311,644	321,314	326,000	330,970	330,970
<u>INTERNAL WORKING CAPITAL FUNDS</u>					
Central Services Operating	3,907,467	4,151,864	3,984,109	4,194,085	4,824,842
City Equipment Acquisition	304,058	437,084	941,831	1,482,281	1,417,794
City Facilities Acquisition	491,713	495,586	491,683	490,170	490,170
Electronic Services Operating	5,925,466	6,024,726	5,725,367	6,675,534	6,738,303
Fleet Operating	8,520,616	9,245,751	8,940,638	10,319,517	10,318,979
Health Insurance Fund	9,041,069	10,189,278	9,200,000	8,056,583	8,056,583
Insurance & Claims Operating	5,475,925	5,459,452	5,357,670	5,819,970	5,819,968
Justice Center Operating	3,019,505	3,103,450	3,123,879	2,820,735	2,820,735
Portland Building Operating	4,318,045	5,243,428	4,875,470	4,889,164	4,901,017
Workers' Comp. Operating	5,398,139	5,200,317	6,037,919	5,255,598	5,264,543
<u>HISTORICAL</u>					
Hydropower Construction	2,870,778	0	0	0	0
Parking Facilities Bond Redemp.	536,676	2,259,236	0	0	0
Total	\$711,578,615	\$716,593,186	\$754,797,642	\$802,318,298	\$808,871,364

SUMMARY OF RESOURCES AND REQUIREMENTS - ALL FUNDS
1988-89

	<u>Revenues</u>	<u>Other Resources</u>	<u>Total Resources</u>
<u>OPERATING FUNDS</u>			
General	\$177,842,220	\$ 21,986,708	\$199,828,928
Assessment Collection	147,936	495,000	642,936
Auto Port	847,600	378,846	1,226,446
Buildings	5,379,480	2,409,362	7,788,842
Emergency Communications	2,475,746	4,330,920	6,806,666
E/R-Civic Stadium	524,946	621,325	1,146,271
E/R-Convention Center	364,775	0	364,775
E/R-Memorial Coliseum	5,764,630	3,885,669	9,650,299
E/R-Performing Arts Center Operating	2,890,290	879,001	3,769,291
Golf	2,616,642	206,053	2,822,695
Hydropower Operating	826,432	333,200	1,159,632
Northwest I-405 Recreation	149,900	514,915	664,815
Parking Facilities	2,787,800	661,119	3,448,919
Portland International Raceway	328,250	61,235	389,485
Refuse Disposal	968,738	1,982,404	2,951,142
Sewer System Operating	35,838,168	9,788,048	45,626,216
Street Lighting	825,000	12,209,444	13,034,444
Transportation Operating	11,191,060	50,398,026	61,589,086
Water	36,486,305	17,975,250	54,461,555
<u>REVENUE AND RESERVE FUNDS</u>			
Convention and Tourism	732,345	0	732,345
General Reserve	110,517	2,200,283	2,310,800
Parking Meter	4,785,000	1,428,000	6,213,000
Portland Arts Fund	0	0	0
Sewer System Debt Proceeds	384,000	12,873,000	13,257,000
State Revenue Sharing	2,003,955	15,570	2,019,525
State Tax Street	13,033,781	3,605,936	16,639,717
<u>BONDED DEBT FUNDS</u>			
Bancroft Bond Interest & Sinking	1,320,000	326,475	1,646,475
Bonded Debt Interest & Sinking	3,583,226	350,000	3,933,226
Central Eastside Ind. District	641,000	203,884	844,884
Columbia S. Shore Debt Service	756,700	100,000	856,700
Downtown Parking Bond Redemp.	4,000	120,314	124,314
Golf Revenue Bond Redemption	7,609	254,272	261,881
Hydropower Bond Redemption	5,144,973	7,003,690	12,148,663
Improvement Bond Int. & Sinking	3,800,000	8,440,404	12,240,404
Morrison Park East Bond Redemp.	30,000	991,911	1,021,911
Morrison Park West Bond Redemp.	30,000	742,335	772,335
NW Front Ave. Ind. Renewal Spec.	2,173,298	8,265,081	10,438,379
Old Town Parking Bond Redemption	553,400	163,566	716,966
PIR Bond Redemption	157,100	15,804	172,904
Sewer System Debt Redemption	26,297	3,249,683	3,275,980
St. Johns Riverfront Bond Redemp.	2,641	25,252	27,893
Short-Term Debt Int. & Sinking	1,276,000	34,400,000	35,676,000
South Park Renewal Debt Service	1,973,122	1,247,914	3,221,036
Tennis Facilities Bond Redemp.	2,148	84,910	87,058
Wash. Co. Supply Bond Redemp.	1,729,592	3,849,028	5,578,620
Water Bond Sinking	478,294	13,643,969	14,122,263
Waterfront Renewal Bond Sinking	11,553,000	14,641,046	26,194,046

SUMMARY OF RESOURCES AND REQUIREMENTS - ALL FUNDS
1988-89

	<u>Revenues</u>	<u>Other Resources</u>	<u>Total Resources</u>
<u>CONSTRUCTION FUNDS</u>			
LID Construction	\$ 23,043,200	\$ 8,693,388	\$ 31,736,588
Performing Arts Center Const.	500,000	600,000	1,100,000
Sewer System Construction	134,761	35,853,634	35,988,395
Transportation Construction	2,313,994	10,855,855	13,169,849
Water Construction	2,118,181	10,078,764	12,196,945
<u>FEDERAL FUNDS</u>			
CETA	0	234,732	234,732
Federal Grants	18,766,680	0	18,766,680
Housing & Community Development	12,159,334	0	12,159,334
Revenue Sharing	0	70,000	70,000
<u>CITY AGENCY AND TRUST FUNDS</u>			
M.C. Economic Development Trust	24,000	158,570	182,570
Hydropower Renewal & Replace.	1,050,860	4,827,663	5,878,523
Memorial Budgeted Funds	118,539	184,165	302,704
Sewer System Rate Stabilization	6,944	203,359	210,303
Sewer System Safety Net	240,000	0	240,000
Sundry Trusts	16,559	74,072	90,631
Water Growth Imp. Charge Trust	68,964	537,347	606,311
<u>RETIREMENT FUNDS</u>			
Fire & Police Dis. & Retirement	28,634,509	3,328,666	31,963,175
F&P D&R Reserve	0	750,000	750,000
Fire & Police Supplemental Retire.	56,600	277,352	333,952
Supplemental Retirement Prog. Trust	15,470	315,500	330,970
<u>INTERNAL WORKING CAPITAL FUNDS</u>			
Central Services Operating	1,696,504	3,128,338	4,824,842
City Equipment Acquisition	0	1,417,794	1,417,794
City Facilities Acquisition	0	490,170	490,170
Electronic Services Operating	129,725	6,608,578	6,738,303
Fleet Operating	228,700	10,090,279	10,318,979
Health Insurance Fund	6,827,489	1,229,094	8,056,583
Insurance & Claims Operating	232,547	5,587,421	5,819,968
Justice Center Operating	71,026	2,749,709	2,820,735
Portland Building Operating	1,793,915	3,107,102	4,901,017
Workers' Comp. Operating	245,815	5,018,728	5,264,543
Total	\$445,042,232	\$363,829,132	\$808,871,364

SUMMARY OF RESOURCES AND REQUIREMENTS - ALL FUNDS
1988-89

	<u>Expenditures</u>	<u>Other Requirements</u>	<u>Total Requirements</u>
<u>OPERATING FUNDS</u>			
General	\$133,577,271	\$ 66,251,657	\$199,828,928
Assessment Collection	43,950	598,986	642,936
Auto Port	281,245	945,201	1,226,446
Buildings	5,818,532	1,970,310	7,788,842
Emergency Communications	5,014,007	1,792,659	6,806,666
E/R-Civic Stadium	1,026,071	120,200	1,146,271
E/R-Convention Center	344,275	20,500	364,775
E/R-Memorial Coliseum	5,802,762	3,847,537	9,650,299
E/R-Performing Arts Center Operating	3,337,769	431,522	3,769,291
Golf	1,928,411	894,284	2,822,695
Hydropower Operating	599,714	559,918	1,159,632
Northwest I-405 Recreation	20,000	644,815	664,815
Parking Facilities	1,125,196	2,323,723	3,448,919
Portland International Raceway	285,477	104,008	389,485
Refuse Disposal	0	2,951,142	2,951,142
Sewer System Operating	21,416,147	24,210,069	45,626,216
Street Lighting	0	13,034,444	13,034,444
Transportation Operating	45,544,624	16,044,462	61,589,086
Water	32,517,628	21,943,927	54,461,555
<u>REVENUE AND RESERVE FUNDS</u>			
Convention and Tourism	714,861	17,484	732,345
General Reserve	0	2,310,800	2,310,800
Parking Meter	0	6,213,000	6,213,000
Sewer System Debt Proceeds	0	13,257,000	13,257,000
State Revenue Sharing	0	2,019,525	2,019,525
State Tax Street	0	16,639,717	16,639,717
<u>BONDED DEBT FUNDS</u>			
Bancroft Bond Interest & Sinking	1,146,331	500,144	1,646,475
Bonded Debt Interest & Sinking	3,631,798	301,428	3,933,226
Central Eastside Ind. District	0	844,884	844,884
Columbia S. Shore Debt Service	374,000	482,700	856,700
Downtown Parking Bond Redemp.	50,750	73,564	124,314
Golf Revenue Bond Redemption	107,000	154,881	261,881
Hydropower Bond Redemption	4,685,657	7,463,006	12,148,663
Improvement Bond Int. & Sinking	2,488,724	9,751,680	12,240,404
Morrison Park East Bond Redemp.	403,630	618,281	1,021,911
Morrison Park West Bond Redemp.	338,245	434,090	772,335
NW Front Ave. Ind. Renewal Spec.	1,120,000	9,318,379	10,438,379
Old Town Parking Bond Redemption	570,349	146,617	716,966
PIR Bond Redemption	133,648	39,256	172,904
Sewer System Debt Redemption	3,275,980	0	3,275,980
St. Johns Riverfront Bond Redemp.	0	27,893	27,893
Short-Term Debt Int. & Sinking	35,676,000	0	35,676,000
South Park Renewal Debt Service	1,358,560	1,862,476	3,221,036
Tennis Facilities Bond Redemp.	33,000	54,058	87,058
Wash. Co. Supply Bond Redemp.	1,663,595	3,915,025	5,578,620
Water Bond Sinking	7,503,886	6,618,377	14,122,263
Waterfront Renewal Bond Sinking	7,020,800	19,173,246	26,194,046

SUMMARY OF RESOURCES AND REQUIREMENTS - ALL FUNDS
1988-89

	<u>Expenditures</u>	<u>Other Requirements</u>	<u>Total Requirements</u>
<u>CONSTRUCTION FUNDS</u>			
LID Construction	\$ 23,829,610	\$ 7,906,978	\$ 31,736,588
Performing Arts Center Const.	1,100,000	0	1,100,000
Sewer System Construction	30,287,131	5,701,264	35,988,395
Transportation Construction	0	13,169,849	13,169,849
Water Construction	0	12,196,945	12,196,945
<u>FEDERAL FUNDS</u>			
CETA	234,732	0	234,732
Federal Grants	600,000	18,166,680	18,766,680
Housing & Community Development	9,645,169	2,514,165	12,159,334
Revenue Sharing	0	70,000	70,000
<u>CITY AGENCY AND TRUST FUNDS</u>			
M.C. Economic Development Trust	182,570	0	182,570
Hydropower Renewal & Replace.	0	5,878,523	5,878,523
Memorial Budgeted Funds	88,275	214,429	302,704
Sewer System Rate Stabilization	0	210,303	210,303
Sewer System Safety Net	226,000	14,000	240,000
Sundry Trusts	63,700	26,931	90,631
Water Growth Imp. Charge Trust	0	606,311	606,311
<u>RETIREMENT FUNDS</u>			
Fire & Police Dis. & Retirement	28,976,369	2,986,806	31,963,175
F&P D&R Reserve	0	750,000	750,000
Fire & Police Supplemental Retire.	333,952	0	333,952
Supplemental Retirement Prog.Trust	10,500	320,470	330,970
<u>INTERNAL WORKING CAPITAL FUNDS</u>			
Central Services Operating	3,723,463	1,101,379	4,824,842
City Equipment Acquisition	1,417,794	0	1,417,794
City Facilities Acquisition	490,170	0	490,170
Electronic Services Operating	5,816,902	921,401	6,738,303
Fleet Operating	8,781,157	1,537,822	10,318,979
Health Insurance Fund	6,361,448	1,695,135	8,056,583
Insurance & Claims Operating	1,767,936	4,052,032	5,819,968
Justice Center Operating	1,938,268	882,467	2,820,735
Portland Building Operating	3,545,124	1,355,893	4,901,017
Workers' Comp. Operating	2,272,457	2,992,086	5,264,543
Total	\$462,672,620	\$346,198,744	\$808,871,364

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIAL & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>GENERAL FUND</u>					
Office of City Attorney	\$ 1,660,459	\$ 366,110	\$ 5,000	\$ 0	\$ 2,031,569
Office of the City Auditor	1,660,199	572,333	18,645	0	2,251,177
Office of Cable & Franchise Mgmt.	137,492	588,201	0	0	725,693
Office of Comm. #1, Public Affairs	748,392	227,163	3,538	0	979,093
Office of Comm. #2, Public Works	518,398	63,129	0	0	581,527
Office of Comm. #3, Public Utilities	539,460	37,001	0	0	576,461
Office of Comm. #4, Public Safety	534,299	106,601	0	0	640,900
Bureau of Community Development	476,865	1,774,239	0	0	2,251,104
Bureau of Computer Services	1,265,392	1,635,136	12,000	0	2,912,528
Bureau of Fire	41,529,751	4,839,287	180,263	0	46,549,301
Office of Fiscal Administration	2,894,194	1,216,088	13,600	0	4,123,882
Bureau of General Services	1,668,942	2,819,324	692,050	0	5,180,316
Bureau of Licenses	962,675	265,357	3,184	0	1,231,216
Office of the Mayor	919,251	417,588	0	0	1,336,839
Metropolitan Arts Commission	216,013	599,339	5,000	0	820,352
Office of Neighborhood Associations	847,631	1,086,522	0	0	1,934,153
Bureau of Parks	12,141,418	6,380,294	914,921	0	19,436,633
Bureau of Personnel Services	1,383,376	499,918	1,190	0	1,884,484
Bureau of Planning	2,018,744	617,547	7,983	0	2,644,274
Bureau of Police	39,169,909	12,289,361	76,363	0	51,535,633
Bureau of Purchases and Stores	<u>655,628</u>	<u>191,206</u>	<u>1,220</u>	<u>0</u>	<u>848,054</u>
Bureau Subtotal	\$111,948,488	\$ 36,591,744	\$ 1,934,957	\$ 0	\$150,475,189

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIAL & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>GENERAL FUND</u>					
Special Appropriations					
Indemnities	0	50,000	0	0	50,000
Emergency Medical Serv. Admin.	0	83,767	0	0	83,767
Energy Conservation Projects	0	0	0	0	0
Pioneer Courthouse Square	0	75,000	0	0	75,000
Low Income Energy Conservation	0	213,717	0	0	213,717
Taxes on Rental Property	0	45,500	0	0	45,500
Integrated Business Information System	0	337,484	0	0	337,484
Financial Advisory Contract	0	118,125	0	0	118,125
Disability and Retirement Allowance	0	1,000	0	0	1,000
Insurance	0	20,641	0	0	20,641
Treasury Tax Anticipation	0	0	0	0	0
Single Audit	0	0	0	0	0
Unemployment Insurance	0	195,000	0	0	195,000
Business License Refunds	0	657,800	0	0	657,800
Park Assessments	0	0	35,100	0	35,100
Park Bonded Liens	0	71,400	0	0	71,400
Assessments for Maintenance	0	36,000	0	0	36,000
Purchasing Conference	0	0	0	0	0
League of Oregon Cities	0	65,370	0	0	65,370
International Relations Office	0	54,218	0	0	54,218
U.S. Conference of Mayors	0	6,980	0	0	6,980
National League of Cities	0	8,979	0	0	8,979
SET Program	0	300,000	0	0	300,000
Ambassador Program - PDC	0	0	0	0	0
PDC International Program	0	0	0	0	0
Homeless Plan	0	0	0	0	0
Metropolitan Service District Dues	0	214,103	0	0	214,103
Metropolitan Boundary Commission	0	41,981	0	0	41,981
EMS Dispatch - City Share of Total Cost	0	782,071	0	0	782,071
Management Council	0	4,950	0	0	4,950
Strategic Planning	0	14,850	0	0	14,850
Emergency Fund of Council	0	7,000	0	0	7,000
Expenses of Boards/Commissions/Committees	0	1,881	0	0	1,881
Petty Cash Increases	0	2,326	0	0	2,326
Travel	0	26,800	0	0	26,800
Subtotal - Special Appropriations	\$ 0	\$ 3,436,943	\$ 35,100	\$ 0	\$ 3,472,043

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIAL & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>GENERAL FUND</u>					
General Operating Contingency					
General Operating Contingency	\$ 0	\$ 0	\$ 0	\$ 928,183	\$ 928,183
Unforeseen Reimbursable Expenditures	0	0	0	1,000,000	1,000,000
Subtotal - General Operating Contingency	0	0	0	1,928,183	1,928,183
<u>Transfers to Other Funds</u>					
Tennis Debt Redemption	0	0	0	30,271	30,271
Transportation Operating	0	0	0	5,662,760	5,662,760
Short-Term Debt Interest and Sinking	0	0	0	34,400,000	34,400,000
Fire & Police Supplemental Retirement	0	0	0	269,221	269,221
Central Services Operating	0	0	0	11,800	11,800
Fleet Operating	0	0	0	32,020	32,020
NW I-405 Recreation	-	-	-	51,000	51,000
Electronic Services	-	-	-	24,828	24,828
Buildings Operating	-	-	-	2,211,330	2,211,330
General Reserve	0	0	0	1,200,283	1,200,283
Subtotal - Transfers to Other Funds	\$ 0	\$ 0	\$ 0	\$ 43,893,513	\$ 43,893,513
<u>Inventory Increases</u>					
Stores Stock				60,000	60,000
Total Appropriation - General Fund	\$111,948,488	\$ 40,028,687	\$ 1,970,057	\$ 45,881,696	\$199,828,928
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>ASSESSMENT COLLECTION FUND</u>					
Assessment Collection	\$ 0	\$ 122,527	\$ 0	\$ 0	\$ 122,527
<u>General Operating Contingency</u>	0	0	0	517,217	517,217
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	3,192	3,192
Total Appropriation - Assessment Collection Fund	\$ 0	\$ 122,527	\$ 0	\$ 520,409	\$ 642,936
* * * * *	*	*	*	*	*
<u>AUTO PORT FUND</u>					
Portland Auto Port	\$ 0	\$ 507,865	\$ 0	\$ 0	\$ 507,865
<u>General Operating Contingency</u>	0	0	0	329,009	329,009
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	9,431	9,431
General - Tax Offset	0	0	0	80,141	80,141
Transportation Operating	0	0	0	300,000	300,000
Total Appropriation - Auto Port Fund	\$ 0	\$ 507,865	\$ 0	\$ 718,581	\$ 1,226,446
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>BUILDINGS OPERATING FUND</u>					
Bureau of Buildings	\$ 5,451,960	\$ 1,413,209	\$ 1,750	\$ 0	\$ 6,866,919
<u>General Operating Contingency</u>	0	0	0	1,348	1,348
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	920,575	920,575
Total Appropriation - Buildings Operating Fund	\$ 5,451,960	\$ 1,413,209	\$ 1,750	\$ 921,923	\$ 7,788,842
* * * * *	*	*	*	*	*
<u>EMERGENCY COMMUNICATIONS</u>					
Emergency Communications	\$ 4,507,187	\$ 1,080,171	\$ 276,000	\$ 0	\$ 5,863,358
<u>General Operating Contingency</u>	0	0	0	774,956	774,956
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	168,352	168,352
Total Appropriation - Emergency Communications	\$ 4,507,187	\$ 1,080,171	\$ 276,000	\$ 943,308	\$ 6,806,666
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>EXPOSITION/RECREATION COMMISSION - CIVIC STADIUM FUND</u>					
Civic Stadium	\$ 523,416	\$ 333,465	\$ 223,950	\$ 0	\$ 1,080,831
<u>General Operating Contingency</u>	0	0	0	49,058	49,058
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	16,382	16,382
Total Appropriation - Exposition/Recreation Commission - Civic Stadium Fund	\$ 523,416	\$ 333,465	\$ 223,950	\$ 65,440	\$ 1,146,271
* * * * *	*	*	*	*	*
<u>EXPOSITION/RECREATION COMMISSION - OREGON CONVENTION CENTER OPERATING FUND</u>					
Oregon Convention Center	\$ 160,355	\$ 183,920	\$ 0	\$ 0	\$ 344,275
<u>General Operating Contingency</u>	0	0	0	7,500	7,500
<u>Transfers to Other Funds - Cash</u>					
General - Overhead	0	0	0	13,000	13,000
Total Appropriation - Exposition/Recreation - Oregon Convention Center Operating Fund	\$ 160,355	\$ 183,920	\$ 0	\$ 20,500	\$ 364,775
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIAL & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>EXPOSITION/RECREATION COMMISSION - MEMORIAL COLISEUM FUND</u>					
Memorial Coliseum	\$ 3,395,622	\$ 1,399,468	\$ 1,142,235	\$ 0	\$ 5,937,325
<u>General Operating Contingency</u>	0	0	0	2,130,622	2,130,622
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	82,026	82,026
Exposition/Recreation - Civic Stadium	0	0	0	621,325	621,325
Exposition/Recreation - Performing Arts	0	0	0	879,001	879,001
Total Appropriation - Exposition/Recreation Commission - Memorial Coliseum Fund	<u>\$ 3,395,622</u>	<u>\$ 1,399,468</u>	<u>\$ 1,142,235</u>	<u>\$ 3,712,974</u>	<u>\$ 9,650,299</u>
* * * * *	*	*	*	*	*
<u>EXPOSITION/RECREATION COMMISSION - PERFORMING ARTS CENTER OPERATING</u>					
Portland Center for Performing Arts	\$ 2,188,806	\$ 1,116,352	\$ 240,500	\$ 0	\$ 3,545,658
<u>General Operating Contingency</u>	0	0	0	101,815	101,815
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	121,818	121,818
Total Appropriation - Portland Center for Performing Arts	<u>\$ 2,188,806</u>	<u>\$ 1,116,352</u>	<u>\$ 240,500</u>	<u>\$ 223,633</u>	<u>\$ 3,769,291</u>
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>GOLF FUND</u>					
Golf	\$ 1,110,856	\$ 815,566	\$ 123,625	\$ 0	\$ 2,050,047
<u>General Operating Contingency</u>	0	0	0	559,551	559,551
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	111,008	111,008
Golf Revenue Bond Redemption	0	0	0	102,089	102,089
Total Appropriation - Golf Fund	\$ 1,110,856	\$ 815,566	\$ 123,625	\$ 772,648	\$ 2,822,695
* * * * *	*	*	*	*	*
<u>HYDROELECTRIC POWER OPERATING FUND</u>					
Bureau of Hydroelectric Power	\$ 292,614	\$ 499,046	\$ 3,100	\$ 0	\$ 794,760
<u>General Operating Contingency</u>	0	0	0	287,084	287,084
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	77,788	77,788
Total Appropriation - Hydroelectric Power Operating Fund	\$ 292,614	\$ 499,046	\$ 3,100	\$ 364,872	\$ 1,159,632
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>NORTHWEST I-405 RECREATION FUND</u>					
Northwest I-405 Recreation	\$ 0	\$ 76,561	\$ 0	\$ 0	\$ 76,561
<u>General Operating Contingency</u>		0	0	586,255	586,255
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	1,999	1,999
Total Appropriation - Northwest I-405 Recreation Fund	\$ 0	\$ 76,561	\$ 0	\$ 588,254	\$ 664,815
* * * * *	*	*	*	*	*
<u>PARKING FACILITIES FUND</u>					
Parking Facilities	\$ 0	\$ 1,525,098	\$ 0	\$ 0	\$ 1,525,098
<u>General Operating Contingency</u>	-	-	-	1,053,648	1,053,648
<u>Transfers to Other Funds</u>					
General - Overhead	-	-	-	43,111	43,111
General - Tax Offset	-	-	-	85,020	85,020
Downtown Parking Bond Redemption	-	-	-	45,906	45,906
Morrison Park East Bond Redemption	-	-	-	383,800	383,800
Morrison Park West Bond Redemption	-	-	-	312,336	312,336
Total Appropriation - Parking Facilities Fund	\$ 0	\$ 1,525,098	\$ 0	\$ 1,923,821	\$ 3,448,919
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>PORTLAND INTERNATIONAL RACEWAY FUND</u>					
Portland International Raceway	\$ 149,907	\$ 120,815	\$ 52,600	\$ 0	\$ 323,322
<u>General Operating Contingency</u>	0	0	0	40,386	40,386
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	25,777	25,777
Total Appropriation - Portland International Raceway Fund	\$ 149,907	\$ 120,815	\$ 52,600	\$ 66,163	\$ 389,485
* * * * *	*	*	*	*	*
<u>REFUSE DISPOSAL FUND</u>					
Bureau of Refuse Disposal	\$ 0	\$ 628,050	\$ 0	\$ 0	\$ 628,050
<u>General Operating Contingency</u>	0	0	0	2,140,030	2,140,030
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	15,417	15,417
Sewer System Operating - Administration	0	0	0	167,645	167,645
Total Appropriation - Refuse Disposal Fund	\$ 0	\$ 628,050	\$ 0	\$ 2,323,092	\$ 2,951,142
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>SEWER SYSTEM OPERATING FUND</u>					
Bureau of Environmental Services	\$ 12,826,585	\$ 17,693,024	\$ 254,190	\$ 0	\$ 30,773,799
<u>General Operating Contingency</u>	0	0	0	3,936,545	3,936,545
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	1,142,350	1,142,350
Sewer System Debt Redemption	0	0	0	2,478,757	2,478,757
Sewer System Construction	0	0	0	7,193,765	7,193,765
Sewer System Rate Stabilization	0	0	0	100,000	100,000
Reproduction/Distribution	0	0	0	1,000	1,000
Total Appropriation - Sewer System Operating Fund	\$ 12,826,585	\$ 17,693,024	\$ 254,190	\$ 14,852,417	\$ 45,626,216
* * * * *	*	*	*	*	*
<u>STREET LIGHTING FUND</u>					
Street Lighting Bureau	\$ 0	\$ 6,459,983	\$ 0	\$ 0	\$ 6,459,983
<u>General Operating Contingency</u>	0	0	0	1,405,987	1,405,987
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	80,817	80,817
Transportation Operating	0	0	0	393,750	393,750
Transportation Construction	0	0	0	45,150	45,150
<u>Other Requirements - Inventory</u>					
Street Light Stock	0	0	0	26,250	26,250
Total Appropriation - Street Lighting Fund	\$ 0	\$ 6,459,983	\$ 0	\$ 1,951,954	\$ 8,411,937
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIAL & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>TRANSPORTATION OPERATING FUND</u>					
Bureau of Maintenance	\$ 15,514,040	\$ 13,089,122	\$ 829,372	\$ 0	\$ 29,432,534
Bureau of Traffic Management	3,505,511	7,293,716	1,475,649	0	12,274,876
Bureau of Transportation Engineering	5,700,712	4,831,871	418,412	0	10,950,995
Office of the Director	1,491,574	771,458	54,500	0	2,317,532
<u>General Operating Contingency</u>	0	0	0	2,097,696	2,097,696
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	1,823,023	1,823,023
Transportation Construction	0	0	0	2,588,930	2,588,930
Fleet Operating	0	0	0	3,500	3,500
<u>Other Requirements - Inventory Increase</u>					
Public Works Stock	0	0	0	100,000	100,000
Total Appropriation - Transportation Operating Fund	<u>\$ 26,211,837</u>	<u>\$ 25,986,167</u>	<u>\$ 2,777,933</u>	<u>\$ 6,613,149</u>	<u>\$ 61,589,086</u>
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIAL & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>WATER FUND</u>					
Bureau of Water Works	\$ 19,481,437	\$ 12,796,705	\$ 5,262,717	\$ 0	\$ 37,540,859
<u>General Operating Contingency</u>	0	0	0	2,869,740	2,869,740
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	1,433,728	1,433,728
Water Bond Sinking	0	0	0	7,032,427	7,032,427
Water Construction Fund	0	0	0	5,275,956	5,275,956
Washington County Supply Bond Redemption	0	0	0	151,453	151,453
Electronic Services Operating	0	0	0	31,392	31,392
Fleet Operating	0	0	0	26,000	26,000
General Fund	0	0	0	75,000	75,000
Other Requirements - Inventory Increase					
Water Stock	0	0	0	25,000	25,000
Total Appropriation - Water Fund	<u>\$ 19,481,437</u>	<u>\$ 12,796,705</u>	<u>\$ 5,262,717</u>	<u>\$ 16,920,696</u>	<u>\$ 54,461,555</u>
* * * * *	*	*	*	*	*
<u>CONVENTION AND TOURISM FUND</u>					
Convention and Tourism	\$ 0	\$ 714,861	\$ 0	\$ 0	\$ 714,861
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	17,484	17,484
Total Appropriation - Convention and Tourism Fund	<u>\$ 0</u>	<u>\$ 714,861</u>	<u>\$ 0</u>	<u>\$ 17,484</u>	<u>\$ 732,345</u>
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>GENERAL RESERVE FUND</u>					
<u>General Operating Contingency</u>	\$ 0	\$ 0	\$ 0	\$ 2,310,800	\$ 2,310,800
Total Appropriation - General Reserve	\$ 0	\$ 0	\$ 0	\$ 2,310,800	\$ 2,310,800
* * * * *	*	*	*	*	*
<u>PARKING METER FUND</u>					
<u>General Operating Contingency</u>	\$ 0	\$ 0	\$ 0	\$ 1,428,000	\$ 1,428,000
<u>Transfers to Other Funds</u>					
Transportation Operating - Cash	0	0	0	4,785,000	4,785,000
Total Appropriation - Parking Meter Fund	\$ 0	\$ 0	\$ 0	\$ 6,213,000	\$ 6,213,000
* * * * *	*	*	*	*	*
<u>SEWER SYSTEM DEBT PROCEEDS FUND</u>					
<u>Transfers to Other Funds - Cash</u>					
Sewer System Construction	\$ 0	\$ 0	\$ 0	\$ 13,257,000	\$ 13,257,000
Total Appropriation - Sewer System Debt Proceeds Fund	\$ 0	\$ 0	\$ 0	\$ 13,257,000	\$ 13,257,000
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>SEWER SYSTEM DEBT REDEMPTION FUND</u>					
Professional Services	\$ 0	\$ 11,500	\$ 0	\$ 0	\$ 11,500
Interest	0	3,264,480	0	0	3,264,480
Total Appropriation - Sewer System Debt Redemption Fund	\$ 0	\$ 3,275,980	\$ 0	\$ 0	\$ 3,275,980
* * * * *	*	*	*	*	*
<u>ST. JOHNS RIVERFRONT BOND REDEMPTION FUND</u>					
General Operating Contingency	\$ 0	\$ 0	\$ 0	\$ 27,893	\$ 27,893
Total Appropriation - St. Johns Riverfront Bond Redemption Fund	\$ 0	\$ 0	\$ 0	\$ 27,893	\$ 27,893
* * * * *	*	*	*	*	*
<u>SHORT-TERM DEBT INTEREST AND SINKING FUND</u>					
Interest	\$ 0	\$ 1,676,000	\$ 0	\$ 0	\$ 1,676,000
Debt Principal	0	0	0	34,000,000	34,000,000
Total Appropriation - Short Term Debt Interest and Sinking	\$ 0	\$ 1,676,000	\$ 0	\$ 34,000,000	\$ 35,676,000
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>NORTHWEST FRONT AVENUE INDUSTRIAL RENEWAL SPECIAL FUND</u>					
Interest	\$ 0	\$ 1,120,000	\$ 0	\$ 0	\$ 1,120,000
Total Appropriation - Northwest Front Avenue Industrial Renewal Special Fund	\$ 0	\$ 1,120,000	\$ 0	\$ 0	\$ 1,120,000
* * * * *	*	*	*	*	*
<u>OLD TOWN PARKING BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 570,349	\$ 0	\$ 0	\$ 570,349
Total Appropriation - Old Town Parking Bond Redemption Fund	\$ 0	\$ 570,349	\$ 0	\$ 0	\$ 570,349
* * * * *	*	*	*	*	*
<u>PIR BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 52,248	\$ 0	\$ 0	\$ 52,248
Miscellaneous	0	1,400	0	0	1,400
Debt Principal	0	0	0	80,000	80,000
Total Appropriation - PIR Bond Redemption	\$ 0	\$ 53,648	\$ 0	\$ 80,000	\$ 133,648
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>IMPROVEMENT BOND INTEREST AND SINKING FUND</u>					
Interest	\$ 0	\$ 1,343,724	\$ 0	\$ 0	\$ 1,343,724
Debt Principal	0	0	0	10,896,680	10,896,680
Total Appropriation - Improvement Bond Interest and Sinking Fund	\$ 0	\$ 1,343,724	\$ 0	\$ 10,896,680	\$ 12,240,404
* * * * *	*	*	*	*	*
<u>MORRISON PARK EAST BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 238,630	\$ 0	\$ 0	\$ 238,630
Debt Principal	0	0	0	165,000	165,000
Total Appropriation - Morrison Park East Bond Redemption Fund	\$ 0	\$ 238,630	\$ 0	\$ 165,000	\$ 403,630
* * * * *	*	*	*	*	*
<u>MORRISON PARK WEST BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 198,245	\$ 0	\$ 0	\$ 198,245
Debt Principal	0	0	0	140,000	140,000
Total Appropriation - Morrison Park West Bond Redemption Fund	\$ 0	\$ 198,245	\$ 0	\$ 140,000	\$ 338,245
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>DOWNTOWN PARKING BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 10,750	\$ 0	\$ 0	\$ 10,750
Debt Principal	0	0	0	40,000	40,000
Total Appropriation - Downtown Parking Bond Redemption Fund	\$ 0	\$ 10,750	\$ 0	\$ 40,000	\$ 50,750
* * * * *	*	*	*	*	*
<u>GOLF REVENUE BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 42,000	\$ 0	\$ 0	\$ 42,000
Debt Principal	0	0	0	65,000	65,000
Total Appropriation - Golf Revenue Bond Redemption Fund	\$ 0	\$ 42,000	\$ 0	\$ 65,000	\$ 107,000
* * * * *	*	*	*	*	*
<u>HYDROPOWER BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 4,035,657	\$ 0	\$ 0	\$ 4,035,657
Debt Principal	0	0	0	650,000	650,000
Total Appropriation - Hydropower Bond Redemption Fund	\$ 0	\$ 4,035,657	\$ 0	\$ 650,000	\$ 4,685,657
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>BONDED DEBT INTEREST AND SINKING FUND</u>					
Interest	\$ 0	\$ 1,351,798	\$ 0	\$ 0	\$ 1,351,798
Debt Principal	0	0	0	2,280,000	2,280,000
Total Appropriation - Bonded Debt Interest and Sinking Fund	\$ 0	\$ 1,351,798	\$ 0	\$ 2,280,000	\$ 3,631,798
* * * * *	*	*	*	*	*
<u>CENTRAL EASTSIDE INDUSTRIAL DEBT SERVICE</u>					
Debt Principal	\$ 0	\$ 0	\$ 0	\$ 844,884	\$ 844,884
Total Appropriation - Central Eastside Industrial Debt Service	\$ 0	\$ 0	\$ 0	\$ 844,884	\$ 844,884
* * * * *	*	*	*	*	*
<u>COLUMBIA SOUTH SHORE DEBT SERVICE FUND</u>					
Interest	\$ 0	\$ 374,000	\$ 0	\$ 0	\$ 374,000
Debt Principal	0	0	0	482,700	482,700
Total Appropriation Columbia South Shore Debt Service Fund	\$ 0	\$ 374,000	\$ 0	\$ 482,700	\$ 856,700
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>STATE REVENUE SHARING FUND</u>					
General Operating Contingency	\$ 0	\$ 0	\$ 0	\$ 16,105	\$ 16,105
Transfers to Other Funds					
General - Cash	0	0	0	2,003,420	2,003,420
Total Appropriation - State Revenue Sharing Fund	\$ 0	\$ 0	\$ 0	\$ 2,019,525	\$ 2,019,525
* * * * *	*	*	*	*	*
<u>STATE TAX STREET FUND</u>					
General Operating Contingency	\$ 0	\$ 0	\$ 0	\$ 3,538,875	\$ 3,538,875
Transfers to Other Funds					
Transportation Operating - Cash	0	0	0	11,730,544	11,730,544
Transportation Construction	0	0	0	1,370,298	1,370,298
Total Appropriation - State Tax Street Fund	\$ 0	\$ 0	\$ 0	\$ 16,639,717	\$ 16,639,717
* * * * *	*	*	*	*	*
<u>BANCROFT BOND INTEREST AND SINKING FUND</u>					
Interest	\$ 0	\$ 683,938	\$ 0	\$ 0	\$ 683,938
Debt Principal	0	0	0	462,393	462,393
Total Appropriation - Bancroft Bond Interest and Sinking Fund	\$ 0	\$ 683,938	\$ 0	\$ 462,393	\$ 1,146,331
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>TRANSPORTATION CONSTRUCTION FUND</u>					
<u>General Operating Contingency</u>	0	0	0	1,445,334	1,445,334
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	243,815	243,815
LID Construction - Intersection Assistance	0	0	0	45,000	45,000
LID Construction - Prior Year	0	0	0	104,816	104,816
Transportation Operating	0	0	0	11,330,884	11,330,884
Total Appropriation - Transportation Construction Fund	0	0	0	13,169,849	13,169,849
* * * * *	*	*	*	*	*
<u>WATER CONSTRUCTION FUND</u>					
<u>General Operating Contingency</u>	\$ 0	\$ 0	\$ 0	\$ 1,149,890	\$ 1,149,890
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	1,849	1,849
Water	0	0	0	11,045,206	11,045,206
Total Appropriation - Water Construction Fund	\$ 0	\$ 0	\$ 0	\$ 12,196,945	\$ 12,196,945
* * * * *	*	*	*	*	*
<u>CETA FUND</u>					
Training and Employment Division	\$ 0	\$ 234,732	\$ 0	\$ 0	\$ 234,732
Total Appropriation - CETA Fund	\$ 0	\$ 234,732	\$ 0	\$ 0	\$ 234,732
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>LOCAL IMPROVEMENT DISTRICT CONSTRUCTION FUND</u>					
Local Improvement District Construction	\$ 0	\$ 2,055,806	\$ 14,228,000	\$ 0	\$ 16,283,806
<u>General Operating Contingency</u>	0	0	0	6,917,830	6,917,830
<u>Debt Retirement</u>	0	0	0	8,500,000	8,500,000
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	34,952	34,952
Total Appropriation - Local Improvement District Construction Fund	\$ 0	\$ 2,055,806	\$ 14,228,000	\$ 15,452,782	\$ 31,736,588
* * * * *	*	*	*	*	*
<u>PERFORMING ARTS CENTER CONSTRUCTION FUND</u>					
Performing Arts Center Construction	\$ 0	\$ 235,000	\$ 865,000	\$ 0	\$ 1,100,000
Total Appropriation - Performing Arts Center Construction Fund	\$ 0	\$ 235,000	\$ 865,000	\$ 0	\$ 1,100,000
* * * * *	*	*	*	*	*
<u>SEWER SYSTEM CONSTRUCTION FUND</u>					
Sewer System Construction	\$ 0	\$ 6,553,474	\$ 27,837,031	\$ 0	\$ 34,390,505
<u>Transfers to Other Funds</u>					
General Fund - Overhead	0	0	0	258,959	258,959
Sewer System Operating	0	0	0	1,201,484	1,201,484
LID Construction	0	0	0	137,447	137,447
Total Appropriation - Sewer System Construction Fund	\$ 0	\$ 6,553,474	\$ 27,837,031	\$ 1,597,890	\$ 35,988,395
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>WATER BOND SINKING FUND</u>					
Interest	\$ 0	\$ 4,180,473	\$ 0	\$ 0	\$ 4,180,473
Miscellaneous	0	10,100	0	0	10,100
Debt Principal	0	0	0	3,313,313	3,313,313
 <u>Transfers to Other Funds</u>					
Water Construction	0	0	0	1,100,000	1,100,000
 Total Appropriation - Water Bond Sinking Fund	<u>\$ 0</u>	<u>\$ 4,190,573</u>	<u>\$ 0</u>	<u>\$ 4,413,313</u>	<u>\$ 8,603,886</u>
* * * * *	*	*	*	*	*
<u>WATERFRONT RENEWAL BOND SINKING FUND</u>					
Interest	\$ 0	\$ 4,735,800	\$ 0	\$ 0	\$ 4,735,800
Debt Principal	0	0	0	9,587,246	9,587,246
 Total Appropriation - Waterfront Renewal Bond Sinking Fund	<u>\$ 0</u>	<u>\$ 4,735,800</u>	<u>\$ 0</u>	<u>\$ 9,587,246</u>	<u>\$ 14,323,046</u>
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>SOUTH PARK RENEWAL DEBT SERVICE FUND</u>					
Interest	\$ 0	\$ 1,078,560	\$ 0	\$ 0	\$ 1,078,560
Debt Principal	0	0	0	2,142,476	2,142,476
Total Appropriation - South Park Renewal Debt Service Fund	\$ 0	\$ 1,078,560	\$ 0	\$ 2,142,476	\$ 3,221,036
* * * * *	*	*	*	*	*
<u>TENNIS FACILITIES BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 13,000	\$ 0	\$ 0	\$ 13,000
Debt Principal	0	0	0	20,000	20,000
Total Appropriation - Tennis Facilities Bond Redemption Fund	\$ 0	\$ 13,000	\$ 0	\$ 20,000	\$ 33,000
* * * * *	*	*	*	*	*
<u>WASHINGTON COUNTY SUPPLY BOND REDEMPTION FUND</u>					
Interest	\$ 0	\$ 1,173,595	\$ 0	\$ 0	\$ 1,173,595
Debt Principal	0	0	0	490,000	490,000
Total Appropriation - Washington County Supply Bond Redemption Fund	\$ 0	\$ 1,173,595	\$ 0	\$ 490,000	\$ 1,663,595
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIAL & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>FEDERAL GRANTS FUND</u>					
Federal Grants	\$ 0	\$ 600,000	\$ 0	\$ 0	\$ 600,000
<u>Transfers to Other Funds</u>					
General - Cash	0	0	0	464,155	464,155
Transportation Operating	0	0	0	22,206	22,206
Transportation Construction	0	0	0	2,247,708	2,247,708
Sewer System Construction	0	0	0	15,152,611	15,152,611
Water Construction	0	0	0	280,000	280,000
Total Appropriation - Federal Grants Fund	\$ 0	\$ 600,000	\$ 0	\$ 18,166,680	\$ 18,766,680
* * * * *	*	*	*	*	*
<u>HOUSING AND COMMUNITY DEVELOPMENT FUND</u>					
Housing and Community Development	\$ 0	\$ 11,921,045	\$ 0	\$ 0	\$ 11,921,045
<u>General Operating Contingency</u>	0	0	0	66,615	66,615
<u>Transfers to Other Funds</u>					
General - Indirect	0	0	0	132,873	132,873
Transportation Construction Fund	0	0	0	38,801	38,801
Total Appropriation - Housing and Community Development Fund	\$ 0	\$ 11,921,045	\$ 0	\$ 238,289	\$ 12,159,334
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>INSURANCE AND CLAIMS OPERATING FUND</u>					
Insurance and Claims	\$ 576,582	\$ 1,723,886	\$ 0	\$ 0	\$ 2,300,468
<u>General Operating Contingency</u>	0	0	0	3,381,878	3,381,878
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	137,622	137,622
Total Appropriation - Insurance and Claims Operating Fund	\$ 576,582	\$ 1,723,886	\$ 0	\$ 3,519,500	\$ 5,819,968
* * * * *	*	*	*	*	*
<u>JUSTICE CENTER OPERATING FUND</u>					
Justice Center	\$ 0	\$ 2,690,698	\$ 0	\$ 0	\$ 2,690,698
<u>General Operating Contingency</u>	0	0	0	110,389	110,389
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	19,648	19,648
Total Appropriation - Justice Center Operating Fund	\$ 0	\$ 2,690,698	\$ 0	\$ 130,037	\$ 2,820,735
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>PORTLAND BUILDING OPERATING FUND</u>					
Portland Building Operations	\$ 0	\$ 4,809,414	\$ 0	\$ 0	\$ 4,809,414
<u>General Operating Contingency</u>	0	0	0	56,455	56,455
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	35,148	35,148
Total Appropriation - Portland Building Operating Fund	\$ 0	\$ 4,809,414	\$ 0	\$ 91,603	\$ 4,901,017
* * * * *	*	*	*	*	*
<u>WORKERS' COMPENSATION OPERATING FUND</u>					
Workers' Compensation	\$ 200,629	\$ 2,464,434	\$ 0	\$ 0	\$ 2,665,063
<u>General Operating Contingency</u>	0	0	0	2,517,131	2,517,131
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	82,349	82,349
Total Appropriation - Workers' Compensation Operating Fund	\$ 200,629	\$ 2,464,434	\$ 0	\$ 2,599,480	\$ 5,264,543
* * * * *	*	*	*	*	*
Total Appropriation - All Funds	\$193,924,825	\$217,683,677	\$ 64,289,592	\$286,834,285	\$762,732,379
Unappropriated Ending Balance	0	0	0	46,138,985	46,138,985
TOTAL CITY BUDGET	\$193,924,825	\$217,683,677	\$ 64,289,592	\$332,973,270	\$808,871,364

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>FLEET OPERATING FUND</u>					
Division of Fleet Management	\$ 3,080,339	\$ 2,832,830	\$ 3,647,563	\$ 0	\$ 9,560,732
<u>General Operating Contingency</u>	0	0	0	255,280	255,280
<u>Transfer to Other Funds</u>					
General - Overhead	0	0	0	377,967	377,967
Total Appropriation - Fleet Operating Fund	<u>\$ 3,080,339</u>	<u>\$ 2,832,830</u>	<u>\$ 3,647,563</u>	<u>\$ 633,247</u>	<u>\$ 10,193,979</u>
* * * * *	* * * *	* * * *	* * * *	* * * *	* * *
<u>HEALTH INSURANCE FUND</u>					
Health Insurance	\$ 0	\$ 6,611,969	\$ 0	\$ 0	\$ 6,611,969
<u>General Operating Contingency</u>	0	0	0	1,374,614	1,374,614
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	70,000	70,000
Total Appropriation - Health Insurance Fund	<u>\$ 0</u>	<u>\$ 6,611,969</u>	<u>\$ 0</u>	<u>\$ 1,444,614</u>	<u>\$ 8,056,583</u>
* * * * *	* * * *	* * * *	* * * *	* * * *	* * *

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>CITY EQUIPMENT ACQUISITION FUND</u>					
Equipment Lease/Purchase	\$ 0	\$ 0	\$ 1,417,794	\$ 0	\$ 1,417,794
Total Appropriation - City Equipment Acquisition Fund	\$ 0	\$ 0	\$ 1,417,794	\$ 0	\$ 1,417,794
* * * * *	*	*	*	*	*
<u>CITY FACILITIES ACQUISITION FUND</u>					
Facilities Lease/Purchase	\$ 0	\$ 0	\$ 490,170	\$ 0	\$ 490,170
Total Appropriation - City Facilities Acquisition Fund	\$ 0	\$ 0	\$ 490,170	\$ 0	\$ 490,170
* * * * *	*	*	*	*	*
<u>ELECTRONIC SERVICES OPERATING FUND</u>					
Division of Electronic Maintenance	\$ 623,463	\$ 2,454,919	\$ 168,220	\$ 0	\$ 3,246,602
Special Appropriation	0	0	2,984,708	0	2,984,708
General Operating Contingency	0	0	0	303,180	303,180
Transfers to Other Funds					
General - Overhead	0	0	0	153,813	153,813
Total Appropriation - Electronic Services Operating Fund	\$ 623,463	\$ 2,454,919	\$ 3,152,928	\$ 456,993	\$ 6,688,303
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>FIRE AND POLICE SUPPLEMENTAL RETIREMENT FUND</u>					
Fire and Police Supplemental Retirement	\$ 0	\$ 333,952	\$ 0	\$ 0	\$ 333,952
Total Appropriation - Fire & Police Supplemental Retirement Fund	\$ 0	\$ 333,952	\$ 0	\$ 0	\$ 333,952
* * * * *	*	*	*	*	*
<u>SUPPLEMENTAL RETIREMENT PROGRAM TRUST FUND</u>					
Supplemental Retirement Program Trust	\$ 0	\$ 10,500	\$ 0	\$ 0	\$ 10,500
<u>General Operating Contingency</u>	0	0	0	320,470	320,470
Total Appropriation - Supplemental Retirement Program Trust Fund	\$ 0	\$ 10,500	\$ 0	\$ 320,470	\$ 330,970
* * * * *	*	*	*	*	*
<u>CENTRAL SERVICES OPERATING FUND</u>					
Division of Reproduction/Distribution	\$ 1,194,742	\$ 2,619,833	\$ 283,649	\$ 0	\$ 4,098,224
<u>General Operating Contingency</u>	0	0	0	297,729	297,729
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	128,889	128,889
Total Appropriation - Central Services Operating Fund	\$ 1,194,742	\$ 2,619,833	\$ 283,649	\$ 426,618	\$ 4,524,842
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>SUNDRY TRUSTS FUND</u>					
Sundry Trusts - Civic Emergency	\$ 0	\$ 41,000	\$ 0	\$ 0	\$ 41,000
- Oaks Pioneer Park Museum	0	9,500	0	0	9,500
- Rose Test Garden	0	4,000	200	0	4,200
- Freedom Train	0	4,000	0	0	4,000
- Forest Park Trust Fund	0	0	0	5,000	5,000
<u>General Operating Contingency</u>	0	0	0	26,931	26,931
Total Appropriation - Sundry Trusts Fund	\$ 0	\$ 58,500	\$ 200	\$ 31,931	\$ 90,631

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FIRE AND POLICE DISABILITY AND RETIREMENT FUND

8 Fire and Police Disability and Retirement	\$ 0	\$ 29,236,053	\$ 5,600	\$ 0	\$ 29,241,653
<u>General Operating Contingency</u>	0	0	0	2,698,724	2,698,724
<u>Transfers to Other Funds</u>					
General - Overhead	0	0	0	22,798	22,798
Total Appropriation - Fire and Police Disability and Retirement Fund	\$ 0	\$ 29,236,053	\$ 5,600	\$ 2,721,522	\$ 31,963,175

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FIRE AND POLICE DISABILITY AND RETIREMENT RESERVE FUND

<u>Transfers to Other Funds</u>					
Fire and Police Disability and Retirement	\$ 0	\$ 0	\$ 0	\$ 750,000	\$ 750,000
Total Appropriation - Fire & Police Disability & Retirement Reserve Fund	\$ 0	\$ 0	\$ 0	\$ 750,000	\$ 750,000

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APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>MEMORIAL BUDGETED FUNDS</u>					
Memorial Trusts - Ira Keller Memorial Trust	\$ 0	\$ 160	\$ 0	\$ 0	\$ 160
- F. L. Beach Rose	0	1,115	0	0	1,115
- Willamette Park Trust	0	55,000	0	0	55,000
- Portland Park Trust	0	104,000	30,000	0	134,000
- Delta Park Trust	0	0	3,000	0	3,000
<u>General Operating Contingency</u>	0	0	0	82,368	82,368
Total Appropriation - Memorial Budgeted Funds	\$ 0	\$ 160,275	\$ 33,000	\$ 82,368	\$ 275,643
* * * * *	*	*	*	*	*
<u>SEWER SYSTEM RATE STABILIZATION FUND</u>					
<u>General Operating Contingency</u>	\$ 0	\$ 0	\$ 0	\$ 110,303	\$ 110,303
<u>Transfer to Other Funds - Cash</u>					
Sewer System Operating	0	0	0	100,000	100,000
Total Appropriation - Sewer System Rate Stabilization Fund	\$ 0	\$ 0	\$ 0	\$ 210,303	\$ 210,303
* * * * *	*	*	*	*	*
<u>SEWER SYSTEM SAFETY NET FUND</u>					
Sewer System Safety Net	\$ 0	\$ 226,000	\$ 0	\$ 0	\$ 226,000
<u>General Operating Contingency</u>	0	0	0	14,000	14,000
Total Appropriation - Sewer System Safety Net Fund	\$ 0	\$ 226,000	\$ 0	\$ 14,000	\$ 240,000
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL FUNDS

1988-89

	PERSONAL SERVICES	MATERIAL & SERVICES	CAPITAL OUTLAY	OTHER	TOTAL
<u>REVENUE SHARING FUND</u>					
<u>Transfers to Other Funds</u>					
General - Cash	\$ 0	\$ 0	\$ 0	\$ 70,000	\$ 70,000
Total Appropriation - Revenue Sharing Fund	\$ 0	\$ 0	\$ 0	\$ 70,000	\$ 70,000
* * * * *	*	*	*	*	*
<u>HYDROELECTRIC POWER RENEWAL AND REPLACEMENT FUND</u>					
<u>General Operating Contingency</u>	\$ 0	\$ 0	\$ 0	\$ 5,628,523	\$ 5,628,523
<u>Transfers to Other Funds</u>					
Hydroelectric Power Operating Fund	0	0	0	250,000	250,000
Total Appropriation - Hydroelectric Power Renewal and Replacement Fund	\$ 0	\$ 0	\$ 0	\$ 5,878,523	\$ 5,878,523
* * * * *	*	*	*	*	*
<u>M. C. ECONOMIC DEVELOPMENT TRUST FUND</u>					
Economic Development Trust	\$ 0	\$ 182,570	\$ 0	\$ 0	\$ 182,570
Total Appropriation - Economic Development Trust Fund	\$ 0	\$ 182,570	\$ 0	\$ 0	\$ 182,570
* * * * *	*	*	*	*	*

FINANCIAL FORECAST UPDATE

Economic Outlook

At the time the Financial Forecast was prepared, there was a mild debate about the short-term future for the economy. We were then getting the first round of economic statistics subsequent to the stock market adjustment of late October 1987. Many economists were very cautious about the short run. Since that time, more economists are seeing signs of continued, but slower growth for 1988.

National and regional economic indexes continue to show relative economic strength: fourth quarter GNP growth was a robust 4.8 percent. The recently reported February national unemployment rate was well under 6 percent and came on the heels of very strong and unexpected January employment growth. The PMSA regional economy also continues to perform well. For the first half of calendar 1987, the Portland CPI rose to 3.3 percent, above the level for the first half of 1986. Inflation continues to be quite moderate. Preliminary January 1988 PMSA unemployment stood at 5.7 percent, only slightly above national statistics. Most economic analysts continue to believe that the economy will grow through calendar 1988 and possibly on into calendar 1989. Thus, it appears that the basic financial forecast assumption of continued but somewhat slower national growth and regional economic activity still seems realistic for Fiscal 1989.

Financial Forecast vs Revenue Projections

The revenue projections contained in this budget are somewhat different than the forecast made in early January. Two major differences are obvious; reductions in non-discretionary income (overhead, Grants, Service Reimbursements, and Intra-Fund transfers), and the withdrawing of the Building revenues and expenses from the General Fund (set-up as a special revenue activity in its own fund). The former reduction was the result of more precise estimates by individual bureaus based on specific bureau activities, not historical financial trends. The latter was the result of a policy decision to fund building activities in its own separate fund.

Other changes include the addition of new revenues of \$1,666,535; principally an increase in Water and Sewer Utility License fees of 1 percent as well as increases in police and parks revenues. The forecast cash transfers were reduced by \$700,151. Further, the miscellaneous revenue category was reduced by about \$511,973 based on a clearer receipts pattern viewed from AP 9, rather than the earlier AP 6 that the Forecast was based upon. All other adjustments resulted in a net increase of \$690,059.

The following table summarizes all of the adjustments that have been made to the original Financial Forecast of \$202.5 million.

**City of Portland
Financial Forecast Revenue Adjustments**

<u>Item</u>	<u>Revision Amount</u>	<u>Comment</u>
Original Receipts Forecast	\$202,572,114	
Overhead, Grants, Service Reim- bursements, And Intra-Fund	(143,815)	Submitted By Bureaus
Withdrawal Of Buildings	(4,944,124)	Withdrawn From General Fund
Proposed New Revenues	1,666,535	New Proposed Revenues
Cash Transfers-IN	(700,151)	Revised After Financial Forecast
Revised Miscellaneous (849)	(511,973)	Revised Using AP-9 Data
All Other Adjustments-Net	<u>690,059</u>	
Total Revision To Forecast	(\$3,943,469)	
Revised Revenue Estimate	\$198,628,645	
Beginning Fund Balance	<u>1,200,283</u>	
Estimated Total Resources	\$199,828,928	

BUDGET NOTES

Throughout the budget process issues arise for which additional information is required in order for the Mayor and Council to reach a decision. Often, this information cannot be generated within the time frame of the budget process. In order to ensure that such issues are addressed the Mayor and Council establish budget notes. These notes typically identify the issue and assign responsibility for either action on the item or preparation of a report to Council.

In addition to the normal process for establishing budget notes during the FY 1988-89 process, the Council for the first time adopted, via Resolution No. 34382, a list of issues to be addressed by bureaus within their budget submissions. Bureaus typically responded by recommending specific budget actions or by recommending additional study of the issue. This section also includes notes pertaining to these Council adopted issues.

Finally, the Council periodically finds it necessary during the course of a budget process to establish policy statements governing City services. In such instances, the Council generally establishes a budget note.

During the fiscal year, Council will receive quarterly reports which will provide an overview of bureau progress in addressing these budget notes. Budget notes typically culminate in a report to the Council.

BUREAU OF GENERAL SERVICES

- The Bureau of General Services in coordination with a committee representing service users will present a plan for improving the efficiency of fleet services through the elimination of vehicles and through operational improvements. This report shall be presented to the City Council during the first quarter of FY 1988-89. Once adopted by the City Council, the Bureau of General Services shall report quarterly to the Council on the status of implementation.
- The Bureau of General Services will develop a policy and/or plan for the establishment of a Capital Replacement fund to support the maintenance of major capital facilities.
- The Bureau of General Services will submit a report to the City Council on the options for replacing the radio communication system either with a trunked radio system or with equipment similar to that presently in use with increased or similar capability. The analysis should identify the costs and benefits of each alternative and recommend a preferred course of action. The bureau shall work with the Office of Fiscal Administration in developing financing alternatives for the recommended alternative.
- The Bureau of General Services shall work with the Portland Public Building Corporation to develop guidelines for the future use of funds remaining from the construction of the Portland Building. Council will approve these guidelines prior to any further use of the funds.

- The Bureau of General Services will prepare and present to the Council options for completing architectural plans and specifications for the entire City Health and Safety project during FY 88-89. The discussion will include:
 - Partnership with the Portland Building Corporation to finance plans, specifications and construction.
 - Health and safety of employees during construction, relocation of employees and potential relocation costs.
 - The costs and benefits of completing the entire construction project at one time.

BUREAU OF EMERGENCY COMMUNICATIONS

- The Bureau of Emergency Communications shall investigate the feasibility of charging ambulance companies for the provision of dispatching services.
- The Bureaus of Emergency Communications and Fire will complete an analysis of the costs and benefits of co-locating dispatching services.

BUREAU OF FIRE

- The Bureau of Fire, in coordination with the Commissioner of Public Safety, shall reevaluate the continuation of City financial support for the Multnomah County Office of Emergency Medical Services.
- The Bureau of Fire shall provide City Council with a feasibility study for the new Fire Training Facility proposed to be located at NE 122nd and Sandy. The study shall include analysis of possible financing options, cost recovery, and associated economic impact as well as anticipated operating costs and staffing requirements.

BUREAU OF ENVIRONMENTAL SERVICES

- The Bureau of Environmental Services, in coordination with the Bureau of Buildings, shall further investigate the feasibility of transferring all or part of the Nuisance Abatement program to the Refuse Disposal Fund.

BUREAU OF POLICE

- In accordance with Council direction during the Budget Hearings, the Bureau of Police shall reinstitute a DUII Unit when hires 487 through 491 are "street-ready." Additionally, when hires 492 through 497 are "street-ready," the Police Bureau shall dedicate, as a problem oriented Police team, two officers to address youth gang violence as well as four officers to address drug-related neighborhood crime problems with emphasis on chronic offenders and leaders.

BUREAU OF COMMUNITY SERVICES

- The Human Services Coordinator within the Bureau of Community Services will develop a plan for the transition of the Aging Services and the Prostitution Alternatives programs to Multnomah County.

METROPOLITAN ARTS COMMISSION

- The Metropolitan Arts Commission staff will coordinate the development of an arts policy for the City that addresses the role of local government in supporting the arts, the impact of this support and the priority of arts as it relates to other city priorities.

BUREAU OF PARKS

The Bureau of Parks will complete the following projects prior to the beginning of the FY 1989-90 Budget process and report findings and recommendations to the City Council:

- Examine the implications of targeting recreation programs to specific populations versus providing programs equally to all user populations across the City.
- Examine the impact of establishing a policy of giving maintenance priority to high visibility downtown parks and street landscaped areas as opposed to neighborhood parks.
- Develop an on-going, stable source of funding to support the City's overall capital investment in the park system.
- Examine organizational alternatives for managing Urban Natural areas.
- Investigate recovering full cost for easements provided to other City bureaus.
- Assess the impact of establishing an objective of providing visitor services as part of the bureau's contribution to the promotion of tourism and economic development in the City of Portland.
- The Bureau of Parks shall initiate negotiations with School District No. 1 to share capital costs of parks and parks facilities used by both the City and the School District.
- The Bureau of Parks and the Office of Transportation shall jointly develop a policy for the maintenance of public-use roads located within parks. Public use roads are those available to carry traffic not exclusively destined for parks.

OFFICE OF THE MAYOR

- The Mayor's Office will coordinate a review of special events cost recovery and present resulting recommendations to the City Council.

OFFICE OF NEIGHBORHOOD ASSOCIATIONS

- The Office of Neighborhood Associations will coordinate a review of the neighborhood needs process, including an analysis of prioritizing and implementing requests.

BUREAU OF PERSONNEL

- The Bureau of Personnel will complete a proposal examining the feasibility of increasing the cost recovery of its training programs.

OFFICE OF TRANSPORTATION

- The Office of Transportation will complete and present to the Council a study of options for continued funding of Street Lighting and the feasibility of establishing a user fee for Streets.

OFFICE OF THE CITY ATTORNEY

- The Office of the City Attorney will complete an examination of the City's authority to assess non-profit, tax-exempt property for public safety services provided by the City.

OFFICE OF FISCAL ADMINISTRATION

- The Office of Fiscal Administration will coordinate the review of alternative programs for recognizing exceptional performance within the City work force.

PORTLAND DEVELOPMENT COMMISSION

- The Commission shall continue to work with City bureaus to identify operating and maintenance costs which bureaus will have to assume as a result of projects built by PDC. PDC and bureaus shall clearly identify those costs in their FY 1989-90 CIP and budget requests.

BUREAU OF WATER

- The Bureau of Water shall prepare a briefing for Council on major future capital needs and capital studies required to meet those needs.

Fund: GENERAL (01)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Property Taxes	\$59,995,666	\$66,730,372	\$73,050,941	\$76,561,270	\$76,561,270
Current Year's Prop. Taxes	53,711,817	60,889,006	67,700,941	71,666,260	71,666,260
Prior Years' Property Taxes	5,744,376	5,160,472	5,350,000	4,828,345	4,828,345
Payment in Lieu of Taxes	302,182	358,551	0	0	0
Penalties & Interest	237,291	322,343	0	66,665	66,665
Other Taxes	2,738,482	3,267,458	3,600,000	4,391,075	4,391,075
Lodgings Tax	2,738,482	3,267,458	3,250,000	4,391,075	4,391,075
Lodging Tax-Urban Svcs Inc.	-	-	350,000	0	0
Licenses & Permits	34,681,945	42,027,485	43,814,407	41,883,957	41,923,957
Business Licenses	11,640,760	13,580,414	13,100,000	15,534,965	15,534,965
Public Utility Licenses	20,006,648	24,426,193	24,945,250	26,012,992	26,052,992
Other Licenses	144,584	74,483	73,000	75,000	75,000
Construction Permits	2,604,009	3,528,554	3,771,037	0	0
Other Permits	285,944	417,841	425,120	261,000	261,000
Franchise Fees-Urban Svc Inc.	-	-	1,500,000	0	0
Other Licenses & Permits - Urban Svc Inc-Business License	-	-	800,000	0	0
Service Charges & Fees	3,393,482	3,018,139	2,896,779	3,792,564	3,884,564
Pub.Utility/Pub.Works Charges	201	1,004	0	0	0
Inspection Fees	7,112	101,076	102,440	0	0
Parking Fees	4,982	0	0	0	0
Parks & Recreation Fees	1,128,163	1,337,728	1,530,182	2,520,216	2,520,216
Concessions	10,092	5,742	3,000	2,600	2,600
Rents & Reimbursements/Tenants	295,949	253,619	199,969	186,525	186,525
Miscellaneous	1,946,983	1,318,970	961,188	1,083,223	1,175,223
Svc Charges & Fees-Urban Svc	-	-	100,000	0	0
State Sources	3,599,944	4,254,600	4,841,000	4,252,934	4,252,934
Shared Revenue	3,570,067	4,216,114	4,100,000	4,252,934	4,252,934
State of Oregon Cost Sharing	29,877	38,486	30,000	0	0
Urban Services Increment	-	-	711,000	0	0
Local Government Sources	10,589,661	12,645,438	9,992,459	10,476,860	10,309,695
Shared Revenue	683,484	665,186	800,000	721,841	721,841
Multnomah Co Cost Sharing	663,952	1,022,927	848,851	861,880	883,190
Local Cost Sharing	9,242,225	10,957,325	298,754	8,893,139	8,704,664
Local Cost Sharing-Urban Svc	-	-	8,044,854	0	0

Fund: GENERAL (01)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
Miscellaneous Revenues	\$ 32,368,211	\$ 32,273,513	\$ 35,641,388	\$ 36,518,725	\$ 36,518,725
Urban Services Increment	-	-	200,000	0	0
Sales of Real Property	101,513	6,557	1,500	6,300	6,300
Sales of Equipment	802	17,581	36,000	40,000	40,000
Sales-Miscellaneous	103,294	170,876	83,400	86,550	86,550
Refunds	36,098	37,153	20,000	51,200	51,200
Interest on Investments	1,284,043	941,527	1,400,000	1,020,374	1,020,374
Interest Income-Other	69,671	172,056	80,000	99,049	99,049
Private Grants & Donations	25,075	18,195	75,392	0	0
Collection of Open Liens	93,704	112,717	75,000	2,000	2,000
Bond Sales-Short-Term Notes	30,000,000	30,000,150	32,000,000	34,000,000	34,000,000
Other Misc. Revenues	654,011	796,701	1,670,096	1,213,252	1,213,252
Revenue Subtotal	147,367,391	164,217,005	174,636,974	177,877,385	177,842,220
Transfers from Other Funds-Cash					
Revenue	13,529,800	6,500,000	2,722,700	2,073,420	2,073,420
State Revenue Sharing	2,029,800	2,000,000	2,000,000	2,003,420	2,003,420
Federal Revenue Sharing	11,500,000	4,500,000	150,000	70,000	70,000
Portland Arts Fund	-	-	572,700	0	0
Overhead	5,806,058	7,508,240	7,317,712	7,675,087	7,675,087
Assessment Collection	80	103	98	3,192	3,192
Auto Port Operating	8,032	10,329	9,795	9,431	9,431
Buildings Operating	-	-	-	920,575	920,575
Emergency Communications	137,248	222,727	225,000	168,352	168,352
E/R-Civic Stadium	12,768	19,019	18,068	16,382	16,382
Convention Center	-	-	-	13,000	13,000
E/R-Memorial Coliseum	55,848	84,305	91,049	82,026	82,026
Golf	60,725	90,348	121,794	111,008	111,008
Hydropower Operating	29,481	39,752	42,903	77,788	77,788
N.W. I-405 Recreation Fund	1,338	1,305	1,834	1,999	1,999
Parking Facilities	19,519	53,991	36,380	43,111	43,111
Performing Arts Operating	19,055	40,931	77,912	121,818	121,818
PIR	7,742	10,130	10,940	25,777	25,777
Refuse Disposal	-	-	29,397	15,417	15,417
Sewer System Operating	648,607	824,347	707,912	1,142,350	1,142,350
Street Lighting	293,377	0	0	80,817	80,817
Tennis	6,169	8,005	12,209	0	0
Transportation Operating	1,109,565	2,054,484	2,047,255	1,823,023	1,823,023
Water	1,233,328	1,253,695	1,353,991	1,433,728	1,433,728
Convention & Tourism	27,315	36,686	34,852	17,484	17,484
Columbia S. Shore Debt Svc	-	-	563	0	0
Downtown Parking Bond Redemp.	307	297	317	0	0
Golf Revenue Bond Redemp.	511	1,166	1,154	0	0
Imp. Bond Int. & Sinking	18,549	21,194	20,698	0	0
Morrison East Bond Redemp.	2,405	2,406	2,411	0	0
Morrison West Bond Redemp.	2,013	2,030	2,015	0	0
NW Front Ave Ind. Renewal Spec.	6,720	6,720	6,720	0	0
Old Town Parking Bond Redemp.	-	-	3,360	0	0
Parking Facil. Bond Redemp.	12,578	12,600	0	0	0
PIR Bond Redemption	809	811	808	0	0
Sewer System Debt Redemp.	18,417	18,316	22,343	0	0

Fund: GENERAL (01)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
South Park Renewal Debt Svc	-	\$ 7,123	\$ 7,089	\$ 0	\$ 0
Systems Dev. Int. & Sinking	\$ 971	940	1,097	0	0
Tennis Facil. Bond Redemp.	221	213	206	0	0
Wash. Co Supply Bond Redemp.	16,850	16,813	13,552	0	0
Water Bond Sinking	49,928	46,512	43,023	0	0
Waterfront Re. Bond Sinking	30,790	25,671	39,110	0	0
Golf Construction	31,555	2,059	9,380	0	0
LID Construction	-	-	-	34,952	34,952
Sewer System Construction	331,800	340,252	398,457	258,959	258,959
Transportation Const.	207,412	319,329	381,009	243,815	243,815
Water Construction	-	-	-	1,849	1,849
Fire & Police Dis. & Retire.	-	-	-	22,798	22,798
Central Svcs Operating	110,444	146,389	154,812	128,889	128,889
Electronic Svcs Operating	145,274	200,874	190,830	153,813	153,813
Fleet Operating	261,306	334,771	318,032	377,967	377,967
Health Insurance Fund	307,200	430,749	409,212	70,000	70,000
Insurance & Claims Oper.	59,891	150,946	163,022	137,622	137,622
Justice Center Operating	119,713	164,566	25,072	19,648	19,648
Portland Bldg. Operating	138,532	242,216	49,522	35,148	35,148
Workers' Comp. Operating	87,485	128,285	121,871	82,349	82,349
HCD Indirect	174,180	134,835	110,638	0	0
Administration	39,000	0	0	0	0
Central Services-BGS	19,000	0	0	0	0
Electronic Services-BGS	10,000	0	0	0	0
Fleet Operating-BGS	10,000	0	0	0	0
Dividends	-	-	757,695	0	0
Health Insurance Fund	-	-	650,000	0	0
Workers' Compensation	-	-	107,695	0	0
Miscellaneous	8,621,543	1,757,501	848,541	373,034	373,034
Hydropower Operating	839,000	350,000	388,054	0	0
Parking Facil.-Tax Offset	64,210	68,063	82,614	85,020	85,020
Fire & Police D&R	-	17,721	100,000	0	0
Hydroelectric Power Const.	2,514,094	0	0	0	0
Short-Term Debt Int.& Sink.	109,690	0	200,000	0	0
Auto Port-Tax Offset	68,549	72,662	77,873	80,141	80,141
Transportation Operating	5,000,000	47,300	0	0	0
Water	26,000	0	0	75,000	75,000
Health Insurance	-	1,201,755	0	0	0
HCD Indirect	-	-	-	132,873	132,873
Service Reimbursements	7,202,642	8,274,908	7,998,632	8,110,192	8,575,609
Assessment Collection	-	-	95,845	35,868	70,868
Auto Port Operating	142,377	137,909	119,658	102,744	102,744
Buildings Operating	-	-	-	206,110	206,451
Emergency Communications	140,721	232,879	176,080	170,004	170,154
E/R-Memorial Coliseum	8,550	275	0	0	96
E/R-Civic Stadium	-	-	-	-	42
E/R-Performing Arts Operating	43,954	20,209	23,642	0	96
Golf	62,075	67,993	33,570	56,802	56,884
Hydropower Operating	16,500	22,693	36,369	25,437	25,477
NW I-405 Recreation	49,640	54,478	55,846	56,561	56,561
Parking Facilities	663,726	733,160	466,670	384,316	384,316
PIR	4,500	3,500	7,400	14,412	14,426
Sewer System Construction	-	15,512	0	0	0

Fund: GENERAL (01)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
Sewer System Operating	\$ 316,704	\$ 581,146	\$ 349,907	\$ 202,214	\$ 206,244
Street Lighting	1,881	2,736	0	0	0
Transp. Operating	263,492	261,547	242,643	236,911	598,944
Water	545,821	668,174	719,621	838,936	846,167
LID Construction	272,722	382,068	381,920	422,144	422,144
Performing Arts Const.	24,000	0	0	0	0
Federal Grants	904,260	640,221	162,780	462,883	464,155
HCD-Reimbursable	900,827	1,087,297	931,580	727,576	706,927
Memorial Budgeted Funds	-	-	-	30,000	105,000
Fire & Police D&R	134,790	145,140	149,595	219,443	219,443
Central Svcs Operating	31,154	161,089	221,761	290,190	290,340
Electronic Svcs Operating	111,016	417,974	278,490	359,101	359,245
Fleet Operating	141,425	276,718	711,307	429,111	429,363
Health Insurance	-	65,063	245,404	250,521	250,521
Insurance & Claims Operating	415,708	458,433	460,485	465,763	465,842
Justice Center Operating	577,111	544,869	753,569	752,430	752,430
Ptld Bldg. Operating	1,268,002	1,196,705	1,240,790	1,233,773	1,233,773
Workers' Comp. Operating	161,686	97,120	133,700	136,942	136,956
Intra-Fund Agency-Reimbursable	2,725,806	2,098,298	2,170,166	2,026,335	2,089,275
Beginning Fund Balance	<u>3,297,806</u>	<u>619,029</u>	<u>1,200,000</u>	<u>1,200,283</u>	<u>1,200,283</u>
Total Resources	\$188,590,046	\$190,974,981	\$197,652,420	\$199,335,736	\$199,828,928

REQUIREMENTS

Expenditures	\$118,618,452	\$127,771,405	\$128,970,281	\$130,777,049	\$131,291,037
Special Appropriations	3,506,238	2,905,395	2,907,759	2,286,234	2,286,234
Trans. to Other Funds-Svc Reimb.	14,394,889	16,025,349	17,908,428	18,295,946	18,280,686
Auto Port Operating	12,960	13,590	13,500	9,180	9,180
Emergency Communications	2,423,420	2,676,214	3,376,237	3,583,932	3,583,932
Performing Arts Operating	8,115	9,449	9,449	0	0
PIR	720	0	0	0	0
Sewer System Operating	447	965	0	0	0
Transportation Operating	63,659	81,763	48,891	80,991	80,991
Water	28,891	40,617	26,616	43,459	43,459
Transportation Const.	-	113,047	100,402	0	0
Central Svcs Operating	1,280,509	1,299,614	1,241,533	1,370,942	1,357,899
City Equipment Acquisition	270,616	397,088	712,064	1,134,390	1,134,390
City Facilities Acquisition	491,713	495,586	491,683	490,170	490,170
Electronic Svcs Operating	1,467,200	1,773,561	1,754,539	1,866,782	1,853,250
Fleet Operating	2,934,908	3,148,332	3,675,923	3,428,303	3,427,765
Insurance & Claims Operating	865,656	1,022,834	1,409,666	1,524,663	1,524,661
Justice Center Operating	2,814,017	2,941,655	2,959,993	2,626,998	2,626,998
Ptld. Bldg. Operating	1,134,987	1,358,504	1,392,368	1,128,297	1,140,150
Workers' Comp. Operating	593,971	652,530	695,564	1,007,839	1,007,841
HCD	3,100	0	0	0	0
Intra-Fund Agency Credits	<u>2,725,806</u>	<u>2,098,298</u>	<u>2,170,166</u>	<u>2,026,335</u>	<u>2,089,275</u>
Bureau Requirement Subtotal	139,245,385	148,800,447	151,956,634	153,385,564	153,947,232

Fund: GENERAL (01)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
General Operating Contingency	-	-	\$ 1,562,279	\$ 2,000,000	\$ 1,928,183
Transfers to Other Funds-Cash	\$48,716,858	\$40,398,666	44,073,507	43,890,172	43,893,513
Buildings Operating	-	-	-	2,210,989	2,211,330
Emer. Comm.-Beginning Balance	240,000	0	0	0	0
NW I-405 Recreation	-	51,000	0	51,000	51,000
Performing Arts Operating	3,000,000	0	0	0	0
Tennis	30,000	33,250	24,000	0	0
Transp. Oper. Util.Fran. Fees	13,345,277	8,914,990	6,823,028	5,662,760	5,662,760
Short-Term Debt Int. & Sink.	30,000,000	30,000,000	32,000,000	34,400,000	34,400,000
Tennis Debt Redemption	-	-	-	30,271	30,271
LID Construction	-	495,586	0	0	0
Fire & Police Supp. Retire	192,000	235,466	215,589	269,221	269,221
Central Services	14,026	26,767	25,000	8,800	11,800
Electronic Services Operating	59,154	23,853	0	24,828	24,828
Fleet Operating	138,156	215,671	29,382	32,020	32,020
Insurance & Claims	854,107	345,368	0	0	0
Ptld. Bldg. Operating	100,000	0	0	0	0
Workers' Compensation	650,000	56,715	0	0	0
Justice Center	94,138	0	0	0	0
Memorial Budgeted Funds	-	0	6,508	0	0
General Reserve Fund	-	0	4,950,000	1,200,283	1,200,283
Other Requirements-Inventory Inc.	8,774	(36,748)	60,000	60,000	60,000
Stores Stock	8,774	(36,748)	60,000	60,000	60,000
Unappropriated Ending Balance	<u>619,029</u>	<u>1,812,616</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$188,590,046	\$190,974,981	\$197,652,420	\$199,335,736	\$199,828,928

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APPROPRIATION SUMMARY

Appropriation Unit: Office of the City Attorney
 Department: Department Finance and Administration
 Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$1,365,595	\$1,478,097	\$1,516,572	\$1,660,459	\$1,660,459
Materials and Services	351,037	259,965	342,470	366,010	366,110
Capital Outlay	15,662	9,608	2,324	5,000	5,000
Total Appropriation	\$1,732,294	\$1,747,670	\$1,861,366	\$2,031,469	\$2,031,569
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,267,552	\$1,457,460	\$1,457,560
Grants			0	0	0
Interagencies			593,814	574,009	574,009
Contracts			0	0	0
Total Funding			\$1,861,366	\$2,031,469	\$2,031,569

GENERAL DESCRIPTION AND CHANGES

The City Attorney's Office provides legal services required by the City which includes representing the City in all litigation and providing consultative type legal services to the City Council, City bureaus and agencies.

Specific areas of legal work include: 1) Tort Litigation which provides legal defense in civil rights and personal injury litigation; 2) General Litigation which handles legal services required in all other types of lawsuits; 3) Workers' Compensation defense on claims filed against the City and other legal work in Workers' Compensation; and 4) legal consultation work for City bureaus.

This budget provides support services necessary for clerical, administrative, and research support for the staff attorneys. Also included is funding for hiring Outside Legal Counsel when required due to conflicts of interest, required specialized legal skills or when the City Attorney's Office is unable to handle complex litigation due to lack of resources. Two hearings officers and staff are included to provide review of code enforcement and land use matters.

The FY 1988-89 budget will provide essentially the same level of service as FY 1987-88.

PROGRAM SUMMARY

Bureau: Office of the City Attorney

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Direct Legal	\$962,974	17.0	\$1,049,135	17.0	\$1,049,135	17.0
Performance Measurements/Workload Indicators:						
Number of litigation court cases			880		880	
Number of document pages produced			14,012		14,012	
Description:						
This program contains funding and positions to represent the City in all legal matters handled by the City Attorney's Office. The work covered by this program area includes tort litigation defense, workers' compensation claim defense, general litigation, and legal consultation with bureaus in the development of City programs and services.						
The approved budget includes several position upgrades (3 Deputy City Attorney II positions to 3 Deputy City Attorney III positions; a Deputy City Attorney III to a Chief Deputy and a Chief Deputy to a Senior Deputy). These upgrades are due to increased responsibilities and related workload.						
Program: Legal Support	\$575,169	11.0	\$633,323	13.0	\$633,423	13.0
Performance Measurements/Workload Indicators:						
Number of document pages produced			26,517		26,517	
Description:						
The Legal Service Support Program provides all necessary clerical, administrative, and legal and investigative research support to the attorneys contained in the Direct Legal program.						
Two job-share positions have been reclassified from part-time to full-time, therefore, the number of authorized positions have increased from 11 to 13. In total, there are no additional positions or increased work hours approved in the FY 1988-89 approved budget as a result of these reclassifications.						

PROGRAM SUMMARY

Bureau: Office of the City Attorney

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Outside Counsel	\$87,400	0.0	\$103,000	0.0	\$103,000	0.0
Performance Measurements/Workload Indicators:						
Total expenditures			\$103,000		\$103,000	
Description:						
This request provides funds for securing Outside Legal Counsel when necessary due to requirements for services because of conflicts of interest, required specialized legal knowledge, or when the office is unable to handle large and complex litigation due to lack of resources. All funding for this request is provided through interagency agreements with five requesting bureaus.						
Program: Hearings Officers	\$235,823	4.0	\$246,011	4.0	\$246,011	4.0
Performance Measurements/Workload Indicators:						
Number of complaint proceedings filed			750		750	
Number of tow hearing cases			400		400	
Description:						
This program represents funding for a Code Hearings Office and a Land Use Hearings Office. The Code Hearings Office provides assistance to City bureaus in obtaining enforcement of City Code requirements and a tow hearings process. The Land Use Hearings Office coordinates the City's land use administration process.						
Total:	\$1,861,366	32.0	\$2,031,469	34.0	\$2,031,569	34.0

LINE ITEM APPROPRIATION

Appropriation Unit: Office of the City Attorney

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$1,033,728	\$1,123,190	\$1,176,049	\$1,215,071	\$1,215,071
120 Part-Time Employees	37,964	27,902	0	22,392	22,392
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	150	150
150 Premium Pay	0	562	0	0	0
170 Benefits	293,903	326,443	340,523	422,846	422,846
100 Total Personal Services	1,365,595	1,478,097	1,516,572	1,660,459	1,660,459
210 Professional Services	189,027	62,903	122,489	127,384	127,384
220 Utilities	0	0	0	0	0
230 Equipment Rental	8,529	4,731	14,200	1,384	1,384
240 Repair & Maintenance	5,799	9,733	15,000	15,900	15,900
260 Miscellaneous Services	6,405	38,435	13,042	15,642	15,642
310 Office Supplies	14,242	11,440	15,500	13,180	13,180
320 Operating Supplies	34,284	28,562	28,714	28,500	28,500
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	7,290	7,807	8,000	10,700	10,700
420 Local Travel	292	641	600	900	900
430 Out-of-Town Travel	4,569	4,540	7,000	5,500	5,500
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	8	0	0	0
Subtotal - Direct M&S	270,437	168,800	224,545	219,090	219,090
510 Fleet Services	2,148	2,501	2,913	3,018	3,018
520 Printing/Distribution Services	31,684	32,178	35,400	42,774	42,774
530 Internal Rent	14,101	14,536	14,536	19,137	19,137
540 Electronic Services	19,780	31,056	31,409	40,489	40,489
550 Data Processing Services	0	0	0	1,698	1,798
560 Insurance	9,301	8,760	4,761	10,959	10,959
570 Equipment Lease	2,398	2,134	28,906	28,845	28,845
580 Intra-Fund Services	1,188	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	80,600	91,165	117,925	146,920	147,020
200					
500 Total Materials and Services	351,037	259,965	342,470	366,010	366,110
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	2,000	2,000
640 Furniture & Equipment	15,662	9,608	2,324	3,000	3,000
600 Total Capital Outlay	15,662	9,608	2,324	5,000	5,000
TOTAL	\$1,732,294	\$1,747,670	\$1,861,366	\$2,031,469	\$2,031,569
700 Cash Transfers		77			

PERSONNEL DETAIL

Appropriation Unit: Office of the City Attorney

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0715	City Attorney	1	\$ 57,024	1	\$ 58,928	1	\$ 60,134	1	\$ 62,306	1	\$ 62,306
0819	Administrative Assistant I	1	26,330	1	27,242	1	27,772	1	28,773	1	28,773
0720	Hearings Officer	2	84,894	2	89,642	2	91,218	2	94,502	2	94,502
0714	Chief Deputy City Attorney	1	50,081	1	51,826	1	52,903	1	54,789	1	54,789
0713	Senior Deputy City Attorney	2	108,079	3	148,573	3	140,538	4	194,100	4	194,100
0712	Deputy City Attorney III	7	249,862	8	273,658	7	301,732	9	399,435	9	399,435
0711	Deputy City Attorney II	5	129,996	3	144,443	4	148,370	1	36,610	1	36,610
0710	Deputy City Attorney I	2	57,684	2	59,309	1	30,140	1	32,068	1	32,068
0708	Law Clerk	4	67,368	4	60,784	4	91,511	3	67,613	3	67,613
0510	Accounting Assistant	1	19,233	1	0	0	0	0	0	0	0
0250	Council Reporter	1	25,494	1	26,353	1	26,892	1	27,854	1	27,854
0245	Hearings Clerk	-	-	-	-	-	-	1	22,633	1	22,633
0240	Legal Secretary	6	105,346	6	116,270	6	126,219	6	133,460	6	133,460
0221	Secretarial Clerk II	1	18,792	1	19,421	1	19,828	0	0	0	0
0220	Secretarial Clerk I	2	33,545	1	18,994	1	18,214	1	18,876	1	18,876
0114	Clerical Specialist	-	-	1	27,747	2	40,578	2	42,052	2	42,052
	TOTAL FULL-TIME POSITIONS	36	\$1,033,728	36	\$1,123,190	35	\$1,176,049	34	\$1,215,071	34	\$1,215,071

APPROPRIATION SUMMARY

Appropriation Unit: Office of the City Auditor

Department: Non-Departmental

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$1,403,243	\$1,465,027	\$1,556,120	\$1,672,893	\$1,660,199
Materials and Services	392,279	454,499	504,515	534,203	572,333
Capital Outlay	24,105	3,765	9,600	8,950	18,645
Total Appropriation	\$1,819,627	\$1,923,291	\$2,070,235	\$2,216,046	\$2,251,177
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,527,105	\$1,616,085	\$1,616,216
Grants			0	0	0
Interagencies			538,388	595,219	630,219
Contracts			4,742	4,742	4,742
Total Funding			\$2,070,235	\$2,216,046	\$2,251,177

GENERAL DESCRIPTION AND CHANGES

The Auditor is an elected official whose role is specified in Article 5 of the City Charter. The Auditor's duties include financial and performance audits, care of City records management and the management of official Council activity and elections. The Office of the City Auditor is divided into five programs: Administration, City Recorder, Audit, Local Improvement District Administration, and Fire and Police Disability and Retirement Administration.

Expenditures for state-mandated external City audits are shifted from the Administration to the Auditing program this year. Costs for the City's annual Single Audit, formerly budgeted in a General Fund Special Appropriation, are also budgeted in the Auditing program. Savings are achieved in the City Recorder program by changing the way Council actions and assessments are advertised. A Deputy Auditor position is eliminated and duties are reorganized in this program. An Assistant Deputy Auditor, funded through an interagency agreement with the Fire and Police Disability and Retirement Fund, is added in FY 88-89 to enable more productive management of the fund's claims in the FPDR Administration program.

PROGRAM SUMMARY

Bureau: Office of the City Auditor

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$320,688	5.5	\$270,195	5.5	\$305,326	5.5
Performance Measurements/Workload Indicators:						
Office workplan completion			95%		90%	
Description:						
Administration provides management direction and budget, payroll, office automation, and training support for all Office programs. Administrative personnel also represent the office in public forums and City-wide planning and problem-solving activities.						
In order to group all "auditing" appropriations in one program, professional services dollars to cover the anticipated cost of the City's annual external audit are budgeted in the Auditing program in 1988-89 rather than in Administration as they were in FY 87-88. The estimated cost of this year's state-mandated audit is \$55,000.						
Program: City Recorder	\$745,892	13.8	\$704,877	13.8	\$704,871	12.8
Performance Measurements/Workload Indicators:						
Notifications mailed (no./year)			23,800		23,800	
Records accessed/destroyed (tons/year)			25/15		20/10	
Assessment accounts created			625		625	
Description:						
The City Recorder program prepares, publishes and circulates the weekly Council agenda; provides clerical support at Council meetings and prepares minutes of Council proceedings; notifies affected parties of Council actions and land use hearings; audits and disburses City warrants; receives, processes and records all City contracts; stores, retrieves, and establishes retention schedules for the City's records and processes archival material; collects delinquent sidewalk and nuisance abatement assessments and maintains related records; and serves as the City's Elections Officer.						

PROGRAM SUMMARY

Bureau: Office of the City Auditor

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Auditing	\$533,085	10.0	\$645,755	10.0	\$645,755	10.0
Performance Measurements/Workload Indicators:						
Performance audits completed			8		6	
Description:						
<p>The Auditing program prepares and issues performance and financial audits that identify dollar savings and revenue enhancements and offer recommendations for strengthening administrative and accounting controls. It also coordinates the selection of, and serves as the principal contact for, the City's external auditor.</p> <p>Costs for City-wide audits formally budgeted in the Administrative program and the General Fund Single Audit Special Appropriation are budgeted in this program for the first time in FY 88-89.</p>						
Program: LID Administration	\$388,793	6.7	\$403,776	6.7	\$403,776	6.7
Performance Measurements/Workload Indicators:						
Description:						
<p>Local Improvement District (LID) Administration is provided to the LID Construction Fund by an interagency service agreement with this office. See the LID Construction Fund for LID program information.</p> <p>The program manages the resources of the Local Improvement District Construction Fund (LIDCF) which are used to design, construct, and finance sewer and street improvements through assessments against benefitted property owners. Personnel and internal service costs (printing, electronic services, computer services), appear in the Auditor's budget; almost all direct materials and services requirements and all capital expenditures are budgeted directly in the LIDCF.</p>						

PROGRAM SUMMARY

Bureau: Office of the City Auditor

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: F&P D&R Administration	\$149,595	5.0	\$191,443	6.0	\$191,443	6.0
Performance Measurements/Workload Indicators:						
<p>Description:</p> <p>Administration is provided to the Fire and Police Disability and Retirement Fund by an interagency service agreement with this fund. See the budget pages of the F&P D&R Fund for F&P D&R program information.</p> <p>The program manages the resources of the Fire and Police Disability and Retirement Fund which are derived from member contributions and a tax levied against City property owners. Administrative personnel provide support to the Board of Trustees, for which the City Auditor serves as secretary, and process claims and prepare payments for disabled and retired police officers and firefighters and their survivors.</p> <p>An Assistant Deputy Auditor position is added in order to free the Principal Deputy Auditor for work on efforts to control costs in the Fire and Police Disability and Retirement Fund.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$2,138,053	41.0	\$2,216,046	42.0	\$2,251,171	41.0

LINE ITEM APPROPRIATION

Appropriation Unit: Office of the City Auditor

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$1,026,406	\$1,079,990	\$1,130,235	\$1,205,078	\$1,175,073
120 Part-Time Employees	41,774	35,490	44,611	38,331	50,187
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	13	113	0	0	0
150 Premium Pay	2,771	4,797	5,000	6,768	6,768
170 Benefits	332,279	344,637	376,274	422,716	428,171
100 Total Personal Services	1,403,243	1,465,027	1,556,120	1,672,893	1,660,199
210 Professional Services	3,785	10,648	72,834	86,741	89,741
220 Utilities	0	0	0	0	0
230 Equipment Rental	4,974	412	0	0	0
240 Repair & Maintenance	14,966	13,870	18,173	15,802	15,802
260 Miscellaneous Services	40,647	30,973	33,660	22,486	22,486
310 Office Supplies	20,184	19,312	24,046	24,527	24,527
320 Operating Supplies	2,559	1,539	1,850	1,887	1,887
330 Repair & Maint. Supplies	79	261	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	6,297	6,195	10,529	10,788	10,788
420 Local Travel	2,542	2,797	2,993	4,740	4,740
430 Out-of-Town Travel	5,685	3,904	7,218	7,435	7,435
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	2,912	3,263	1,690	2,732	2,732
Subtotal - Direct M&S	104,630	93,174	172,993	177,138	180,138
510 Fleet Services	773	730	987	1,023	1,023
520 Printing/Distribution Services	62,793	69,761	69,936	68,982	68,982
530 Internal Rent	26,046	0	0	0	0
540 Electronic Services	135,562	30,953	27,334	33,503	33,503
550 Data Processing Services	19,506	231,940	203,691	215,281	250,411
560 Insurance	10,969	18,800	10,302	18,398	18,398
570 Equipment Lease	0	9,141	0	0	0
580 Intra-Fund Services	32,000	0	19,272	19,878	19,878
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	287,649	361,325	331,522	357,065	392,195
200					
500 Total Materials and Services	392,279	454,499	504,515	534,203	572,333
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	24,105	3,765	9,600	8,950	18,645
600 Total Capital Outlay	24,105	3,765	9,600	8,950	18,645
TOTAL	\$1,819,627	\$1,923,291	\$2,070,235	\$2,216,046	\$2,251,177
700 Cash Transfers		83			

PERSONNEL DETAIL

Appropriation Unit: Office of the City Auditor

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0003	City Auditor	1	\$ 46,792	1	\$ 48,168	1	\$ 49,340	1	\$ 51,114	1	\$ 51,114
3212	Assessment Analyst	1	25,768	1	26,562	1	27,101	1	28,084	1	28,084
0925	Records Management Officer	1	27,478	1	32,686	1	28,988	1	38,106	1	38,106
0923	Records Management Technician	-	-	-	-	1	16,366	0	0	0	0
0919	Archivist	1	25,312	1	24,872	1	25,865	1	25,317	1	25,317
0900	Staff Assistant	2	18,720	1	15,173	0	0	1	17,894	1	17,894
0876	Human Relations Specialist	-	15,371	1	0	0	0	0	0	0	0
0829	Financial Analyst	1	28,806	1	31,182	1	32,907	1	34,097	1	34,097
0821	Commissioner Assistant I	-	1,159	0	0	0	0	0	0	0	0
0819	Administrative Assistant I	1	24,826	1	27,212	1	27,772	1	28,773	1	28,773
0558	EDP Auditor	1	33,768	1	34,983	1	35,695	1	36,978	1	36,978
0554	Internal Audit Supervisor	1	16,056	0	0	0	0	0	0	0	0
0552	Internal Auditor	2	18,967	0	0	0	0	0	0	0	0
0538	Internal Audit Manager	1	47,878	1	49,480	1	50,493	1	52,304	1	52,304
0537	Internal Auditor	4	173,848	7	238,333	7	249,289	7	257,954	7	257,954
0525	Assistant Deputy Auditor	1	20,964	1	19,288	1	22,113	3	65,096	3	65,096
0524	Senior Deputy Auditor	2	51,353	2	54,938	2	57,943	2	55,682	1	25,677
0522	Principal Deputy Auditor	3	93,501	3	104,297	3	110,419	3	114,318	3	114,318
0520	Chief Deputy City Auditor	1	42,174	1	44,315	1	44,288	1	45,894	1	45,894
0510	Accounting Assistant	2	38,461	2	21,133	1	20,289	1	21,026	1	21,026
0348	Word Processing Supervisor	1	22,082	1	24,231	1	24,880	1	25,766	1	25,766
0346	Word Processing Operator II	1	19,326	1	19,423	1	19,783	1	21,573	1	21,573
0250	Hearings Reporter	-	420	0	0	0	0	0	0	0	0
0230	Administrative Secretary	1	19,930	1	21,926	1	22,280	1	23,093	1	23,093
0221	Secretarial Clerk II	5	89,326	5	95,209	5	96,866	5	102,730	5	102,730
0220	Secretarial Clerk I	2	34,353	2	35,707	2	36,428	2	37,752	2	37,752
0140	Data Entry Clerk	-	-	-	16,856	1	18,215	1	18,876	1	18,876
0114	Clerical Specialist	4	74,518	4	79,911	4	80,970	3	63,078	3	63,078
0110	Clerk I	1	15,249	1	14,105	1	14,420	0	0	0	0
----	Credit Relations Representative	-	-	-	-	1	17,525	2	39,573	2	39,573
	TOTAL FULL-TIME POSITIONS	41	\$1,026,406	41	\$1,079,990	41	\$1,130,235	42	\$1,205,078	41	\$1,175,073

APPROPRIATION SUMMARY

Appropriation Unit: Office of Cable and Franchise Management

Department: Public Affairs

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$100,530	\$116,736	\$118,007	\$137,492	\$137,492
Materials and Services	644,690	564,894	596,695	581,736	588,201
Capital Outlay	0	1,189	0	0	0
Total Appropriation	\$745,220	\$682,819	\$714,702	\$719,228	\$725,693
Cash Transfers					
Funding Sources:					
Operating Fund			\$714,702	\$719,228	\$725,693
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$714,702	\$719,228	\$725,693

GENERAL DESCRIPTION AND CHANGES

The Office has two programs: Cable Communications and Franchise Management.

This budget implements the expansion and restructuring of the duties of the Office of Cable Communications to include utility franchise management, in accordance with a Code amendment passed by Council in early 1988.

Cable-related duties will continue to include administration of cable television franchise agreements, staff support for the Cable Regulatory Commission, overseeing contracts for community access programming, responding to consumer complaints and providing information to the public. Utility-related duties include the development and negotiation of franchise agreements with existing major utilities, the negotiation of new franchise agreements identifying potential new sources of revenue with telecommunications utilities, the continuation of a program of utility audits, and involvement in state and federal regulatory and legislative proceedings that may affect utility revenues and franchise relationships.

Contracts for public access and local origination programming are budgeted at 90% of requested levels, except those for county access organizations. This still constitutes an increase in the total dollar value of the Portland Cable Access contract from current year budget levels. Additional savings in the contract for Roger's local origination programming are also budgeted, based on the expectation that this contract will be further revised in the coming year.

PROGRAM SUMMARY

Bureau: Office of Cable and Franchise Management

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Cable Communications	\$650,621	3.0	\$618,408	1.5	\$624,873	1.5
Performance Measurements/Workload Indicators:						
Cable Regulatory meetings			6		6	
Complaints and Service Requests			217		217	
Contracts and boundaries administered			11		11	
Description:						
<p>This program continues the regulatory and administrative functions of the Office of Cable Communications and the Cable Regulatory Commission, including administering the provisions of four cable franchise agreements, overseeing implementation and funding of the community access operating agreement, overseeing implementation and funding of the community access operating agreement with Portland Cable Access; responding to consumer complaints, providing information to the public, and coordinating interaction among the City, and cable companies, subscribers, the public and affected organizations on cable-related issues.</p> <p>Cable contracts for access and local origination programming are budgeted at 90% of requested levels except for Multnomah County Access contracts. To be implemented, these reductions must be negotiated with the contract providers. The Portland Cable Access (PCA) contract is scheduled for renewal 7-1-88 and Rogers local origination (LO) co-funding is under discussion as part of the current Rogers regulatory relief proceeding. The City's contribution to KBOO for live feed of Roger's Council coverage (\$3,500), formerly budgeted in the Auditor's Office, is budgeted in this program for FY 88-89.</p>						
Program: Franchise Management	\$40,000	0.0	\$100,820	1.5	\$100,820	1.5
Performance Measurements/Workload Indicators:						
Franchise negotiations			2		2	
Working group meetings			12		12	
New revenue to the City			\$60,000		\$60,000	
Description:						
<p>This program supports the development and negotiation of franchise agreements with major utilities, the administration of existing franchise agreements, the participation as necessary in regulatory proceedings before the Oregon Public Utility Commission and Oregon legislature, the continuation of an ongoing program of utility and franchisee audits, the development of new franchise agreements and potential new sources of revenue with telecommunications companies (such as AT&T) which are seeking permission to use City streets, and the establishment of the Cable/Franchise Office as a consistent point of contact for City/utility relations, in accordance with Council direction and City code.</p>						
Total:	\$690,621	3.0	\$719,228	3.0	\$725,693	3.0

LINE ITEM APPROPRIATION

Appropriation Unit: Office of Cable and Franchise Management

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 66,563	\$ 87,658	\$ 87,908	\$ 99,806	\$ 99,806
120 Part-Time Employees	11,135	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	126	271	286	286
170 Benefits	22,832	28,952	29,828	37,400	37,400
100 Total Personal Services	100,530	116,736	118,007	137,492	137,492
210 Professional Services	417,749	356,619	403,337	367,923	374,380
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	2,060	0	0	0
240 Repair & Maintenance	682	736	800	1,300	1,300
260 Miscellaneous Services	193,920	176,671	169,578	181,347	181,347
310 Office Supplies	802	210	800	1,200	1,200
320 Operating Supplies	433	33	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	500	665	588	2,300	2,300
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	1,954	2,711	1,920	1,920	1,920
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	2,173	1,181	1,185	1,700	1,700
Subtotal - Direct M&S	618,213	540,886	578,208	557,690	564,147
510 Fleet Services	681	528	500	800	800
520 Printing/Distribution Services	5,687	5,717	5,621	7,285	7,285
530 Internal Rent	12,208	12,752	9,446	10,416	10,416
540 Electronic Services	3,219	3,392	2,920	5,545	5,545
550 Data Processing Services	0	0	0	0	8
560 Insurance	592	1,619	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	4,000	0	0	0	0
590 Other Services-Internal	90	0	0	0	0
Subtotal - Service Reimbursement	26,477	24,008	18,487	24,046	24,054
200					
500 Total Materials and Services	644,690	564,894	596,695	581,736	588,201
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	1,189	0	0	0
600 Total Capital Outlay	0	1,189	0	0	0
TOTAL	\$745,220	\$682,819	\$714,702	\$719,228	\$725,693
700 Cash Transfers		87			

PERSONNEL DETAIL

Appropriation Unit: Office of Cable and Franchise Management

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
3258	Cable Communications Director	1	\$41,008	1	\$42,461	1	\$42,437	1	\$44,808	1	\$44,808
0828	Senior Management Analyst	-	-	-	-	-	-	1	36,122	1	36,122
0819	Administrative Assistant I	-	11,229	1	27,213	1	27,257	0	0	0	0
0816	Administrative Analyst Technician	1	12,877	0	0	0	0	0	0	0	0
0812	Cable Communications Assistant	-	1,449	0	0	0	0	0	0	0	0
0220	Secretarial Clerk II	-	-	-	-	-	-	1	18,876	1	18,876
0220	Secretarial Clerk I	-	-	<u>1</u>	<u>17,984</u>	<u>1</u>	<u>18,214</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL FULL-TIME POSITIONS	2	\$66,563	3	\$87,658	3	\$87,908	3	\$99,806	3	\$99,806

APPROPRIATION SUMMARY

Appropriation Unit: Office of Commissioner #1, Public Affairs

Department: Public Affairs

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$602,250	\$628,902	\$668,886	\$748,392	\$748,392
Materials and Services	126,868	302,540	179,712	227,120	227,163
Capital Outlay	2,540	4,034	1,500	3,538	3,538
Total Appropriation	\$731,658	\$935,476	\$850,098	\$979,050	\$979,093
Cash Transfers					
Funding Sources:					
Operating Fund			\$707,038	\$694,950	\$694,993
Grants			143,060	284,100	284,100
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$850,098	\$979,050	\$979,093

GENERAL DESCRIPTION AND CHANGES

The Office of the Commissioner of Public Affairs is organized to fulfill the mandates of City Charter Chapter 2. The Policy and Management Support Program directly supports work of the Commissioner. In addition, the Energy Office has been assigned to the Commissioner's Office and is part of his budget.

The Commissioner is responsible for the administration of the Bureau of Parks and Recreation, Portland Center for the Performing Arts, Metropolitan Arts Commission, Exposition-Recreation Commission, Bureau of Risk Management, Portland Energy Office, Golf Operations, Tennis Centers, Portland International Raceway and Office of Cable Communications.

The Commissioner has initiated cost savings in this budget through elimination of one staff assistant position in his office and realignment within the Energy Office to more fully benefit from grant monies.

PROGRAM SUMMARY

Bureau: Office of Commissioner #1, Public Affairs

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Policy and Management Support	\$547,982	11.0	\$552,398	10.0	\$552,441	10.0
Performance Measurements/Workload Indicators:						
Respond to all phone calls within the day received			90%		90%	
Respond to all written communication within 48 hours			90%		90%	
Description:						
This program provides research and support to the Commissioner in the following areas: legislative functions; management of bureaus assigned to the office; outreach to citizens, business and community groups; and project and policy development.						
This program directly supports the work of the Commissioner of Public Affairs and includes all costs associated with the operation of his office.						
Deletion of one position from this program area will negatively affect the office's ability to respond to citizen requests at the current service level but has been initiated by the Commissioner because of the City's financial constraints.						
Program: Energy Policy & Mgmt. Support	\$125,604	1.85	\$107,574	1.40	\$107,574	1.40
Performance Measurements/Workload Indicators:						
Meetings of the City Energy Commission			10		10	
Committee advisory meetings			45		45	
Installation of energy tracking systems			2		2	
Description:						
This program incorporates staff support to the Energy Commission; program planning and development; local, state, and national energy policy analysis; citizen outreach; and interbureau energy management programs. A special focus in FY 1988-89 will be review and update of the City's ten-year-old energy policy.						
A reduction in discretionary funding for this program has been achieved through moving a portion of the personnel costs to grant funding in the Multi-Family Weatherization Program and reducing professional services costs for consultant services.						

PROGRAM SUMMARY

Bureau: Office of Commissioner #1, Public Affairs

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Multi-Family Weatherization	\$304,388	2.90	\$241,470	2.90	\$241,470	2.90
Performance Measurements/Workload Indicators:						
Number of units requesting energy audits			900		900	
Number of units expected to be weatherized			450		450	
Description:						
Direct service is provided to owners of multi-family dwellings to upgrade the energy efficiency of their properties through energy audits, analysis of financing options, assistance in the construction bid process, and coordination of utility and state financial incentive programs. Over 900 units will be involved in the program in FY 88-89.						
Older rental housing units occupied by low income households are particularly targeted.						
Program: Block-by-Block Weatherization	\$67,676	.25	\$77,608	.70	\$77,608	.70
Performance Measurements/Workload Indicators:						
Number of houses weatherized			500		500	
Number of houses post-inspected			250		250	
Description:						
Free basic weatherization and energy conservation workshops are provided to low-income households. Program participants are recruited through door-to-door canvassing done with the assistance of neighborhood associations. Over 500 households will be involved in FY 88-89.						
Total:	\$1,045,650	16.0	\$979,050	15.0	\$979,093	15.0

LINE ITEM APPROPRIATION

Appropriation Unit: Office of Commissioner #1, Public Affairs

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$437,981	\$470,918	\$500,739	\$516,167	\$516,167
120 Part-Time Employees	24,972	25,328	17,915	43,873	43,873
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	794	0	0	0
170 Benefits	139,297	131,862	150,232	188,352	188,352
100 Total Personal Services	602,250	628,902	668,886	748,392	748,392
210 Professional Services	35,771	60,054	97,372	16,000	16,000
220 Utilities	0	0	0	0	0
230 Equipment Rental	(16,991)	2,569	1,700	500	500
240 Repair & Maintenance	2,995	3,330	3,530	4,350	4,350
260 Miscellaneous Services	4,784	142,899	2,500	113,131	113,131
310 Office Supplies	4,228	4,562	4,300	4,300	4,300
320 Operating Supplies	12	42	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	1,098	1,455	1,500	1,500	1,500
410 Education	2,035	1,072	1,800	2,600	2,600
420 Local Travel	0	0	0	1,400	1,400
430 Out-of-Town Travel	8,518	6,721	8,650	8,000	8,000
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	(27)	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	2,597	4,783	2,900	5,850	5,850
Subtotal - Direct M&S	45,047	227,460	124,252	157,631	157,631
510 Fleet Services	9,739	8,817	9,030	10,179	10,179
520 Printing/Distribution Services	14,038	11,447	11,679	14,638	14,638
530 Internal Rent	13,128	13,638	13,638	19,424	19,424
540 Electronic Services	13,891	16,104	18,273	20,729	20,729
550 Data Processing Services	248	4,066	2,000	1,514	1,557
560 Insurance	4,712	4,890	0	2,025	2,025
570 Equipment Lease	8,023	6,686	0	0	0
580 Intra-Fund Services	18,042	9,432	840	980	980
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	81,821	75,080	55,460	69,489	69,532
200					
500 Total Materials and Services	126,868	302,540	179,712	227,120	227,163
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	2,540	4,034	1,500	3,538	3,538
600 Total Capital Outlay	2,540	4,034	1,500	3,538	3,538
TOTAL	\$731,658	\$935,476	\$850,098	\$979,050	\$979,093
700 Cash Transfers		92			

PERSONNEL DETAIL

Appropriation Unit: Office of Commissioner #1, Public Affairs

		FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
Class No.	Title	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0002	Commissioner	1	\$ 51,052	1	\$ 52,748	1	\$ 53,825	1	\$ 55,770	1	\$ 55,770
7460	Human Resources Coordinator I	-	-	0	0	1	13,280	1	31,049	1	31,049
3140	Energy Engineering Technician	-	-	0	0	1	12,277	1	29,274	1	29,274
0900	Staff Assistant	-	11,228	1	17,394	1	19,975	0	0	0	0
0891	Energy Advisor	1	40,135	1	40,433	1	43,240	1	44,808	1	44,808
0824	Executive Assistant	1	38,832	1	35,673	1	44,288	1	41,305	1	41,305
0823	Assistant III	4	123,632	4	74,006	2	77,594	2	76,485	2	76,485
0822	Commissioner,s Assistant II	2	87,530	2	130,045	4	135,213	4	137,911	4	137,911
0821	Commissioner,s Assistant I	2	42,765	2	44,396	2	45,252	2	46,895	2	46,895
0820	Administrative Assistant II - Energy	1	24,015	1	35,237	1	35,967	1	32,124	1	32,124
0221	Secretarial Clerk II	<u>1</u>	<u>18,792</u>	<u>1</u>	<u>18,845</u>	<u>1</u>	<u>19,828</u>	<u>1</u>	<u>20,546</u>	<u>1</u>	<u>20,546</u>
	TOTAL FULL-TIME POSITIONS	13	\$437,981	14	\$448,777	16	\$500,739	15	\$516,167	15	\$516,167
	<u>Limited-Term Positions</u>										
7460	Human Resources Coordinator I	-	-	1	\$ 12,758	0	\$ 0	0	\$ 0	0	\$ 0
3140	Energy Engineering Technician	-	-	<u>1</u>	<u>9,383</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL LIMITED-TERM POSITIONS	-	-	2	\$ 22,141	0	\$ 0	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$437,981		\$470,918		\$500,739		\$516,167		\$516,167

APPROPRIATION SUMMARY

Appropriation Unit: Office of Commissioner #2, Public Works

Department: Public Works

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$418,908	\$435,535	\$509,172	\$518,398	\$518,398
Materials and Services	32,396	53,287	66,333	63,096	63,129
Capital Outlay	0	3,772	2,300	0	0
Total Appropriation	\$451,304	\$492,594	\$577,805	\$581,494	\$581,527
Cash Transfers					
Funding Sources:					
Operating Fund			\$577,805	\$581,494	\$581,527
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$577,805	\$581,494	\$581,527

GENERAL DESCRIPTION AND CHANGES

The Office of the Commissioner of Public Works is divided into three programs (Policy Development and Bureau Management, Citizen Access and Administration) to assist the Commissioner in fulfilling the mandates of City Charter Chapter 2. In addition, the Police Internal Investigations Auditing Committee (PIIAC) is assigned to this office. The commissioner is responsible for the administration of the Bureaus of Personnel, Planning, Transportation Maintenance, Traffic Management, Transportation Engineering, Transportation Planning and Finance, and Human Resources.

The Development Liaison Program, which has been part of this office, will be located in the Office of Transportation in FY 88-89.

Reductions in the budget have been initiated by the Commissioner, including hiring replacement personnel at lower classifications and pay rates than the incumbents.

PROGRAM SUMMARY

Bureau: Office of Commissioner #2, Public Works

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Policy Develop. & Bureau Mgmt.	\$98,165	3.0	\$270,865	3.0	\$270,865	3.0
Performance Measurements/Workload Indicators:						
Number of Council items introduced by the Commissioner			550		550	
Number of special events aimed at improving management			9		9	
Description:						
The Policy Development and Bureau Management component provides preparation for the Commissioner's Council responsibilities; guidance to Public Works Bureaus; and initiation of new policy proposals.						
Program: Citizen Access	\$98,165	3.0	\$97,852	2.0	\$97,852	2.0
Performance Measurements/Workload Indicators:						
Number of constituent forums conducted			100		100	
Number of responses to citizen service requests			650		650	
Description:						
The Citizen Access program will increase the number of public service, educational and topical forums sponsored and offered to the community. These will include regular brownbag and evening sessions which will emphasize problem-solving for specific citizen concerns and opportunities for increasing citizen knowledge of how to be an active participant in Portland's government.						
This program also provides information and assistance in response to citizen inquiries.						

PROGRAM SUMMARY

Bureau: Office of Commissioner #2, Public Works

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$176,986	2.0	\$156,995	2.0	\$157,028	2.0
Performance Measurements/Workload Indicators:						
Number of documents produced			1,000		1,000	
Description:						
<p>The Administration component provides logistical, material and record-keeping support for office functions. It includes the production of all written materials, personnel and accounting services, telephone and visitor reception and management of the Commissioner's calendar.</p> <p>Reductions in this program area will impact current service levels but reflect the Commissioner's desire to confront the City's financial condition.</p>						
Program: PIIAC	\$49,632	1.0	\$55,782	1.0	\$55,782	1.0
Performance Measurements/Workload Indicators:						
Number of citizen referrals			200		200	
Number of appeals			31		31	
Description:						
<p>The Police Internal Investigations Auditing Committee (PIIAC) oversees Portland Police Bureau's handling of complaints of police officer misconduct (enabling Ordinance 153076). PIIAC volunteer Citizens' Committee members, with staff assistance, monitor closed investigations to identify trends, patterns, or problem areas; making recommendations for change in procedure in an attempt to ensure that investigations are fair, thorough, timely, and efficient, showing equal concern for the rights of citizens and officers. PIIAC receives appeals from complainants who are dissatisfied with bureau investigations and/or decisions. Citizens' Committee monitoring and appeal recommendations are made to the PIIAC Council Committee (comprised of three City Commissioners) who may then forward them to the Commissioner-in-Charge and the Chief of Police. PIIAC strives to enhance police/community relations, being responsive to the public by publishing quarterly reports and holding public meetings on a regular basis.</p>						
Total:	\$422,948	9.0	\$581,494	8.0	\$581,527	8.0

LINE ITEM APPROPRIATION

Appropriation Unit: Office of Commissioner #2, Public Works

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$330,151	\$315,373	\$333,124	\$293,601	\$293,601
120 Part-Time Employees	324	28,361	57,714	99,246	99,246
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	1,774	0	0	0
150 Premium Pay	0	0	0	251	251
170 Benefits	88,433	90,027	118,334	125,300	125,300
100 Total Personal Services	418,908	435,535	509,172	518,398	518,398
210 Professional Services	210	18,930	10,768	10,239	10,239
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	2,066	1,965	1,868	1,900	1,900
260 Miscellaneous Services	0	749	0	0	0
310 Office Supplies	1,074	3,094	3,750	3,765	3,765
320 Operating Supplies	0	4	1,800	1,800	1,800
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	20	124	2,044	3,000	3,000
410 Education	0	37	1,500	1,500	1,500
420 Local Travel	1,156	960	239	244	244
430 Out-of-Town Travel	2,087	0	4,000	4,036	4,036
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	342	1,418	500	510	510
Subtotal - Direct M&S	6,955	27,281	26,469	26,994	26,994
510 Fleet Services	0	1,764	7,000	6,376	6,376
520 Printing/Distribution Services	2,839	5,090	14,527	8,022	8,022
530 Internal Rent	0	0	0	0	0
540 Electronic Services	4,751	11,112	13,495	16,993	16,993
550 Data Processing Services	0	0	0	0	33
560 Insurance	2,708	3,460	6	8	8
570 Equipment Lease	5,143	4,580	4,836	4,703	4,703
580 Intra-Fund Services	10,000	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	25,441	26,006	39,864	36,102	36,135
200					
500 Total Materials and Services	32,396	53,287	66,333	63,096	63,129
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	3,772	2,300	0	0
600 Total Capital Outlay	0	3,772	2,300	0	0
TOTAL	\$451,304	\$492,594	\$577,805	\$581,494	\$581,527
700 Cash Transfers		97			

PERSONNEL DETAIL

Appropriation Unit: Office of Commissioner #2, Public Works

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0002	Commissioner	1	\$ 51,052	1	\$ 52,517	1	\$ 53,825	1	\$ 55,770	1	\$ 55,770
0824	Executive Assistant	1	42,011	1	27,764	1	44,289	1	45,894	1	45,894
0823	Commissioner's Assistant III	3	104,219	3	96,114	1	39,373	1	41,790	1	41,790
0822	Commissioner's Assistant II	1	55,663	2	31,827	1	34,060	1	37,897	1	37,897
0821	Commissioner's Assistant I	2	56,075	2	86,305	5	121,229	3	77,172	3	77,172
0230	Administrative Secretary	<u>1</u>	<u>21,131</u>	<u>1</u>	<u>11,414</u>	<u>1</u>	<u>21,484</u>	<u>1</u>	<u>20,462</u>	<u>1</u>	<u>20,462</u>
	TOTAL FULL-TIME POSITIONS	9	\$330,151	10	\$305,941	10	\$314,260	8	\$278,985	8	\$278,985
	<u>Limited-Term Positions</u>										
7450	Community Services Aide I	-	-	-	\$ 216	0	\$ 0	0	\$ 0		\$ 0
0900	Staff Assistant	-	-	-	<u>9,216</u>	<u>2</u>	<u>18,864</u>	<u>1</u>	<u>14,616</u>	<u>1</u>	<u>14,616</u>
	TOTAL LIMITED-TERM POSITIONS	-	-	-	\$ 9,432	2	\$ 18,864	1	\$ 14,616	1	\$ 14,616
	TOTAL FULL-TIME SALARIES		\$330,151		\$315,373		\$333,124		\$293,601	1	\$293,601

APPROPRIATION SUMMARY

Appropriation Unit: Office of Commissioner #3, Public Utilities

Department: Public Utilities

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$466,149	\$520,902	\$531,921	\$539,460	\$539,460
Materials and Services	53,377	41,592	42,419	36,963	37,001
Capital Outlay	0	6,422	15,000	0	0
Total Appropriation	\$519,526	\$568,916	\$589,340	\$576,423	\$576,461
Cash Transfers					
Funding Sources:					
Operating Fund			\$540,833	\$527,048	\$527,086
Grants			0	0	0
Interagencies			48,507	49,375	49,375
Contracts			0	0	0
Total Funding			\$589,340	\$576,423	\$576,461

GENERAL DESCRIPTION AND CHANGES

The Office of the Commissioner of Public Utilities is organized to respond to the mandates of City Charter Chapter 2. Program areas include Office Administration, Constituent Affairs, Department Management and Legislative, Quasi-Judicial and Policy Making. The Commissioner is responsible for administration of the Bureaus of Water Works, Hydroelectric Power, Environmental Services and General Services.

Interagency revenue from the Bureaus of Hydroelectric Power, Water and Environmental Services provides staff support to the bureaus with regard to budget, Council activities and legislative and intergovernmental liaison functions.

The Commissioner has initiated cost reductions in the amount of \$20,500 in response to the City's financial condition. The reductions include lower personnel costs, reduced materials and services costs and elimination of the capital outlay portion of the budget.

PROGRAM SUMMARY

Bureau: Office of Commissioner #3, Public Utilities

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Office Administration	117,197	2	\$98,491	2	\$96,021	2
Performance Measurements/Workload Indicators:						
Number of phone calls processed			12,500		12,500	
Number of reports completed			180		180	
Description:						
Clerical support is provided to all programs in the Commissioner's Office through this program. Included are reception, word processing, scheduling, inventory, payroll, accounting, and document control. The program also contains the office manager and the Commissioner's personal secretary.						
Reductions to this program area have been made through reduced personnel and materials and services costs at the initiation of the Commissioner in response to the City's financial condition.						
Program: Constituent Affairs	\$141,107	3	\$148,824	3	\$148,524	3
Performance Measurements/Workload Indicators:						
Number of community meetings attended			300		300	
Number of service requests received and referred			400		400	
Description:						
This program directly assists, refers and resolves citizen inquiries and complaints. Neighborhood, community, business, and special constituent group meetings are attended. Liaisons are maintained throughout the community. Information and assistance is provided to bureaus in the portfolio. This section also contains the press and public relations person who schedules press events, works with the local media, writes press releases, and is a spokesperson for the office.						

PROGRAM SUMMARY

Bureau: Office of the Commissioner #3, Public Utilities

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Department Management	\$154,535	3	\$165,976	3	\$166,226	3
Performance Measurements/Workload Indicators:						
Number of special bureau projects completed			30		30	
Number of portfolio and individual bureau management meetings			200		200	
Description:						
<p>This program supports research, reviews and processes materials; provides policy direction and information; acts as a conduit between the Commissioner and the bureaus; represents the Commissioner on special projects and committees; and provides oversight and makes certain that policy direction is carried out. The review of suggested policy and procedural changes is another area of responsibility.</p> <p>Interagency service reimbursements provide funding for .5 Commissioner's Assistant II in this program.</p>						
Program: Leg., Quasi-Jud. & Pol. Making	\$177,547	3	\$163,132	3	\$165,690	3
Performance Measurements/Workload Indicators:						
Number of Council items introduced			150		150	
Number of City Council issues reviewed			1,800		1,800	
Number of speaking engagements			300		300	
Description:						
<p>Council calendar review, attendance at background meetings, review of backup materials, attendance at Management Review Committee meetings, and filing and processing of ordinances, reports, and resolutions are functions of this program. Research and recommendations are provided to the Commissioner for decision making. The Commissioner represents the City at official functions and accepts speaking engagements to discuss legislative, quasi-judicial, or policy issues and represents citizens and the public interest at City Hall.</p> <p>The Commissioner has initiated cost reductions to this program in view of the City's financial condition. The reductions will impact flexibility with regard to special projects and management interaction with bureaus in that personnel and materials and services costs have been reduced.</p> <p>Interagency service reimbursements provide funding for .5 Commissioner's Assistant II in this program.</p>						
Total:	\$590,386	11	\$576,423	11	\$576,461	11

LINE ITEM APPROPRIATION

Appropriation Unit: Office of Commissioner #3, Public Utilities

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$361,602	\$417,414	\$389,393	\$401,580	\$401,580
120 Part-Time Employees	19	5,839	21,145	900	900
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	104,528	97,649	121,383	136,980	136,980
100 Total Personal Services	466,149	520,902	531,921	539,460	539,460
210 Professional Services	5,716	490	2,878	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	5,554	3,306	0	0	0
240 Repair & Maintenance	58	68	6,000	993	2,996
260 Miscellaneous Services	120	421	300	250	500
310 Office Supplies	1,760	3,267	2,000	2,250	2,500
320 Operating Supplies	0	18	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	200	200
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	3,550	2,436	1,200	750	750
410 Education	1,995	67	360	1,000	1,000
420 Local Travel	0	344	1,200	750	750
430 Out-of-Town Travel	2,711	240	1,500	1,000	1,000
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	389	608	300	400	500
Subtotal - Direct M&S	21,853	11,265	15,738	7,593	10,196
510 Fleet Services	5,214	5,627	6,698	6,299	6,299
520 Printing/Distribution Services	4,970	5,928	5,560	7,343	7,343
530 Internal Rent	0	0	0	0	0
540 Electronic Services	9,873	14,682	14,423	14,510	13,125
550 Data Processing Services	0	0	0	1,218	38
560 Insurance	3,467	4,090	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	8,000	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	31,524	30,327	26,681	29,370	26,805
200					
500 Total Materials and Services	53,377	41,592	42,419	36,963	37,001
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	6,422	15,000	0	0
600 Total Capital Outlay	0	6,422	15,000	0	0
TOTAL	\$519,526	\$568,916	\$589,340	\$576,423	\$576,461
700 Cash Transfers		102			

PERSONNEL DETAIL

Appropriation Unit: Office of Commissioner #3, Public Utilities

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0002	Commissioner	1	\$ 51,052	1	\$ 52,746	1	\$ 53,825	1	\$ 55,770	1	\$ 55,770
0824	Executive Assistant	1	42,011	1	26,100	1	44,309	1	45,894	1	45,894
0823	Commissioner's Assistant III	5	179,677	6	138,271	1	37,456	1	38,795	1	38,795
0822	Commissioner's Assistant II	1	40,396	1	127,018	6	203,353	6	207,752	6	212,471
0821	Commissioner's Assistant I	-	17,277	1	41,977	1	29,218	1	30,276	1	30,276
0230	Administrative Secretary	<u>2</u>	<u>31,189</u>	<u>2</u>	<u>31,302</u>	<u>1</u>	<u>21,232</u>	<u>1</u>	<u>23,093</u>	<u>1</u>	<u>18,374</u>
	TOTAL FULL-TIME POSITIONS	10	\$361,602	12	\$417,414	11	\$389,393	11	\$401,580	11	401,580

APPROPRIATION SUMMARY

Appropriation Unit: Office of Commissioner #4, Public Safety

Department: Public Safety

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$480,887	\$541,991	\$559,022	\$525,338	\$534,299
Materials and Services	111,633	103,225	104,537	115,524	106,601
Capital Outlay	888	4,109	4,900	0	0
Total Appropriation	\$593,408	\$649,325	\$668,459	\$640,862	\$640,900
Cash Transfers					
Funding Sources:					
Operating Fund			\$668,459	\$640,862	\$640,900
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$668,459	\$640,862	\$640,900

GENERAL DESCRIPTION AND CHANGES

The Office of the Commissioner of Public Safety includes administrative support necessary to the Commissioner's meeting the mandates of City Charter Chapter 2. The Commissioner is responsible for the administration of the Bureaus of Fire, Buildings, Purchases and Stores, and the Office of Neighborhood Associations. In addition, the Interstate Firehouse Cultural Center (IFCC) is assigned to this office.

The Commissioner has initiated cost reductions including deletion of one position and a reduction in materials and services.

PROGRAM SUMMARY

Bureau: Office of Commissioner #4, Public Safety

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$590,854	10	\$560,360	9	\$560,398	9
Performance Measurements/Workload Indicators:						
Respond to phone calls within 24 hours			95%		95%	
Respond to written communications within 48 hours			95%		95%	
Resolve or appropriately refer complaints within 24 hours of receipt			90%		90%	
Description:						
<p>This program area includes all personnel and material resources necessary to the office. Staff and material resources to fulfill the Commissioner's policy setting, legislative and bureau management responsibilities are part of this program. In addition, resources to manage and execute internal office functions such as budget, accounting, payroll and records management are included. This program also includes resources to respond to public inquiries and complaints, and to conduct community forums and outreach efforts.</p> <p>One position has been deleted from this program at the initiation of the Commissioner, in response to the need to reduce General Fund requirements.</p>						
Program: IFCC	\$77,605	1	\$80,502	1	\$80,502	1
Performance Measurements/Workload Indicators:						
Number of plays produced			8		8	
Number of art exhibits sponsored			12		12	
Number of classes conducted			30		30	
Description:						
<p>The IFCC is a multi-media, multi-cultural arts center unique to the Portland area. The center emphasizes minority and disadvantaged population group programs of theatre and visual arts. Classes and community based activities are also sponsored, showcasing the diverse ethnic composition of the City through the arts.</p> <p>This program supports the basic operations of the IFCC, including administrative staff, utilities, supplies, maintenance, and printing. The costs of staging and producing plays and shows are paid for through a Trust Account maintained at the City Treasury on behalf of the non-profit corporation which operates the IFCC. Ticket sales and grants are the primary resources which support programming.</p>						
Total:	\$668,459	11	\$640,862	10	\$640,900	10

LINE ITEM APPROPRIATION

Appropriation Unit: Office of Commissioner #4, Public Safety

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$371,050	\$415,260	\$427,713	\$383,710	\$379,970
120 Part-Time Employees	0	4,424	2,805	6,712	15,138
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	102	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	109,837	122,205	128,504	134,916	139,191
100 Total Personal Services	480,887	541,991	559,022	525,338	534,299
210 Professional Services	31,585	1,809	4,500	4,000	1,500
220 Utilities	7,835	7,515	6,500	7,000	7,000
230 Equipment Rental	0	0	250	250	250
240 Repair & Maintenance	201	127	2,500	3,000	3,000
260 Miscellaneous Services	480	31,484	25,500	20,970	18,970
310 Office Supplies	4,570	3,254	5,500	5,000	5,000
320 Operating Supplies	1,052	245	250	750	750
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	2,402	1,306	1,750	1,850	1,850
410 Education	0	3	1,500	1,200	700
420 Local Travel	0	0	500	500	0
430 Out-of-Town Travel	4,814	4,254	5,000	5,500	2,600
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	1,161	1,890	3,687	2,500	1,939
Subtotal - Direct M&S	54,100	51,887	57,437	52,520	43,559
510 Fleet Services	8,642	7,760	8,959	10,187	10,187
520 Printing/Distribution Services	15,581	16,656	17,160	21,303	21,303
530 Internal Rent	0	0	0	0	0
540 Electronic Services	17,541	17,946	17,581	19,075	19,075
550 Data Processing Services	0	0	482	338	376
560 Insurance	6,205	5,176	1,281	10,451	10,451
570 Equipment Lease	4,564	3,800	0	0	0
580 Intra-Fund Services	5,000	0	1,637	1,650	1,650
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	57,533	51,338	47,100	63,004	63,042
200					
500 Total Materials and Services	111,633	103,225	104,537	115,524	106,601
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	888	4,109	4,900	0	0
600 Total Capital Outlay	888	4,109	4,900	0	0
TOTAL	\$593,408	\$649,325	\$668,459	\$640,862	\$640,900
700 Cash Transfers		106			

PERSONNEL DETAIL

Appropriation Unit: Office of Commissioner #4, Public Safety

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0002	Commissioner	1	\$ 51,570	1	\$ 53,090	1	\$ 53,825	1	\$ 55,770	1	\$ 55,770
4327	Recreational Instructor III	1	27,403	1	27,517	1	28,024	1	29,023	1	29,023
0824	Executive Assistant	1	42,011	1	28,934	1	44,309	1	45,894	1	45,894
0823	Commissioner's Assistant III	2	66,955	3	112,718	3	122,301	3	126,720	3	124,720
0822	Commissioner's Assistant II	3	128,148	3	106,287	2	73,150	2	72,934	2	71,194
0821	Commissioner's Assistant I	1	22,778	2	68,670	2	58,436	1	30,276	1	30,276
0230	Administrative Secretary	2	32,185	1	18,044	1	22,280	1	23,093	1	23,093
	TOTAL FULL-TIME POSITIONS	11	\$371,050	12	\$415,260	11	\$402,325	10	\$383,710	10	\$379,970
	<u>Limited-Term Positions</u>										
0823	Commissioner's Assistant III	-	-	-	-	1	\$ 25,388	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$371,050		\$415,260		\$427,713		\$383,710		\$379,970

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Community Development

Department: Finance and Administration

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$286,175	\$300,177	\$332,585	\$ 472,587	476,865
Materials and Services	86,960	107,349	95,859	1,769,120	1,774,239
Capital Outlay	0	4,370	0	0	0
Total Appropriation	\$373,135	\$411,896	\$428,444	\$2,241,707	\$2,251,104
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$1,628,781	\$1,676,663
Grants			0	0	0
Interagencies			428,444	473,414	473,493
Contracts			0	139,512	100,948
Total Funding			\$428,444	\$2,241,707	\$2,251,104

GENERAL DESCRIPTION AND CHANGES

The Bureau of Community Development provides administrative direction to the City's Community Development Block Grant program, and other programmatically related City programs.

In FY 88-89, five programs formerly budgeted in the Bureau of Human Resources are transferred to BCD: The Human Resources Coordinator, the Council for Prostitution Alternatives, the City-School Liaison and the City's contracts with Multnomah County for Youth Service Centers and Aging Services. The programs transferred to BCD represent the remainder of the City's involvement in General Fund supported human services programming: direct youth services including employment, direct services to the aging and case management for prostitutes. Council has directed that further work be done on the transition of such services to the county contemplated in the City/County agreement on service delivery, "Resolution A".

Two elements of the City's Homeless Program formerly budgeted in a General Fund Special Appropriation are budgeted in BCD for FY 88-89: the inebriate pick-up program and downtown crime prevention.

PROGRAM SUMMARY

Bureau: Bureau of Community Development

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$389,623	7.0	\$405,488	7.0	\$405,567	7.0
Performance Measurements/Workload Indicators:						
Completion of required reports			100%		100%	
Audit exceptions			0		0	
Description:						
<p>This program provides for the administration of the City's Housing and Community Development Block Grant Program (HCD). Services supported within this program include: performance of all requirements for the City's annual HCD federal grant application, performance monitoring and reporting (including the grantee performance report), assurances that all HUD and federal requirements are met, compliance with all fiscal and accounting aspects of federal and City requirements and procedures, all program development, monitoring, review, evaluation, and implementation of specific projects within the HCD program, citizen outreach, marketing of programs, administration and monitoring of all HCD contracts and interagency agreements, and administration of assigned non-HCD programs.</p> <p>This program is funded at the same level as FY 87-88. This service level is required to ensure that all federal requirements and City policy and procedures are met. This program also ensures the efficient and effective administration of the City's \$12,000,000 Housing and Community Development Block Grant Program.</p>						
Program: Alternative Community Services	\$39,821	1.0	\$42,926	1.0	\$42,926	1.0
Performance Measurements/Workload Indicators:						
Person-hours of work on HCD projects			4,200		4,200	
Description:						
<p>This program provides community service opportunities for restitution by minor offenders.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Community Development

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Human Services Coordinator	0	0	\$238,468	1.5	\$193,628	1.5
Performance Measurements/Workload Indicators:						
Committee Meetings			24		24	
Basic services provided (families)			350		350	
Description:						
<p>The Human Services Coordinator program provides for planning and evaluation, advocacy, and coordination of services and funding for direct human services in accordance with the Human Services Policy. The focus of these efforts for the Human Services Coordinator program in FY 88-89 will include the following:</p> <ul style="list-style-type: none"> • Coordinating implementation of recommendations of City-County Emergency Basic Needs Committee; • Staffing the Housing Coordinating Council and assisting in its development of a management plan for emergency and other low-income housing; • Identifying and developing human services legislative issues of interest to the City; • Working with the County and United Way to secure Federal Homeless Assistance Act funds; and • Managing contracts for provision of emergency basic needs services. <p>This program is transferred to the Bureau of Community Development from the Bureau of Human Resources in FY 88-89.</p>						
Program: City-School Liaison	0	0	\$55,560	1.5	\$70,711	1.5
Performance Measurements/Workload Indicators:						
Roundtable and other meetings			36		36	
Portland investment workplan			13		13	
Pilot projects (new in 88-89)			2		2	
Description:						
<p>The City-School Liaison program coordinates the Leaders Roundtable and The Portland Investment plan to reduce youth unemployment. The Leaders Roundtable is a cooperative effort of the City, Multnomah County, School District #1, the Private Industry Council, and the Chamber of Commerce to reduce school dropouts and increase youth training and employment. The City-School Liaison work program in FY 88-89 includes: implementation of Year Three of The Portland Investment plan; developing new program initiatives for at-risk youth; coordinating Roundtable plans with other youth initiatives, including youth-at-risk activities under The Safer City Plan.</p> <p>The Portland Public Schools and the Private Industry Council support 1/2 of the cost of the City-School Liaison position (\$18,948). All other program costs, including clerical support, materials and services, and interagency services are paid by the City.</p> <p>The change in funding level from proposed to approved represents the HRB requested reallocation of costs among programs. This program is transferred to the Bureau of Community Development from the Bureau of Human Resources in FY 88-89. See that bureau for prior year information.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Community Development

		FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
		Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Area Agency on Aging		0	0	\$570,290	0	\$570,290	0
Performance Measurements/Workload Indicators:							
Case management hours				7,688		7,688	
Information and referral contacts				29,264		29,264	
Description:							
<p>The Area Agency on Aging Community Services program provides funding for the City's share of the County's Aging Services Division. This Division plans, advocates for, develops and maintains a comprehensive range of community-based preventive and support services designed to address the needs of and promote the independence of those 60 years of age and older as well as younger, disabled adults. These services include: Senior Service Centers, legal assistance and advocacy, central information and referral resource file, and door-to-door transportation.</p> <p>This program is transferred to the Bureau of Community Development from the Bureau of Human Resources in FY 88-89. See that bureau for prior year information.</p>							
Program: Youth Service Centers		0	0	\$700,000	0	\$700,000	0
Performance Measurements/Workload Indicators:							
Service hours provided				50,000		50,000	
Juvenile offenders diverted				1,500		1,500	
Families assisted				2,000		2,000	
Description:							
<p>The Youth Service Centers program provides funding to the County to help support five Youth Service Centers, which provide a range of services including Court Diversion, counseling, employment assistance, Big Brother/Big Sister, educational assistance, recreation, and substance abuse prevention to youth ages 10 to 18 and their families. Under an existing contract with the County, City funding for this program will phase out by FY 92-93. The schedule for annual reductions in the City's payment for this contract stipulates a \$700,000 payment for FY 88-89. A 1% discretionary reduction was applied to all bureaus outside of Public Safety in the General Fund. Other programs formerly budgeted in Human Resources absorbed the discretionary reduction that would otherwise have been applied to this program.</p> <p>Responsibility for supervising this contract with the County is transferred to the Bureau of Community Development from the Bureau of Human Resources in FY 88-89. See that bureau for prior year information.</p>							

PROGRAM SUMMARY

Bureau: Bureau of Community Development

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Council for Prostitution Alter.	0	0	\$228,975	0	\$207,982	0
Performance Measurements/Workload Indicators:						
Decrease in dropouts			60%		60%	
Increase in graduates			23%		23%	
Description:						
<p>The Council for Prostitution Alternatives program provides funding for a private, non-profit corporation funded by the City of Portland and Multnomah County. It provides opportunities for prostitutes and their children to achieve legal and viable lifestyles by training, purchasing services, providing case management, coordinating the provision of services, and by maintaining a community office to assist neighborhoods and businesses to work together to address prostitution.</p> <p>This program is transferred to the Bureau of Community Development from the Bureau of Human Resources in FY 88-89. See that bureau's budget pages for prior year information.</p>						
Program: Homeless Services	0	0	0	0	\$60,000	0
Performance Measurements/Workload Indicators:						
CHIERS Workplan completion					100%	
Downtown crime prevention workplan completion					100%	
Description:						
<p>This program includes two elements formerly budgeted in the General Fund Homeless Special Appropriation: Downtown Crime Prevention and CHIERS - the inebriate pickup service. The CHIERS program is provided via a contract with Multnomah County, and the Crime Prevention through an interagency with the Office of Neighborhood Associations, which contracts with the Association for Portland Progress.</p>						
Total:	\$429,444	8.0	\$2,241,707	11.0	\$2,251,104	11.0

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Community Development

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$217,575	\$229,901	\$254,418	\$ 349,240	\$ 351,615
120 Part-Time Employees	0	1,050	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	126	0	0	280
170 Benefits	68,600	69,100	78,167	123,347	124,970
100 Total Personal Services	286,175	300,177	332,585	472,587	476,865
210 Professional Services	6,080	18,103	14,000	12,750	12,750
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	3,259	(304)	2,500	4,393	4,393
260 Miscellaneous Services	23,587	16,819	5,000	1,507,533	1,523,544
310 Office Supplies	1,893	719	2,200	3,557	3,139
320 Operating Supplies	4	365	500	500	500
330 Repair & Maint. Supplies	7	0	0	0	0
340 Minor Equipment & Tools	89	282	1,000	1,000	1,000
350 Clothing & Uniforms	75	90	250	250	250
380 Other Commodities-External	979	1,173	1,000	2,100	1,600
410 Education	1,282	2,045	2,400	2,742	3,030
420 Local Travel	1,521	1,368	1,700	1,850	1,850
430 Out-of-Town Travel	1,201	3,583	5,000	6,885	6,260
440 External Rent	0	3,088	0	37,053	37,053
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	4,472	7,094	5,700	118,450	125,000
Subtotal - Direct M&S	44,449	54,425	41,250	1,699,063	1,720,369
510 Fleet Services	3,092	4,142	4,065	6,664	6,126
520 Printing/Distribution Services	8,327	5,630	8,106	41,962	14,745
530 Internal Rent	23,229	33,804	36,841	0	0
540 Electronic Services	6,211	6,038	5,597	18,817	10,409
550 Data Processing Services	0	0	0	0	54
560 Insurance	1,652	3,310	0	2,614	1,808
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	20,728
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	42,511	52,924	54,609	70,057	53,870
200					
500 Total Materials and Services	86,960	107,349	95,859	1,769,120	1,774,239
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	4,370	0	0	0
600 Total Capital Outlay	0	4,370	0	0	0
TOTAL	\$373,135	\$411,896	\$428,444	\$2,241,707	\$2,251,104
700 Cash Transfers		113			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Community Development

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
3245	Bureau of Community Development Director	1	\$ 42,505	1	\$ 43,778	1	\$ 44,540	1	\$ 46,166	1	\$ 46,166
7481	Community Specialist II	-	13,072	1	17,512	1	22,301	1	23,114	1	23,114
7462	Human Services Coordinator	-	-	-	-	-	-	1	37,897	1	37,897
3244	HCD Coordinator	2	65,682	2	94,989	3	107,372	3	103,146	3	103,146
3243	HCD Representative	1	23,939	1	26,982	1	28,715	1	29,754	1	29,754
0863	Grants Analyst	-	-	-	-	1	31,000	1	33,015	1	33,015
0827	Management Analyst	1	31,195	1	2,333	0	0	0	0	0	0
0813	City School Liaison	-	-	-	-	-	-	1	37,897	1	37,897
0515	Senior Accountant	1	25,265	1	26,103	0	0	0	0	0	0
0222	Secretarial Assistant	-	-	-	-	1	20,490	1	22,008	1	22,008
0221	Secretarial Clerk II	1	15,917	1	0	0	0	1	16,243	1	18,618
0220	Secretarial Clerk I	-	-	-	6,418	0	0	0	0	0	0
0114	Clerical Specialist I	-	-	-	11,786	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	7	\$217,575	8	\$229,901	8	\$254,418	11	\$349,240	11	\$351,615

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Computer Services

Department: Finance and Administration

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$1,195,236	\$1,184,545	\$1,187,365	\$1,230,392	\$1,265,392
Materials and Services	1,603,233	1,601,726	1,661,015	1,608,054	1,635,136
Capital Outlay	117,696	57,595	11,802	12,000	12,000
Total Appropriation	\$2,916,165	\$2,843,866	\$2,860,182	\$2,850,446	\$2,912,528
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 447,085	\$ 420,218	\$ 420,294
Grants			0	0	0
Interagencies			2,276,047	2,404,918	2,466,924
Contracts			137,050	25,310	25,310
Total Funding			\$2,860,182	\$2,850,446	\$2,912,528

GENERAL DESCRIPTION AND CHANGES

The Bureau of Computer Services is comprised of three programs--Systems and Programming, User Support and Computer Operations.

The bureau has administrative responsibility for all data processing activities within the City of Portland. The bureau provides consultation and training for the many office automation equipment users throughout the City. Also, the bureau has responsibility for the City Data Center computer and provides technical assistance for the computers in the Police Data Center.

The Bureau of Computer Services' major project for FY 88-89 will be the technical responsibility for the full implementation of the Integrated Business Information System (IBIS), a totally new data processing system which involves the complete human resources and financial systems acquired from the MSA (Management Sciences of America) Company. The core systems consist of Budget, General Ledger, Accounts Payable, Accounts Receivable, Fixed Assets and Purchasing. They are expected to be implemented during FY 88-89. The human resources software module is planned for implementation at the beginning of FY 88-89 which will create an automated personnel/payroll information system.

PROGRAM SUMMARY

Bureau: Bureau of Computer Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Systems and Programming	\$663,940	11.4	\$662,603	10.4	\$725,903	10.4
Performance Measurements/Workload Indicators:						
Hours billed			4,475		4,475	
Total programs managed			4,490		4,490	
Work requests completed			500		500	
Description:						
<p>This program maintains and enhances the data processing applications that reside on the City Data Center computers. The major project for Systems and Programming in FY 88-89 will be the full implementation of IBIS (Integrated Business Information System). The IBIS systems are the complete human resources and financial systems acquired from the MSA (Management Sciences of America) Company. This is the most comprehensive system ever implemented by the City of Portland.</p> <p>The termination of systems and programming services to the Private Industry Council (PIC) has resulted in the reduction of one full-time programming position. The PIC is planning to transfer all of its application system from the City Data Center Vax computer to an in-house system by the beginning of FY 88-89.</p>						
Program: User Support	\$112,378	2.2	\$130,823	2.2	\$130,823	2.2
Performance Measurements/Workload Indicators:						
Total installed user systems			300		300	
New systems installed			100		100	
Users trained			300		300	
Description:						
<p>The primary objective of the User Support program is to provide consultation, training and coordination of the growing number of office automation equipment users throughout the offices of the City of Portland. Presently, the emphasis is on micro computer usage. However, the User Support staff will be providing a broader range of services to meet the needs of the City's future automation user, those less skilled in the use or knowledge of computers and utilizing them to improve their operation as well as meeting their office needs.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Computer Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Computer Operations	\$2,083,868	11.4	\$2,057,020	11.4	\$2,055,802	11.4
Performance Measurements/Workload Indicators:						
CPU seconds used			17.5 m		17.5 m	
Terminals connected			550		550	
Disk space used			16,400 m Bytes		16,400 m Bytes	
Description:						
<p>The Computer Operations program is responsible for the operation of the computers in the City Data Center and the technical support of the Police Bureau IBM computer. For FY 88-89 this program will review studies of various management methods which may be used to acquire higher levels of availability of the City's computers along with acceptable performance levels as workloads continue to increase.</p> <p>There has been a change in Bureau of Computer Services' contract with the Water Bureau with respect to cost-sharing among IBM 4381 computer users. The Bureau of Computer Services adjusted its rates to reflect that the Water Bureau now bears 60% rather than 50% of the operational costs of the IBM 4381 computer usage, and the General Fund users have received a decrease in their IBM 4381 computer rates. There will be monthly and annual reports to assist in determining the appropriate level of future resource cost-sharing that will basically alleviate any cost-sharing inequities.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$2,860,186	25	\$2,850,446	24	\$2,912,528	24

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Computer Services

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 902,302	\$ 897,304	\$ 895,074	\$ 899,633	\$ 926,324
120 Part-Time Employees	4,984	5,184	5,270	2,184	2,184
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	20,856	7,863	7,561	11,339	11,339
150 Premium Pay	1,249	1,722	1,834	2,250	2,250
170 Benefits	265,845	272,472	277,626	314,986	323,295
100 Total Personal Services	1,195,236	1,184,545	1,187,365	1,230,392	1,265,392
210 Professional Services	355,518	398,683	419,060	15,000	15,000
220 Utilities	0	0	0	0	0
230 Equipment Rental	302,293	307,504	307,728	307,516	307,516
240 Repair & Maintenance	230,731	210,795	241,032	219,834	219,834
260 Miscellaneous Services	88,752	83,981	76,584	478,374	505,456
310 Office Supplies	22,559	3,186	2,500	2,500	2,500
320 Operating Supplies	30,446	31,202	40,880	39,800	39,800
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	432	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	14,214	1,486	700	808	808
420 Local Travel	1,457	2,541	1,400	1,400	1,400
430 Out-of-Town Travel	8,423	2,190	2,500	2,600	2,600
440 External Rent	0	150	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	7,469	4,278	5,000	6,000	6,000
Subtotal - Direct M&S	1,061,862	1,046,428	1,097,384	1,073,832	1,100,914
510 Fleet Services	1,882	458	795	824	824
520 Printing/Distribution Services	7,803	9,903	10,006	15,300	15,300
530 Internal Rent	198,181	205,882	205,882	209,280	209,280
540 Electronic Services	29,229	39,370	42,414	36,529	36,529
550 Data Processing Services	0	0	0	0	0
560 Insurance	6,874	6,081	95	22,427	22,427
570 Equipment Lease	184,007	185,856	201,307	193,599	193,599
580 Intra-Fund Services	800	0	0	4,282	4,282
590 Other Services-Internal	112,595	107,748	103,132	51,981	51,981
Subtotal - Service Reimbursement	541,371	555,298	563,631	534,222	534,222
200					
500 Total Materials and Services	1,603,233	1,601,726	1,661,015	1,608,054	1,635,136
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	117,696	57,595	11,802	12,000	12,000
600 Total Capital Outlay	117,696	57,595	11,802	12,000	12,000
TOTAL	\$2,916,165	\$2,843,866	\$2,860,182	\$2,850,446	\$2,912,528
700 Cash Transfers		118			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Computer Services

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0375	Computer Services Director	1	\$ 51,135	1	\$ 52,989	1	\$ 53,930	1	\$ 55,854	1	\$ 55,854
0515	Senior Accountant	1	25,265	1	26,102	1	26,640	1	27,603	1	27,603
0390	Computer Operations Supervisor	1	20,720	1	35,700	1	37,378	1	40,862	1	40,862
0384	Technical Systems Manager	1	43,047	1	46,062	1	47,118	1	48,817	1	48,817
0382	Senior Systems Programmer	2	72,551	2	80,258	2	81,996	2	84,940	2	84,940
0380	MIS Analyst	1	35,309	1	37,395	1	38,168	1	39,547	1	39,547
0378	Office Systems Analyst	1	27,004	1	29,656	1	30,161	1	35,078	1	35,078
0377	Micro Computer Analyst	1	29,508	1	35,110	1	36,253	1	39,547	1	39,547
0376	Deputy Director for Systems & Programming	1	47,084	1	48,662	1	49,654	1	51,448	1	51,448
0374	Systems Programming Manager	2	80,407	2	81,826	2	88,007	2	91,204	2	91,204
0373	Senior Programmer Analyst	6	200,657	6	183,408	6	223,981	5	197,735	5	197,735
0372	Programmer Analyst	4	91,572	3	88,771	1	33,847	1	35,078	1	35,078
0371	Data Processing Analyst	2	56,345	2	57,244	2	59,752	2	63,308	2	63,308
0370	Programmer II	1	47,096	1	27,918	0	0	0	0	0	0
0369	Programmer I	-	682	0	0	0	0	0	0	0	0
0365	DP Technician	2	35,738	2	33,628	2	47,739	2	50,490	2	50,490
0222	Secretarial Assistant	1	20,051	1	20,803	1	21,232	1	22,008	1	22,008
0220	Secretarial Clerk I	1	18,131	1	11,772	1	14,778	1	16,114	1	16,114
	TOTAL FULL-TIME POSITIONS	29	\$902,302	28	\$897,304	25	\$890,634	24	\$899,633	24	\$899,633
	<u>Limited-Term Positions</u>										
0515	Senior Accountant	-	-	-	-	1	\$ 4,440	0	\$ 0	0	\$ 0
0372	Programmer Analyst	-	-	-	-	-	-	-	-	1	26,691
	TOTAL LIMITED-TERM POSITIONS	-	-	-	-	1	\$ 4,440	0	\$ 0	1	\$ 26,691
	TOTAL FULL-TIME SALARIES		\$902,302		\$897,304		\$895,074		\$899,633		\$926,324

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Fire

Department: Public Safety

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$34,366,928	\$38,532,881	\$38,480,155	\$41,676,169	\$41,529,751
Materials and Services	3,278,096	3,946,552	4,406,663	4,901,723	4,839,287
Capital Outlay	186,821	184,574	95,340	180,263	180,263
Total Appropriation	\$37,831,845	\$42,664,007	\$42,982,158	\$46,758,155	\$46,549,301
Cash Transfers				\$ 9,550	\$ 9,550
Funding Sources:					
Operating Fund			\$35,163,522	\$38,210,529	\$38,212,960
Grants			19,720	15,094	15,094
Interagencies			0	0	0
Contracts			7,798,916	8,532,532	8,321,247
Total Funding			\$42,982,158	\$46,758,155	\$46,549,301

GENERAL DESCRIPTION AND CHANGES

The Fire Bureau serves to limit loss of life and property caused by fire and life-threatening emergencies. In addition to fire suppression and emergency response, the bureau places high priority on fire prevention with activities including inspections, plans review, code enforcement, hazardous materials coordination, and harbor master activities. Special programs include work with juvenile fire setters and smoke detection services.

In-service and recruit training is provided along with strategic planning and coordination of the City's emergency management plan. Support functions include apparatus and building maintenance and management services in such areas as budget preparation and monitoring, accounting, payroll, and management information systems.

Because of revenue limitations, the budget does not respond to the bureau's request for full shift replacement. The level of funding provided will allow for personnel to cover absences in fire stations because of vacation, sick, injury, or other leave at a level less than optimum but at a level the bureau considers manageable. \$4,152,235 in overtime has been appropriated for this purpose in FY 88-89, an increase of \$1,396,557 over the FY 87-88 overtime appropriation.

The budget includes increased costs of \$974,060 associated with implementation of a 53-hour work week for firefighters, scheduled to begin January 1, 1989. The proposed budget also provides for increased revenue generation in the amount of \$60,000 in the area of hazardous materials.

The Bureau will provide fire protection services through contract with Rural Fire Protection District (RFPD) #10 and Clackamas County #1 in the combined amount of \$8,247,921 in FY 88-89.

PROGRAM SUMMARY

Bureau: Bureau of Fire

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Prevention	\$2,786,636	52	\$2,962,948	51	\$2,959,598	51
Performance Measurements/Workload Indicators:						
Number of schools with fire safety skills curriculum introduced				175		175
Number of fire inspections conducted				7,884		7,884
Description:						
<p>This program is divided into six functional areas: Community Relations provides public information and education to increase public awareness of fire prevention practices (specific programs of note are the juvenile fire setter and smoke detector programs). Fire and Life Safety Plans Review reviews all permit applications for remodeling and new construction. Special Hazards Inspections conducts on-site inspections and reviews plans. Investigation activities are conducted 24-hours a day, 7 days a week; fires of undetermined or suspicious origin, explosions, large loss, false alarms, fire deaths, and serious injury are investigated. The Harbor Master function coordinates inspections and code enforcement in waterfront and related properties.</p> <p>The budget deletes two Inspector I positions, which may negatively impact juvenile fire prevention activities. The budget adds one Fire Protection Engineer, which will provide for a more technical level of plans review.</p> <p>This program includes services through contract to RFPD #10 and Clackamas County #1 in the amount of \$839,233.</p>						
Program: Management Services	\$1,218,411	18	\$1,067,080	18	\$1,056,491	18
Performance Measurements/Workload Indicators:						
Increase in Bureau cost recovery				5%		5%
Compliance with external accounting, payroll and budget deadlines				90%		90%
Description:						
<p>This program provides bureau-wide managerial and fiscal direction. Budgeting, accounting, payroll, and management information of a financial nature are the products developed by this programmatic unit. Other important services provided through this program include liaison with other City Bureaus, the Commissioner-in-Charge and the Mayor, the Management Review Committee, the IBIS Steering Committee, and the Bureau Advisory Committee.</p> <p>Services through contract with RFPD #10 and Clackamas County #1 are included in this program in the amount of \$231,789.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Fire

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Planning & Development	\$262,069	5	\$262,699	4	\$262,699	4
Performance Measurements/Workload Indicators:						
Number of emergency plan exercises conducted			2		2	
Number of strategic planning sessions			1		1	
Description:						
<p>This program provides support to the bureau in accomplishment of its mission, goals and objectives. A 10-year strategic plan has been developed for the bureau, which is updated annually, implemented and monitored through this program. The Emergency Management Plan is developed and coordinated with all City bureaus. This plan provides procedures and guidelines in the event of a major disaster, such as an earthquake.</p> <p>Grant funding in the amount of \$15,094 is projected in this program through the Federal Emergency Management Administration.</p>						
Program: Training	\$654,081	13	\$914,011	18	\$890,945	18
Performance Measurements/Workload Indicators:						
Number of hours of training per employee above regular in-service training			6		6	
Description:						
<p>The Training program provides in-service and recruit training services, testing or coordination of testing for certification of specialized emergency response incidents (such as hazardous materials response team, EMT certification for Emergency Medical Services) and maintains a technical resource library.</p> <p>The FY 88-89 budget adds two training officers and two new firefighter positions to those budgeted in FY 87-88. These additional positions will provide for a training academy in anticipation of implementation of a 53-hour work week and other projected vacancies.</p> <p>Services through contract with RFPD #10 and Clackamas County #1 are included in this program in the amount of \$176,434.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Fire

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Emergency Response	\$33,554,160	740	\$36,687,703	740	\$36,557,351	740
Performance Measurements/Workload Indicators:						
Percent of time responding to EMS calls within 4 minutes				90%	90%	
Percent of all fires responded to within 4 minutes				95%	95%	
Description:						
The objective of this program is to minimize economic, physical, and social loss resulting from the occurrence of fires, accidents, natural disasters, medical, and other emergencies.						
Suppression and prevention of fires, first responder (basic and advanced), emergency medical services, water rescue, response to hazardous materials incidents, emergency dispatch and communications, and emergency management are components of this program.						
During FY 86-87, this program responded to 1,675 structural fires including 36 which required additional alarms, 1,153 fires involving mobile equipment, 1,014 fires outside of buildings, 3,014 false calls, 28,685 emergency medical calls, and 7 water related hazardous material incidents.						
This program includes services through contract to RFPD #10 and Clackamas County #1 in the amount of \$6,486,377.						
Program: Logistics	\$4,320,516	32	\$4,873,264	31	\$4,831,767	31
Performance Measurements/Workload Indicators:						
Number of work orders for apparatus repair			4,200		4,200	
Number of work orders for building maintenance			1,961		1,961	
Description:						
The Logistics program provides for maintenance and improvement of 43 bureau properties, including 33 active fire stations. Twenty-four hour on-site or in-shop repair and service is provided to 81 fire apparatus units, 3 fireboats and 131 support vehicles.						
This program also includes a stores section for distribution of operating supplies, uniforms, equipment, janitorial supplies, laundry, and utilities services. Support vehicles and communications equipment are obtained and maintained through interagency agreement with other bureaus.						
The budget includes \$9,550 for cash transfers for replacement of a radio in the Command 1 van and purchase of a printer.						
Services through contract with RFPD #10 and Clackamas County #1 are included in this program in the amount of \$514,088.						
Total:	\$42,795,873	860	\$46,767,705**	862	\$46,558,851**	862

** Includes \$9,550 in Fund-level cash transfers

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Fire

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$28,267,591	\$30,723,618	\$30,690,222	\$31,867,334	\$31,914,530
120 Part-Time Employees	34,206	57,934	49,126	66,867	66,867
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	1,791,348	2,935,186	2,755,678	4,274,573	4,152,235
150 Premium Pay	14,716	19,541	207,678	91,800	91,800
170 Benefits	4,259,067	4,796,602	4,777,451	5,375,595	5,304,319
100 Total Personal Services	34,366,928	38,532,881	38,480,155	41,676,169	41,529,751
210 Professional Services	45,270	134,249	122,215	143,382	143,382
220 Utilities	332,918	300,114	393,277	360,135	342,638
230 Equipment Rental	55,785	58,070	51,955	32,671	32,671
240 Repair & Maintenance	251,233	442,163	315,212	384,640	371,140
260 Miscellaneous Services	70,160	67,091	123,024	86,351	86,351
310 Office Supplies	41,752	50,499	49,225	53,526	53,526
320 Operating Supplies	450,500	491,374	544,527	572,681	562,681
330 Repair & Maint. Supplies	187,702	244,584	278,426	279,246	274,246
340 Minor Equipment & Tools	35,208	41,974	46,482	59,148	58,648
350 Clothing & Uniforms	115,275	100,480	138,319	138,613	138,613
380 Other Commodities-External	6	170	500	515	515
410 Education	78,818	100,044	102,052	107,178	103,478
420 Local Travel	8,752	7,885	11,154	8,943	8,943
430 Out-of-Town Travel	33,365	37,977	51,450	54,370	49,700
440 External Rent	35,506	22,855	16,000	20,492	20,492
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	71,728	76,719	88,050	90,690	90,690
490 Miscellaneous	9,899	11,902	13,552	18,213	18,213
Subtotal - Direct M&S	1,823,877	2,188,150	2,345,420	2,410,794	2,355,927
510 Fleet Services	289,677	299,245	399,320	428,020	428,020
520 Printing/Distribution Services	54,827	55,821	59,675	94,012	84,012
530 Internal Rent	5,015	5,838	5,209	5,869	5,869
540 Electronic Services	325,862	379,315	377,516	431,996	431,996
550 Data Processing Services	46,790	62,489	47,888	52,011	54,442
560 Insurance	255,897	275,515	216,504	309,529	309,529
570 Equipment Lease	437,529	583,942	870,642	1,144,838	1,144,838
580 Intra-Fund Services	35,131	19,925	16,043	20,498	20,498
590 Other Services-Internal	3,491	76,312	68,446	4,156	4,156
Subtotal - Service Reimbursement	1,454,219	1,758,402	2,061,243	2,490,929	2,483,360
200					
500 Total Materials and Services	3,278,096	3,946,552	4,406,663	4,901,723	4,839,287
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	59,266	62,056	30,000	63,000	63,000
640 Furniture & Equipment	127,555	122,518	65,340	117,263	117,263
600 Total Capital Outlay	186,821	184,574	95,340	180,263	180,263
TOTAL	\$37,831,845	\$42,664,007	\$42,982,158	\$46,758,155	\$46,549,301
700 Cash Transfers		124		\$ 9,550	\$ 9,550

PERSONNEL DETAIL

Appropriation Unit: Bureau of Fire

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
5219	City Fire Chief	1	\$ 65,790	1	\$ 65,342	1	\$ 69,336	1	\$ 71,827	1	\$ 71,827
5388	Fire Information Systems Manager	-	-	-	-	1	38,147	1	38,148	1	38,148
5352	Hazardous Materials Coordinator	-	-	-	-	-	-	1	48,650	1	48,650
-----	EMS Coordinator	-	-	-	-	1	46,950	1	48,650	1	48,650
5349	Assistant EMS Coordinator	1	38,608	1	44,269	0	0	0	0	0	0
5347	Assistant Public Education Officer	1	38,790	2	80,119	2	81,702	1	42,324	1	42,324
5324	Assistant Fire Marshal	1	49,715	1	51,366	1	52,421	1	54,308	1	54,308
5260	Harbor Pilot	6	245,212	6	138,170	6	237,522	6	246,282	6	246,282
5257	Management Support Services Officer	1	41,292	1	42,127	1	44,215	1	46,729	1	46,729
5240	Fire Apparatus Supervisor	1	36,665	1	37,897	1	38,671	1	40,069	1	40,069
5232	Fire Lieutenant Specialist (Comm.)	4	155,486	4	161,437	4	163,404	4	169,296	4	169,296
5230	Staff Fire Captain	3	199,357	7	348,837	7	328,650	6	291,900	6	291,900
5222	Fire Inspector I Specialist	1	38,732	1	40,032	1	40,851	2	84,648	2	84,648
5221	Fire Inspector II	6	256,186	6	266,425	6	273,528	6	283,386	6	283,386
5220	Fire Inspector I	35	1,127,393	37	1,009,244	35	1,376,706	34	1,385,182	34	1,385,182
5218	Division Fire Chief	3	171,508	3	250,160	3	180,906	3	187,356	3	187,356
5217	Deputy Fire Chief	3	166,658	4	342,158	7	385,434	7	399,120	7	399,120
5216	Fire Battalion Chief	21	1,097,616	18	1,038,855	15	785,973	15	813,936	15	813,936
5215	Training Captain	2	101,031	2	136,820	1	46,877	1	48,594	1	48,594
5214	Fire Captain	35	1,486,625	36	1,526,302	33	1,490,791	33	1,559,737	33	1,559,737
5213	Staff Fire Lieutenant	6	195,086	3	115,400	3	122,553	2	84,648	2	84,648
5212	Fire Training Officer	5	220,974	6	466,170	6	244,919	8	338,500	8	338,500
5211	Fire Lieutenant	109	4,345,410	120	5,000,477	114	4,494,005	114	4,785,020	114	4,785,020
5210	Firefighter Specialist (Comm.)	12	469,844	13	476,541	16	584,864	16	606,016	16	606,016
5209	Firefighter Specialist	3	100,708	3	114,755	4	141,832	7	257,439	14	514,738
5208	Firefighter	513	16,445,844	553	17,634,248	538	18,047,775	536	18,348,591	529	18,138,488
1533	Lead Automotive Mechanic	1	27,729	1	27,686	1	29,239	1	30,297	1	30,297
1532	Automotive Mechanic	5	126,661	6	158,889	6	167,135	7	201,992	7	201,992
1520	Maintenance Machinist	1	26,413	1	27,296	1	27,856	1	28,856	1	28,856
1513	Welder	1	26,413	1	25,380	1	27,856	1	28,856	1	28,856
1453	Electrician	1	30,088	1	31,089	1	31,733	1	32,886	1	32,886
1451	Alarm Line Electrician II	1	31,868	1	34,095	1	31,733	1	36,018	1	36,018
1450	Alarm Line Electrician I	1	30,088	1	31,089	1	34,773	1	32,886	1	32,886
1443	Painter	3	79,195	3	81,706	3	83,568	3	86,568	3	86,568
1430	Plumber	1	29,190	1	30,167	1	30,790	0	0	0	0
1420	Carpenter	3	75,733	3	64,577	3	83,568	2	57,712	2	57,712
1232	Automotive Servicer I	2	44,474	2	45,982	2	46,908	2	48,608	2	48,608

PERSONNEL DETAIL

Appropriation Unit:

Bureau of Fire (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1218	Utility Worker	1	\$ 19,722	1	\$ 21,534	1	\$ 23,454	1	\$ 24,304	1	\$ 24,304
1210	Laborer	1	9,778	1	525	1	21,149	0	0	0	0
1117	Building Maintenance Supervisor	-	-	-	-	-	-	1	32,573	1	32,573
1115	Building Maintenance Mechanic	1	24,389	1	27,296	1	27,856	2	57,712	2	57,712
1110	Custodial Worker	-	12,729	0	0	0	0	0	0	0	0
0905	Public Safety Analyst II	1	30,526	1	32,317	0	0	0	0	0	0
0902	Research Technician	1	18,291	1	18,927	1	19,283	1	19,982	1	19,982
0832	Lead Management Analyst	1	24,083	1	39,039	1	34,521	1	35,767	1	35,767
0828	Senior Management Analyst	-	-	-	27,513	1	35,806	1	39,129	1	39,129
0827	Management Analyst	1	26,384	1	0	0	0	0	0	0	0
0819	Administrative Assistant I	2	52,659	3	55,043	2	55,544	2	57,548	2	57,548
0606	Video Production Manager	1	27,882	1	31,862	1	32,530	1	33,679	1	33,679
0604	Video Production Assistant	2	41,381	2	56,432	2	58,310	2	60,426	2	60,426
0514	Associate Accountant	2	48,841	3	70,934	3	72,030	3	74,622	3	74,622
0410	Storekeeper I	1	23,302	1	24,070	1	24,565	0	0	0	0
0379	Asst. Management Info. Systems Mgr.	1	22,921	1	21,674	1	27,954	1	28,950	1	28,950
0366	Computer Programmer Operator	-	-	-	3,433	0	0	0	0	0	0
0346	Word Processor Operator II	2	38,288	2	42,593	2	44,560	2	46,186	2	46,186
0345	Word Processor Operator I	-	11,110	1	18,871	1	20,625	1	21,360	1	21,360
0222	Secretarial Assistant	1	20,128	1	20,802	1	21,232	1	22,008	1	22,008
0221	Secretarial Clerk II	5	93,046	6	129,830	7	138,797	7	141,767	7	141,767
0220	Secretarial Clerk I	5	74,820	5	87,949	5	91,070	5	94,380	5	94,380
0114	Clerical Specialist	-	6,852	1	19,880	1	20,289	1	21,026	1	21,026
----	Fire Protection Engineer	-	-	-	-	-	-	1	34,000	1	34,000
----	Fire Public Education Specialist	1	0	1	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	823	\$28,249,514	885	\$30,695,631	861	\$30,682,766	862	\$31,710,454	862	\$31,757,650
	<u>Limited-Term Positions</u>										
5217	Deputy Fire Chief	-	-	1	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
5208	Fire Fighter	-	-	-	-	-	-	12	149,424	12	149,424
0908	Assistant Emergency Services Coord.	-	\$ 18,077	1	27,987	1	7,456	1	7,456	1	7,456
	TOTAL LIMITED-TERM POSITIONS	-	\$ 18,077	2	\$ 27,987	1	\$ 7,456	13	\$ 156,880	13	\$ 156,880
	TOTAL FULL-TIME SALARIES		\$28,267,591		\$30,723,618		\$30,690,222		\$31,867,334		\$31,914,530

APPROPRIATION SUMMARY

Appropriation Unit: Office of Fiscal Administration

Department: Finance and Administration

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$2,188,985	\$2,394,421	\$2,547,139	\$2,894,194	\$2,894,194
Materials and Services	1,182,945	973,475	1,051,193	1,215,891	1,216,088
Capital Outlay	77,369	30,462	10,350	13,600	13,600
Total Appropriation	\$3,449,299	\$3,398,358	\$3,608,682	\$4,123,685	\$4,123,882
Cash Transfers					
Funding Sources:					
Operating Fund			\$3,448,423	\$3,834,144	\$3,774,341
Grants			0	0	0
Interagencies			139,684	246,249	246,249
Contracts			20,575	43,292	103,292
Total Funding			\$3,608,682	\$4,123,685	\$4,123,882

GENERAL DESCRIPTION AND CHANGES

The Office of Fiscal Administration (OFA) is organized to respond to certain state and local requirements designed to insure that public funds are received, administered, disbursed and invested in keeping with high standards of accountability, propriety and fiscal responsibility. OFA also manages the City's Urban Services program and the City's computer-related business and services.

A number of savings from the FY 87-88 revised budget have been incorporated into the budget. Consolidation of the annexation program from the Planning Bureau with OFA's Urban Services program will save \$347,000 annually. Elimination of the Neighborhood Profiles will result in savings of \$25,000. A savings of \$94,000-\$110,000 will result to the General Fund through formation of the Debt Management Program through reimbursements from other funds for services provided in this area. The new Debt Management program will also provide for appropriate response to the 1986 Tax Reform Act, which has imposed increased requirements and liability exposure on the City.

An emphasis in FY 87-88 was development of a financial forecasting model which will more accurately project City revenue in both the near and long-term. Continued enhancement of the model is a goal for FY 88-89. OFA has also, at Council direction, initiated the first phase of program budgeting into the FY 88-89 City budget process. Enhancement of program budgeting as a City management tool will continue in the future.

The approved budget includes transfer of the Equal Opportunity Program to the Bureau of Purchases and Stores in that its objectives more closely parallel those of that bureau and the program was, at one time, part of the Bureau of Purchases and Stores.

PROGRAM SUMMARY

Bureau: Office of Fiscal Administration

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Accounting	\$1,835,175	35.68	\$1,939,144	35.68	\$1,929,244	35.68
Performance Measurements/Workload Indicators:						
Number of accounts receivable transactions			7,000		7,000	
Number of payroll transactions processed			452,000		452,000	
Description:						
This program maintains accounting and financial management systems, provides data entry for records, provides accounting information and prepares the Annual Financial Report. The program is divided into the following activity groups: General Ledger, Fixed Assets Accounting, Data Control (includes Accounts Receivable), Accounts Payable (includes Encumbrance Accounting) and Payroll.						
Program: Administration	\$80,972	1.25	\$81,512	1.45	\$81,512	1.45
Performance Measurements/Workload Indicators:						
Number of interdepartmental budgets prepared and maintained			13		13	
Description:						
This program provides management support services throughout the Office of Fiscal Administration. Services include supervision of clerical staff, office budget preparation and monitoring, general office management and support activities.						
Transfer of the EEO program from OFA to Purchasing results in the portion of clerical work assigned to EEO being assimilated in this program as it is a fixed administrative cost.						

PROGRAM SUMMARY

Bureau: Office of Fiscal Administration

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Budget Administration	\$297,127	5.60	\$318,576	5.60	\$326,578	5.60
Performance Measurements/Workload Indicators:						
Number of budget reviews completed			55		55	
Number of budget documents produced			3		3	
Description:						
This program serves to insure that the City budget is prepared and processed in compliance with State budget law and Council direction.						
Budget preparation forms and manuals are prepared, assistance provided to all Bureaus in budget preparation and written reviews prepared annually for the budget request of each Bureau. Proposed, approved and adopted budgets are prepared and published. Quarterly budget reports, supplemental actions and the capital budgeting processes are initiated and finalized. Staff support is provided to Budget Advisory Committees, the Management Review Committee and the City Council, which serves as the City Budget Committee.						
The difference between the proposed and approved budgets is reallocation of data processing funds among programs to allow for earlier implementation of the Integrated Business Information System in this program.						
Program: Council Support	\$76,232	1.63	\$86,190	1.63	\$86,190	1.63
Performance Measurements/Workload Indicators:						
Number of Council Calendar reviews			200		200	
Description:						
Formal written reviews are prepared each week for those ordinances on the Council Calendar which have financial, budget and/or policy impact. The reviews become part of each Council members' background packet for consideration of Council agenda items.						

PROGRAM SUMMARY

Bureau: Office of Fiscal Administration

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Debt Management	\$110,386	1.85	\$160,668	1.85	\$160,668	1.85
Performance Measurements/Workload Indicators:						
Number of new debt issues			6		6	
Total dollar amount of new debt issues			\$70,000,000		\$70,000,000	
Description:						
<p>This program has been newly formalized in response to a Council-adopted issues document which included debt management as an item and to meet requirements of the Tax Reform Act of 1986. A Debt Manager position was approved by the Council in December. A Debt Management Committee, comprised of representatives from benefitting bureaus, has reviewed and concurred in the formation of this program and the cost allocation methodology. Costs are recovered from benefitting bureaus as appropriate through interagency agreements.</p> <p>Existing debt and new debt issues will be administered to comply with federal, state and local regulations and to maintain the highest credit rating for the City.</p>						
Program: Equal Employment Opportunity	\$8,375	.20	\$0	0	\$0	0
Performance Measurements/Workload Indicators:						
Number of applications renewed			2,931		0	
Number of new applications			350		0	
Description:						
<p>This program serves to insure that contractors or service providers doing business with the City in excess of \$2,500 annually provide certification of non-discrimination in hiring practices.</p> <p>The program is being transferred to the Bureau of Purchases and Stores in that the objectives of the program are more closely related to those of the Purchases and Stores Bureau and EEO was, in fact, at one time part of the Bureau.</p>						

PROGRAM SUMMARY

Bureau: Office of Fiscal Administration

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Forecasting	\$94,548	1.68	\$86,500	1.68	\$88,595	1.68
Performance Measurements/Workload Indicators:						
Number of models developed			13		13	
Number of data elements collected			118,000		118,000	
Description:						
Revenue forecasting and monitoring are accomplished through this program. Work products include a 5-year General Fund Financial Plan, with quarterly and annual updates.						
Development of financial forecasting models which more accurately project City revenue in both the short and near term has been an emphasis in FY 87-88. Modeling enhancement will be emphasized in FY 88-89.						
The difference between the proposed and approved budgets is reallocation of data processing resources to continue development and maintenance of the financial forecasting and monitoring model.						
Program: Grants Administration	\$208,253	4.12	\$216,969	4.12	\$216,969	4.12
Performance Measurements/Workload Indicators:						
Number of open grants administered			60		60	
Number of quarterly Davis-Bacon reviews completed			70		70	
Description:						
This program provides centralized grants management for the City, including auditing and cost allocation. The program also determines City overhead amounts each year (these are interagency transfer amounts to the General Fund for services provided).						

PROGRAM SUMMARY

Bureau: Office of Fiscal Administration

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Revenue Analysis	\$47,222	1.17	\$57,332	1.17	\$57,332	1.17
Performance Measurements/Workload Indicators:						
Number of revenue studies			4		4	
Description:						
This program provides for monitoring and review of tax rates, fee structures and other user charges for consistency with Council policies, equity and sound financial management.						
Program: Special Projects	\$365,344	5.10	\$383,865	5.10	\$383,865	5.10
Performance Measurements/Workload Indicators:						
Number of staff hours committed to special projects annually			10,649		10,649	
Description:						
This program responds to special projects and studies assigned by the City Council. Examples include IBIS implementation, a policy paper on the City's Aaa bond rating, the draft Comprehensive Financial Policy, the draft revenue policy, the City's program budget, support for Council Goal Setting, the Transportation Funding Policy, development of a fund for the Bureau of Buildings, participation in city-wide committees and other projects as assigned. Similar types of projects will be completed during FY 88-89.						

PROGRAM SUMMARY

Bureau: Office of Fiscal Administration

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Urban Services	\$482,697	6.15	\$489,985	6.15	\$489,985	6.15
Performance Measurements/Workload Indicators:						
Number of annexation proposals processed			24		24	
Number of acres annexed			1,500		1,500	
Description:						
This program facilitates annexation, including services planning and delivery, establishing boundaries, public information and interbureau coordination.						
Program: Treasury	\$304,001	7.57	\$302,944	6.57	\$302,944	6.57
Performance Measurements/Workload Indicators:						
Number of investment accounts			47		47	
Coverage dollar amount of investments managed			\$350,000,000		\$350,000,000	
Description:						
This program provides for City receipts and expenditures, accounting services and cash management.						
Total:	\$3,910,332	72	\$4,123,685	71	\$4,123,882	71

LINE ITEM APPROPRIATION

Appropriation Unit: Office of Fiscal Administration

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$1,627,714	\$1,773,758	\$1,887,870	\$2,056,720	\$2,056,720
120 Part-Time Employees	18,901	30,379	19,916	65,654	65,654
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	15,918	10,686	18,892	14,398	14,398
150 Premium Pay	0	214	500	1,139	1,139
170 Benefits	526,452	579,384	619,961	756,283	756,283
100 Total Personal Services	2,188,985	2,394,421	2,547,139	2,894,194	2,894,194
210 Professional Services	108,007	102,984	109,224	180,874	180,874
220 Utilities	0	0	0	0	0
230 Equipment Rental	6,960	5,882	8,200	8,200	8,200
240 Repair & Maintenance	20,113	23,080	28,785	30,274	30,274
260 Miscellaneous Services	57,768	27,752	16,350	30,160	35,160
310 Office Supplies	21,571	16,964	19,620	22,115	22,115
320 Operating Supplies	5,161	2,710	3,675	3,774	3,774
330 Repair & Maint. Supplies	443	423	500	500	500
340 Minor Equipment & Tools	441	176	0	600	600
350 Clothing & Uniforms	18	32	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	8,556	5,561	3,850	4,325	4,325
420 Local Travel	7	1,210	3,595	3,295	3,295
430 Out-of-Town Travel	3,579	7,803	12,350	13,450	13,450
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	16,325	1,443	2,668	4,306	4,306
Subtotal - Direct M&S	248,949	196,020	208,817	301,873	306,873
510 Fleet Services	2,574	2,016	467	985	985
520 Printing/Distribution Services	119,453	135,644	121,760	159,357	154,357
530 Internal Rent	0	91,542	185,329	188,342	188,342
540 Electronic Services	27,029	39,488	35,594	40,073	40,073
550 Data Processing Services	729,519	478,516	483,631	511,180	511,377
560 Insurance	16,810	24,157	15,595	14,081	14,081
570 Equipment Lease	7,311	6,092	0	0	0
580 Intra-Fund Services	31,300	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	933,996	777,455	842,376	914,018	909,215
200					
500 Total Materials and Services	1,182,945	973,475	1,051,193	1,215,891	1,216,088
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	77,369	30,462	10,350	13,600	13,600
600 Total Capital Outlay	77,369	30,462	10,350	13,600	13,600
TOTAL	\$3,449,299	\$3,398,358	\$3,608,682	\$4,123,685	\$4,123,882
700 Cash Transfers		134			

PERSONNEL DETAIL

Appropriation Unit: Office of Fiscal Administration

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0831	Director of Fiscal Administration	1	\$ 48,905	1	\$ 89,357	1	\$ 60,134	1	\$ 62,306	1	\$ 62,306
3228	Annexation Assistant	2	0	0	0	0	0	1	39,505	1	39,505
0945	Revenue & Policy Analysis Manager	-	-	-	-	-	-	1	46,667	1	46,667
0944	Urban Economist	1	40,220	1	33,321	1	41,270	1	40,424	1	40,424
0900	Staff Assistant	-	-	-	-	-	-	1	20,765	1	20,765
0898	Contracts & Grants Compliance Manager	1	37,981	1	39,256	1	40,055	1	41,489	1	41,489
0897	Contract Compliance Specialist	1	24,320	1	1,548	0	0	0	0	0	0
0864	Senior Grants Analyst	1	35,985	1	37,353	1	38,126	1	39,505	1	39,505
0863	Grants Analyst	1	30,285	1	60,436	2	65,075	2	66,231	2	66,231
0862	Deputy City Treasurer	1	34,744	1	35,905	1	36,638	1	37,960	1	37,960
0860	Treasury Manager	1	42,720	1	44,139	1	45,064	1	46,667	1	46,667
0832	Lead Management Analyst	-	20,167	0	23,988	0	0	0	0	0	0
0830	Budget Division Manager	1	42,759	1	44,139	1	45,064	1	49,658	1	49,658
0828	Senior Management Analyst	3	75,627	4	102,807	4	146,957	4	154,469	4	154,469
0827	Management Analyst	1	34,447	2	50,895	2	64,966	3	99,327	3	99,327
0826	Assistant Management Analyst	-	6,832	2	6,854	1	23,601	2	54,720	2	54,720
0819	Administrative Assistant I	2	52,841	2	45,771	1	27,772	0	0	0	0
0815	Urban Services Manager	1	40,257	1	41,681	1	42,465	1	43,994	1	43,994
0814	Profiles Coordinator	1	25,301	1	27,600	1	28,086	0	0	0	0
0811	Urban Services Plan Coordinator	1	32,695	1	37,925	1	40,285	1	41,739	1	41,739
0809	Urban Services Public Involvement Coord.	1	33,983	1	37,311	1	40,285	1	41,739	1	41,739
0544	Administrative Services Officer I	-	-	-	9,810	1	31,496	1	34,640	1	34,640
0533	Accounting Manager	1	42,720	1	44,139	1	45,064	1	46,667	1	46,667
0519	General Ledger Supervisor	1	38,127	1	39,419	1	40,201	1	41,676	1	41,676
0516	Principal Accountant	3	104,233	3	107,775	3	109,914	3	113,880	3	113,880
0515	Senior Accountant	5	126,080	5	130,532	5	133,200	5	138,015	5	138,015
0514	Associate Accountant	5	107,474	5	116,594	5	123,885	4	102,896	4	102,896
0511	Accounts Payable Audit Clerk	1	23,583	1	19,247	1	20,834	1	21,167	1	21,167
0510	Accounting Assistant	14	274,353	16	287,023	16	307,204	16	322,925	16	322,925
0368	Data Entry Coordinator	1	25,077	1	25,938	1	26,452	1	27,394	1	27,394
0346	Word Processing Operator II	1	12,102	1	14,116	1	21,212	0	0	0	0
0345	Word Processing Operator I	1	24,807	2	18,947	1	20,625	2	40,716	2	40,716

PERSONNEL DETAIL

Appropriation Unit: Office of Fiscal Administration (con't)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0221	Secretarial Clerk II	-	-	-	-	-	-	1	20,546	1	20,546
0220	Secretarial Clerk I	2	32,102	2	30,312	2	36,701	1	18,876	1	18,876
0210	Typist Clerk	1	16,412	1	16,489	1	16,705	1	17,330	1	17,330
0140	Data Entry Clerk	5	66,379	5	73,609	5	87,378	4	73,797	4	73,797
0114	Clerical Specialist	5	74,196	4	79,522	4	81,156	4	80,842	4	80,842
-----	Banking & Investment Analyst	-	-	-	-	-	-	1	28,188	1	28,188
	TOTAL FULL-TIME POSITIONS	67	\$1,627,714	71	\$1,773,758	69	\$1,887,870	71	\$2,056,720	71	\$2,056,720

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of General Services

Department: Public Works

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 161,815	\$1,496,843	\$1,806,775	\$1,668,942	\$1,668,942
Materials and Services	604,230	3,347,642	2,762,215	2,796,403	2,819,324
Capital Outlay	0	744,366	553,250	692,050	692,050
Total Appropriation	\$ 766,045	\$5,588,851	\$5,122,240	\$5,157,395	\$5,180,316
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 709,103	\$ 992,212	\$ 992,323
Grants			0	0	0
Interagencies			4,413,137	4,156,183	4,156,183
Contracts			0	9,000	31,810
Total Funding			\$5,122,240	\$5,157,395	\$5,180,316

GENERAL DESCRIPTION AND CHANGES

General Services has oversight responsibility and provides support to the Divisions of Fleet Maintenance, Printing and Distribution, and Electronic Maintenance. In addition, it manages the funds which support the City's Parking Facilities, the Portland Building, and the Justice Center.

Direct services provided by the bureau include property management, architectural, facilities maintenance, and capital improvement planning and management.

Seven positions budgeted in BGS in FY 87-88 have been transferred to the Fleet Division in the approved budget. These positions provide Fleet operations, office and auto parts support.

Additional carryover contract revenue from the Portland Development Commission for property management services associated with leasing commercial space in the Old Town Parking Garage accounts for the difference between the proposed and approved budget amounts. This carryover appropriation supports the Property Management program.

PROGRAM SUMMARY

Bureau: Bureau of General Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$1,119,701	24	\$887,331	18	\$887,442	18
Performance Measurements/Workload Indicators:						
Resolve all personnel issues			100% of time		100% of time	
Prepare quarterly reports on schedule			100% of time		100% of time	
Description:						
This program provides management, financial and clerical support services for the operating divisions within the Bureau.						
Positions budgeted in BGS in FY 87-88 have been shifted to the Fleet budget, which accounts for the drop in personnel. In addition, a Operations Manager position vacated during FY 87-88, has not been proposed for funding.						
Program: Architecture	\$305,259	5	\$345,795	5	\$345,795	5
Performance Measurements/Workload Indicators:						
Description:						
This program provides architectural services, facility space planning, and capital improvement planning for the Bureau.						
No service changes are proposed.						

PROGRAM SUMMARY

Bureau: Bureau of General Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Property Management	\$156,446	1	\$106,167	1	\$128,977	1
Performance Measurements/Workload Indicators:						
Inventory of City Properties			50% accomplished	50% accomplished		
Description:						
This program provides for the development and maintenance of an inventory of City-owned property to better manage acquisition and disposition. It also provides for the fiscal management of city commercial property leases to maximize City income.						
During FY 87-88, this program hired 2 property management technicians on contract. The FY 88-89 budget requested the conversion of those positions to full-time. Insufficient interagency revenue was available to support that request. However, additional carryover PDC contract revenue is available to support the two positions on contract through December 31, 1988.						
Program: Facilities Maintenance	\$3,103,429	15	\$3,245,102	15	\$3,245,102	15
Performance Measurements/Workload Indicators:						
Responding to work orders			100% of time	100% of time		
Description:						
This program provides janitorial services, elevator maintenance services, plumbing, and HVAC services to 35 City facilities. Approximately 3,000 work orders are received and responded to in a year.						
No service changes are proposed.						

PROGRAM SUMMARY

Bureau: Bureau of General Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Capital Improvement	\$642,103	0	\$573,000	0	\$573,000	0
Performance Measurements/Workload Indicators:						
Capital improvements projects submitted			42		42	
Description:						
Basic maintenance projects on several City facilities have been approved for funding. In addition, the budget funds the first year of the City Hall Health and Safety project, aimed at bringing City Hall into compliance with existing codes.						
The FY 88-89 requested amount covered 43 projects at a total budgeted cost of \$10.7 million. Due to limited resources, only 14 projects are being approved for funding. Included in the approved amount is \$150,000 for first year master-lease costs for the City Hall project.						
The Bureau of General Services will prepare and present to the Council options for completing architectural plans and specifications for the entire City Health and Safety project during FY 88-89. The discussion will include:						
<ol style="list-style-type: none"> 1. Partnership with the Portland Building Corporation to finance plans, specs, and construction. 2. Health and safety of employees during construction, relocation of employees and potential relocation costs. 3. The costs and benefits of completing the entire construction project at one time. 						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$5,326,938	45	\$5,157,395	39	\$5,180,316	39

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of General Services

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 121,379	\$1,069,360	\$1,328,141	\$ 1,178,731	1,178,731
120 Part-Time Employees	0	29,799	29,064	35,112	35,112
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	41,535	14,660	18,000	18,000
150 Premium Pay	0	45	0	0	0
170 Benefits	40,436	356,104	434,910	437,099	437,099
100 Total Personal Services	161,815	1,496,843	1,806,775	1,668,942	1,668,942
210 Professional Services	541,223	728,628	59,615	39,291	62,101
220 Utilities	0	783,898	880,760	882,470	882,470
230 Equipment Rental	0	1,270	5,200	3,412	3,412
240 Repair & Maintenance	2,178	1,092,708	1,039,830	1,081,783	1,081,783
260 Miscellaneous Services	86	11,614	20,975	8,100	8,100
310 Office Supplies	476	16,305	9,600	6,500	6,500
320 Operating Supplies	42	53,525	44,939	56,949	56,949
330 Repair & Maint. Supplies	0	86,889	106,661	117,422	117,422
340 Minor Equipment & Tools	0	1,802	4,150	3,945	3,945
350 Clothing & Uniforms	0	6,236	16,800	16,100	16,100
380 Other Commodities-External	282	446	1,500	0	0
410 Education	488	5,338	11,480	11,450	11,450
420 Local Travel	1,288	1,387	3,700	2,820	2,820
430 Out-of-Town Travel	1,396	347	3,100	2,205	2,205
440 External Rent	0	41,937	39,935	41,937	41,937
450 Interest	0	0	0	0	0
460 Refunds	0	15	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	168	104,360	199,976	198,050	198,050
Subtotal - Direct M&S	547,627	2,936,705	2,448,221	2,472,434	2,495,244
510 Fleet Services	579	20,581	22,900	23,941	23,941
520 Printing/Distribution Services	5,664	28,197	28,107	30,338	30,338
530 Internal Rent	33,392	112,430	109,073	110,863	110,863
540 Electronic Services	4,277	106,298	48,423	47,379	47,379
550 Data Processing Services	2,670	29,039	43,022	53,237	53,348
560 Insurance	976	68,439	54,955	40,742	40,742
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	9,000	38,781	3,489	13,214	13,214
590 Other Services-Internal	45	7,172	4,025	4,255	4,255
Subtotal - Service Reimbursement	56,603	410,937	313,994	323,969	324,080
200					
500 Total Materials and Services	604,230	3,347,642	2,762,215	2,796,403	2,819,324
610 Land	0	0	0	0	0
620 Buildings	0	126,347	228,000	36,400	36,400
630 Improvements	0	545,176	274,400	620,800	620,800
640 Furniture & Equipment	0	72,843	50,850	34,850	34,850
600 Total Capital Outlay	0	744,366	553,250	692,050	692,050
TOTAL	\$ 766,045	\$5,588,851	\$5,122,240	\$ 5,157,395	\$ 5,180,316
700 Cash Transfers		141		\$ 47,250	

PERSONNEL DETAIL

Appropriation Unit: Bureau of General Services

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0838	Director of General Services	-	\$ 50,562	1	\$ 52,555	1	\$ 52,903	1	\$ 54,789	1	\$ 54,789
3252	Communications Engineer I	-	-	-	15,662	0	0	0	0	0	0
3211	Facilities Planner	-	-	1	26,583	1	39,740	1	39,505	1	39,505
3166	Senior Engineer	-	-	1	42,379	1	43,115	1	44,662	1	44,662
3139	Architectural Drafting Specialist	-	-	-	-	-	-	1	25,453	1	25,453
3138	Architectural Supervisor	-	-	1	39,020	1	39,740	1	41,175	1	41,175
3137	Project Architect	-	-	1	34,820	1	38,126	1	39,505	1	39,505
3136	Property Management Supervisor	-	-	1	28,616	1	38,126	1	39,505	1	39,505
1542	Fleet Operations Supervisor	-	-	-	-	1	38,671	0	0	0	0
1443	Painter	-	-	1	27,280	2	27,856	1	28,856	1	28,856
1218	Utility Worker	-	-	2	41,388	1	46,768	2	48,608	2	48,608
1118	Facilities Maintenance Manager	-	-	1	39,691	1	40,432	1	41,885	1	41,885
1117	Building Maintenance Supervisor II	-	-	1	31,274	1	31,440	1	32,573	1	32,573
1116	Lead Building Maintenance Mechanic	-	-	1	28,661	1	29,239	1	30,297	1	30,297
1115	Building Maintenance Mechanic	-	-	9	240,026	9	250,704	9	259,704	9	259,704
0837	General Services Operations Manager	-	-	-	31,976	1	47,443	0	0	0	0
0827	Management Analyst	1	30,448	1	30,500	1	32,086	1	34,097	1	34,097
0816	Administrative Assistant I	-	2,014	0	0	1	25,728	0	0	0	0
0660	Human Resources Director	-	-	-	41,793	1	42,654	1	44,182	1	44,182
0548	Administrative Services Director	-	-	1	40,662	1	44,519	1	46,729	1	46,729
0545	Administrative Services Officer II	-	-	1	41,910	1	42,654	1	44,182	1	44,182
0515	Senior Accountant	-	-	2	48,687	2	53,280	2	55,206	2	55,206
0512	Billing Accountant	-	-	-	-	-	-	1	27,603	1	27,603
0510	Accounting Assistant	1	18,230	4	73,982	4	78,980	4	83,391	4	83,391
0430	Auto Parts Specialist	-	-	-	-	4	97,485	0	0	0	0
0411	Stores Supervisor	-	-	-	-	1	26,772	0	0	0	0
0346	Word Processor Operator II	-	-	1	20,368	1	22,280	1	22,008	1	22,008
0345	Word Processor Operator I	-	-	-	-	-	-	1	18,479	1	18,479
0305	Telephone Coordinator	-	-	1	20,409	0	0	0	0	0	0
0222	Secretarial Assistant	-	19,511	1	20,803	1	21,232	1	22,008	1	22,008
0220	Secretarial Clerk I	-	-	1	17,848	1	18,214	1	15,973	1	15,973
0221	Secretarial Clerk II	-	614	0	0	0	0	0	0	0	0
0210	Typist Clerk	-	-	1	12,586	1	16,705	1	17,330	1	17,330
0114	Clerical Specialist I	-	-	1	19,881	1	20,289	1	21,026	1	21,026
----	Computer Architectural Specialist	-	-	-	0	1	20,960	0	0	0	0
----	Operations Manager	-	-	1	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	2	\$ 121,379	37	\$1,069,360	45	\$1,328,141	39	\$1,178,731	39	\$1,178,731

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Human Resources

Department: Public Works

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 357,249	\$ 737,502	\$ 485,163	\$ 0	\$ 0
Materials and Services	2,078,744	2,358,337	1,977,923	0	0
Capital Outlay	0	1,894	7,800	0	0
Total Appropriation	\$2,435,993	\$3,097,733	\$2,470,886	\$ 0	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$2,180,203	\$ 0	\$ 0
Grants			0	0	0
Interagencies			25,000	0	0
Contracts			265,683	0	0
Total Funding			\$2,470,886	\$ 0	\$ 0

GENERAL DESCRIPTION AND CHANGES

The Bureau of Human Resources works with community-based organizations, the private sector and Multnomah County for the provision of human services. It also has responsibility for administering appropriations for emergency services, prostitution alternatives, the Area Agency on Aging, the City-School Liaison and Youth Service Centers. Commissions within the Human Resource Bureau include the Metropolitan Human Relations Commission, Metropolitan Youth Commission and the Portland/Multnomah Commission on Aging.

Human resources has been eliminated as a separate organization within the City with its functions transferred to other City Bureaus. The Human Services Coordinator program, City-School Liaison program, Youth Service Centers program, Area Agency on Aging/Aging Services Division program, and the Council on Prostitution Alternatives program have been transferred to the Bureau of Community Development.

The Portland/Metropolitan Commission on Aging, Metropolitan Youth Commission and the Metropolitan Human Relations Commission have been transferred to the Office of Neighborhood Associations. The Office of Citizen Commissions program, comprised of an Administrative Assistant I and a Secretary Clerk II, has been eliminated as a result of the HRB reorganization.

PROGRAM SUMMARY

Bureau: Bureau of Human Resources

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Human Services Coordinator	\$280,067	2.5	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Committee meetings			0		0	
Basic services provided (number of families)			0		0	
Description:						
<p>The Human Services Coordinator program provides for planning and evaluation, advocacy, and coordination of services and funding for direct human services in accordance with the Human Services Policy. The focus of these efforts for the Human Services Coordinator program in FY 88-89 will include the following:</p> <ul style="list-style-type: none"> • Coordinating implementation of recommendations of City-County Emergency Basic Needs Committee; • Staffing the Housing Coordinating Council and assisting in its development of a management plan for emergency and other low-income housing; • Identifying and developing human services legislative issues of interest to the City; • Working with the County and United Way to secure Federal Homeless Assistance Act funds; and • Managing contracts for provision of emergency basic needs services. <p>This program has been transferred to the Bureau of Community Development.</p>						
Program: City-School Liaison	\$72,535	2.0	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Roundtable and other meetings			0		0	
Portland Investment workplan (programs)			0		0	
Pilot projects (new in 88-89)			0		0	
Description:						
<p>The City-School Liaison program coordinates the Leaders Roundtable and The Portland Investment plan to reduce youth unemployment. This is in accordance with City-School Policy goals for Youth and Employment, Equal Access to Education, and Human Services.</p> <p>The Leaders Roundtable is a cooperative effort of the City, Multnomah County, School District #1, the Private Industry Council, and the Chamber of Commerce to reduce school dropouts and increase youth training and employment. The focus of the City-School Liaison program in FY 88-89 includes:</p> <ul style="list-style-type: none"> • Implementation of Year Three of The Portland Investment plan. • Developing new program initiatives for at-risk youth. • Coordinating Roundtable plans with other youth initiatives, including youth-at-risk activities under The Safer City Plan. <p>This program is being transferred to the Bureau of Community Development from the Bureau of Human Resources in FY 88-89.</p> <p>The Portland Public Schools and the Private Industry Council will continue to support 1/2 of the cost of the City-School Liaison position.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Human Resources

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Area Agency on Aging	\$557,924	0	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Case management hours			0		0	
Information and referral contacts			0		0	
Description:						
<p>The Area Agency on Aging Community Services program provides funding for the City's share of the County's Aging Services Division. This Division plans, advocates for, develops and maintains a comprehensive range of community-based preventive and support services designed to address the needs of and promote the independence of those 60 years of age and older and younger, disabled adults. These services include: Senior Service Centers, legal assistance and advocacy, central information and referral resource file, and door-to-door transportation.</p> <p>Responsibility for this program has been transferred to the Bureau of Community Development.</p>						
Program: Youth Service Centers	\$900,000	n/a	\$ 0	n/a	\$ 0	0
Performance Measurements/Workload Indicators:						
Juvenile offenders diverted			0		0	
Families assisted in problem-solving			0		0	
Service hours provided			0		0	
Description:						
<p>The Youth Service Centers program provides funding to the County to help support five Youth Service Centers which provide a range of services including Court Diversion, counseling, employment assistance, Big Brother/Big Sister, educational assistance, recreation, and substance abuse prevention to youth ages 10 to 18 and their families. Under an existing contract with the County, City funding for this program will phase out by FY 92-93.</p> <p>Responsibility for this program has been transferred to the Bureau of Community Development.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Human Resources

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Portland/Mult. Com. on Aging	\$140,684	2.0	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Training sessions on aging service system/issues			0		0	
Volunteers recruited as long-term care ombudsmen			0		0	
Description:						
The Portland/Multnomah Commission on Aging program provides staff and material support for the 25-member Commission and 110 volunteers as they work on issues of concern to the elderly in consumer representation/advocacy, public education and research, and program development.						
This program has been transferred to the Office of Neighborhood Associations.						
Program: Metro. Youth Commission	\$116,451	2.0	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Number of youth involved in Youth Leadership Conference			0		0	
Number of ethnically and economically diverse youth recruited			0		0	
Description:						
The Metropolitan Youth Commission program provides staff and material support for the 25-member Commission and 75 volunteers as they educate and involve the community in youth issues, provide information and referral to the public on youth issues, and involve youths in youth advocacy projects.						
This program has been transferred to the Office of Neighborhood Associations.						

PROGRAM SUMMARY

Bureau: Bureau of Human Resources

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Metro. Human Relations Com.	\$200,000	3.0	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Number of evaluations of City/County programs for civil rights compliance				0	0	
Number of civil and human rights complaints processed				0	0	
Description:						
<p>The Metropolitan Human Relations Commission program provides support for the MHRC as it conducts research projects that serve as a basis for advocacy in civil and human rights. MHRC evaluates public programs to ensure non-discrimination and to promote equal opportunity. It receives complaints and provides information, referral, conciliation, and/or mediation as required to ensure equal opportunity. The MHRC also implements community education programs and programs designed to enhance intergroup relations. It also gathers and codifies information on civil and human rights issues impacting Portland.</p> <p>This program has been transferred to the Office of Neighborhood Associations.</p>						
Program: Office of Citizen Commissions	\$24,120	1.0	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Number of telephone calls			100/day		100/day	
Description:						
<p>The Office of Citizen Commissions program provides general support (as opposed to direct staff support which is included in other programs) to the Aging, Youth and Human Relations Commissions, and the Council for Prostitution Alternatives to provide a central focus for citizen advocacy and participation. This program also provides administrative and clerical support for the bureau as it currently exists.</p> <p>This program is being eliminated. Due to the dissolution of the Bureau of Human Resources, five of its nine programs have been integrated into the Bureau of Community Development; and the other three commissions, which include the Metropolitan Youth Commission, Metropolitan Human Relations Commission, and the Portland/Multnomah Commission on Aging, have been transferred to the Office of Neighborhood Associations. The administrative and clerical responsibilities of the Office of Citizen Commissions, which is comprised of an administrative assistant and a secretary will be absorbed by the Office of Neighborhood Associations. The other commissions already have staff support.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Human Resources

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Council for Prostitution Alter.	\$206,247	0	\$ 0	0	\$ 0	0
Performance Measurements/Workload Indicators:						
Increase in graduates			23%		0	
Decrease in dropouts			60%		0	
Description: The Council for Prostitution Alternatives program provides funding for a private, non-profit corporation funded by the City of Portland and Multnomah County. It provides opportunities for prostitutes and their children to achieve legal and viable lifestyles by training, purchasing services, providing case management, coordinating the provision of services, and by maintaining a community office to assist neighborhoods and businesses to work together to address prostitution. Responsibility for this program has been transferred to the Bureau of Community Development.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total: Bureau of Human Resources	\$2,498,028	12	\$ 0	0	\$ 0	0

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Human Resources

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 250,324	\$ 515,505	\$ 329,384	\$ 0	\$ 0
120 Part-Time Employees	24,214	51,036	34,748	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	179	0	0	0
150 Premium Pay	0	431	782	0	0
170 Benefits	82,711	170,351	120,249	0	0
100 Total Personal Services	357,249	737,502	485,163	0	0
210 Professional Services	30,552	45,465	97,032	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	291	2,681	4,953	0	0
260 Miscellaneous Services	1,847,154	2,023,950	1,656,933	0	0
310 Office Supplies	5,366	7,970	4,528	0	0
320 Operating Supplies	134	6,043	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	615	0	0	0
350 Clothing & Uniforms	0	71	0	0	0
380 Other Commodities-External	4,946	8,835	2,795	0	0
410 Education	4,001	6,008	3,449	0	0
420 Local Travel	2,957	5,203	9,496	0	0
430 Out-of-Town Travel	1,620	6,585	3,020	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	34	163	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	105,235	102,615	105,000	0	0
Subtotal - Direct M&S	2,002,290	2,216,204	1,887,206	0	0
510 Fleet Services	389	1,479	1,175	0	0
520 Printing/Distribution Services	37,053	52,488	35,818	0	0
530 Internal Rent	23,336	64,898	41,009	0	0
540 Electronic Services	7,235	18,004	10,819	0	0
550 Data Processing Services	3,171	0	0	0	0
560 Insurance	0	5,264	1,896	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	5,000	0	0	0	0
590 Other Services-Internal	270	0	0	0	0
Subtotal - Service Reimbursement	76,454	142,133	90,717	0	0
200					
500 Total Materials and Services	2,078,744	2,358,337	1,977,923	0	0
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	1,894	7,800	0	0
600 Total Capital Outlay	0	1,894	7,800	0	0
TOTAL	\$2,435,993	\$3,097,733	\$2,470,886	\$ 0	\$ 0
700 Cash Transfers		149			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Human Resources

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
7462	Human Services Coordinator	1	\$ 31,181	1	\$ 34,736	1	\$ 36,575	0	\$ 0	0	\$ 0
7481	Community Specialist II	1	21,081	2	41,027	1	22,301	0	0	0	0
7461	Human Resources Coordinator II	0	0	1	38,093	0	0	0	0	0	0
7460	Human Resources Coordinator I**	3	97,337	4	123,445	4	124,397	0	0	0	0
0900	Staff Assistant	-	3,935	0	0	0	0	0	0	0	0
0880	Human Relations Director	-	6,954	1	37,902	0	0	0	0	0	0
0877	Handicap Program Coordinator	-	5,406	1	27,505	1	28,086	0	0	0	0
0876	Human Relations Specialist	-	14,170	2	31,205	0	0	0	0	0	0
0840	Traffic Safety Coordinator*	-	8,436	1	35,882	0	0	0	0	0	0
0819	Administrative Assistant I	1	21,500	1	24,266	1	26,598	0	0	0	0
0813	City School Liaison	0	0	1	35,919	1	36,575	0	0	0	0
0221	Secretarial Clerk II	1	40,324	4	81,511	3	54,852	0	0	0	0
0220	Secretarial Clerk I	1	0	0	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	8	\$250,324	19	\$511,491	12	\$329,384	0	\$ 0	0	\$ 0
	<u>Limited-Term Positions</u>										
0821	Commissioner's Assistant I	-	-		\$ 4,014	0	\$ 0	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$250,324		\$515,505		\$329,384		\$ 0		\$ 0
	*Traffic Safety Coordinator transferred to Bureau of Personnel Services.										
	**One Human Resources Coordinator I transferred to the Office of Neighborhood Associations (\$28,830).										

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Licenses
 Department: Finance and Administration
 Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 809,798	\$ 831,327	\$ 878,760	\$ 962,675	\$ 962,675
Materials and Services	308,872	257,988	262,543	265,281	265,357
Capital Outlay	9,925	5,479	5,552	3,184	3,184
Total Appropriation	\$1,128,595	\$1,094,794	\$1,146,855	\$1,231,140	\$1,231,216
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,146,855	\$1,231,140	\$1,231,216
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$1,146,855	\$1,231,140	\$1,231,216

GENERAL DESCRIPTION AND CHANGES

The Bureau of Licenses is responsible for identifying, licensing, auditing, and collecting business license and transient lodging taxes from all businesses operating within the City; enforcing towing, ground transportation, parking, pawn shops, amusement devices, social games regulations and collecting permit fees; and reviewing liquor license applications and making recommendations to the City Council on these applications.

Staffing is basically at the same level as FY 1987-88 with an increase in projected revenue income for business licenses from \$15,100,000 estimated for FY 87-88 to \$15,534,965 approved for FY 88-89. The bureau's work plan for FY 88-89 includes new regulatory permits which will provide an estimated \$25,000 in fees.

PROGRAM SUMMARY

Bureau: Bureau of Licenses

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Business Licenses	\$897,283	21.25	\$954,985	20.75	\$933,500	20.75

Performance Measurements/Workload Indicators:

Number of active accounts	31,120	31,020
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Description:

The program contains funds and staff for identification of businesses subject to the business license regulations, collection of fees, maintenance of licensing records, audit of accounts, and assistance to businesses in compliance with the law.

Revenue from business licenses is projected to increase \$434,965 from FY 1987-88's estimated revenue of \$15,100,000 to FY 1988-89's proposed budget of \$15,534,965.

The bureau's FY 88-89 workplan includes developing a system for tracking the number of audits and the related amount of recovery dollars.

Functions of this program are required in City Code--Title 7.

Program: Regulatory Permits	\$219,533	5.00	\$242,476	5.50	\$264,197	5.50
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Performance Measurements/Workload Indicators:

Number of permits issued	5,750	5,600
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Description:

This program contains funds and staff to enforce business regulations including towing, ground transportation, parking, pawn shops, amusement devices, social games, and liquor licenses.

This area will explore the feasibility of licensing additional permits such as limousine services in FY 1988-89. Projected revenue from this source is \$25,000.

PROGRAM SUMMARY

Bureau: Bureau of Licenses

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Transient Lodgings	\$31,893	0.75	\$33,679	0.75	\$33,519	0.75
Performance Measurements/Workload Indicators:						
Number of active accounts			130		130	
Description:						
The program includes funding and staff to identify and collect the City's Hotel/Motel Tax, auditing the accounts, and maintaining tax records.						
The bureau collects 6% of the room value and deposits 5% into the City's general fund and 1% into the Greater Portland Convention and Visitors Association.						
This program is mandated by City Code, Title 6 and City Charter, Section 7-110(2).						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$1,148,709	27.00	\$1,231,140	27.00	\$1,231,216	27.00

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Licenses

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 610,565	\$ 620,816	\$ 651,139	\$ 695,038	\$ 695,038
120 Part-Time Employees	32	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	903	427	1,500	750	750
150 Premium Pay	165	77	0	2,000	2,000
170 Benefits	198,133	210,007	226,121	264,887	264,887
100 Total Personal Services	809,798	831,327	878,760	962,675	962,675
210 Professional Services	560	500	1,000	1,000	1,000
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	724	508	1,316	1,350	1,350
260 Miscellaneous Services	598	615	800	2,850	2,850
310 Office Supplies	3,644	5,345	3,101	3,200	3,200
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	150	250	250	250
340 Minor Equipment & Tools	87	495	250	250	250
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	282	556	1,750	1,150	1,150
420 Local Travel	6,603	4,588	10,000	7,770	7,770
430 Out-of-Town Travel	0	294	1,000	530	530
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	394	617	500	500	500
Subtotal - Direct M&S	12,892	13,668	19,967	18,850	18,850
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	39,541	42,821	38,631	45,756	45,756
530 Internal Rent	66,994	69,550	69,550	70,674	70,674
540 Electronic Services	16,994	16,222	16,557	16,477	16,477
550 Data Processing Services	103,065	99,704	104,241	98,987	99,063
560 Insurance	5,521	4,543	1,057	1,997	1,997
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	55,725	2,840	3,900	3,900	3,900
590 Other Services-Internal	8,140	8,640	8,640	8,640	8,640
Subtotal - Service Reimbursement	295,980	244,320	242,576	246,431	246,507
200					
500 Total Materials and Services	308,872	257,988	262,543	265,281	265,357
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	9,925	5,479	5,552	3,184	3,184
600 Total Capital Outlay	9,925	5,479	5,552	3,184	3,184
TOTAL	\$1,128,595	\$1,094,794	\$1,146,855	\$1,231,140	\$1,231,216
700 Cash Transfers		154			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Licenses

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
2213	Business Licenses Manager	1	\$ 36,560	1	\$ 38,430	1	\$ 40,425	1	\$ 43,112	1	\$ 43,112
2212	Supervising Field Representative	1	26,512	1	34,647	1	30,518	2	62,097	2	62,097
2211	Field Representative II	1	25,653	1	26,306	1	27,017	0	0	0	0
2210	Field Representative	10	211,108	10	214,987	10	247,841	10	256,990	10	256,990
0842	Taxi/Towing Coordinator	1	28,031	1	28,989	1	30,518	1	31,633	1	31,633
0827	Management Analyst	-	-	-	-	-	-	1	32,613	1	32,613
0516	Principal Accountant	1	33,025	1	37,685	0	0	0	0	0	0
0515	Senior Accountant	2	42,667	2	50,909	3	77,672	2	55,206	2	55,206
0510	Accounting Assistant	2	22,233	1	11,919	0	0	0	0	0	0
0222	Secretarial Assistant	-	15,459	1	20,803	1	21,232	1	22,008	1	22,008
0221	Secretarial Clerk II	-	4,183	0	0	0	0	0	0	0	0
0220	Secretarial Clerk I	2	33,609	2	19,569	2	36,428	1	18,876	1	18,876
0210	Typist Clerk	2	29,930	2	31,815	0	0	0	0	0	0
0117	Office Manager II	1	26,330	1	27,209	1	27,772	1	28,773	1	28,773
0114	Clerical Specialist I	4	75,265	4	77,548	6	111,716	7	143,730	7	143,730
	TOTAL FULL-TIME POSITIONS	28	\$610,565	28	\$620,816	27	\$651,139	27	\$695,038	27	\$695,038

APPROPRIATION SUMMARY

Appropriation Unit: Office of the Mayor
 Department: Finance and Administration
 Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 990,392	\$ 991,436	\$ 919,799	\$ 919,251	\$ 919,251
Materials and Services	361,189	285,739	298,110	417,525	417,588
Capital Outlay	11,577	16,684	0	0	0
Total Appropriation	\$1,363,158	\$1,293,859	\$1,217,909	\$1,336,776	\$1,336,839
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,116,221	\$1,244,676	\$1,244,739
Grants			0	0	0
Interagencies			97,688	92,100	92,100
Contracts			4,000	0	0
Total Funding			\$1,217,909	\$1,336,776	\$1,336,839

GENERAL DESCRIPTION AND CHANGES

The Mayor's Office provides leadership and supervision over the general affairs of the City; information and assistance to the public; coordinates contact between agencies of the City and federal, state, regional and local governments; and coordinates programs and promotes contacts between Portland and other cities and governments throughout the world. Additionally, the Mayor administers the Bureaus of Community Development, Computer Services, Emergency Communications, Licenses, Police, Offices of Fiscal Administration, City Attorney, Intergovernmental Affairs, International Relations/Sister Cities, and the Portland Development Commission.

Interagency funding to this office offsets part of the cost of one legislative liaison position and provides for a contract for lobbying services in Washington, D.C.

The Mayor's Office identifies City priorities and focuses on strategies and solutions to address those priorities. Implementation of programs and solutions is then assigned to other Commissioners, bureaus, and City agencies, or shared with other governments, community and private groups, or consortiums.

Special emphasis will be placed in FY 88-89 on three priority areas: Public Safety, Neighborhood Revitalization, and long-term economic development planning.

The Mayor has initiated reductions to this budget in the amount of \$73,962, including deletion of two positions and a reduction in Materials and Services.

PROGRAM SUMMARY

Bureau: Office of the Mayor

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Executive and Office Admin.	\$318,663	4.25	\$423,520	3.25	\$422,982	3.25
Performance Measurements/Workload Indicators:						
Number of public appearances			900		900	
Number of Council Meetings presiding			150		150	
Description:						
This program fulfills executive requirements of the Mayor including chairing and coordinating work of the City Council, serving as Chief spokesman for the City and other legislative, administrative and support functions.						
The deletion of one position from this program will call for increased efficiencies on the part of existing staff in an attempt to maintain current service levels. The action was initiated by the Mayor in view of the City's financial condition.						
Program: Legislative and Bureau Admin.	\$187,938	4.0	\$200,293	4.0	\$200,293	4.0
Performance Measurements/Workload Indicators:						
Number of Council documents introduced			400		400	
Number of liaison meetings with bureau staff			500		500	
Description:						
This program provides support to the Mayor through staff work on issues and programs that come before the City Council for decision. Communication is coordinated with offices of other members of the City Council. Liaison to bureaus under the direct supervision of the Mayor is provided to assist them in carrying out programs according to the Mayor's direction and Council policies.						

PROGRAM SUMMARY

Bureau: Office of the Mayor

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Community Rel. & Spec. Proj.	\$278,224	5.75	\$261,040	4.75	\$261,641	4.75
Performance Measurements/Workload Indicators:						
Number of calls, letters and walk-ins			20,000		20,000	
Number of film project permits issued and special events coordinated			75		75	
Description:						
<p>Direct service to the citizens of Portland is provided through response to requests for assistance and help in obtaining city services. Information is provided to the public about the activities of the Mayor's office and the City. Special community projects are coordinated for the Mayor. Permits are issued for special events and activities such as parades and road runs. The program promotes and coordinates film and video production in the City.</p> <p>One position has been eliminated from this program at the initiation of the Mayor as a cost-saving measure. Service level impacts will attempt to be mitigated through increased efficiency mechanisms on the part of existing staff.</p>						
Program: International Relations	\$69,902	2.0	\$73,735	2.0	\$73,735	2.0
Performance Measurements/Workload Indicators:						
Number of international projects			30		30	
Number of international visitors			300		300	
Description:						
<p>This program coordinates programs with Portland's established Sister Cities and initiates and responds to all international inquiries to the City of Portland. Protocol for the Mayor and City Council is supervised in greeting foreign dignitaries and visitors. The program assists in promoting Portland's image as an international city and coordinating international economic development programs within Portland.</p>						

PROGRAM SUMMARY

Bureau: Office of the Mayor

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Intergovernmental Affairs	\$363,182	4.0	\$378,188	4.0	\$378,188	4.0
Performance Measurements/Workload Indicators:						
Percent of legislative priorities achieved			90%		90%	
Description:						
<p>This program coordinates the City's legislative and administrative objectives at the local, regional, state and federal level. Legislative support is provided in Washington D.C., through contract with a lobbyist who has represented the City for five years. The work includes assistance with grants and appropriations for the City.</p> <p>Lobbying is also provided on issues of concern to the City at the Oregon State Legislature. Staff support is provided for the Mayor's activities with the U.S. Conference of Mayors and the National League of Cities.</p> <p>This program is attached to the Mayor's Office for administrative purposes but services the entire council.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$1,217,909	20.0	\$1,336,776	18.0	\$1,336,839	18.0

LINE ITEM APPROPRIATION

Appropriation Unit: Office of the Mayor

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 745,672	\$ 762,951	\$ 693,212	\$ 665,844	\$ 665,844
120 Part-Time Employees	30,851	14,222	15,071	19,618	19,618
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	213,869	214,263	211,516	233,789	233,789
100 Total Personal Services	990,392	991,436	919,799	919,251	919,251
210 Professional Services	108,110	47,831	111,297	101,200	101,200
220 Utilities	0	800	5,000	2,100	2,100
230 Equipment Rental	911	1,949	1,020	2,100	2,100
240 Repair & Maintenance	4,057	4,351	3,480	3,550	3,550
260 Miscellaneous Services	11,039	6,697	6,000	6,500	6,500
310 Office Supplies	6,738	5,346	7,800	6,500	6,500
320 Operating Supplies	707	54	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	3,637	4,018	4,300	5,400	5,400
410 Education	1,513	546	0	200	200
420 Local Travel	3,784	9,993	3,700	8,700	8,700
430 Out-of-Town Travel	19,815	17,447	14,000	15,500	15,500
440 External Rent	7,450	11,492	10,000	12,500	12,500
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	24,063	24,337	20,041	17,500	17,500
Subtotal - Direct M&S	191,824	134,861	186,638	181,750	181,750
510 Fleet Services	9,505	11,445	8,192	8,803	8,803
520 Printing/Distribution Services	30,856	23,481	21,157	28,864	28,864
530 Internal Rent	270	90	0	0	0
540 Electronic Services	53,636	54,522	31,354	38,939	38,939
550 Data Processing Services	0	0	2,808	4,540	4,603
560 Insurance	8,821	5,892	4,673	101,821	101,821
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	54,144	45,178	43,288	52,808	52,808
590 Other Services-Internal	12,133	10,270	0	0	0
Subtotal - Service Reimbursement	169,365	150,878	111,472	235,775	235,838
200					
500 Total Materials and Services	361,189	285,739	298,110	417,525	417,588
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	11,577	16,684	0	0	0
600 Total Capital Outlay	11,577	16,684	0	0	0
TOTAL	\$1,363,158	\$1,293,859	\$1,217,909	\$1,336,776	\$1,336,839
700 Cash Transfers		160			

PERSONNEL DETAIL

Appropriation Unit: Office of the Mayor

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0001	Mayor	1	\$ 64,361	1	\$ 64,226	1	\$ 63,928	1	\$ 66,231	1	\$ 66,231
0915	Emergency Management Coordinator	1	34,784	0	40,493	0	0	0	0	0	0
0900	Staff Assistant	1	21,985	1	42,159	1	19,775	1	17,999	1	17,999
0824	Executive Assistant	1	37,530	1	42,021	1	42,172	1	43,681	1	43,681
0823	Commissioner's Assistant III	6	188,424	6	189,948	6	233,435	6	240,497	6	240,497
0822	Commissioner's Assistant II	2	78,679	2	108,182	2	68,289	2	70,762	2	70,762
0821	Commissioner's Assistant I	1	52,307	1	81,526	2	53,162	1	25,098	1	25,098
0813	City School Liaison	1	34,682	0	0	0	0	0	0	0	0
0810	Legislative Liaison	1	44,892	1	46,005	1	47,349	1	49,047	1	49,047
0808	Assistant Legislative Liaison	1	28,000	2	55,607	2	76,798	2	74,437	2	74,437
0807	Legislative Liaison Assistant	1	23,491	1	25,374	1	22,132	1	23,010	1	23,010
0230	Administrative Secretary	4	80,077	4	67,410	3	66,172	2	45,686	2	45,686
0221	Secretarial Clerk II	-	7,817	0	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	21	\$697,029	20	\$762,951	20	\$693,212	18	\$656,448	18	\$656,448
	<u>Limited-Term Positions</u>										
7461	Human Resources Coordinator II	1	\$ 32,301	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
7460	Human Resources Coordinator I	1	0	0	0	0	0	0	0	0	0
3360	Emergency Management Planner	0	7,289	0	0	0	0	0	0	0	0
0908	Assistant Emergency Svc. Coord.	0	9,053	0	0	0	0	0	0	0	0
0900	Staff Assistant	-	-	-	-	-	-	1	9,396	1	9,396
	TOTAL LIMITED-TERM POSITIONS	2	\$ 48,643	0	\$ 0	0	\$ 0	1	\$ 9,396	1	\$ 9,396
	TOTAL FULL-TIME SALARIES		\$745,672		\$762,951		\$693,212		\$665,844	1	\$665,844

APPROPRIATION SUMMARY

Appropriation Unit: Metropolitan Arts Commission

Department: Public Affairs

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 174,240	\$ 184,104	\$ 196,537	\$ 216,013	\$ 216,013
Materials and Services	634,409	689,119	1,169,642	573,276	599,339
Capital Outlay	0	10,034	0	5,000	5,000
Total Appropriation	\$ 808,649	\$ 883,257	\$1,366,179	\$ 794,289	\$ 820,352
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,035,673	\$ 459,533	\$ 485,596
Grants			0	0	0
Interagencies			0	0	0
Contracts			330,506	334,756	334,756
Total Funding			\$1,366,179	\$ 794,289	\$ 820,352

GENERAL DESCRIPTION AND CHANGES

The Metropolitan Arts Commission is a City/County agency charged with providing public support for the arts in Portland/Multnomah County and with increasing the availability of the arts to the public. The major programs of the Arts Commission are a re-grant program for arts organizations and a public art program.

The FY 87-88 Approved Budget assumed approval of a 2% increase in the Transient Lodgings Tax, with proceeds to be used by the Metropolitan Arts Commission to support local arts organizations. The election was not successful, partially explaining the decrease from the FY 87-88 Approved Budget. The staff will continue to search for dedicated funding sources to support the arts.

The FY 88-89 Approved Budget removes appropriation and programs that had been supported by a National Endowment for the Arts grant in past years which had been reduced in the proposed budget. The approved budget restores funding for support of the three major art institutions and small and mid-sized arts organizations.

PROGRAM SUMMARY

Bureau: Metropolitan Arts Commission

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Public Art	\$167,644	2.0	\$127,410	2.0	\$127,410	2.0
Performance Measurements/Workload Indicators:						
Number of public art pieces selected			21		21	
Description:						
This program supports both the City's and the County's 1% for Art Programs including cataloging and maintenance of all public art.						
Program: Re-Grants	\$634,757	1.5	\$569,276	1.5	\$590,306	1.5
Performance Measurements/Workload Indicators:						
Number citizens participating in MAC-sponsored events			1,000,000		1,000,000	
Private sector support to match MAC grants			\$1,500,000		\$1,500,000	
Description:						
Support to the three major arts institutions: The Portland Opera, the Oregon Symphony Orchestra and the Oregon Arts Institute, as well as operating support to the small and mid-sized organizations is funded here. The Multi-Arts program is also included. The approved budget eliminates the special project re-grants program (\$51,545), restores support to the three majors to \$95,000 each, and restores operating support to 11 mid-sized arts groups and project grants to individuals and small organizations.						

PROGRAM SUMMARY

Bureau: Metropolitan Arts Commission

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Community Services	\$107,214	1.5	\$97,603	1.5	\$102,636	1.5
Performance Measurements/Workload Indicators:						
Number of phone questions answered			5,000		5,000	
Publications of economic impact survey			2,000		2,000	
Description:						
<p>Program activities include publishing and distributing newsletters on the Arts, marketing and planning arts - related activities and sponsoring technical assistance workshops for non-profit arts organizations. Approved changes include reducing technical assistance provided to non-profit arts organizations and eliminating the annual arts award.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$909,615	5.0	\$794,289	5.0	\$820,352	5.0

LINE ITEM APPROPRIATION

Appropriation Unit: Metropolitan Arts Commission
Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 128,557	\$ 143,261	\$ 148,447	\$ 158,271	\$158,271
120 Part-Time Employees	7,953	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	174	239	526	549	549
170 Benefits	37,556	40,604	47,564	57,193	57,193
100 Total Personal Services	174,240	184,104	196,537	216,013	216,013
210 Professional Services	40,829	53,859	58,750	8,350	8,350
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	1,613	1,445	1,750	1,750	1,750
260 Miscellaneous Services	527,468	573,408	1,043,274	498,554	520,104
310 Office Supplies	572	671	1,250	1,250	1,250
320 Operating Supplies	1,108	567	1,750	1,200	1,200
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	624	481	1,000	300	300
410 Education	0	2,180	0	200	200
420 Local Travel	2	4	50	0	0
430 Out-of-Town Travel	1,900	0	2,600	2,600	2,600
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	2,505	1,551	1,954	2,224	2,224
Subtotal - Direct M&S	576,621	634,166	1,112,378	516,428	537,978
510 Fleet Services	345	372	650	650	650
520 Printing/Distribution Services	23,999	21,758	25,215	25,762	30,262
530 Internal Rent	20,333	21,123	21,483	21,712	21,712
540 Electronic Services	5,887	5,592	5,595	5,239	5,239
550 Data Processing Services	0	0	0	0	13
560 Insurance	1,457	2,159	600	0	0
570 Equipment Lease	4,167	3,949	3,721	3,485	3,485
580 Intra-Fund Services	1,600	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	57,788	54,953	57,264	56,848	61,361
200					
500 Total Materials and Services	634,409	689,119	1,169,642	573,276	599,339
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	10,034	0	5,000	5,000
600 Total Capital Outlay	0	10,034	0	5,000	5,000
TOTAL	\$ 808,649	\$ 883,257	\$1,366,179	\$ 794,289	820,352
700 Cash Transfers		165			

PERSONNEL DETAIL

Appropriation Unit: Metropolitan Arts Commission

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0855	Arts Commission Director	1	\$ 38,085	1	\$ 39,364	1	\$ 40,159	1	\$ 41,635	1	\$ 41,635
0885	Assistant Arts Commission Director	1	34,598	1	35,217	1	32,916	1	36,665	1	36,665
0883	Arts Commission Program Coordinator	-	16,242	1	28,533	1	32,420	1	33,700	1	33,700
0819	Administrative Assistant I	-	5,397	1	22,238	1	24,738	1	27,395	1	27,395
0220	Secretarial Clerk I	1	15,548	1	17,909	1	18,214	1	18,876	1	18,876
0116	Office Manager I	<u>1</u>	<u>18,687</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL FULL-TIME POSITIONS	4	\$128,557	5	\$143,261	5	\$148,447	5	\$158,271	5	\$158,271

APPROPRIATION SUMMARY

Appropriation Unit: Office of Neighborhood Associations

Department: Public Safety

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 343,938	\$ 403,993	\$ 483,956	\$ 836,844	\$ 847,631
Materials and Services	776,194	789,199	702,381	1,050,049	1,086,522
Capital Outlay	3,812	3,883	0	0	0
Total Appropriation	\$1,123,944	\$1,197,075	\$1,186,337	\$1,886,893	\$1,934,153
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,166,137	\$1,650,540	\$1,696,654
Grants			0	31,314	32,586
Interagencies			20,200	23,728	23,728
Contracts			0	181,311	181,185
Total Funding			\$1,186,337	\$1,886,893	\$1,934,153

GENERAL DISCUSSION AND CHANGES

The Office of Neighborhood Associations provides direct avenues for citizen participation in local government decision-making processes and promotes neighborhood livability through the active involvement of citizens in the life of the community.

Three programs are being transferred from the Human Resources Bureau: the Metropolitan Youth Commission, the Metropolitan Human Relations Commission and the City/County Commission on Aging. These programs join the existing ONA programs of Citizen Participation, Crime Prevention and Mediation. The youth, aging and human rights constituencies are a natural complement to the neighborhood network in that they serve as a vehicle for citizen participation and advocacy on social issues of concern to neighborhoods. The agendas of both programs will be enhanced by integration into one bureau.

Changes approved for FY 88-89 also include working toward greater equity in staffing of neighborhood offices through the addition of a CNN Office manager and an operating budget for the Mid-County office. The City Council has agreed that parity among the district offices will be an objective in the FY 89-90 budget. The budget also includes an addition of \$20,000 for neighborhood associations to be used in high impact areas. The Crime Prevention Program is enhanced by the addition of two Crime Prevention Specialists and conversion of one Neighborhood Street Crime Organizer from grant-funding to full-time City employment.

PROGRAM SUMMARY

Bureau: Office of Neighborhood Associations

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Citizen Participation	\$707,490	5.8	\$750,616	5.8	\$784,238	5.8

Performance Measurements/Workload Indicators:

Number of neighborhood associations served	85	85
Number of bureau budget advisory committees served	22	22

Description:

In keeping with its objective of providing channels of citizen participation and improving the livability of neighborhoods, this program provides direct financial support to 7 district coalition offices (which serve 89 neighborhood associations), 22 bureau advisory committees and related public information activities.

District coalition office and administrative staff are provided through this program as well as administrative staff for the entire Office and concomitant materials and services.

Program: Neighborhood Crime Prevention	\$352,646	3.2	\$451,641	4.2	\$459,175	4.2
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Performance Measurements/Workload Indicators:

Number of block watch meetings	550	550
Number of business watch meetings	180	180
Number of other crime prevention trainings/presentations	330	330

Description:

Crime prevention takes a neighborhood focus with activities including organization of block watches, training and support of citizen responses to chronic crime such as drug houses, prostitution, street crime, vandalism and problem taverns. Activities in the areas of sexual assault, youth and elderly crime prevention and commercial building security are coordinated with the police. A City Refugee Coordinator/Public Safety assists in resolving crime problems involving members of the refugee community.

PROGRAM SUMMARY

Bureau: Office of Neighborhood Associations

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Neighborhood Mediation Center	\$152,617	4.0	\$160,622	4.0	\$162,114	4.0

Performance Measurements/Workload Indicators:

Number of cases received	450	400
Number of tenant/landlord referrals	600	600
Number of cases successfully conciliated	293	260

Description:

This program supports direct outreach and training of volunteers to assist citizens in conflict resolution as an alternative to litigation. Four professional staff and over 35 citizen volunteers provide mediation in such areas as tenant/landlord disputes, property, noise, vandalism, and discrimination issues. The services include field conciliation, mediation panels, information and referral.

Program: Metro. Human Relations Com.	\$0	0	\$223,833	3.0	\$223,597	3.0
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Performance Measurements/Workload Indicators:

Number of evaluations of City/County programs for civil rights compliance*	0	2
Number of civil and human rights complaints processed*	0	150

Description:

The Metropolitan Human Relations Commission program provides support for the MHRC as it conducts research projects that serve as a basis for advocacy in civil and human rights. MHRC evaluates public programs to ensure non-discrimination and to promote equal opportunity. It receives complaints and provides information, referral, conciliation, and/or mediation as required to ensure equal opportunity. The MHRC also implements community education programs and programs designed to enhance intergroup relations. It gathers and codifies information on civil and human rights issues impacting Portland.

This responsibility was transferred from the Bureau of Human Resources.

* See Bureau of Human Resources for historical information.

PROGRAM SUMMARY

Bureau: Office of Neighborhood Associations

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Portland/Mult. Com. on Aging	\$0	0	\$172,893	2.0	\$176,891	2.0
Performance Measurements/Workload Indicators:						
Number of volunteers recruited as long-term care ombudsmen*			0		50	
Number of trainings sponsored on aging services systems and issues*			0		7	
Description:						
The Portland/Multnomah Commission on Aging program provides staff and material support for the 25-member Commission and 110 volunteers who work on issues of concern to the elderly in consumer representation/advocacy, public education and research, and program development.						
This program has been transferred from the Bureau of Human Resources.						
* See Bureau of Human Resources for historical information.						
Program: Metro Youth Commission	\$0	0	\$127,288	2.0	\$128,138	2.0
Performance Measurements/Workload Indicators:						
Number of youth involved in Youth Leadership Conference*			0		200	
Number of ethnically and economically diverse youth recruited*			0		100	
Description:						
The Metropolitan Youth Commission program provides staff and material support for the 25-member Commission and 75 volunteers who provide education and involvement opportunities in the community with regard to youth issues and youth advocacy projects.						
This program has been transferred from the Bureau of Human Resources.						
* See Bureau of Human Resources for historical information.						
Total:	\$1,212,753	13.0	\$1,886,893	21	\$1,934,153	21

LINE ITEM APPROPRIATION

Appropriation Unit: Office of Neighborhood Associations

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 252,139	\$ 299,100	\$ 342,838	\$ 558,418	\$ 569,205
120 Part-Time Employees	7,272	8,894	21,532	46,032	46,032
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	858	858
170 Benefits	84,527	95,999	119,586	231,536	231,536
100 Total Personal Services	343,938	403,993	483,956	836,844	847,631
210 Professional Services	4,875	4,822	4,700	112,345	111,501
220 Utilities	0	0	0	0	0
230 Equipment Rental	435	0	0	0	0
240 Repair & Maintenance	284	617	1,000	5,016	5,016
260 Miscellaneous Services	685,836	721,217	655,756	763,935	795,435
310 Office Supplies	5,125	3,452	2,100	5,977	5,745
320 Operating Supplies	0	9	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	157	32	50	3,303	2,888
410 Education	1,335	1,243	700	4,071	4,071
420 Local Travel	2,582	3,304	4,209	15,221	15,659
430 Out-of-Town Travel	2,898	623	0	3,313	3,313
440 External Rent	9,421	9,413	3,500	3,500	3,500
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	863	1,286	200	0	0
Subtotal - Direct M&S	713,811	746,018	672,215	916,681	947,128
510 Fleet Services	0	5	0	1,510	1,510
520 Printing/Distribution Services	42,480	24,482	13,060	55,420	54,094
530 Internal Rent	0	0	0	44,159	56,012
540 Electronic Services	8,940	10,011	7,439	23,454	18,065
550 Data Processing Services	763	0	0	0	82
560 Insurance	8,200	8,683	9,667	8,825	9,631
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	2,000	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	62,383	43,181	30,166	133,368	139,394
200					
500 Total Materials and Services	776,194	789,199	702,381	1,050,049	1,086,522
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	3,812	3,883	0	0	0
600 Total Capital Outlay	3,812	3,883	0	0	0
TOTAL	\$1,123,944	\$1,197,075	\$1,186,337	\$1,886,893	\$1,934,153
700 Cash Transfers		171			

PERSONNEL DETAIL

Appropriation Unit: Office of Neighborhood Associations

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0875	Neighborhood Programs Director	1	\$ 37,037	1	\$ 40,044	1	\$ 40,767	1	\$ 39,004	1	\$ 42,240
7485	Crime Prevention Program Coordinator	1	26,742	1	26,125	1	29,134	1	30,439	1	31,905
7483	Mediation Program Coordinator	1	28,501	1	29,454	1	30,057	1	29,701	1	31,132
7482	Mediation Specialist	2	47,119	2	51,415	2	52,442	2	54,372	2	54,372
7460	Human Resources Coordinator I	-	-	-	-	1	28,830	4	130,677	4	132,218
5183	Crime Prevention Specialist	-	-	-	-	-	-	1	22,547	1	22,547
0877	Handicap Program Coordinator	-	-	-	-	-	-	1	29,086	1	29,086
0873	Neighborhood Associations Coordinator	1	28,501	1	50,638	2	56,966	2	60,284	2	60,284
0845	Communications Assistant	-	5,863	1	17,692	1	19,105	1	17,731	1	19,521
0819	Administrative Assistant I	1	23,141	1	27,126	1	27,772	1	27,450	1	28,773
0222	Secretarial Assistant	-	13,342	1	20,803	1	21,232	1	22,008	1	22,008
0221	Secretarial Clerk II	2	25,751	1	19,420	1	19,828	4	77,789	4	77,789
0210	Typist Clerk	<u>1</u>	<u>16,142</u>	<u>1</u>	<u>16,383</u>	<u>1</u>	<u>16,705</u>	<u>1</u>	<u>17,330</u>	<u>1</u>	<u>17,330</u>
	TOTAL FULL-TIME POSITIONS	10	\$252,139	11	\$299,100	13	\$342,838	21	\$558,418	21	\$569,205

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Parks

Department: Public Affairs

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$10,208,691	\$10,809,229	\$11,254,152	\$12,079,806	\$12,141,418
Materials and Services	4,894,119	5,311,960	5,960,078	5,930,152	6,380,294
Capital Outlay	1,084,480	920,826	846,848	839,921	914,921
Total Appropriation	\$16,187,290	\$17,042,015	\$18,061,078	\$18,849,879	\$19,436,633
Cash Transfers				\$ 32,020	\$ 32,020
Funding Sources:					
Operating Fund			\$17,679,998	\$18,450,579	\$18,607,333
Grants			0	99,770	99,770
Interagencies			373,841	230,608	660,608
Contracts			7,239	68,922	68,922
Total Funding			\$18,061,078	\$18,849,879	\$19,436,633

GENERAL DESCRIPTION AND CHANGES

The bureau has responsibility for the maintenance of the parks, gardens, community centers, and other facilities within the City as well as the recreational programming of these facilities.

Several functions, having been performed by the bureau in the past, but are more appropriately performed by other bureaus, are transferred to other City agencies. Funding for the maintenance of street area landscaping has been shifted to the Office of Transportation, through an interagency agreement. Maintenance of street lights in the public rights-of-way along parks has also been shifted to the Street Lighting Fund. Responsibility for decorative fountains within the City is being transferred to the Water Bureau.

As a result of the work of the Public Safety in Parks Task Force, a Neighborhood Park Security program is being funded. Funds will be used to support a park security force. Funds are also being shifted to support 36 summer playground sites, an increase of 10 over the current year. The Natural Resources program has been created from existing resources and will support maintenance of the urban areas within the City.

Other changes include replacing custodial staff at the community centers with an outside contract for janitorial services. Increases in fees for adult recreation activities and park usage permits are included as well as fees for forestry permits. These fee increases total \$650,000.

PROGRAM SUMMARY

Bureau: Bureau of Parks

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Parks	\$7,257,472	114.8	\$7,279,847	116.8	\$7,785,111	116.8

Performance Measurements/Workload Indicators:

Number of acres mowed weekly	1,237	1,237
Number of acres having litter removed	2,500	2,500

Description:

This program supports all activities associated with the upkeep of the park system, including turf maintenance such as mowing and irrigation, litter control, structural maintenance, and maintenance of public gardens. Funds to maintain four new parks being transferred to the City in July are also included. Responsibility for decorative fountains have been transferred to the Water Bureau. Funding for maintenance of landscaped street areas has been shifted to the Office of Transportation through an interagency agreement. The Park Bureau will continue to manage the work. The budget consolidates some gardening functions, restores the Rose Garden Curator, and incorporates fleet efficiencies.

Funding for the maintenance and utility costs of park lights has been restored (\$168,000) while just those lights along public rights-of-way (\$9,000) are transferred to the Street Lighting Fund. The City Attorney's office has determined that only lights in the public rights-of-way can be funded by the Street Lighting Fund.

Program: Forestry	\$1,044,957	19	\$1,096,796	19	\$1,096,796	19
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Performance Measurements/Workload Indicators:

Number of trees inspected annually	5,382	5,382
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Description:

This program supports tree inspections, a spray program for Dutch Elm disease, code enforcement of tree plantings and maintenance, and dangerous limb removals. Crews are on call to respond to emergency requests to remove downed trees. Requests for an expanded low-limbing program and a nursery stock replenishment program are not included.

The budget proposes new fees, totalling \$60,000, to property owners associated with the enforcement of City Code. The bureau will continue to regulate the types of trees that are planted throughout the City as well as monitoring trees for proper maintenance and care.

PROGRAM SUMMARY

Bureau: Bureau of Parks

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Recreation	\$7,773,969	137.9	\$8,114,659	124.9	\$8,114,659	124.9
Performance Measurements/Workload Indicators:						
Participant hours in recreation programs			5,572,773		5,820,773	
Description:						
<p>This program supports recreational programs at the community schools, community centers, and in the parks. The indoor tennis program has been moved to this program and is continued at current service level. The proposed budget supports 36 summer playground sites, an increase of 10 over the current year, by shifting staff. Selected community centers will be open on Saturdays during the winter by shifting personnel schedules. Swim fee increases will support keeping six pools open for an additional two weeks through Labor Day. City support for the Washington Park Summer Festival has been eliminated while the bureau solicits a sponsor for this event. The budget also eliminates in-house custodial support for the community centers; this work will be performed via an outside contract. The dance program at Metro Dance Center is being consolidated with the program at Theatre Workshop, and the programming at two community school sites are being scaled back. No program impacts are anticipated as a result of this consolidation.</p> <p>Fee increases in adult recreation activities are included within the budget. The bureau projects additional revenues of \$500,000 by increasing fees and rental rates. These increases are being implemented to offset any additional reductions in this program. The fees for youth activities remain unchanged.</p>						
Program: Resource Development	\$206,627	3.5	\$226,030	3.5	\$226,030	3.5
Performance Measurements/Workload Indicators:						
Number of volunteer hours generated			140,000		140,000	
Earned income agreements negotiated and managed			4		4	
Description:						
<p>The coordination of volunteer services as well as management of the bureau's concession agreements, fees, leases, and charges are budgeted in this program. Other activities include the negotiation of public/ private partnerships and grant applications for park projects. The bureau plans to approach local, state and federal sources for possible funding. Private contributions are also anticipated.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Parks

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Planning and Development	\$1,375,630	5	\$1,136,400	5	\$1,211,400	5
Performance Measurements/Workload Indicators:						
Number of parks planned			3		3	
Number of projects reviewed or coordinated			40		40	
Description:						
<p>This program coordinates park design activities, easement reviews, and management of the bureau's capital improvement program. The bureau proposes to complete the Park Futures Plan by funding a grant-supported position through part of the fiscal year. Staff is also proceeding on projects such as Powell Butte, 40-Mile Loop and Willamette Park.</p> <p>The approved capital program is \$836,770. This is comparable to the level of funding approved in the FY 87-88 budget. Projects being funded address major maintenance needs at several parks and community centers. These include playground equipment and park restroom rehabilitation projects, repairs at Matt Dishman Community Center, and other park facility maintenance. Funding of a match payment, \$75,000, for Powell Butte, Phase II, has also been incorporated into the budget.</p>						
Program: Natural Resources	\$105,826	1.8	\$128,171	1.8	\$128,171	1.8
Performance Measurements/Workload Indicators:						
Number of trail miles maintained			30		30	
Number of hours of programmed activities			500		360	
Description:						
<p>Management of urban undeveloped areas, 6,990 acres in the City, is funded in this program. In addition to maintenance of Forest Park, activities include the development of management plans for Smith and Bybee Lakes, Oaks Bottom, and Beggar's Tick Marsh. Activities include the development of public access to these areas, distribution of public information, and appropriate programmed activities.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Parks

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Neighborhood Park Security	\$0	0	\$40,000	0	\$40,000	0
Performance Measurements/Workload Indicators:						
Number of park sites to be monitored per day			7		7	
Description:						
This is a new program allowing for the support of a private security service to monitor selected park sites. The bureau will continue to work with the Police Bureau to determine problem sites and to assign security on an as-needed basis. The private security force should serve as a deterrent to crime and to prevent problems. Police will still be on call to quell disturbances and to provide law enforcement.						
Program: Administration	\$789,582	16	\$859,996	15	\$866,486	15
Performance Measurements/Workload Indicators:						
Number of permits processed			2,000		2,000	
Number of financial transactions processed			11,000		11,000	
Description:						
Functions include bureau coordination and administration, financial monitoring, bureau payroll and purchasing administration. Communication services, production of public information such as brochures and publications, and permit administration for ballfields is also supported by this program.						
An increase in park usage fees are being implemented (\$50,000) as well as an increase in parking fees (\$40,000) charged at certain parks during the summer. A Communications Assistant position is being eliminated. The bureau's request for a new position to develop loss-control/ personnel policies has not been included. An interagency with Computer Services for IBIS software maintenance costs has been included in the budget.						
Total:	\$18,554,063	298	\$18,881,899**	286	\$19,468,653**	286

** Includes \$32,020 in cash transfers in the Parks Program.

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Parks

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 6,618,968	\$ 6,952,879	\$ 7,329,634	\$ 7,610,603	\$ 7,615,658
120 Part-Time Employees	1,109,495	1,263,946	1,228,021	1,320,719	1,363,819
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	71,887	62,204	58,892	92,896	92,896
150 Premium Pay	106,111	112,378	89,498	89,833	89,833
170 Benefits	2,302,230	2,417,822	2,548,107	2,965,755	2,979,212
100 Total Personal Services	10,208,691	10,809,229	11,254,152	12,079,806	12,141,418
210 Professional Services	215,961	109,821	108,673	54,398	54,398
220 Utilities	941,951	1,049,591	1,241,037	1,241,337	1,341,881
230 Equipment Rental	45,785	81,909	119,193	167,782	167,782
240 Repair & Maintenance	386,783	502,570	616,087	514,117	869,117
260 Miscellaneous Services	668,803	753,463	739,865	791,076	752,395
310 Office Supplies	35,556	34,380	26,332	26,054	26,054
320 Operating Supplies	684,859	581,485	569,266	544,738	553,527
330 Repair & Maint. Supplies	281,496	342,625	313,329	299,138	321,638
340 Minor Equipment & Tools	34,432	34,757	55,048	55,320	55,320
350 Clothing & Uniforms	18,172	19,408	21,755	22,416	22,416
380 Other Commodities-External	20,052	35,598	25,764	30,636	30,636
410 Education	20,782	16,673	25,953	26,240	26,240
420 Local Travel	12,945	13,544	18,196	19,520	19,520
430 Out-of-Town Travel	15,674	25,314	25,613	21,197	21,197
440 External Rent	7,941	10,756	10,044	10,141	10,141
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	10,084	10,320	11,158	40,798	40,798
Subtotal - Direct M&S	3,401,276	3,622,214	3,927,313	3,864,908	4,313,060
510 Fleet Services	547,363	597,703	794,346	662,946	662,946
520 Printing/Distribution Services	230,976	237,209	207,701	261,039	261,039
530 Internal Rent	152,184	158,098	158,098	169,977	169,977
540 Electronic Services	129,566	148,099	157,486	168,775	168,775
550 Data Processing Services	14	0	0	4,500	6,490
560 Insurance	334,373	379,259	532,553	702,401	702,401
570 Equipment Lease	7,610	7,134	13,022	12,664	12,664
580 Intra-Fund Services	21,383	2,096	15,216	11,170	11,170
590 Other Services-Internal	69,374	160,148	154,343	71,772	71,772
Subtotal - Service Reimbursement	1,492,843	1,689,746	2,032,765	2,065,244	2,067,234
200					
500 Total Materials and Services	4,894,119	5,311,960	5,960,078	5,930,152	6,380,294
610 Land	250	24,606	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	903,416	751,595	729,098	761,770	836,770
640 Furniture & Equipment	180,814	144,625	117,750	78,151	78,151
600 Total Capital Outlay	1,084,480	920,826	846,848	839,921	914,921
TOTAL	\$16,187,290	\$17,042,015	\$18,061,078	\$18,849,879	\$19,436,633
700 Cash Transfers		178	\$ 29,382	\$ 32,020	\$ 32,020

PERSONNEL DETAIL

Appropriation Unit: Bureau of Parks

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
4155	City Parks and Recreation Superintendent	1	\$ 52,631	1	\$ 75,076	1	\$ 58,185	1	\$ 60,260	1	\$ 60,260
4353	Tennis Program Director	-	-	-	-	-	-	1	31,007	1	31,007
4340	Pittock Mansion Director	1	26,977	1	27,884	1	28,443	1	29,483	1	29,483
4331	Recreation Director	1	43,159	1	44,601	1	45,525	1	47,168	1	47,168
4330	Assistant Recreation Director	3	94,586	3	97,868	3	99,729	3	103,293	3	103,293
4329	Recreation Supervisor	4	113,504	4	118,254	5	148,775	4	124,028	4	124,028
4327	Recreation Instructor III	15	389,617	15	403,668	15	399,227	15	433,746	15	433,746
4326	Recreation Instructor II	20	470,147	20	493,963	20	491,591	19	497,044	19	497,044
4325	Recreation Instructor I	27	653,398	27	645,680	29	667,745	29	710,130	29	710,130
4323	Pool Attendant	-	34,451	2	36,765	2	37,005	2	40,047	2	40,047
4322	Recreation Leader	3	46,796	3	52,097	3	54,627	3	51,023	3	51,023
4168	Resource Development Manager	-	-	1	22,779	1	45,525	1	47,168	1	47,168
4167	Resource Development Specialist	1	34,097	1	35,237	1	35,967	1	37,271	1	37,271
4163	Parks Planning Supervisor	1	37,208	1	38,442	1	39,237	1	40,653	1	40,653
4160	Parks Revenue and Administrative Manager	1	43,159	1	44,601	1	45,525	1	47,168	1	47,168
4150	Parks District Supervisor	2	79,937	2	98,668	2	66,903	2	71,452	2	71,452
4147	Parks Maintenance Supervisor	1	35,441	1	37,332	1	38,105	1	39,484	1	39,484
4146	Parks Operations Foreman	11	287,326	12	322,891	12	328,475	12	350,021	12	350,021
4144	Parks Maintenance Mechanic Foreman	1	29,769	1	32,334	1	32,677	1	31,090	1	31,090
4142	Parks Equipment Foreman	1	30,927	1	32,108	1	32,677	1	33,867	1	33,867
4140	Parks Maintenance Foreman	1	32,219	1	33,351	1	34,039	1	36,916	1	36,916
4134	Grounds Maintenance Supervisor	1	36,122	1	37,332	1	38,105	1	39,484	1	39,484
4132	Arboriculturalist	1	27,675	1	28,512	1	30,120	1	31,195	1	31,195
4131	City Forester	1	31,329	1	33,390	1	34,961	1	36,248	1	36,248
4129	Forestry Program Supervisor	-	-	-	-	1	32,446	1	33,617	1	33,617
4120	Parks Special Activities Coordinator	1	26,767	1	31,699	1	31,377	1	32,510	1	32,510
4115	Gardener Foreman	1	28,063	1	28,994	1	29,596	1	30,652	1	30,652
4114	Rose Garden Curator	1	27,729	1	28,657	1	27,415	0	0	1	30,297
4113	Gardener	21	488,389	23	520,070	21	523,645	23	612,184	22	586,942
4111	High Climber II	1	105,820	1	109,224	0	0	3	84,427	3	84,427
4110	High Climber	6	154,714	7	177,965	7	182,107	7	191,562	7	191,562
3135	Parks Designer	3	81,691	3	92,820	3	98,803	3	116,768	3	116,768

PERSONNEL DETAIL

Appropriation Unit: Bureau of Parks (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
3113	Senior Engineering Aide	1	\$ 23,239	1	\$ 24,059	1	\$ 22,986	1	\$ 24,739	1	\$ 24,739
3112	Engineering Aide	1	17,313	1	21,913	1	21,593	1	22,599	1	22,599
1513	Welder	1	26,489	1	27,296	1	26,653	1	28,165	1	28,165
1457	Supervising Electrician	-	-	-	8,206	0	0	1	35,366	1	35,366
1454	Lead Electrician	1	31,591	1	24,619	1	29,440	0	0	0	0
1453	Electrician	2	56,463	2	34,415	2	60,724	2	64,123	2	64,123
1443	Painter	1	33,201	1	27,296	1	26,652	1	28,150	1	28,150
1421	Lead Carpenter	1	27,808	1	28,662	1	27,976	1	29,545	1	29,545
1420	Carpenter	5	131,506	5	135,640	5	133,262	5	140,694	5	140,694
1315	Construction Equipment Operator I	1	24,463	1	25,709	1	25,088	1	26,519	1	26,519
1241	Senior Maintenance Mechanic	1	25,633	1	26,541	1	25,910	1	27,350	1	27,350
1240	Maintenance Mechanic	11	281,648	12	301,479	13	320,443	13	337,173	13	337,173
1238	Mower Operations Foreman	1	26,939	1	28,218	1	28,799	1	33,867	1	33,867
1237	Mower Operator	15	339,453	15	350,096	16	362,309	17	409,082	17	409,082
1218	Utility Worker	25	520,808	28	575,375	28	623,293	27	629,660	27	629,660
1215	Park Attendant	24	496,549	26	591,738	28	639,505	32	773,652	32	773,652
1210	Laborer	10	177,151	9	138,539	8	161,580	5	106,766	5	106,766
1114	Custodial Foreman	1	22,510	0	0	0	0	0	0	0	0
1111	Lead Custodian	2	38,138	2	30,437	2	38,505	1	20,173	1	20,173
1110	Custodial Worker	6	107,860	6	107,144	6	111,302	0	0	0	0
1108	Pittock Mansion Lead Custodian	1	19,109	1	12,095	1	19,113	0	0	0	0
0847	Communications Services Director	1	31,529	1	32,651	1	33,243	1	34,431	1	34,431
0845	Communications Assistant	2	32,312	2	36,088	2	37,764	1	21,298	1	21,298
0843	Volunteer Coordinator	1	25,077	1	25,915	1	26,452	1	27,395	1	27,395
0828	Senior Management Analyst	2	32,939	2	0	2	72,060	2	78,780	2	78,780
0827	Management Analyst	-	-	-	-	1	31,679	1	33,832	1	33,832
0545	Administrative Services Officer II	-	-	-	-	-	-	1	40,199	1	40,199
0544	Administrative Services Officer I	1	34,911	1	63,183	1	36,827	0	0	0	0
0515	Senior Accountant	1	25,265	1	26,227	0	0	0	0	0	0
0514	Associate Accountant	2	49,583	2	44,449	2	41,457	2	50,665	2	50,665
0510	Accounting Assistant	2	36,991	2	54,614	3	51,880	3	61,794	3	61,794
0409	Senior Storekeeper	1	25,014	1	25,852	1	24,757	1	26,635	1	26,635
0379	Asst. Mgmt. Information Systems Analyst	2	46,077	2	50,291	2	54,579	2	58,172	2	58,172

PERSONNEL DETAIL

Appropriation Unit: Bureau of Parks (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0346	Word Processing Operator II	1	\$ 21,148	1	\$ 22,079	1	\$ 19,556	0	\$ 0	0	\$ 0
0222	Secretarial Assistant	1	20,128	1	20,803	1	18,636	1	22,008	1	22,008
0221	Secretarial Clerk II	2	56,466	3	58,940	3	54,839	3	60,624	3	60,624
0220	Secretarial Clerk I	6	101,798	6	82,111	5	82,203	4	74,321	4	74,321
0210	Typist Clerk	2	29,465	2	20,270	1	15,967	1	15,400	1	15,400
0140	Data Entry Clerk	-	-	-	-	1	14,826	1	14,948	1	14,948
0116	Office Manager I	1	23,574	1	24,363	1	23,613	2	47,948	2	47,948
0114	Clerical Specialist	4	55,172	3	63,304	5	90,565	5	103,089	5	103,089
----	Street Tree Foreman	3	0	3	0	3	79,877	0	0	0	0
	TOTAL FULL-TIME POSITIONS	278	\$6,618,968	289	\$6,952,879	295	\$7,274,470	286	\$7,580,128	286	\$7,585,183
	<u>Limited-Term Positions</u>										
4326	Recreation Instructor I	-	-	2	\$ 0	0	\$ 0	1	\$ 20,185	1	\$ 20,185
4146	Park Operations Foreman	-	-	1	0	0	0	0	0	0	0
4113	Gardener	-	-	1	0	2	28,574	0	0	0	0
4111	High Climber II	-	-	1	0	0	0	0	0	0	0
4110	High Climber I	-	-	1	0	0	0	0	0	0	0
3135	Parks Designer	-	-	-	-	-	-	1	10,290	1	10,290
1240	Maintenance Mechanic	1	\$ 0	1	0	0	0	0	0	0	0
1237	Mower Operator	-	-	2	0	0	0	0	0	0	0
1218	Utility Worker	-	-	3	0	1	12,769	0	0	0	0
1215	Park Attendant	1	0	1	0	1	13,821	0	0	0	0
0510	Accounting Assistant	-	-	1	0	0	0	0	0	0	0
0040	Data Entry Clerk	-	-	1	0	0	0	0	0	0	0
	TOTAL LIMITED-TERM POSITIONS	2	\$ 0	15	\$ 0	4	\$ 55,164	2	\$ 30,475	2	\$ 30,475
	TOTAL FULL-TIME SALARIES		\$6,618,968		\$6,952,879		\$7,329,634		\$7,610,603		\$7,615,658

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Personnel Services

Department: Public Works

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$1,062,909	\$1,074,241	\$1,334,880	\$1,383,376	\$1,383,376
Materials and Services	512,211	336,871	488,371	499,812	499,918
Capital Outlay	47,227	42,578	27,045	1,190	1,190
Total Appropriation	\$1,622,347	\$1,453,690	\$1,850,296	\$1,884,378	\$1,884,484
Cash Transfers				\$ 3,800	\$ 3,800
Funding Sources:					
Operating Fund			\$1,541,176	\$1,629,929	\$1,630,035
Grants			0	0	0
Interagencies			283,400	229,489	229,489
Contracts			25,720	24,960	24,960
Total Funding			\$1,850,296	\$1,884,378	\$1,884,484

GENERAL DESCRIPTION AND CHANGES

The Bureau of Personnel Services implements mandated Civil Service requirements; administers labor contract negotiations, grievance procedures, employee benefits and compensation; administers an Affirmative Action Program for recruitment and hiring of minorities, women, and handicapped persons; manages training programs; and operates the College Work Study Program.

As a result of the passage of the Civil Service Charter Amendment in 1986, the Bureau of Personnel Services was reorganized into four sections during FY 87-88: Technical Services (contract negotiations, grievance procedures, employee benefits, and compensation), Service Teams (Civil Service requirements), Affirmative Action (including training) and Administration. Two positions, a Personnel Analyst III and a Clerical Specialist, are supported by the Health Insurance Fund.

The budget supports the continuation of all functional areas at existing service levels. The Bureau of Personnel Services will also implement its newly-revised Affirmative Action Workplan in FY 88-89.

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Affirmative Action-Per. Serv.	\$39,456	1.0	\$60,713	1.3	\$60,713	1.3
Performance Measurements/Workload Indicators:						
Implementing Affirmative Action Program			100%		100%	
Job information form/counselling contacts			400		400	
Community group contacts			30		30	
Description:						
<p>The City of Portland is required to have an Affirmative Action Plan by Federal regulations. Federal law also requires that Affirmative Action Plans be evaluated and revised on an annual basis and that goals be established. These federal requirements not only require a plan, but also mandate specific elements which must be contained in that plan; and it requires that the City demonstrate substantive progress in affirmative action. The Affirmative Action - Personnel Services program fulfills these requirements by updating a completely revised Affirmative Action Plan annually, by implementing the Affirmative Action Program and by recruiting/outreach activities such as job information/counseling and community representative group contacts.</p>						
Program: Affirm. Action TOD-Admin.	\$105,135	.8	\$71,460	1.0	\$71,460	1.0
Performance Measurements/Workload Indicators:						
Control of programs under Personnel Services			5		5	
Contacts with requisite bureaus			780		780	
Producing communication documents/plans/reports			109		109	
Description:						
<p>This program provides administrative and support services for four Bureau of Personnel Services programs: Civil Rights Compliance, Training and Organizational Development, Affirmative Action and Traffic Safety. The services provided include planning sessions, meetings, technical assistance, telephone contact and any other form of contact with the Bureau by the public or other City employees.</p> <p>The decrease in funding for this program from Revised 87-88 to Proposed 88-89 is mainly due to termination of an interagency agreement for legal services with the City Attorney's office for approximately \$35,000.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Affirmative Action-Education	\$96,684	1.6	\$129,801	1.6	\$129,801	1.6
Performance Measurements/Workload Indicators:						
Orientation presentations			6		6	
Affirmative Action/Equal Employment Opportunity contacts			5,200		5,200	
Core curriculum presentations			4/mo		4/mo	
Description:						
<p>The program addresses training, educational and organizational development, and the legal needs of the City of Portland. It includes development of curriculum, materials and the provision of instructions as well as other planning and coordinating activities.</p> <p>The Affirmative Action, Training and Organizational Development-Education program schedules six employee orientation presentations annually. The program also develops, coordinates and provides training presentations that have City-wide applicability (core curriculum, City systems, and employee performance skills). Additionally, the objective of the AATOD program is to develop, coordinate, and to provide organizational development training activities based upon specific requests and work unit needs. The program will accomplish this by providing a diverse range of centralized training through coordinating educational programs for employee professional development and by providing training in civil rights, equal employment opportunity and affirmative action as required by City Council actions and federal regulations.</p>						
Program: AA - Civil Rights Compliance	\$64,530	1.6	\$83,919	1.6	\$83,919	1.6
Performance Measurements/Workload Indicators:						
Cases processed			83		83	
Reports generated			400		400	
Report requirements met			100%		100%	
Description:						
<p>The Affirmative Action-Civil Rights Compliance program conducts activities which include all the equal employment opportunity requirements mandated by federal and state statutes. The program processes Civil Rights cases and generates many reports annually which are necessary to comply with the statutes.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Traffic Safety	\$53,722	1.0	\$24,649	.5	\$24,649	.5
Performance Measurements/Workload Indicators:						
Defensive driving classes curriculum development			11		11	
Maintenance of defensive driving and DOT records			4,000		4,000	
Description:						
<p>The objective of the program is to ensure City compliance with State licensing law and to comply with a City ordinance to provide defensive driving training to employees. The program will provide defensive driving classes and maintain approximately 4,000 defensive driving records as well as the Department of Transportation (DOT) physical examination records. The State of Oregon now mandates classified driver's licenses, and the City Code mandates defensive driving classes for all drivers of City vehicles. This program assists the City in fulfilling these requirements.</p> <p>The Traffic Safety Coordinator position has been downgraded to a Personnel Analyst I due to changes in duties and responsibilities.</p>						
Program: Admin.-College Work Study	\$64,771	0	\$71,701	.1	\$71,701	.1
Performance Measurements/Workload Indicators:						
Payrolls processed within the time limit			100%		100%	
Position requests processed prior to fall term			100%		100%	
Description:						
<p>The College Work Study Program provides the City of Portland with valuable assistance for a minimal cost. Students have the opportunity to work in the various City offices and to get a better insight as to how the City works. Also, this program assists the City in achieving its goals. The City pays only a portion of the cost of the program - less than 50%.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: IBIS	\$0	0	\$0	0	\$0	0
Performance Measurements/Workload Indicators:						
Reports developed for analysis			50		50	
Procedures developed			25		25	
Description:						
<p>The implementation of IBIS (Integrated Business Information System) is a first-time opportunity to create a personnel system tailored to meet City-wide needs to develop information systems allowing informed management decisions and to furnish the operating bureau with access to on-line current personnel information.</p> <p>A total of \$51,903 requested by the Bureau for IBIS was not recommended for funding after the implementation process because only implementation costs were to be funded through June 30, 1988; ongoing costs were to be absorbed by the Bureau utilizing existing staff.</p>						
Program: Employee Info. Management	\$52,165	1.7	\$63,902	1.6	\$63,902	1.6
Performance Measurements/Workload Indicators:						
Personnel Action Notices processed each month			430		430	
Personnel actions processed before payroll deadline			100%		100%	
Input vacancies and position changes into Position Control			100%		100%	
Description:						
<p>The Employee Information Management program maintains the employee's personnel records. It is also responsible for maintaining the Position Control records and verifying employment in addition to verifying vital statistics such as union dues, position class codes and employee status codes. These records are the basis for every pay check issued by the City of Portland in addition to providing information regarding when and how much leave is to be accrued, who is eligible for what benefit, overtime, special pay, etc.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Civil Service/Board Sup.	\$18,956	.5	\$20,209	.5	\$20,209	.5
Performance Measurements/Workload Indicators:						
Correspondence completed by requested date			99%		99%	
Legal notices completed on time			100%		100%	
Description:						
This program provides all of the clerical support requested by the Civil Service Board. This includes preparing the agenda, sending notices of scheduled meetings and making arrangements for legal support and advice as requested by the Civil Service Board. The City Charter requires that the City provide the Civil Service Board with a Civil Service Board Secretary to support staffing requirements.						
Program: Bureau and Public Support	\$108,383	2.4	\$93,362	3.1	\$93,362	3.1
Performance Measurements/Workload Indicators:						
Telephone calls per day			140		140	
Affirmative Action intake forms completed			400		400	
Visitors greeted per day			80		80	
Description:						
The Bureau and Public Support program is the first point of contact for the public with the Bureau of Personnel Services. Their main objective is to enhance the positive image of the Bureau and the City. All of the word processing as well as the clerical support for special projects, salary surveys and tabulation information for labor negotiations is provided by the program's staff.						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Bureau Administration	\$154,914	2.7	\$161,119	2.7	\$161,225	2.7
Performance Measurements/Workload Indicators:						
Grievance files set up within 24 hours			100%		100%	
Commissioners/Managers inquiries - 2 days response			100%		100%	
All other inquiries responded to in 5 working days			100%		100%	
Description:						
<p>This program's staff coordinates with other bureaus, the Mayor and Commissioners, and other divisions of the Personnel Services Bureau in setting and administering City personnel policy. The program also supports producing financial reports, preparing the budget, paying bills and processing the payroll, maintaining the grievance files, and following up on inquiries from bureau constituents. The Bureau Administration program coordinates the overall functioning of the bureau as well as completing specific tasks and providing technical support to other divisions.</p>						
Program: Work Force Staffing/Inj. Worker	\$340,943	5.6	\$356,323*	5.6	\$356,323*	5.6
Performance Measurements/Workload Indicators:						
Recruitment/Selection programs			100/year		100/year	
Certifications sent out			500/year		500/year	
Injured Worker/Laid off employees needing placement			10		10	
Description:						
<p>The major portion of the Work Force Staffing/Injured Worker-Return to Work program is devoted to work force staffing which, in a timely manner, provides department heads with highly qualified candidates to be considered for declared vacancies using job-related and fair-selection procedures. In order to maintain a high-quality, productive work force, approximately 120 specific recruitment/selection projects per year must be completed by Work Force Staffing. Each selection program is based on a comprehensive job analysis with clear linkages between examination components and job tasks.</p> <p>The Injured Worker - Return to Work portion of the program is a new activity under Work Force staffing which is responsible for administering and providing case management for City-wide reemployment/reinstatement activities for all general service injured workers unable to return to their job at the time of injury. Utilizing existing staff, the Injured Worker - Return to Work activities include performing those mandated compliance actions as required by State and Federal statutes and regulations governing civil rights law as well as injured worker and handicapped/disabled employment activities.</p>						
* Includes cash transfer of \$3,800 for a new copy machine to replace a rented copy machine.						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Classification Plan Maint.	\$63,753	1.5	\$68,287	1.5	\$68,287	1.5
Performance Measurements/Workload Indicators:						
Positions audited for reclassification			50/year (est.)		50/year (est.)	
Positions reclassified			30/year (est.)		30/year (est.)	
Description:						
The City Charter and Personnel Rules require that the Personnel Director maintain the City's Classification Plan. The Service Teams perform the day-to-day service tasks that are required to keep the Plan up-to-date and descriptive of the City's work. Service Team members audit positions for reclassification at the request of management, and then they make recommendations to the Personnel Director in order for a decision to be made.						
Program: Personnel Advice	\$94,911	2.1	\$102,873	2.1	\$102,873	2.1
Performance Measurements/Workload Indicators:						
Grievances referred to Service Teams			50/yr (est.)		50/yr (est.)	
Inquiries from bureaus			9,000/yr		9,000/yr	
Hours spent in advising/consulting with bureaus			3,000/yr		3,000/yr	
Description:						
The Personnel Advice, Consultation and Grievance Resolution program includes Service Team members providing assistance and training to City bureaus in interpreting contract and code provisions, personnel rules and policies, affirmative action responsibilities and EEO guidelines. Service Teams also investigate grievances referred to the Bureau of Personnel Services and seek resolution through conferences or a Board of Adjustment which is an intermediate step before mandated arbitration. The Board of adjustment includes representatives from management and the involved union, and they attempt to settle grievances prior to arbitration. Should a grievance go to arbitration, Service Teams assist in the case preparation.						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Service Team Administration	\$35,329	.8	\$43,420	.8	\$43,420	.8
Performance Measurements/Workload Indicators:						
Staff meetings held with Service Team staff			75 (est.)		75 (est.)	
Complaints/appeals investigated			24 (est.)		24 (est.)	
Policy/procedure projects completed			8 (est.)		8 (est.)	
Description:						
The program includes planning, directing and coordinating activities performed by Service Teams; the investigation of complaints and preparation for appeals; participation in internal staff meetings; and other work planning sessions as well as the development of internal procedures. Two Personnel Analyst III's each currently supervise a Service Team of three (3) analysts and a Clerical Specialist. The teams are expected to provide day-to-day personnel services to their assigned bureaus and to convey information about City-wide personnel policy developments and changes.						
Program: Labor/Management Relations	\$146,492	1.9	\$140,941	1.8	\$140,941	1.8
Performance Measurements/Workload Indicators:						
Continue contract negotiations			6		6	
Contract administration hours (research and consultation)			1,000		1,000	
Grievances processed annually			30		30	
Description:						
The program supports negotiations of all labor agreements covering more than 80% of the City's work force. It also provides support in the administration of six City labor agreements through the grievance process as well as training and consultation with bureau management. The unions involved in labor agreements with the City include Police, Fire, DCTU, COPPEEA, Recreation Instructors and BOEC.						

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Personnel Policy Administration	\$57,314	1.3	\$66,272	1.2	\$66,272	1.2
Performance Measurements/Workload Indicators:						
Standing committees			7		7	
Meetings of standing committees			44		44	
Policy/rules developed			25		25	

Description:

The Personnel Policy Administration program supports City-wide policies and rules for effective personnel administration in compliance with changing organizational needs and legal requirements. Staff support is provided to a number of advisory committees and other bureaus to ensure appropriate policy development. On July 1, 1987, the City Code was amended to allow for the adoption of administrative policy through rules promulgated by the Personnel Director.

The Code directs the Personnel Director to formulate, administer and monitor personnel policies and programs which have City-wide application. To aid in this responsibility the Personnel Director establishes such advisory committees as necessary to ensure the development of a comprehensive human resources system responsive to the needs of Council, City managers and employees. Presently, the Personnel Advisory Committee (PAC) and two other subcommittees provide such advice and require support from staff for their meetings scheduled at least once a month. Presently, the following bureaus are represented: Risk Management, Auditor's Office, Water Bureau, Office of Fiscal Administration, Maintenance, Police, and Fire. A representative from the Bureau of Personnel Services joins the PAC in an advisory capacity only. Staff also supports five additional standing committees working on personnel-related policy.

Program: Classification Sys. Admin.	\$36,554	1.5	\$43,376	.8	\$43,376	.8
Performance Measurements/Workload Indicators:						
Major occupational studies			2-3		2-3	
Classifications studied (COPPEEA/non-represented)			150		150	
Requests to review/revise classification system			35		35	

Description:

The Classification System Administration program provides ongoing maintenance and development of the City's classification system consisting of 630 classifications covering more than 4,300 employees. This occurs through overall system evaluation and annual occupational studies of a portion of the City's classifications and occupational groups to ensure application of consistent, job-related factors in pay and selection decision making.

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Compensation System Admin.	\$31,985	.7	\$44,227	.7	\$44,227	.7
Performance Measurements/Workload Indicators:						
Surveys conducted			4		4	
Benchmarks evaluated			30		30	
Surveys participated in re: data collection			10		10	

Description:

The Compensation System Administration program ensures the development and maintenance of a comprehensive and coherent compensation policy which supports the application of labor market trends to the broad occupational/job families of the City classifications. The program also ensures that adequate comparability data is available to adjust wages annually for all employees and to meet legal mandates for collective bargaining as provided under the Public Employees Bargaining Act.

The increase in funding is due to an increase in materials and services. In dividing the bureau into several programs a majority of those costs were spread unevenly. The Compensation System Administration program received a larger share than most of the other programs.

Program: Administration-Technical Res.	\$17,431	.3	\$19,743	.3	\$19,743	.3
Performance Measurements/Workload Indicators:						
Weekly staff meetings			50		50	
Offsite work planning/team building sessions			4		4	
Performance evaluations			6		6	

Description:

The Administration-Technical Resources program manages and directs five technical and one clerical staff, including general program development not directly attributable to any one program. Weekly staff meetings and periodic feedback sessions are held so everyone has the opportunity to review their progress as a unit of the bureau. It is critical that the unit work as a team, especially in the program areas which cross over to Bureau-wide operations, including affirmative action and service team activities such as preparation of the budget and monitoring performance indicators.

PROGRAM SUMMARY

Bureau: Bureau of Personnel Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Employee Benefits	\$220,566	2.0	\$221,881	2.2	\$221,881	2.2
Performance Measurements/Workload Indicators:						
Calls to benefits hotline			7,200/yr		7,200/yr	
Contracts administered/benefit dollars managed			15/\$40 mil/yr		15/\$40 mil/yr	
Subscribers (employees/retirees)			5,100		5,100	
Description:						
<p>The Employee Benefits Office manages and administers the City's employee benefits' programs (health, dental, vision, life, disability, child care assistance, deferred compensation, PERS retirement, leave policies, and miscellaneous voluntary deductions). The major functions include benefit design and financial analysis; contract administration; policy and procedure development; employee benefit communication; legislative review and lobbying on health care issues; and tax and regulatory compliance.</p> <p>The Employee Benefits Manager position has been down-graded to a Personnel Analyst III due to changes in duties and responsibilities.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$1,803,994	31	\$1,888,178*	31	\$1,888,284*	31

* Includes cash transfer of \$3,800 in the Work Force Staffing/Injured Worker-Return to Work program.

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Personnel Services

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 774,089	\$ 783,965	\$ 980,690	\$ 993,153	\$ 993,153
120 Part-Time Employees	46,239	57,004	41,000	42,640	42,640
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	1,689	518	950	0	0
150 Premium Pay	616	73	0	0	0
170 Benefits	240,276	232,681	312,240	347,583	347,583
100 Total Personal Services	1,062,909	1,074,241	1,334,880	1,383,376	1,383,376
210 Professional Services	118,012	112,395	152,378	169,098	169,098
220 Utilities	0	0	3,885	0	0
230 Equipment Rental	8,383	5,334	7,355	6,045	6,045
240 Repair & Maintenance	4,419	4,160	2,465	12,495	12,495
260 Miscellaneous Services	20,309	12,648	19,577	20,935	20,935
310 Office Supplies	9,658	11,569	11,950	13,469	13,469
320 Operating Supplies	383	0	1,208	2,440	2,440
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	363	284	187	185	185
410 Education	39,338	34,000	39,651	33,758	33,758
420 Local Travel	1,694	1,467	2,195	2,195	2,195
430 Out-of-Town Travel	1,527	2,863	9,350	3,145	3,145
440 External Rent	603	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	5,877	4,391	7,927	8,080	8,080
Subtotal - Direct M&S	210,566	189,111	258,128	271,845	271,845
510 Fleet Services	3,030	2,359	3,497	3,352	3,352
520 Printing/Distribution Services	43,653	43,054	45,138	65,725	65,725
530 Internal Rent	0	0	720	750	750
540 Electronic Services	28,513	35,717	40,302	48,716	48,716
550 Data Processing Services	102,847	57,711	90,766	94,936	95,042
560 Insurance	13,960	6,490	2,222	3,803	3,803
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	109,642	2,429	47,598	10,685	10,685
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	301,645	147,760	230,243	227,967	228,073
200					
500 Total Materials and Services	512,211	336,871	488,371	499,812	499,918
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	30,540	0	0	0
640 Furniture & Equipment	47,227	12,038	27,045	1,190	1,190
600 Total Capital Outlay	47,227	42,578	27,045	1,190	1,190
TOTAL	\$1,622,347	\$1,453,690	\$1,850,296	\$1,884,378	\$1,884,484
700 Cash Transfers		194		\$ 3,800	\$ 3,800

PERSONNEL DETAIL

Appropriation Unit: Bureau of Personnel Services

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0640	Personnel Director	1	\$ 47,963	1	\$ 51,869	1	\$ 54,957	1	\$ 56,940	1	\$ 56,940
0601	Civil Service Secretary	-	-	-	-	-	-	1	28,773	1	28,773
0900	Staff Assistant	1	20,170	1	23,652	1	21,170	1	21,924	1	21,924
0840	Traffic Safety Coordinator	-	-	-	-	1	36,324	0	0	0	0
0819	Administrative Assistant I	1	26,330	1	27,213	1	27,772	1	28,773	1	28,773
0650	Training and Development Officer	1	3,304	0	0	0	0	0	0	0	0
0639	Assistant Personnel Director	1	41,123	1	44,139	0	0	0	0	0	0
0632	Employee Benefits Manager	1	37,265	1	40,034	1	42,339	0	0	0	0
0630	Employee Relations Officer	1	42,656	1	30,630	0	0	0	0	0	0
0624	Affirmative Action Officer	1	21,324	1	30,241	1	37,541	1	41,134	1	41,134
0621	Affirmative Action Analyst	1	24,946	1	27,505	1	28,086	1	29,086	1	29,086
0618	Employee Relations Coordinator	1	0	0	0	0	0	0	0	0	0
0614	Personnel Analyst III	2	67,945	4	100,458	5	185,308	6	236,404	6	236,404
0612	Personnel Analyst II	4	247,964	7	244,670	9	291,966	9	310,150	9	310,150
0610	Personnel Analyst I	2	29,908	0	0	0	0	1	29,086	1	29,086
0609	Personnel Technician	0	11,106	0	0	0	0	0	0	0	0
0346	Word Processing Operator II	0	0	1	15,472	1	20,045	1	21,834	1	21,834
0345	Word Processing Operator I	0	0	1	16,066	1	20,625	1	21,360	1	21,360
0222	Secretarial Assistant	1	20,265	1	18,699	1	21,232	1	22,008	1	22,008
0220	Secretarial Clerk I	1	24,519	1	1,125	0	0	0	0	0	0
0117	Office Manager II	1	26,330	1	27,213	0	0	0	0	0	0
0114	Clerical Specialist	4	72,563	4	84,979	6	115,532	5	96,634	5	96,634
----	Personnel Svc. Prog. Administrator	-	-	-	-	1	45,040	1	49,047	1	49,047
	TOTAL FULL-TIME POSITIONS	25	\$765,681	28	\$783,965	31	\$947,937	31	\$993,153	31	\$993,153
	<u>Limited-Term Positions</u>										
0614	Personnel Analyst III	-	-	-	-	1	\$ 30,729	0	\$ 0	0	\$ 0
0612	Personnel Analyst II	2	\$ 0	0	\$ 0	0	0	0	0	0	0
0609	Personnel Technician	1	0	0	0	0	0	0	0	0	0
0210	Typist Clerk	1	8,408	0	0	0	0	0	0	0	0
0114	Clerical Specialist	-	-	-	0	1	2,024	0	0	0	0
	TOTAL LIMITED-TERM POSITIONS	4	\$ 8,408	0	\$ 0	2	\$ 32,753	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$774,089		\$783,965		\$980,690		\$993,153		\$993,153

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Planning

Department: Public Works

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$2,286,139	\$2,570,333	\$2,252,906	\$2,016,177	\$2,018,744
Materials and Services	964,424	660,747	642,721	617,320	617,547
Capital Outlay	27,329	2,860	5,164	10,650	7,983
Total Appropriation	\$3,277,892	\$3,233,940	\$2,900,791	\$2,644,147	\$2,644,274
Cash Transfers					
Funding Sources:					
Operating Fund			\$2,486,302	\$2,372,892	\$2,373,019
Grants			0	0	0
Interagencies			369,489	161,255	161,255
Contracts			45,000	110,000	110,000
Total Funding			\$2,900,791	\$2,644,147	\$2,644,274

GENERAL DESCRIPTION AND CHANGES

The Bureau of Planning is responsible for enforcing the City Planning Code, administering land use regulations, and administering urban design zones and historic districts. The bureau reviews land use applications and zoning variance requests. The bureau also provides staff support for the Planning Commission.

The bureau's programs consist of Administration, Land Use, Code Administration, Urban Design, Permit Center and Housing. Annexation and Central City Plan sections were abolished in FY 87-88. Annexation activity was consolidated in the Urban Services Section of the Office of Fiscal Administration in FY 87-88. Remaining activity related to the Central City Plan occurs in the Land Use Program. Graphics staff is transferred from Urban Design to Administration.

Decreases in positions from revised or requested to proposed are caused by a redistribution of personnel among sections and the allocation of current discretionary positions. Position shifts from proposed to approved represent the Bureau's requested reallocation of the discretionary appropriation provided in the proposed as accepted by Council.

PROGRAM SUMMARY

Bureau: Bureau of Planning

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$419,759	6.0	\$645,765	11.0	\$650,788	11.0
Performance Measurements/Workload Indicators:						
Annual and periodic budget reports, payroll			100%		100%	
Description:						
This program includes fiscal, personnel, library, general administrative tasks of the bureau and staffing of the Planning Commission. The Planning Director and central administrative staff are also supported.						
Graphics activities formerly included in the Urban Design section are now part of this program and account for the increase in positions in this program. A position in this section is supported by a contract with PDC for special projects. See the Urban Design Section for the balance of PDC activity.						
Program: Code Administration	\$580,821	13.0	\$534,856	10.0	\$589,597	11.5
Performance Measurements/Workload Indicators:						
Cases Processed			677		677	
Pre-Application Conferences			322		322	
Description:						
This program prepares and presents staff reports and undertakes other administrative tasks for cases heard before the City's Land Use Hearings Officer, the Planning Commission and the Variance Committee. It processes public requests for reviews, permits and other quasi-judicial and administrative land use actions provided for by Code. Permit Center activities which were located in this section in previous years are now provided in a separate Permit Center program.						

PROGRAM SUMMARY

Bureau: Bureau of Planning

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Land Use	\$848,046	14.0	\$757,401	13.0	\$683,739	11.0
Performance Measurements/Workload Indicators:						
Completion of Periodic Review			1		1	
Completion of Code Rewrite			1		1	
Description:						
Special studies, plans, periodic review and maintenance of the City's comprehensive plan, rewriting the City's Zoning Code and special projects such as the Central City, N/NE Area and Oregon Comeback activities are provided in this program.						
Program: Permit Center	\$24,392	0.0	\$171,467	4.0	\$168,078	3.5
Performance Measurements/Workload Indicators:						
Phone Calls			13,000		13,000	
Walk-in Clients Serviced			8,000		9,000	
Plan Checks			1,600		1,600	
Description:						
This program has been implemented as a separate program and bureau section for the first time in the current year. In previous years it has been operated as a sub-program of the Code Administration Section. It provides direct services to the public in the implementation of Code administration functions: permit issuance and answering zoning and planning questions.						

PROGRAM SUMMARY

Bureau: Bureau of Planning

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Urban Design	\$483,917	9.0	\$296,717	5.0	\$338,610	6.0
Performance Measurements/Workload Indicators:						
Design Review Cases			177		177	
Landmarks Cases/Requests			48		48	
Historic Preservation Awards Program			1		1	
Description:						
<p>This program processes 4 classes of design review cases, landmarks cases, conditional use cases, reviews Urban Conservation Fund requests, and provides support to private historic preservation programs. It also responds to requests for support from the film industry and provides public information on the special character and history of downtown.</p> <p>One position in this program is supported by a contract with the Portland Development Commission for general development related assistance in special district and downtown zoning issues. The total PDC contract equals \$110,000. Graphic staff formerly budgeted in this section are transferred to the administration program.</p>						
Program: Housing	\$146,188	3.0	\$237,941	4.0	\$213,462	3.0
Performance Measurements/Workload Indicators:						
Housing Policy Studies			3		3	
Housing Policy Implementation			4		4	
Housing Planning Assistance			2		2	
Description:						
<p>Housing activity in the Planning Bureau is supported by \$161,255 in interagency support from the Housing and Community Development program. A requested increase in discretionary positions in this section was not approved. Three and six-tenths positions in this program are supported by an interagency service contract with the HCD Block Grant Fund. The balance are discretionary supported.</p> <p>Elements of the section work plan include work on provision of property tax exemptions to encourage housing, the annual housing report, housing legislative package, staffing the housing advisory committee and 3 neighborhood plans.</p>						
Total:	\$2,503,123	45.0	\$2,644,147	47.0	\$2,644,274	46.0

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Planning

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$1,717,352	\$1,902,606	\$1,671,911	\$1,464,281	\$1,462,979
120 Part-Time Employees	57,340	73,463	55,789	22,425	24,013
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	1,850	55	0	0	0
150 Premium Pay	4,210	3,938	0	5,235	5,235
170 Benefits	505,387	590,271	525,206	524,236	526,517
100 Total Personal Services	2,286,139	2,570,333	2,252,906	2,016,177	2,018,744
210 Professional Services	251,775	95,429	65,000	5,000	5,000
220 Utilities	0	0	0	0	0
230 Equipment Rental	4,010	4,365	3,433	3,540	3,540
240 Repair & Maintenance	7,576	21,498	13,889	14,300	14,300
260 Miscellaneous Services	80,374	17,656	4,200	4,330	4,330
310 Office Supplies	19,466	15,741	10,250	10,650	10,650
320 Operating Supplies	11,724	10,676	11,324	11,750	11,750
330 Repair & Maint. Supplies	166	0	500	520	520
340 Minor Equipment & Tools	967	12	2,150	2,350	2,350
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	3,753	6,071	1,615	1,680	1,680
410 Education	1,675	2,722	2,300	2,370	2,370
420 Local Travel	1,126	1,414	4,250	3,350	3,350
430 Out-of-Town Travel	5,750	2,876	8,600	7,830	7,830
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	1,039	2,219	48,488	5,624	5,624
Subtotal - Direct M&S	389,401	180,679	175,999	73,294	73,294
510 Fleet Services	2,621	2,248	3,656	3,343	3,343
520 Printing/Distribution Services	158,186	172,930	159,697	179,783	179,783
530 Internal Rent	217,743	226,165	206,075	214,974	214,974
540 Electronic Services	40,011	45,595	29,025	44,801	44,801
550 Data Processing Services	16,950	12,020	25,647	17,855	18,082
560 Insurance	18,208	16,426	9,184	50,707	50,707
570 Equipment Lease	3,007	4,544	33,438	32,563	32,563
580 Intra-Fund Services	117,477	140	0	0	0
590 Other Services-Internal	820	0	0	0	0
Subtotal - Service Reimbursement	575,023	480,068	466,722	544,026	544,253
200					
500 Total Materials and Services	964,424	660,747	642,721	617,320	617,547
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	27,329	2,860	5,164	10,650	7,983
600 Total Capital Outlay	27,329	2,860	5,164	10,650	7,983
TOTAL	\$3,277,892	\$3,233,940	\$2,900,791	\$2,644,147	\$2,644,274
700 Cash Transfers		200			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Planning

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
3238	City Planning Director	1	\$ 54,983	1	\$ 53,035	1	\$ 54,957	1	\$ 56,940	1	\$ 56,940
3271	Graphics Illustrator II	1	22,853	1	25,314	1	27,217	1	29,702	1	29,702
3270	Graphics Illustrator I	1	29,714	3	65,105	3	71,452	3	75,429	3	72,102
3236	Chief Planner	6	227,886	6	248,746	4	169,860	5	219,970	6	260,874
3235	Annexation Coordinator	1	36,410	1	32,866	1	38,713	0	0	0	0
3234	City Planner III	8	312,993	10	346,531	10	378,474	10	396,049	7	276,351
3233	Assistant Annexation Coordinator	1	27,970	1	32,699	1	36,523	0	0	0	0
3232	City Planner II	13	373,268	14	412,234	11	330,601	12	362,188	15	475,583
3230	City Planner I	7	167,241	9	166,916	4	92,909	3	70,296	2	50,780
3228	Annexation Assistant	6	135,182	5	131,447	4	129,736	0	0	0	0
3226	Central City Plan Manager	1	32,870	1	39,213	0	0	0	0	0	0
3225	Central City Plan Assistant	1	22,815	1	29,583	0	0	0	0	0	0
3112	Engineering Aide	1	18,924	1	19,068	1	20,703	0	0	0	0
0902	Research Technician	-	-	-	-	-	-	1	16,514	0	0
0900	Staff Assistant	-	2,828	0	21,147	0	0	0	0	0	0
0820	Administrative Assistant II	1	37,589	1	33,731	1	35,967	0	0	0	0
0345	Word Processing Operator I	3	42,807	3	57,739	3	59,829	3	64,999	3	64,080
0245	Hearings Clerk	1	24,371	1	25,133	1	26,892	1	27,854	1	27,854
0222	Secretarial Assistant	1	20,128	1	20,614	1	21,232	1	22,081	1	23,458
0221	Secretarial Clerk II	6	108,157	6	110,677	5	96,969	4	81,471	4	81,470
0210	Typist Clerk	1	18,363	2	30,808	2	32,530	1	17,330	1	17,330
0117	Office Manager II	-	-	-	-	-	-	1	23,458	0	0
0819	Administrative Assistant I	-	-	-	-	-	-	-	-	1	26,455
	TOTAL FULL-TIME POSITIONS	61	\$1,717,352	68	\$1,902,606	54	\$1,624,564	47	\$1,464,281	46	\$1,462,979
	<u>Limited-Term Positions</u>										
2171	Graphics Illustrator II	-	-	-	-	1	\$ 3,615	0	\$ 0	0	\$ 0
3236	Chief Planner	-	-	-	-	1	6,369	0	0	0	0
3232	City Planner II	-	-	-	-	2	21,003	0	0	0	0
3230	City Planner I	-	-	-	-	2	16,360	0	0	0	0
	TOTAL LIMITED-TERM POSITIONS	-	-	-	-	6	\$ 47,347	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$1,717,352		\$1,902,606		\$1,671,911		\$1,464,281		\$1,462,979

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Police
 Department: Finance and Administration
 Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$35,201,139	\$36,935,838	\$36,604,829	\$39,183,686	\$39,169,909
Materials and Services	10,556,283	11,143,266	11,893,950	12,301,999	12,289,361
Capital Outlay	57,844	64,102	12,560	76,363	76,363
Total Appropriation	\$45,815,266	\$48,143,206	\$48,511,339	\$51,562,048	\$51,535,633
Cash Transfers			\$ 25,000	\$ 20,278	\$ 23,278
Funding Sources:					
Operating Fund			\$48,160,109	\$51,088,866	\$51,062,451
Grants			0	30,000	30,000
Interagencies			156,230	192,031	192,031
Contracts			195,000	251,151	251,151
Total Funding			\$48,511,339	\$51,562,048	\$51,535,633

GENERAL DESCRIPTION AND CHANGES

The Bureau of Police provides law enforcement, criminal investigation, crime prevention and community education services to the citizens of the City of Portland.

The approved budget continues the service priority and deployment practices which concentrate Police resources in basic neighborhood patrol and calls-for-service response. Resources are provided to fill existing budgeted patrol officer vacancies, and to provide sufficient overtime to cover expected usage. Three existing sworn positions are being transferred to patrol functions from traffic and emergency management functions.

The budget incorporates service efficiencies in the use of Fleet vehicles. In addition, downward adjustments have been made in printing. Two new additions are included--a false alarm reduction program, and a Rocky Butte transmitter.

The False Alarm Reduction program is funded beginning September 1, 1988. In the interim, the Police Bureau will be working with the alarm industry and Multnomah County to see if improvements in the current system can be made such that the alarm program can remain under the supervision of Multnomah County. The Police Bureau will return to Council by September 1, 1988 with a report. Should the City not enact its own Alarm Ordinance, appropriation for the program will be deleted from the budget during a Quarterly review.

In accordance with Council direction during the Budget Hearings, the approved budget provides appropriation for 508 patrol officers. When hires 487-491 are "street-ready," the Police Bureau will reinstate the DUII Unit. When hires 492-497 are "street-ready" the Police Bureau will dedicate 2 officers to gang enforcement, and 4 officers to neighborhood drug enforcement.

PROGRAM SUMMARY

Bureau: Bureau of Police

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Management	\$606,881	11	\$573,207	11	\$573,207	11
Performance Measurements/Workload Indicators:						
Community events/meetings attended			80		80	
Legal opinions issued			100		100	
Major incidents coordinated with media			50		50	
Description:						
The Management program is responsible for overall leadership, management, legal review and internal control of the Police Bureau.						
No service level changes have been proposed for this program.						
Program: Organizational Services	\$6,022,018	34	\$5,730,419	36	\$5,707,004	34
Performance Measurements/Workload Indicators:						
Planning and research reports completed			160		160	
Number of minority recruiting contacts			150		150	
Accounts payable transactions			1,000		1,000	
Description:						
The Organizational Services program provides administrative support services to the Bureau in the areas of fiscal management, planning and research, personnel management, employee assistance, loss control and liability management.						
A False Alarm Reduction program is proposed for funding beginning September 1, and represents a service level increase from the current year. The program provides for the City to enact its own Alarm Ordinance, and set up a computerized system to record, track, notify and bill alarm owners for a third false alarm within a six-month period. This program is intended to reduce the number of false alarms to which Portland Police Officers respond. Two limited-term positions are associated with this program.						
Appropriation for the False Alarm program is supported by permit fees and fines.						
In the interim period before September 1, 1988, the Police Bureau will be working with the alarm industry and Multnomah County to see if improvements in the current county alarm program can be made.						

PROGRAM SUMMARY

Bureau: Bureau of Police

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Special Criminal Investigation	\$2,750,861	55	\$2,860,788	55	\$2,860,788	55
Performance Measurements/Workload Indicators:						
Drug Houses investigated			160		160	
Drug arrests			1,000		1,000	
Assets forfeited			\$750,000		\$750,000	
Description:						
<p>The SCI program supports the ongoing activities of the narcotics and vice units, and the criminal intelligence division. The drug and vice division will concentrate on street level dealers, and their suppliers. Specific problem locations (drug houses) will be targeted for enforcement efforts. Priority will be given to interdiction of tar heroin and cocaine. The investigation of drug labs will also receive high priority.</p> <p>This program assumes a higher level of seizure revenue based upon a 50/50 split agreement recently adopted by both the City and the County.</p>						
Program: Operations Support	\$7,487,544	124	\$8,051,000	123	\$8,051,000	123
Performance Measurements/Workload Indicators:						
SERT training hours			304		304	
Misdemeanor complaints issued			10,319		10,319	
Cases processed by records unit			133,000		133,000	
Description:						
<p>This program provides services in the areas of records and data processing systems, court coordination, property and evidence control, Special Emergency Reaction Team (SERT) and Explosive Disposal Units, and reserve officer management.</p> <p>A lieutenant responsible for emergency management planning is being eliminated, with the resources transferred to direct patrol functions in the Patrol Operations program.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Police

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Patrol Operations	\$23,513,709	542	\$25,459,673	543	\$25,459,673	543
Performance Measurements/Workload Indicators:						
Calls for service dispatched			273,963		273,963	
Traffic citations issued			23,000		23,000	
Calls for service handled by telephone			36,980		36,980	
Description:						
<p>Patrol Operations provides direct Police services designed to protect life and property. The program includes Central, East and North Precincts, the Traffic Division, Mounted Patrol, the Canine Unit, and the Telephone Report Unit. Appropriation is provided to fill all authorized positions, and to cover expected overtime usage. Two Traffic Officers are being redirected into direct patrol functions.</p> <p>The Council directed that when patrol officer hires 487-491 are "street-ready," the DUII Unit will be reinstituted. In addition, when hires 492-497 are "street-ready," the Bureau will dedicate two officers to gang enforcement and four officers to neighborhood oriented drug enforcement.</p>						
Program: Investigative Operation	\$7,637,228	162	\$8,121,416	162	\$8,121,416	162
Performance Measurements/Workload Indicators:						
Cases assigned for investigation			9,000		9,000	
Arrests made by detectives			4,500		4,500	
Property recovered			\$1.3 million		\$1.3 million	
Description:						
<p>This program is responsible for investigating and clearing felony and serious misdemeanor crimes reported to the Police Bureau, the identification and arrest of perpetrators of serious crimes, and the recovery of stolen property. In addition, the program is responsible for investigations of complaints of misconduct by Police Bureau officers and employees by the Internal Investigations Division.</p> <p>The Identification Division provides support services to the Police Bureau and other criminal justice agencies by determining the identity of individuals through fingerprints, photos and evidence from crime scenes. This activity is supported in part through a contract with the Multnomah County Booking Facility for \$160,000 for ID services.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Police

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Community Services	\$774,119	16	\$785,823	17	\$785,823	17
Performance Measurements/Workload Indicators:						
Victim call back calls			60,000		60,000	
Sexual assault prevention training			800 women		800 women	
Security hardware installed			200 elderly		200 elderly	
Description:						
<p>This program includes the Crime Prevention Division, the Home Security Division, and the Sunshine Division. Crime Prevention programs include Child Safety and Block Home services, elderly crime prevention, sexual assault prevention for adults, commercial crime prevention, and residential burglary prevention.</p> <p>Home Security (LOCKS) provides security hardware for low income elderly person.</p> <p>The Sunshine Division is a non-profit emergency food and clothing operation. The approved budget provides for a contract with the Sunshine Division in the amount of \$30,135 to cover administrative costs. The Police Bureau will continue to pay the salary of the sergeant who oversees the Sunshine program.</p> <p>An additional Home Security Specialist, funded by an interagency agreement with Housing and Community Development is included in the approved budget. No other service changes are included.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$48,792,360	944	\$51,582,326*	947	\$51,558,911**	945

* Includes \$20,278 in cash transfers.

** Includes \$23,278 in cash transfers.

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Police

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$28,980,442	\$30,139,182	\$30,489,220	\$32,066,035	\$32,054,194
120 Part-Time Employees	31,495	56,022	43,775	91,003	91,003
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	1,925,600	2,352,927	1,587,929	2,151,500	2,151,500
150 Premium Pay	239,551	278,917	288,509	287,484	287,484
170 Benefits	4,024,051	4,108,790	4,195,396	4,587,664	4,585,728
100 Total Personal Services	35,201,139	36,935,838	36,604,829	39,183,686	39,169,909
210 Professional Services	98,751	88,050	130,258	129,033	128,033
220 Utilities	0	0	0	0	0
230 Equipment Rental	54,122	72,027	85,047	69,572	69,572
240 Repair & Maintenance	118,525	119,785	141,883	151,597	151,472
260 Miscellaneous Services	66,168	188,500	78,532	225,668	225,543
310 Office Supplies	104,113	105,559	98,000	99,495	99,495
320 Operating Supplies	507,732	426,642	434,452	486,396	483,896
330 Repair & Maint. Supplies	971	2,113	6,800	10,850	10,850
340 Minor Equipment & Tools	7,115	42,030	18,074	28,157	28,157
350 Clothing & Uniforms	152,816	170,834	193,480	199,482	199,482
380 Other Commodities-External	94,114	105,692	111,000	110,890	110,655
410 Education	65,453	32,726	55,850	48,150	48,150
420 Local Travel	791	531	1,400	1,400	1,400
430 Out-of-Town Travel	57,290	53,020	60,200	68,100	67,350
440 External Rent	0	316	3,000	1,400	1,400
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	104,000	148,158	153,000	236,200	203,000
Subtotal - Direct M&S	1,431,961	1,555,983	1,570,976	1,866,390	1,828,455
510 Fleet Services	1,918,801	2,039,631	2,258,752	2,245,531	2,245,531
520 Printing/Distribution Services	113,339	117,446	119,106	144,616	165,616
530 Internal Rent	2,568,675	2,821,006	2,856,861	2,575,017	2,575,017
540 Electronic Services	576,702	652,144	738,451	785,533	787,183
550 Data Processing Services	386,316	456,618	273,029	286,076	288,723
560 Insurance	565,410	714,659	1,112,688	1,194,977	1,194,977
570 Equipment Lease	87,600	74,812	30,384	28,943	28,943
580 Intra-Fund Services	343,564	275,442	348,191	364,248	364,248
590 Other Services-Internal	2,563,915	2,435,525	2,585,512	2,810,668	2,810,668
Subtotal - Service Reimbursement	9,124,322	9,587,283	10,322,974	10,435,609	10,460,906
200					
500 Total Materials and Services	10,556,283	11,143,266	11,893,950	12,301,999	12,289,361
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	57,844	64,102	12,560	76,363	76,363
600 Total Capital Outlay	57,844	64,102	12,560	76,363	76,363
TOTAL	\$45,815,266	\$48,143,206	\$48,511,339	\$51,562,048	\$51,535,633
700 Cash Transfers		207	\$ 25,000	\$ 20,278	\$ 23,278

PERSONNEL DETAIL

Appropriation Unit: Bureau of Police

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
5146	Police Chief	1	\$ 66,534	1	\$ 67,365	1	\$ 69,336	1	\$ 71,827	1	\$ 71,827
5189	Investigative Accountant	1	27,157	1	41,663	1	42,486	1	44,015	1	44,015
5188	Police Information Systems Manager	1	53,314	1	43,143	1	44,016	1	45,602	1	45,602
5187	Director of Fiscal Services	1	42,783	1	44,226	1	45,127	1	46,729	1	46,729
5183	Crime Prevention Representative	5	118,868	5	164,696	5	128,813	5	135,405	5	135,405
5180	Police Chaplain	1	32,635	1	35,553	1	36,135	1	37,438	1	37,438
5175	Criminalist	13	525,005	13	486,765	14	538,353	14	564,075	14	564,075
5174	Police Photo Reproduction Specialist	2	68,428	2	69,982	2	72,186	2	74,792	2	74,792
5173	Police Identification Technician II	3	97,892	3	104,431	3	108,132	3	112,188	3	112,188
5172	Police Identification Technician I	9	259,156	9	277,123	9	296,685	9	308,944	9	308,944
5150	Police Detective	108	3,767,022	106	3,947,520	96	3,778,962	96	3,924,622	96	3,924,622
5142	Deputy Police Chief	3	165,086	3	214,782	4	241,208	4	249,808	4	249,808
5140	Police Commander	1	0	1	10,212	0	0	0	0	0	0
5138	Police Captain	10	550,666	10	610,831	11	575,504	11	596,230	11	596,230
5137	Police Lieutenant	28	1,233,734	28	1,319,862	29	1,321,389	29	1,307,279	29	1,307,279
5134	Police Sergeant (Solo Cycle)	3	0	3	0	4	168,100	4	174,224	4	174,224
5134	Police Sergeant	83	3,289,073	84	3,262,252	78	3,094,064	77	3,178,629	77	3,178,629
5128	Police Officer (Solo Cycle)	15	0	21	0	22	804,188	22	793,246	22	793,246
5128	Police Officer	467	15,389,460	489	16,037,930	485	15,422,890	487	16,565,179	486	16,539,320
3271	Graphics Illustrator II	-	-	0	25,200	1	26,986	1	29,430	1	29,430
3270	Graphics Illustrator I	1	23,446	1	0	0	0	0	0	0	0
1256	Lead Home Security Specialist	-	23,638	0	4,509	0	0	0	0	0	0
1255	Home Security Specialist	-	25,217	0	12,083	1	24,913	2	46,844	2	46,844
1232	Automotive Servicer I	2	44,474	2	15,855	2	46,908	2	48,608	2	48,608
1217	Stable Attendant	-	22,152	0	27,160	1	21,274	1	24,304	1	24,304
0905	Public Safety Analyst II	4	106,539	4	127,274	4	130,807	4	134,978	4	134,978
0900	Staff Assistant	-	-	-	2,885	0	0	0	0	0	0
0819	Administrative Assistant I	1	26,330	1	27,213	2	48,795	2	57,393	2	57,393
0725	Legal Advisor	1	43,050	1	43,585	1	44,309	1	45,894	1	45,894
0708	Law Clerk	1	23,043	1	24,011	1	24,963	1	25,870	1	25,870
0605	Audio Visual Specialist	1	21,840	1	33,035	1	31,754	1	32,907	1	32,907
0411	Stores Supervisor I	1	26,842	1	32,675	1	28,191	1	29,190	1	29,190
0410	Storekeeper I	7	162,801	7	159,304	7	171,955	7	177,565	7	177,565
0381	Systems Programmer	2	36,271	2	65,430	2	72,801	2	77,352	2	77,352
0380	MIS Analyst	1	36,185	1	37,432	1	38,168	1	39,547	1	39,547

PERSONNEL DETAIL

Appropriation Unit: Bureau of Police (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0366	Computer Programmer/Operator	7	\$ 134,276	7	\$ 137,847	5	\$ 130,687	4	\$ 113,004	4	\$ 113,004
0348	Word Processing Supervisor	1	25,327	1	26,241	1	24,880	1	25,766	1	25,766
0346	Word Processing Operator II	1	19,300	1	21,800	1	22,280	1	23,093	1	23,093
0222	Secretarial Assistant	1	19,743	1	20,839	1	21,232	1	22,008	1	22,008
0153	Police Clerical Supervisor	1	23,720	1	24,513	1	25,005	1	25,912	1	25,912
0152	Police Clerical Specialist	8	157,356	8	191,429	9	197,316	11	248,433	10	226,927
0151	Police Clerical Assistant	56	1,000,391	58	988,549	56	1,057,268	54	1,048,265	54	1,048,265
0150	Police Records Clerk I	-	20,754	0	36,889	0	0	0	0	0	0
0149	Police Data Manager	1	27,624	1	12,746	1	28,287	0	0	0	0
0148	Police Data Supervisor	3	72,028	3	73,827	3	75,645	4	104,484	4	104,484
0147	Police Data Technician II	8	156,801	8	160,705	8	175,392	8	181,596	8	181,596
0146	Police Data Technician I	68	1,014,481	67	999,948	67	1,215,198	68	1,273,360	68	1,273,360
0145	Police Data Technician Trainee	-	-	-	67,862	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	932	\$28,980,442	960	\$30,139,182	945	\$30,472,588	947	\$32,066,035	945	\$32,018,670
	<u>Limited-Term Positions</u>										
5128	Police Officer	-	-	-	-	1	\$ 16,632	0	\$ 0	1	\$ 19,394
0152	Police Clerical Specialist	-	-	-	-	-	-	-	-	1	16,130
	TOTAL LIMITED-TERM POSITIONS	-	-	-	-	1	\$ 16,632	0	\$ 0	2	\$ 35,524
	TOTAL FULL-TIME SALARIES		\$28,980,442		\$30,139,182		\$30,489,220		\$32,066,035		\$32,054,194
	*Includes Retirement Payoff for Chiefs Still & Haynes.										

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Purchases and Stores

Department: Public Safety

Operating Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$545,843	\$567,853	\$609,854	\$655,628	\$655,628
Materials and Services	138,861	161,694	169,222	191,163	191,206
Capital Outlay	1,889	545	650	1,220	1,220
Total Appropriation	\$686,593	\$730,092	\$779,726	\$848,011	\$848,054
Cash Transfers					
Funding Sources:					
Operating Fund			\$779,726	\$848,011	\$820,554
Grants			0	0	0
Interagencies			0	0	27,500
Contracts			0	0	0
Total Funding			\$779,726	\$848,011	\$848,054

GENERAL DESCRIPTION AND CHANGES

The bureau provides centralized purchasing of materials, equipment, services and bidding of construction contracts; receiving, storage and distributing supplies to all City offices. The Bureau is also responsible for sale and disposal of City surplus and unclaimed property.

The bureau will host the National Institute of Governmental Purchasing Convention in 1989. Half of the cost was appropriated in FY 87-88 with the understanding that the remainder (\$10,500) would be appropriated in FY 88-89. Visitor spending in the City as a result of this conference is estimated at \$313,500.

This budget also includes an additional cost of \$27,500 for the first phase of IBIS implementation. Transfer of the Equal Employment Opportunity Program from the Office of Fiscal Administration (OFA) is incorporated in this budget. The objectives of this program relate more closely to those of Purchasing than those of OFA.

The addition of a half-time Storekeeper in the Property Warehouse program is expected to generate an additional \$40,000 in General Fund revenue annually and to benefit other City funds which utilize the warehouse operation as well.

PROGRAM SUMMARY

Bureau: Bureau of Purchases and Stores

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Purchasing	\$523,984	10.0	\$564,819	10.0	\$564,862	10.0
Performance Measurements/Workload Indicators:						
Percent of minority business participation in construction projects over \$100,000			10		10	
Description:						
This program provides for the purchasing of materials, services and equipment for all City bureaus in accordance with competitive bidding procedures and legal requirements for public agencies. Construction contracts are also awarded through this program, in accordance with applicable rules and regulations.						
Program: Stores	\$255,742	5.5	\$240,703	5.0	\$240,703	5.0
Performance Measurements/Workload Indicators:						
Number of Requisitions processed			6,500		6,500	
\$ value of sales			\$1,125,000		\$1,125,000	
Description:						
Centralized receipt, storage and disbursement of commonly used supplies for all City bureaus is the function of this program. Two Stationary and Municipal Stores are operated, one at 920 NE 21st and one at 6437 SE Division.						

PROGRAM SUMMARY

Bureau: Bureau of Purchases and Stores

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Property Warehouse	included in stores	.5	\$37,489	1.0	\$37,489	1.0
Performance Measurements/Workload Indicators:						
Number of items received			5,000		5,000	
\$ received from sale of unclaimed property			\$60,000		\$60,000	
\$ received from sale of all other property			\$250,000		\$250,000	
Description:						
Surplus and unclaimed property from the Police Bureau and other City bureaus is received, stored, transferred, destroyed or sold through this program.						
Program: Equal Employment Opportunity	\$0	0	\$5,000	0	\$5,000	0
Performance Measurements/Workload Indicators:						
Number of applications renewed			2,931		2,931	
Number of new applications			350		350	
Description:						
This program serves to insure that contractors or service providers doing business with the City in excess of \$2,500 annually provide certification of non-discrimination in hiring practices.						
This program is transferred from the Office of Fiscal Administration in that the objectives of the program more closely parallel those of Purchasing than those of OFA. At one time this program was part of the Bureau of Purchases and Stores.						
Total:	\$779,726	16.0	\$848,011	16.0	\$848,054	16.0

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Purchases and Stores

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$399,161	\$425,846	\$452,178	\$449,165	\$449,165
120 Part-Time Employees	10,114	3,694	5,152	36,061	36,061
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	200	200	200
150 Premium Pay	907	489	850	850	850
170 Benefits	135,661	137,824	151,474	169,352	169,352
100 Total Personal Services	545,843	567,853	609,854	655,628	655,628
210 Professional Services	0	0	7,500	7,500	7,500
220 Utilities	3,646	2,354	4,300	400	400
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	3,284	2,537	3,100	3,500	3,500
260 Miscellaneous Services	1,393	3,625	5,355	1,500	1,500
310 Office Supplies	3,472	3,686	5,300	10,400	5,400
320 Operating Supplies	198	560	400	400	400
330 Repair & Maint. Supplies	0	166	200	200	200
340 Minor Equipment & Tools	1,968	276	350	350	350
350 Clothing & Uniforms	292	264	500	500	500
380 Other Commodities-External	11,704	11,684	13,133	15,700	15,700
410 Education	1,363	1,739	2,100	2,200	2,200
420 Local Travel	1,271	1,282	1,500	1,500	1,500
430 Out-of-Town Travel	3,630	3,486	4,500	4,500	4,500
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	10,500	10,500
Subtotal - Direct M&S	32,221	31,659	48,238	59,150	54,150
510 Fleet Services	3,704	3,224	3,232	3,645	3,645
520 Printing/Distribution Services	28,526	22,741	23,029	28,855	33,855
530 Internal Rent	23,173	64,206	41,647	42,120	42,120
540 Electronic Services	8,926	7,897	7,360	9,210	9,210
550 Data Processing Services	16,648	14,293	12,885	25,892	25,935
560 Insurance	19,684	12,577	9,338	16,096	16,096
570 Equipment Lease	0	0	17,491	0	0
580 Intra-Fund Services	5,979	5,097	6,002	6,195	6,195
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	106,640	130,035	120,984	132,013	137,056
200					
500 Total Materials and Services	138,861	161,694	169,222	191,163	191,206
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	1,889	545	650	1,220	1,220
600 Total Capital Outlay	1,889	545	650	1,220	1,220
TOTAL	\$686,593	\$730,092	\$779,726	\$848,011	\$848,054
700 Cash Transfers		213			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Purchases and Stores

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0424	Purchasing Manager	1	\$ 45,873	1	\$ 47,406	1	\$ 48,376	1	\$ 50,112	1	\$ 50,112
0422	Assistant Purchasing Manager	1	36,143	1	37,353	1	38,126	1	37,244	1	37,244
0421	Senior Buyer	2	58,650	2	63,013	2	64,306	2	66,608	2	66,608
0420	Buyer	2	49,576	2	53,925	2	55,040	2	53,346	2	53,346
0413	Stores Systems Manager	-	27,691	1	34,109	1	36,911	1	38,231	1	38,231
0412	Stores Supervisor II	1	3,284	0	0	0	0	0	0	0	0
0410	Storekeeper I	5	90,407	5	105,249	4	98,260	4	101,812	4	101,812
0222	Secretarial Assistant	1	20,128	1	20,803	1	21,232	1	22,008	1	22,008
0220	Secretarial Clerk I	2	29,051	2	24,910	2	33,829	2	37,752	2	37,752
0210	Typist Clerk	-	486	0	0	0	0	0	0	0	0
0114	Clerical Specialist	1	37,872	2	39,078	2	40,578	2	42,052	2	42,052
	TOTAL FULL-TIME POSITIONS	16	\$399,161	17	\$425,846	16	\$436,658	16	\$449,165	16	\$449,165
	<u>Limited-Term Positions</u>										
0140	Data Entry Clerk	-	-	-	-	1	\$ 15,520	0	\$ 0		\$ 0
	TOTAL FULL-TIME SALARIES		\$399,161		\$425,846		\$452,178		\$449,165		\$449,165

SPECIAL APPROPRIATIONS

GENERAL FUND

<u>AU</u>	<u>Object Code</u>	<u>Description</u>	<u>FY 85-86 Actual</u>	<u>FY 86-87 Actual</u>	<u>FY 87-88 Approved</u>	<u>FY 88-89 Proposed</u>	<u>FY 88-89 Approved</u>
Office of City Attorney	490	Indemnities	\$ 18,663	\$ 41,745	\$ 63,000	\$ 50,000	\$ 50,000
Commissioner of Public Safety	260	Emergency Medical Services Administration	79,857	83,210	83,200	83,767	83,767
Commissioner of Public Affairs	490	Energy Conservation Projects	25,000	23,415	10,000	0	0
	260	Pioneer Courthouse Square, Inc.	75,000	75,000	75,000	75,000	75,000
	260,580	Low Income Energy Conservation	243,795	299,658	215,875	213,717	213,717
Bureau of General Services	490	Taxes on Rental Property	45,023	40,250	43,600	45,500	45,500
Office of Fiscal Administration	210-590	Integrated Business Information System	-	-	221,511	337,484	337,484
	210	Financial Advisor Contract	156,840	66,016	112,500	118,125	118,125
	260	Disability and Retirement Allowance	1,395	1,200	1,000	1,000	1,000
	560	Insurance	28,016	14,354	14,202	20,641	20,641
	450	Treasury Tax Anticipation	551,660	203,268	400,000	0	0
	210	Single Audit	12,750	15,000	15,000	0	0
	490	Unemployment Insurance	275,246	149,935	195,000	195,000	195,000
Bureau of Licenses	450,460	Business License Refunds	633,569	490,302	482,838	657,800	657,800
Bureau of Parks	630	Park Assessments	196,059	67,399	41,300	35,100	35,100
	260	Park Bonded Liens	-	-	50,200	71,400	71,400

SPECIAL APPROPRIATIONS

GENERAL FUND (continued)

<u>AU</u>	<u>Object Code</u>	<u>Description</u>	<u>FY 85-86 Actual</u>	<u>FY 86-87 Actual</u>	<u>FY 87-88 Approved</u>	<u>FY 88-89 Proposed</u>	<u>FY 88-89 Approved</u>
Bureau of Maintenance	590	Assessments for Maintenance	\$ 13,829	\$ 36,100	\$ 26,100	\$ 36,000	\$ 36,000
Bureau of Purchases and Stores	490	Purchasing Conference	-	-	9,500	0	0
Office of the Mayor	260	League of Oregon Cities	55,660	58,443	61,950	65,370	65,370
	200-520	International Relations Office	58,376	15,169	55,064	54,218	54,218
	260	U.S. Conference of Mayors	6,650	6,980	6,980	6,980	6,980
	260	National League of Cities	8,979	8,979	8,979	8,979	8,979
	210	SET Program	350,000	350,000	329,000	300,000	300,000
	260	Ambassador Program - PDC	40,000	38,000	38,000	0	0
	260	PDC International Program	-	66,500	33,250	0	0
	490	Homeless Plan	-	214,202	253,440	0	0
	260	Metropolitan Service District Dues	189,465	193,290	203,062	214,103	214,103
	260	Metropolitan Boundary Commission	37,150	37,900	39,904	41,981	41,981
	590	EMS Dispatch-City Share of Total Cost	-	193,681	728,029	782,071	782,071
	260	Management Council	-	-	5,000	4,950	4,950
	490	Strategic Planning	-	-	-	14,850	14,850
Various	490	Emergency Fund of Council	7,000	7,000	7,000	7,000	7,000
	490	Expenses of Boards/Commissions/Committees	1,379	1,156	1,900	1,881	1,881
	490	Petty Cash Increases	175	1,675	2,350	2,326	2,326
	430	Travel	<u>30,622</u>	<u>21,973</u>	<u>27,075</u>	<u>26,800</u>	<u>26,800</u>
		GENERAL FUND TOTAL	\$3,142,158	\$2,821,800	\$3,860,809	\$3,472,043	\$3,472,043

Fund: ASSESSMENT COLLECTION (57)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 26,415	\$ 41,632	\$144,936	\$147,936	\$147,936
Interest on Investments	6,957	9,703	6,000	17,400	17,400
Interest Income-Other	14,251	29,992	14,000	5,600	5,600
Other Misc. Revenue	<u>5,207</u>	<u>1,937</u>	<u>124,936</u>	<u>124,936</u>	<u>124,936</u>
Revenue Subtotal	26,415	41,632	144,936	147,936	147,936
Beginning Balance	<u>467,831</u>	<u>481,854</u>	<u>508,000</u>	<u>495,000</u>	<u>495,000</u>
Total Resources	\$494,246	\$523,486	\$652,936	\$642,936	\$642,936

REQUIREMENTS

Expenditures	\$ 12,312	\$ 15,869	\$ 48,050	\$ 43,950	43,950
Transfers to Other Funds-Svc Reimb.	-	-	102,505	43,577	78,577
General	-	-	95,845	35,868	70,868
Central Services Operating	-	-	1,000	1,812	1,812
Electronic Services Operating	-	-	3,040	3,136	3,136
Fleet Operating	<u>-</u>	<u>-</u>	<u>2,620</u>	<u>2,761</u>	<u>2,761</u>
Bureau Requirements Subtotal	12,312	15,869	150,555	87,527	122,527
General Operating Contingency	-	-	502,283	552,217	517,217
Transfers to Other Funds-Cash	80	103	98	3,192	3,192
General-Overhead	80	103	98	3,192	3,192
Unappropriated Ending Balance	<u>481,854</u>	<u>507,514</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$494,246	\$523,486	\$652,936	\$642,936	\$642,936

APPROPRIATION SUMMARY

Appropriation Unit: Assessment Collection
 Department: Finance and Administration
 Operating Fund: Assessment Collection

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	12,312	15,869	144,955	87,527	122,527
Capital Outlay	0	0	5,600	0	0
Total Appropriation	\$ 12,312	\$ 15,869	\$150,555	\$ 87,527	\$122,527
Cash Transfers					
Funding Sources:					
Operating Fund			\$150,555	\$ 87,527	\$122,527
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$150,555	\$ 87,527	\$122,527

GENERAL DESCRIPTION AND CHANGES

The Assessment Collection program acquires property subject to foreclosure because of delinquent liens. The fund purchases liens receivable which then become a City asset subject to management and disposition in accordance with applicable rules and regulations.

The budget provides for revision of the computerized lien collection system through an increase of \$35,000 in the interagency agreement with the City Auditor's Office.

LINE ITEM APPROPRIATION

Appropriation Unit: Assessment Collection

Fund: Assessment Collection

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	0	0	0	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	0	0	36,100	32,300	32,300
310 Office Supplies	0	0	5,150	1,250	1,250
320 Operating Supplies	0	0	400	400	400
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	500	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	300	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	12,312	15,869	0	10,000	10,000
Subtotal - Direct M&S	12,312	15,869	42,450	43,950	43,950
510 Fleet Services	0	0	2,620	2,761	2,761
520 Printing/Distribution Services	0	0	1,000	1,812	1,812
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	3,040	3,136	3,136
550 Data Processing Services	0	0	48,000	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	0	0	47,845	35,868	70,868
Subtotal - Service Reimbursement	0	0	102,505	43,577	78,577
200					
500 Total Materials and Services	12,312	15,869	144,955	87,527	122,527
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	5,600	0	0
600 Total Capital Outlay	0	0	5,600	0	0
TOTAL	\$ 12,312	\$ 15,869	\$150,555	\$ 87,527	\$122,527
700 Cash Transfers		219			

PERSONNEL DETAIL

Appropriation Unit: Assessment Collection

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: AUTO PORT OPERATING (15)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$ 756,808	\$ 737,369	\$ 759,800	\$ 765,600	765,600
Parking Fees	654,307	647,186	670,500	683,500	683,500
Rents & Reimbursements	102,501	90,183	89,300	82,100	82,100
Miscellaneous Revenues	135,595	123,405	101,425	82,000	82,000
Interest on Investments	135,595	115,986	91,425	70,000	70,000
Other Misc. Revenues	-	7,419	10,000	12,000	12,000
Revenue Subtotal	892,403	860,774	861,225	847,600	847,600
Transfers from Other Funds-Cash	363,379	0	0	0	0
Parking Facilities Operating	363,379	0	0	0	0
Trans. from Other Funds-Svc. Reimb.	13,118	13,590	18,180	13,860	13,860
General	12,960	13,590	13,500	9,180	9,180
Portland Building Operating	-	-	4,680	4,680	4,680
Sewer System Operating	158	0	0	0	0
Beginning Fund Balance	1,530,841	2,391,098	920,191	364,986	364,986
Total Resources	\$2,799,741	\$3,265,462	\$1,799,596	\$1,226,446	\$1,226,446

REQUIREMENTS

Expenditures	\$ 140,685	\$ 115,654	\$ 198,926	\$ 281,245	281,245
Trans. to Other Funds-Svc. Reimb.	191,377	247,322	239,898	226,620	226,620
General	142,377	137,909	119,658	102,744	102,744
Transportation Operating	38,314	96,554	101,079	109,682	109,682
Electronic Svc Operating	988	874	976	990	990
Insurance & Claims Operating	9,698	11,985	18,185	13,204	13,204
Bureau Req. Subtotal	332,062	362,976	438,824	507,865	507,865
General Operating Contingency	-	-	448,104	329,009	329,009
Transfers to Other Funds-Cash	76,581	2,042,443	912,668	389,572	389,572
General-Overhead	8,032	10,329	9,795	9,431	9,431
General Fund Tax Offset	68,549	72,662	77,873	80,141	80,141
Parking Facil. Bond Redemp.	-	1,959,452	0	0	0
Transportation Operating	-	-	825,000	300,000	300,000
Unappropriated Ending Balance	2,391,098	860,043	0	0	0
Total Requirements	\$2,799,741	\$3,265,462	\$1,799,596	\$1,226,446	\$1,226,446

 The FY 88-89 Beginning Fund Balance and Contingency show a decline from FY 87-88 levels due to the large 87-88 Transfer to the Transportation Operating Fund, which reduced available cash in the Auto Port Fund.

APPROPRIATION SUMMARY

Appropriation Unit: Portland Auto Port

Department: Public Utilities

Operating Fund: Auto Port Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	307,687	362,976	438,824	507,865	507,865
Capital Outlay	24,375	0	0	0	0
Total Appropriation	\$332,062	\$362,976	\$438,824	\$507,865	507,865
Cash Transfers					
Funding Sources:					
Operating Fund			\$420,644	\$494,005	494,005
Grants			0	0	0
Interagencies			18,180	13,860	13,860
Contracts			0	0	0
Total Funding			\$438,824	\$507,865	\$507,865

GENERAL DESCRIPTION AND CHANGES

The Portland Auto Port garage provides parking for the general public in the central downtown district. The fee structure is designed to encourage short-term or part-day parking. This budget supports the continued operation of the garage through contract with the Association for Portland Progress.

PROGRAM SUMMARY

Bureau: Portland Auto Port

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Parking Operations	\$435,560	0	\$503,112	0	\$503,112	0
Performance Measurements/Workload Indicators:						
Total vehicles parking per day			400		400	
Percentage of short-term parking			60%		60%	
Description:						
<p>This program provides primarily short-term parking to promote downtown economic development. The garage also provides storage space to over 250 City-owned vehicles as well as space for the City motorpool. Parking fee revenue is anticipated to be \$643,000.</p> <p>Primary management services and policy direction are provided by the Bureau of General Services, with a contract with the Association for Portland Progress to provide operations, security, janitorial, and promotional services.</p>						
Program: Commercial Space	0	0	\$4,753	0	\$4,753	0
Performance Measurements/Workload Indicators:						
Description:						
<p>This program supports property management services for the Auto Port commercial space, which are provided by the Bureau of General Services under an inter-agency agreement.</p>						
Total:	\$435,560	0	\$507,865	0	\$507,865	0

LINE ITEM APPROPRIATION

Appropriation Unit: Portland Auto Port

Fund: Auto Port Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	46,674	37,587	123,176	170,550	170,550
220 Utilities	67,257	75,226	71,500	75,000	75,000
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	2,750	2,761	2,650	2,750	2,750
260 Miscellaneous Services	0	0	0	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	276	0	500	500	500
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	(707)	80	1,000	500	500
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	60	0	100	31,945	31,945
Subtotal - Direct M&S	116,310	115,654	198,926	281,245	281,245
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	988	874	976	990	990
550 Data Processing Services	0	0	0	0	0
560 Insurance	9,698	11,985	18,185	13,204	13,204
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	180,691	234,463	220,737	212,426	212,426
Subtotal - Service Reimbursement	191,377	247,322	239,898	226,620	226,620
200					
500 Total Materials and Services	307,687	362,976	438,824	507,865	507,865
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	24,375	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	24,375	0	0	0	0
TOTAL	\$332,062	\$362,976	\$438,824	\$507,865	\$507,865
700 Cash Transfers		224			

PERSONNEL DETAIL

Appropriation Unit: Portland Auto Port

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: BUILDINGS OPERATING FUND (65)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Licenses and Permits	-	-	-	\$4,839,075	\$4,888,980
Construction Permits	-	-	-	4,657,075	4,706,980
Other Permits	-	-	-	182,000	182,000
Service Charges and Fees	-	-	-	260,000	260,000
Inspection Fees	-	-	-	141,700	141,700
Misc. Fees and Charges	-	-	-	118,300	118,300
Local Government Sources	-	-	-	86,500	86,500
Multnomah County Cost Sharing	-	-	-	86,500	86,500
Miscellaneous Revenues	-	-	-	144,000	144,000
Collection of Open Liens	-	-	-	80,000	80,000
Other Misc. Revenues	-	-	-	64,000	64,000
Revenue Subtotal	-	-	-	5,329,575	5,379,480
Transfers from Other Funds-Cash	-	-	-	2,210,989	2,211,330
General-Operating	-	-	-	1,290,414	1,290,755
General-Overhead Offset	-	-	-	920,575	920,575
Trans. from Other Funds-Svc. Reimb.	-	-	-	198,032	198,032
HCD Grant Fund	-	-	-	164,248	164,248
Environmental Services	-	-	-	33,784	33,784
Total Resources	-	-	-	\$7,738,596	\$7,788,842
REQUIREMENTS					
Expenditures	-	-	-	\$5,768,627	\$5,818,532
Trans. to Other Funds-Svc. Reimb.	-	-	-	1,048,046	1,048,387
General Fund	-	-	-	206,110	206,451
Central Services Operating	-	-	-	163,346	163,346
Electronic Services Operating	-	-	-	91,290	91,290
Fleet Operating	-	-	-	158,619	158,619
Insurance and Claims Operating	-	-	-	9,007	9,007
Portland Building Operating	-	-	-	270,055	270,055
Workers' Comp. Operating	-	-	-	149,619	149,619
Bureau Requirements Subtotal	-	-	-	6,816,673	6,866,919
General Operating Contingency	-	-	-	1,348	1,348
Transfers to Other Funds-Cash	-	-	-	920,575	920,575
General-Overhead	-	-	-	920,575	920,575
Unappropriated Ending Balance	-	-	-	0	0
Total Requirements	-	-	-	\$7,738,596	\$7,788,842

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Buildings

Department: Public Safety

Operating Fund: Buildings Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$3,761,672	\$4,652,661	\$5,076,446	\$5,402,055	\$5,451,960
Materials and Services	1,076,537	1,110,267	1,185,382	1,412,868	1,413,209
Capital Outlay	13,943	19,394	8,890	1,750	1,750
Total Appropriation	\$4,852,152	\$5,782,322	\$6,270,718	\$6,816,673	\$6,866,919
Cash Transfers					
Funding Sources:					
Operating Fund			\$6,079,961	\$6,532,141	\$6,582,388
Grants			0	0	0
Interagencies			93,307	198,032	198,032
Contracts			97,450	86,500	86,500
Total Funding			\$6,270,718	\$6,816,673	\$6,866,919

GENERAL DESCRIPTION AND CHANGES

The bureau's programs are: Administration, Code Compliance, Commercial Inspection, 1 & 2 Family Inspection, Neighborhood Quality, Plan Review/Permit Center, and HCD Dangerous Buildings.

The biggest operational changes in this budget year are the closure of the East Office and the reorganization of inspections into two divisions: Commercial Inspections and One and Two Family Dwelling Inspections. The bureau is creating a Residential Inspections Division for inspection of one and two family dwellings. This Division has been combined with commercial inspections in the past.

The Bureau of Buildings is transferred this year from the General Fund to a separate revenue fund: The Buildings Operating Fund. The purpose of this change is to segregate Buildings finances from other General Fund programs as a step toward achieving self-efficiency for Buildings activities and to make sure that Building's revenues are expended on Buildings activities. The move to a separate operating fund is a step toward creation of a Buildings Enterprise Fund, once Buildings programs achieve the necessary levels of cost recovery. Creation of the Enterprise fund, which is a completely self supporting fund, is contemplated in three to five years.

Cost recovery is increased by \$999,333 overall from FY 87-88 revised levels. Increases are implemented in building, mechanical, electrical, plumbing, plan review and zoning fees.

PROGRAM SUMMARY

Bureau: Bureau of Buildings

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$1,485,396	15.0	\$1,557,829	13.1	\$1,608,075	14.1
Performance Measurements/Workload Indicators:						
Administrative plans					3	
Description:						
This program contains the general management staff and clerical support personnel for the bureau. Included are the Bureau Director, proportionate shares of division managers, administrative support personnel assigned to bureau budget and personnel management, clerical support personnel assigned to general reception duties, office management, and accounting, and the interagency charges for the entire bureau.						
A Senior Management Analyst position is added between the proposed and approved. The Bureau will increase cost recovery to cover the cost of this position (\$49,905).						
Program: Code Compliance	\$90,520	6.5	\$260,679	6.5	\$260,679	6.5
Performance Measurements/Workload Indicators:						
Enforcement cases presented to Code Hearings Officers					765	
Violation Investigations					10,510	
Description:						
This program includes the processing of staff reports on code violations for the Code Hearings Officer, zoning compliance, and noise control. Key indicators include numbers of cases, inspections and variances.						

PROGRAM SUMMARY

Bureau: Bureau of Buildings

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Commercial Inspections	\$2,456,738	54.7	\$2,542,270	54.67	\$2,542,270	54.67

Performance Measurements/Workload Indicators:

Number of Inspections 110,900

Description:

This program enforcement of State of Oregon structural and fire and life safety codes, state specialty code, i.e., plumbing, electrical and mechanical code to provide for the public health, safety and welfare.

Pagers are provided for all field staff in this budget to increase productivity and improve communications.

Program: 1 & 2 Family Inspections	\$7,634	0.3	\$14,290	0.3	\$14,290	
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Performance Measurements/Workload Indicators:

Performance indicators included in Commercial Inspections, above.

Description:

The State of Oregon has adopted the One and Two Family Dwelling Code as of July 1, 1988. This code will replace the Uniform Building code and specialty codes for one and two family new construction and remodeling. The bureau will implement this code July 1, 1988.

This budget includes only a portion of the manager of the Residential Inspection Division. During FY 87-88, the manager will develop a program to implement the new code for one and two family dwellings. Existing staff who are assigned to the Commercial Inspection Division will be reassigned to the Residential Division. The program will begin July 1, 1988.

PROGRAM SUMMARY

Bureau: Bureau of Buildings

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Neighborhood Quality	\$901,985	17.0	\$987,227	18.5	\$987,227	18.5

Performance Measurements/Workload Indicators:

Housing Inspections	11,670
Nuisance/Auto Investigations	44,250

Description:

The Neighborhood Quality Program provides for enforcement of the City's codes for nuisance abatement, abandoned vehicles, substandard housing, and dangerous buildings. This budget provides the same level of service the public received in FY 87-88. All of the activities in the Neighborhood Quality Program involve enforcement of codes adopted by City Council: Nuisance abatement--Title 18, Housing Code--Title 29, and Dangerous Buildings--Title 24.

This program includes funding for activities requested as the HCD/Dangerous Buildings program.

During FY 88-89, the bureau will combine Housing Inspector and Nuisance Inspector into one classification which will be able to handle both housing and nuisance abatement responsibilities. In many cases, properties which have housing violations also have nuisance abatement problems. Staff do an excellent job of coordinating their enforcement activities on these properties, but the bureau still must send two inspectors out to the same property. The bureau will better allocate staff when inspectors handle both the housing code violations and the nuisance abatement code violations for the same piece of property.

Program: Plan Review/Permit Center	\$1,328,445	34.0	\$1,454,378	34.0	\$1,454,378	34.0
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Performance Measurements/Workload Indicators:

Permits Issued	26,600
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Description:

The basic service of the Permit Application Center and the Plan Review Section is to process construction permit applications and review them for compliance with City and State codes.

Permits issued include: residential, commercial, mechanical, electrical, sign and plumbing.

This budget provides for the continuance of the plan review and permit processing (Permit Application Center) program for City and County related construction permits. While work units (permits) are expected to be slightly higher than past years, the increased efficiency as a result of combining the east and west offices will more than offset any need for additional staff.

The bureau will enter into an interagency agreement with the Bureau of Environmental Services effective July 1 which will pay for one Permit Technician II and related cost of processing and issuing sewer connection permits from the Permit Application Center. This is in concert with the City's commitment to congregate the processing of miscellaneous construction related permits in the Permit Application Center.

PROGRAM SUMMARY

Bureau: Bureau of Buildings

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: HCD Dangerous Buildings	\$72,139	1.5	\$0	0	\$0	0
Performance Measurements/Workload Indicators:						
<p>Description:</p> <p>This program is funded in the Neighborhood Quality Program of the Bureau. This activity is executed within the activities of that program.</p> <p>The inspection of dangerous buildings is a function of the Housing Section (see Neighborhood Quality Program). That portion of the Dangerous Building program funded under the Community Development Block Grant from the Bureau of Community Development is accounted for under this program. Personnel and costs are budgeted in the Neighborhood Quality program.</p>						
Program:						
Performance Measurements/Workload Indicators:						
<p>Description:</p>						
Total:	\$6,342,857	129.0	\$6,816,673	127.0	\$6,866,919	128.0

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Buildings

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$2,837,692	\$3,516,487	\$3,824,171	\$3,933,711	\$3,971,897
120 Part-Time Employees	26,342	33,064	2,155	30,236	30,236
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	1,576	2,225	19,621	30,896	30,896
150 Premium Pay	3,808	4,295	10,410	4,029	4,029
170 Benefits	892,254	1,096,590	1,220,089	1,403,183	1,414,902
100 Total Personal Services	3,761,672	4,652,661	5,076,446	5,402,055	5,451,960
210 Professional Services	38,238	27,585	49,800	34,800	34,800
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	3,423	3,811	4,581	4,196	4,196
260 Miscellaneous Services	111,161	151,002	118,129	258,499	258,499
310 Office Supplies	10,654	16,497	13,415	13,856	13,856
320 Operating Supplies	4,280	328	6,135	6,306	6,306
330 Repair & Maint. Supplies	0	0	100	0	0
340 Minor Equipment & Tools	347	1,503	565	576	576
350 Clothing & Uniforms	3,285	3,272	3,395	4,290	4,290
380 Other Commodities-External	0	0	0	0	0
410 Education	8,086	10,794	16,788	16,863	16,863
420 Local Travel	1,385	1,392	1,695	1,695	1,695
430 Out-of-Town Travel	2,671	10,855	9,200	8,875	8,875
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	10,196	7,147	12,000	12,000	12,000
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	3,335	3,701	2,810	2,866	2,866
Subtotal - Direct M&S	197,061	237,887	238,613	364,822	364,822
510 Fleet Services	106,143	135,377	138,589	158,619	158,619
520 Printing/Distribution Services	150,940	139,415	161,540	163,346	163,346
530 Internal Rent	260,824	263,952	273,832	270,055	270,055
540 Electronic Services	59,996	82,777	75,172	91,290	91,290
550 Data Processing Services	131,592	157,257	193,035	205,030	205,371
560 Insurance	59,537	80,761	103,651	158,626	158,626
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	107,899	11,563	950	0	0
590 Other Services-Internal	2,545	1,278	0	1,080	1,080
Subtotal - Service Reimbursement	879,476	872,380	946,769	1,048,046	1,048,387
200					
500 Total Materials and Services	1,076,537	1,110,267	1,185,382	1,412,868	1,413,209
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	8,950	0	0	0
640 Furniture & Equipment	13,943	10,444	8,890	1,750	1,750
600 Total Capital Outlay	13,943	19,394	8,890	1,750	1,750
TOTAL	\$4,852,152	\$5,782,322	\$6,270,718	\$6,816,673	\$6,866,919
700 Cash Transfers		232			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Buildings

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
2144	Building Director	1	\$ 50,835	1	\$ 53,890	1	\$ 54,957	1	\$ 56,940	1	\$ 56,940
3223	Chief Building Plan Examiner	-	-	1	37,150	1	37,854	2	78,175	2	78,175
3222	Permit Center Supervisor	1	36,916	1	37,855	1	38,923	1	40,319	1	40,319
3221	Building Plan Examiner II	4	135,944	5	160,579	7	222,698	6	201,231	6	201,231
3220	Building Plan Examiner I	3	50,115	3	60,863	3	79,313	3	78,951	3	78,951
3167	Supervising Engineer	1	42,888	1	34,618	0	0	0	0	0	0
3166	Senior Engineer	5	188,422	6	245,477	6	257,402	6	267,870	6	267,870
3162	Engineering Associate III	1	21,281	1	35,842	1	37,728	1	39,505	1	39,505
3112	Engineering Aide	4	69,471	4	55,940	6	122,140	1	23,081	1	23,081
3106	Permit Technician II	-	-	1	21,659	0	0	5	118,191	5	118,191
3105	Permit Technician	-	-	-	14,048	0	0	4	82,111	4	82,111
2220	Nuisance Operations Supervisor	1	30,804	1	31,672	1	31,692	1	32,823	1	32,823
2211	Field Representative II	2	51,355	2	52,957	2	54,034	2	56,000	2	56,000
2210	Field Representative I	6	146,406	7	149,508	6	149,429	6	156,119	6	156,119
2146	Code Policy Officer	1	43,887	1	48,729	1	47,998	1	49,736	1	49,736
2143	Building Inspections Manager	1	41,369	2	94,190	2	95,996	2	92,393	2	92,393
2142	Chief Building Inspector	1	0	2	72,000	2	75,708	1	39,213	1	39,213
2140	Building Inspector I	13	376,883	18	521,975	17	551,116	18	604,728	18	604,728
2139	Neighborhood Quality Manager	1	38,178	1	18,360	0	0	0	0	0	0
2138	Housing Services Supervisor	1	35,747	1	36,932	1	37,707	1	39,046	1	39,046
2135	Housing Inspector I	6	143,392	4	86,355	4	107,866	4	114,705	4	114,705
2131	Heating Inspector II	1	36,415	1	37,621	1	38,399	1	39,756	1	39,756
2130	Heating Inspector I	4	117,780	4	125,087	4	129,784	4	134,384	4	134,384
2125	Chief Electrical Inspector	1	35,893	1	34,097	1	34,940	1	39,213	1	39,213
2124	Senior Electrical Inspector	2	61,249	2	91,909	3	108,594	3	109,556	3	109,556
2122	Electrical Inspector I	9	279,459	9	307,145	10	323,527	10	335,960	10	335,960
2120	Sign Inspector	1	30,213	1	31,778	1	32,446	1	33,596	1	33,596
2112	Plumbing Inspector III	1	35,748	1	37,099	1	37,854	1	39,213	1	39,213
2111	Senior Plumbing Inspector	1	27,830	1	70,775	2	72,396	2	75,000	2	75,000
2110	Plumbing Inspector I	8	240,523	9	285,686	9	292,014	9	302,364	9	302,364
2105	Environmental Soils Specialist	-	-	2	60,376	2	61,622	2	63,852	2	63,852
0907	Noise Control Officer	1	30,361	1	31,247	1	31,587	1	32,719	1	32,719
0828	Senior Management Analyst	1	34,537	1	27,667	1	35,057	0	0	1	38,186
0826	Assistant Management Analyst	1	21,951	1	25,771	1	28,086	1	29,086	1	29,086
0548	Administrative Services Director	-	-	-	25,771	1	45,127	1	46,729	1	46,729
0345	Word Processing Operator I	1	19,088	1	20,893	1	19,741	1	19,210	1	19,210

PERSONNEL DETAIL

Appropriation Unit: Bureau of Buildings (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0222	Secretarial Assistant	1	\$ 21,106	1	\$ 21,883	1	\$ 21,232	1	\$ 22,008	1	\$ 22,008
0221	Secretarial Clerk II	1	18,792	1	19,421	1	19,828	1	20,546	1	20,546
0220	Secretarial Clerk I	14	234,933	18	244,694	15	273,112	9	168,422	9	168,422
0140	Data Entry Clerk	2	23,901	3	30,572	2	33,829	2	36,290	2	36,290
0117	Office Manager II	1	24,056	1	16,461	1	27,772	1	27,626	1	27,626
0116	Office Manager I	-	-	1	24,363	1	24,859	0	0	0	0
0115	Supervising Clerk	1	20,734	1	21,430	1	21,861	1	22,655	1	22,655
0114	Clerical Specialist	1	19,230	2	49,361	4	76,922	7	128,184	7	128,184
----	Compliance Officer	-	-	-	-	1	31,021	1	36,205	1	36,205
	TOTAL FULL-TIME POSITIONS	106	\$2,837,692	126	\$3,511,706	128	\$3,824,171	127	\$3,933,711	128	\$3,971,897
	<u>Limited-Term Positions</u>										
2135	Housing Inspector I	1	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
2112	Plumbing Inspector III	-	-	1	0	0	0	0	0	0	0
0827	Management Analyst	-	-	1	4,781	0	0	0	0	0	0
0220	Secretarial Clerk I	1	0	0	0	0	0	0	0	0	0
	TOTAL LIMITED-TERM POSITIONS	2	\$ 0	2	\$ 4,781	0	\$ 0	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$2,837,692		\$3,516,487		\$3,824,171		\$3,933,711		\$3,971,897

Fund: **EMERGENCY COMMUNICATIONS (60)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges & Fees	\$ 5,164	\$ 9,638	\$ 13,937	\$ 8,500	8,500
Misc. Svc. Charges	5,164	9,638	13,937	8,500	8,500
Local Sources	1,869,608	2,331,828	2,543,715	2,452,246	2,452,246
State Cost Sharing	1,513,425	1,757,207	1,200,000	1,122,947	1,122,947
Multnomah Co Cost Sharing	195,548	172,649	863,436	744,434	744,434
Local Cost Sharing-Other	160,635	401,972	480,279	584,865	584,865
Miscellaneous Revenues	8,130	50,550	15,000	15,000	15,000
Interest on Investments	<u>8,130</u>	<u>50,550</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Revenue Subtotal	1,882,902	2,392,016	2,572,652	2,475,746	2,475,746
Transfers from Other Funds-Cash	524,732	32,770	0	0	0
General	240,000	0	0	0	0
Health Insurance Dividend	284,732	32,770	0	0	0
Trans. from Other Funds-Svc Reimb.	2,423,420	2,676,214	3,376,237	3,583,932	3,583,932
General	2,423,420	2,676,214	3,376,237	3,583,932	3,583,932
Beginning Fund Balance	<u>0</u>	<u>337,048</u>	<u>400,000</u>	<u>746,988</u>	<u>746,988</u>
Total Resources	\$4,831,054	\$5,438,048	\$6,348,889	\$6,806,666	\$6,806,666

REQUIREMENTS

Expenditures	\$3,662,787	\$3,839,735	\$4,881,384	\$5,014,007	\$5,014,007
Trans. to Other Funds-Svc Reimb.	693,971	679,467	842,505	849,201	849,351
General	140,721	232,879	176,080	170,004	170,154
Central Services Operating	6,489	5,517	6,534	14,640	14,640
City Equipment Acquisition	-	5,660	93,008	90,452	90,452
Fleet Operating	6,822	5,127	6,191	7,889	7,889
Electronic Services Operating	447,439	349,670	461,715	478,813	478,813
Insurance & Claims Operating	19,214	17,983	61,484	5,499	5,499
Workers' Comp. Operating	72,918	62,631	37,493	81,904	81,904
Water	<u>368</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	4,356,758	4,519,202	5,723,889	5,863,208	5,863,358
General Operating Contingency	-	-	400,000	775,106	774,956
Transfers to Other Funds-Cash	137,248	222,727	225,000	168,352	168,352
General-Overhead	137,248	222,727	225,000	168,352	168,352
Unappropriated Ending Balance	<u>337,048</u>	<u>696,119</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$4,831,054	\$5,438,048	\$6,348,889	\$6,806,666	\$6,806,666

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APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Emergency Communications

Department: Finance and Administration

Operating Fund: Emergency Communications

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$3,240,173	\$3,613,829	\$4,303,116	\$4,507,187	\$4,507,187
Materials and Services	847,939	841,789	1,078,505	1,080,021	1,080,171
Capital Outlay	268,646	63,584	342,268	276,000	276,000
Total Appropriation	\$4,356,758	\$4,519,202	\$5,723,889	\$5,863,208	\$5,863,358
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			0	0	0
Interagencies			3,376,237	3,583,932	3,583,932
Contracts			2,347,652	2,279,276	2,279,426
Total Funding			\$5,723,889	\$5,863,208	\$5,863,358

GENERAL DESCRIPTION AND CHANGES

The Bureau of Emergency Communications receives, processes and dispatches calls for police and emergency services from citizens within Multnomah County, under intergovernmental agreements with Gresham, Troutdale, Portland and Multnomah County.

BOEC has taken specific actions to fill existing vacancies and reduce attrition during the past year, and plans to continue this effort during FY 88-89 in order to reach authorized staffing levels.

During FY 88-89, BOEC and its User Board will develop a Request for Proposal for replacement of the Computer Aided Dispatch (CAD) system, and pursue implementation of the Enhanced 911 system. In addition, possible co-location or consolidation of EMS Dispatch and Fire Alarm Dispatch will be investigated. BOEC will also investigate the feasibility of charging ambulance companies for the provision of dispatching services.

Minor adjustments account for the difference between the proposed and approved budget amounts.

Programming of \$120,000 for salary increases has been included in the Contingency of the Emergency Communications fund.

PROGRAM SUMMARY

Bureau: Bureau of Emergency Communications

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Emergency Communications	\$5,806,352	126	\$5,863,208	126	\$5,863,358	126
Performance Measurements/Workload Indicators:						
911 calls taken			875,000		875,000	
911 calls answered within 10 seconds			98%		98%	
Calls dispatched			268,000		268,000	
Description: This program is responsible for answering a projected 875,000 911 calls for service. Major issues to be addressed will be increased staffing levels, training for new hires, and in-service training for permanent employees and supervisors. The bureau will be working toward implementation of a new CAD system, and an enhanced 911 system. This program includes \$97,000 for painting and repair of the Kelly Butte radio tower.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$5,806,352	126	\$5,863,208	126	\$5,863,358	126

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Emergency Communications

Fund: Emergency Communications

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$2,087,881	\$2,284,371	\$2,809,385	\$2,797,342	\$2,797,342
120 Part-Time Employees	11,478	1,112	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	313,263	460,832	396,384	471,151	471,151
150 Premium Pay	71,827	71,303	72,102	85,000	85,000
170 Benefits	755,724	796,211	1,025,245	1,153,694	1,153,694
100 Total Personal Services	3,240,173	3,613,829	4,303,116	4,507,187	4,507,187
210 Professional Services	520	0	0	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	10,184	6,623	5,000	5,000	5,000
240 Repair & Maintenance	39,411	97,054	121,000	130,000	130,000
260 Miscellaneous Services	4,983	5,437	2,000	2,000	2,000
310 Office Supplies	4,532	4,675	5,000	5,000	5,000
320 Operating Supplies	12,933	10,431	20,000	20,000	20,000
330 Repair & Maint. Supplies	5	0	0	0	0
340 Minor Equipment & Tools	195	3,238	500	500	500
350 Clothing & Uniforms	0	0	0	1,600	1,600
380 Other Commodities-External	0	0	0	0	0
410 Education	617	2,596	5,000	5,000	5,000
420 Local Travel	117	52	1,000	1,000	1,000
430 Out-of-Town Travel	3,307	2,537	7,000	3,000	3,000
440 External Rent	0	0	0	0	0
450 Interest	42,197	14,891	48,000	35,720	35,720
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	34,967	14,788	21,500	22,000	22,000
Subtotal - Direct M&S	153,968	162,322	236,000	230,820	230,820
510 Fleet Services	6,822	5,127	6,191	7,889	7,889
520 Printing/Distribution Services	6,489	5,516	6,534	14,640	14,640
530 Internal Rent	0	0	0	0	0
540 Electronic Services	447,439	349,671	461,715	478,813	478,813
550 Data Processing Services	11,488	0	0	0	150
560 Insurance	92,132	80,614	98,977	87,403	87,403
570 Equipment Lease	0	5,660	93,008	90,452	90,452
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	129,601	232,879	176,080	170,004	170,004
Subtotal - Service Reimbursement	693,971	679,467	842,505	849,201	849,351
200					
500 Total Materials and Services	847,939	841,789	1,078,505	1,080,021	1,080,171
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	268,646	63,584	342,268	276,000	276,000
600 Total Capital Outlay	268,646	63,584	342,268	276,000	276,000
TOTAL	\$4,356,758	\$4,519,202	\$5,723,889	\$5,863,208	\$5,863,358
700 Cash Transfers		238			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Emergency Communications

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0917	Emergency Communications Director	1	\$ 8,802	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
5138	Police Captain	-	37,079	1	51,638	1	52,421	1	54,309	1	54,309
5134	Police Sergeant	-	-	3	109,608	3	118,968	3	122,545	3	122,545
0916	Emergency Communications Operations Mgr.	1	39,017	1	44,826	1	45,609	1	47,251	1	47,251
0819	Administrative Assistant I	1	26,330	1	27,296	1	27,772	1	28,773	1	28,773
0380	MIS Analyst	1	32,930	1	36,545	1	38,168	1	39,547	1	39,547
0368	Data Entry Coordinator	-	-	1	24,128	1	26,452	1	27,395	1	27,395
0320	Emerg. Comm. Training & Evaluation Coord.	1	28,355	1	29,423	1	29,910	1	30,986	1	30,986
0319	Emergency Communications Supervisor	7	192,102	13	340,636	13	377,385	13	390,636	13	390,636
0318	Emergency Communications Operator II	78	1,140,800	82	1,139,608	90	1,805,842	91	1,781,249	91	1,781,249
0317	Emergency Communications Operator I	20	304,695	20	243,000	12	247,244	11	234,729	11	234,729
0316	Emergency Comm. Oper. Trainee	-	245,698	0	202,537	0	0	0	0	0	0
0221	Secretarial Clerk II	1	16,854	1	3,762	0	0	0	0	0	0
0220	Secretarial Clerk I	1	15,219	1	6,730	0	0	0	0	0	0
0151	Police Clerical Assistant	-	-	-	24,634	2	39,614	2	39,922	2	39,922
	TOTAL FULL-TIME POSITIONS	112	\$2,087,881	126	\$2,284,371	126	\$2,809,385	126	\$2,797,342	126	\$2,797,342

Fund: EXPOSITION/RECREATION-CIVIC STADIUM (06)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$ 389,282	\$ 424,227	\$ 427,746	\$ 494,946	494,946
Concessions	196,937	198,196	196,000	235,000	235,000
Rents & Reimbursements	192,345	226,031	231,746	259,946	259,946
Miscellaneous Revenues	17,728	21,002	20,000	30,000	30,000
Interest on Investments	4,736	1,134	0	0	0
Commissions	-	-	7,000	15,000	15,000
Other Misc. Revenues	<u>12,992</u>	<u>19,868</u>	<u>13,000</u>	<u>15,000</u>	<u>15,000</u>
Revenue Subtotal	407,010	445,229	447,746	524,946	524,946
Transfers from Other Funds-Cash	250,000	392,340	733,827	621,325	621,325
E/R-Memorial Coliseum	250,000	390,000	733,827	621,325	621,325
Health Insurance Dividend	-	2,340	0	0	0
Beginning Fund Balance	<u>60,827</u>	<u>(3,847)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	\$ 717,837	\$ 833,722	\$1,181,573	\$1,146,271	\$1,146,271
REQUIREMENTS					
Expenditures	\$ 644,612	\$ 736,940	\$1,052,104	\$1,026,071	\$1,026,071
Trans. to Other Funds-Svc Reimb.	64,304	71,372	67,663	54,718	54,760
General	-	-	-	-	42
E/R-Memorial Coliseum	42,640	44,772	46,540	38,480	38,480
Central Services Operating	17	47	0	0	0
Electronic Services Operating	3,153	4,654	5,049	5,906	5,906
Insurance & Claims Operating	15,222	18,739	15,458	9,406	9,406
Workers' Comp. Operating	<u>3,272</u>	<u>3,160</u>	<u>616</u>	<u>926</u>	<u>926</u>
Bureau Req. Subtotal	708,916	808,312	1,119,767	1,080,789	1,080,831
General Operating Contingency	-	-	43,738	49,100	49,058
Transfers to Other Funds-Cash	12,768	19,019	18,068	16,382	16,382
General-Overhead	12,768	19,019	18,068	16,382	16,382
Unappropriated Ending Balance	<u>(3,847)</u>	<u>6,391</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$ 717,837	\$ 833,722	\$1,181,573	\$1,146,271	\$1,146,271

Revenues at the Stadium are up due to increased concert activity at the facility. This increase in revenues reduces the amount of subsidy needed from the Memorial Coliseum.

APPROPRIATION SUMMARY

Appropriation Unit: Exposition-Recreation Commission - Civic Stadium

Department: Public Affairs

Operating Fund: Exposition-Recreation - Civic Stadium

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 389,640	\$ 446,864	\$ 468,174	\$ 523,416	\$ 523,416
Materials and Services	301,912	307,944	320,493	333,423	333,465
Capital Outlay	17,364	53,504	331,100	223,950	223,950
Total Appropriation	\$ 708,916	\$ 808,312	\$1,119,767	\$1,080,789	\$1,080,831
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,119,767	\$1,080,789	\$1,080,831
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$1,119,767	\$1,080,789	\$1,080,831

GENERAL DESCRIPTION AND CHANGES

In addition to Beaver baseball, the Civic Stadium is used for Portland State University baseball and football games, as well as various college and high school baseball, football and soccer games. It is also used for some Rose Festival events. The schedule has also been expanded to include concerts and other family events.

There are no service level changes anticipated in FY 88-89. Capital projects, totalling \$204,750, are budgeted in FY 88-89 for facility improvements.

PROGRAM SUMMARY

Bureau: Exposition - Recreation Commission - Civic Stadium

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Civic Stadium	\$1,119,767	8	\$1,080,789	8	\$1,080,831	8
Performance Measurements/Workload Indicators:						
Number of events held			200		200	
Description:						
Funding supports continuing operations at the facility. Administrative functions for the stadium are performed by Exposition-Recreation staff housed at the Memorial Coliseum. The stadium does anticipate a major outdoor concert during FY 88-89.						
There are no service level changes in FY 88-89.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$1,119,767	8	\$1,080,789	8	\$1,080,831	8

LINE ITEM APPROPRIATION

Appropriation Unit: Exposition-Recreation Commission - Civic Stadium

Fund: Exposition-Recreation - Civic Stadium

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 181,546	\$ 197,280	\$ 199,665	\$ 203,808	\$ 203,808
120 Part-Time Employees	131,853	164,120	171,637	198,323	198,323
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	4,366	7,077	6,553	11,331	11,331
150 Premium Pay	311	346	341	343	343
170 Benefits	71,564	78,041	89,978	109,611	109,611
100 Total Personal Services	389,640	446,864	468,174	523,416	523,416
210 Professional Services	91,451	89,180	84,000	98,980	98,980
220 Utilities	98,094	99,621	108,740	113,210	113,210
230 Equipment Rental	4,510	10,724	5,900	9,590	9,590
240 Repair & Maintenance	20,822	18,183	24,240	26,520	26,520
260 Miscellaneous Services	4,712	2,638	4,070	4,655	4,655
310 Office Supplies	275	579	500	500	500
320 Operating Supplies	8,563	6,320	15,585	16,485	16,485
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	1,637	1,918	1,375	1,375	1,375
350 Clothing & Uniforms	5,617	3,804	6,000	4,640	4,640
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	31	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	1,927	3,574	2,420	2,750	2,750
Subtotal - Direct M&S	237,608	236,572	252,830	278,705	278,705
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	17	47	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	3,153	4,654	5,049	5,906	5,906
550 Data Processing Services	0	0	0	0	42
560 Insurance	18,494	21,899	16,074	10,332	10,332
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	42,640	44,772	46,540	38,480	38,480
Subtotal - Service Reimbursement	64,304	71,372	67,663	54,718	54,760
200					
500 Total Materials and Services	301,912	307,944	320,493	333,423	333,465
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	1,515	43,295	280,500	204,750	204,750
640 Furniture & Equipment	15,849	10,209	50,600	19,200	19,200
600 Total Capital Outlay	17,364	53,504	331,100	223,950	223,950
TOTAL	\$ 708,916	\$ 808,312	\$1,119,767	\$1,080,789	\$1,080,831
700 Cash Transfers		243			

PERSONNEL DETAIL

Appropriation Unit: Exposition-Recreation Commission-Civic Stadium

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
8836	Stadium Manager	-	\$ 15,521	1	\$ 40,643	1	\$ 41,480	1	\$ 42,970	1	\$ 42,970
8868	Assistant Set-Up Supervisor	1	16,305	1	0	1	26,724	1	26,622	1	26,622
8866	Set-Up Supervisor	1	26,720	1	27,475	1	28,086	1	27,979	1	27,979
8864	Customer Service Representative	1	15,223	1	0	0	0	0	0	0	0
8863	Security Watchman	1	16,627	1	17,797	1	16,747	1	18,124	1	18,124
8862	General Maintenance Worker	2	0	0	0	0	0	0	0	0	0
8858	Utility Lead	-	39,540	2	40,209	2	42,570	2	42,407	2	42,407
8854	Maintenance Operations Supervisor	-	9,029	0	28,848	0	0	0	0	0	0
8851	Admissions Supervisor	1	33,634	2	42,308	2	44,058	2	45,706	2	45,706
8846	Assistant Director-Admissions	<u>1</u>	<u>8,947</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL FULL-TIME POSITIONS	8	\$181,546	9	\$197,280	8	\$199,665	8	\$203,808	8	\$203,808

Fund: EXPOSITION/RECREATION - OREGON CONVENTION CENTER (13)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Local Government Sources	-	-	-	\$364,775	\$364,775
Total Resources	-	-	-	\$364,775	\$364,775
<u>REQUIREMENTS</u>					
Expenditures	-	-	-	\$344,275	\$344,275
General Operating Contingency	-	-	-	7,500	7,500
Transfers to Other Funds-Cash	-	-	-	13,000	13,000
General-Overhead	-	-	-	<u>13,000</u>	<u>13,000</u>
Total Requirements	-	-	-	\$364,775	\$364,775

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APPROPRIATION SUMMARY

Appropriation Unit: Exposition-Recreation Commission-Oregon Convention Center

Department: Public Affairs

Operating Fund: Exposition-Recreation-Oregon Convention Center

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	-	-	-	\$160,355	\$160,355
Materials and Services	-	-	-	183,920	183,920
Capital Outlay	-	-	-	0	0
Total Appropriation	-	-	-	\$344,275	\$344,275
Cash Transfers					
Funding Sources:					
Operating Fund			-	\$ 0	\$ 0
Grants			-	0	0
Interagencies			-	0	0
Contracts			-	344,275	344,275
Total Funding			-	\$344,275	\$344,275

GENERAL DESCRIPTION AND CHANGES

The Convention Center Fund, under the umbrella of the Exposition-Recreation Commission, was created during the FY 87-88 Supplemental Budget process. The Metropolitan Service District provides full financial support for the staff and costs associated with marketing and booking the new convention center through an intergovernmental contract. The center is scheduled to open in 1991.

PROGRAM SUMMARY

Bureau: Exposition - Recreation Commission - Oregon Convention Center

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Convention Center	\$225,000	4	\$344,275	4	\$344,275	4
Performance Measurements/Workload Indicators:						
Number of confirmed bookings			17		17	
Description: Four staff positions are budgeted to support marketing the new convention center. These costs are supported by a contract with the Metropolitan Service District.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$225,000	4	\$344,275	4	\$344,275	4

LINE ITEM APPROPRIATION

Appropriation Unit: Exposition-Recreation Commission - Oregon Convention Center

Fund: Exposition-Recreation - Convention Center

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	-	-	-	\$115,564	\$115,564
120 Part-Time Employees	-	-	-	0	0
130 Federal Program Enrollees	-	-	-	0	0
140 Overtime	-	-	-	0	0
150 Premium Pay	-	-	-	0	0
170 Benefits	-	-	-	44,791	44,791
100 Total Personal Services	-	-	-	160,355	160,355
210 Professional Services	-	-	-	0	0
220 Utilities	-	-	-	0	0
230 Equipment Rental	-	-	-	7,695	7,695
240 Repair & Maintenance	-	-	-	0	0
260 Miscellaneous Services	-	-	-	131,110	131,110
310 Office Supplies	-	-	-	2,200	2,200
320 Operating Supplies	-	-	-	0	0
330 Repair & Maint. Supplies	-	-	-	0	0
340 Minor Equipment & Tools	-	-	-	0	0
350 Clothing & Uniforms	-	-	-	0	0
380 Other Commodities-External	-	-	-	0	0
410 Education	-	-	-	500	500
420 Local Travel	-	-	-	1,495	1,495
430 Out-of-Town Travel	-	-	-	38,550	38,550
440 External Rent	-	-	-	0	0
450 Interest	-	-	-	0	0
460 Refunds	-	-	-	0	0
470 Retirement System Payments	-	-	-	0	0
490 Miscellaneous	-	-	-	2,370	2,370
Subtotal - Direct M&S	-	-	-	183,920	183,920
510 Fleet Services	-	-	-	0	0
520 Printing/Distribution Services	-	-	-	0	0
530 Internal Rent	-	-	-	0	0
540 Electronic Services	-	-	-	0	0
550 Data Processing Services	-	-	-	0	0
560 Insurance	-	-	-	0	0
570 Equipment Lease	-	-	-	0	0
580 Intra-Fund Services	-	-	-	0	0
590 Other Services-Internal	-	-	-	0	0
Subtotal - Service Reimbursement	-	-	-	0	0
200	-	-	-	-	-
500 Total Materials and Services	-	-	-	183,920	183,920
610 Land	-	-	-	0	0
620 Buildings	-	-	-	0	0
630 Improvements	-	-	-	0	0
640 Furniture & Equipment	-	-	-	0	0
600 Total Capital Outlay	-	-	-	0	0
TOTAL	-	-	-	\$344,275	\$344,275
700 Cash Transfers		248			

PERSONNEL DETAIL

Appropriation Unit: Exposition-Recreation Commission - Oregon Convention Center

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
8835	Director of Marketing	-	-	-	-	-	-	1	\$ 39,004	1	\$ 39,004
8880	Sales Associate	-	-	-	-	-	-	1	26,371	1	26,371
8814	Secretary	-	-	-	-	-	-	1	18,120	1	18,120
----	Events Manager	-	-	-	-	-	-	<u>1</u>	<u>32,069</u>	<u>1</u>	<u>32,069</u>
	TOTAL FULL-TIME POSITIONS	-	-	-	-	-	-	4	\$115,564	4	\$115,564

Fund: EXPOSITION/RECREATION-MEMORIAL COLISEUM (07)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Service Charges & Fees	\$ 4,740,720	\$ 5,083,132	\$ 4,609,248	\$ 5,069,139	5,069,139
Concessions	2,367,934	2,520,248	2,397,748	2,596,125	2,596,125
Rents & Reimb. from Tenants	2,372,786	2,562,884	2,211,500	2,473,014	2,473,014
Miscellaneous Revenues	592,290	560,261	680,000	695,491	695,491
Commissions	-	-	125,000	143,720	143,720
Interest on Investments	442,276	364,012	385,000	375,000	375,000
Other Misc. Revenue	<u>150,014</u>	<u>196,249</u>	<u>170,000</u>	<u>176,771</u>	<u>176,771</u>
Revenue Subtotal	5,333,010	5,643,393	5,289,248	5,764,630	5,764,630
Transfers from Other Funds-Cash	-	16,680	0	0	0
Health Insurance Dividend	-	16,680	0	0	0
Trans. from Other Funds-Svc Reimb.	42,640	44,772	46,540	138,931	138,931
E/R-Civic Stadium	42,640	44,772	46,540	38,480	38,480
E/R-Performing Arts Center	-	-	-	100,451	100,451
Beginning Fund Balance	<u>4,947,615</u>	<u>5,500,461</u>	<u>3,472,115</u>	<u>3,746,738</u>	<u>3,746,738</u>
Total Resources	\$10,323,265	\$11,205,306	\$ 8,807,903	\$ 9,650,299	9,650,299

REQUIREMENTS

Expenditures	\$ 4,400,899	\$ 5,912,289	\$ 4,697,240	\$ 5,802,762	\$ 5,802,762
Trans. to Other Funds-Svc Reimb.	116,057	117,644	143,218	134,467	134,563
General	8,550	275	0	0	96
Transportation Operating	395	885	0	0	0
Central Services Operating	1,782	1,588	947	1,463	1,463
Electronic Services Operating	5,164	6,593	7,699	9,277	9,277
Insurance & Claims Operating	60,829	73,774	94,320	73,910	73,910
Workers' Comp. Operating	<u>39,337</u>	<u>34,529</u>	<u>40,252</u>	<u>49,817</u>	<u>49,817</u>
Bureau Req. Subtotal	4,516,956	6,029,933	4,840,458	5,937,229	5,937,325
General Operating Contingency	-	-	3,142,569	2,130,718	2,130,622
Transfers to Other Funds-Cash	305,848	474,305	824,876	1,582,352	1,582,352
General-Overhead	55,848	84,305	91,049	82,026	82,026
E/R-Civic Stadium	250,000	390,000	733,827	621,325	621,325
E/R-Performing Arts Center	-	-	-	879,001	879,001
Unappropriated Ending Balance	<u>5,500,461</u>	<u>4,701,068</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$10,323,265	\$11,205,306	\$ 8,807,903	\$ 9,650,299	9,650,299

The Memorial Coliseum provides an operating subsidy to the Performing Arts Center explaining the reduction in beginning fund balance from FY 86-87.

APPROPRIATION SUMMARY

Appropriation Unit: Exposition-Recreation Commission - Memorial Coliseum Complex

Department: Public Affairs

Operating Fund: Exposition-Recreation - Memorial Coliseum

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$2,770,868	\$2,952,429	\$3,033,540	\$3,395,622	\$3,395,622
Materials and Services	1,332,303	1,321,357	1,271,418	1,399,372	1,399,468
Capital Outlay	413,785	1,756,147	535,500	1,142,235	1,142,235
Total Appropriation	\$4,516,956	\$6,029,933	\$4,840,458	\$5,937,229	\$5,937,325
Cash Transfers					
Funding Sources:					
Operating Fund			\$4,793,918	\$5,798,298	\$5,798,394
Grants			0	0	0
Interagencies			46,540	138,931	138,931
Contracts			0	0	0
Total Funding			\$4,840,458	\$5,937,229	\$5,937,325

GENERAL DESCRIPTION AND CHANGES

The Memorial Coliseum, home to the Portland Trailblazers and the Portland Winterhawks franchises, is the City's indoor athletic, spectator and convention center. With the transfer of responsibility for the Portland Center for the Performing Arts, the number of staff has increased from 54 to 58. This is due to the centralization of functions such as accounting and building operations.

There are no service level changes approved for FY 88-89.

PROGRAM SUMMARY

Bureau: Exposition - Recreation Commission - Memorial Coliseum Complex

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Memorial Coliseum	\$5,335,788	54	\$5,937,229	58	\$5,937,325	58
Performance Measurements/Workload Indicators:						
Number of events held			500		500	
Description:						
<p>Funds to support ongoing operations at the facility including activities such as general management, event coordination, admissions, marketing, operations, and security are budgeted. Four new positions are being funded, increasing the number of full-time staff from 54 to 58. Capital projects, totaling \$883,000, include replacing existing catering equipment, tables and chairs, restroom rehabilitation, meeting room improvements and some exterior improvements.</p> <p>No service level changes are anticipated in FY 88-89.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$5,335,788	54	\$5,937,229	58	\$5,937,325	58

LINE ITEM APPROPRIATION

Appropriation Unit: Exposition-Recreation Commission - Memorial Coliseum Complex

Fund: Exposition-Recreation - Memorial Coliseum

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$1,285,673	\$1,327,543	\$1,433,286	\$1,564,257	\$1,564,257
120 Part-Time Employees	876,920	959,837	888,574	982,959	982,959
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	75,955	82,435	92,834	89,740	89,740
150 Premium Pay	6,042	5,668	6,064	6,725	6,725
170 Benefits	526,278	576,946	612,782	751,941	751,941
100 Total Personal Services	2,770,868	2,952,429	3,033,540	3,395,622	3,395,622
210 Professional Services	326,079	304,275	260,800	271,745	271,745
220 Utilities	385,716	355,435	386,890	373,470	373,470
230 Equipment Rental	25,914	27,484	31,005	31,600	31,600
240 Repair & Maintenance	138,388	133,798	122,735	141,046	141,046
260 Miscellaneous Services	154,405	242,284	152,605	150,075	150,075
310 Office Supplies	16,424	1,284	14,000	16,000	16,000
320 Operating Supplies	64,002	60,842	70,610	81,395	81,395
330 Repair & Maint. Supplies	0	937	0	0	0
340 Minor Equipment & Tools	3,672	5,366	4,825	5,925	5,925
350 Clothing & Uniforms	19,583	8,281	15,245	18,410	18,410
380 Other Commodities-External	0	0	0	0	0
410 Education	8,713	5,492	7,500	7,500	7,500
420 Local Travel	4,957	4,807	7,250	7,950	7,950
430 Out-of-Town Travel	15,307	13,239	17,250	29,850	29,850
440 External Rent	0	0	0	0	0
450 Interest	4,458	2,972	1,485	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	48,628	37,217	36,000	129,939	129,939
Subtotal - Direct M&S	1,216,246	1,203,713	1,128,200	1,264,905	1,264,905
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	1,782	1,588	947	1,463	1,463
530 Internal Rent	0	0	0	0	0
540 Electronic Services	5,164	6,593	7,699	9,277	9,277
550 Data Processing Services	0	0	0	0	96
560 Insurance	100,166	108,303	134,572	123,727	123,727
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	8,945	1,160	0	0	0
Subtotal - Service Reimbursement	116,057	117,644	143,218	134,467	134,563
500 Total Materials and Services	1,332,303	1,321,357	1,271,418	1,399,372	1,399,468
610 Land	21,228	21,228	21,000	0	0
620 Buildings	0	418,000	0	0	0
630 Improvements	202,360	449,803	365,000	883,000	883,000
640 Furniture & Equipment	190,197	867,116	149,500	259,235	259,235
600 Total Capital Outlay	413,785	1,756,147	535,500	1,142,235	1,142,235
TOTAL	\$4,516,956	\$6,029,933	\$4,840,458	\$5,937,229	\$5,937,325
700 Cash Transfers		253			

PERSONNEL DETAIL

Appropriation Unit: Exposition-Recreation Commission-Memorial Coliseum Complex

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
8839	General Manager	1	\$ 65,752	1	\$ 37,712	1	\$ 55,439	1	\$ 80,304	1	\$ 80,304
8881	Research and Development Analyst	1	32,805	1	13,562	0	0	0	0	0	0
8879	Operations Director	1	45,766	1	51,350	1	52,400	1	54,288	1	54,288
8878	Set-Up Superintendent	1	27,949	1	28,920	1	30,958	1	32,072	1	32,072
8875	Event Manager	1	29,723	1	32,349	1	35,904	1	37,187	1	37,187
8874	Customer Service Coordinator	1	22,994	1	23,855	1	24,251	0	0	0	0
8871	Operations Engineer	3	73,786	3	81,991	3	85,203	4	115,424	4	115,424
8870	Utility Cleaning	2	27,492	2	22,839	1	19,951	1	18,917	1	18,917
8869	Utility Maintenance	4	56,151	4	51,070	3	63,510	3	62,807	3	62,807
8865	Set-up Supervisor	2	41,298	2	45,275	2	50,975	2	54,058	2	54,058
8864	Customer Service Representative	1	19,847	1	19,489	1	21,023	3	69,530	3	69,530
8863	Security Watchperson	2	29,432	2	33,217	2	34,228	2	36,248	2	36,248
8859	Utility Custodian	4	51,920	2	36,118	2	39,405	2	39,756	2	39,756
8858	Utility Lead	12	224,904	12	252,255	13	277,741	14	297,719	14	297,719
8857	Maintenance Section Superintendent	1	30,342	1	32,938	1	35,904	1	37,187	1	37,187
8856	Lead Engineer	1	27,729	1	28,645	1	29,826	1	30,297	1	30,297
8855	Utility Grounds	-	31,260	2	32,164	2	40,181	2	40,027	2	40,027
8852	Promotions Coordinator	1	14,662	1	22,564	1	24,251	1	26,371	1	26,371
8851	Admissions Supervisor	2	37,848	2	42,087	2	45,106	2	47,856	2	47,856
8850	Assistant Director of Special Svcs.	1	26,623	1	28,565	1	30,958	1	32,072	1	32,072
8849	Admissions Director	1	37,392	1	40,431	1	41,480	1	42,971	1	42,971
8848	Director of Special Services	1	37,056	1	40,170	1	41,480	1	42,971	1	42,971
8846	Assistant Director-Admissions	1	24,167	1	26,216	1	26,724	1	27,687	1	27,687
8843	Security Worker	-	1,840	0	0	0	0	0	0	0	0
8836	Facility Manager Stadium	-	3,014	0	0	0	0	0	0	0	0
8835	Marketing/Event Services Director	1	31,125	1	33,225	1	35,904	0	0	0	0
8825	Asst. General Manager-Admin.	1	47,207	1	51,350	1	52,400	1	65,250	1	65,250
8824	Assistant Controller	1	34,036	1	35,173	1	35,904	1	37,187	1	37,187
8820	Accountant	1	20,883	1	28,651	1	30,958	1	33,721	1	33,721
8819	Sales Manager	1	24,407	1	30,170	1	32,551	1	35,371	1	35,371
8810	Administrative Assistant	1	22,994	1	26,263	1	26,724	1	27,687	1	27,687
8807	Marketing/Event Services Secretary	1	15,586	1	17,243	1	18,340	1	19,878	1	19,878
8806	Special Services Secretary	1	15,057	1	17,037	1	18,340	1	19,878	1	19,878

PERSONNEL DETAIL

Appropriation Unit: Exposition-Recreation Commission-Memorial Coliseum Complex (con't)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
8805	Switchboard Receptionist	1	\$ 17,386	1	\$ 18,793	1	\$ 19,178	1	\$ 19,878	1	\$ 19,878
8804	Personnel/Office Assistant	1	16,001	1	17,748	1	18,340	1	19,878	1	19,878
8803	Bookkeeper	1	18,617	1	20,596	1	21,023	2	41,656	2	41,656
8802	Operations Secretary	<u>1</u>	<u>622</u>	<u>1</u>	<u>7,512</u>	<u>1</u>	<u>16,726</u>	<u>1</u>	<u>18,124</u>	<u>1</u>	<u>18,124</u>
	TOTAL FULL-TIME POSITIONS	57	\$1,285,673	57	\$1,327,543	55	\$1,433,286	58	\$1,564,257	58	\$1,564,257

Fund: EXPOSITION/RECREATION - PERFORMING ARTS OPERATING (11)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$1,605,287	\$1,699,024	\$3,108,550	\$2,756,855	\$2,756,855
Concessions	95,074	91,972	100,000	110,000	110,000
Rents & Reimb. from Tenants	1,510,213	1,346,302	2,556,252	2,120,219	2,120,219
Miscellaneous Fees	-	260,750	452,298	526,636	526,636
Miscellaneous Revenues	221,043	53,153	107,596	133,435	133,435
Interest on Investments	25,544	20,536	15,000	41,200	41,200
Other Misc. Revenue	<u>195,499</u>	<u>32,617</u>	<u>92,596</u>	<u>92,235</u>	<u>92,235</u>
Revenue Subtotal	1,826,330	1,752,177	3,216,146	2,890,290	2,890,290
Transfers from Other Funds-Cash	-	234,975	627,300	879,001	879,001
Health Insurance Dividend	-	4,975	0	0	0
Portland Arts Fund	-	-	627,300	0	0
Golf Operating	-	230,000	0	0	0
E/R-Memorial Coliseum	-	-	-	879,001	879,001
Trans. from Other Funds-Svc Reimb.	8,115	9,449	9,449	0	0
General	8,115	9,449	9,449	0	0
Beginning Fund Balance	<u>208,557</u>	<u>121,600</u>	<u>111,000</u>	<u>0</u>	<u>0</u>
Total Resources	\$2,043,002	\$2,118,201	\$3,963,895	\$3,769,291	\$3,769,291

REQUIREMENTS

Expenditures	\$1,685,397	\$1,775,104	\$3,120,361	\$3,337,769	\$3,337,769
Trans. to Other Funds-Svc.Reimb.	216,950	207,025	290,911	207,793	207,889
E/R-Memorial Coliseum	-	-	-	100,451	100,451
General	43,954	20,209	23,642	0	96
Central Services Operating	73,568	68,320	111,500	30,074	30,074
Electronic Services Operating	23,374	32,840	62,155	1,566	1,566
Fleet Operating	1,814	727	2,030	1,991	1,991
Insurance & Claims Operating	59,028	78,965	84,605	49,838	49,838
Workers' Comp. Operating	14,412	5,964	6,979	23,873	23,873
Transportation Operating	<u>800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	1,902,347	1,982,129	3,411,272	3,545,562	3,545,658
General Operating Contingency	-	-	231,253	101,911	101,815
Transfers to Other Funds-Cash	19,055	41,781	321,370	121,818	121,818
General-Overhead	19,055	40,931	77,912	121,818	121,818
Central Services Operating	-	850	0	0	0
Golf Operating	-	-	243,458	0	0
Unappropriated Ending Balance	<u>121,600</u>	<u>94,291</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$2,043,002	\$2,118,201	\$3,963,895	\$3,769,291	\$3,769,291

APPROPRIATION SUMMARY

Appropriation Unit: Exposition/Recreation Commission - Portland Center for the Performing Arts

Department: Public Affairs

Operating Fund: Performing Arts Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$1,317,775	\$1,402,681	\$2,136,466	\$2,188,806	\$2,188,806
Materials and Services	545,696	567,103	1,268,956	1,116,256	1,116,352
Capital Outlay	38,876	12,345	5,850	240,500	240,500
Total Appropriation	\$1,902,347	\$1,982,129	\$3,411,272	\$3,545,562	\$3,545,658
Cash Transfers					
Funding Sources:					
Operating Fund			\$3,401,823	\$3,545,562	\$3,545,658
Grants			0	0	0
Interagencies			9,449	0	0
Contracts			0	0	0
Total Funding			\$3,411,272	\$3,545,562	\$3,545,658

GENERAL DESCRIPTION AND CHANGES

All four theatres within the Portland Center for the Performing Arts were transferred to the Exposition/Recreation Commission in August of 1987. The New Theatre Building, along with the Civic Auditorium and the Arlene Schnitzer Concert Hall, are now managed by the Commission. The entire complex is expected to host approximately 1,000 performances, paid rehearsals, and private receptions during the fiscal year.

With the consolidation of management functions under the Exposition/Recreation Commission, four positions have been eliminated from the FY 88-89 budget. Costs associated with the grand opening of the New Theatre Building, in August of 1987, have also been eliminated from the FY 88-89 budget.

There are no service level changes anticipated for FY 88-89.

PROGRAM SUMMARY

Bureau: Exposition - Recreation Commission - Portland Center for the Performing Arts

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Performing Arts	\$3,411,272	28	\$3,545,562	24	\$3,545,658	24
Performance Measurements/Workload Indicators:						
Total attendance at PCPA events			1,053,000		1,053,000	
Description:						
The program supports operations and maintenance at the Civic Auditorium, the Arlene Schnitzer Concert Hall, and the New Theatre Building. The budget includes a \$110,000 subsidy payment to the Oregon Shakespearean Theatre enabling the company to perform in the New Theatre Building. Capital projects, totalling \$240,500, include planned energy retrofits, sound improvements, and heating and ventilation improvements at all the facilities. No service level changes are anticipated in FY 88-89.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$3,411,272	28	\$3,545,562	24	\$3,545,658	24

LINE ITEM APPROPRIATION

Appropriation Unit: Exposition-Recreation Commission - Portland Center for the Performing Arts

Fund: Performing Arts Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 436,871	\$ 460,794	\$ 697,693	\$ 603,913	\$ 603,913
120 Part-Time Employees	647,280	693,845	1,064,260	1,156,991	1,156,991
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	7,115	7,922	9,850	19,450	19,450
150 Premium Pay	(101)	242	0	1,100	1,100
170 Benefits	226,610	239,878	364,663	407,352	407,352
100 Total Personal Services	1,317,775	1,402,681	2,136,466	2,188,806	2,188,806
210 Professional Services	16,051	45,687	75,000	31,385	31,385
220 Utilities	169,966	154,680	341,200	230,200	230,200
230 Equipment Rental	1,112	51	4,400	15,100	15,100
240 Repair & Maintenance	43,896	56,296	102,000	88,135	88,135
260 Miscellaneous Services	27,296	27,825	171,850	160,950	160,950
310 Office Supplies	4,231	4,830	8,000	9,850	9,850
320 Operating Supplies	34,092	35,683	68,100	59,085	59,085
330 Repair & Maint. Supplies	1,703	1,845	15,500	0	0
340 Minor Equipment & Tools	6,952	7,766	6,600	3,600	3,600
350 Clothing & Uniforms	1,628	829	6,000	9,100	9,100
380 Other Commodities-External	0	0	0	0	0
410 Education	1,717	1,697	5,900	2,700	2,700
420 Local Travel	0	0	0	2,290	2,290
430 Out-of-Town Travel	1,971	1,887	8,500	0	0
440 External Rent	0	0	146,000	130,304	130,304
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	18,131	21,002	18,995	165,764	165,764
Subtotal - Direct M&S	328,746	360,078	978,045	908,463	908,463
510 Fleet Services	1,814	727	2,030	1,991	1,991
520 Printing/Distribution Services	73,568	68,320	111,500	30,074	30,074
530 Internal Rent	0	0	0	0	0
540 Electronic Services	23,374	32,840	62,155	1,566	1,566
550 Data Processing Services	0	0	0	0	96
560 Insurance	73,440	84,929	91,584	73,711	73,711
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	44,754	20,209	23,642	100,451	100,451
Subtotal - Service Reimbursement	216,950	207,025	290,911	207,793	207,889
200					
500 Total Materials and Services	545,696	567,103	1,268,956	1,116,256	1,116,352
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	18,412	0	0	208,000	208,000
640 Furniture & Equipment	20,464	12,345	5,850	32,500	32,500
600 Total Capital Outlay	38,876	12,345	5,850	240,500	240,500
TOTAL	\$1,902,347	\$1,982,129	\$3,411,272	\$3,545,562	\$3,545,658
700 Cash Transfers		259			

PERSONNEL DETAIL

Appropriation Unit: Exposition-Recreation Commission - Portland Center For The Performing Arts

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
8837	Facility Manager - PCPA	1	\$ 50,465	1	\$ 52,173	1	\$ 53,176	1	\$ 52,973	1	\$ 52,973
8877	Building Maintenance Supervisor	-	-	-	-	1	24,670	1	29,086	1	29,086
8876	Events Director	-	33,503	1	34,509	1	35,003	1	37,187	1	37,187
8871	Operating Engineer	-	-	-	-	-	-	1	28,856	1	28,856
8867	Stage/Operations Coordinator	-	-	-	-	-	-	1	29,086	1	29,086
8864	House Manager	-	-	-	-	1	22,113	2	47,920	2	47,920
8863	Security Watchperson	-	-	-	-	-	-	2	31,612	2	31,612
8858	Utility Lead	2	36,768	2	39,141	4	73,360	4	74,584	4	74,584
8853	Box Office Manager	1	24,952	1	27,167	1	26,305	1	27,687	1	27,687
8851	Box Office Supervisor	2	35,965	2	39,639	4	71,766	4	89,262	4	89,262
8834	Public Relations & Development Manager	1	36,269	1	37,478	1	38,252	1	38,106	1	38,106
8818	Public Relations/Sales Assistant	1	17,014	1	25,878	1	26,000	1	22,801	1	22,801
8817	Booking Manager	-	-	-	-	1	35,003	1	35,371	1	35,371
8812	Office Manager	-	28,288	1	31,372	1	20,960	1	23,928	1	23,928
8805	Switchboard Receptionist	1	14,787	1	15,031	2	30,527	1	18,124	1	18,124
8805	Secretary-Administration	-	-	-	-	-	-	1	17,330	1	17,330
1218	Utility Worker	1	21,688	1	22,981	0	0	0	0	0	0
1123	Senior Utility Worker	-	-	-	-	1	29,239	0	0	0	0
1115	Building Maintenance Mechanic	1	26,916	1	27,302	1	27,856	0	0	0	0
1112	Senior Custodial Worker	1	20,432	1	13,727	1	21,442	0	0	0	0
0967	Comptroller	1	36,268	1	37,538	1	38,252	0	0	0	0
0966	Operations Supervisor	1	33,199	1	34,315	1	35,003	0	0	0	0
0852	Events Coordinator	1	0	0	0	0	0	0	0	0	0
0514	Associate Accountant	1	20,357	1	22,543	1	24,838	0	0	0	0
0222	Secretarial Assistant	1	0	0	0	0	0	0	0	0	0
----	Stage Technician	-	-	-	-	2	48,208	0	0	0	0
----	Stagedoor Attendant	-	-	-	-	1	15,720	0	0	0	0
	TOTAL FULL-TIME POSITIONS	17	\$436,871	17	\$460,794	28	\$697,693	24	\$603,913	24	\$603,913

Fund: GOLF (08)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Service Charges & Fees	\$2,150,355	\$2,478,577	\$2,360,829	\$2,565,336	\$2,565,336
Parks & Recreation Fees	2,107,721	2,421,101	2,305,050	2,481,100	2,481,100
Concessions	31,740	46,214	44,203	72,078	72,078
Rents & Reimb. from Tenants	10,894	11,262	11,576	12,158	12,158
Miscellaneous Revenues	102,227	89,788	48,528	51,306	51,306
Interest on Investments	101,796	87,371	48,528	51,306	51,306
Other Misc. Revenues	<u>431</u>	<u>2,417</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	2,252,582	2,568,365	2,409,357	2,616,642	2,616,642
Transfers from Other Funds-Cash	81,622	21,070	243,458	0	0
PIR Bond Redemp.-Loan Repayment	81,622	0	0	0	0
Fleet	-	15,220	0	0	0
Health insurance Dividend	-	5,850	0	0	0
Performing Arts Operating	-	-	243,458	0	0
Beginning Fund Balance	<u>1,074,823</u>	<u>1,347,073</u>	<u>792,204</u>	<u>206,053</u>	<u>206,053</u>
Total Resources	\$3,409,027	\$3,936,508	\$3,445,019	\$2,822,695	\$2,822,695

REQUIREMENTS

Expenditures	\$1,675,342	\$1,905,204	\$2,239,507	\$1,928,411	\$1,928,411
Trans. to Other Funds-Svc Reimb.	131,100	123,503	96,195	121,554	121,636
General	62,075	67,993	33,570	56,802	56,884
Water	68	550	0	0	0
Central Services Operating	2,138	1,318	1,800	1,976	1,976
Electronic Services Operating	6,270	5,486	9,268	9,523	9,523
Fleet Operating	47,832	34,252	46,996	47,637	47,637
Insurance & Claims Operating	3,047	3,881	1,563	1,105	1,105
Workers' Comp. Operating	9,619	9,959	2,998	4,511	4,511
Transportation Operating	51	0	0	0	0
Sewer System Operating	<u>-</u>	<u>64</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	1,806,442	2,028,707	2,335,702	2,049,965	2,050,047
General Operating Contingency	-	-	747,242	559,633	559,551
Transfers to Other Funds-Cash	255,512	958,771	362,075	213,097	213,097
General-Overhead	60,725	90,348	121,794	111,008	111,008
Golf Revenue Bond Redemp.	82,137	178,301	65,281	102,089	102,089
Golf Construction	112,650	437,350	175,000	0	0
Fleet Operating	-	22,772	0	0	0
Performing Arts Center	-	230,000	0	0	0
Unappropriated Ending Balance	<u>1,347,073</u>	<u>949,030</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$3,409,027	\$3,936,508	\$3,445,019	\$2,822,695	\$2,822,695

The reduction in the beginning fund balance from FY 87-88 to FY 88-89 is due to construction of the 9-hole addition at West Delta Golf Course.

APPROPRIATION SUMMARY

Appropriation Unit: Golf
 Department: Public Affairs
 Operating Fund: Golf

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 910,670	\$1,000,244	\$1,032,034	\$1,110,856	\$1,110,856
Materials and Services	728,884	778,775	735,718	815,484	815,566
Capital Outlay	166,888	249,688	567,950	123,625	123,625
Total Appropriation	\$1,806,442	\$2,028,707	\$2,335,702	\$2,049,965	\$2,050,047
Cash Transfers					
Funding Sources:					
Operating Fund			\$2,335,702	\$2,049,965	\$2,050,047
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$2,335,702	\$2,049,965	\$2,050,047

GENERAL DESCRIPTION AND CHANGES

The budget supports basic operations at the City's four golf courses and the two covered and lighted driving ranges. The four courses are Eastmoreland, West Delta, Rose City, and Progress Downs. All of the courses are operated by private concessionaires through negotiated contracts with the City. The budget continues the program of contracted instruction with the Portland Middle Schools introducing youth to the sport within physical education classes.

The budget continues replacement of maintenance equipment and includes funding to support a 50% expansion of the West Delta Clubhouse.

Several fee increases are being implemented in FY 88-89. These include increased fees for renting electric golf carts and increasing the fee for a round of 9-holes at West Delta.

PROGRAM SUMMARY

Bureau: Golf

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Golf	\$2,473,717	20	\$2,049,965	21	\$2,050,047	21
Performance Measurements/Workload Indicators:						
Number of golf acreage maintained			625		625	
Description:						
<p>The budget supports ongoing maintenance and replacement costs for the four courses and the driving ranges. An upgrade of a limited-term greenskeeper to a full-time position is included to assist with maintenance needs and to develop a safety plan for the bureau.</p> <p>Funding for expansion of the West Delta Clubhouse is included. Since the building is within a 100-year floodplain, the Corps of Engineer restricts construction within the area to 50% of the current assessed value of the existing clubhouse. This will be a temporary structure pending construction of dike improvements within Delta Park and the subsequent construction of a new clubhouse in 1990.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$2,473,717	20	\$2,049,965	21	\$2,050,047	21

LINE ITEM APPROPRIATION

Appropriation Unit: Golf

Fund: Golf

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 593,558	\$ 653,236	\$ 682,088	\$ 711,908	\$ 711,908
120 Part-Time Employees	70,144	94,234	83,126	83,594	83,594
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	23,618	16,332	11,849	12,197	12,197
150 Premium Pay	15,426	5,341	9,750	9,880	9,880
170 Benefits	207,924	231,101	245,221	293,277	293,277
100 Total Personal Services	910,670	1,000,244	1,032,034	1,110,856	1,110,856
210 Professional Services	0	1,925	0	0	0
220 Utilities	69,369	92,192	80,500	89,550	89,550
230 Equipment Rental	656	2,365	1,000	1,000	1,000
240 Repair & Maintenance	31,903	28,383	24,000	24,000	24,000
260 Miscellaneous Services	293,880	338,430	305,238	352,095	352,095
310 Office Supplies	539	(786)	600	600	600
320 Operating Supplies	109,949	105,591	115,000	117,500	117,500
330 Repair & Maint. Supplies	59,057	60,231	67,400	71,400	71,400
340 Minor Equipment & Tools	3,396	4,597	5,000	5,000	5,000
350 Clothing & Uniforms	1,764	1,647	1,885	1,885	1,885
380 Other Commodities-External	(508)	302	0	0	0
410 Education	713	922	1,350	1,350	1,350
420 Local Travel	203	0	0	0	0
430 Out-of-Town Travel	1,417	1,820	4,250	4,250	4,250
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	25,446	17,653	33,300	25,300	25,300
Subtotal - Direct M&S	597,784	655,272	639,523	693,930	693,930
510 Fleet Services	47,832	34,252	46,996	47,637	47,637
520 Printing/Distribution Services	2,138	1,318	1,800	1,976	1,976
530 Internal Rent	0	0	0	0	0
540 Electronic Services	6,270	5,486	9,268	9,523	9,523
550 Data Processing Services	0	0	0	0	82
560 Insurance	12,666	13,840	4,561	5,616	5,616
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	62,194	68,607	33,570	56,802	56,802
Subtotal - Service Reimbursement	131,100	123,503	96,195	121,554	121,636
200					
500 Total Materials and Services	728,884	778,775	735,718	815,484	815,566
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	134,933	161,625	500,000	45,625	45,625
640 Furniture & Equipment	31,955	88,063	67,950	78,000	78,000
600 Total Capital Outlay	166,888	249,688	567,950	123,625	123,625
TOTAL	\$1,806,442	\$2,028,707	\$2,335,702	\$2,049,965	\$2,050,047
700 Cash Transfers		264			

PERSONNEL DETAIL

Appropriation Unit: Golf

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
4175	Golf Course Manager	1	\$ 30,605	1	\$ 33,508	1	\$ 36,289	1	\$ 38,043	1	\$ 38,043
4149	Golf Course Foreman	4	105,602	4	107,471	4	114,854	4	117,533	4	117,533
1221	Greenskeeper II	4	90,167	4	82,021	4	98,427	4	102,228	4	102,228
1220	Greenskeeper I	11	238,785	11	255,816	11	257,994	12	291,648	12	291,648
	TOTAL FULL-TIME POSITIONS	20	\$465,159	20	\$478,816	20	\$507,564	21	\$549,452	21	\$549,452
	<u>Limited-Term Positions</u>										
1220	Greenskeeper I	8	\$128,399	10	\$174,420	10	\$174,524	9	\$162,456	9	\$162,456
	TOTAL FULL-TIME SALARIES		\$593,558		\$653,236		\$682,088		\$711,908		\$711,908

Fund: HYDROELECTRIC POWER OPERATING (04)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenue	\$1,759,029	\$ 816,619	\$ 701,628	\$ 826,432	\$ 826,432
Sales-Miscellaneous	1,405,630	768,791	676,242	817,172	817,172
Interest on Investments	73,529	41,257	25,386	9,260	9,260
Miscellaneous Revenues	<u>279,870</u>	<u>6,571</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	1,759,029	816,619	701,628	826,432	826,432
Transfers from Other Funds-Cash	-	1,170	250,000	250,000	250,000
Hydropower Renewal & Replace.	-	-	250,000	250,000	250,000
Health Insurance Dividend	-	1,170	0	0	0
Trans. from Other Funds-Svc. Reimb.	14,550	8,801	13,000	13,200	13,200
Water	14,550	8,801	13,000	13,200	13,200
Beginning Fund Balance	<u>737,285</u>	<u>376,652</u>	<u>459,574</u>	<u>70,000</u>	<u>70,000</u>
Total Resources	\$2,510,864	\$1,203,242	\$1,424,202	\$1,159,632	\$1,159,632

REQUIREMENTS

Expenditures	\$ 467,970	\$ 496,294	\$ 661,129	\$ 599,714	\$ 599,714
Trans. to Other Funds-Svc Reimb.	209,931	172,404	207,116	195,006	195,046
General	16,500	22,693	36,369	25,437	25,477
Water	126,874	77,885	106,818	93,052	93,052
Central Services Operating	4,721	4,043	5,216	7,237	7,237
Electronic Services Operating	15,463	13,984	16,406	17,557	17,557
Fleet Operating	7,133	4,906	9,616	6,352	6,352
Insurance & Claims Operating	38,359	47,534	32,602	45,371	45,371
Workers' Comp. Operating	<u>881</u>	<u>1,359</u>	<u>89</u>	<u>0</u>	<u>0</u>
Bureau Requirements Subtotal	677,901	668,698	868,245	794,720	794,760
General Operating Contingency	-	-	125,000	287,124	287,084
Transfers to Other Funds-Cash	1,456,311	392,218	430,957	77,788	77,788
General	839,000	350,000	388,054	0	0
General-Overhead	29,481	39,752	42,903	77,788	77,788
Hydropower Construction	587,830	0	0	0	0
Electronic Services Operating	-	2,466	0	0	0
Unappropriated Ending Balance	<u>376,652</u>	<u>142,326</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$2,510,864	\$1,203,242	\$1,424,202	\$1,159,632	\$1,159,632

The FY 88-89 Beginning Fund Balance is significantly lower than the FY 87-88 budgeted figure due to a transfer of approximately \$330,000 to the General Fund in FY 1986-87. On the requirements side, the Cash Transfer to the General Fund is zero because of prolonged dry conditions which has resulted in decreased power generation.

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Hydroelectric Power

Department: Public Utilities

Operating Fund: Hydropower Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$190,463	\$232,575	\$280,256	\$292,614	\$292,614
Materials and Services	487,359	417,691	584,966	499,006	499,046
Capital Outlay	79	18,432	3,023	3,100	3,100
Total Appropriation	\$677,901	\$668,698	\$868,245	\$794,720	\$794,760
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			0	0	0
Interagencies			13,000	13,200	13,200
Contracts			855,245	781,520	781,560
Total Funding			\$868,245	\$794,720	\$794,760

GENERAL DESCRIPTION AND CHANGES

The Bureau of Hydroelectric Power administers required City activities for the operation of the Portland Hydroelectric Project and the physical review of the facilities, which are located in the Bull Run Watershed. The administrative activities include the selection and supervision of consultants, discussion of Project with the power purchaser (Portland General Electric), preparation of reports, and the coordination of activities with local, state, and federal agencies.

From an operational standpoint, the bureau ensures the proper operation of the project, while not adversely impacting the quality and quantity of the Portland water supply. Due to dry conditions experienced during 1987, no revenues are projected to be transferred to the General Fund in FY 1988-89.

The budget request is primarily at the level of service currently provided in FY 1987-88. There are decreases in professional services costs due to cyclical demands and project inspections and reporting needs resulting in a \$57,000 decrease in professional services contracts.

There is a budget note included in this FY 88-89 Approved Budget which directs Hydroelectric Power to submit, as part of its FY 89-90 budget submission, a long-range plan that includes analysis of the feasibility of combining the Bureau of Hydroelectric Power with the Bureau of Water Works.

PROGRAM SUMMARY

Bureau: Hydroelectric Power

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration	\$868,245	6	\$794,720	6	\$794,760	6
Performance Measurements/Workload Indicators:						
Completion of 18 various reports which relate to the status of the project			18		18	
Description:						
This program represents the costs of administering the City's hydroelectric facility in Bull Run. The facility is actually operated by PGE, which buys all electricity produced. The bureau administers the contract with PGE and ensures that the facility is operated in compliance with all federal, state and local statutes and regulations. Under the terms of the contract, PGE pays all City administrative costs.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$868,245	6	\$794,720	6	\$794,760	6

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Hydroelectric Power

Fund: Hydropower Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$131,993	\$160,703	\$198,008	\$210,632	\$210,632
120 Part-Time Employees	13,710	18,698	13,952	6,490	6,490
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	532	0	2,500	1,000	1,000
150 Premium Pay	0	142	0	0	0
170 Benefits	44,228	53,032	65,796	74,492	74,492
100 Total Personal Services	190,463	232,575	280,256	292,614	292,614
210 Professional Services	145,838	106,716	154,000	97,000	97,000
220 Utilities	0	0	500	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	7,403	7,752	28,000	20,000	20,000
260 Miscellaneous Services	76,659	76,820	88,200	87,400	87,400
310 Office Supplies	113	1,529	3,200	2,700	2,700
320 Operating Supplies	3,436	2,183	5,500	4,000	4,000
330 Repair & Maint. Supplies	(151)	800	9,500	5,000	5,000
340 Minor Equipment & Tools	101	454	3,000	2,000	2,000
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	932	1,800	1,800	1,900	1,900
420 Local Travel	0	0	300	0	0
430 Out-of-Town Travel	3,933	2,774	5,750	3,000	3,000
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	39,164	44,459	78,100	81,000	81,000
Subtotal - Direct M&S	277,428	245,287	377,850	304,000	304,000
510 Fleet Services	7,133	4,905	9,616	6,352	6,352
520 Printing/Distribution Services	4,721	4,043	5,216	7,237	7,237
530 Internal Rent	0	0	0	0	0
540 Electronic Services	15,463	13,985	16,406	17,557	17,557
550 Data Processing Services	2,500	0	0	0	40
560 Insurance	39,240	48,893	32,691	45,371	45,371
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	140,874	100,578	143,187	118,489	118,489
Subtotal - Service Reimbursement	209,931	172,404	207,116	195,006	195,046
200					
500 Total Materials and Services	487,359	417,691	584,966	499,006	499,046
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	79	18,432	3,023	3,100	3,100
600 Total Capital Outlay	79	18,432	3,023	3,100	3,100
TOTAL	\$677,901	\$668,698	\$868,245	\$794,720	\$794,760
700 Cash Transfers		269			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Hydroelectric Power

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1740	Hydropower Manager	-	\$ 11,749	1	\$ 48,760	1	\$ 50,723	1	\$ 52,534	1	\$ 52,534
3169	Principal Engineer	1	34,022	0	0	0	0	0	0	0	0
3167	Supervising Engineer	-	-	-	-	1	44,393	1	46,855	1	46,855
3166	Senior Engineer	1	40,883	1	42,253	0	0	0	0	0	0
3162	Engineering Associate III	1	0	1	-	1	35,925	1	37,290	1	37,290
0819	Administrative Assistant I	-	-	-	-	-	-	1	23,173	1	23,173
0816	Administrative Analyst Technician	-	-	1	19,858	1	22,155	0	0	0	0
0372	Programmer Analyst-Engineering	-	-	-	-	-	-	1	30,234	1	30,234
0370	Programmer II	-	-	-	15,467	1	24,586	0	0	0	0
0345	Word Processor Operator I	-	-	-	-	1	20,226	0	0	0	0
0221	Secretarial Clerk II	-	-	-	19,453	0	0	1	20,546	1	20,546
0114	Clerical Specialist	1	18,792	1	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	4	\$105,446	5	\$145,791	6	\$198,008	6	\$210,632	6	\$210,632
	<u>Limited-Term Positions</u>										
0372	Programmer Analyst-Engineering	1	\$ 26,547	1	\$ 14,912	0	\$ 0	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$131,993		\$160,703		\$198,008		\$210,632		\$210,632

Fund: NORTHWEST I-405 RECREATION (50)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$124,882	\$123,215	\$128,582	\$126,900	\$126,900
Rents & Reimbursements	124,882	123,215	128,582	126,900	126,900
Miscellaneous Revenues	20,022	21,393	22,000	23,000	23,000
Interest on Investments	<u>20,022</u>	<u>21,393</u>	<u>22,000</u>	<u>23,000</u>	<u>23,000</u>
Revenue Subtotal	144,904	144,608	150,582	149,900	149,900
Transfers from Other Funds-Cash	-	51,000	0	51,000	51,000
General	-	51,000	0	51,000	51,000
Beginning Fund Balance	<u>232,950</u>	<u>288,539</u>	<u>288,171</u>	<u>463,915</u>	<u>463,915</u>
Total Resources	\$377,854	\$484,147	\$438,753	\$664,815	\$664,815

REQUIREMENTS

Expenditures	\$ 38,337	\$ 12,616	\$ 15,000	\$ 20,000	20,000
Trans. to Other Funds-Svc Reimb.	49,640	54,478	55,846	56,561	56,561
General	<u>49,640</u>	<u>54,478</u>	<u>55,846</u>	<u>56,561</u>	<u>56,561</u>
Bureau Requirements Subtotal	87,977	67,094	70,846	76,561	76,561
General Operating Contingency	-	-	366,073	586,255	586,255
Transfers to Other Funds-Cash	1,338	1,305	1,834	1,999	1,999
General Fund-Overhead	1,338	1,305	1,834	1,999	1,999
Unappropriated Ending Balance	<u>288,539</u>	<u>415,748</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$377,854	\$484,147	\$438,753	\$664,815	\$664,815

LINE ITEM APPROPRIATION

AU: Northwest I-405 Recreation

Dept: Public Works

Expenditure Classification

Materials and Services					
490 Miscellaneous	\$ 8,160	\$ 12,616	\$ 15,000	\$ 20,000	\$ 20,000
590 Inter-Fund Services	49,640	54,478	55,846	56,561	56,561
630 Improvements	<u>30,177</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Appropriation	\$ 87,977	\$ 67,094	\$ 70,846	\$ 76,561	\$ 76,561

The I-405 fund was established in 1983 to support maintenance of properties under the west approach ramps to the Fremont Bridge along the I-405 freeway and to provide recreational improvements and services to the Northwest neighborhoods. The properties were leased from Oregon State in 1974 and improvements were added to make parking available to Northwest businesses, under sublease with the City. Sublease revenues, after operational expenses are deducted, were dedicated to recreational improvements which would mitigate the freeway's impact on neighborhood livability.

Fund: PARKING FACILITIES (16)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges & Fees	\$2,239,895	\$2,317,725	\$2,322,800	\$2,696,200	\$2,696,200
Parking Fees	1,712,334	1,816,485	1,806,000	2,135,500	2,135,500
Rents & Reimb. from Tenants	527,561	501,240	516,800	560,700	560,700
Miscellaneous Revenues	68,716	62,497	49,500	91,600	91,600
Interest on Investments	67,816	62,497	47,500	90,600	90,600
Other Misc. Revenues	<u>900</u>	<u>0</u>	<u>2,000</u>	<u>1,000</u>	<u>1,000</u>
Revenue Subtotal	2,308,611	2,380,222	2,372,300	2,787,800	2,787,800
Beginning Fund Balance	<u>576,875</u>	<u>751,420</u>	<u>1,043,947</u>	<u>661,119</u>	<u>661,119</u>
Total Resources	\$2,885,486	\$3,131,642	\$3,416,247	\$3,448,919	\$3,448,919
<u>REQUIREMENTS</u>					
Expenditures	\$ 404,632	\$ 412,372	\$ 963,907	\$1,125,196	\$1,125,196
Trans. to Other Funds-Svc Reimb.	676,865	752,126	480,047	399,902	399,902
General	663,726	733,160	466,670	384,316	384,316
Electronic Services Operating	927	987	1,119	1,156	1,156
Insurance & Claims Operating	<u>12,212</u>	<u>17,979</u>	<u>12,258</u>	<u>14,430</u>	<u>14,430</u>
Bureau Req. Subtotal	1,081,497	1,164,498	1,443,954	1,525,098	1,525,098
General Operating Contingency	0	0	529,253	1,053,648	1,053,648
Transfers to Other Funds-Cash	1,052,569	873,670	1,443,040	870,173	870,173
General-Overhead	19,519	53,991	36,380	43,111	43,111
General-Tax Offset	64,210	68,063	82,614	85,020	85,020
Auto Port Operating	363,379	0	0	0	0
Downtown Parking Bond Redemp.	37,367	46,812	50,614	45,906	45,906
Morrison Park East Bond Redemp.	300,117	387,170	390,064	383,800	383,800
Morrison Park West Bond Redemp.	267,977	317,634	333,368	312,336	312,336
Old Town Parking Bond Redemp.	0	0	450,000	0	0
Transportation Operating	0	0	100,000	0	0
Unappropriated Ending Balance	<u>751,420</u>	<u>1,093,474</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$2,885,486	\$3,131,642	\$3,416,247	\$3,448,919	\$3,448,919

APPROPRIATION SUMMARY

Appropriation Unit: Parking Facilities
 Department: Public Utilities
 Operating Fund: Parking Facilities Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	-	-	-	\$ 0	\$ 0
Materials and Services	-	-	-	1,525,098	1,525,098
Capital Outlay	-	-	-	0	0
Total Appropriation	-	-	-	\$1,525,098	\$1,525,098
Cash Transfers					
Funding Sources:					
Operating Fund			-	\$1,525,098	\$1,525,098
Grants			-	0	0
Interagencies			-	0	0
Contracts			-	0	0
Total Funding			-	\$1,525,098	\$1,525,098

GENERAL DESCRIPTION AND CHANGES

Parking Facilities comprises three existing City garages -- Morrison Park East, Morrison Park West and O'Bryant Square, and the soon to be opened Old Town garage. In prior years, each garage was budgeted separately. This year, they have been combined for greater management efficiency. The program provides 2,043 parking spaces for the downtown area, and generates \$2.135 million in parking fee revenue. The garages are managed via a contract with the Association for Portland Progress for operations, security, janitorial and promotional services. The Bureau of General Services maintains the mechanical equipment of the facilities.

The following capital improvement projects are included in the approved budget:

- Morrison Park East - Installation of waterproof membrane on street access ramp and first floor, \$138,000.
- Morrison Park East - Replacement of light fixtures in all emergency stairwells, \$16,000.
- Morrison Park West - Clean exterior masonry and apply waterproof material and paint, \$35,000.

PROGRAM SUMMARY

Bureau: Parking Facilities

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Parking Operations	\$1,233,036	0	\$1,328,409	0	\$1,328,409	0
Performance Measurements/Workload Indicators:						
Total vehicles parking per day			3,500		3,500	
Per-centage of short-term parking			75%		75%	
Description: This program provides for the management, operations, security and promotion of 2,400 downtown parking spaces. The garages are managed via a contract with the Association for Portland Progress.						
Program: Commercial Space	\$192,982	0	\$196,689	0	\$196,689	0
Performance Measurements/Workload Indicators:						
Leases negotiated per year			10		10	
Occupancy rate			90%		90%	
Description: This program provides management for all of the commercial space in the City garages via an interagency agreement with the Bureau of General Services. This program budget includes \$97,490 of property taxes on the commercial space. The budget estimates that \$560,700 in revenue will be generated.						
Total:	\$1,426,018	0	\$1,525,098	0	\$1,525,098	0

LINE ITEM APPROPRIATION

Appropriation Unit: Parking Facilities

Fund: General

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	-	-	-	\$ 0	0
120 Part-Time Employees	-	-	-	0	0
130 Federal Program Enrollees	-	-	-	0	0
140 Overtime	-	-	-	0	0
150 Premium Pay	-	-	-	0	0
170 Benefits	-	-	-	0	0
100 Total Personal Services	-	-	-	0	0
210 Professional Services	-	-	-	821,275	821,275
220 Utilities	-	-	-	127,730	127,730
230 Equipment Rental	-	-	-	0	0
240 Repair & Maintenance	-	-	-	5,600	5,600
260 Miscellaneous Services	-	-	-	71,101	71,101
310 Office Supplies	-	-	-	0	0
320 Operating Supplies	-	-	-	2,000	2,000
330 Repair & Maint. Supplies	-	-	-	0	0
340 Minor Equipment & Tools	-	-	-	0	0
350 Clothing & Uniforms	-	-	-	0	0
380 Other Commodities-External	-	-	-	0	0
410 Education	-	-	-	0	0
420 Local Travel	-	-	-	0	0
430 Out-of-Town Travel	-	-	-	0	0
440 External Rent	-	-	-	0	0
450 Interest	-	-	-	0	0
460 Refunds	-	-	-	0	0
470 Retirement System Payments	-	-	-	0	0
490 Miscellaneous	-	-	-	97,490	97,490
Subtotal - Direct M&S	-	-	-	1,125,196	1,125,196
510 Fleet Services	-	-	-	0	0
520 Printing/Distribution Services	-	-	-	0	0
530 Internal Rent	-	-	-	0	0
540 Electronic Services	-	-	-	1,156	1,156
550 Data Processing Services	-	-	-	0	0
560 Insurance	-	-	-	14,430	14,430
570 Equipment Lease	-	-	-	0	0
580 Intra-Fund Services	-	-	-	0	0
590 Other Services-Internal	-	-	-	384,316	384,316
Subtotal - Service Reimbursement	-	-	-	399,902	399,902
200	-	-	-	-	-
500 Total Materials and Services	-	-	-	1,525,098	1,525,098
610 Land	-	-	-	0	0
620 Buildings	-	-	-	0	0
630 Improvements	-	-	-	0	0
640 Furniture & Equipment	-	-	-	0	0
600 Total Capital Outlay	-	-	-	0	0
TOTAL	-	-	-	\$1,525,098	\$1,525,098
700 Cash Transfers		275			

PERSONNEL DETAIL

Appropriation Unit: Parking Facilities

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

APPROPRIATION SUMMARY

Appropriation Unit: Morrison Park East
 Department: Public Utilities
 Operating Fund: Parking Facilities Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	519,869	551,453	799,526	0	0
Capital Outlay	0	1,495	0	0	0
Total Appropriation	\$519,869	\$552,948	\$799,526	\$ 0	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$799,526	\$ 0	\$ 0
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$799,526	\$ 0	\$ 0

GENERAL DESCRIPTION AND CHANGES

Morrison Park East is now budgeted in the Parking Facilities Appropriation Unit.

LINE ITEM APPROPRIATION

Appropriation Unit: Morrison Park East

Fund: Parking Facilities Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	79,210	87,653	353,565	0	0
220 Utilities	57,905	55,822	52,290	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	4,183	4,773	3,300	0	0
260 Miscellaneous Services	8,701	8,325	9,025	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	208	0	500	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	(2,438)	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	37,325	36,129	37,950	0	0
Subtotal - Direct M&S	185,094	192,702	456,630	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	617	665	722	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	7,065	9,515	7,072	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	327,093	348,571	335,102	0	0
Subtotal - Service Reimbursement	334,775	358,751	342,896	0	0
200					
500 Total Materials and Services	519,869	551,453	799,526	0	0
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	1,495	0	0	0
600 Total Capital Outlay	0	1,495	0	0	0
TOTAL	\$519,869	\$552,948	\$799,526	\$ 0	\$ 0
700 Cash Transfers		278			

PERSONNEL DETAIL

Appropriation Unit: Morrison Park East

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

APPROPRIATION SUMMARY

Appropriation Unit: Morrison Park West

Department: Public Utilities

Operating Fund: Parking Facilities Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	485,772	560,546	588,457	0	0
Capital Outlay	14,400	0	0	0	0
Total Appropriation	\$500,172	\$560,546	\$588,457	\$ 0	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$588,457	\$ 0	\$ 0
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$588,457	\$ 0	\$ 0

GENERAL DESCRIPTION AND CHANGES

Morrison Park West is now budgeted in the Parking Facilities Appropriation Unit.

LINE ITEM APPROPRIATION

Appropriation Unit: Morrison Park West

Fund: Parking Facilities Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	72,790	83,931	349,099	0	0
220 Utilities	45,953	48,723	49,800	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	4,292	2,880	3,300	0	0
260 Miscellaneous Services	8,111	7,757	7,900	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	208	0	500	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	46,783	50,317	52,800	0	0
Subtotal - Direct M&S	178,137	193,608	463,399	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	310	322	397	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	4,028	6,381	4,114	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	303,297	360,235	120,547	0	0
Subtotal - Service Reimbursement	307,635	366,938	125,058	0	0
200					
500 Total Materials and Services	485,772	560,546	588,457	0	0
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	14,400	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	14,400	0	0	0	0
TOTAL	\$500,172	\$560,546	\$588,457	\$ 0	\$ 0
700 Cash Transfers		281			

PERSONNEL DETAIL

Appropriation Unit: Morrison Park West

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

APPROPRIATION SUMMARY

Appropriation Unit: O'Bryant Square Garage
 Department: Public Utilities
 Operating Fund: Parking Facilities Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	61,456	51,004	55,971	0	0
Capital Outlay	0	0	0	0	0
Total Appropriation	\$61,456	\$51,004	\$55,971	\$ 0	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$55,971	\$ 0	\$ 0
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$55,971	\$ 0	\$ 0

GENERAL DESCRIPTION AND CHANGES

O'Bryant Square is now budgeted in the Parking Facilities Appropriation Unit.

LINE ITEM APPROPRIATION

Appropriation Unit: O'Bryant Square Garage

Fund: Parking Facilities Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	\$23,448	\$20,156	\$39,558	0	0
220 Utilities	3,552	4,410	4,320	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	0	0	0	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	0	0
Subtotal - Direct M&S	27,000	24,566	43,878	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	1,119	2,083	1,072	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	33,337	24,355	11,021	0	0
Subtotal - Service Reimbursement	34,456	26,438	12,093	0	0
200					
500 Total Materials and Services	61,456	51,004	55,971	0	0
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	0	0	0	0	0
TOTAL	\$61,456	\$51,004	\$55,971	\$ 0	\$ 0
700 Cash Transfers		284			

PERSONNEL DETAIL

Appropriation Unit: O'Bryant Square Garage

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: PORTLAND INTERNATIONAL RACEWAY (10)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$242,228	\$277,903	\$285,000	\$325,000	\$325,000
Concessions	89,945	95,829	95,000	105,000	105,000
Rents & Reimbursements	152,283	182,074	190,000	220,000	220,000
Miscellaneous Revenues	3,519	2,026	3,000	3,250	3,250
Interest on Investments	<u>3,519</u>	<u>2,026</u>	<u>3,000</u>	<u>3,250</u>	<u>3,250</u>
Revenue Subtotal	245,747	279,929	288,000	328,250	328,250
Transfers from Other Funds-Cash	-	880	0	0	0
Health Insurance Fund	-	880	0	0	0
Trans. from Other Funds-Svc Reimb.	720	0	0	0	0
General	720	0	0	0	0
Beginning Fund Balance	<u>71,488</u>	<u>30,852</u>	<u>37,936</u>	<u>61,235</u>	<u>61,235</u>
Total Resources	\$317,955	\$311,661	\$325,936	\$389,485	\$389,485
REQUIREMENTS					
Expenditures	\$229,385	\$191,344	\$238,417	\$285,477	\$285,477
Trans. to Other Funds-Svc Reimb.	49,976	47,268	27,878	37,831	37,845
General	4,500	3,500	7,400	14,412	14,426
Sewer System Operating	5,116	1,769	1,300	3,150	3,150
Transportation Operating	9,760	2,903	1,000	1,000	1,000
Water	15	0	0	0	0
Central Services Operating	697	391	800	21	21
Electronics Operating	10,977	8,148	9,414	10,550	10,550
Fleet Operating	2,305	1,658	0	759	759
Insurance & Claims Operating	16,124	28,034	7,964	7,939	7,939
Workers' Compensation Operating	<u>482</u>	<u>865</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	279,361	238,612	266,295	323,308	323,322
General Operating Contingency	-	-	48,701	40,400	40,386
Transfers to Other Funds-Cash	7,742	10,130	10,940	25,777	25,777
General-Overhead	7,742	10,130	10,940	25,777	25,777
Unappropriated Ending Balance	<u>30,852</u>	<u>62,919</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$317,955	\$311,661	\$325,936	\$389,485	\$389,485

APPROPRIATION SUMMARY

Appropriation Unit: Portland International Raceway

Department: Public Affairs

Operating Fund: Portland International Raceway

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$143,480	\$141,864	\$150,895	\$149,907	\$149,907
Materials and Services	108,914	96,074	98,400	120,801	120,815
Capital Outlay	26,967	674	17,000	52,600	52,600
Total Appropriation	\$279,361	\$238,612	\$266,295	\$323,308	\$323,322
Cash Transfers					
Funding Sources:					
Operating Fund			\$266,295	\$323,308	\$323,322
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$266,295	\$323,308	\$323,322

GENERAL DESCRIPTION AND CHANGES

The budget continues ongoing operations and maintenance activities at the raceway located off I-5 by West Delta. These include public and private driver training, competitive racing events, and recreational riding and road course testing opportunities.

Most of the events at the raceway are for hobbyists and other non-profit groups and individuals. Revenues generated by 'spectator' events such as the Rose Festival Rose Cup Race, the G.I. Joe Grand Prix, and the CART races subsidize the smaller events. Income is also generated from concessions, advertising, and public relations film work.

PROGRAM SUMMARY

Bureau: Portland International Raceway

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Portland International Raceway	\$266,295	3	\$323,308	3	\$323,322	3
Performance Measurements/Workload Indicators:						
Number of event days held at the raceway			144		144	
Number of people attending events			140,000		140,000	
Description:						
The budget supports 3 full-time employees and part-time assistance for clean-up, ticket selling, and other duties. Funding is included for the paving of the west end of the track and for making some improvements associated with the bleacher seats.						
Staff has completed an agreement with Goodyear in which they will be able to advertise on the tower overlooking the race track. This is a three-year agreement during which they will pay the City \$25,000 per year.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$266,295	3	\$323,308	3	\$323,322	3

LINE ITEM APPROPRIATION

Appropriation Unit: Portland International Raceway

Fund: Portland International Raceway

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 80,485	\$ 83,393	\$ 85,034	\$ 83,748	\$ 83,748
120 Part-Time Employees	31,821	26,674	33,020	33,020	33,020
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	612	0	0	0
150 Premium Pay	0	357	0	0	0
170 Benefits	31,174	30,828	32,841	33,139	33,139
100 Total Personal Services	143,480	141,864	150,895	149,907	149,907
210 Professional Services	2,500	0	0	0	0
220 Utilities	25,824	28,263	28,000	28,500	28,500
230 Equipment Rental	26	630	3,022	3,000	3,000
240 Repair & Maintenance	11,886	3,594	20,000	19,970	19,970
260 Miscellaneous Services	80	759	0	0	0
310 Office Supplies	1,091	489	1,200	1,200	1,200
320 Operating Supplies	8,283	7,214	10,000	10,000	10,000
330 Repair & Maint. Supplies	5,677	6,136	6,000	18,000	18,000
340 Minor Equipment & Tools	145	176	1,500	1,500	1,500
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	714	80	0	0	0
410 Education	308	0	0	0	0
420 Local Travel	149	63	0	0	0
430 Out-of-Town Travel	131	1,074	800	800	800
440 External Rent	201	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	1,923	328	0	0	0
Subtotal - Direct M&S	58,938	48,806	70,522	82,970	82,970
510 Fleet Services	2,305	1,658	0	759	759
520 Printing/Distribution Services	697	391	800	21	21
530 Internal Rent	0	0	0	0	0
540 Electronic Services	10,977	8,148	9,414	10,550	10,550
550 Data Processing Services	0	0	0	0	14
560 Insurance	16,606	28,899	7,964	7,939	7,939
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	19,391	8,172	9,700	18,562	18,562
Subtotal - Service Reimbursement	49,976	47,268	27,878	37,831	37,845
200					
500 Total Materials and Services	108,914	96,074	98,400	120,801	120,815
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	19,788	0	15,000	50,000	50,000
640 Furniture & Equipment	7,179	674	2,000	2,600	2,600
600 Total Capital Outlay	26,967	674	17,000	52,600	52,600
TOTAL	\$279,361	\$238,612	\$266,295	\$323,308	\$323,322
700 Cash Transfers		289			

PERSONNEL DETAIL

Appropriation Unit: Portland International Raceway

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
4352	Race Track Manager	1	\$36,080	1	\$37,290	1	\$38,042	1	\$39,442	1	\$39,442
4351	Race Track Maintenance Specialist	1	25,175	1	26,222	1	26,703	1	27,666	1	27,666
0114	Clerical Specialist I	<u>1</u>	<u>19,230</u>	<u>1</u>	<u>19,881</u>	<u>1</u>	<u>20,289</u>	<u>1</u>	<u>16,640</u>	<u>1</u>	<u>16,640</u>
	TOTAL FULL-TIME POSITIONS	3	\$80,485	3	\$83,393	3	\$85,034	3	\$83,748	3	\$83,748

Fund: REFUSE DISPOSAL (12)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Service Charges & Fees	\$ 789,882	\$ 321,844	\$ 571,096	\$ 852,120	\$ 852,120
P. Utility/P. Works Charges	7,975	14,840	282,653	542,120	542,120
Rents & Reimbursements	781,907	307,004	288,443	310,000	310,000
Miscellaneous Revenues	127,752	100,239	84,474	116,618	116,618
Interest on Investments	109,821	100,239	84,474	116,618	116,618
Other Miscellaneous	<u>17,931</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	917,634	422,083	655,570	968,738	968,738
Beginning Fund Balance	<u>919,871</u>	<u>1,547,856</u>	<u>1,650,471</u>	<u>1,982,404</u>	<u>1,982,404</u>
Total Resources	\$1,837,505	\$1,969,939	\$2,306,041	\$2,951,142	\$2,951,142

REQUIREMENTS

Trans. to Other Funds-Svc Reimb.	\$ 275,773	\$ 333,504	\$ 393,498	\$ 628,050	\$ 628,050
Sewer System Operating	<u>275,773</u>	<u>333,504</u>	<u>393,498</u>	<u>628,050</u>	<u>628,050</u>
Bureau Req. Subtotal	275,773	333,504	393,498	628,050	628,050
General Operating Contingency	-	-	1,757,946	2,140,030	2,140,030
Transfers to Other Funds-Cash	13,876	27,164	154,597	183,062	183,062
General-Overhead	-	-	29,397	15,417	15,417
Sewer System Operating	13,876	27,164	125,200	167,645	167,645
Unappropriated Ending Balance	<u>1,547,856</u>	<u>1,609,271</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$1,837,505	\$1,969,939	\$2,306,041	\$2,951,142	\$2,951,142

*****:

The Public Utility revenue has increased \$260,000 from FY 87-88 Budget to FY 88-89 Approved primarily as a result of a \$.40 per ton charge dedicated to the St. John's Landfill End Use Plan which will determine the use of the landfill when it reaches capacity. The General Operating Contingency has increased \$387,000 due to the \$260,000 End Use tonnage fee and other revenues in excess of expense.

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Environmental Services

Department: Public Utilities

Operating Fund: Refuse Disposal

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	275,773	333,504	393,498	628,050	628,050
Capital Outlay	0	0	0	0	0
Total Appropriation	\$275,773	\$333,504	\$393,498	\$628,050	\$628,050
Cash Transfers		\$ 27,164			
Funding Sources:					
Operating Fund			\$393,498	\$628,050	\$628,050
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$393,498	\$628,050	\$628,050

GENERAL DESCRIPTION AND CHANGES

Refuse Disposal is responsible for estimating and recording solid waste revenues and reimburses the Environmental Services Operating Fund for solid waste expenditures. Primary functions of the bureau include providing a City-wide recycling collection system and monitoring waste disposal at the St. Johns Landfill.

PROGRAM SUMMARY

Bureau: Bureau of Environmental Services - Refuse Disposal

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Refuse Disposal	\$393,498	0	\$628,050	0	\$628,050	0
Performance Measurements/Workload Indicators:						
Use of fund resources			\$628,050		\$628,050	
Description:						
<p>This program is a fund which receives solid waste revenues and reimburses the Bureau's operating fund for solid waste expenditures. This program ensures residents are served by an effective, efficient, and economical waste reduction, collection, and disposal system. Expenditures in this program are charges via interagency with the Environmental Services - Solid Waste program. Charges have increased substantially due to increased recycling collection and waste disposal. The recycling collection program was implemented on June 1, 1987 and is funded by a \$.73 per ton charge to cover the City's cost of administration and promotions.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$393,498	0	\$628,050	0	\$628,050	0

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Environmental Services

Fund: Refuse Disposal

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	(9,164)	(1,000)	0	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	0	0	0	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	0	0
Subtotal - Direct M&S	(9,164)	(1,000)	0	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	284,937	334,504	393,498	628,050	628,050
Subtotal - Service Reimbursement	284,937	334,504	393,498	628,050	628,050
200					
500 Total Materials and Services	275,773	333,504	393,498	628,050	628,050
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	0	0	0	0	0
TOTAL	\$275,773	\$333,504	\$393,498	\$628,050	\$628,050
700 Cash Transfers		\$ 27,164			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Environmental Services - Refuse Disposal

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: SEWER SYSTEM OPERATING (03)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Licenses & Permits	\$ 42,670	\$ 57,736	\$ 51,600	\$ 83,600	\$ 83,600
Construction Permits	42,670	57,736	51,600	83,600	83,600
Service Charges & Fees	24,114,338	25,902,348	28,734,991	35,250,275	35,250,275
P.Utility/P. Works Charges	24,062,340	25,862,888	28,693,051	35,208,435	35,208,435
Rents & Reimb. from Tenants	38,598	39,460	41,840	41,740	41,740
Miscellaneous	13,400	0	100	100	100
Local Cost Sharing	299,885	0	0	0	0
Miscellaneous Revenues	1,004,572	587,007	489,944	504,293	504,293
Sales of Equipment	0	134	1,433	1,160	1,160
Sales-Miscellaneous	381,915	220,686	257,685	235,690	235,690
Refunds	1,184	513	1,156	1,080	1,080
Interest on Investments	548,802	355,613	226,000	260,003	260,003
Other Misc. Revenues	72,671	10,061	3,670	6,360	6,360
Revenue Subtotal	25,461,465	26,547,091	29,276,535	35,838,168	35,838,168
Transfers from Other Funds-Cash	161,031	899,987	1,458,478	1,469,129	1,469,129
Refuse Disposal	13,876	27,164	125,200	167,645	167,645
Sewer System Construction	-	802,568	1,333,278	1,201,484	1,201,484
Federal Grants	147,155	0	0	0	0
Health Insurance Dividend	-	70,255	0	0	0
Sewer System Rate Stabilization	-	-	-	100,000	100,000
Trans. from Other Funds-Svc Reimb.	3,224,085	2,560,233	3,884,446	4,319,209	4,319,209
General	447	965	0	0	0
Portland International Raceway	5,116	1,769	1,300	3,150	3,150
Refuse Disposal	284,937	334,504	393,498	628,050	628,050
Transportation Operating	235,232	212,042	254,972	257,517	257,517
Water	6,679	7,385	9,000	9,000	9,000
Sewer System Construction	2,691,582	1,756,257	3,225,676	3,421,492	3,421,492
Fleet Operating	30	231	0	0	0
Insurance & Claims Operating	62	0	0	0	0
Golf Operating	-	64	0	0	0
LID Construction	-	247,016	0	0	0
Beginning Fund Balance	4,920,907	5,101,101	5,102,598	3,999,710	3,999,710
Total Resources	\$33,767,488	\$35,108,412	\$39,722,057	\$45,626,216	\$45,626,216

Fund: SEWER SYSTEM OPERATING (03)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
REQUIREMENTS					
Expenditures	\$15,303,403	\$16,182,902	\$18,197,234	\$21,416,147	\$21,416,147
Trans. to Other Funds-Svc Reimb.	7,203,878	8,424,111	8,838,750	9,353,622	9,357,652
General	316,704	581,146	349,907	202,214	206,244
Auto Port Operating	158	0	0	0	0
Transportation Operating	4,921,422	5,581,064	6,338,119	6,760,755	6,760,755
Water	967,071	1,028,691	1,006,764	1,104,470	1,104,470
LID Construction	118,575	171,619	0	0	0
Central Services Operating	83,153	187,286	190,824	210,486	210,486
Electronic Services Operating	128,442	163,187	218,935	235,516	235,516
Fleet Operating	178,729	184,477	225,808	227,735	227,735
Insurance & Claims Operating	100,756	101,008	72,295	61,584	61,584
Portland Building Operating	237,720	285,575	294,266	299,627	299,627
Workers' Comp. Operating	151,148	128,643	141,832	217,451	217,451
Transportation Construction	-	11,415	0	0	0
Buildings Operating	-	-	-	33,784	33,784
Bureau Req. Subtotal	22,507,281	24,607,013	27,035,984	30,769,769	30,773,799
General Operating Contingency	-	-	3,668,153	3,940,575	3,936,545
Transfers to Other Funds-Cash	6,159,106	4,055,526	9,017,920	10,915,872	10,915,872
General-Overhead	648,607	824,347	707,912	1,142,350	1,142,350
Sewer System Debt Redemption	2,617,907	3,138,194	3,461,034	2,478,757	2,478,757
Sewer System Construction	2,760,000	89,570	4,848,974	7,193,765	7,193,765
Sewer System Rate Stabilization	-	-	-	100,000	100,000
Electronic Services Operating	1,467	1,340	0	0	0
Public Buildings Operating	131,125	0	0	0	0
Reproduction/Distribution	-	2,075	0	1,000	1,000
Unappropriated Ending Balance	5,101,101	6,445,873	0	0	0
Total Requirements	\$33,767,488	\$35,108,412	\$39,722,057	\$45,626,216	\$45,626,216

The Sewer System Operating fund records all resources and requirements to operate and maintain the sewage, storm drainage and solid waste systems for City residences and businesses. The major source of revenue is the rates and charges for services provided. Expenses cover the operation and maintenance, administration, and a portion of the system's capital improvement costs.

The increase in the Public Utility/Public Works charges from FY 87-88 to FY 88-89 is due to an 8.1% rate increase, a projected 0.5% increase in the number of residential customers, and additional connection charges as a result of mid-Multnomah County activity.

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Environmental Services

Department: Public Utilities

Operating Fund: Sewer System Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 9,132,529	\$ 9,784,453	\$10,670,637	\$12,826,585	\$12,826,585
Materials and Services	13,223,138	14,666,161	16,232,266	17,688,994	17,693,024
Capital Outlay	93,821	156,399	133,081	254,190	254,190
Total Appropriation	\$22,449,488	\$24,607,013	\$27,035,984	\$30,769,769	\$30,773,799
Cash Transfers	\$ 1,467			\$ 1,000	\$ 1,000
Funding Sources:					
Operating Fund			\$23,151,538	\$26,450,560	\$26,454,590
Grants			0	0	0
Interagencies			3,884,446	4,319,209	4,319,209
Contracts			0	0	0
Total Funding			\$27,035,984	\$30,769,769	\$30,773,799

GENERAL DESCRIPTION AND CHANGES

The Bureau of Environmental Services is responsible for the sewage, storm drainage, and solid waste services provided to Portland residences and businesses.

All services provided by the bureau are financially self-supporting through revenue from rates and charges for services and from a limited amount of federal grant receipts and charges to other City bureaus. The activities of the bureau are primarily to provide and operate the public facilities and to provide customer service and administration of those services.

Major bureau objectives for FY 1988-89 are as follows:

- To complete initial activities in the mid-County Sewer Project and transform it into a routine, ongoing activity.
- To meet audit requirements for management of industrial pretreatment programs and continue to reduce heavy metal contents in industrial waste.
- To maintain growth in recycling participation rates.
- To help ensure the establishment of a new Regional solid waste disposal site and an east Portland solid waste transfer station by Metro.

Increases over FY 87-88 which are included in the approved budget are 7 full-time, 1 limited-term, and 8 new part-time positions for work on the mid-Multnomah County sewer project, additional DEQ requirements, assumption of the composter from a private vendor, rates analysis, and recycling activities. The Utility franchise fee has increased \$390,000, from \$1,760,000 to \$2,150,000.

Revenue from sewer charges to Environmental Services 120,000 residential and commercial customers is budgeted at \$27,080,000, a \$1,883,000 increase over the FY 87-88 budget of \$25,197,000. This increase is attributed to an 8.1% rate increase authorized by the City Council last year. Environmental Services develops rates on a two-year basis.

PROGRAM SUMMARY

Bureau: Bureau of Environmental Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Wastewater Treatment	\$12,557,001	156.0	\$13,663,749	161.0	\$13,665,684	161.0

Performance Measurements/Workload Indicators:

% of Biological Oxygen Demand Removed	90	90
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Description:

This program provides wastewater treatment to approximately eight billion gallons of wastewater a year. Service is provided at two wastewater treatment plants. Activities include: engineering design, industrial pretreatment, and operations and maintenance of the plants. Wastewater discharged from the treatment plant must meet all state and federal requirements.

In FY 1988-89, there is a \$275,000 decrease in costs for sludge hauling--not required in FY 88-89. Approved are 2 full-time, .5 limited-term and 6 new part-time positions for work related to mid-Multnomah County sewers, additional DEQ requirements, and assuming responsibility for the City's composter from a private vendor. Other significant changes from FY 87-88 are: \$75,000 for economic development studies in the City's enterprise zone and a \$200,000 decrease for sludge dewatering chemicals.

Program: Sewage Collection	\$8,070,547	66.0	\$9,303,456	70.0	\$9,304,746	70.0
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Performance Measurements/Workload Indicators:

No. of New Connections	3,000	3,000
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Description:

This program provides sewage collection to an estimated 120,000 customers in FY 88-89. To accomplish this service, 1,600 miles of pipelines and 71 sewage pump stations are provided and maintained along with engineering design, construction management, financing, and customer services.

Major programmatic changes from FY 1987-88 include: an increase in part-time and overtime costs for CIP projects and work at the wastewater treatment plant; additional utility franchise fees, and an increase in sewer installations and repair and maintenance work; three full-time, .25 limited-term, and 1 part-time position for mid-Multnomah County sewers, additional DEQ requirements, and budget and management related duties in the Engineering Division.

PROGRAM SUMMARY

Bureau: Bureau of Environmental Services

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Storm Drainage	\$6,495,603	43.0	\$7,175,514	44.0	\$7,176,319	44.0
Performance Measurements/Workload Indicators:						
Acres Benefitting from Annual Improvements			1,300		1,300	
Description:						
<p>This program provides public storm drainage collection and discharge services to all private and public areas of the City. To accomplish this, a system of pipeline and natural drainage course improvements are provided and maintained. Activities include: engineering design, construction management, financing, environmental design, and customer service.</p> <p>Major changes from FY 87-88 include additional sewer installation and repair and maintenance work; 1.75 full-time and a .25 limited-term position requested, totalling \$73,900 for mid-Multnomah County, rate analysis, and budget and management related duties in the Engineering Division.</p>						
Program: Solid Waste	\$786,925	6.0	\$628,050	6.0	\$628,050	6.0
Performance Measurements/Workload Indicators:						
% of Residential Recycling			25		25	
Description:						
<p>This program permits private firms to provide waste collection service and requires the opportunity for each customer to have monthly recyclables collected. The program also administers the City's contract with Metro to manage the City owned St. Johns Landfill.</p> <p>There is a major cost change from FY 87-88 - a \$200,000 decrease in materials and services which have been shifted to other programs. Other than this change, the FY 88-89 budget is at the same service level as last year.</p>						
Total:	\$27,910,076	271.0	\$30,770,769*	281.0	\$30,774,799*	281

* Includes \$1,000 in cash transfers.

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Environmental Services

Fund: Sewer System Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 6,588,963	\$ 7,011,120	\$ 7,672,146	\$ 8,785,911	\$ 8,785,911
120 Part-Time Employees	76,465	119,646	89,731	298,863	298,863
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	214,003	264,828	288,419	365,070	365,070
150 Premium Pay	58,889	58,332	57,669	66,366	66,366
170 Benefits	2,194,209	2,330,527	2,562,672	3,310,375	3,310,375
100 Total Personal Services	9,132,529	9,784,453	10,670,637	12,826,585	12,826,585
210 Professional Services	579,759	535,777	341,450	658,543	658,543
220 Utilities	2,010,323	1,938,315	1,927,176	2,003,444	2,003,444
230 Equipment Rental	(5,967)	1,533	1,000	3,000	3,000
240 Repair & Maintenance	81,692	140,303	207,097	212,745	212,745
260 Miscellaneous Services	16,282	120,346	105,695	91,895	91,895
310 Office Supplies	25,254	38,654	48,823	46,063	46,063
320 Operating Supplies	885,642	918,222	1,306,944	1,120,185	1,120,185
330 Repair & Maint. Supplies	347,241	418,218	534,903	556,121	556,121
340 Minor Equipment & Tools	18,573	21,587	18,626	99,535	99,535
350 Clothing & Uniforms	17,638	21,088	22,305	22,755	22,755
380 Other Commodities-External	685	(93,329)	601	1,333	1,333
410 Education	29,847	24,880	32,969	70,054	70,054
420 Local Travel	2,136	1,249	4,572	3,895	3,895
430 Out-of-Town Travel	20,742	19,989	27,839	38,527	38,527
440 External Rent	0	17,290	19,200	42,000	42,000
450 Interest	0	0	0	0	0
460 Refunds	67,073	50	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	1,923,373	2,289,498	2,794,316	3,365,277	3,365,277
Subtotal - Direct M&S	6,020,293	6,413,670	7,393,516	8,335,372	8,335,372
510 Fleet Services	178,264	184,476	225,808	227,735	227,735
520 Printing/Distribution Services	82,588	187,287	190,824	210,486	210,486
530 Internal Rent	237,675	285,575	294,266	299,627	299,627
540 Electronic Services	128,442	163,187	218,935	235,516	235,516
550 Data Processing Services	180	6,368	20,000	6,755	10,785
560 Insurance	251,903	229,651	214,127	279,035	279,035
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	6,323,793	7,195,947	7,674,790	8,094,468	8,094,468
Subtotal - Service Reimbursement	7,202,845	8,252,491	8,838,750	9,353,622	9,357,652
200					
500 Total Materials and Services	13,223,138	14,666,161	16,232,266	17,688,994	17,693,024
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	5,000	5,000
640 Furniture & Equipment	93,821	156,399	133,081	249,190	249,190
600 Total Capital Outlay	93,821	156,399	133,081	254,190	254,190
TOTAL	\$22,449,488	\$24,607,013	\$27,035,984	\$30,769,769	\$30,773,799
700 Cash Transfers	\$ 1,467	301		\$ 1,000	\$ 1,000

PERSONNEL DETAIL

Appropriation Unit:

Bureau of Environmental Services

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0980	Sewerage System Administrator	1	\$ 57,023	1	\$ 58,928	1	\$ 60,134	1	\$ 62,306	1	\$ 62,306
4113	Gardener	1	25,077	1	25,915	1	26,452	1	27,395	1	27,395
3355	Urban Projects Coordinator	-	-	-	17,833	3	106,384	4	152,758	4	152,758
3353	Environmental Impact Analyst	-	13,894	1	31,768	1	32,886	2	68,152	2	68,152
3283	Water Laboratory Supervisor	2	60,377	2	61,867	2	63,132	2	65,396	2	65,396
3281	Water Laboratory Technician (Lead)	1	26,016	1	26,896	1	27,437	1	28,418	1	28,418
3280	Water Laboratory Technician	8	201,228	8	198,525	8	209,477	8	219,213	8	219,213
3261	Lead Instrument Technician	1	31,592	1	32,650	1	33,326	1	34,515	1	34,515
3260	Instrument Technician	2	51,775	2	53,987	2	63,466	2	65,772	2	65,772
3198	Electrical Engineering Assoc. II	1	7,557	1	0	1	32,823	0	0	0	0
3171	Chief Engineer	2	96,147	2	101,477	2	103,647	2	108,158	2	108,158
3169	Principal Engineer	3	133,980	3	139,092	3	141,921	3	146,952	3	146,952
3167	Supervising Engineer	-	40,697	1	43,149	1	45,232	3	140,462	3	140,462
3166	Senior Engineer	9	364,174	9	377,710	10	428,652	10	437,100	10	437,100
3164	Solid Waste Engineer	1	0	0	0	0	0	0	0	0	0
3162	Engineering Associate III	9	289,002	12	373,292	13	485,369	13	502,983	13	502,983
3161	Civil Engineering Associate II	13	378,082	13	411,831	12	415,986	13	462,037	13	462,037
3160	Civil Engineering Associate I	5	109,361	5	93,629	4	117,418	4	129,170	4	129,170
3154	Chemical Engineering Associate II	1	32,225	1	34,249	1	34,919	1	36,206	1	36,206
3152	Public Works Inspector III	1	36,311	1	19,715	0	0	0	0	0	0
3151	Public Works Inspector II	4	94,394	4	89,492	4	139,090	5	181,612	5	181,612
3150	Public Works Inspector I	10	306,995	12	345,760	12	385,998	12	400,335	12	400,335
3148	Construction Project Coordinator	1	36,657	1	38,505	1	39,279	1	40,716	1	40,716
3147	Senior Engineering Specialist	-	29,297	1	32,213	2	65,772	2	68,152	2	68,152
3146	Rates and Charges Supervisor	1	30,796	1	32,236	1	32,823	1	34,076	1	34,076
3144	Engineering Specialist	2	28,184	1	30,002	1	30,916	1	32,030	1	32,030
3140	Engineering Technician	5	137,611	5	123,976	4	113,625	7	203,312	7	203,312
3132	Chief Drafting Specialist	1	35,809	1	37,076	1	37,770	1	39,108	1	39,108
3131	Senior Drafting Specialist	5	146,616	5	152,071	5	154,580	6	190,468	6	190,468
3130	Drafting Specialist	5	134,714	5	139,137	5	141,900	5	147,100	5	147,100
3113	Senior Engineering Aide	3	49,627	2	54,377	2	49,004	1	25,390	1	25,390
3112	Engineering Aide	4	115,670	4	117,563	4	89,456	5	112,209	5	112,209
3105	Permit Technician I	-	-	-	-	-	-	1	19,147	1	19,147
2211	Field Representative II	1	25,850	2	30,685	1	27,017	0	0	0	0
2210	Field Representative	1	23,276	1	51,377	2	47,936	3	73,265	3	73,265
1831	Solid Waste Director	1	42,289	1	43,556	1	43,240	1	44,808	1	44,808
1829	Wastewater Operations Director	1	59,934	1	48,411	1	51,457	1	53,564	1	53,564

PERSONNEL DETAIL

Appropriation Unit: Bureau of Environmental Services (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1828	Wastewater Operations Superintendent	-	-	-	-	-	-	1	\$ 45,080	1	\$ 45,080
1827	Wastewater Maintenance Superintendent	-	-	-	-	-	-	1	45,080	1	45,080
1825	Wastewater Oper. Support Supervisor	1	0	0	0	0	0	0	0	0	0
1818	Waterwater Operations Manager	2	\$ 81,700	2	\$ 94,130	3	\$128,946	3	135,240	3	135,240
1817	Wastewater Maintenance Supervisor	2	63,280	3	66,284	3	102,074	4	131,337	4	131,337
1816	Wastewater Operations Supervisor	7	255,055	7	262,998	6	202,264	6	208,056	6	208,056
1815	Wastewater Operations Specialist	1	24,116	1	29,006	1	29,910	1	30,986	1	30,986
1813	Wastewater Mechanic II	13	329,667	13	382,068	14	389,871	16	459,376	16	459,376
1812	Wastewater Mechanic I	12	255,038	12	296,075	13	312,786	15	371,600	15	371,600
1811	Wastewater Operator II	32	813,597	31	842,053	31	862,603	31	891,924	31	891,924
1810	Wastewater Operator I	34	764,914	34	769,168	32	770,215	35	871,862	35	871,862
1520	Maintenance Machinist	1	26,413	1	27,296	1	27,856	1	28,856	1	28,856
1457	Supervising Electrician	-	8,009	0	34,357	1	34,982	1	36,269	1	36,269
1454	Lead Electrician	1	25,201	1	0	0	0	0	0	0	0
1453	Electrician	2	62,136	3	89,284	3	95,199	3	98,658	3	98,658
1444	Lead Painter	1	13,811	0	0	0	0	0	0	0	0
1443	Painter	1	21,820	1	5,210	1	27,856	1	28,856	1	28,856
1331	Dredge Operator II	1	26,290	1	28,310	1	27,856	1	28,856	1	28,856
1330	Dredge Operator I	1	22,864	1	18,311	1	24,062	1	24,952	1	24,952
1313	Auto Equipment Operator III	2	52,271	2	75,108	3	78,033	3	80,805	3	80,805
1311	Auto Equipment Operator II	1	20,429	1	0	0	0	0	0	0	0
1218	Utility Worker	1	22,067	2	22,981	1	23,454	1	24,304	1	24,304
0950	Assistant Financial Analyst	-	-	-	-	-	-	1	25,634	1	25,634
0873	Neighborhood Assoc. Coordinator	-	-	-	-	-	-	1	27,862	1	27,862
0852	Loss Control Officer	-	-	-	-	-	-	1	36,367	1	36,367
0847	Communications Services Director	-	-	-	-	-	-	1	33,058	1	33,058
0833	Senior Financial Analyst	1	34,260	1	37,908	1	38,126	0	0	0	0
0828	Senior Management Analyst	1	36,143	1	37,353	1	38,126	1	39,505	1	39,505
0827	Management Analyst	-	-	-	-	1	31,000	2	65,897	2	65,897
0819	Administrative Assistant I	-	45,026	2	51,007	2	53,783	2	57,546	2	57,546
0650	Training & Development Officer	-	-	-	-	1	32,393	1	34,515	1	34,515
0548	Administrative Services Officer	-	-	-	-	-	-	1	46,729	1	46,729
0545	Administrative Services Officer II	1	35,575	1	40,403	1	42,654	1	44,182	1	44,182
0517	Utilities Accountant	1	34,744	1	35,957	1	36,638	1	37,960	1	37,960
0516	Principal Accountant	1	34,744	1	35,933	1	36,638	1	37,960	1	37,960
0515	Senior Accountant	1	25,289	1	26,115	1	26,640	1	27,603	1	27,603
0510	Accounting Assistant	1	19,231	1	19,880	1	20,289	1	21,026	1	21,026

PERSONNEL DETAIL

Appropriation Unit:

Bureau of Environmental Services (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0412	Stores Supervisor II	1	\$ 27,374	1	\$ 30,647	1	\$ 32,278	1	\$ 33,450	1	\$ 33,450
0410	Storekeeper I	1	22,458	1	23,161	1	24,565	2	48,569	2	48,569
0345	Word Processing Operator I	1	18,004	1	19,312	1	20,625	1	21,360	1	21,360
0222	Secretarial Assistant	1	2,181	0	4,359	1	21,230	1	22,008	1	22,008
0221	Secretarial Clerk II	2	28,008	3	27,882	2	35,946	3	61,442	3	61,442
0220	Secretarial I	4	71,558	5	85,545	6	105,504	5	94,380	5	94,380
0210	Typist Clerk	1	13,453	0	0	0	0	0	0	0	0
0114	Clerical Specialist	-	-	-	24,069	2	35,862	3	58,287	3	58,287
	TOTAL FULL-TIME POSITIONS	240	\$6,588,963	248	\$7,011,120	254	\$7,648,788	281	\$8,769,722	281	\$8,769,722
	<u>Limited-Term Positions</u>										
1830	Wastewater Operator I	-	-	-	-	2	\$ 23,358	0	0	0	0
3112	Engineering Aide	-	-	-	-	-	-	1	16,189	1	16,189
	TOTAL FULL-TIME SALARIES		\$6,588,963		\$7,011,120		\$7,672,146		\$8,785,911		\$8,785,911

Fund: STREET LIGHTING (58)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Property Taxes	\$ 6,872,008	\$ 6,345,689	\$ 6,491,261	\$ 220,000	\$ 220,000
Current Year's Property Taxes	6,441,712	5,867,278	6,125,210	0	0
Prior Year's Property Taxes	430,296	478,411	366,051	220,000	220,000
Miscellaneous Revenues	827,447	811,822	775,000	605,000	605,000
Interest on Investments	800,180	795,105	750,000	580,000	580,000
Other Misc. Revenues	<u>27,267</u>	<u>16,717</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Revenue Subtotal	7,699,455	7,157,511	7,266,261	825,000	825,000
Beginning Fund Balance	<u>8,631,510</u>	<u>9,646,899</u>	<u>9,950,000</u>	<u>7,577,937</u>	<u>12,209,444</u>
Total Resources	\$16,330,965	\$16,804,410	\$17,216,261	\$ 8,402,937	\$13,034,444
REQUIREMENTS					
Expenditures	\$ 5,710,531	\$ (22,795)	\$ 0	\$ 0	\$ 0
Trans. to Other Funds-Svc Reimb.	680,158	4,633,179	7,461,168	6,675,983	6,459,983
General	1,881	2,736	0	0	0
Transportation Operating	677,193	3,951,702	5,372,603	5,146,402	4,930,402
Transportation Construction	-	678,659	2,088,565	1,529,581	1,529,581
Central Services Operating	603	82	0	0	0
Electronic Services Operating	<u>481</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	6,390,689	4,610,384	7,461,168	6,675,983	6,459,983
General Operating Contingency	-	-	1,339,035	1,180,987	1,405,987
Transfers to Other Funds-Cash	293,377	551,548	418,000	519,717	519,717
General-Overhead	293,377	0	0	80,817	80,817
Transportation Operating	-	452,257	375,000	393,750	393,750
Transportation Construction	-	29,477	43,000	45,150	45,150
Fleet Operating	-	69,814	0	0	0
Other Requirements	-	-	25,000	26,250	26,250
Street Light Stock	-	-	25,000	26,250	26,250
Unappropriated Ending Balance					
Reserve for Future Year's Req.	<u>9,646,899</u>	<u>11,642,478</u>	<u>7,973,058</u>	<u>0</u>	<u>4,622,507</u>
Total Requirements	\$16,330,965	\$16,804,410	\$17,216,261	\$ 8,402,937	\$13,034,444

This fund holds receipts from the City's Street Lighting levies and interest earnings on fund balance. It supports operation of the City's Street Lighting system. See the program page for this fund for additional information.

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Street Lighting

Department: Public Works

Operating Fund: Street Lighting

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	6,432,252	4,610,384	7,461,168	6,675,983	6,459,983
Capital Outlay	14,023	0	0	0	0
Total Appropriation	\$6,446,275	\$4,610,384	\$7,461,168	\$6,675,983	\$6,459,983
Cash Transfers					
Funding Sources:					
Operating Fund			\$7,461,168	\$6,675,983	\$6,459,983
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$7,461,168	\$6,675,983	\$6,459,983

GENERAL DESCRIPTION AND CHANGES

This fund supports the lighting of public rights-of-way in the City and portions of unincorporated Multnomah County. Street Lighting program activity appears in the Traffic Management Bureau Signals and Street Lighting program. Expiration of the most recent Street Lighting levy in FY 87-88 means that the only sources of new revenue to this fund in FY 88-89 will be prior year tax payments and interest on fund balance. The bulk of street lighting support comes from existing fund balance. A new source of funding, such as a new levy, will have to be identified in the coming year. Transportation management is studying alternatives for future support of street lighting.

Lighting along rights-of-way in City parks, formerly supported by the General Fund through the Bureau of Parks, will be supported by the Street Lighting Fund in FY 88-89 at an estimated cost of \$9,000.

In the proposed budget the Unappropriated Ending Balance - Reserve amount was budgetary reduced pending clarification from Transportation that those funds would not be required for any purpose during the coming year. Amounts budgeted in that line are made unavailable for any purpose throughout the budget year, even through a supplemental budget process. That adjustment was balanced by a reduction to the beginning balance figure on the resource side. No change in revenue or expenditure projections for this fund has occurred, except those related to expenditures for the transfer of street lights in Parks to the fund. Transportation has now confirmed that reserve funds will not be needed for budgetary purposes in the coming year and therefore this figure is restored to requested levels in the approved budget.

PROGRAM SUMMARY

Bureau: Street Lighting

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Street Lighting	\$7,461,168	0.0	\$6,675,983	0.0	\$6,459,983	0.0

Performance Measurements/Workload Indicators:

Street Lighting program activity appears in the Bureau of Traffic Management, Traffic Signal and Street Light program. It is supported by an interagency service agreement with this fund.

Description:

Lighting along rights-of-ways in City parks, formerly supported by the General Fund in the Bureau of Parks, is funded by Street Lighting in this budget year at an estimated cost of \$9,000. Dedicated public rights-of-way in parks are part of the overall City transportation system, and lighting along them is eligible for support by Street Lighting funds.

Program elements supported by this fund in FY 88-89 include:

- utility costs for 42,000 street lights
- arterial lighting impacts
- conversion of lights in residential areas to lower cost lamps
- modification and refurbishing of twin ornamentals
- purchase of street lights in annexed areas.

Program:

Performance Measurements/Workload Indicators:

Description:

Total:	\$7,461,168	0.0	\$6,675,983	0.0	\$6,459,983	0.0
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LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Street Lighting

Fund: Street Lighting

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	26,037	(5,076)	0	0	0
220 Utilities	3,189,413	(18,937)	0	0	0
230 Equipment Rental	880	0	0	0	0
240 Repair & Maintenance	1,089,692	(2,434)	0	0	0
260 Miscellaneous Services	69,157	(851)	0	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	1,376,612	7,672	0	0	0
340 Minor Equipment & Tools	12	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	(3,169)	0	0	0
410 Education	25	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	266	0	0	0	0
Subtotal - Direct M&S	5,752,094	(22,795)	0	0	0
510 Fleet Services	603	0	0	0	0
520 Printing/Distribution Services	0	82	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	481	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	679,074	4,633,097	7,461,168	6,675,983	6,459,983
Subtotal - Service Reimbursement	680,158	4,633,179	7,461,168	6,675,983	6,459,983
200					
500 Total Materials and Services	6,432,252	4,610,384	7,461,168	6,675,983	6,459,983
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	14,023	0	0	0	0
600 Total Capital Outlay	14,023	0	0	0	0
TOTAL	\$6,446,275	\$4,610,384	\$7,461,168	\$6,675,983	\$6,459,983
700 Cash Transfers		308			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Street Lighting

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in this Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: TENNIS (09)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$229,777	\$221,816	\$251,000	\$ 0	\$ 0
Parks & Recreation Fees	229,777	221,816	251,000	0	0
Miscellaneous Revenue	980	480	1,000	0	0
Interest on Investments	<u>980</u>	<u>480</u>	<u>1,000</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	230,757	222,296	252,000	0	0
Transfers from Other Funds-Cash	30,000	34,130	24,000	0	0
General	30,000	33,250	24,000	0	0
Health Insurance Dividend	-	880	0	0	0
Beginning Fund Balance	<u>(4,144)</u>	<u>(3,201)</u>	<u>49</u>	<u>0</u>	<u>0</u>
Total Resources	\$256,613	\$253,225	\$276,049	\$ 0	0

REQUIREMENTS

Expenditures	\$214,033	\$208,521	\$219,983	\$ 0	\$ 0
Trans. to Other Funds-Svc Reimb.	7,768	8,900	6,914	0	0
Water	285	0	0	0	0
Central Services Operating	1,202	956	1,200	0	0
Electronic Services Operating	3,400	3,889	3,984	0	0
Insurance & Claims Operating	2,072	2,938	1,730	0	0
Workers' Comp. Operating	<u>809</u>	<u>1,117</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	221,801	217,421	226,897	0	0
General Operating Contingency	-	-	5,307	0	0
Transfers to Other Funds-Cash	38,013	38,402	43,845	0	0
General-Overhead	6,169	8,005	12,209	0	0
Tennis Facilities Bond Redemp.	31,844	30,397	31,636	0	0
Unappropriated Ending Balance	<u>(3,201)</u>	<u>(2,598)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$256,613	\$253,225	\$276,049	\$ 0	\$ 0

APPROPRIATION SUMMARY

Appropriation Unit: Tennis Centers

Department: Public Affairs

Operating Fund: Tennis

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$157,386	\$154,515	\$165,308	\$ 0	\$ 0
Materials and Services	64,415	62,906	61,589	0	0
Capital Outlay	0	0	0	0	0
Total Appropriation	\$221,801	\$217,421	\$226,897	\$ 0	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$226,897	\$ 0	\$ 0
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$226,897	\$ 0	\$ 0

GENERAL DESCRIPTION AND CHANGES

Responsibility and costs associated with the two indoor tennis facilities, the Portland Tennis Center and the St. Johns Tennis and Racquet Center, have been transferred to the Bureau of Parks, within the General Fund. Funding supports ongoing current service level.

LINE ITEM APPROPRIATION

Appropriation Unit: Tennis Centers

Fund: Tennis

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 70,398	\$ 64,265	\$ 74,090	\$ 0	\$ 0
120 Part-Time Employees	57,535	62,309	60,999	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	536	453	207	0	0
170 Benefits	28,917	27,488	30,012	0	0
100 Total Personal Services	157,386	154,515	165,308	0	0
210 Professional Services	0	0	0	0	0
220 Utilities	38,981	37,494	41,120	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	327	260	710	0	0
260 Miscellaneous Services	1,242	486	1,150	0	0
310 Office Supplies	232	(1,381)	250	0	0
320 Operating Supplies	7,223	7,372	6,569	0	0
330 Repair & Maint. Supplies	161	180	1,430	0	0
340 Minor Equipment & Tools	105	51	50	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	715	425	526	0	0
430 Out-of-Town Travel	0	0	100	0	0
440 External Rent	50	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	7,611	9,119	2,770	0	0
Subtotal - Direct M&S	56,647	54,006	54,675	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	1,202	956	1,200	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	3,400	3,889	3,984	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	2,881	4,055	1,730	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	285	0	0	0	0
Subtotal - Service Reimbursement	7,768	8,900	6,914	0	0
200					
500 Total Materials and Services	64,415	62,906	61,589	0	0
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	0	0	0	0	0
TOTAL	\$221,801	\$217,421	\$226,897	\$ 0	\$ 0
700 Cash Transfers		312			

PERSONNEL DETAIL

Appropriation Unit: Tennis Centers

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
4353	Tennis Program Manager	1	\$28,683	1	\$29,490	1	\$29,931	0	\$ 0	0	\$ 0
4325	Recreation Instructor I	<u>2</u>	<u>41,715</u>	<u>2</u>	<u>34,775</u>	<u>1</u>	<u>24,523</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL FULL-TIME POSITIONS	3	\$70,398	3	\$64,265	2	\$54,454	0	\$ 0	0	0
	<u>Limited-Term Positions</u>										
4325	Recreation Instructor I	-	-	-	-	1	\$19,636	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$70,398		\$64,265		\$74,090	0	\$ 0	0	\$ 0

Fund: TRANSPORTATION OPERATING (56)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Licenses and Permits	\$ 302,307	\$ 334,744	\$ 248,859	\$ 256,100	\$ 256,100
Construction Permits	286,960	318,329	239,050	248,050	248,050
Other Permits	15,347	16,415	9,809	8,050	8,050
Service Charges & Fees	334,587	275,438	464,162	530,179	530,179
P.Utility/P.Works Charges	295,451	196,474	422,962	469,179	469,179
Inspection Fees	11,470	14,970	10,200	13,000	13,000
Parking Fees	1,840	41,250	25,000	42,000	42,000
Miscellaneous	25,826	22,744	6,000	6,000	6,000
State Sources	71,901	92,428	74,000	89,000	89,000
State of Oregon Cost Sharing	71,901	92,428	74,000	89,000	89,000
Local Government Sources	3,747,684	6,233,072	7,898,283	9,148,207	9,148,207
Multnomah County Cost Sharing	3,647,878	6,083,895	7,321,000	8,754,458	8,754,458
Local Cost Sharing	26,202	79,900	0	0	0
LID Payments Unbonded	73,604	69,277	477,283	393,749	393,749
PDC	-	-	100,000	0	0
Miscellaneous Revenues	296,309	413,681	792,471	1,167,574	1,167,574
Sales-Miscellaneous	5,443	2,770	40,086	30,805	30,805
Refunds	4,238	48,422	1,985	5,263	5,263
Interest on Investments	248,911	326,159	200,000	375,000	375,000
Other Misc. Revenues	<u>37,717</u>	<u>36,330</u>	<u>550,000</u>	<u>756,506</u>	<u>756,506</u>
Revenue Subtotal	4,752,788	7,349,363	9,477,775	11,191,060	11,191,060
Transfers from Other Funds-Cash	24,533,230	22,382,505	22,673,028	34,601,219	34,225,144
General	13,345,276	8,914,990	6,823,028	5,662,760	5,662,760
Parking Facilities Fund	-	-	100,000	0	0
Parking Meter	4,513,863	4,716,041	4,500,000	4,785,000	4,785,000
Federal & State Grants	44,372	99,217	50,000	22,206	22,206
State Tax Street	6,629,719	8,200,000	10,000,000	11,730,544	11,730,544
Street Lights Overhead in Lieu	-	452,257	375,000	393,750	393,750
Auto Port Fund	-	-	825,000	300,000	300,000
Transportation Construction	-	-	-	11,706,959	11,330,884
Trans. from Other Funds-Svc Reimb.	9,748,130	13,751,368	16,652,992	13,530,647	13,314,647
General	63,659	81,763	48,891	80,991	80,991
Auto Port Operating	38,314	96,554	101,079	109,682	109,682
E/R-Coliseum	395	885	0	0	0
Performing Arts Operating	800	0	0	0	0
PIR	9,761	2,903	1,000	1,000	1,000
Sewer System Operating	4,921,422	5,581,064	6,338,119	6,760,755	6,760,755
Street Lighting	677,193	3,951,702	5,372,603	5,146,402	4,930,402
Water	438,281	570,473	447,851	699,050	699,050
LID Construction	14,344	0	0	0	0
Sewer System Construction	363,153	449,617	753,413	681,882	681,882
Transportation Construction	<u>3,103,859</u>	<u>2,894,210</u>	<u>3,514,196</u>	<u>0</u>	<u>0</u>

Fund: **TRANSPORTATION OPERATING (56)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
HCD	\$ 116,277	\$ 122,197	\$ 75,840	\$ 50,885	\$ 50,885
Electronic Services	50	0	0	0	0
Insurance & Claims Operating	561	0	0	0	0
Workers' Comp. Operating	10	0	0	0	0
Golf Operating	51	0	0	0	0
Intra-Fund Agency Reimbursable	6,707	2,169,885	2,109,853	2,236,375	2,151,729
Beginning Fund Balance	<u>2,490,931</u>	<u>1,373,698</u>	<u>1,684,394</u>	<u>706,506</u>	<u>706,506</u>
Total Resources	\$41,531,786	\$47,026,819	\$52,597,642	\$62,265,807	\$61,589,086

REQUIREMENTS

Expenditures	\$27,916,280	\$31,356,349	\$37,423,962	\$46,308,718	\$45,544,624
Special Appropriations	-	-	35,000	0	0
Trans. to Other Funds-Svc Reimb.	5,300,269	5,798,087	6,417,873	6,982,038	7,279,584
General	263,492	261,547	242,643	236,911	598,944
Sewage Disposal	235,232	212,042	254,972	257,517	257,517
Water	37,237	49,701	91,769	67,840	67,840
Central Services Operating	289,558	274,836	282,854	313,890	313,890
City Equipment Acquisition	33,442	34,336	136,759	257,439	192,952
Electronics Operating	275,781	295,927	322,740	371,563	371,563
Fleet Operating	2,876,251	3,172,270	3,321,551	3,640,530	3,640,530
Insurance & Claims Operating	224,639	316,606	301,292	244,092	244,092
Portland Building Operating	584,388	680,705	714,024	726,665	726,665
Workers' Comp. Operating	480,249	500,117	749,269	865,591	865,591
Intra-Fund Agency Credits	<u>6,707</u>	<u>2,169,885</u>	<u>2,109,853</u>	<u>2,236,375</u>	<u>2,151,729</u>
Bureau Req. Subtotal	33,223,256	39,324,321	45,986,688	55,527,131	54,975,937
General Operating Contingency	-	-	1,350,000	2,203,098	2,097,696
Transfers to Other Funds-Cash	6,934,832	4,629,903	5,160,954	4,435,578	4,415,453
General-Overhead	1,109,565	2,054,484	2,047,255	1,823,023	1,823,023
Gen.-Fed. Rev. Sharing Offset	5,000,000	47,300	0	0	0
Transportation Construction	735,000	2,500,000	3,113,699	2,609,055	2,588,930
Central Services Operating	2,205	0	0	0	0
Electronic Services Operating	24,996	28,119	0	0	0
Fleet Operating	63,066	0	0	3,500	3,500
Other Requirements-Inventory Inc.					
Public Works Stock	-	-	100,000	100,000	100,000
Unappropriated Ending Balance	<u>1,373,698</u>	<u>3,072,595</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$41,531,786	\$47,026,819	\$52,597,642	\$62,265,807	\$61,589,086

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APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Maintenance

Department: Public Works

Operating Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$12,128,895	\$13,278,867	\$14,720,359	\$15,514,040	\$15,514,040
Materials and Services	8,615,889	8,979,342	10,989,632	13,029,392	13,089,122
Capital Outlay	258,477	47,352	258,721	829,372	829,372
Total Appropriation	\$21,003,261	\$22,305,561	\$25,968,712	\$29,372,804	\$29,432,534
Cash Transfers					
Funding Sources:					
Operating Fund			\$18,164,923	\$21,347,724	\$21,407,454
Grants			0	0	0
Interagencies			7,803,789	\$8,025,080	\$8,025,080
Contracts			0	0	0
Total Funding			\$25,968,712	\$29,372,804	\$29,432,534

GENERAL DESCRIPTION AND CHANGES

Maintenance has 8 programs: Street Preservation, Traffic Maintenance, Street Cleaning, Sidewalk Preservation and Safety, Structural Maintenance, Emergency Services, Sewer Maintenance and Support and Administration.

The recently released audit of the Street Maintenance program identified deficiencies in the quality of paving work performed by City crews and payment of over market prices for asphalt. Efforts to correct these problems include changes to the method by which asphalt prices are bid, investigation of different compaction methods and new test equipment.

This budget includes \$628,446 in labor turnover allowance based on expected vacancies and the length of time they remain open due to the job bid process.

Street preservation work is increased with new state gas tax funds. Core area street cleaning will be reduced due to reductions in overall General Fund support to transportation. Maintenance of median strips and traffic circle plantings is transferred from the Bureau of Parks in this budget.

PROGRAM SUMMARY

Bureau: Bureau of Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Street Preservation	\$8,531,475	90.0	\$9,242,337	93.0	\$9,242,337	93.0
Performance Measurements/Workload Indicators:						
Deficient Pavement Backlog (cost)			\$37.8 million		\$37.8 million	
Full Width Surfacing			104 miles		104 miles	
Localized Repairs			221,575 Sq. Yds.		221,575 Sq. Yrds.	
Description:						
<p>The City maintains 1,397 miles of (28 foot wide equivalent) fully improved streets and 137 miles of partially improved streets. The bureau uses a Pavement Management System that identifies and prioritizes all street maintenance projects, based on visual inspection and structural testing. Based on the condition of the street, the Pavement Management System helps identify the most cost effective maintenance technique, which may range from sealing cracks or patching small holes to complete reconstruction.</p> <p>The proposed budget provides 98.25 miles of repaving, which will decrease the pavement repair backlog by about 18 miles in the coming year.</p> <p>An increase of three positions is due to increased service for Water Bureau Utility cuts repairs, paid for by an interagency service agreement from Water funds.</p>						
Program: Traffic Maintenance	\$3,770,064	54.0	\$3,968,437	54.0	\$3,968,437	54.0
Performance Measurements/Workload Indicators:						
Signs Maintained					17,709 Signs	
Signal Repairs					38,390 Calls	
Pavement Marks					512,041 Sq. Yds.	
Description:						
<p>To ensure the safe movement of vehicular and pedestrian traffic, City crews maintain 1,040 signalized intersections (with 11,010 signal heads); 90 partially controlled intersections; 5,168 legends painted on the street surface; 2,670 miles of painted line; 1,615 crosswalks; 24,800 traffic control signs; 36,800 parking control signs and 66,334 street name signs. The City also has nearly 50,000 street lights; 4,000 of which are maintained by City crews. To assure the turnover of parking in commercial districts, the City maintains 5,800 parking meters.</p> <p>Current service level provides 14,334 sign repairs; 38,390 signals; 2,670 miles of pavement striping and service to 5,800 parking meters.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Street Cleaning	\$3,542,339	70.0	\$3,920,204	62.0	\$3,920,204	62.0
Performance Measurements/Workload Indicators:						
Miles of street cleaned			38,406 miles		38,406 miles	
Description:						
<p>There are 1,954 miles of street in the City of Portland that are machine swept on a regular basis, including 1,125 miles of residential streets, 815 miles of arterial and 14 miles of streets in the Central Business District. The Street Cleaning Program includes state maintained highways such as Union Avenue and Barbur Boulevard, as well as the Willamette River bridges maintained by Multnomah County. A special cleaning program for the Transit Mall and Light Rail facilities is provided. The Street Cleaning Program also provides for cleaning 8 pedestrian subways, 166 stairways, and 550 trash receptacles.</p> <p>The core area street cleaning program will be decreased by about 25% (\$300,000) due to the overall reduction in General Fund support for Transportation. The exact impact of this reduction on service is not yet known. Eight positions are decreased due to this reduction.</p>						
Program: Sidewalk Pres. & Safety	\$1,890,167	37.0	\$2,018,625	37.0	\$2,078,625	37.0
Performance Measurements/Workload Indicators:						
Flatwork Repaired					202,000 Sq. Ft.	
Curbs Repaired					38,000 Lin. Ft.	
Inspections					9,450 Postings	
Description:						
<p>There are approximately 2,425 miles of sidewalk; 2,475 miles of curb and 80,000 corners in the City of Portland. The City Charter assigns responsibility for maintenance of sidewalks to the owner of the abutting property. The bureau inspects sidewalks and notifies property owners of needed repairs. The bureau also makes repairs and bills the property owner for cost if timely repairs are not made. Non-reimbursed activities include inspection permits issuance, corner maintenance, curb maintenance and mall maintenance.</p> <p>Subsidies for low income senior citizen sidewalk assessments formerly budgeted in a Special Appropriation in the Transportation Operating Fund are budgeted in this program for FY 88-89 (\$60,000).</p>						

PROGRAM SUMMARY

Bureau: Bureau of Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Structural Maintenance	\$1,456,505	27.0	\$1,537,932	27.0	\$1,537,932	27.0
Performance Measurements/Workload Indicators:						
Number of repair projects			30 projects		30 projects	

Description:

With engineering assistance from the Bureau of Transportation Engineering, the bureau plans and conducts an annual maintenance program to ensure public safety and convenience and to control deterioration of structures within the public right of way. Under current service level, which is recommended to continue unchanged, the Structural Maintenance Program will maintain 124 major and minor bridge structures. This does not include the Willamette River Bridges which are the responsibility of other jurisdictions. This program also provides for the maintenance of 166 stairways, 174 retaining walls, 4 tunnels, 15 miles of guard rail, 2 miles of fences, and 525 units of street furniture.

Program: Emergency Services	\$382,669	0.0	\$440,533	0.0	\$440,533	0.0
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Performance Measurements/Workload Indicators:

Number of snow or ice storm days, overtime and materials for repairs 10 days 10 days

Description:

The Bureau of Maintenance provides round the clock response to emergencies, including snow storms, ice storms, wind storms, floods and other weather conditions; volcanic eruptions; clean up following police actions; sewer breaks or plugs; and other disasters that inhibit safe transportation.

Current service level provides time and equipment for approximately 9,000 hours of overtime emergency response.

PROGRAM SUMMARY

Bureau: Bureau of Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Sewer Maintenance	\$5,465,774	102.0	\$5,529,039	102.0	\$5,529,039	102.0
Performance Measurements/Workload Indicators:						
Length of sewers affected by cleaning, inspection or repair						
		2,134,285 linear ft.		2,134,285 linear ft.		
Description:						
There are 1,572 miles of sewer in the City of Portland. To ensure the proper removal of sanitary and industrial wastes and storm water, the Bureau of Maintenance, in cooperation with the Bureau of Environmental Services, has established annual programs for cleaning and inspection of these sewers, investigation of customer problems, and repair and reconstruction of damaged, broken or deteriorated sewers.						
Under current service level, the program includes the television inspection of 391,000 lineal feet of sewers; the cleaning of 327 miles of sewers by rod, drag, jet methods and vacuum jet cleaning and the cleaning of 480 sumps annually. Repair crews will replace over 6,000 lineal feet of sewer pipe, install 9 new manholes and repair or raise over 440 manholes.						
This program is supported exclusively by interagency service agreements with the Bureaus of Environmental Services and Water.						
Program: Support & Administration	\$2,926,026	46.0	\$2,715,697	46.0	\$2,715,427	46.0
Performance Measurements/Workload Indicators:						
Programs Administered						
		8 Programs		8 Programs		
Description:						
To maximize the efficiency and effectiveness of the field operations, the bureau provides specialized centrally administered support services, which include: equipment management, engineering support, materials handling, communications and dispatch, information systems and facilities maintenance.						
Funding for an improved office automation system is included in this budget. This system will support Maintenance's usage of the City's new Integrated Business Information System.						
Total:	\$27,965,019	426	\$29,372,804	421	\$29,432,534	421

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Maintenance

Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 8,606,590	\$ 9,475,660	\$10,751,678	\$11,048,178	\$11,048,178
120 Part-Time Employees	36,395	25,708	42,283	28,829	28,829
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	282,679	327,003	454,999	438,983	438,983
150 Premium Pay	202,308	210,352	246,304	241,852	241,852
170 Benefits	3,000,923	3,240,144	3,225,095	3,756,198	3,756,198
100 Total Personal Services	12,128,895	13,278,867	14,720,359	15,514,040	15,514,040
210 Professional Services	52,393	30,016	40,000	36,000	36,000
220 Utilities	238,626	171,539	148,326	152,477	152,477
230 Equipment Rental	13,457	16,941	7,816	18,200	18,200
240 Repair & Maintenance	213,926	58,727	151,407	1,330,853	975,853
260 Miscellaneous Services	(11,563)	9,141	0	8,000	8,000
310 Office Supplies	18,698	17,121	23,494	21,693	21,693
320 Operating Supplies	853,035	553,575	970,348	892,757	892,757
330 Repair & Maint. Supplies	3,418,661	3,425,490	4,496,900	4,791,414	4,791,414
340 Minor Equipment & Tools	76,547	86,518	124,218	129,150	129,150
350 Clothing & Uniforms	45,207	32,484	66,296	68,450	68,450
380 Other Commodities-External	(6,608)	211,724	24,198	26,250	26,250
410 Education	5,386	9,674	0	14,500	14,500
420 Local Travel	479	107	0	0	0
430 Out-of-Town Travel	10,192	8,524	14,550	15,400	15,400
440 External Rent	30,084	30,294	32,140	33,000	33,000
450 Interest	0	0	0	0	0
460 Refunds	0	6,192	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	51,900	97,062	48,512	14,000	73,500
Subtotal - Direct M&S	5,010,420	4,765,129	6,148,205	7,552,144	7,256,644
510 Fleet Services	2,687,498	2,983,224	3,123,080	3,419,004	3,419,004
520 Printing/Distribution Services	44,327	57,917	51,209	72,610	72,610
530 Internal Rent	0	0	0	0	500
540 Electronic Services	125,743	140,831	166,876	201,934	201,934
550 Data Processing Services	0	2,999	0	0	0
560 Insurance	610,549	662,520	981,709	1,021,272	1,021,272
570 Equipment Lease	0	6,171	131,885	124,979	124,979
580 Intra-Fund Services	86,788	288,723	272,722	519,544	519,274
590 Other Services-Internal	50,564	71,828	113,946	117,905	472,905
Subtotal - Service Reimbursement	3,605,469	4,214,213	4,841,427	5,477,248	5,832,478
200					
500 Total Materials and Services	8,615,889	8,979,342	10,989,632	13,029,392	13,089,122
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	622,622	622,622
640 Furniture & Equipment	258,477	47,352	258,721	206,750	206,750
600 Total Capital Outlay	258,477	47,352	258,721	829,372	829,372
TOTAL	\$21,003,261	\$22,305,561	\$25,968,712	\$29,372,804	\$29,432,534
700 Cash Transfers		321			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Maintenance

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1616	Public Works Maintenance Director	1	\$ 49,486	1	\$ 54,000	1	\$ 52,190	1	\$ 54,079	1	\$ 54,079
3147	Transportation Revenue Coordinator	-	-	-	11,509	0	0	0	0	0	0
3166	Senior Engineer	1	40,883	1	42,340	1	43,115	1	44,662	1	44,662
3162	Engineering Associate III	1	36,143	1	37,415	1	38,126	1	39,505	1	39,505
3160	Civil Engineering Associate I	1	18,895	1	31,309	1	31,901	1	33,053	1	33,053
3140	Engineering Technician	1	21,977	1	26,481	1	27,810	1	26,810	1	26,810
3113	Senior Engineering Aide	2	39,421	2	47,812	2	48,826	2	50,780	2	50,780
3112	Engineering Aide	-	-	-	-	-	-	2	39,004	2	39,004
2250	Sidewalk Inspector	3	103,764	4	99,001	4	113,352	4	117,512	4	117,512
1617	Public Works Operations Manager	3	71,982	2	77,380	3	130,539	3	135,240	3	135,240
1615	Asst. Public Works Maintenance Director	1	43,159	1	35,174	1	45,525	0	0	0	0
1612	Public Works Operations Supervisor	9	289,827	8	285,493	8	302,652	9	352,564	9	352,564
1610	Public Works Operations Foreman	19	577,939	20	605,615	19	618,325	20	669,952	20	669,952
1608	Paving Crew Leader	6	147,863	6	161,840	6	165,246	7	199,948	7	199,948
1607	Equipment Coordinator	1	36,122	1	37,411	1	38,105	1	39,484	1	39,484
1524	General Mechanic	1	22,233	1	27,301	1	27,856	1	28,856	1	28,856
1513	Welder	1	26,230	1	27,249	1	27,856	1	28,856	1	28,856
1455	Electrician Foreman	2	64,226	2	66,507	2	67,658	1	35,058	1	35,058
1454	Lead Electrician	-	-	-	-	-	-	2	69,030	2	69,030
1453	Electrician	12	329,665	14	402,925	14	444,241	12	394,632	12	394,632
1443	Painter	1	47,832	1	32,309	1	27,856	1	28,856	1	28,856
1440	Traffic Sign Crew Leader	6	149,582	7	195,665	8	220,349	8	228,512	8	228,512
1420	Carpenter	8	200,102	8	208,805	8	222,848	8	230,848	8	230,848
1410	Concrete Finisher	14	280,864	12	296,565	12	334,272	12	346,272	12	346,272
1325	Sewer Vacuum Operator	4	73,978	4	75,663	4	102,229	4	105,109	4	105,109
1318	Construction Equipment Operator III	4	78,900	3	80,050	3	84,699	3	87,696	3	87,696
1316	Construction Equipment Operator II	10	259,090	13	309,809	13	353,740	12	343,764	12	343,764
1315	Construction Equipment Operator I	2	39,686	2	51,068	2	52,442	2	54,372	2	54,372
1313	Auto Equipment Operator III	11	262,668	11	278,882	11	286,121	10	269,350	10	269,350
1311	Auto Equipment Operator II	31	727,094	35	807,856	35	860,872	34	866,286	34	866,286
1310	Auto Equipment Operator I	3	55,598	3	45,996	2	46,908	2	48,608	2	48,608
1252	Parking Revenue Investigator	-	-	-	854	0	0	0	0	0	0
1251	Lead Parking Meter Technician	1	25,523	1	27,156	1	27,772	1	28,773	1	28,773
1250	Parking Meter Technician	2	49,529	2	66,175	3	76,715	3	82,185	3	82,185
1230	Sewer Construction Crew Leader	7	185,646	8	190,998	8	222,827	8	230,848	8	230,848
1229	Senior Sewer Worker	4	103,830	4	101,417	4	104,044	4	107,740	4	107,740
1225	Asphalt Raker	11	216,479	12	242,390	12	281,169	14	340,256	14	340,256

PERSONNEL DETAIL

Appropriation Unit: Bureau of Maintenance (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1224	Sign Maker	2	\$ 52,189	2	\$ 37,086	2	\$ 55,696	1	\$ 28,856	1	\$ 28,856
1223	Senior Utility Worker	1	23,386	1	24,185	1	24,670	1	25,557	1	25,557
1218	Utility Worker	127	2,598,963	142	2,911,111	147	3,413,188	146	3,534,685	146	3,534,685
1216	Mall Attendant	2	35,363	4	72,851	4	88,536	4	85,837	4	85,837
1210	Laborer	40	681,142	50	779,378	50	1,030,399	47	979,077	47	979,077
0828	Senior Management Analyst	1	35,296	1	38,123	1	38,126	1	39,505	1	39,505
0819	Administrative Assistant I	1	22,949	1	25,677	1	27,772	0	0	0	0
0650	Training and Development Officer	1	14,707	1	8,690	1	31,000	1	34,264	1	34,264
0544	Administrative Services Officer	-	-	-	-	-	-	1	32,009	1	32,009
0515	Senior Accountant	1	25,265	1	26,103	1	26,640	1	27,603	1	27,603
0514	Associate Accountant	1	23,553	1	24,354	1	24,838	1	25,724	1	25,724
0510	Accounting Assistant	2	38,464	2	39,803	2	40,578	2	42,052	2	42,052
0413	Stores System Manager	-	-	-	27,677	1	33,679	1	36,477	1	36,477
0412	Stores Supervisor II	1	28,952	1	5,080	0	0	0	0	0	0
0411	Stores Supervisor I	2	60,633	2	60,837	2	56,382	2	57,361	2	57,361
0410	Storekeeper I	2	46,227	2	47,057	2	49,130	2	50,906	2	50,906
0315	Service Dispatcher	4	81,171	4	86,365	4	90,788	4	94,100	4	94,100
0314	Lead Service Dispatcher	1	27,922	1	24,430	1	24,900	1	25,808	1	25,808
0222	Secretarial Assistant	1	20,128	1	20,803	1	21,232	1	22,008	1	22,008
0220	Secretarial Clerk I	7	114,064	7	120,666	7	124,999	7	122,104	7	122,104
0210	Typist Clerk	1	0	1	0	0	0	0	0	0	0
0116	Office Manager I	-	-	-	6,964	1	20,939	1	25,745	1	25,745
	TOTAL FULL-TIME POSITIONS	382	\$8,606,590	418	\$9,475,660	424	\$10,751,678	421	\$11,048,178	421	\$11,048,178

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Traffic Management

Department: Public Works

Operating Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 2,564,142	\$ 2,740,301	\$ 3,164,737	\$ 3,558,749	\$ 3,505,511
Materials and Services	2,267,181	5,915,793	7,327,842	7,554,145	7,293,716
Capital Outlay	27,625	116,712	45,688	1,553,268	1,475,649
Total Appropriation	\$ 4,858,948	\$ 8,772,806	\$10,538,267	\$12,666,162	\$12,274,876
Cash Transfers				\$ 3,500	\$ 3,500
Funding Sources:					
Operating Fund			\$ 4,442,969	\$ 7,434,436	7,280,990
Grants			50,000	0	0
Interagencies			5,871,298	5,142,726	4,904,886
Contracts			174,000	89,000	89,000
Total Funding			\$10,538,267	\$12,666,162	\$12,274,876

GENERAL DESCRIPTION AND CHANGES

Traffic Management provides management of the City's traffic system: parking, street lighting and signals, design of signage, striping and so forth.

The only change in services contemplated in the coming year is the shift of lighting along rights-of-way in City parks to the City's Street Lighting program, discussed under the Street Lights and Signal program.

Traffic Management has divided its operation into six program areas: Traffic Operations, Neighborhood Traffic Management, Parking Management, Parking Patrol, Signal and Street Lighting, and Administration.

PROGRAM SUMMARY

Bureau: Bureau of Traffic Management

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Traffic Operations	\$1,311,019	17.0	\$1,427,492	17.5	\$1,427,492	17.5
Performance Measurements/Workload Indicators:						
Traffic Investigations Completed			7,400		7,100	
Description:						
<p>This program provides for the monitoring, review, and ordering of modifications to the traffic sign and pavement marking systems; planning, design, and construction monitoring of Capital Improvement Projects; land use development review; and management of special events such as runs and parades. This program addresses safety and capacity needs both through the development of projects and by responding to service requests from the public.</p> <p>A \$3,500 cash transfer to the Fleet Operating Fund, together with turning in one car, will allow the bureau to obtain a van.</p>						
Program: Neighborhood Traffic Mgmt.	\$469,181	2.0	\$716,165	2.5	\$716,165	2.5
Performance Measurements/Workload Indicators:						
Neighborhood studies completed			50		50	
Description:						
<p>This program addresses traffic concerns in residential areas through the development and implementation of traffic management projects. Staff receive and prioritize requests, work with neighborhood groups to develop and evaluate alternatives, assess public support through petitions and mail ballots, and coordinate implementation of the chosen solution.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Traffic Management

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Parking Management	\$696,559	6.0	\$526,643	7.0	\$526,643	7.0
Performance Measurements/Workload Indicators:						
Parking requests reviewed			600		600	
Description:						
<p>This program is directed at activities that address the <u>Downtown Parking and Circulation Policy</u>, improve the City's management of parking, and respond to individuals and organizations impacted by parking. It provides regulation of on-street parking through permit programs, meters, signage, and design. The long-range program includes continuation of efforts to establish an integrated City Parking System.</p> <p>One position is added, representing a shift in the Parking Management from reliance on consultant services to providing services directly for certain parking studies.</p>						
Program: Parking Patrol	\$1,511,490	42.0	\$1,653,620	42.0	\$1,653,620	42.0
Performance Measurements/Workload Indicators:						
Beat Patrols performed			24,253		24,253	
Description:						
<p>This program ensures vehicle and pedestrian safety, manages parking space turnover, and enforces neighborhood parking rights. Key services include clearing obstructions from intersections, crosswalks, and side walks, and issuing citations for parking violations.</p> <p>Major accomplishments for this program area in the current year include: maintaining the 83% turnover rate in metered and 80% in nonmetered areas; and installation and operation of the new tag warrant computer system to improve collections. Year-end programs are anticipated at: 390,000 citations issued, 4,824 enforcement responses, and 24,253 beat patrols.</p> <p>This program provides parking enforcement Monday through Friday throughout the City, and Saturday in the central retail areas only. Also included are the administrative support functions necessary to operate the enforcement and tag warrant operations.</p> <p>Towing refunds formerly budgeted as a special appropriation in the Transportation Operating fund are budgeted in this program (\$13,000).</p> <p>See the Parking Meter Fund page for information on parking fee and fine revenue.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Traffic Management

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Signal and Street Lighting	\$9,187,265	12.0	\$7,561,142	12.0	\$7,345,142	12.0
Performance Measurements/Workload Indicators:						
Operation reviews completed			333		333	
Description:						
Lighting on the rights-of-way in City parks, formerly supported by the General Fund in the Bureau of Parks, is transferred to this program in FY 88-89. The cost of this lighting in parks was estimated at \$225,000 in the proposed. The amount budgeted for this purpose in the approved is \$9,000.						
Program: Administration	\$668,485	8.0	\$784,600	8.0	\$609,314	8.0
Performance Measurements/Workload Indicators:						
Programs administered			6		6	
Description:						
Key services include: ensuring current and long-range City traffic operations needs are met; reviewing and recommending revenue options; developing and implementing activities to meet affirmative action requirements; monitoring bureau expenditures and measuring program effectiveness; and determining and implementing program changes to reflect future community needs. This program also provides central clerical and public response support for the bureau. No key indicators are submitted.						
Total:	\$13,843,999	87.0	\$12,669,662*	89.0	\$12,278,376	89.0

* This total includes a \$3,500 cash transfer to the Fleet Operating Fund.

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Traffic Management

Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 1,893,620	\$ 2,001,236	\$ 2,284,061	\$2,502,985	\$2,502,985
120 Part-Time Employees	47,080	73,982	71,663	57,827	40,593
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	22,265	22,538	85,766	101,308	73,017
150 Premium Pay	13,712	10,684	13,561	13,391	13,391
170 Benefits	587,465	631,861	709,686	883,238	875,525
100 Total Personal Services	2,564,142	2,740,301	3,164,737	3,558,749	3,505,511
210 Professional Services	197,714	162,414	324,000	84,931	72,675
220 Utilities	438,177	3,647,665	4,865,010	4,733,390	4,517,390
230 Equipment Rental	0	535	1,575	1,575	1,575
240 Repair & Maintenance	2,692	35,054	37,214	270,694	270,694
260 Miscellaneous Services	23,852	22,469	12,000	19,200	19,200
310 Office Supplies	9,641	12,017	12,280	13,604	13,504
320 Operating Supplies	18,837	18,767	16,543	20,400	20,300
330 Repair & Maint. Supplies	63,202	12,086	6,350	339,250	339,250
340 Minor Equipment & Tools	2,198	3,704	5,250	6,670	6,570
350 Clothing & Uniforms	64,696	12,782	12,510	29,355	29,355
380 Other Commodities-External	187	387	0	400	400
410 Education	12,553	9,643	7,550	11,024	10,774
420 Local Travel	3,078	1,970	5,130	3,859	3,859
430 Out-of-Town Travel	12,798	13,827	17,100	18,810	18,560
440 External Rent	0	278	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	149	32	0	0	13,000
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	7,996	14,823	1,620	1,220	1,220
Subtotal - Direct M&S	857,770	3,968,453	5,324,132	5,554,382	5,338,326
510 Fleet Services	100,185	109,685	108,679	125,070	125,070
520 Printing/Distribution Services	104,644	88,811	92,161	89,393	89,393
530 Internal Rent	175,320	221,768	239,834	243,800	243,800
540 Electronic Services	55,103	57,109	58,004	61,967	61,967
550 Data Processing Services	17,428	0	0	0	0
560 Insurance	51,820	100,643	60,593	75,818	75,818
570 Equipment Lease	0	0	0	36,217	36,217
580 Intra-Fund Services	869,557	1,359,714	1,408,762	1,333,741	1,289,368
590 Other Services-Internal	35,354	9,610	35,677	33,757	33,757
Subtotal - Service Reimbursement	1,409,411	1,947,340	2,003,710	1,999,763	1,955,390
200					
500 Total Materials and Services	2,267,181	5,915,793	7,327,842	7,554,145	7,293,716
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	4,098	0	1,498,768	1,201,149
640 Furniture & Equipment	27,625	112,614	45,688	54,500	274,500
600 Total Capital Outlay	27,625	116,712	45,688	1,553,268	1,475,649
TOTAL	\$ 4,858,948	\$ 8,772,806	\$10,538,267	\$12,666,162	\$12,274,876
700 Cash Transfers		328		\$3,500	\$3,500

PERSONNEL DETAIL

Appropriation Unit: Bureau of Traffic Management

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0912	Traffic Management Administrator	-	\$46,750	1	\$ 0	1	\$52,190	1	\$54,079	1	\$54,079
3355	Urban Projects Coordinator	-	-	-	-	1	35,967	1	37,406	1	37,406
3343	Street Light Operations Supervisor	-	32,406	1	33,497	1	34,186	1	35,412	1	35,412
3207	City Traffic Engineer	1	47,600	1	0	1	50,807	1	52,680	1	52,680
3206	Assistant City Traffic Engineer	-	-	-	-	-	-	1	45,999	1	45,999
3251	Electronics Technician	1	0	0	0	0	0	0	0	0	0
3234	City Planner III	1	32,329	2	72,802	1	37,763	1	39,505	1	39,505
3232	City Planner II	-	-	-	22,817	1	27,386	1	26,810	1	26,810
3209	Signal Systems Manager	1	41,160	1	43,509	1	44,750	1	46,354	1	46,354
3205	Senior Traffic Engineer	2	78,104	2	83,690	2	86,230	2	86,944	2	86,944
3204	Parking Operations Manager	-	0	-	-	1	38,126	1	40,215	1	40,215
3203	Traffic Engineer	10	359,985	11	377,610	11	388,804	11	409,487	11	409,487
3202	Traffic Engineer-in-Training	1	24,652	3	17,742	1	31,010	0	0	0	0
3171	Chief Engineer	-	-	-	49,689	0	0	0	0	0	0
3160	Civil Engineer Associate I	-	-	1	0	0	0	0	0	0	0
3140	Engineering Technician	-	4,234	0	53,365	3	81,349	5	145,405	5	145,405
3131	Senior Drafting Specialist	1	0	1	0	1	28,251	1	31,195	1	31,195
3130	Drafting Specialist	1	47,901	1	51,760	1	26,560	1	29,148	1	29,148
3113	Senior Engineering Aide	1	43,770	2	42,570	2	49,004	2	50,780	2	50,780
3112	Engineering Aide	2	31,118	3	65,268	4	84,562	3	67,042	3	67,042
3105	Permit Technician	-	-	-	-	-	-	1	25,745	1	25,745
2242	Parking Patrol Supervisor	1	35,605	1	36,786	1	37,539	1	38,899	1	38,899
2241	Assistant Parking Patrol Supervisor	3	72,800	3	81,036	3	82,623	3	85,692	3	85,692
2240	Parking Patrol Deputy	36	650,802	36	670,172	36	781,567	36	810,635	36	810,635
2212	Supervising Field Representative	-	-	-	-	-	-	1	30,464	1	30,464
2211	Field Representative II	-	736	0	0	1	26,074	1	28,000	1	28,000
2210	Field Representative	2	44,073	3	68,277	2	48,437	2	52,492	2	52,492
2122	Electrical Inspector I	-	17,440	0	0	0	0	0	0	0	0
2118	Street Light Inspector	-	32,837	1	33,602	1	34,291	1	34,556	1	34,556
1252	Parking Meter Coordinator	1	30,360	1	22,968	0	0	0	0	0	0
1251	Lead Parking Meter Technician	-	807	0	0	0	0	0	0	0	0
1250	Parking Meter Technician	-	769	0	0	0	0	0	0	0	0
0840	Traffic Safety Coordinator	1	26,457	0	0	0	0	0	0	0	0
0827	Management Analyst	-	31,386	1	35,451	1	31,574	1	34,097	1	34,097
0820	Administrative Assistant II	1	1,045	0	0	0	0	0	0	0	0

PERSONNEL DETAIL

Appropriation Unit: Bureau of Traffic Management (con't.)

		FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
Class No.	Title	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0372	Programmer Analyst	1	\$ 26,079	1	\$ 29,922	1	\$ 32,195	1	\$ 35,078	1	\$ 35,078
0221	Secretarial Clerk II	4	86,808	5	92,305	5	96,111	6	111,536	6	111,536
0210	Typist Clerk	1	15,848	1	16,398	1	16,705	1	17,330	1	17,330
0000	Traffic System Manager	1	0	0	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	74	\$1,863,861	83	\$2,001,236	85	\$2,284,061	89	\$2,502,985	89	\$2,502,985
	<u>Limited-Term Positions</u>										
3206	Assistant City Traffic Engineer	1	\$ 29,759	0	0	0	\$ 0	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$1,893,620		\$2,001,236		\$2,284,061		\$2,502,985		\$2,502,985

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Transportation Engineering

Department: Public Works

Operating Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$4,817,490	\$4,760,553	\$5,522,544	\$ 5,754,109	\$ 5,700,712
Materials and Services	1,843,775	1,676,054	1,689,784	4,905,109	4,831,871
Capital Outlay	160,814	3,523	27,100	471,412	418,412
Total Appropriation	\$6,822,079	\$6,440,130	\$7,239,428	\$11,130,630	\$10,950,995
Cash Transfers					
Funding Sources:					
Operating Fund			\$2,756,585	\$ 8,900,763	8,783,934
Grants			0	0	0
Interagencies			4,482,843	2,229,867	2,167,061
Contracts			0	0	0
Total Funding			\$7,239,428	\$11,130,630	\$10,950,995

GENERAL DESCRIPTION AND CHANGES

The Bureau of Transportation Engineering is the development implementation arm of the Office of Transportation. The bureau manages over \$6.5 million in City capital resources which leverage \$20 million in other funds for transportation improvements annually. Transportation Engineering carries the responsibilities of the Office of Transportation in development initiatives through management of private sector improvement and use of the street system.

Reductions to this program necessitated by the reduction in overall General Fund support for transportation this year include \$161,696 in full-time employee wages and benefits reflected in a reduction of 4 positions from the bureau's current service level request. The impact of this reduction includes administrative support decreases, South Waterfront Light Rail project management, map replacement and survey control.

For information about the full range of Transportation capital programs managed by this bureau, see the City's capital budget document. This bureau manages capital projects which provide arterial, freeway, light-rail, other transit, and alternative transportation facilities.

Capital project spending formerly budgeted directly in the Transportation Construction Fund is budgeted in the Transportation Operating Fund Bureaus in FY 88-89. This accounts for the apparent increase in this bureau, in spite of a staffing reduction.

PROGRAM SUMMARY

Bureau: Bureau of Transportation Engineering

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Engineering Support	\$1,522,128	20	\$1,649,509	18	\$1,469,874	18
Performance Measurements/Workload Indicators:						
Programs administered			4		4	
<p>Description:</p> <p>The Engineering Support program consists of three sub-program areas. The Bureau Administration sub-program provides bureau management and specialized staff support to program managers on personnel, policy and budget matters. This sub-program also pays for all bureau overhead costs, including rent and insurance. The Systems Engineering sub-program provides engineering computer services to the Office of Transportation and through an interagency services agreement, to the Bureau of Environmental Services for sewer system construction. The Right-of-Way Mapping sub-program manages the City's infrastructure data base and provides infrastructure mapping services.</p> <p>Funding for first year Master Lease costs of a new office automation system are included in this budget.</p> <p>One position is cut due to the overall reduction in General Fund support to Transportation. This position will be budgeted on a limited-term basis pending reorganization.</p>						
Program: Arterial Improvements	\$5,937,479	16	\$4,847,455	17	\$4,847,455	17
Performance Measurements/Workload Indicators:						
Arterial improvements designed and constructed (lane miles)			97.1		97.1	
<p>Description:</p> <p>The Arterial Improvements Program manages the engineering design and construction of capital improvements financed by the Federal-Aid Highway Program. Over the past decade, federal funds leveraged by the withdrawal of the Mt. Hood and I-505 Freeway projects have been the primary revenue source for improvements to the City's arterial street system. The balance of the City's share of these funds have been dedicated by the City Council to specific economic development and neighborhood preservation projects managed by this program and will be fully expended by 1990.</p> <p>Projects undertaken also use Urban Mass Transit Administration grants administered through Tri-Met and other federal-aid sources. The program coordinates the engineering design and construction management of transit improvements with Tri-Met and other regional agencies.</p> <p>The program is also responsible for working with the Oregon Department of Transportation on that agencies' Interstate and Regional Highway projects.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Transportation Engineering

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Development Services	\$1,779,081	30	\$1,984,021	30	\$1,984,021	30
Performance Measurements/Workload Indicators:						
Applications, permits and acquisitions processed, issued or completed			12,379		12,379	
Description:						
The Development Services Program consolidates development support activities within the bureau and provides leadership for the Office of Transportation in responding to development initiatives. The program consists of three sub-program areas: The Street Systems Management sub-program is responsible for leading the Office of Transportation in development activities. This sub-program also regulates and controls private and utility construction within the street system. The Permit Engineering sub-program supports development by managing the street improvement process for subdivisions and commercial/industrial expansion. The Right-of-Way Acquisition sub-program provides resources to acquire public rights-of-way for improvement projects for both transportation and Environmental Services.						
Management of Permit Engineering has moved to Development Services from the Local Improvement Program in order to consolidate development support activities.						
Program: Local Improvements	\$2,361,919	49	\$2,649,645	46	\$2,649,645	46
Performance Measurements/Workload Indicators:						
LID Projects designed and constructed			32		32	
Description:						
The Local Improvement Program consists of five sub-program areas: The Local Design Engineering sub-program manages the City's LID Street Improvement Process, including those improvements supported by federal HCD financing. The Alternative Transportation sub-program manages the City's bicycle and pedestrian programs. The Structural/Maintenance Engineering sub-program manages the inspection, structural design and construction management of the City's structural inventory. The Construction Inspection sub-program provides construction inspection and materials testing services. The Survey sub-program provides design and construction surveying services.						
Construction Inspection and Survey have been moved to the Local Improvement Program from Engineering support in order to consolidate engineering design and construction management services in one program area. This consolidation will improve service delivery through improved coordination of the design and construction management functions.						
The management of LID and HCD/LID Improvements has been consolidated from two sub-programs to one. Management of the Permit Engineering sub-program has been moved to the Development Services Program which is reflected as a position decrease from Revised.						
Total:	\$11,600,607	115	\$11,130,630	111	\$10,950,995	111

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Transportation Engineering

Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$3,492,593	\$3,441,763	\$3,634,533	\$3,694,503	\$3,694,503
120 Part-Time Employees	103,369	125,412	568,729	573,507	526,617
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	71,335	53,687	82,802	81,319	78,797
150 Premium Pay	12,010	13,935	12,525	8,650	8,650
170 Benefits	1,138,183	1,125,756	1,223,955	1,396,130	1,392,145
100 Total Personal Services	4,817,490	4,760,553	5,522,544	5,754,109	5,700,712
210 Professional Services	186,198	36,603	121,437	821,047	811,908
220 Utilities	10,954	10,925	5,269	5,374	5,374
230 Equipment Rental	50,178	6,771	8,407	8,722	8,722
240 Repair & Maintenance	72,447	99,873	118,950	137,978	137,978
260 Miscellaneous Services	7,960	14,316	3,500	2,440,900	2,434,255
310 Office Supplies	10,282	13,744	16,201	17,333	17,333
320 Operating Supplies	39,360	38,439	41,773	45,394	45,394
330 Repair & Maint. Supplies	4,680	(318)	1,790	1,490	1,490
340 Minor Equipment & Tools	10,556	4,474	8,716	8,138	8,138
350 Clothing & Uniforms	3,285	2,241	4,075	3,833	3,833
380 Other Commodities-External	771	791	750	773	773
410 Education	19,597	8,535	15,234	19,353	19,353
420 Local Travel	1,247	1,268	1,570	1,895	1,895
430 Out-of-Town Travel	13,224	14,332	16,910	19,031	19,031
440 External Rent	4,029	(129)	5,800	800	800
450 Interest	0	0	0	0	0
460 Refunds	616	3,118	1,000	500	500
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	13,878	3,529	20,273	22,420	22,420
Subtotal - Direct M&S	449,262	258,512	391,655	3,554,981	3,539,197
510 Fleet Services	79,949	74,223	86,992	93,554	93,554
520 Printing/Distribution Services	99,622	101,651	106,141	118,096	118,096
530 Internal Rent	211,901	310,536	348,098	353,719	353,719
540 Electronic Services	70,777	74,975	78,986	87,257	87,257
550 Data Processing Services	5,421	28,997	33,986	30,486	37,519
560 Insurance	33,945	50,121	6,704	12,162	12,162
570 Equipment Lease	33,442	28,165	4,874	96,243	31,756
580 Intra-Fund Services	516,873	482,484	298,270	277,567	277,567
590 Other Services-Internal	342,583	266,390	334,078	281,044	281,044
Subtotal - Service Reimbursement	1,394,513	1,417,542	1,298,129	1,350,128	1,292,674
200					
500 Total Materials and Services	1,843,775	1,676,054	1,689,784	4,905,109	4,831,871
610 Land	7,198	0	1,700	0	0
620 Buildings	0	0	0	0	0
630 Improvements	25,583	(24,758)	0	373,072	373,072
640 Furniture & Equipment	128,033	28,281	25,400	98,340	45,340
600 Total Capital Outlay	160,814	3,523	27,100	471,412	418,412
TOTAL	\$6,822,079	\$6,440,130	\$7,239,428	\$11,130,630	\$10,950,995
700 Cash Transfers		334			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Transportation Engineering

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
3173	City Engineer	-	-	-	\$56,050	1	\$57,116	1	\$59,174	1	\$59,174
3365	LRT Specialist	1	\$37,286	0	0	0	0	0	0	0	0
3358	CBD Program Manager	-	22,351	1	38,767	1	39,614	1	41,050	1	41,050
3357	CBD Field Coordinator	-	28,903	1	32,814	1	32,823	1	33,820	1	33,820
3355	Public Works Project Coordinator	2	90,981	3	74,860	2	76,252	2	79,010	2	79,010
3219	Right-of-Way Services Manager	-	40,468	1	42,625	1	43,115	1	44,662	1	44,662
3217	Right-of-Way Agent	1	36,144	1	37,454	1	38,126	1	39,505	1	39,505
3216	Right-of-Way Technician	1	29,006	1	30,447	1	30,916	2	57,984	2	57,984
3171	Chief Engineer	1	54,163	1	0	0	0	0	0	0	0
3169	Principal Engineer	4	179,067	4	185,412	4	189,228	3	146,952	3	146,952
3167	Supervising Engineer	-	-	-	-	-	-	1	46,855	1	46,855
3166	Senior Engineer	6	244,542	6	265,458	7	301,784	6	278,340	6	278,340
3165	Chief Surveyor	1	41,006	1	43,386	1	43,115	1	44,662	1	44,662
3162	Engineering Associate III	7	280,162	8	256,105	7	263,675	7	274,322	7	274,322
3161	Civil Engineering Associate II	10	298,384	10	280,436	7	277,257	9	322,362	9	322,362
3160	Civil Engineering Associate I	3	151,523	5	125,248	4	90,610	3	93,897	3	93,897
3152	Public Works Inspector III	-	-	-	-	1	38,294	2	79,386	2	79,386
3151	Public Works Inspector II	4	160,524	5	158,773	5	180,990	4	144,112	4	144,112
3150	Public Works Inspector I	3	208,063	7	220,654	7	226,462	7	233,481	7	233,481
3145	Street Permit Supervisor	-	35,385	1	36,030	1	36,659	1	37,981	1	37,981
3141	Senior Engineering Technician	1	62,696	1	33,209	1	33,871	1	35,099	1	35,099
3140	Engineering Technician	4	117,178	5	121,486	4	118,634	3	96,090	3	96,090
3132	Chief Drafting Specialist	1	35,809	1	37,070	1	37,770	1	39,108	1	39,108
3131	Senior Drafting Specialist	9	244,448	8	231,720	7	216,412	7	224,210	7	224,210
3130	Drafting Specialist	8	201,158	9	200,271	9	249,258	8	225,521	8	225,521
3124	Surveyor III	1	32,511	1	35,621	1	37,770	1	39,108	1	39,108
3122	Surveyor I	9	219,414	8	203,792	8	233,828	7	215,439	7	215,439
3121	Survey Aide II	9	198,508	9	180,802	9	207,988	9	216,108	9	216,108
3120	Survey Aide I	5	62,020	4	62,250	4	85,433	4	87,465	4	87,465
3115	Engineering Computer Aide	-	4,663	1	16,703	1	22,364	1	19,502	1	19,502
3113	Senior Engineer Aide	1	67,676	3	71,382	2	49,004	2	50,780	2	50,780
3112	Engineering Aide	-	52,486	3	56,299	3	62,219	3	62,832	3	62,832

PERSONNEL DETAIL

Appropriation Unit: Bureau of Transportation Engineering (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0940	Bicycle Pedestrian Program Coordinator	1	\$ 30,765	1	\$ 31,342	1	\$ 33,871	1	\$ 37,292	1	\$ 37,292
0827	Management Analyst	1	30,449	1	32,523	1	32,579	1	33,429	1	33,429
0385	Systems Manager	-	10,946	0	41,351	1	45,001	1	46,625	1	46,625
0373	Senior Programmer	-	32,806	1	35,802	1	38,168	1	39,547	1	39,547
0372	Programmer Analyst/Engineer	-	53,162	2	60,601	2	64,390	2	70,156	2	70,156
0345	Word Processing Operator I	1	19,658	1	18,897	1	20,625	1	21,360	1	21,360
0221	Secretarial Clerk II	3	74,376	4	68,900	4	79,312	4	77,277	4	77,277
	TOTAL FULL-TIME POSITIONS	98	\$3,488,687	119	\$3,424,540	113	\$3,634,533	111	\$3,694,503	111	\$3,694,503
	<u>Limited-Term Positions</u>										
3130	Drafting Specialist	-	-	1	\$ 16,707	0	\$ 0	0	\$ 0	0	\$ 0
0114	Clerical Specialist	-	\$ 3,906	0	516	0	0	0	0	0	0
	TOTAL LIMITED-TERM POSITIONS	-	\$ 3,906	1	\$ 17,223	0	\$ 0	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$3,492,593		\$3,441,763		\$3,634,533		\$3,694,503		\$3,694,503

APPROPRIATION SUMMARY

Appropriation Unit: Office of the Director of Transportation

Department: Public Works

Operating Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$1,148,566	\$1,215,291	\$1,392,375	\$1,491,574	\$1,491,574
Materials and Services	724,284	576,595	667,609	811,461	771,458
Capital Outlay	27,980	13,839	0	54,500	54,500
Total Appropriation	\$1,900,830	\$1,805,725	\$2,059,984	\$2,357,535	\$2,317,532
Cash Transfers					
Funding Sources:					
Operating Fund			\$1,455,069	\$1,965,980	\$1,925,977
Grants			0	22,206	22,206
Interagencies			604,915	369,349	369,349
Contracts			0	0	0
Total Funding			\$2,059,984	\$2,357,535	\$2,317,532

GENERAL DESCRIPTION AND CHANGES

The Office of Transportation has eliminated the Bureau of Transportation Planning and Finance and the associated Bureau Manager position to create the Office of the Director of Transportation. The Resources Division is created by combining the Program Development and Finance Divisions. The Resources and Planning Divisions report directly to the Director and provide support to the Transportation bureaus. The Office of the Transportation Director has three programs: Director, Resources, and Planning.

The Director Program continues providing overall management and policy guidance for the activities and services of Planning, Resources, and the Bureaus of Traffic Management, Transportation Engineering, and Maintenance. The Development Liaison position is transferred from the Commissioner of Public Works to the Director's budget.

The Resources Program provides financial and administrative management, citizen involvement, intergovernmental and constituency relations, financial status and condition reporting, and cost of service analyses for the Transportation bureaus and the Street Lighting Fund.

The Planning Program continues providing transportation planning for capital projects, area plans, and regional corridor projects, and developing transportation policies and plans to support city goals.

PROGRAM SUMMARY

Bureau: Office of the Director of Transportation

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Director	\$320,212	2.0	\$523,294	3.0	\$523,294	3.0
Performance Measurements/Workload Indicators:						
Bureaus administered			4		4	
Description:						
The Director recommends and ensures the implementation of transportation policies approved by City Council; coordinates program development as requested by the Commissioner-in-charge; represents the Portland Office of Transportation to both public and private sector agencies; and provides overall administrative guidance and direction for Transportation.						
Program: Resources	\$1,134,051	18.0	\$1,198,067	18.0	\$1,158,064	18.0
Performance Measurements/Workload Indicators:						
The key indicator provided is percentage of staff to total personnel in the Office of Transportation (2.7%). The Office considers this measure indicative of the efficiency of its Resources program.						
Description:						
The Resources Program comprises financial and administrative management, intergovernmental and community relations, status and condition reporting, and cost of service analysis for Transportation bureaus and the Street Light Fund.						

PROGRAM SUMMARY

Bureau: Office of the Director of Transportation

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Planning	\$770,365	11.0	\$636,174	11.0	\$636,174	11.0
Performance Measurements/Workload Indicators:						
Land Use/Street Vacations reviewed			725		725	
Description:						
<p>The Planning program consists of two areas, Systems Planning and Project Planning. Systems Planning develops plans and policies to support city goals. Project Planning involves the development of capital projects to implement City policies and plans. For the coming year, major projects include Westside Light Rail, North Mall Extension, and Central City Plan Projects.</p> <p>This budget includes staff support for two new sub-programs: Sub Area Analysis and Regional Transportation Involvement. Sub Area Analysis is to identify the transportation needs for the City. A category of the Sub Area Analysis is the Public Facilities Plan Update. This project will examine the current list of city projects for unresolved capacity, safety, or development access problems. The Regional Transportation Involvement project will provide staff support for regional transportation projects that will have a significant impact on the City such as light rail, other transit and highway projects.</p> <p>Planning for Transportation's \$25.2 million capital program is provided by this section.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$2,224,628	31.0	\$2,357,535	32.0	\$2,317,532	32.0

LINE ITEM APPROPRIATION

Appropriation Unit: Office of the Director of Transportation

Fund: Transportation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 839,577	\$ 897,594	\$1,029,099	\$1,057,677	\$1,057,677
120 Part-Time Employees	37,775	26,983	27,610	38,882	38,882
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	7,010	10,087	10,681	10,871	10,871
150 Premium Pay	47	3,422	0	2,110	2,110
170 Benefits	264,157	277,205	324,985	382,034	382,034
100 Total Personal Services	1,148,566	1,215,291	1,392,375	1,491,574	1,491,574
210 Professional Services	291,291	135,132	369,500	350,329	350,329
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	472	590	1,399	6,119	6,119
260 Miscellaneous Services	21,788	13,768	7,881	6,413	6,413
310 Office Supplies	1,557	1,645	5,295	5,771	5,771
320 Operating Supplies	8,295	5,460	7,146	6,436	6,436
330 Repair & Maint. Supplies	0	0	600	4,740	4,740
340 Minor Equipment & Tools	951	2,199	2,400	2,462	2,462
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	365	214	1,000	1,000	1,000
410 Education	6,949	7,035	11,500	7,683	7,683
420 Local Travel	2,615	4,048	5,100	4,478	4,478
430 Out-of-Town Travel	16,912	11,130	15,325	21,969	21,969
440 External Rent	75	237	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	5,501	6,263	1,300	3,287	3,287
Subtotal - Direct M&S	356,771	187,721	428,446	420,687	420,687
510 Fleet Services	3,383	5,137	2,800	2,902	2,902
520 Printing/Distribution Services	40,954	26,457	33,343	33,791	33,791
530 Internal Rent	197,077	148,401	126,092	128,646	128,646
540 Electronic Services	24,160	18,805	18,874	20,405	20,405
550 Data Processing Services	3,000	3,439	0	0	0
560 Insurance	8,575	0	1,555	431	431
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	2,257	35,715	38,499	105,523	65,520
590 Other Services-Internal	88,107	150,920	18,000	99,076	99,076
Subtotal - Service Reimbursement	367,513	388,874	239,163	390,774	350,771
200					
500 Total Materials and Services	724,284	576,595	667,609	811,461	771,458
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	4,294	0	0	0
640 Furniture & Equipment	27,980	9,545	0	54,500	54,500
600 Total Capital Outlay	27,980	13,839	0	54,500	54,500
TOTAL	\$1,900,830	\$1,805,725	\$2,059,984	\$2,357,535	\$2,317,532
700 Cash Transfers		340			

PERSONNEL DETAIL

Appropriation Unit: Office of the Director of Transportation

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0914	Director of Transportation	-	\$ 57,024	1	\$ 58,928	1	\$ 60,134	1	\$ 62,306	1	\$ 62,306
0000	Bureau Manager	-	45,468	1	29,394	1	52,190	0	0	0	0
0000	Deputy Director of Transportation	-	-	-	-	-	-	1	50,939	1	50,939
3356	Trans. Urban Services Coordinator	-	37,557	1	38,818	1	39,614	1	41,050	1	41,050
3247	Transportation Revenue Coordinator	-	38,728	1	40,158	1	40,977	1	41,447	1	41,447
3236	Chief Planner	-	40,257	1	38,428	1	42,465	1	43,994	1	43,994
3234	City Planner III	-	171,654	6	172,151	6	215,286	6	223,211	6	223,211
3232	City Planner II	-	69,975	2	52,458	2	56,780	2	62,348	2	62,348
3230	City Planner I	-	1,654	1	15,547	1	21,596	1	24,402	1	24,402
3227	Transportation Modeling Specialist	-	-	-	29,085	1	30,916	1	32,030	1	32,030
3171	Chief Engineer	-	-	-	56,833	0	0	0	0	0	0
1252	Parking Meter Coordinator	-	-	-	-	1	29,950	0	0	0	0
1252	Parking Revenue Investigator	-	-	-	-	-	-	1	36,543	1	36,543
0900	Staff Assistant	-	-	-	1,172	0	0	0	0	0	0
0833	Senior Financial Analyst	-	-	-	25,737	1	36,111	1	37,995	1	37,995
0829	Financial Analyst	-	19,485	1	0	0	0	0	0	0	0
0827	Management Analyst	-	17,247	1	37,281	2	62,989	2	65,312	2	65,312
0819	Administrative Assistant I	-	24,185	1	12,319	0	0	0	0	0	0
0545	Administrative Services Officer II	-	37,882	1	36,194	1	40,369	1	43,780	1	43,780
0544	Administrative Services Officer I	-	43,357	1	32,471	1	36,484	1	38,127	1	38,127
0514	Associate Accountant	-	31,822	3	63,978	3	66,826	3	69,927	3	69,927
0510	Accounting Assistant	-	19,231	1	19,883	1	20,289	1	21,026	1	21,026
0222	Secretarial Assistant	-	20,129	1	20,831	1	21,232	1	22,008	1	22,008
0221	Secretarial Clerk II	-	37,608	3	68,818	4	79,312	3	56,731	3	56,731
0220	Secretarial Clerk I	-	13,268	1	0	0	0	0	0	0	0
0114	Clerical Specialist	-	24,205	2	45,219	2	40,579	2	42,052	2	42,052
-----	Development Advocate	-	-	-	-	1	35,000	0	0	0	0
-----	Development Liaison	-	-	-	-	-	-	1	42,449	1	42,449
	TOTAL FULL-TIME POSITIONS	-	\$750,736	30	\$895,703	33	\$1,029,099	32	\$1,057,677	32	\$1,057,677

PERSONNEL DETAIL

Appropriation Unit:

Office of the Director of Transportation (con't)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	<u>Limited-Term Positions</u>										
3367	Columbia Corridor Project Coordinator	-	\$ 37,838	1	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
3353	Environmental Impact Analyst	-	43,245	1	1,891	0	0	0	0	0	0
3227	Transp. Modeling Specialist	-	5,635	0	0	0	0	0	0	0	0
3357	CBD Field Coordinator	-	928	0	0	0	0	0	0	0	0
0548	Administrative Services Director	-	<u>1,195</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL LIMITED-TERM POSITIONS	-	\$ 88,841	2	\$ 1,891	0	\$ 0	0	\$ 0	0	\$ 0
	TOTAL FULL-TIME SALARIES		\$839,577		\$897,594		\$1,029,099		\$1,057,677		\$1,057,677

SPECIAL APPROPRIATIONS

TRANSPORTATION OPERATING FUND

<u>AU</u>	<u>Object Code</u>	<u>Description</u>	<u>FY 85-86 Actual</u>	<u>FY 86-87 Actual</u>	<u>FY 87-88 Approved</u>	<u>FY 88-89 Proposed</u>	<u>FY 88-89 Approved</u>
Bureau of Maintenance	441 & 490&580	Senior Citizen Sidewalk Repair	\$ 54,781	\$125,999	\$113,600	\$ 0	\$ 0
Transporta- tion Planning & Finance	460 590	Towing Refunds Interagencies	6,279 -	0 -	0 53,697	0 0	0 0
Traffic Management	460	Towing Refunds	-	10,971	13,000	0	0
		TRANSPORTATION TOTAL	\$ 61,060	\$136,970	\$180,297	\$ 0	\$ 0

This page shows budget history for Special Appropriations of the Transportation Operating Fund. In FY 88-89 these special appropriations are abolished and the related expenditures are budgeted directly in the concerned bureaus.

Fund: WATER (05)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Service Charges & Fees	\$26,886,145	\$28,107,998	\$30,807,431	\$34,688,172	\$35,159,838
P.Utility/P. Works Charges	26,390,014	28,092,653	30,787,811	34,665,672	35,137,338
Rents & Reimb. from Tenants	496,131	15,345	19,620	22,500	22,500
Miscellaneous Revenues	811,220	2,055,656	1,011,561	1,244,776	1,326,467
Sales-Miscellaneous	5,210	25,168	38,005	31,300	31,300
Refunds	6,990	4,313	4,150	14,800	14,800
Interest on Investments	763,723	731,527	313,898	458,919	540,610
Other Misc. Revenues	<u>35,297</u>	<u>1,294,648</u>	<u>655,508</u>	<u>739,757</u>	<u>739,757</u>
Revenue Subtotal	27,697,365	30,163,654	31,818,992	35,932,948	36,486,305
Trans. from Other Funds-Svc Reimb.	1,219,927	1,266,471	1,285,682	1,364,377	1,364,377
General	28,891	40,617	26,616	43,459	43,459
Golf	68	550	0	0	0
Hydropower Operating	126,874	77,885	106,818	93,052	93,052
PIR	15	0	0	0	0
Sewer System Operating	967,071	1,028,691	1,006,764	1,104,470	1,104,470
Tennis	284	0	0	0	0
Transportation Operating	37,237	49,701	91,769	67,840	67,840
Fleet Operating	58,407	50,968	53,715	55,556	55,556
Electronic Services Operating	424	456	0	0	0
Emergency Communications	368	0	0	0	0
Central Services Operating	288	71	0	0	0
LID Construction	-	12,218	0	0	0
Portland Parks Trust	-	5,314	0	0	0
Transfers from Other Funds-Cash	9,368,248	7,460,891	10,262,083	11,045,206	11,045,206
Washington Co. Supply Const.	154,288	0	0	0	0
Water Construction	7,208,868	6,830,691	10,262,083	11,045,206	11,045,206
Federal Grants	2,005,092	498,200	0	0	0
Health Insurance Dividend	-	132,000	0	0	0
Beginning Fund Balance	<u>8,353,285</u>	<u>8,420,941</u>	<u>6,178,482</u>	<u>5,565,667</u>	<u>5,565,667</u>
Total Resources	\$46,638,825	\$47,311,957	\$49,545,239	\$53,908,198	\$54,461,555

Fund: **WATER (05)**

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
REQUIREMENTS					
Expenditures	\$23,049,625	\$23,325,779	\$28,834,922	\$32,517,628	\$32,517,628
Trans. to Other Funds-Svc Reimb.	3,555,548	3,890,111	4,056,259	5,016,000	5,023,231
General	545,957	668,174	719,621	838,936	846,167
Hydropower Operating	14,550	8,801	13,000	13,200	13,200
Sewer System Operating	6,679	7,385	9,000	9,000	9,000
Transportation Operating	438,281	570,473	447,851	699,050	699,050
Central Services Operating	363,866	328,129	347,467	420,731	420,731
Electronic Services Operating	232,183	268,615	313,147	368,187	368,187
Fleet Operating	922,817	960,792	1,024,616	1,240,814	1,240,814
Insurance & Claims Operating	132,724	207,421	169,010	193,925	193,925
Portland Building Operating	382,903	401,011	400,831	446,931	446,931
Workers' Comp. Operating	515,588	434,310	611,716	785,226	785,226
Transportation Construction	<u>0</u>	<u>35,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	26,605,173	27,215,890	32,891,181	37,533,628	37,540,859
General Operating Contingency	-	-	3,766,967	2,323,614	2,869,740
Transfers to Other Funds-Cash	11,612,711	12,156,848	12,887,091	14,025,956	14,025,956
General-Overhead	1,233,328	1,253,695	1,353,991	1,433,728	1,433,728
General-Fountain Water	26,000	0	0	0	0
General Fund	-	-	-	75,000	75,000
Wash. Co. Supply Bond Redemp.	155,000	155,000	214,365	151,453	151,453
Water Bond Sinking	6,046,067	6,026,832	6,176,509	7,032,427	7,032,427
Water Construction Fund	4,084,187	4,688,510	5,036,626	5,275,956	5,275,956
Electronic Services Operating	23,847	12,341	6,600	31,392	31,392
Fleet Operating	44,282	0	99,000	26,000	26,000
Central Services Operating	-	20,470	0	0	0
Stock Increase	-	-	-	25,000	25,000
Unappropriated Ending Balance	<u>8,420,941</u>	<u>7,939,219</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$46,638,825	\$47,311,957	\$49,545,239	\$53,908,198	\$54,461,555

The Water Bureau fund records all resources and requirements to manage the City's water system. Primary revenue recorded in this fund is the water fees charged to residential, commercial and wholesale customers. Expenses relate to all costs of operation and maintenance and capital improvements to the water system.

See the Appropriation Summary page for a description of major changes in the Water Bureau's fund status.

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Water Works

Department: Public Utilities

Operating Fund: Water

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$14,472,044	\$15,609,736	\$17,455,039	\$19,481,437	\$19,481,437
Materials and Services	9,628,555	9,771,730	10,603,442	12,789,474	12,796,705
Capital Outlay	2,504,574	1,834,424	4,832,700	5,262,717	5,262,717
Total Appropriation	\$26,605,173	\$27,215,890	\$32,891,181	\$37,533,628	\$37,540,859
Cash Transfers	\$ 68,129	\$ 32,811	\$ 105,600	\$ 57,392	\$ 57,392
Funding Sources:					
Operating Fund			\$31,605,499	\$35,889,251	\$35,896,482
Grants			0	280,000	280,000
Interagencies			1,285,682	1,364,377	1,364,377
Contracts			0	0	0
Total Funding			\$32,891,181	\$37,533,628	\$37,540,859

GENERAL DESCRIPTION AND CHANGES

The Bureau of Water Works operates, maintains, and makes improvements to the City's water system--including managing of the Bull Run Watershed.

The bureau maintains all administrative functions--covering planning, development, and operation of the water system; financial and administrative activities; operation and maintenance of the system; capital improvements; and conformance with all state and federal water quality standards.

All services provided by the bureau are financially self-supporting through revenue from rates and charges for services, a limited amount of charges to other City bureaus, and miscellaneous revenues.

Increases over FY 87-88 include staff level increases (14 full-time and 3 limited-term positions) to meet annexation, capital improvements, and additional bureau personnel demands. A \$450,000 increase has been included for the utility franchise fee as a result of a water sales rate increase, additional water consumption, and an increase in the fee from 7% to 8%. The Water Bureau will assume ownership and maintenance responsibility for 25 decorative fountains (including 2 under construction) transferred from the City's Park Bureau beginning July 1, 1988.

Water sales revenue for FY 88-89 is projected to be \$34,564,000 from the bureau's 127,700 residential, 15,400 commercial, and 25 wholesale customers. This revenue increase is a result of a 9.97% rate increase effective July 1, 1988 and additional water consumption.

PROGRAM SUMMARY

Bureau: Bureau of Water Works

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Water Administration	\$1,767,826	15	\$1,638,607	17	\$1,638,607	17
Performance Measurements/Workload Indicators:						
Federal and State Regulatory Issues Resolved-Number			100%		100%	
Description:						
<p>This program is responsible for overall planning, development, and operation of the bureau and provides direct liaison with the Commissioner-in-Charge, City Council, water districts, and water-related state and federal agencies. This program manages the human relations program, annexation coordination, community relations, loss control, and office support clerical staff, as well as relationships with contract purveyors.</p> <p>Costs have decreased from FY 87-88 primarily due to a \$250,000 reduction for payment made to Hayden Island for annexation requirements. Increases are a result of a new position - Bureau Training Officer, development of an economic development program in the City's enterprise zone to promote increased water sales and development, and a Youth Employment Program totalling \$20,000.</p>						
Program: Water Finance	\$7,225,094	91	\$8,577,597	91	\$8,584,828	91
Performance Measurements/Workload Indicators:						
Ensure 5 Funds Maintain Positive Balance			100%		100%	
Description:						
<p>The program is responsible for all central financial, administrative, and personnel activities within the Water Bureau. The program provides primary customer contact through meter reading and billing/collecting activities supported by an internal computer operation.</p> <p>Major changes from FY 87-88 include increased utility franchise fees, computers and related software, and two limited-term positions for newly annexed areas.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Water Works

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Water Distribution	\$18,116,747	283	\$20,104,012	285	\$20,104,012	285
Performance Measurements/Workload Indicators:						
System Emergencies-Minutes to respond			15		15	
System Repairs-Hours to complete			24		24	
Description:						
<p>This program is responsible for the operation, maintenance, and improvements of the water system within the City and includes the Operation and Maintenance Division with the service, hydrant, fountain, construction, grounds maintenance and emergency crews as well as the shop support--meter shop, carpenter shop, welding, and stores. This program also includes the Engineering Division with administration, water system management, and project management.</p> <p>Major changes from FY 87-88 include an increased level of CIP work; 4 limited-term positions for annexation related work; and 4 limited-term positions for a computerized water control center.</p> <p>Ownership and maintenance responsibilities for 25 decorative fountains transferred from the Park Bureau are assigned to this program. No additional appropriation has been included to cover the expense of these fountains, which include 23 existing and two under construction.</p>						
Program: Water Supply	\$4,948,803	62	\$4,835,237	62	\$4,835,237	62
Performance Measurements/Workload Indicators:						
Meet Customer Demand for Water			100%		100%	
Description:						
<p>This program is responsible for the operation, maintenance, and improvement of the supply system which provides water to the City and other wholesale purveyors. Included in this area are all facilities in the Bull Run watershed, conduits, and the Powell Butte Reservoir property as well as storage reservoirs, tanks, and pumping units.</p> <p>The request is basically at the same level as FY 87-88. Total cost for the program decreased by approximately \$100,000 from FY 87-88, due to a transfer of one position to the Administration program and a reduction of Capital Improvement Program costs.</p>						

PROGRAM SUMMARY

Bureau: Bureau of Water Works

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Water Quality	\$2,755,071	17	\$2,435,567	20	\$2,435,567	20
Performance Measurements/Workload Indicators:						
Attain State and EPA Water Quality Standards			100%		100%	
Description:						
This program is responsible for protecting the natural resources upon which the City's water supplies depend and insuring that delivered water is properly treated. The water quality standards must meet state and federal safe drinking water standards.						
There are no significant changes from the FY 87-88 service level. Two positions, and their related responsibilities, have been transferred from the Administration program. There have been significant decreases in professional services and capital due to a reduction in CIP charges assigned to this program when compared to FY 87-88.						
There are three positions approved in FY 88-89 for an approved CIP project.						

* Includes \$57,392 for cash transfers.

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Water Works

Fund: Water

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$10,384,534	\$11,241,136	\$12,524,165	\$13,562,029	\$13,562,029
120 Part-Time Employees	234,423	274,803	348,043	404,788	404,788
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	294,549	226,235	263,032	270,870	270,870
150 Premium Pay	61,083	75,118	56,420	72,965	72,965
170 Benefits	3,497,455	3,792,444	4,263,379	5,170,785	5,170,785
100 Total Personal Services	14,472,044	15,609,736	17,455,039	19,481,437	19,481,437
210 Professional Services	1,079,453	106,158	430,200	575,873	575,873
220 Utilities	1,157,266	722,317	976,200	997,866	997,866
230 Equipment Rental	(200,808)	1,004	43,000	145,650	145,650
240 Repair & Maintenance	54,922	54,460	90,650	67,150	67,150
260 Miscellaneous Services	144,253	264,189	469,050	652,400	652,400
310 Office Supplies	33,309	(16,187)	34,500	38,100	38,100
320 Operating Supplies	456,377	406,775	576,800	636,100	636,100
330 Repair & Maint. Supplies	1,767,948	1,832,881	2,035,578	2,026,000	2,026,000
340 Minor Equipment & Tools	50,063	21,220	61,250	45,800	45,800
350 Clothing & Uniforms	37,065	32,731	42,900	56,600	56,600
380 Other Commodities-External	4,484	6,717	4,000	4,500	4,500
410 Education	35,941	39,135	67,210	60,195	60,195
420 Local Travel	7,386	6,507	8,950	19,000	19,000
430 Out-of-Town Travel	26,317	47,167	54,895	64,800	64,800
440 External Rent	0	0	0	0	0
450 Interest	0	139	0	0	0
460 Refunds	100	20	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	1,418,931	1,529,324	1,652,000	2,383,440	2,383,440
Subtotal - Direct M&S	6,073,007	5,054,557	6,547,183	7,773,474	7,773,474
510 Fleet Services	922,817	953,270	1,024,616	1,240,814	1,240,814
520 Printing/Distribution Services	363,866	328,130	347,467	420,731	420,731
530 Internal Rent	382,903	401,011	400,831	446,931	446,931
540 Electronic Services	232,183	268,614	313,147	368,187	368,187
550 Data Processing Services	430,116	540,282	535,068	646,732	653,963
560 Insurance	648,312	641,731	780,726	979,151	979,151
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	575,351	1,584,135	654,404	913,454	913,454
Subtotal - Service Reimbursement	3,555,548	4,717,173	4,056,259	5,016,000	5,023,231
200					
500 Total Materials and Services	9,628,555	9,771,730	10,603,442	12,789,474	12,796,705
610 Land	127,035	0	0	40,000	40,000
620 Buildings	116,109	21,563	750,000	760,400	760,400
630 Improvements	1,817,061	1,521,649	3,562,500	3,876,225	3,876,225
640 Furniture & Equipment	444,369	291,212	520,200	586,092	586,092
600 Total Capital Outlay	2,504,574	1,834,424	4,832,700	5,262,717	5,262,717
TOTAL	\$26,605,173	\$27,215,890	\$32,891,181	\$37,533,628	\$37,540,859
700 Cash Transfers	\$ 68,129	\$ 32,811	\$ 105,600	\$ 57,392	\$ 57,392

PERSONNEL DETAIL

Appropriation Unit: Bureau of Water Works

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1744	Water Bureau Administrator	1	\$ 63,509	1	\$ 58,928	1	\$ 60,134	1	\$ 62,306	1	\$ 62,306
4113	Gardener	1	25,113	1	25,877	1	26,452	2	54,268	2	54,268
3356	Urban Services Coordinator	-	-	1	0	1	42,465	1	43,994	1	43,994
3285	Water Analytic Chemist	-	-	-	8,969	1	27,437	1	31,057	1	31,057
3284	Water Microbiologist	-	-	-	8,469	1	27,437	1	30,159	1	30,159
3281	Water Laboratory Technician, Lead	1	26,017	1	18,309	0	0	0	0	0	0
3280	Water Laboratory Technician	4	89,826	4	93,880	2	53,070	4	106,804	4	106,804
3260	Instrument Technician	2	60,176	3	62,199	2	63,466	3	98,658	3	98,658
3235	Annexation Coordinator	1	0	0	0	0	0	0	0	0	0
3180	Water Utility Engineer	1	40,903	1	42,270	1	43,115	1	44,662	1	44,662
3177	Water Engineer Supervisor	4	157,078	5	218,555	5	227,312	2	93,626	2	93,626
3175	Chief Engineer	1	49,486	1	51,137	1	52,190	1	54,079	1	54,079
3169	Principal Engineer	1	44,851	1	46,161	1	47,307	4	193,629	4	193,629
3166	Engineer IV	7	270,824	7	308,266	8	342,468	9	399,436	9	399,436
3162	Engineer III	6	94,721	7	74,744	6	221,992	6	225,965	6	225,965
3161	Civil Engineering Associate II	-	-	-	42,905	0	0	0	0	0	0
3160	Engineer I - Civil	3	145,993	3	150,238	3	93,031	3	97,301	3	97,301
3155	Industrial Engineering Associate II	-	11,277	0	0	0	0	0	0	0	0
3151	Public Works Inspector II	1	34,327	1	35,508	1	36,198	1	37,500	1	37,500
3150	Public Works Inspector I	2	61,424	2	63,654	2	64,892	2	67,192	2	67,192
3140	Engineering Technician	4	127,952	5	140,222	5	152,199	6	186,389	6	186,389
3132	Chief Drafting Specialist	1	35,844	1	37,005	1	37,770	1	39,108	1	39,108
3131	Senior Drafting Specialist	4	86,245	4	90,469	4	118,245	4	126,408	4	126,408
3130	Drafting Specialist	4	118,512	4	128,501	4	110,702	4	117,680	4	117,680
3124	Surveyor III	1	35,465	1	37,012	1	37,770	1	39,108	1	39,108
3122	Surveyor I	1	28,181	1	29,116	1	29,700	2	61,554	2	61,554
3121	Surveying Aide II	1	21,977	1	22,719	1	23,161	0	0	0	0
3113	Senior Engineering Aide	-	10,250	1	40,340	2	49,277	2	50,780	2	50,780
3112	Engineering Aide	4	82,369	5	87,860	4	85,172	4	89,607	4	89,607
1785	Watershed Resource Advisor	1	40,883	1	42,149	1	43,115	1	44,662	1	44,662
1780	Watershed Hydrologist	1	31,271	1	30,401	1	33,113	1	34,751	1	34,751
1775	Water Analysis Supervisor	1	34,363	1	42,025	1	38,126	1	38,670	1	38,670
1773	Assistant Chief Operating Engineer	1	32,503	1	28,297	1	33,308	1	35,517	1	35,517
1772	Chief Water Operating Engineer	1	36,123	1	37,408	1	38,105	1	39,484	1	39,484
1771	Lead Operating Engineer	6	164,581	7	177,273	7	204,673	8	240,934	8	240,934
1770	Operating Engineer	14	398,269	14	436,519	15	417,840	16	461,696	16	461,696

PERSONNEL DETAIL

Appropriation Unit: Bureau of Water Works (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1765	Water Operations Scheduling Coordinator	1	\$ 33,017	1	\$ 34,082	1	\$ 34,773	1	\$ 36,018	1	\$ 36,018
1760	Water Operations Scheduling Specialist	2	65,623	2	53,707	2	60,068	2	63,957	2	63,957
1750	Headworks Operator	6	172,509	7	186,045	7	194,992	7	201,992	7	201,992
1748	Water Headworks Pipeline Inspector	1	25,283	1	28,680	1	26,011	1	30,297	1	30,297
1747	Water Services Officer	1	35,737	1	42,653	1	43,534	1	45,101	1	45,101
1742	Director Finance & Administration	1	45,563	1	50,444	1	51,478	1	53,328	1	53,328
1738	Water Operations Director	1	48,818	1	51,359	1	51,478	1	53,328	1	53,328
1736	Water Operations Supervisor	6	216,548	6	224,478	6	228,630	5	197,420	5	197,420
1734	Water Operations Foreman	14	443,184	15	481,452	15	487,145	15	505,781	15	505,781
1721	Lead Meter Mechanic	1	27,649	1	28,669	1	29,239	1	30,297	1	30,297
1720	Water Service Mechanic	47	1,069,202	46	1,123,395	49	1,368,339	50	1,442,800	50	1,442,800
1718	Water Meter Technician	3	72,322	3	74,923	3	76,587	3	79,365	3	79,365
1716	Customer Accounts System Manager	1	33,016	1	36,615	1	35,887	1	39,484	1	39,484
1715	Customer Accounts System Supervisor	1	29,745	1	30,967	1	31,188	1	32,280	1	32,280
1714	Water Quality Technician	1	21,303	1	18,054	2	55,244	2	57,547	2	57,547
1713	Water Quality Inspector	3	59,141	3	75,900	3	78,016	3	81,120	3	81,120
1712	Senior Water Service Inspector	1	30,607	1	32,932	1	32,712	1	34,348	1	34,348
1711	Water Service Inspector	8	189,693	8	196,856	8	201,048	9	234,333	9	234,333
1710	Water Meter Reader	14	274,142	14	284,238	14	311,125	14	322,434	14	322,434
1709	Lead Water Quality Inspector	1	25,975	1	26,953	0	0	0	0	0	0
1532	Automotive Mechanic	1	35,002	1	27,280	1	27,856	1	28,856	1	28,856
1524	General Mechanic	1	26,338	1	32,036	2	54,867	2	57,712	2	57,712
1515	Welder Foreman	1	29,985	1	30,838	1	31,587	1	32,719	1	32,719
1513	Welder	2	53,205	2	50,157	2	55,712	2	57,712	2	57,712
1457	Supervising Electrician	1	10,551	1	34,313	1	34,982	1	36,269	1	36,269
1454	Lead Electrician	-	24,913	0	0	0	0	0	0	0	0
1453	Electrician	2	61,816	2	93,273	3	95,199	3	98,658	3	98,658
1442	Water Operations Painter	3	77,265	3	70,396	3	81,366	3	82,348	3	82,348
1439	Lead Water Operations Painter	1	25,203	1	27,950	1	28,527	1	29,545	1	29,545
1422	Carpenter Foreman	1	0	0	12,437	1	31,205	1	32,719	1	32,719
1420	Carpenter	5	128,045	5	127,234	5	139,280	5	144,280	5	144,280
1410	Concrete Finisher	2	45,651	2	53,536	2	55,712	2	56,712	2	56,712
1318	Construction Equipment Operator III	1	26,807	1	27,558	1	28,233	1	29,232	1	29,232
1316	Construction Equipment Operator II	5	95,853	4	285,580	11	299,551	11	315,117	11	315,117
1315	Construction Equipment Operator I	5	120,864	5	0	1	24,110	1	27,186	1	27,186
1313	Automotive Equipment Operator III	-	-	-	-	-	-	1	26,935	1	26,935

PERSONNEL DETAIL

Appropriation Unit: Bureau of Water Works (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1311	Automotive Equipment Operator II	12	\$ 275,132	13	\$ 277,480	17	\$ 411,928	16	\$ 408,046	16	\$ 408,046
1283	Water Service Mechanic Apprentice	8	167,228	7	175,628	8	202,312	8	219,261	8	219,261
1281	Carpenter Apprentice	1	0	1	0	1	24,225	1	27,703	1	27,703
1223	Senior Utility Worker	1	23,419	1	18,992	1	24,670	0	0	0	0
1218	Utility Worker	69	1,385,792	71	1,539,895	71	1,659,172	70	1,699,984	70	1,699,984
1212	Water Works Helper	36	650,601	35	526,504	29	629,546	28	631,033	28	631,033
1210	Laborer	-	54,734	0	100,670	0	0	0	0	0	0
1115	Building Maintenance Mechanic	1	26,414	1	27,349	1	27,856	1	28,856	1	28,856
0950	Assistant Financial Analyst	-	-	-	4,069	0	0	0	0	0	0
0852	Loss Control Officer	-	-	-	-	-	-	1	40,069	1	40,069
0847	Communications Services Officer	-	-	-	-	-	-	1	32,134	1	32,134
0833	Senior Financial Analyst	1	42,018	2	69,225	2	74,500	2	78,352	2	78,352
0829	Financial Analyst	1	16,512	1	13,697	1	31,847	1	32,617	1	32,617
0828	Senior Management Analyst	2	60,027	1	74,633	1	35,401	1	38,087	1	38,087
0827	Management Analyst	1	23,461	1	9,063	0	0	1	32,134	1	32,134
0826	Assistant Management Analyst	-	-	-	-	-	-	1	26,532	1	26,532
0820	Administrative Assistant II	-	21,181	0	8,250	0	0	0	0	0	0
0819	Administrative Assistant I	4	90,768	4	80,658	4	106,510	4	110,355	4	110,355
0815	Urban Services Manager	-	-	-	35,898	0	0	0	0	0	0
0660	Human Relations Manager	-	-	1	37,562	1	42,339	1	44,182	1	44,182
0658	Emp. Counseling Services Supervisor	-	-	-	1,491	0	0	0	0	0	0
0650	Training & Development Officer	-	-	-	-	-	-	1	32,134	1	32,134
0545	Administrative Services Officer II	-	-	-	-	1	39,279	0	0	0	0
0548	Administrative Services Director	-	-	-	-	-	-	1	46,729	1	46,729
0517	Utilities Accountant	1	30,924	1	33,830	1	36,638	2	75,920	2	75,920
0515	Senior Accountant	1	24,659	1	26,113	1	26,640	1	27,603	1	27,603
0514	Associate Accountant	1	19,782	1	20,978	1	23,014	1	25,724	1	25,724
0510	Accounting Assistant	3	36,833	3	44,076	3	57,510	3	56,760	3	56,760
0413	Stores System Manager	1	32,748	1	35,241	1	36,911	1	38,231	1	38,231
0411	Stores Supervisor I	1	26,414	1	27,542	1	28,191	1	29,190	1	29,190
0410	Storekeeper I	3	48,352	3	70,234	3	73,695	3	76,359	3	76,359
0385	Systems Manager	1	42,740	1	44,180	1	45,001	1	46,625	1	46,625
0383	Principal Programmer Analyst	2	62,235	2	82,194	2	85,496	2	90,996	2	90,996
0373	Senior Programmer Analyst	1	39,750	1	35,404	2	71,364	2	74,118	2	74,118
0372	Programmer Analyst	2	60,461	2	63,735	3	96,343	3	101,626	3	101,626
0371	Data Processing Analyst/Operator	1	27,119	1	20,046	1	28,286	1	28,106	1	28,106
0368	Data Entry Coordinator	1	25,077	1	26,010	1	26,452	1	27,395	1	27,395

PERSONNEL DETAIL

Appropriation Unit: Bureau of Water Works (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0348	Word Processing Operator	-	-	-	-	-	-	1	\$ 22,973	1	\$ 22,973
0346	Word Processing Operator II	2	\$ 33,827	2	\$ 41,348	2	\$ 43,170	1	23,093	1	23,093
0345	Word Processing Operator I	2	36,455	2	34,415	2	41,250	2	42,720	2	42,720
0315	Service Dispatcher	2	34,755	2	41,564	2	44,873	3	70,776	3	70,776
0222	Secretarial Assistant	1	24,274	1	26,786	1	21,232	1	22,008	1	22,008
0221	Secretarial Clerk II	3	41,794	3	41,165	3	56,455	3	59,842	3	59,842
0220	Secretarial Clerk I	5	76,091	5	88,331	5	86,700	6	108,734	6	108,734
0210	Typist Clerk	1	15,871	1	16,360	1	16,705	1	17,330	1	17,330
0140	Data Entry Clerk	2	26,519	3	35,166	4	65,496	3	53,757	3	53,757
0133	Billing Specialist Supervisor	1	22,874	1	18,058	1	24,880	1	24,990	1	24,990
0131	Billing Specialist	5	96,027	5	107,764	5	102,353	5	113,202	5	113,202
0124	Support Services Supervisor	1	11,744	1	22,634	1	24,373	1	26,316	1	26,316
0123	Credit Relations/Collection Supervisor	1	23,620	1	25,271	1	25,676	1	26,601	1	26,601
0120	Credit Relations Representative	6	94,483	6	123,186	6	119,709	7	148,271	7	148,271
0119	Customer Services Specialist Supervisor	1	21,327	1	23,445	1	25,676	0	0	0	0
0118	Customer Services Representative	8	120,080	8	116,717	7	134,869	9	178,451	9	178,451
0117	Office Manager II	1	24,671	1	26,289	1	27,772	1	28,773	1	28,773
0116	Office Manager I	1	32,899	2	48,666	2	49,718	2	48,713	2	48,713
0115	Supervising Clerk	1	23,993	0	0	0	0	0	0	0	0
0114	Clerical Specialist	10	167,961	11	200,949	11	211,457	11	230,539	11	230,539
1110	Custodian	-	-	-	-	-	-	1	20,066	1	20,066
----	Technical Support Specialist	-	-	-	-	-	-	1	14,948	1	14,948
----	Groundwater Specialist	-	-	-	-	-	-	1	37,292	1	37,292
----	Asst. Human Relations Manager	-	-	1	-	0	0	0	0	0	0
----	Backflow Program Coordinator	-	-	-	-	1	29,038	1	34,076	1	34,076
----	Lead Clerical Specialist	-	-	-	-	1	21,295	0	0	0	0
----	Lead Credit Relations Rep.	-	-	-	-	1	21,882	0	0	0	0
----	Lead Customer Relations Rep.	-	-	-	-	1	21,882	0	0	0	0
----	Lead Billing Specialist	-	-	-	-	1	23,140	0	0	0	0
----	Lead Headworks Operator	-	-	-	-	1	29,239	1	30,297	1	30,297
----	Support Service Supervisor	1	0	1	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	437	\$10,384,534	448	\$11,241,136	461	\$12,480,889	475	\$13,454,843	475	\$13,454,843

PERSONNEL DETAIL

Appropriation Unit: Bureau of Water Works (con't.)

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	<u>Limited-Term Positions</u>										
3280	Water Laboratory Technician	1	\$ 0	0	\$ 0	1	\$ 3,840	0	\$ 0	0	\$ 0
3260	Instrument Technician	1	0	0	0	1	5,329	0	0	0	0
3140	Engineering Technician	1	0	0	0	0	0	0	0	0	0
3130	Drafting Specialist	-	-	-	-	-	-	1	26,121	1	26,121
3112	Engineering Aide	2	0	0	0	0	0	0	0	0	0
1771	Lead Operating Engineer	1	0	1	0	1	4,911	0	0	0	0
1770	Operating Engineer	1	0	2	0	1	4,678	0	0	0	0
1720	Water Service Mechanic	-	-	1	0	1	4,678	0	0	0	0
1718	Water Meter Technician	1	0	0	0	0	0	0	0	0	0
1711	Water Service Inspector	-	-	-	-	1	11,908	0	0	0	0
1710	Meter Reader	-	-	-	-	-	-	1	11,515	1	11,515
1453	Electrician	-	-	1	0	0	0	0	0	0	0
1316	Construction Equip. Operator II	-	-	1	0	0	0	1	4,435	1	4,435
1311	Auto Equipment Operator II	-	-	1	0	0	0	1	3,949	1	3,949
1218	Utility Worker	-	-	4	0	0	0	2	7,430	2	7,430
0120	Credit Relations Representative	-	-	1	0	0	0	0	0	0	0
0118	Customer Services Representative	-	-	1	0	1	7,932	1	8,289	1	8,289
0114	Clerical Specialist	1	0	0	-	0	0	0	0	0	0
XXXX	Control Center Operator	-	-	-	-	-	-	3	45,447	3	45,447
	TOTAL LIMITED-TERM POSITIONS	9	\$ 0	13	\$ 0	7	\$ 43,276	10	\$ 107,186	10	\$ 107,186
	TOTAL FULL-TIME SALARIES		\$10,384,534		\$11,241,136		\$12,524,165		\$13,562,029		\$13,562,029

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Fund: CONVENTION AND TOURISM (59)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Other Taxes	\$545,175	\$671,354	\$720,000	\$731,845	\$731,845
Lodging Tax	545,175	671,354	720,000	731,845	731,845
Miscellaneous Revenue	1,283	161	1,500	500	500
Interest on Investments	<u>1,283</u>	<u>161</u>	<u>1,500</u>	<u>500</u>	<u>500</u>
Revenue Subtotal	546,458	671,515	721,500	732,345	732,345
Beginning Fund Balance	<u>51,767</u>	<u>496</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	\$598,225	\$672,011	\$721,500	\$732,345	\$732,345

REQUIREMENTS

Expenditures	\$570,414	\$645,956	\$686,648	\$714,861	\$714,861
Transfers to Other Funds-Cash	27,315	36,686	34,852	17,484	17,484
General-Overhead	27,315	36,686	34,852	17,484	17,484
Unappropriated Ending Balance	<u>496</u>	<u>(10,631)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$598,225	\$672,011	\$721,500	\$732,345	\$732,345

LINE ITEM APPROPRIATION

AU: Convention and Tourism

Dept: Finance & Administration

Expenditure Classification

Materials and Services					
260 Miscellaneous Services	<u>\$570,414</u>	<u>\$645,956</u>	<u>\$686,648</u>	<u>\$714,861</u>	<u>\$714,861</u>
Total Appropriation	\$570,414	\$645,956	\$686,648	\$714,861	\$714,861

One percent of the City's 6% Transient Lodgings Tax is receipted into this fund. The City Charter requires that the proceeds from this tax be spent on the promotion and procurement of convention business and tourism. The City currently has a contract with Greater Portland Convention and Visitor's Association for this service. That contract is due to expire June 1989.

Fund: GENERAL RESERVE FUND (54)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Miscellaneous Revenues	-	-	-	110,517	\$ 110,517
Interest on Investments	-	-	-	110,517	110,517
Revenue Subtotal	-	-	4,950,000	1,310,800	110,517
Transfers from Other Funds-Cash	-	-	\$4,950,000	\$1,200,283	\$1,200,283
General	-	-	4,950,000	1,200,283	1,200,283
Beginning Fund Balance	-	-	-	1,000,000	1,000,000
Total Resources	-	-	\$4,950,000	\$2,310,800	\$2,310,800

REQUIREMENTS

General Operating Contingency	-	-	\$4,950,000	\$2,310,800	\$2,310,800
Total Requirements	-	-	\$4,950,000	\$2,310,800	\$2,310,800

The General Reserve Fund was developed in FY 1987-88 for purpose of housing the countercyclical reserve for the General Fund. The FY 1987-88 total of \$4.95 million includes \$3.95 million in appropriation for compensation increases approved during that fiscal year. The balance of \$1 million will be combined with an additional \$1,310,800 in FY 1988-89 for a total projected reserve of \$2,310,800. It is the objective of the City to achieve a countercyclical reserve equivalent to 5% of General Fund resources. For FY 1988-89 the reserve will represent approximately 1.2% of the total General Fund resources.

Fund: **PARKING METER (49)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges & Fees	\$4,753,480	\$3,779,964	\$3,681,037	\$3,750,000	\$3,750,000
Parking Fees	4,753,480	3,779,964	3,681,037	3,750,000	3,750,000
Fines & Forfeits	-	972,315	1,355,963	1,000,000	1,000,000
Parking Fines	-	972,315	1,355,963	1,000,000	1,000,000
Miscellaneous Revenues	16,396	22,711	90,000	35,000	35,000
Interest on Investments	<u>16,396</u>	<u>22,711</u>	<u>90,000</u>	<u>35,000</u>	<u>35,000</u>
Revenue Subtotal	4,769,876	4,774,990	5,127,000	4,785,000	4,785,000
Beginning Fund Balance	<u>423,156</u>	<u>679,169</u>	<u>801,000</u>	<u>1,428,000</u>	<u>1,428,000</u>
Total Resources	\$5,193,032	\$5,454,159	\$5,928,000	\$6,213,000	\$6,213,000

REQUIREMENTS

General Operating Contingency	\$ 0	\$ 0	\$1,428,000	\$1,428,000	\$1,428,000
Transfers to Other Funds-Cash	4,513,863	4,716,041	4,500,000	4,785,000	4,785,000
Transportation Operating	4,513,863	4,716,041	4,500,000	4,785,000	4,785,000
Unappropriated Ending Balance	<u>679,169</u>	<u>738,118</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$5,193,032	\$5,454,159	\$5,928,000	\$6,213,000	\$6,213,000

This fund holds receipts from the City's parking meter system and parking fine revenue. These funds support parking related programs in the Bureau of Traffic Management and other Transportation programs generally, via a cash transfer to the Transportation Operating Fund.

Fund: **PORTLAND ARTS FUND**

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Other Taxes	-	-	\$1,200,000	\$ 0	\$ 0
Lodging Tax	-	-	<u>1,200,000</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	-	-	1,200,000	0	0
Beginning Fund Balance	-	-	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	-	-	\$1,200,000	\$ 0	\$ 0
<u>REQUIREMENTS</u>					
Transfers to Other Funds-Cash	-	-	\$1,200,000	\$ 0	\$ 0
General	-	-	572,700	0	0
Performing Arts Operating	-	-	627,300	0	0
Unappropriated Ending Balance	-	-	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	-	-	\$1,200,000	\$ 0	\$ 0

*****:
 This fund was created in FY 87-88 for receipts of the expanded Transient Lodgings Tax to support the Performing Arts Center and arts programs in the city. The increased tax was not approved by voters.

Fund: SEWER SYSTEM DEBT PROCEEDS (14)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenues	-	-	-	\$ 384,000	\$ 384,000
Interest on Investments	-	-	-	<u>384,000</u>	<u>384,000</u>
Revenue Subtotal	-	-	-	384,000	384,000
Beginning Fund Balance	-	-	-	<u>12,873,000</u>	<u>12,873,000</u>
Total Resources	-	-	-	\$13,257,000	\$13,257,000

REQUIREMENTS

Transfers to Other Funds-Cash	-	-	-	\$13,257,000	\$13,257,000
Sewer System Construction	-	-	-	<u>13,257,000</u>	<u>13,257,000</u>
Total Requirements	-	-	-	\$13,257,000	\$13,257,000

This is a new fund in FY 1988-89 which is for the deposit of sewer system bond and note proceeds. Proceeds from the sale of sewer system revenue debt, along with unrestricted investment income, are transferred to the Sewer System Construction Fund for purposes of financing capital facilities. This fund was established to meet requirements of the Tax Act of 1986.

Fund: STATE REVENUE SHARING (51)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
State Sources	\$1,925,495	\$2,010,340	\$2,200,000	\$2,003,420	\$2,003,420
Shared Revenue	1,925,495	2,010,340	2,000,000	2,003,420	2,003,420
Shared Revenue-Urban Svcs	-	-	200,000	0	0
Miscellaneous Revenue	4,172	2,068	5,000	535	535
Interest on Investments	<u>4,172</u>	<u>2,068</u>	<u>5,000</u>	<u>535</u>	<u>535</u>
Revenue Subtotal	1,929,667	2,012,408	2,205,000	2,003,955	2,003,955
Beginning Fund Balance	<u>102,513</u>	<u>2,380</u>	<u>105,000</u>	<u>15,570</u>	<u>15,570</u>
Total Resources	\$2,032,180	\$2,014,788	\$2,310,000	\$2,019,525	\$2,019,525

REQUIREMENTS

General Operating Contingency	\$ 0	\$ 0	\$ 310,000	\$ 16,105	\$ 16,105
Transfers to Other Funds-Cash	2,029,800	2,000,000	2,000,000	2,003,420	2,003,420
General	2,029,800	2,000,000	2,000,000	2,003,420	2,003,420
Unappropriated Ending Balance	<u>2,380</u>	<u>14,788</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$2,032,180	\$2,014,788	\$2,310,000	\$2,019,525	\$2,019,525

The State Revenue Sharing Fund accounts for State Revenue Sharing funds given to the City by the State of Oregon. Funds are transferred to the General Fund for expenditure.

Fund: STATE TAX STREET (48)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
State Sources	\$ 7,213,965	\$ 9,159,131	\$10,268,000	\$12,908,781	\$12,908,781
Shared Revenue	7,213,965	9,159,131	9,293,342	12,908,781	12,908,781
Shared Rev.-Urban Services	-	-	974,658	0	0
Miscellaneous Revenues	80,754	111,963	150,000	125,000	125,000
Interest on Investments	<u>80,754</u>	<u>111,963</u>	<u>150,000</u>	<u>125,000</u>	<u>125,000</u>
Revenue Subtotal	7,294,719	9,271,094	10,418,000	13,033,781	13,033,781
Beginning Fund Balance	<u>1,436,968</u>	<u>2,101,968</u>	<u>3,102,000</u>	<u>3,605,936</u>	<u>3,605,936</u>
Total Resources	\$ 8,731,687	\$11,373,062	\$13,520,000	\$16,639,717	\$16,639,717

REQUIREMENTS

General Operating Contingency	-	-	\$ 3,212,875	\$ 3,538,875	\$ 3,538,875
Transfers to Other Funds-Cash	\$ 6,629,719	\$ 8,200,000	10,307,125	13,100,842	13,100,842
Transportation Operating	6,629,719	8,200,000	10,000,000	11,730,544	11,730,544
Transportation Construction	-	-	307,125	1,370,298	1,370,298
Unappropriated Ending Balance	<u>2,101,968</u>	<u>3,173,062</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$ 8,731,687	\$11,373,062	\$13,520,000	\$16,639,717	\$16,639,717

The State Tax Street Fund is used to account for the City receipts from the State Gasoline Tax, which are shared with the City by the State according to a formula defined by the legislature. State Tax Street funds support construction, maintenance and operation of the City's street system through transfers to the Transportation Operating and Construction Funds.

Increases in receipts to this fund over prior years are the result of annexations, which increase the amount of tax receipts distributed to the City in proportion to population and actual increases to the tax implemented State-wide in recent years.

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SUMMARY OF INDEBTEDNESS
CITY OF PORTLAND, OREGON - - 1988-89

BONDED DEBT ----- PAID BY BONDED DEBT FUNDS -----	BONDS OUTSTANDING -----		
	July 1, 1987	Estimated July 1, 1988	Estimated July 1, 1989

I. GENERAL OBLIGATION			
A. General Obligation Bonds - Tax Obligation	30,130,000	27,920,000	25,640,000
II. GENERAL OBLIGATION REVENUE (DOUBLE BARREL)			
A. Local Improvement Bonds-Benefitted Property/Tax Obligation	16,676,369	14,825,000	13,680,000
B. Bancroft Bond-Benefitted Property/Tax Obligation	0	3,617,393	3,480,000
C. Water Bonds-User/Tax Obligation	88,580,000	64,795,463	61,482,150
D. Washington County Supply Bonds-User/Tax Obligation		20,265,000	19,775,000

Subtotal	105,256,369	103,502,856	98,417,150
III. REVENUE			
A. Downtown Parking Bonds-User Obligation	265,000	225,000	185,000
B. Golf Bonds-User Obligation	795,000	650,000	585,000
C. Hydroelectric Power Bonds-User Obligation	52,985,000	52,380,000	51,730,000
D. Morrison Park East Bonds-User Obligation	4,635,000	4,480,000	4,315,000
E. Morrison Park West Bonds-User Obligation	3,685,000	3,555,000	3,415,000
F. Old Town Parking Bonds-User Obligation	0	6,860,000	6,860,000
G. PIR Improvement Bonds-User/Tax Obligation	665,000	590,000	510,000
H. Sewage Facilities Bonds-User Obligation	26,460,000	47,070,000	47,070,000
I. Tennis Facilities-User Obligation	230,000	210,000	190,000

Subtotal	89,720,000	116,020,000	114,860,000
IV. TAX INCREMENT			
A. Central Eastside Industrial District Debt Service	0	0	0
B. Columbia South Shore Debt Service Fund	0	3,600,000	3,600,000
C. N.W. Front Avenue Redevelopment Bonds-Tax Increment	14,000,000	14,000,000	14,000,000
D. South Park Renewal Bonds-Tax Increment	10,950,000	10,690,000	13,910,000
E. Waterfront Renewal Bonds-Tax Increment	35,895,000	50,225,000	67,440,000

Subtotal	60,845,000	78,515,000	98,950,000
TOTAL PAID BY BONDED DEBT FUNDS	285,951,369	325,957,856	337,867,150

SUMMARY OF INDEBTEDNESS
CITY OF PORTLAND, OREGON - - 1988-89

BONDED DEBT

BONDS OUTSTANDING

PAID BY BONDED DEBT FUNDS

	Estimated July 1, 1987	Estimated July 1, 1988	Estimated July 1, 1989
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PAID BY OTHER FUNDS

V. CERTIFICATES OF PARTICIPATION

A. Portland Building	34,285,000	33,660,000	32,995,000
B. Justice Center	14,480,000	14,135,000	13,770,000
C. Master Lease #1	93,387	44,195	0
D. Master Lease #2	2,075,000	1,740,000	1,380,000
E. Fleet Lease	567,929	567,930	402,418
F. BOCS Lease	156,484	156,483	110,879
G. Master Lease #3	535,000	420,000	290,000
H. Master Lease #4	1,335,000	995,000	645,000
I. Master Lease #5	0	1,000,000	1,000,000
J. City Hall Renovation	0	1,000,000	1,000,000

TOTAL PAID BY OTHER FUNDS

53,527,800	53,718,608	51,593,297
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TOTAL BONDED DEBT

339,479,169	379,676,464	389,460,447
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Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
PAID BY BONDED DEBT FUNDS						
I. General Obligation						
A. BONDED DEBT INTEREST AND SINKING FUND						
Performing Arts/Civic	Dec. 1, 1986	12/1/88	4.00	2,280,000	2,280,000	45,600
Stadium Refunding, Series 1986C		12/1/89	4.25	2,360,000		100,300
\$30,130,000		12/1/90	4.50	2,440,000		109,800
		12/1/91	4.75	2,535,000		120,413
		12/1/92	5.00	2,630,000		131,500
		12/1/93	5.20	2,745,000		142,740
		12/1/94	5.40	2,860,000		154,440
		12/1/95	5.40	2,990,000		161,460
		12/1/96	5.40	3,130,000		169,020
		12/1/97	5.40	725,000		39,150
		12/1/98	5.50	755,000		41,525
		12/1/99	5.50	790,000		43,450
		12/1/00	5.50	825,000		45,375
		12/1/01	5.50	855,000		47,025
Total Bonded Debt Interest and Sinking				27,920,000	2,280,000	1,351,798
II. General Obligation/Revenue (Double Barrel)						
A. IMPROVEMENT BOND INTEREST AND SINKING FUND						
Local Improvement Bonds						
\$741,921	Nov. 1, 1978	11/1/88	5.10	75,000	75,000	1,913
\$900,142	Nov. 1, 1979	11/1/88	6.30	90,000	90,000	2,835
		11/1/89	6.40	90,000		5,760
Subtotal Series Nov. 1979				180,000	90,000	8,595
\$1,081,530	June 1, 1980	6/1/89	6.20	55,000	55,000	3,410
		6/1/90	6.30	55,000		3,465
		6/1/91	6.40	55,000		3,520
		6/1/92	6.50	55,000		3,575
		6/1/93	6.70	55,000		3,685
		6/1/94	6.80	55,000		3,740
		6/1/95	7.00	55,000		3,850
		6/1/96	7.10	55,000		3,905
		6/1/97	7.20	55,000		3,960
		6/1/98	7.30	55,000		4,015
		6/1/99	7.40	55,000		4,070
		6/1/00	7.50	55,000		4,125
Subtotal Series June 1980				660,000	55,000	45,320

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
\$1,289,980	Mar. 1, 1981	3/1/89	8.50	65,000	65,000	5,525
		3/1/90	8.60	65,000		5,590
		3/1/91	8.80	65,000		5,720
		3/1/92	9.00	65,000		5,850
		3/1/93	9.10	65,000		5,915
		3/1/94	9.20	65,000		5,980
		3/1/95	9.30	65,000		6,045
		3/1/96	9.40	65,000		6,110
		3/1/97	9.50	65,000		6,175
		3/1/98	9.60	65,000		6,240
		3/1/99	9.60	65,000		6,240
		3/1/00	9.70	65,000		6,305
		3/1/01	9.70	65,000		6,305
Subtotal Series March 1981				845,000	65,000	78,000
\$5,800,000	May 1, 1982	5/1/89	10.25	290,000	290,000	29,725
		5/1/90	10.25	290,000		29,725
		5/1/91	10.25	290,000		29,725
		5/1/92	10.25	290,000		29,725
		5/1/93	10.25	290,000		29,725
		5/1/94	10.50	290,000		30,450
		5/1/95	10.50	290,000		30,450
		5/1/96	10.75	290,000		31,175
		5/1/97	11.00	290,000		31,900
		5/1/98	11.00	290,000		31,900
		5/1/99	11.00	290,000		31,900
		5/1/00	11.00	290,000		31,900
		5/1/01	11.00	290,000		31,900
		5/1/02	11.00	290,000		31,900
Subtotal Series May 1982				4,060,000	290,000	432,100
\$4,950,000	Oct. 1, 1982	10/1/88	8.000	250,000	250,000	10,000
		10/1/89	8.000	250,000		20,000
		10/1/90	8.000	250,000		20,000
		10/1/91	8.000	250,000		20,000
		10/1/92	8.000	250,000		20,000
		10/1/93	8.150	250,000		20,375
		10/1/94	8.300	250,000		20,750
		10/1/95	8.400	250,000		21,000
		10/1/96	8.500	250,000		21,250
		10/1/97	8.600	250,000		21,500
		10/1/98	8.700	250,000		21,750
		10/1/99	8.800	250,000		22,000
		10/1/00	8.900	250,000		22,250
		10/1/01	9.000	250,000		22,500
		10/1/02	9.000	200,000		18,000
Subtotal Series October 1982B				3,700,000	250,000	301,375

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
\$400,000	October 1, 1982	10/1/88	8.80	20,000	20,000	880
		10/1/89	8.80	20,000		1,760
		10/1/90	8.80	20,000		1,760
		10/1/91	8.80	20,000		1,760
		10/1/92	8.80	20,000		1,760
		10/1/93	8.80	20,000		1,760
		10/1/94	8.90	20,000		1,780
		10/1/95	9.00	20,000		1,800
		10/1/96	9.10	20,000		1,820
		10/1/97	9.20	20,000		1,840
		10/1/98	9.30	20,000		1,860
		10/1/99	9.40	20,000		1,880
		10/1/00	9.50	20,000		1,900
		10/1/01	9.50	20,000		1,900
		10/1/02	9.50	20,000		1,900
Subtotal Series October 1982C				300,000	20,000	26,360
\$2,860,000	July 1, 1984	7/1/88	9.00	145,000	145,000	6,525
		7/1/89	8.00	145,000		11,600
		7/1/90	8.25	145,000		11,963
		7/1/91	8.50	145,000		12,325
		7/1/92	8.75	145,000		12,688
		7/1/93	9.00	145,000		13,050
		7/1/94	9.20	145,000		13,340
		7/1/95	9.35	145,000		13,558
		7/1/96	9.50	145,000		13,775
		7/1/97	9.65	145,000		13,993
		7/1/98	9.80	145,000		14,210
		7/1/99	9.90	145,000		14,355
		7/1/00	10.00	145,000		14,500
		7/1/01	10.00	145,000		14,500
		7/1/02	10.00	145,000		14,500
7/1/03	10.00	145,000		14,500		
7/1/04	10.00	105,000		10,500		
Subtotal Series July 1984				2,425,000	145,000	219,882

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
\$3,045,000	Oct. 15, 1984	10/15/88	7.70	155,000	155,000	5,968
		10/15/89	8.00	155,000		12,400
		10/15/90	8.20	155,000		12,710
		10/15/91	8.40	155,000		13,020
		10/15/92	8.60	155,000		13,330
		10/15/93	8.80	155,000		13,640
		10/15/94	9.00	155,000		13,950
		10/15/95	9.20	155,000		14,260
		10/15/96	9.40	155,000		14,570
		10/15/97	9.60	155,000		14,880
		10/15/98	9.70	155,000		15,035
		10/15/99	9.75	155,000		15,113
		10/15/00	9.80	155,000		15,190
		10/15/01	9.85	155,000		15,268
		10/15/02	9.90	155,000		15,345
		10/15/03	10.00	155,000		15,500
		10/15/04	10.00	100,000		10,000
Subtotal Series Oct. 1984				2,580,000	155,000	230,179
Total Improvement Bond Interest and Sinking Fund				14,825,000	1,145,000	1,343,724
B. BANCROFT BOND INTEREST AND SINKING FUND						
\$3,617,393	Nov. 1987	12/1/88	22.00	137,393	137,393	15,113
		12/1/89	14.00	150,000		21,000
		12/1/90	12.00	150,000		18,000
		12/1/91	10.00	150,000		15,000
		12/1/92	7.75	175,000		13,563
		12/1/93	7.75	175,000		13,563
		12/1/94	7.75	170,000		13,175
		12/1/95	7.75	170,000		13,175
		12/1/96	7.75	170,000		13,175
		12/1/97	7.75	165,000		12,788
		12/1/98	7.75	165,000		12,788
		12/1/99	7.75	160,000		12,400
		12/1/00	7.75	160,000		12,400
		12/1/01	7.75	155,000		12,013
		12/1/02	7.75	155,000		12,013
		12/1/03	7.75	150,000		11,625
		12/1/04	7.75	145,000		11,238
12/1/05	7.75	140,000		10,850		
12/1/06	7.75	125,000		9,688		
12/1/07	7.75	650,000		50,375		
Subtotal Series 1987				3,617,393	137,393	303,942
Total Bancroft Bond Interest and Sinking Fund				3,617,393	137,393	303,942

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
C. WATER BOND SINKING FUND						
Water Facilities	July 15, 1971	7/15/88	5.250	250,000	250,000	6,563
\$5,000,000		7/15/89	5.375	250,000		13,438
		7/15/90	5.375	250,000		13,438
		7/15/91	0.125	250,000		313
		7/15/92	0.125	250,000		313
		7/15/93	0.125	250,000		313

Subtotal Series July 1971				1,500,000	250,000	34,378
Water Facilities	Apr. 1, 1976	4/1/89	5.25	270,000	270,000	14,175
\$5,000,000		4/1/90	5.25	285,000		14,963
		4/1/91	5.25	305,000		16,013
		4/1/92	5.40	320,000		17,280
		4/1/93	5.40	340,000		18,360
		4/1/94	5.40	355,000		19,170
		4/1/95	5.50	375,000		20,625
		4/1/96	5.50	395,000		21,725

Subtotal Series April 1976				2,645,000	270,000	142,311
Water Facilities	May 1, 1978	5/1/89	5.00	245,000	245,000	12,250
\$5,000,000		5/1/90	5.00	255,000		12,750
		5/1/91	5.00	275,000		13,750
		5/1/92	5.00	285,000		14,250
		5/1/93	5.10	300,000		15,300
		5/1/94	5.10	315,000		16,065
		5/1/95	5.20	330,000		17,160
		5/1/96	5.25	350,000		18,375
		5/1/97	5.25	365,000		19,163
		5/1/98	5.25	380,000		19,950

Subtotal Series May 1978				3,100,000	245,000	159,013

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
Water Facilities	May 1, 1979	5/1/89	5.30	220,000	220,000	11,660
\$7,000,000		5/1/90	5.30	235,000		12,455
		5/1/91	5.30	250,000		13,250
		5/1/92	5.40	265,000		14,310
		5/1/93	5.40	280,000		15,120
		5/1/94	5.50	295,000		16,225
		5/1/95	5.50	310,000		17,050
		5/1/96	5.60	330,000		18,480
		5/1/97	5.60	350,000		19,600
		5/1/98	5.70	370,000		21,090
		5/1/99	5.75	390,000		22,425
		5/1/00	5.75	410,000		23,575
		5/1/01	5.75	435,000		25,013
		5/1/02	5.75	460,000		26,450
		5/1/03	5.75	485,000		27,888
		5/1/04	5.75	515,000		29,613
Subtotal Series May 1979				5,600,000	220,000	314,204
\$17,000,000	April 1, 1980	4/1/89	7.50	460,000	460,000	34,500
		4/1/90	7.60	495,000		37,620
Subtotal Series April 1980				955,000	460,000	72,120
\$20,000,000	November 1, 1980	11/1/88	8.50	480,000	480,000	20,400
		11/1/89	8.50	515,000		43,775
		11/1/90	8.50	555,000		47,175
		11/1/91	8.50	600,000		51,000
Subtotal Series November 1980				2,150,000	480,000	162,350
Water Facilities	Oct. 1, 1982	10/1/88	7.75	1,010,000	1,010,000	39,138
\$20,000,000		10/1/89	8.00	1,120,000		89,600
		10/1/90	8.25	1,235,000		101,888
		10/1/91	8.50	1,365,000		116,025
		10/1/92	8.75	1,510,000		132,125
		10/1/93	9.00	1,670,000		150,300
		10/1/94	9.00	1,840,000		165,600
		10/1/95	9.10	2,035,000		185,185
		10/1/96	9.20	2,250,000		207,000
		10/1/97	9.20	2,490,000		229,080
Subtotal Series Oct. 1982				16,525,000	1,010,000	1,415,941

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
Water Refunding	Nov. 1, 1986	11/1/88	3.90	340,000	340,000	6,630
Series 1986A		11/1/89	4.40	355,000		15,620
\$32,040,000		11/1/90	4.60	370,000		17,020
		11/1/91	4.80	900,000		43,200
		11/1/92	5.00	1,580,000		79,000
		11/1/93	5.20	1,650,000		85,800
		11/1/94	5.40	1,720,000		92,880
		11/1/95	5.50	1,800,000		99,000
		11/1/96	5.60	1,880,000		105,280
		11/1/97	5.80	1,970,000		114,260
		11/1/98	5.90	2,065,000		121,835
		11/1/99	6.00	2,160,000		129,600
		11/1/00	6.15	2,260,000		138,990
		11/1/01	6.25	2,365,000		147,813
		11/1/02	6.30	2,470,000		155,610
		11/1/03	6.30	2,590,000		163,170
		11/1/04	6.30	2,715,000		171,045
		11/1/05	6.30	2,850,000		179,550
Subtotal, Series 1986A				32,040,000	340,000	1,866,303
Total Water Debt Issued by Portland				64,515,000	3,275,000	4,166,620
Debt Assumed through Annexations				280,463	38,313	13,853
Total Water Bond Sinking Fund				64,795,463	3,313,313	4,180,473
D. WASHINGTON COUNTY SUPPLY BOND REDEMPTION FUND						
Washington County Supply	Nov. 1, 1986	8/1/88	3.90	490,000	490,000	9,555
Refunding, Series 1986B		8/1/89	4.40	510,000		22,440
\$21,320,000		8/1/90	4.60	530,000		24,380
		8/1/91	4.80	555,000		26,640
		8/1/92	5.00	580,000		29,000
		8/1/93	5.20	610,000		31,720
		8/1/94	5.40	740,000		39,960
		8/1/95	5.50	885,000		48,675
		8/1/96	5.60	1,030,000		57,680
		8/1/97	5.80	1,190,000		69,020
		8/1/98	5.90	1,360,000		80,240
		8/1/99	6.00	1,540,000		92,400
		8/1/00	6.15	1,730,000		106,395
		8/1/01	6.25	1,910,000		119,375
		8/1/02	6.30	2,030,000		127,890
		8/1/03	6.30	2,160,000		136,080
		8/1/04	6.30	2,295,000		144,585
		8/1/05	6.30	120,000		7,560
Total Washington County Supply Bond Redemption				20,265,000	490,000	1,173,595

Issue and Amount	Date of Issue	Bonded Debt Schedule		Amount Outstanding	Current Maturities	Current Interest
		When Due	Interest Rate			
=====						
III.REVENUE						
A. DOWNTOWN PARKING BOND REDEMPTION FUND						
Downtown Parking	Jan. 1, 1973	1/1/89	5.00	40,000	40,000	2,000
\$600,000		1/1/90	5.00	40,000		2,000
		1/1/91	5.00	45,000		2,250
		1/1/92	4.50	50,000		2,250
		1/1/93	4.50	50,000		2,250

Total Downtown Parking Bond Redemption Fund				225,000	40,000	10,750
B. GOLF BOND REDEMPTION FUND						
West Delta Expansion	May 1, 1986	5/1/89	5.50	65,000	65,000	3,575
\$770,000		5/1/90	5.75	70,000		4,025
		5/1/91	6.00	75,000		4,500
		5/1/92	6.30	75,000		4,725
		5/1/93	6.60	80,000		5,280
		5/1/94	6.80	90,000		6,120
		5/1/95	7.00	95,000		6,650
		5/1/96	7.125	100,000		7,125

Subtotal West Delta Expansion				650,000	65,000	42,000
Total Golf Revenue Bonds				650,000	65,000	42,000
C. HYDROPOWER BOND REDEMPTION FUND						
Hydropower Construction	June 1, 1979	10/1/88	6.50	425,000	425,000	13,813
\$38,000,000		10/1/89	6.50	475,000		30,875
		10/1/90	6.50	500,000		32,500
		10/1/91	6.50	525,000		34,125
		10/1/92	6.50	575,000		37,375
		10/1/93	6.50	600,000		39,000
		10/1/94	6.50	650,000		42,250
		10/1/95	6.50	675,000		43,875
		10/1/96	6.50	725,000		47,125
		10/1/97	6.50	775,000		50,375
		10/1/98	6.50	825,000		53,625
		10/1/99	6.60	900,000		59,400
		10/1/00	6.60	950,000		62,700
		10/1/01	6.70	1,000,000		67,000
		10/1/02	6.75	1,075,000		72,563
		10/1/03	6.80	1,150,000		78,200
		10/1/04	6.80	1,225,000		83,300
		10/1/16	7.00	23,200,000		1,624,000

Subtotal Series June 1979				36,250,000	425,000	2,472,101

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
Hydropower Construction \$17,000,000	Sept. 1, 1980	10/1/88	9.00	225,000	225,000	10,125
		10/1/89	9.00	245,000		22,050
		10/1/90	9.10	270,000		24,570
		10/1/91	9.10	290,000		26,390
		10/1/92	9.10	320,000		29,120
		10/1/93	9.10	350,000		31,850
		10/1/94	9.10	380,000		34,580
		10/1/95	9.10	415,000		37,765
		10/1/96	9.10	455,000		41,405
		10/1/97	9.25	500,000		46,250
		10/1/98	9.25	545,000		50,413
		10/1/99	9.25	595,000		55,038
		10/1/00	10.00	650,000		65,000
		10/1/01	10.00	705,000		70,500
		10/1/02	10.00	775,000		77,500
		10/1/03	10.00	845,000		84,500
		10/1/04	10.00	925,000		92,500
		10/1/05	10.00	1,010,000		101,000
		10/1/06	10.00	1,100,000		110,000
		10/1/07	10.00	1,205,000		120,500
		10/1/08	10.00	1,315,000		131,500
		10/1/09	10.00	1,440,000		144,000
		10/1/10	10.00	1,570,000		157,000
Subtotal Series Sept. 1980				16,130,000	225,000	1,563,556
Total Hydropower Bond Redemption Fund				52,380,000	650,000	4,035,657
D. MORRISON PARK EAST BOND REDEMPTION FUND						
Morrison Park East \$5,500,000	Sept. 1, 1977	9/1/88	5.00	165,000	165,000	4,125
		9/1/89	5.10	170,000		8,670
		9/1/90	5.10	180,000		9,180
		9/1/91	5.20	190,000		9,880
		9/1/92	5.30	205,000		10,865
		9/1/93	5.40	215,000		11,610
		9/1/94	5.40	225,000		12,150
		9/1/95	5.50	240,000		13,200
		9/1/96	5.50	255,000		14,025
		9/1/97	5.50	270,000		14,850
		9/1/98	5.50	285,000		15,675
		9/1/99	5.50	300,000		16,500
		9/1/00	5.50	320,000		17,600
		9/1/01	5.50	335,000		18,425
		9/1/02	5.50	355,000		19,525
		9/1/03	5.50	375,000		20,625
		9/1/04	5.50	395,000		21,725
Total Morrison Park East Bond Redemption Fund				4,480,000	165,000	238,630

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
E. MORRISON PARK WEST BOND REDEMPTION FUND						
Morrison Park West	Dec. 1, 1977	12/1/88	5.10	140,000	140,000	3,570
\$4,500,000		12/1/89	5.20	145,000		7,540
		12/1/90	5.30	155,000		8,215
		12/1/91	5.40	165,000		8,910
		12/1/92	5.50	175,000		9,625
		12/1/93	5.60	185,000		10,360
		12/1/94	5.70	195,000		11,115
		12/1/95	5.80	210,000		12,180
		12/1/96	5.80	220,000		12,760
		12/1/97	5.80	235,000		13,630
		12/1/98	5.80	245,000		14,210
		12/1/99	5.80	265,000		15,370
		12/1/00	5.80	280,000		16,240
		12/1/01	5.80	295,000		17,110
		12/1/02	5.80	315,000		18,270
		12/1/03	5.80	330,000		19,140

Total Morrison Park West Bond Redemption Fund				3,555,000	140,000	198,245
F. OLD TOWN PARKING BOND REDEMPTION FUND						
Old Town Parking	October 1, 1987	10/1/91	6.70	125,000		8,375
\$6,860,000		10/1/92	6.90	135,000		9,315
		10/1/93	7.10	145,000		10,295
		10/1/94	7.30	155,000		11,315
		10/1/95	7.50	165,000		12,375
		10/1/96	7.70	180,000		13,860
		10/1/97	7.80	190,000		14,820
		10/1/98	8.00	205,000		16,400
		10/1/99	8.10	225,000		18,225
		10/1/00	8.20	240,000		19,680
		10/1/01	8.30	260,000		21,580
		10/1/02	8.40	285,000		23,940
		10/1/07	8.50	1,815,000		154,275
		10/1/12	9	2,735,000		235,894

Total Old Town Parking Bond Redemption				6,860,000	0	570,349
G. PIR BOND REDEMPTION FUND						
PIR Improvements	March 1, 1984	3/1/89	8.25	80,000	80,000	6,600
\$865,000		3/1/90	8.50	85,000		7,225
		3/1/91	8.75	95,000		8,313
		3/1/92	9.00	100,000		9,000
		3/1/93	9.10	110,000		10,010
		3/1/94	9.25	120,000		11,100

Total PIR Bond Redemption				590,000	80,000	52,248

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
H. SEWER SYSTEM DEBT REDEMPTION FUND						
Sewerage Facilities	Feb. 1, 1983					
\$13,000,000						
Issue refunded October 15, 1987						
Sewerage Facilities	Feb. 1, 1984					
\$10,000,000						
Issue refunded October 15, 1987						
Sewerage Facilities	May 1, 1985					
\$5,500,000						
Issue refunded October 15, 1987						
Sewage Facilities Refunding	October 15, 1987	4/1/91	6.50	850,000		55,250
\$25,070,000		4/1/92	6.75	1,135,000		76,613
		4/1/93	7.00	1,215,000		85,050
		4/1/94	7.20	1,300,000		93,600
		4/1/95	7.40	1,395,000		103,230
		4/1/96	7.45	1,495,000		111,378
		4/1/97	7.80	1,610,000		125,580
		4/1/98	7.90	1,735,000		137,065
		4/1/99	8.00	1,870,000		149,600
		4/1/00	8.10	2,025,000		164,025
		4/1/01	8.20	2,185,000		179,170
		4/1/02	8.25	2,365,000		195,113
		4/1/03	8.30	2,565,000		212,895
		4/1/04	8.35	2,775,000		231,713
		4/1/05	8.40	550,000		46,200

Total Sewge Facilities Refunding				25,070,000	0	1,966,482
Sewer Bond Anticip. Notes	January 1, 1988	7/1/90	5.60	22,000,000		1,232,000
\$22,000,000						
Total Sewage Disposal Debt Redemption Fund				47,070,000	0	3,198,482

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
I. TENNIS FACILITIES BONDED DEBT FUND						
Tennis Facilities	Dec. 1, 1972	12/1/88	6.50	20,000	20,000	650
\$375,000		12/1/89	6.50	25,000		1,625
		12/1/90	6.50	25,000		1,625
		12/1/91	6.50	25,000		1,625
		12/1/92	6.50	25,000		1,625
		12/1/93	6.50	30,000		1,950
		12/1/94	6.50	30,000		1,950
		12/1/95	6.50	30,000		1,950

Total Tennis Revenue Bonds				210,000	20,000	13,000
IV. TAX INCREMENT						
A. CENTRAL EASTSIDE INDUSTRIAL DISTRICT DEBT SERVICE FUND						
B. COLUMBIA SOUTH SHORE DEBT SERVICE FUND						
Urban Renewal/Redevelopment (Proposed)						
\$3,600,000		6/1/98	10.00	3,600,000		374,000

				3,600,000	0	374,000
C. NORTHWEST FRONT AVENUE INDUSTRIAL RENEWAL SPECIAL FUND						
Urban Renewal and Redevelopment						
Series 1978 (2nd Issue)						
\$14,000,000	Aug. 1, 1978	8/1/10	8.00	14,000,000		1,120,000

Total Northwest Front Avenue Industrial Renewal Special Fund				14,000,000	0	1,120,000
D. SOUTH PARK RENEWAL DEBT SERVICE FUND						
Urban Renewal and Redevelopment						
Series A						
\$5,600,000	Dec. 1, 1985	12/1/88	6.80	140,000	140,000	4,760
		12/1/89	7.20	150,000		10,800
		12/1/90	7.40	160,000		11,840
		12/1/91	7.60	170,000		12,920
		12/1/92	7.80	185,000		14,430
		12/1/93	8.00	200,000		16,000
		12/1/94	8.20	215,000		17,630
		12/1/95	8.30	235,000		19,505
		12/1/96	8.40	255,000		21,420
		12/1/97	8.50	275,000		23,375
		12/1/98	8.60	300,000		25,800
		12/1/99	8.70	330,000		28,710

		Bonded Debt Schedule				
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
		12/1/01	8.90	390,000		34,710
		12/1/02	9.00	430,000		38,700
		12/1/03	9.00	470,000		42,300
		12/1/04	9.00	515,000		46,350
		12/1/05	9.00	565,000		50,850
Subtotal Series A				5,345,000	140,000	451,780
Series B						
\$5,600,000	Dec. 1, 1985	12/1/88	6.80	140,000	140,000	4,760
		12/1/89	7.20	150,000		10,800
		12/1/90	7.40	160,000		11,840
		12/1/91	7.60	170,000		12,920
		12/1/92	7.80	185,000		14,430
		12/1/93	8.00	200,000		16,000
		12/1/94	8.20	215,000		17,630
		12/1/95	8.30	235,000		19,505
		12/1/96	8.40	255,000		21,420
		12/1/97	8.50	275,000		23,375
		12/1/98	8.60	300,000		25,800
		12/1/99	8.70	330,000		28,710
		12/1/00	8.80	360,000		31,680
		12/1/01	8.90	390,000		34,710
		12/1/02	9.00	430,000		38,700
		12/1/03	9.00	470,000		42,300
		12/1/04	9.00	515,000		46,350
		12/1/05	9.00	565,000		50,850
Subtotal Series B				5,345,000	140,000	451,780
Series C (Proposed)						
	Dec. 1, 1988	12/1/98	10.00	3,500,000	0	175,000
Total South Park Renewal Debt Service Fund				14,190,000	280,000	1,078,560
E. WATERFRONT RENEWAL BOND SINKING FUND						
Urban Renewal and Redevelopment						
Series B						
\$10,000,000	Aug. 1, 1976	8/1/88	6.20	515,000	515,000	15,965
		8/1/89	6.20	550,000		34,100
		8/1/90	6.20	585,000		36,270
		8/1/91	6.20	620,000		38,440
		8/1/92	6.20	665,000		41,230
		8/1/93	6.30	705,000		44,415
		8/1/94	6.40	750,000		48,000
		8/1/95	6.50	800,000		52,000
		8/1/96	6.50	855,000		55,575
Subtotal Series B				6,045,000	515,000	365,995

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
Series C						
\$15,000,000	June 1, 1978	12/1/88	6.70	605,000	605,000	20,268
		12/1/89	6.70	640,000		42,880
		12/1/90	6.70	675,000		45,225
		12/1/91	6.70	720,000		48,240
		12/1/92	6.70	755,000		50,585
		12/1/93	6.70	805,000		53,935
		12/1/94	6.70	850,000		56,950
		12/1/95	6.70	900,000		60,300
		12/1/96	6.70	955,000		63,985
		12/1/97	6.70	1,920,000		128,640
		12/1/98	6.70	2,035,000		136,345

Subtotal Series C				10,860,000	605,000	707,353
Series F						
\$9,000,000	Apr. 1, 1983	4/1/89	7.50	260,000	260,000	19,500
		4/1/90	7.75	285,000		22,088
		4/1/91	8.00	315,000		25,200
		4/1/92	8.25	345,000		28,463
		4/1/93	8.50	375,000		31,875
		4/1/94	8.75	410,000		35,875
		4/1/95	9.00	450,000		40,500
		4/1/96	9.10	495,000		45,045
		4/1/97	9.20	540,000		49,680
		4/1/98	9.30	595,000		55,335
		4/1/99	9.30	650,000		60,450
		4/1/00	9.40	710,000		66,740
		4/1/01	9.40	780,000		73,320
		4/1/02	9.50	850,000		80,750
		4/1/03	9.50	935,000		88,825

Subtotal Series F				7,995,000	260,000	723,646

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
Series G						
\$10,000,000	Dec. 1, 1985	12/1/88	6.60	350,000	350,000	11,550
		12/1/89	6.90	400,000		27,600
		12/1/90	7.10	425,000		30,175
		12/1/91	7.30	475,000		34,675
		12/1/92	7.60	500,000		38,000
		12/1/93	7.80	550,000		42,900
		12/1/94	8.00	600,000		48,000
		12/1/95	8.20	650,000		53,300
		12/1/96	8.40	725,000		60,900
		12/1/97	8.50	775,000		65,875
		12/1/98	8.60	850,000		73,100
		12/1/99	8.70	925,000		80,475
		12/1/00	8.80	1,025,000		90,200
		12/1/01	8.90	1,125,000		100,125

Subtotal Series G				9,375,000	350,000	756,875
Series H	December 1, 1987	12/1/88	5.50	295,000	295,000	8,113
\$13,100,000		12/1/89	5.75	310,000		17,825
		12/1/90	6.00	335,000		20,100
		12/1/91	6.25	355,000		22,188
		12/1/92	6.50	380,000		24,700
		12/1/93	6.75	410,000		27,675
		12/1/94	7.00	440,000		30,800
		12/1/95	7.25	475,000		34,438
		12/1/96	7.40	515,000		38,110
		12/1/97	7.50	555,000		41,625
		12/1/98	7.60	600,000		45,600
		12/1/99	7.70	650,000		50,050
		12/1/00	7.80	710,000		55,380
		12/1/01	7.90	770,000		60,830
		12/1/07	8.25	6,300,000		519,750

Subtotal Series H				13,100,000	295,000	997,184

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
Series I	December 1, 1987	12/1/88	5.50	60,000	60,000	1,650
\$2,650,000		12/1/89	5.75	65,000		3,738
		12/1/90	6.00	70,000		4,200
		12/1/91	6.25	70,000		4,375
		12/1/92	6.50	75,000		4,875
		12/1/93	6.75	85,000		5,738
		12/1/94	7.00	90,000		6,300
		12/1/95	7.25	95,000		6,888
		12/1/96	7.40	105,000		7,770
		12/1/97	7.50	110,000		8,250
		12/1/98	7.60	120,000		9,120
		12/1/99	7.70	130,000		10,010
		12/1/00	7.80	145,000		11,310
		12/1/01	7.90	155,000		12,245
		12/1/07	8.25	1,275,000		105,188
Subtotal Series I				2,650,000	60,000	201,657
Taxable Series A	September 1987	7/1/88	8.23	100,000	100,000	4,115
\$14,000,000						
Taxable Series B						
\$7,250,000	March 1988	7/1/88	7.95	100,000	100,000	3,975
Series J (Proposed)						
\$19,500,000		9/1/88	10.00	19,500,000	0	975,000
Total Waterfront Renewal Bond Sinking Fund				69,725,000	2,285,000	4,735,800
PAID BY OTHER FUNDS						
V.Certificates of Participation						
A. PORTLAND BUILDING						
Portland Building	June 1, 1980	4/1/89	6.70	665,000	665,000	44,555
\$36,335,000		4/1/90	6.90	710,000		48,990
		4/1/91	7.10	760,000		53,960
		4/1/92	7.25	815,000		59,088
		4/1/93	7.40	875,000		64,750
		4/1/94	7.60	935,000		71,060
		4/1/95	7.75	1,010,000		78,275
		4/1/96	7.90	1,085,000		85,715
		4/1/97	8.00	1,175,000		94,000
		4/1/08	8.625	25,630,000		2,210,588
Total Portland Building				33,660,000	665,000	2,810,981

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
B. JUSTICE CENTER						
Justice Center	June 15, 1984	7/15/88	8.00	365,000	365,000	14,600
\$15,095,000		7/15/89	8.40	395,000		33,180
		7/15/90	8.70	435,000		37,845
		7/15/91	9.00	465,000		41,850
		7/15/92	9.25	510,000		47,175
		7/15/93	9.50	555,000		52,725
		7/15/94	9.65	610,000		58,865
		7/15/99	10.25	4,100,000		420,250
		7/15/04	10.375	6,700,000		695,125
Total Justice Center				14,135,000	365,000	1,401,615

C. MASTER LEASE #1						
Miscellaneous Equipment	March 1984	1988	6.25	44,195	44,195	2,762
\$700,000 monthly payments						
Total Master Lease #1				44,195	44,195	2,762

D. MASTER LEASE #2						
Facilities Lease	October 1, 1984	10/1/88	7.75	360,000	360,000	27,900
\$2,680,000		10/1/89	8.00	390,000		31,200
		10/1/90	8.20	165,000		13,530
		10/1/91	8.40	180,000		15,120
		10/1/92	8.60	195,000		16,770
		10/1/93	8.80	215,000		18,920
		10/1/94	8.80	235,000		20,680
Total Master Lease #2				1,740,000	360,000	144,120

E. FLEET LEASE						
Fleet Lease	August 1, 1985	8/1/88	7.25	165,512	165,512	6,000
\$842,000		8/1/89	7.25	177,919		12,899
		8/1/90	7.25	191,255		13,866
		8/1/91	7.25	33,244		2,410
Total Fleet Lease				567,930	165,512	35,175

Bonded Debt Schedule						
Issue and Amount	Date of Issue	When Due	Interest Rate	Amount Outstanding	Current Maturities	Current Interest
=====						
F. BOCS LEASE						
Computer Services	August 1, 1985	8/1/88	7.25	45,604	45,604	1,653
Laser Printers		8/1/89	7.25	49,023		3,554
\$232,000		8/1/90	7.25	52,697		3,821
		8/1/91	7.25	9,159		664
Total BOCS Lease				156,483	45,604	9,692

G. MASTER LEASE #3						
Fire Apparatus	December 1, 1985	12/1/88	7.30	130,000	130,000	9,490
\$644,881		12/1/89	7.30	140,000		10,220
		12/1/90	7.30	150,000		10,950
Total Master Lease #3				420,000	130,000	30,660

H. MASTER LEASE #4						
Miscellaneous Equipment	January 1, 1987	12/1/88	4.25	350,000	350,000	14,875
\$1,335,000		12/1/89	4.50	370,000		16,650
		12/1/90	4.75	135,000		6,413
		12/1/91	5.00	140,000		7,000
Total Master Lease #4				995,000	350,000	44,938

I. MASTER LEASE #5						
Miscellaneous Equipment	July 1, 1988	unknown	8.00	1,000,000	0	80,000
\$1,000,000						
Total Master Lease #5				1,000,000	0	80,000

J. CITY HALL RENOVATION						
Upgrade and Renovate	July 1, 1988	unknown	8.00	1,000,000	0	80,000
\$1,000,000						
				1,000,000	0	80,000

Total Lease Fund				5,923,608	1,095,311	427,347

GRAND TOTAL ESTIMATED REQUIREMENTS				402,676,464	13,216,017	28,661,196
=====						

Fund: **BANCROFT BOND INTEREST AND SINKING (80)**

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Local Sources	-	-	-	\$ 600,000	\$ 600,000
LID Payments	-	-	-	600,000	600,000
Miscellaneous Revenues	-	-	-	720,000	720,000
Interest on Investments	-	-	-	20,000	20,000
Interest-Other	-	-	-	<u>700,000</u>	<u>700,000</u>
Revenue Subtotal	-	-	-	1,320,000	1,320,000
Beginning Fund Balance	-	-	-	<u>326,475</u>	<u>326,475</u>
Total Resources	-	-	-	\$1,646,475	\$1,646,475

REQUIREMENTS

Expenditures	-	-	-	\$1,146,331	\$1,146,331
Interest	-	-	-	683,938	683,938
Debt Principal	-	-	-	462,393	462,393
Debt Reserve	-	-	-	500,144	0
Unappropriated Ending Balance				<u> </u>	<u>500,144</u>
Total Requirements	-	-	-	\$1,646,475	\$1,646,475

LINE ITEM APPROPRIATION

<u>Expenditure Classification</u>	Dept: Non-Departmental				
Materials and Services					
450 Interest	-	-	-	\$ 683,938	\$ 683,938
Other					
730 Debt Retirement	-	-	-	<u>462,393</u>	<u>462,393</u>
Total Appropriation	-	-	-	\$1,146,331	\$1,146,331

The Bancroft Bond Interest and Sinking Fund was established to pay debt service on all General Obligation Improvement (Bancroft) bonds issued after the passage of the Federal Internal Revenue Code of 1986. These bonds finance local improvements requested by property owners. This fund was established to separate this debt from the pre-1986 debt (budgeted in the Improvement Bond Interest and Sinking Fund) to facilitate compliance with provisions of the federal law. Debt service is paid from assessments charged to benefitting property owners.

Fund: BONDED DEBT INTEREST AND SINKING (44)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Property Taxes	\$3,792,699	\$3,825,186	\$3,351,598	\$3,565,276	\$3,565,276
Current Year's Prop. Taxes	3,373,418	3,478,740	3,051,598	3,315,276	3,315,276
Prior Year's Prop. Taxes	419,281	346,446	300,000	250,000	250,000
Miscellaneous Revenues	86,879	36,971	50,000	17,950	17,950
Interest on Investments	76,410	36,971	50,000	17,950	17,950
Penalties & Interest	<u>10,469</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	3,879,578	3,862,157	3,401,598	3,583,226	3,583,226
Beginning Fund Balance	<u>1,620,497</u>	<u>1,540,675</u>	<u>550,000</u>	<u>350,000</u>	<u>350,000</u>
Total Resources	\$5,500,075	\$5,402,832	\$3,951,598	\$3,933,226	\$3,933,226

REQUIREMENTS

Expenditures	\$3,959,400	\$4,753,420	\$3,651,598	\$3,631,798	\$3,631,798
Interest	2,994,400	2,024,068	1,441,598	1,351,798	1,351,798
Debt Principal	965,000	0	2,210,000	2,280,000	2,280,000
Escrow Account Contribution	-	2,729,352	0	0	0
Debt Reserve	-	-	-	301,428	0
Unappropriated Ending Balance	1,540,675	649,412	300,000	0	301,428
Reserve for Future Yrs Req.	<u>1,540,675</u>	<u>649,412</u>	<u>300,000</u>	<u>0</u>	<u>301,428</u>
Total Requirements	\$5,500,075	\$5,402,832	\$3,951,598	\$3,933,226	\$3,933,226

LINE ITEM APPROPRIATION

AU: Bonded Debt Interest and Sinking

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
450 Interest	\$2,994,400	\$2,024,068	\$1,441,598	\$1,351,798	\$1,351,798
Other					
730 Debt Retirement	965,000	0	2,210,000	2,280,000	2,280,000
--- Escrow Acct Contribution	<u>-</u>	<u>2,729,352</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Appropriation	\$3,959,400	\$4,753,420	\$3,651,598	\$3,631,798	\$3,631,798

The Bonded Debt Interest and Sinking Fund pays debt service on outstanding General Obligation Bonds. The City issued General Obligation Bonds for the renovation of Civic Stadium and for construction of the Performing Arts Center in 1982. These two issues were refunded by one issue in November 1986. These bonds will mature in 2001. Debt service is paid from a property tax levy.

Fund: CENTRAL EASTSIDE INDUSTRIAL DISTRICT DEBT SERVICE (75)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Property Taxes	-	-	\$560,000	\$627,000	\$627,000
Current Year's Taxes	-	-	560,000	617,000	617,000
Prior Years' Taxes	-	-	0	10,000	10,000
Miscellaneous Revenue	-	-	6,845	14,000	14,000
Interest on Investments	-	-	6,845	14,000	14,000
Revenue Subtotal	-	-	566,845	641,000	641,000
Beginning Fund Balance	-	-	0	203,884	203,884
Total Resources	-	-	\$566,845	\$844,884	\$844,884

REQUIREMENTS

Expenditures	-	-	\$564,000	\$ 0	\$844,884
Interest	-	-	0	0	21,000
Debt Principal	-	-	0	844,884	823,884
Unappropriated Ending Balance					
Reserve for Future Yrs Req.	-	-	2,845	0	0
Total Requirements	-	-	\$566,845	\$844,884	\$844,884

LINE ITEM APPROPRIATION

AU: Central Eastside Industrial District Debt Service

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
260 Miscellaneous Services (PDC)	-	-	\$564,000	\$ 0	\$ 0
450 Interest	-	-	0	0	21,000
Other					
730 Debt Retirement	-	-	0	0	823,884
Total Appropriation	-	-	\$564,000	\$ 0	\$844,884

The Central Eastside Industrial Debt Service Fund was created in FY 87-88 to support the newly formed Central Eastside Industrial Urban Renewal Area. No bonds have been issued for this area to date. The District is indebted to the Urban Redevelopment Fund in the amount of \$300,000. In addition, the District will incur contract indebtedness during FY 88-89. The fund is currently collecting the tax increment from the area which will be used to pay debt service.

Fund: COLUMBIA SOUTH SHORE DEBT SERVICE (70)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Property Taxes	-	-	\$441,000	\$731,700	\$731,700
Current Year's Taxes	-	-	441,000	730,700	730,700
Prior Years' Taxes	-	-	0	1,000	1,000
Miscellaneous Revenue	-	-	14,912	25,000	25,000
Interest on Investments	-	-	<u>14,912</u>	<u>25,000</u>	<u>25,000</u>
Revenue Subtotal	-	-	455,912	756,700	756,700
Beginning Fund Balance	-	-	<u>0</u>	<u>100,000</u>	<u>100,000</u>
Total Resources	-	-	\$455,912	\$856,700	\$856,700

REQUIREMENTS

Expenditures	-	-	\$ 93,750	\$374,000	\$856,700
Interest	-	-	93,750	374,000	374,000
Debt Principal	-	-	0	0	482,700
Transfers to Other Funds-Cash	-	-	563	0	0
General-Overhead	-	-	563	0	0
Debt Reserve	-	-	-	482,700	0
Unappropriated Ending Balance	-	-	<u>361,599</u>	<u>0</u>	<u>0</u>
Total Requirements	-	-	\$455,912	\$856,700	\$856,700

LINE ITEM APPROPRIATION

AU: Columbia South Shore Debt Service

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
450 Interest	-	-	\$ 93,750	\$374,000	\$374,000
Other					
730 Debt Retirement			<u>0</u>	<u>0</u>	<u>482,700</u>
Total Appropriation	-	-	\$ 93,750	\$374,000	\$856,700

The Columbia South Shore Debt Service Fund was created in FY 87-88 to pay debt service in connection with the newly formed Columbia South Shore Urban Renewal Area. The District is indebted to the Waterfront Renewal Bond Redevelopment Fund in the amount of \$1,500,000. Debt service is paid from taxes on the assessed value which has been added since the urban renewal district was formed.

Fund: DOWNTOWN PARKING BOND REDEMPTION (40)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenue	\$ 5,302	\$ 4,376	\$ 4,000	\$ 4,000	\$ 4,000
Interest on Investments	<u>5,302</u>	<u>4,376</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Revenue Subtotal	5,302	4,376	4,000	4,000	4,000
Transfers from Other Funds-Cash	37,367	46,812	50,614	45,906	45,906
Parking Facilities	<u>37,367</u>	<u>46,812</u>	<u>50,614</u>	<u>45,906</u>	<u>45,906</u>
Beginning Fund Balance	<u>80,098</u>	<u>71,355</u>	<u>72,500</u>	<u>74,408</u>	<u>74,408</u>
Total Resources	\$122,767	\$122,543	\$127,114	\$124,314	\$124,314

REQUIREMENTS

Expenditures	\$ 51,105	\$ 49,425	\$ 52,710	\$ 50,750	\$ 50,750
Interest	16,105	14,425	12,710	10,750	10,750
Debt Principal	<u>35,000</u>	<u>35,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Transfers to Other Funds-Cash	307	297	317	0	0
General-Overhead	<u>307</u>	<u>297</u>	<u>317</u>	<u>0</u>	<u>0</u>
Debt Reserve	-	-	-	73,564	0
Unappropriated Ending Balance	71,355	72,821	74,087	0	73,564
Unexpendable Reserve	48,713	48,713	48,713	0	48,713
Reserve for Future Yrs Req.	<u>22,642</u>	<u>24,108</u>	<u>25,374</u>	<u>0</u>	<u>24,851</u>
Total Requirements	\$122,767	\$122,543	\$127,114	\$124,314	\$124,314

LINE ITEM APPROPRIATION

AU: Downtown Parking Bond Redemption

Dept: Public Utilities

Expenditure Classification

Materials and Services					
450 Interest	\$ 16,105	\$ 14,425	\$ 12,710	\$ 10,750	\$ 10,750
Other					
730 Debt Retirement	<u>35,000</u>	<u>35,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Total Appropriation	\$ 51,105	\$ 49,425	\$ 52,710	\$ 50,750	\$ 50,750

The Downtown Parking Bond Redemption Fund pays debt service on Parking System Revenue Bonds issued in January 1973 to construct the O'Bryant Square parking garage. Debt service is paid from fees paid by parkers. The bonds will mature in January 1993.

Fund: GOLF REVENUE BOND REDEMPTION (33)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenue	\$ 16,296	\$ 16,466	\$ 13,515	\$ 7,609	\$ 7,609
Interest on Investments	<u>16,296</u>	<u>16,466</u>	<u>13,515</u>	<u>7,609</u>	<u>7,609</u>
Revenue Subtotal	16,296	16,466	13,515	7,609	7,609
Transfers from Other Funds-Cash	192,032	178,301	65,281	102,089	102,089
Golf	82,137	178,301	65,281	102,089	102,089
Golf Const-Reserve Req.	109,895	0	0	0	0
Beginning Fund Balance	<u>144,064</u>	<u>266,756</u>	<u>270,301</u>	<u>152,183</u>	<u>152,183</u>
Total Requirements	\$352,392	\$461,523	\$349,097	\$261,881	\$261,881

REQUIREMENTS

Expenditures	\$ 85,125	\$194,280	\$192,215	\$107,000	\$107,000
Interest	10,125	54,280	47,215	42,000	42,000
Debt Principal	75,000	140,000	145,000	65,000	65,000
Transfers to Other Funds-Cash	511	1,166	1,154	0	0
General-Overhead	511	1,166	1,154	0	0
Debt Reserve	-	-	-	154,881	0
Unappropriated Ending Balance	266,756	266,077	155,728	0	154,881
Unexpendable Reserve	89,125	89,125	109,895	0	109,895
Reserve for Future Yrs. Req.	<u>177,631</u>	<u>176,952</u>	<u>45,833</u>	<u>0</u>	<u>44,986</u>
Total Requirements	\$352,392	\$461,523	\$349,097	\$261,881	\$261,881

LINE ITEM APPROPRIATION

AU: Golf Revenue Bond Redemption

Dept: Public Affairs

Expenditure Classification

Materials and Services					
450 Interest	\$ 10,215	\$ 54,280	\$ 47,215	\$ 42,000	\$ 42,000
Other					
730 Debt Retirement	<u>75,000</u>	<u>140,000</u>	<u>145,000</u>	<u>65,000</u>	<u>65,000</u>
Total Appropriation	\$ 85,125	\$194,280	\$192,215	\$107,000	\$107,000

The Golf Revenue Bonds were issued in May 1986 to add nine holes to the West Delta Golf Course. The original issue amount was \$770,000, and the final maturity is in May 1996. Debt service on these bonds are paid by Golf fees and charges.

Fund: HYDROPOWER BOND REDEMPTION (34)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenue	\$ 4,759,773	\$ 4,943,533	\$ 5,114,889	\$ 5,144,973	\$ 5,144,973
Interest on Investments	590,234	771,640	405,296	413,255	413,255
Misc. Sales (Power)	<u>4,169,539</u>	<u>4,171,893</u>	<u>4,709,593</u>	<u>4,731,718</u>	<u>4,731,718</u>
Revenue Subtotal	4,759,773	4,943,533	5,114,889	5,144,973	5,144,973
Residual Equity/Hydro Const.	-	4,768,101	0	0	0
Beginning Fund Balance	<u>6,657,805</u>	<u>6,733,035</u>	<u>6,754,941</u>	<u>7,003,690</u>	<u>7,003,690</u>
Total Resources	\$11,417,578	\$16,444,669	\$11,869,830	\$12,148,663	\$12,148,663

REQUIREMENTS

Expenditures	\$ 4,684,543	\$4,689,780	\$ 4,686,818	\$ 4,685,657	4,685,657
Interest	4,164,543	4,124,780	4,081,818	4,035,657	4,035,657
Debt Principal	520,000	565,000	605,000	650,000	650,000
General Operating Contingency	-	-	7,183,012	0	0
Debt Reserve	-	-	-	7,463,006	0
Unappropriated Ending Balance	6,733,035	11,754,889	0	0	7,463,006
Unexpendable Reserve	4,751,200	4,751,200	0	0	4,751,200
Reserve for Future Yrs Req.	<u>1,981,835</u>	<u>7,003,689</u>	<u>0</u>	<u>0</u>	<u>2,711,806</u>
Total Requirements	\$11,417,578	\$16,444,669	\$11,869,830	\$12,148,663	\$12,148,663

LINE ITEM APPROPRIATION

AU: Hydropower Bond Redemption

Dept: Finance & Administration

Expenditure Classification

Materials and Services					
450 Interest	\$ 4,164,543	\$ 4,124,780	\$ 4,081,818	\$ 4,035,657	\$ 4,035,657
Other					
730 Debt Principal	<u>520,000</u>	<u>565,000</u>	<u>605,000</u>	<u>650,000</u>	<u>650,000</u>
Total Appropriation	\$ 4,684,543	\$ 4,689,780	\$ 4,686,818	\$ 4,685,657	4,685,657

The Hydropower Bond Redemption fund pays debt service on two series of bonds issued to finance construction of the Bull Run Hydroelectric Facility. Debt service is paid from the proceeds of sales of electricity to Portland General Electric.

Fund: IMPROVEMENT BOND INTEREST AND SINKING (72)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Local Sources	\$ 1,770,940	\$ 2,376,821	\$ 2,000,000	\$ 2,300,000	\$ 2,300,000
LID Payments	1,770,940	2,376,821	2,000,000	2,300,000	2,300,000
Miscellaneous Revenues	1,691,440	1,551,162	1,700,000	1,500,000	1,500,000
Interest on Investments	535,406	448,558	500,000	500,000	500,000
Interest-Other	<u>1,156,034</u>	<u>1,102,604</u>	<u>1,200,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
Revenue Subtotal	3,462,380	3,927,983	3,700,000	3,800,000	3,800,000
Transfers from Other Funds-Cash	-	-	206,601	0	0
LID Construction	-	-	206,601	0	0
Beginning Fund Balance	<u>7,491,511</u>	<u>7,018,724</u>	<u>6,893,145</u>	<u>8,440,404</u>	<u>8,440,404</u>
Total Resources	\$10,953,891	\$10,946,707	\$10,799,746	\$12,240,404	\$12,240,404

REQUIREMENTS

Expenditures	\$ 3,916,618	\$ 2,921,579	\$ 3,449,691	\$ 2,488,724	12,240,404
Interest	1,646,758	1,494,012	1,683,248	1,343,724	1,343,724
Debt Principal	2,269,860	1,427,567	1,766,443	1,145,000	10,896,680
General Operating Contingency	-	-	6,410,444	0	0
Transfers to Other Funds-Cash	18,549	21,194	939,611	0	0
General-Overhead	18,549	21,194	20,698	0	0
LID Construction	-	-	918,913	0	0
Debt Reserve	-	-	-	9,751,680	0
Unappropriated Ending Balance					
Reserve for Future Yrs Req.	<u>7,018,724</u>	<u>8,003,934</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$10,953,891	\$10,946,707	\$10,799,746	\$12,240,404	\$12,240,404

LINE ITEM APPROPRIATION

AU: Improvement Bond Interest and Sinking

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
450 Interest	\$ 1,646,758	\$ 1,494,012	\$ 1,683,248	\$1,343,724	\$1,343,724
Other					
730 Debt Retirement	<u>2,269,860</u>	<u>1,427,567</u>	<u>1,766,443</u>	<u>1,145,000</u>	<u>10,896,680</u>
Total Appropriation	\$ 3,916,618	\$ 2,921,579	\$ 3,449,691	\$2,488,724	\$12,240,404

The Improvement Bond Interest and Sinking Fund pays debt service on all General Obligation Improvement (Bancroft) bonds issued prior to the passage of the federal Internal Revenue Code of 1986. These bonds finance local improvements requested by property owners. Prior to this year, this debt service was paid out of the Improvement Bond Interest and Sinking Fund and the Systems Development Interest and Sinking Fund. These two funds have been merged into the Improvement Bond Interest and Sinking Fund to improve administrative tracking and payment of debt service. Debt service is paid from assessments against benefitting property owners.

Fund: MORRISON PARK EAST BOND REDEMPTION (38)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenue	\$ 39,916	\$ 31,364	\$ 29,500	\$ 30,000	\$ 30,000
Interest on Investments	<u>39,916</u>	<u>31,364</u>	<u>29,500</u>	<u>30,000</u>	<u>30,000</u>
Revenue Subtotal	39,916	31,364	29,500	30,000	30,000
Transfers from Other Funds-Cash	300,117	387,170	390,064	383,800	383,800
Parking Facilities	<u>300,117</u>	<u>387,170</u>	<u>390,064</u>	<u>383,800</u>	<u>383,800</u>
Beginning Fund Balance	<u>640,760</u>	<u>577,622</u>	<u>599,000</u>	<u>608,111</u>	<u>608,111</u>
Total Resources	\$ 980,793	\$ 996,156	\$1,018,564	\$1,021,911	\$1,021,911

REQUIREMENTS

Expenditures	\$ 400,768	\$ 400,968	\$ 401,824	\$ 403,630	\$ 403,630
Interest	265,768	255,968	246,824	238,630	238,630
Debt Principal	<u>135,000</u>	<u>145,000</u>	<u>155,000</u>	<u>165,000</u>	<u>165,000</u>
Transfers to Other Funds-Cash	2,405	2,406	2,411	0	0
General-Overhead	<u>2,405</u>	<u>2,406</u>	<u>2,411</u>	<u>0</u>	<u>0</u>
Debt Reserve	-	-	-	618,281	0
Unappropriated Ending Balance	577,620	592,782	614,329	0	618,281
Unexpendable Reserve	395,910	395,910	395,911	0	395,911
Reserve for Future Yrs Req.	<u>181,710</u>	<u>196,872</u>	<u>218,418</u>	<u>0</u>	<u>222,370</u>
Total Requirements	\$ 980,793	\$ 996,156	\$1,018,564	\$1,021,911	\$1,021,911

LINE ITEM APPROPRIATION

AU: Morrison Park East Bond Redemption

Dept: Public Utilities

Expenditure Classification

Materials and Services					
450 Interest	\$ 265,768	\$ 255,968	\$ 246,824	\$ 238,630	\$ 238,630
Other					
730 Debt Retirement	<u>135,000</u>	<u>145,000</u>	<u>155,000</u>	<u>165,000</u>	<u>165,000</u>
Total Appropriation	\$ 400,768	\$ 400,968	\$ 401,824	\$ 403,630	\$ 403,630

The Morrison Park East Bond Redemption Fund pays debt service on Parking System Revenue Bonds issued in September 1977 to construct the Morrison Park East parking structure. Debt service is paid from fees paid by parkers and retail space rental. The bonds will mature in September 2004.

Fund: MORRISON PARK WEST BOND REDEMPTION (37)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenue	\$ 33,277	\$ 26,445	\$ 25,000	\$ 30,000	\$ 30,000
Interest on Investments	<u>33,277</u>	<u>26,445</u>	<u>25,000</u>	<u>30,000</u>	<u>30,000</u>
Revenue Subtotal	33,277	26,445	25,000	30,000	30,000
Transfers from Other Funds-Cash	267,977	317,634	333,368	312,336	312,336
Parking Facilities	<u>267,977</u>	<u>317,634</u>	<u>333,368</u>	<u>312,336</u>	<u>312,336</u>
Beginning Fund Balance	<u>442,001</u>	<u>405,677</u>	<u>408,800</u>	<u>429,999</u>	<u>429,999</u>
Total Resources	\$743,255	\$749,756	\$767,168	\$772,335	\$772,335

REQUIREMENTS

Expenditures	\$335,565	\$338,365	\$335,715	\$338,245	\$338,245
Interest	220,565	213,365	205,715	198,245	198,245
Debt Principal	<u>115,000</u>	<u>125,000</u>	<u>130,000</u>	<u>140,000</u>	<u>140,000</u>
Transfers to Other Funds-Cash	2,013	2,030	2,015	0	0
General-Overhead	<u>2,013</u>	<u>2,030</u>	<u>2,015</u>	<u>0</u>	<u>0</u>
Debt Reserve	-	-	-	434,090	0
Unappropriated Ending Balance	405,677	409,361	429,438	0	434,090
Unexpendable Reserve	331,255	331,255	331,254	0	331,254
Reserve for Future Yrs Req.	<u>74,422</u>	<u>78,106</u>	<u>98,184</u>	<u>0</u>	<u>102,836</u>
Total Requirements	\$743,255	\$749,756	\$767,168	\$772,335	\$772,335

LINE ITEM APPROPRIATION

AU: Morrison Park West Bond Redemption

Dept: Public Utilities

Expenditure Classification

Materials and Services					
450 Interest	\$220,565	\$213,365	\$205,715	\$198,245	\$198,245
Other					
730 Debt Retirement	<u>115,000</u>	<u>125,000</u>	<u>130,000</u>	<u>140,000</u>	<u>140,000</u>
Total Appropriation	\$335,565	\$338,365	\$335,715	\$338,245	\$338,245

The Morrison Park West Bond Redemption Fund pays debt service on Parking System Revenue bonds issued in December 1977 to construct the Morrison Park West parking structure. Debt service is paid from fees charged to parkers and retail space rental. The bonds will mature in December 2003.

Fund: NORTHWEST FRONT AVENUE INDUSTRIAL RENEWAL SPECIAL (46)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Property Taxes	\$2,043,764	\$1,674,071	\$1,654,000	\$1,577,298	\$1,577,298
Current Year's Taxes	1,853,797	1,508,947	1,534,000	1,482,298	1,482,298
Prior Years' Taxes	189,967	165,124	120,000	95,000	95,000
Miscellaneous Revenue	414,039	411,736	417,635	596,000	596,000
Interest on Investments	<u>414,039</u>	<u>411,736</u>	<u>417,635</u>	<u>596,000</u>	<u>596,000</u>
Revenue Subtotal	2,457,803	2,085,807	2,071,635	2,173,298	2,173,298
Beginning Fund Balance	<u>5,166,790</u>	<u>6,497,873</u>	<u>7,200,000</u>	<u>8,265,081</u>	<u>8,265,081</u>
Total Resources	\$7,624,593	\$8,583,680	\$9,271,635	\$10,438,379	\$10,438,379

REQUIREMENTS

Expenditures	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000
Int.-Series 1978 (2nd Issue)	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000
Transfers to Other Funds-Cash	6,720	6,720	6,720	0	0
General-Overhead	6,720	6,720	6,720	0	0
Debt Reserve	-	-	-	9,318,379	0
Unappropriated Ending Balance					
Reserve for Future Yrs Req.	<u>6,497,873</u>	<u>7,456,960</u>	<u>8,144,915</u>	<u>0</u>	<u>9,318,379</u>
Total Requirements	\$7,624,593	\$8,583,680	\$9,271,635	\$10,438,379	\$10,438,379

LINE ITEM APPROPRIATION

AU: Northwest Front Avenue Industrial Renewal Special

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
450 Interest	<u>\$1,120,000</u>	<u>\$1,120,000</u>	<u>\$1,120,000</u>	<u>\$1,120,000</u>	<u>\$1,120,000</u>
Total Appropriation	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000

The Northwest Front Avenue Industrial Renewal Special Fund pays debt service on \$14,000,000 of tax increment bonds issued in August 1978 to finance public improvements required for the siting of the Wacker Siltronic plant. These term bonds will mature in 2010. Debt service is paid from taxes on the incremental value of the Wacker facility.

Fund: OLD TOWN PARKING BOND REDEMPTION

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	-	-	-	\$ 8,400	\$ 553,400
Other Miscellaneous	-	-	-	-	545,000
Interest on Investments	-	-	-	<u>8,400</u>	<u>8,400</u>
Revenue Subtotal	-	-	-	8,400	553,400
Transfers from Other Funds-Cash	-	-	\$ 450,000	0	0
Parking Facilities	-	-	450,000	0	0
Bond Sales	-	-	560,000	545,000	0
Beginning Fund Balance	-	-	<u>-</u>	<u>163,566</u>	<u>163,566</u>
Total Requirements	-	-	\$1,010,000	\$ 716,966	\$ 716,966

REQUIREMENTS

Expenditures	-	-	\$ 560,000	\$ 570,349	\$ 570,349
Interest	-	-	560,000	570,349	570,349
Transfers to Other Funds-Cash	-	-	3,360	0	0
General-Overhead	-	-	3,360	0	0
Debt Reserve	-	-	-	146,617	0
Unappropriated Ending Balance	-	-	<u>446,640</u>	<u>0</u>	<u>146,617</u>
Total Requirements	-	-	\$1,010,000	\$ 716,966	\$ 716,966

LINE ITEM APPROPRIATION

AU: Old Town Parking Bond Redemption Fund

Dept: Public Utilities

Expenditure Classification

Materials and Services					
450 Interest	-	-	\$ 560,000	\$ 570,349	\$ 570,349
Total Appropriation	-	-	\$ 560,000	\$ 570,349	\$ 570,349

The Old Town Parking Bond Redemption Fund pays debt service on Parking System Revenue Bonds issued in October 1987 to construct the Old Town Parking structure. Interest payments are currently paid from bond proceeds held by the Portland Development Commission, which is constructing the facility. Once completed, debt service will be paid by parking fees and retail space rentals. The bonds will mature in October 2012.

Fund: **PIR BOND REDEMPTION (41)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges & Fees	\$137,258	\$ 83,500	\$133,000	\$150,000	\$150,000
Rents & Reimbursements	137,258	83,500	133,000	150,000	150,000
Miscellaneous Revenue	21,080	9,956	7,100	7,100	7,100
Interest on Investments	15,219	1,701	7,100	7,100	7,100
Interest - Others	<u>5,861</u>	<u>8,255</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	158,338	93,456	140,100	157,100	157,100
Beginning Fund Balance	<u>102,729</u>	<u>43,935</u>	<u>1,459</u>	<u>15,804</u>	<u>15,804</u>
Total Resources	\$261,067	\$137,391	\$141,559	\$172,904	\$172,904

REQUIREMENTS

Expenditures	\$134,702	\$135,020	\$134,648	\$133,648	\$133,648
Interest	68,385	63,673	58,248	52,248	52,248
Miscellaneous	1,317	1,347	1,400	1,400	1,400
Debt Principal	65,000	70,000	75,000	80,000	80,000
Transfers to Other Funds-Cash	82,431	811	808	0	0
General-Overhead	809	811	808	0	0
Golf-Loan Repayment	81,622	0	0	0	0
Debt Reserve	-	-	-	39,256	0
Unappropriated Ending Balance	<u>43,934</u>	<u>1,560</u>	<u>6,103</u>	<u>0</u>	<u>39,256</u>
Total Requirements	\$261,067	\$137,391	\$141,559	\$172,904	\$172,904

LINE ITEM APPROPRIATION

AU: PIR Bond Redemption

Dept: Public Affairs

Expenditure Classification

Materials and Services					
450 Interest	\$ 68,385	\$ 63,673	\$ 58,248	\$ 52,248	\$ 52,248
490 Miscellaneous	1,317	1,347	1,400	1,400	1,400
Other					
730 Debt Retirement	<u>65,000</u>	<u>70,000</u>	<u>75,000</u>	<u>80,000</u>	<u>80,000</u>
Total Appropriation	\$134,702	\$135,020	\$134,648	\$133,648	\$133,648

The PIR Bond Redemption Fund pays debt service on Certificates of Participation issued to finance improvements at Portland International Raceway. The Certificates were issued in March 1984, and the final maturity is March 1994. Debt service is paid from fees and charges at the Raceway.

Fund: SEWER SYSTEM DEBT REDEMPTION (31)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenue	\$ 357,928	\$ 341,235	\$ 296,000	\$ 26,297	\$ 26,297
Interest on Investments	<u>357,928</u>	<u>341,235</u>	<u>296,000</u>	<u>26,297</u>	<u>26,297</u>
Revenue Subtotal	357,928	341,235	296,000	26,297	26,297
Transfers from Other Funds-Cash	2,617,907	3,138,194	3,461,034	2,478,757	2,478,757
Sewer System Operating	<u>2,617,907</u>	<u>3,138,194</u>	<u>3,461,034</u>	<u>2,478,757</u>	<u>2,478,757</u>
Beginning Fund Balance	<u>8,236,081</u>	<u>8,142,024</u>	<u>4,182,319</u>	<u>770,926</u>	<u>770,926</u>
Total Resources	\$11,211,916	\$11,621,453	\$ 7,939,353	\$ 3,275,980	3,275,980
<u>REQUIREMENTS</u>					
Expenditures	\$ 3,051,475	\$ 3,025,530	\$ 3,735,575	\$ 3,275,980	3,275,980
Interest	2,411,475	2,335,530	2,979,075	3,264,480	3,264,480
Debt Principal	640,000	690,000	745,000	0	0
Miscellaneous	-	-	11,500	11,500	11,500
General Operating Contingency	-	-	4,181,435	0	0
Transfers to Other Funds-Cash	18,417	18,316	22,343	0	0
General-Overhead	<u>18,417</u>	<u>18,316</u>	<u>22,343</u>	<u>0</u>	<u>0</u>
Unappropriated Ending Balance	8,142,024	8,577,607	0	0	0
Unexpendable Reserve	3,095,000	3,095,000	0	0	0
Reserve for Future Yrs Req.	<u>5,047,024</u>	<u>5,482,607</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$11,211,916	\$11,621,453	\$ 7,939,353	\$ 3,275,980	\$ 3,275,980

LINE ITEM APPROPRIATION

AU: Sewer System Debt Redemption

Dept: Public Works

Expenditure Classification

Materials and Services					
210 Professional Services	-	-	\$ 11,500	\$ 11,500	\$ 11,500
450 Interest	\$ 2,411,475	\$ 2,335,530	2,979,075	3,264,480	3,264,480
Other					
730 Debt Retirement	<u>640,000</u>	<u>690,000</u>	<u>745,000</u>	<u>0</u>	<u>0</u>
Total Appropriation	\$ 3,051,475	\$ 3,025,530	\$ 3,735,575	\$ 3,275,980	\$ 3,275,980

The Sewer System Debt Redemption Fund pays debt service on bonds issued to finance improvements to the City's Sewer System. The debt service is paid from charges to customers of the Sewer System.

In FY 87-88, all outstanding Sewer debt was refunded, which is reflected in the change in the budget from FY 87-88 to FY 88-89.

Fund: ST. JOHNS RIVERFRONT BOND REDEMPTION (47)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Property Taxes	\$29,958	\$11,943	\$11,400	\$1,000	\$1,000
Current Year's Taxes	27,377	9,771	10,000	0	0
Prior Years' Taxes	2,581	2,172	1,400	1,000	1,000
Miscellaneous Revenue	3,654	956	1,566	1,641	1,641
Interest on Investments	<u>3,654</u>	<u>956</u>	<u>1,566</u>	<u>1,641</u>	<u>1,641</u>
Revenue Subtotal	33,612	12,899	12,966	2,641	2,641
Beginning Fund Balance	<u>56,242</u>	<u>9,854</u>	<u>31,500</u>	<u>25,252</u>	<u>25,252</u>
Total Resources	\$89,854	\$22,753	\$44,466	\$27,893	\$27,893

REQUIREMENTS

Expenditures	\$80,000	\$ 0	\$43,500	\$ 0	\$ 0
General Operating Contingency	-	-	-	27,893	27,893
Unappropriated Ending Balance	<u>9,854</u>	<u>22,753</u>	<u>966</u>	<u>0</u>	<u>0</u>
Total Requirements	\$89,854	\$22,753	\$44,466	\$27,893	\$27,893

LINE ITEM APPROPRIATION

AU: St. Johns Riverfront Bond Redemption

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
260 Miscellaneous	\$80,000	\$ 0	\$43,500	\$ 0	\$ 0
Total Appropriation	\$80,000	\$ 0	\$43,500	\$ 0	\$ 0

This fund accounts for costs incurred in connection with the St. Johns Riverfront Development Project, financed by property tax revenues.

Fund: SHORT-TERM DEBT INTEREST AND SINKING (43)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenue	\$ 1,203,283	\$ 1,138,484	\$ 1,440,000	\$ 1,276,000	\$ 1,276,000
Interest on Investments	<u>1,203,283</u>	<u>1,138,484</u>	<u>1,440,000</u>	<u>1,276,000</u>	<u>1,276,000</u>
Revenue Subtotal	1,203,283	1,138,484	1,440,000	1,276,000	1,276,000
Transfers from Other Funds-Cash	30,000,000	30,000,000	32,000,000	34,400,000	34,400,000
General	<u>30,000,000</u>	<u>30,000,000</u>	<u>32,000,000</u>	<u>34,400,000</u>	<u>34,400,000</u>
Beginning Fund Balance	<u>687</u>	<u>(522)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	\$31,203,970	\$31,137,962	\$33,440,000	\$35,676,000	\$35,676,000

REQUIREMENTS

Expenditures	\$31,094,802	\$31,137,962	\$33,240,000	\$35,676,000	\$35,676,000
Interest	1,094,802	1,137,962	1,240,000	1,676,000	1,676,000
Debt Principal	<u>30,000,000</u>	<u>30,000,000</u>	<u>32,000,000</u>	<u>34,000,000</u>	<u>34,000,000</u>
Transfers to Other Funds-Cash	109,690	0	200,000	0	0
General-Interest Expense	<u>109,690</u>	<u>0</u>	<u>200,000</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>(522)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$31,203,970	\$31,137,962	\$33,440,000	\$35,676,000	\$35,676,000

LINE ITEM APPROPRIATION

AU: Short-Term Debt Interest and Sinking Fund

Dept: Finance & Administration

Expenditure Classification

Materials and Services					
450 Interest	\$ 1,094,802	\$ 1,137,962	\$ 1,240,000	\$ 1,676,000	\$ 1,676,000
Other					
730 Debt Retirement	<u>30,000,000</u>	<u>30,000,000</u>	<u>32,000,000</u>	<u>34,000,000</u>	<u>34,000,000</u>
Total Appropriation	\$31,094,802	\$31,137,962	\$33,240,000	\$35,676,000	\$35,676,000

The Short-Term Debt Interest and Sinking Fund pays principal and interest on the General Fund's annual cash flow borrowing. Funds are borrowed in July or August to support General Fund activities until property tax receipts are collected in November. The borrowing is then repaid before the end of the fiscal year.

Fund: SOUTH PARK RENEWAL DEBT SERVICE (42)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenue					
Property Taxes	-	\$1,459,597	\$1,502,500	\$1,864,122	\$1,864,122
Current Year's Taxes	-	1,436,701	1,460,000	1,764,122	1,764,122
Prior Years' Taxes	-	22,896	42,500	100,000	100,000
Miscellaneous Revenue	-	16,068	33,862	109,000	109,000
Interest on Investments	-	<u>16,068</u>	<u>33,862</u>	<u>109,000</u>	<u>109,000</u>
Revenue Subtotal	-	1,475,665	1,536,362	1,973,122	1,973,122
Bond Sales	\$ 472,235	0	0	0	0
Beginning Fund Balance	<u>-</u>	<u>-</u>	<u>275,000</u>	<u>1,247,914</u>	<u>1,247,914</u>
Total Resources	\$ 472,235	\$1,475,665	\$1,811,362	\$3,221,036	\$3,221,036

REQUIREMENTS

Expenditures	\$ 472,235	\$1,187,095	\$1,181,400	\$1,183,560	\$3,221,036
Interest	472,235	937,095	921,400	903,560	1,066,036
Debt Principal	-	250,000	260,000	280,000	2,155,000
Transfers to Other Funds-Cash	-	7,123	7,089	0	0
General-Overhead	-	7,123	7,089	0	0
Debt Reserve	-	-	-	2,037,476	0
Unappropriated Ending Balance	-	281,447	622,873	0	0
Reserve for Future Yrs Req.	<u>-</u>	<u>281,447</u>	<u>622,873</u>	<u>0</u>	<u>0</u>
Total Requirements	\$ 472,235	\$1,475,665	\$1,811,362	\$3,221,036	\$3,221,036

LINE ITEM APPROPRIATION

AU: South Park Renewal Debt Service

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
450 Interest	\$ 472,235	\$ 937,095	\$ 921,400	\$ 903,560	\$1,066,036
Other					
730 Debt Retirement	<u>0</u>	<u>250,000</u>	<u>260,000</u>	<u>280,000</u>	<u>2,155,000</u>
Total Appropriation	\$ 472,235	\$1,187,095	\$1,181,400	\$1,183,560	\$3,221,036

The South Park Renewal Debt Service Fund pays debt service on tax increment bonds issued to finance public improvements and housing in the South Park Urban Renewal Area. Debt service is paid from taxes on the increase in assessed value of the district since its formation. Short-term debt may be issued during FY 88-89 to finance housing developments.

Fund: SYSTEMS DEVELOPMENT INTEREST AND SINKING (74)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges & Fees	\$122,854	\$158,050	\$200,000	\$ 0	\$ 0
LID Payments	122,854	158,050	200,000	0	0
Miscellaneous Revenues	130,712	148,551	140,000	0	0
Interest on Investments	38,066	36,608	50,000	0	0
Interest-Other	<u>92,646</u>	<u>111,943</u>	<u>90,000</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	253,566	306,601	340,000	0	0
Beginning Fund Balance	<u>460,481</u>	<u>523,300</u>	<u>617,820</u>	<u>0</u>	<u>0</u>
Total Resources	\$714,047	\$829,901	\$957,820	\$ 0	\$ 0

REQUIREMENTS

Expenditures	\$189,776	\$183,580	\$182,738	\$ 0	\$ 0
Interest	104,850	98,654	97,812	0	0
Debt Principal	84,926	84,926	84,926	0	0
General Operating Contingency	-	-	773,985	0	0
Transfers to Other Funds-Cash	971	940	1,097	0	0
General-Overhead	971	940	1,097	0	0
Unappropriated Ending Balance	523,300	645,381	0	0	0
Reserve for Future Yrs Req.	<u>523,300</u>	<u>645,381</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$714,047	\$829,901	\$957,820	\$ 0	\$ 0

LINE ITEM APPROPRIATION

AU: Systems Development Interest and Sinking

Dept: Public Works

Expenditure Classification

Materials and Services					
450 Interest	\$104,850	\$ 98,654	\$ 97,812	\$ 0	\$ 0
Other					
730 Debt Retirement	<u>84,926</u>	<u>84,926</u>	<u>84,926</u>	<u>0</u>	<u>0</u>
Total Appropriation	\$189,776	\$183,580	\$182,738	\$ 0	\$ 0

This fund was created to pay debt service on that portion of General Obligation Improvement Bonds issued to pay for some sewer construction. This fund is being closed out and merged with the Improvement Bond Interest and Sinking Fund to simplify tracking and payment of debt service.

Fund: TENNIS FACILITIES BOND REDEMPTION (32)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenue	\$ 3,605	\$ 2,929	\$ 2,890	\$ 2,148	\$ 2,148
Interest on Investments	<u>3,605</u>	<u>2,929</u>	<u>2,890</u>	<u>2,148</u>	<u>2,148</u>
Revenue Subtotal	3,605	2,929	2,890	2,148	2,148
Transfers from Other Funds-Cash	31,844	30,397	31,636	30,271	30,271
General Fund	-	-	-	30,271	30,271
Tennis Operating	31,844	30,397	31,636	0	0
Beginning Fund Balance	<u>56,647</u>	<u>55,050</u>	<u>54,159</u>	<u>54,639</u>	<u>54,639</u>
Total Resources	\$92,096	\$88,376	\$88,685	\$87,058	\$87,058

REQUIREMENTS

Expenditures	\$36,825	\$35,575	\$34,300	\$33,000	\$33,000
Interest	16,825	15,575	14,300	13,000	13,000
Debt Principal	20,000	20,000	20,000	20,000	20,000
Transfers to Other Funds-Cash	221	213	206	0	0
General-Overhead	221	213	206	0	0
Debt Reserve	-	-	-	54,058	0
Unappropriated Ending Balance	55,050	52,588	54,179	0	54,058
Unexpendable Reserve	36,825	36,825	36,825	0	36,825
Reserve for Future Yrs Req.	<u>18,225</u>	<u>15,763</u>	<u>17,354</u>	<u>0</u>	<u>17,233</u>
Total Requirements	\$92,096	\$88,376	\$88,685	\$87,058	\$87,058

LINE ITEM APPROPRIATION

AU: Tennis Facilities Bond Redemption

Dept: Public Affairs

Expenditure Classification

Materials and Services					
450 Interest	\$16,825	\$15,575	\$14,300	\$13,000	\$13,000
Other					
730 Debt Retirement	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Appropriation	\$36,825	\$35,575	\$34,300	\$33,000	\$33,000

The Tennis Facilities Bond Redemption Fund was established to pay debt service on bonds issued in December 1972 to construct the Portland Tennis Center. These bonds mature in December 1995 and are repaid from tennis fees and charges collected by the General Fund.

Fund: WASHINGTON COUNTY SUPPLY BOND REDEMPTION (36)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Services Charges & Fees	\$ 1,396,938	\$ 745,292	\$ 1,929,285	\$ 1,497,236	\$ 1,497,236
Other Distributors	1,396,938	745,292	1,929,285	1,497,236	1,497,236
Miscellaneous Revenue	889,999	409,839	167,938	232,356	232,356
Interest on Investments	<u>889,999</u>	<u>409,839</u>	<u>167,938</u>	<u>232,356</u>	<u>232,356</u>
Revenue Subtotal	2,286,937	1,155,131	2,097,223	1,729,592	1,729,592
Bond Sale Proceeds	-	533,896	0	0	0
Transfers from Other Funds-Cash	155,000	155,000	1,712,960	151,453	151,453
Washington Co. Supply Const.	-	-	1,498,595	0	0
Water Fund	155,000	155,000	214,365	151,453	151,453
Beginning Fund Balance	<u>11,418,886</u>	<u>11,035,570</u>	<u>2,107,207</u>	<u>3,697,575</u>	<u>3,697,575</u>
Total Resources	\$13,860,823	\$12,879,597	\$ 5,917,390	\$ 5,578,620	\$ 5,578,620

REQUIREMENTS

Expenditures	\$ 2,808,403	\$10,715,367	\$ 2,258,723	\$ 1,663,595	\$ 1,663,595
Interest	2,153,403	10,015,367	1,203,723	1,173,595	1,173,595
Principal	655,000	700,000	1,055,000	490,000	490,000
Transfers to Other Funds-Cash	16,850	16,813	13,552	0	0
General-Overhead	16,850	16,813	13,552	0	0
Debt Reserve	-	-	-	3,915,025	0
Unappropriated Ending Balance	<u>11,035,570</u>	<u>2,147,417</u>	<u>3,645,115</u>	<u>0</u>	<u>3,915,025</u>
Total Requirements	\$13,860,823	\$12,879,597	\$ 5,917,390	\$ 5,578,620	\$ 5,578,620

L I N E I T E M A P P R O P R I A T I O N

AU: Washington County Supply Bond Redemption

Dept: Finance & Administration

Expenditure Classification

Materials and Services					
450 Interest	\$ 2,153,403	\$10,015,367	\$ 1,203,723	\$ 1,173,595	\$ 1,173,595
Other					
730 Debt Retirement	<u>655,000</u>	<u>700,000</u>	<u>1,055,000</u>	<u>490,000</u>	<u>490,000</u>
Total Appropriation	\$ 2,808,403	\$10,715,367	\$ 2,258,723	\$ 1,663,595	\$ 1,663,595

The Washington County Supply Bond Redemption Fund pays debt service on General Obligation Water Bonds issued in November 1986 to refund an earlier issue which financed the construction of a major water supply line over the West Hills to the Wolf Creek Water District in Washington County. Funding for debt service payments are shared by the City (10%) and Wolf Creek Water District (90%) by contract. The final maturity is in 2005.

Fund: WATER BOND SINKING (35)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 794,531	\$ 615,072	\$ 566,045	\$ 478,294	\$ 478,294
Interest on Investments	794,529	615,072	566,045	478,294	478,294
Other Misc. Revenues	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	794,531	615,072	566,045	478,294	478,294
Bond Sale Proceeds	-	709,605	0	0	0
Transfers from Other Funds-Cash	7,084,854	6,642,918	6,176,509	7,032,427	7,032,427
Water	6,157,112	6,026,832	6,176,509	7,032,427	7,032,427
Water Construction	927,742	616,086	0	0	0
Beginning Fund Balance	<u>8,314,596</u>	<u>8,358,839</u>	<u>8,137,365</u>	<u>6,611,542</u>	<u>6,611,542</u>
Total Resources	\$16,193,981	\$16,326,434	\$14,879,919	\$14,122,263	\$14,122,263

REQUIREMENTS

Expenditures	\$ 7,785,214	\$ 8,733,021	\$ 7,170,438	\$ 7,503,886	7,503,886
Interest	5,292,162	6,113,936	4,382,450	4,180,473	4,180,473
Debt Principal	2,493,052	2,580,983	2,777,888	3,313,313	3,313,313
Miscellaneous	-	38,102	10,100	10,100	10,100
Transfers to Other Funds-Cash	49,928	46,512	1,043,023	1,100,000	1,100,000
General-Overhead	49,928	46,512	43,023	0	0
Water Construction	-	-	1,000,000	1,100,000	1,100,000
Debt Reserve	-	-	-	5,518,377	0
Unappropriated Ending Balance	<u>8,358,839</u>	<u>7,546,901</u>	<u>6,666,458</u>	<u>0</u>	<u>5,518,377</u>
Total Requirements	\$16,193,981	\$16,326,434	\$14,879,919	\$14,122,263	\$14,122,263

LINE ITEM APPROPRIATION

AU: Water Bond Sinking

Dept: Finance & Administration

Expenditure Classification

Materials and Services					
450 Interest	\$ 5,292,162	\$ 6,113,936	\$ 4,382,450	\$ 4,180,473	\$ 4,180,473
490 Miscellaneous	0	38,102	10,100	10,100	10,100
Other					
730 Debt Principal	<u>2,493,052</u>	<u>2,580,983</u>	<u>2,777,888</u>	<u>3,313,313</u>	<u>3,313,313</u>
Total Appropriation	\$ 7,785,214	\$ 8,733,021	\$ 7,170,438	\$7,503,886	\$7,503,886

The Water Bond Sinking Fund pays debt service on General Obligation Water Bonds issued to finance a variety of improvements to the Water System. There are currently eight issues outstanding, and approximately \$280,000 of debt issued by other districts, which the City has assumed through annexations. This debt service is paid by charges to customers of the Water System.

Fund: WATERFRONT RENEWAL BOND SINKING (45)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Property Taxes	\$ 9,702,348	\$12,102,616	\$12,298,000	\$9,945,000	\$9,945,000
Current Year's Taxes	8,916,136	11,292,336	11,624,000	9,345,000	9,345,000
Prior Years' Taxes	786,212	810,280	674,000	600,000	600,000
Miscellaneous Revenue	1,529,792	1,563,547	1,925,831	1,608,000	1,608,000
Interest on Investments	<u>1,529,792</u>	<u>1,563,547</u>	<u>1,925,831</u>	<u>1,608,000</u>	<u>1,608,000</u>
Revenue Subtotal	11,232,140	13,666,163	14,223,831	11,553,000	11,553,000
Beginning Fund Balance	<u>21,169,008</u>	<u>21,195,162</u>	<u>29,600,000</u>	<u>14,641,046</u>	<u>14,641,046</u>
Total Resources	\$32,401,148	\$34,861,325	\$43,823,831	\$26,194,046	\$26,194,046

REQUIREMENTS

Expenditures	\$11,175,196	\$ 4,222,170	\$ 6,518,255	\$ 6,045,800	\$14,323,046
Interest	3,302,114	2,707,170	4,663,255	3,760,800	4,735,800
Debt Principal	1,390,000	1,515,000	1,620,000	2,285,000	9,587,246
Pay to Refund Bond Escrow	6,483,082	0	235,000	0	0
Transfers to Other Funds-Cash	30,790	25,671	39,110	0	0
General-Overhead	30,790	25,671	39,110	0	0
Debt Reserve	-	-	-	20,148,246	0
Unappropriated Ending Balance	21,195,162	30,613,484	37,266,466	0	11,871,000
Reserve for Future Yrs Req.	<u>21,195,162</u>	<u>30,613,484</u>	<u>37,266,466</u>	<u>0</u>	<u>11,871,000</u>
Total Requirements	\$32,401,148	\$34,861,325	\$43,823,831	\$26,194,046	\$26,194,046

LINE ITEM APPROPRIATION

AU: Waterfront Renewal Bond Sinking

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
450 Interest	\$ 3,302,114	\$ 2,707,170	\$ 4,663,255	\$ 3,760,800	\$ 4,735,800
Other					
730 Debt Retirement	<u>7,873,082</u>	<u>1,515,000</u>	<u>1,855,000</u>	<u>2,285,000</u>	<u>9,587,246</u>
Total Appropriation	\$11,175,196	\$ 4,222,170	\$ 6,518,255	\$ 6,045,800	\$14,323,046

The Waterfront Renewal Bond Sinking Fund pays debt service on tax increment bonds issued to finance improvements in the Downtown Waterfront Urban Renewal Area. Interest of \$4,735,800 and principal of \$2,285,000 is payable in FY 88-89 on outstanding and scheduled long-term bonds. Additional amounts are appropriated for possible refinancing of outstanding bonds and payment of short-term bonds. These bonds are repaid from taxes on the incremental assessed value which has been added to the district since it was originally formed in 1974. There are currently eight bond issues outstanding.

Fund: **GOLF CONSTRUCTION FUND (20)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$759,621	\$ 9,002	\$ 4,425	\$ 0	\$ 0
Interest on Investments	3,731	9,002	4,425	0	0
Bond Sales	<u>755,890</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	759,621	9,002	4,425	0	0
Transfers from Other Funds-Cash	112,650	437,350	175,000	0	0
Golf Operating	<u>112,650</u>	<u>437,350</u>	<u>175,000</u>	<u>0</u>	<u>0</u>
Beginning Fund Balance	<u>0</u>	<u>(81,344)</u>	<u>26,047</u>	<u>0</u>	<u>0</u>
Total Resources	\$872,271	\$365,008	\$205,472	\$ 0	\$ 0

REQUIREMENTS

Expenditures	\$810,565	\$352,818	\$175,000	\$ 0	\$ 0
Trans. to Other Funds-Svc Reimb.	1,600	0	0	0	0
Central Services	<u>1,600</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	812,165	352,818	175,000	0	0
General Operating Contingency	-	-	21,092	0	0
Transfers to Other Funds-Cash	141,450	2,059	9,380	0	0
General-Overhead	31,555	2,059	9,380	0	0
Golf Revenue Bond Redemption	<u>109,895</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Unappropriated Ending Balance	<u>(81,344)</u>	<u>10,131</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$872,271	\$365,008	\$205,472	\$ 0	\$ 0

This fund was created to support the construction costs of the 9-hole addition at West Delta Golf Course. That project has been completed. This fund is therefore being closed. Any remaining cash will be transferred to the Golf Operating Fund.

APPROPRIATION SUMMARY

Appropriation Unit: Golf Construction

Department: Public Affairs

Operating Fund: Golf Construction Fund

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	1,600	(10,466)	0	0	0
Capital Outlay	810,565	363,284	175,000	0	0
Total Appropriation	\$812,165	\$352,818	\$175,000	\$ 0	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$175,000	\$ 0	\$ 0
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$175,000	\$ 0	\$ 0

GENERAL DESCRIPTION AND CHANGES

The Golf Construction Fund was established in FY 85-86 as the budget center for the nine-hole expansion at West Delta golf course. That project has been completed, and the construction fund is no longer needed.

LINE ITEM APPROPRIATION

Appropriation Unit: Golf Construction

Fund: Golf Construction Fund

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	0	0	0	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	0	0	0	0	0
310 Office Supplies	0	(10,644)	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	178	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	0	0
Subtotal - Direct M&S	0	(10,466)	0	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	1,600	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	1,600	0	0	0	0
200					
500 Total Materials and Services	1,600	(10,466)	0	0	0
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	810,565	363,284	175,000	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	810,565	363,284	175,000	0	0
TOTAL	\$812,165	\$352,818	\$175,000	\$ 0	\$ 0
700 Cash Transfers		409			

PERSONNEL DETAIL

Appropriation Unit: Golf Construction Fund

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: LOCAL IMPROVEMENT DISTRICT CONSTRUCTION (73)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenues	\$14,118,525	\$10,684,065	\$11,333,274	\$23,043,200	\$23,043,200
Interest on Investments	359,837	494,287	269,172	170,000	170,000
Warrant Sales	13,290,000	8,300,000	0	0	0
Bond Sales	0	0	3,968,100	4,604,200	4,604,200
Open Liens Receipts	386,959	1,866,558	1,177,200	2,282,300	2,282,300
Interest-Other	3,257	16,449	10,000	154,700	154,700
Miscellaneous Revenues	78,472	6,771	87,700	82,000	82,000
Bond Anticipation Notes	<u>0</u>	<u>0</u>	<u>5,821,102</u>	<u>15,750,000</u>	<u>15,750,000</u>
Revenue Subtotal	14,118,525	10,684,065	11,333,274	23,043,200	23,043,200
Transfers from Other Funds-Cash					
Trans. Const.-Intersection Asst.	66,700	506,853	1,267,438	0	287,263
Trans. Const.-Prior Yrs Asst.	0	11,267	41,400	0	45,000
General	66,700	0	307,125	0	104,816
Improvement Bond Int. & Sinking	0	495,586	0	0	0
Sewer System Construction	0	0	918,913	0	0
	0	0	0	0	137,447
Trans. from Other Funds-Svc Reimb.					
Housing & Community Devel.	2,272,308	2,095,409	1,709,588	1,468,939	1,106,125
Sewer System Operating	2,153,633	1,923,790	1,563,828	1,226,676	1,106,125
Sewer System Construction	118,575	171,619	0	0	0
Transportation Construction	0	0	145,760	137,447	0
	0	0	0	104,816	0
Beginning Fund Balance	<u>5,384,396</u>	<u>9,560,556</u>	<u>1,929,900</u>	<u>7,300,000</u>	<u>7,300,000</u>
Total Resources	\$21,841,829	\$22,846,883	\$16,240,200	\$31,812,139	\$31,736,588

Fund: LOCAL IMPROVEMENT DISTRICT CONSTRUCTION (73)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
REQUIREMENTS					
Expenditures	\$ 5,098,639	\$ 6,061,926	\$ 6,450,235	\$15,329,610	\$15,329,610
Trans. to Other Funds-Svc Reimb.	1,282,634	1,851,201	1,316,632	954,196	954,196
General	272,722	382,068	381,920	422,144	422,144
Transportation	14,344	0	0	0	0
Sewer System Construction	165,666	519,395	426,000	130,000	130,000
Transportation Construction	828,264	689,947	508,712	402,052	402,052
Central Services	1,638	557	0	0	0
Water	0	12,218	0	0	0
Sewage Disposal	0	247,016	0	0	0
Bureau Req. Subtotal	6,381,273	7,913,127	7,766,867	16,283,806	16,283,806
Debt Retirement	5,900,000	13,328,510	7,868,002	8,500,000	8,500,000
General Operating Contingency	0	0	398,730	6,993,381	6,917,830
Transfers to Other Funds-Cash	0	0	206,601	34,952	34,952
Improvement Bond Int. & Sinking	0	0	206,601	0	0
General-Overhead	0	0	-	34,952	34,952
Unappropriated Ending Balance	9,560,556	1,605,246	0	0	0
Total Requirements	\$21,841,829	\$22,846,883	\$16,240,200	\$31,812,139	\$31,736,588

The change from FY 1988-89 Proposed to Approved reflects a \$45,000 Cash Transfer revenue from the Transportation Construction fund for intersection assistance work. There was a reclassification in Resources, from Service Reimbursements to Cash Transfer for the Sewer System Construction and Transportation Construction funds. The Housing & Community Development revenue has been reduced from \$1,226,676 to \$1,106,125 due to programmatic changes.

APPROPRIATION SUMMARY

Appropriation Unit: Local Improvement District Construction

Department: Non-Departmental

Operating Fund: LID Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	1,623,359	2,410,295	2,104,632	2,055,806	2,055,806
Capital Outlay	4,757,914	5,502,832	5,662,235	14,228,000	14,228,000
Total Appropriation	\$6,381,273	\$7,913,127	\$7,766,867	\$16,283,806	\$16,283,806
Cash Transfers					
Funding Sources:					
Operating Fund			\$6,057,279	\$14,814,867	\$15,177,681
Grants			0	0	0
Interagencies			1,709,588	1,468,939	1,106,125
Contracts			0	0	0
Total Funding			\$7,766,867	\$16,283,806	\$16,283,806

GENERAL DESCRIPTION AND CHANGES

This fund contains the appropriation required to manage the City's Local Improvement District program. Payments are made for engineering and contractor progress payments for the design and construction of neighborhood street, sewer, and special projects such as the Convention Center. Projects are paid for by benefiting properties by direct payment or through long-term financing provided by the City's Bancroft Bond program.

The fund is administered by the City Auditor's Office and the cost for their administrative work is billed to the LID Fund through an interagency charge.

The major changes in expenditure for FY 1988-89 are the Convention Center project--estimated at \$5,000,000 and the mid-Multnomah County sewer project--estimated at \$5,500,000.

FY 1988-89 continues an enhanced collection effort and the continuation of the new fee system that will eventually result in full recovery of administrative costs from benefitted property owners.

The number of lien payments is expected to grow significantly, from 20,000 to 240,000 over the next three years as a result of the monthly billing system for Bancroft Bond payments. An enhanced lien accounting system will permit a better assessment and payment tracking process.

PROGRAM SUMMARY

Bureau: LID Construction

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Sewers Improvements	\$3,577,780	0	\$7,207,347	0	\$7,207,347	0
Performance Measurements/Workload Indicators:						
Estimate notices mailed #/Year			2,150		2,150	
Description:						
This program supports design and construction for sewer LIDs. It also provides administrative services to finance, notify, and collect sewer LID liens.						
Costs have increased over FY 1987-88 due to projects in the Mid-Multnomah County area - four sites totalling \$5,500,000.						
Program: Streets Improvements	\$1,683,254	0	\$1,648,990	0	\$1,648,990	0
Performance Measurements/Workload Indicators:						
Assessment accounts created #/Year			290		290	
Description:						
This program pays costs of design and construction for street LIDs. It also provides administrative services to finance, notify and collect street LID liens.						

PROGRAM SUMMARY

Bureau: LID Construction

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: HCD Streets Improvements	\$2,505,833	0	\$2,342,342	0	\$2,342,342	0
Performance Measurements/Workload Indicators:						
Assessment accounts created #/Year			330		330	
Description: This program pays costs of design and construction for HCD street LIDs. It also provides administrative services to finance, notify and collect HCD street LID.						
Program: Other Improvements	0	0	\$5,085,127	0	\$5,085,127	0
Performance Measurements/Workload Indicators:						
Assessment accounts created #/Year			1,000		1,000	
Description: This program assesses and collects the City's \$5 million contribution to the Convention Center project. It also provides bond counsel services, bond printing, and other services associated with Bancroft bonds for the 20-year financing of sewer systems development charges and sidewalk improvements.						
Total:	\$7,766,867	0	\$16,283,806	0	\$16,283,806	0

LINE ITEM APPROPRIATION

Appropriation Unit: Local Improvement District Construction

Fund: LID Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	6,572	587	0	2,000	2,000
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	37,031	27,938	68,000	73,000	73,000
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	500	500
420 Local Travel	0	0	0	50	50
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	297,122	530,569	720,000	1,026,000	1,026,000
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	60	60
Subtotal - Direct M&S	340,725	559,094	788,000	1,101,610	1,101,610
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	1,638	557	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	1,280,996	1,850,644	1,316,632	954,196	954,196
Subtotal - Service Reimbursement	1,282,634	1,851,201	1,316,632	954,196	954,196
200					
500 Total Materials and Services	1,623,359	2,410,295	2,104,632	2,055,806	2,055,806
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	4,757,914	5,502,832	5,662,235	14,225,000	14,225,000
640 Furniture & Equipment	0	0	0	3,000	3,000
600 Total Capital Outlay	4,757,914	5,502,832	5,662,235	14,228,000	14,228,000
TOTAL	\$6,381,273	\$7,913,127	\$7,766,867	\$16,283,806	\$16,283,806
700 Cash Transfers		416			

PERSONNEL DETAIL

Appropriation Unit: Local Improvement District Construction

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: **PERFORMING ARTS CENTER CONSTRUCTION (28)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 7,010,474	\$ 3,963,659	\$ 0	\$ 500,000	\$ 500,000
Private Grants & Donations	5,536,581	1,720,957	0	500,000	500,000
Interest on Investments	723,043	315,899	0	0	0
Sales of Real Property	727,250	1,575,828	0	0	0
Other Miscellaneous	23,600	350,975	0	0	0
Local Government Sources	<u>125,460</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	7,135,934	3,963,659	0	500,000	500,000
Transfers from Other Funds-Cash	3,000,000	0	0	0	0
General	3,000,000	0	0	0	0
Beginning Fund Balance	<u>4,026,485</u>	<u>2,384,157</u>	<u>600,000</u>	<u>0</u>	<u>600,000</u>
Total Resources	\$14,162,419	\$ 6,347,816	\$ 600,000	\$ 500,000	\$1,100,000

REQUIREMENTS

Expenditures	\$11,747,735	\$ 6,217,733	\$ 600,000	\$ 500,000	\$1,100,000
Trans. to Other Funds-Svc Reimb.	30,527	9,378	0	0	0
General	24,000	0	0	0	0
Central Services	6,527	3,234	0	0	0
Electronic Services Operating	<u>-</u>	<u>6,144</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	11,778,262	6,227,111	600,000	500,000	1,100,000
Transfers to Other Funds-Cash	-	55,000	0	0	0
Electronic Services Operating	-	55,000	0	0	0
Unappropriated Ending Balance	<u>2,384,157</u>	<u>65,705*</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$14,162,419	\$ 6,347,816	\$ 600,000	\$ 500,000	\$1,100,000

*FY 1986-87 Expenditures have been decreased and the Unappropriated Ending Balance increased by \$181,106 from the amounts included in the City's Comprehensive Annual Financial Report to reflect the cancellation of encumbered purchase orders.

The Approved Budget reflects an adjustment in beginning fund balance which offsets additional capital expenditures and professional services postponed from FY 87-88 until FY 88-89.

APPROPRIATION SUMMARY

Appropriation Unit: Performing Arts Construction

Department: Public Affairs

Operating Fund: Performing Arts Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	560,036	397,626	150,000	0	235,000
Capital Outlay	11,218,226	5,829,485	450,000	500,000	865,000
Total Appropriation	\$11,778,262	\$ 6,227,111	\$ 600,000	\$ 500,000	\$ 1,100,000
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 600,000	\$ 500,000	\$ 1,100,000
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$ 600,000	\$ 500,000	\$ 1,100,000

GENERAL DESCRIPTION AND CHANGES

Substantial completion of the New Theatre Building was completed during the summer of 1987, with a grand opening held in August of last year. The two-theatre complex has expanded the City's performance space from 3,000 seats to 7,100.

Staff is attempting to secure a donation of \$500,000 through the naming of the Intermediate Theatre. Donated funds would be used to finish two shelled spaces in the building. Funds will also be spent on additional capital purchases such as the installation of a marquee and artwork as part of the project's One Percent for Art obligations. Completion of these spaces would mark final completion of the Portland Center for the Performing Arts.

PROGRAM SUMMARY

Bureau: Performing Arts Construction

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Performing Arts Construction	\$600,000	0	\$500,000	0	\$1,100,000	0
Performance Measurements/Workload Indicators:						
<p>Description:</p> <p>Donated funds would be used to finish the shelled Rehearsal Hall/Studio Theatre on the 4th floor and the shelled space, surrounding the dome, on the top floor of the New Theatre Building. This latter shelled space would be used to house volunteers and other temporary staff. Funds would also be used to support architect fees to complete these spaces. The work will not proceed unless donated funds are secured.</p> <p>The approved budget recognizes an adjustment in beginning fund balance which will support additional capital purchases and related professional services in FY 88-89. These are being deferred from FY 87-88.</p>						
Program:						
Performance Measurements/Workload Indicators:						
<p>Description:</p>						
Total:	\$600,000	0	\$500,000	0	\$1,100,000	0

LINE ITEM APPROPRIATION

Appropriation Unit: Performing Arts Construction

Fund: Performing Arts Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	445,686	280,186	150,000	0	235,000
220 Utilities	143	804	0	0	0
230 Equipment Rental	(65,194)	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	155	113	0	0	0
310 Office Supplies	0	(34,998)	0	0	0
320 Operating Supplies	0	776	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	2,719	367	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	146,000	141,000	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	0	0
Subtotal - Direct M&S	529,509	388,248	150,000	0	235,000
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	6,527	3,234	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	6,144	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	24,000	0	0	0	0
Subtotal - Service Reimbursement	30,527	9,378	0	0	0
200					
500 Total Materials and Services	560,036	397,626	150,000	0	235,000
610 Land	141,968	0	0	0	0
620 Buildings	11,009,230	5,551,763	450,000	0	0
630 Improvements	51,209	0	0	500,000	865,000
640 Furniture & Equipment	15,819	277,722	0	0	0
600 Total Capital Outlay	11,218,226	5,829,485	450,000	500,000	865,000
TOTAL	\$11,778,262	\$6,227,111	\$ 600,000	\$ 500,000	\$1,100,000
700 Cash Transfers		421			

PERSONNEL DETAIL

Appropriation Unit: Performing Arts Construction

		FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
Class No.	Title	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: SEWER SYSTEM CONSTRUCTION (23)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 899,715	\$ 1,007,484	\$16,769,729	\$ 134,761	\$ 134,761
Interest on Investments	782,068	503,456	22,500	20,861	20,861
Permit Fees	117,647	101,163	136,500	113,900	113,900
Bond Sales	-	-	16,610,729	0	0
Other Misc.	-	402,865	0	0	0
Revenue Subtotal	899,715	1,007,484	16,769,729	134,761	134,761
Transfers from Other Funds-Cash	3,038,238	957,641	12,081,704	35,603,376	35,603,376
Sewer System Operating	2,760,000	89,570	4,848,974	7,193,765	7,193,765
Federal Grants	278,238	868,071	7,232,730	15,152,611	15,152,611
Sewer System Debt Proceeds	-	-	-	13,257,000	13,257,000
Trans. from Other Funds-Svc Reimb.	165,666	519,395	426,000	130,000	130,000
LID Construction Fund	165,666	519,395	426,000	130,000	130,000
Beginning Fund Balance	11,312,611	8,796,914	212,810	120,258	120,258
Total Resources	\$15,416,230	\$11,281,434	\$29,490,243	\$35,988,395	\$35,988,395

REQUIREMENTS

Expenditures	\$ 3,213,381	\$ 7,140,351	\$22,058,346	\$30,287,131	\$30,287,131
Trans. to Other Funds-Svc Reimb.	3,057,164	2,223,185	4,124,849	4,240,821	4,103,374
Sewer System Operating	2,691,582	1,756,257	3,225,676	3,421,492	3,421,492
Transportation Operating	363,153	449,617	753,413	681,882	681,882
LID Construction	-	-	145,760	137,447	0
Central Services Operating	2,429	1,799	0	0	0
General Fund	-	15,512	0	0	0
Bureau Req. Subtotal	6,270,545	9,363,536	26,183,195	34,527,952	34,390,505
General Operating Contingency	-	-	1,575,313	0	0
Transfers to Other Funds-Cash	348,771	1,142,820	1,731,735	1,460,443	1,597,890
General-Overhead	331,800	340,252	398,457	258,959	258,959
Sewer System Operating	-	-	1,333,278	1,201,484	1,201,484
Electronic Services Operating	16,971	802,568	0	0	0
LID Construction	-	-	-	-	137,447
Unappropriated Ending Balance	8,796,914	775,078	0	0	0
Total Requirements	\$15,416,230	\$11,281,434	\$29,490,243	\$35,988,395	\$35,988,395

FY 88-89 includes a \$13,257,000 transfer from the Sewer System Debt Proceeds fund for financing a portion of the capital facilities program. (The Debt Proceeds fund received its initial cash from a Revenue Bond Anticipation Note Sale in FY 87-88.) There are 62 projects included in the budget. The two major projects are the mid-Multnomah County Sewer project - \$14,380,000 for trunk sewers and a pump station and the SE Relieving Interceptor - \$3,660,000.

APPROPRIATION SUMMARY

Appropriation Unit: Sewer System Construction

Department: Public Utilities

Operating Fund: Sewer System Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	3,153,658	3,901,473	4,930,372	6,690,921	6,553,474
Capital Outlay	3,116,887	5,462,063	21,252,823	27,837,031	27,837,031
Total Appropriation	\$ 6,270,545	\$ 9,363,536	\$26,183,195	\$34,527,952	\$34,390,505
Cash Transfers					
Funding Sources:					
Operating Fund			\$18,524,465	\$19,245,341	\$19,107,894
Grants			7,232,730	15,152,611	15,152,611
Interagencies			426,000	130,000	130,000
Contracts			0	0	0
Total Funding			\$26,183,195	\$34,527,952	\$34,390,505

GENERAL DESCRIPTION AND CHANGES

This budget request provides funding for design and construction of new sewage facilities or major repairs to existing facilities. The design and engineering work, in addition to fund management, are provided through interagency agreements by the Bureau of Environmental Services. Primary resources to the fund include federal grants, transfers from the Sewage Disposal Fund and bond proceeds.

There are 62 projects, covering all aspects of the sewer system funded for FY 88-89. The primary projects for FY 88-89 are the mid-Multnomah County Sewer project - with \$14,380,000 devoted for trunk sewers and a pump station and the SE Relieving Interceptor estimated at \$3,660,000. (Additional project detail is contained in the City's Capital Budget.)

In addition to the amount budgeted in this fund, there is \$6,937,065 of sewer system construction costs budgeted in the LID Construction Fund.

Total appropriation was decreased \$137,447 from the FY 88-89 Proposed to the Approved because of a reallocation from Service Reimbursement to a Cash Transfer. Total obligations of the fund remains at the same level as in the Proposed Budget.

PROGRAM SUMMARY

Bureau: Sewer System Construction

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Sewer Construction	\$29,301,537	0	\$34,527,952	0	\$34,390,505	0
Performance Measurements/Workload Indicators:						
Value of Projects	\$ Completed		\$34,527,952		\$34,390,505	
Description:						
<p>This program provides the funds for design and construction of new sewage facilities or major repairs to existing facilities needed for the sewer, wastewater treatment and storm sewer services.</p> <p>The increased budget over FY 87-88 is primarily due to truck sewers and a pump station for the Mid-Multnomah County Sewer project and the SE Relieving Interceptor.</p> <p>Major projects budgeted in FY 1988-89 include; mid-Multnomah County sewers - \$14,380,000 for trunk sewers and a pump station; SE Relieving Interceptor - \$3,660,000; Columbia Boulevard Wastewater Treatment Plant land purchase - \$1,500,000; N. Cathedral Park outfall relocation \$964,088; and NE Broadway truck sewers and pump station - \$1,460,000.</p> <p>Requirements have decreased \$137,447 from the Proposed to the Approved due to a reallocation of a payment to the LID Construction fund from Service Reimbursement to Cash Transfer. Total obligations of this program remain the same amount as contained in the Proposed.</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$29,301,537	0	\$34,527,952	0	\$34,390,505	0

LINE ITEM APPROPRIATION

Appropriation Unit: Sewer System Construction

Fund: Sewer System Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	65,141	1,131,392	396,323	2,037,100	2,037,100
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	0	101	0	0	0
310 Office Supplies	0	(61,980)	0	0	0
320 Operating Supplies	0	75	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	31,353	437,081	409,200	413,000	413,000
Subtotal - Direct M&S	96,494	1,506,669	805,523	2,450,100	2,450,100
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	2,429	1,799	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	3,054,735	2,393,005	4,124,849	4,240,821	4,103,374
Subtotal - Service Reimbursement	3,057,164	2,394,804	4,124,849	4,240,821	4,103,374
200					
500 Total Materials and Services	3,153,658	3,901,473	4,930,372	6,690,921	6,553,474
610 Land	158,810	76,259	306,591	1,655,700	1,655,700
620 Buildings	0	15,690	0	0	0
630 Improvements	2,958,077	5,176,139	20,772,753	25,928,073	25,928,073
640 Furniture & Equipment	0	193,975	173,479	253,258	253,258
600 Total Capital Outlay	3,116,887	5,462,063	21,252,823	27,837,031	27,837,031
TOTAL	\$ 6,270,545	\$ 9,363,536	\$26,183,195	\$34,527,952	\$34,390,505
700 Cash Transfers		426			

PERSONNEL DETAIL

Appropriation Unit: Sewer System Construction

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: TRANSPORTATION CONSTRUCTION (29)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Services Charges & Fees	\$ 373,884	\$ 271,761	\$ 432,190	\$ 404,893	\$ 404,893
P.Utility/P.Works Charges	373,884	271,761	432,190	404,893	404,893
Local Government Sources	94,746	182,307	416,345	1,029,101	1,029,101
Multnomah Co. Cost Sharing	64,792	25,361	126,031	447,146	447,146
Local Cost Sharing	29,459	156,946	290,314	581,955	581,955
State Cost Sharing	495	0	0	0	0
Miscellaneous Revenues	138,562	84,219	1,025,000	480,000	880,000
Interest on Investments	65,062	29,207	75,000	80,000	80,000
Other Miscellaneous Revenues	65,959	52,792	750,000	400,000	800,000
Private Grants & Donations	<u>7,541</u>	<u>2,220</u>	<u>200,000</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	607,192	538,287	1,873,535	1,913,994	2,313,994
Transfers from Other Funds-Cash	3,409,319	4,439,370	6,341,576	6,411,962	6,290,887
Transportation Operating	735,000	2,500,000	3,113,699	2,609,055	2,588,930
Federal Grants	2,554,319	1,766,893	2,770,225	2,348,658	2,247,708
HCD-Indirect	120,000	143,000	107,527	38,801	38,801
Street Lighting-Overhead in Lieu	-	29,477	43,000	45,150	45,150
State Tax Street	-	-	307,125	1,370,298	1,370,298
Trans. from Other Funds-Svc Reimb.	854,459	1,639,461	2,797,679	2,179,324	2,179,324
General Fund	-	113,047	100,402	0	0
Street Lighting	-	678,659	2,088,565	1,529,581	1,529,581
LID Construction	828,263	689,947	508,712	402,052	402,052
HCD	26,196	111,393	100,000	247,691	247,691
Sewer System Operating	-	11,415	0	0	0
Water	-	35,000	0	0	0
Beginning Fund Balance	<u>827,540</u>	<u>939,742</u>	<u>1,539,326</u>	<u>2,385,644</u>	<u>2,385,644</u>
Total Resources	\$ 5,698,510	\$ 7,556,860	\$12,552,116	\$12,890,924	\$13,169,849

Fund: **TRANSPORTATION CONSTRUCTION (29)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
REQUIREMENTS					
Expenditures	\$ 1,380,797	\$ 2,819,343	\$ 7,108,386	\$ 0	\$ 0
Trans. to Other Funds-Svc Reimb.	3,170,559	2,894,210	3,514,196	104,816	0
Transportation Operating	3,103,859	2,894,210	3,514,196	0	0
LID Construction	<u>66,700</u>	<u>0</u>	<u>0</u>	<u>104,816</u>	<u>0</u>
Bureau Req.Subtotal	4,551,356	5,713,553	10,622,582	104,816	0
General Operating Contingency	-	-	1,200,000	835,334	1,445,334
Transfers to Other Funds-Cash	207,412	330,596	729,534	11,950,774	11,724,515
General-Overhead	207,412	319,329	381,009	243,815	243,815
LID Const.-Intersection Asst.	-	11,267	41,400	0	45,000
LID Construction-Prior Year	-	-	307,125	0	104,816
Transportation Operating	-	-	-	11,706,959	11,330,884
Unappropriated Ending Balance	939,742	1,512,711	0	0	0
Reserve for Future Req.	<u>939,742</u>	<u>1,512,711</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$ 5,698,510	\$ 7,556,860	\$12,552,116	\$12,890,924	\$13,169,849

The Transportation Construction Fund holds money dedicated to Transportation Capital projects. Money from the City's gas tax receipts is transferred into this fund from the State Tax Street Fund. Federal and other construction grants to Transportation are received there and are matched with discretionary amounts from the Transportation Operating Fund. In previous years construction expenditures were made directly out of this fund and other related project expenditures were made out of the Operating Fund. Beginning in FY 88-89 projects will be budgeted directly in the Operating Fund, supported by cash transfers from this fund. The previous system of concurrent expenditures in multiple funds proved cumbersome for project managers.

See the Appropriation Summary pages for this fund for additional discussion.

APPROPRIATION SUMMARY

Appropriation Unit: Transportation Construction

Department: Public Works

Operating Fund: Transportation Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	4,312,115	4,807,087	8,072,618	104,816	0
Capital Outlay	239,241	906,466	2,549,964	0	0
Total Appropriation	\$ 4,551,356	\$ 5,713,553	\$10,622,582	\$ 104,816	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 4,638,333	\$ 104,816	\$ 0
Grants			2,770,225	0	0
Interagencies			2,797,679	0	0
Contracts			416,345	0	0
Total Funding			\$10,622,582	\$ 104,816	\$ 0

GENERAL DESCRIPTION AND CHANGES

This fund supports transportation capital projects accomplished through Transportation Bureau programs. In previous years, expenditures for projects were made both in this fund and the Transportation Operating Fund. Beginning this year, all expenditures will be made out of the operating fund based on cash transfers from this fund.

Capital projects managed by the Transportation bureaus are detailed in the Capital Budget document. They include all arterial, freeway, transit, alternative transportation and maintenance capital projects managed by the City. The amount transferred from this fund in FY 88-89 for such purposes is \$11,330,884. This includes Gas Tax funds, grant funds, and contract amounts, as well as Transportation discretionary matching funds.

PROGRAM SUMMARY

Bureau: Transportation Construction

	FY 87-88 Revised Amount	FT Pos.	FY 88-89 Proposed Amount	FT Pos.	FY 88-89 Approved Amount	FT Pos.
Program: Transportation Construction	\$12,141,610	0.0	\$104,816	0	\$0	0
Performance Measurements/Workload Indicators:						
See the programs of Transportation Engineering, Maintenance, and Traffic Management for performance measures supported by Transportation Construction funds.						
Description:						
Beginning in FY 88-89, Transportation Construction activity will be budgeted entirely in the bureaus of the Transportation Operating Fund, supported by a cash transfer from the Construction Fund to the Operating Fund. Programs in the Bureaus of Maintenance, Traffic Management, Transportation Engineering and Office of the Director of Transportation are supported by this transfer. These activities were formerly supported by interagency service agreements between those bureaus and this fund. The purpose of this change is to increase managerial control and the ability to track projects by having all expenditures appropriated within one budget reporting unit.						
The proposed budget includes an interagency payment to the LID Construction Fund. With Council approval, this payment is converted to a fund level cash transfer in the approved budget.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$12,141,610	0.0	\$104,816	0	\$0	0

LINE ITEM APPROPRIATION

Appropriation Unit: Transportation Construction

Fund: Transportation Construction

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	189,803	490,040	1,213,500	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	904,581	410,000	0	0
260 Miscellaneous Services	951,752	339,276	2,344,522	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	178,980	590,400	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	0	0
Subtotal - Direct M&S	1,141,555	1,912,877	4,558,422	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	3,170,560	2,894,210	3,514,196	104,816	0
Subtotal - Service Reimbursement	3,170,560	2,894,210	3,514,196	104,816	0
200					
500 Total Materials and Services	4,312,115	4,807,087	8,072,618	104,816	0
610 Land	0	0	253,300	0	0
620 Buildings	0	0	0	0	0
630 Improvements	230,741	901,529	2,296,664	0	0
640 Furniture & Equipment	8,500	4,937	0	0	0
600 Total Capital Outlay	239,241	906,466	2,549,964	0	0
TOTAL	\$ 4,551,356	\$ 5,713,553	\$10,622,582	\$ 104,816	0
700 Cash Transfers		432			

PERSONNEL DETAIL

Appropriation Unit: Transportation Construction

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: WASHINGTON COUNTY SUPPLY CONSTRUCTION (26)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 66,919	\$ 0	\$ 0	\$ 0	\$ 0
Interest on Investments	66,919	0	0	0	0
Revenue Subtotal	66,919	0	0	0	0
Beginning Fund Balance	1,585,965	0	1,498,595	0	0
Total Resources	\$1,652,884	\$ 0	\$1,498,595	\$ 0	\$ 0

REQUIREMENTS

Transfers to Other Funds-Cash	\$ 154,288	\$ 0	\$1,498,595	\$ 0	\$ 0
Water	154,288	0	0	0	0
Wash. Co. Supply Bond Redemptn.	-	-	1,498,595	0	0
Unappropriated Ending Balance	1,498,596	0	0	0	0
Reserve for Future Yrs Reqmts.	1,498,596	0	0	0	0
Total Requirements	\$1,652,884	\$ 0	\$1,498,595	\$ 0	\$ 0

Activities within this fund have been completed and the fund is now closed. The balance in this fund during FY 1987-88 will be transferred to the Washington County Supply Bond Redemption fund to reduce future debt requirements.

Fund: **WATER CONSTRUCTION (21)**

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$ 771,244	\$ 1,185,937	\$ 1,553,850	\$1,852,800	\$1,852,800
P.Utility/P.Works Charges	771,244	1,185,937	1,553,850	1,852,800	1,852,800
Miscellaneous Revenues	2,632,203	272,539	832,278	265,381	265,381
Sales of Real Property	2,100,000	0	510,000	100,000	100,000
Interest on Investments	532,158	272,539	295,278	165,381	165,381
Other	45	0	27,000	0	0
Revenue Subtotal	3,403,447	1,458,476	2,386,128	2,118,181	2,118,181
Transfers from Other Funds-Cash	4,084,187	4,688,510	6,709,626	6,655,956	6,655,956
Water	4,084,187	0	5,036,626	5,275,956	5,275,956
Federal & State Grants	-	-	673,000	280,000	280,000
Water Bond Sinking	-	-	1,000,000	1,100,000	1,100,000
Water Construction	-	4,688,510	0	0	0
Beginning Fund Balance	6,768,602	6,119,626	5,204,710	3,422,808	3,422,808
Total Resources	\$14,256,236	\$12,266,612	\$14,300,464	\$12,196,945	\$12,196,945

REQUIREMENTS

General Operating Contingency	-	-	\$ 4,038,381	\$ 1,149,890	\$ 1,149,890
Transfers to Other Funds-Cash	\$ 8,136,610	\$ 7,446,777	10,262,083	11,047,055	11,047,055
Water	7,208,868	6,830,691	10,262,083	11,045,206	11,045,206
Water Bond Sinking	927,742	616,086	0	0	0
General-Overhead	-	-	-	1,849	1,849
Unappropriated Ending Balance	6,119,626	4,819,835	0	0	0
Reserve for Future Yrs Req.	6,119,626	4,819,835	0	0	0
Total Requirements	\$14,256,236	\$12,266,612	\$14,300,464	\$12,196,945	\$12,196,945

This fund finances all capital construction projects for the Water Bureau. Capital projects are budgeted within this Water Fund with actual costs reimbursed to the Water Fund by the Water Construction Fund. There are 31 capital projects, totalling \$9,040,000 approved for FY 1988-89. Significant projects include: (1) Water Control Center, \$2,400,000, to provide a centralized center capable of monitoring and controlling all bureau water operations; (2) Distribution Mains, \$2,437,000 to install new mains requested and paid for by petitioners, and install new mains to correct system deficiencies; (3) Lab Improvements, \$700,000, to replace existing laboratory; and (4) Studies related to environmental and conservation issues, \$765,000.

Additional project detail is contained in the City's Capital Budget.

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Fund: CETA (91)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Transfers from Other Funds-Cash	-	\$144,221	\$ 0	\$ 0	\$ 0
Federal & State Grants	-	144,221	0	0	0
Miscellaneous Revenues	\$ 272	0	0	0	0
Refunds	<u>272</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	272	144,221	0	0	0
Beginning Fund Balance	<u>18,571</u>	<u>10,235</u>	<u>410,000</u>	<u>234,732</u>	<u>234,732</u>
Total Resources	\$ 18,843	\$154,456	\$410,000	\$234,732	\$234,732

REQUIREMENTS

Expenditures	\$ 8,608	\$154,456	\$410,000	\$234,732	\$234,732
Unappropriated Ending Balance	<u>10,235</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$ 18,843	\$154,456	\$410,000	\$234,732	\$234,732

The City's Comprehensive Employment and Training grant ended September, 1983. Audit resolution and grant closeout are pending. The budget contains appropriation for expenses which will be incurred as part of the grant audit resolution.

APPROPRIATION SUMMARY

Appropriation Unit: Training and Employment Division

Department: Finance and Administration

Operating Fund: Comprehensive Employment and Training Act

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	8,608	154,456	410,000	234,732	234,732
Capital Outlay	0	0	0	0	0
Total Appropriation	\$ 8,608	\$154,456	\$410,000	\$234,732	\$234,732
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			410,000	234,732	234,732
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$410,000	\$234,732	\$234,732

GENERAL DESCRIPTION AND CHANGES

The City's Comprehensive Employment and Training grant ended September, 1983. Audit resolution and grant closeout are pending. The budget contains appropriation for expenses which will be incurred as part of the grant audit resolution.

The funds are being rebudgeted from prior years. This represents the balance of the CETA grant.

LINE ITEM APPROPRIATION

Appropriation Unit: Training and Employment Division

Fund: Comprehensive Employment and Training Act

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	0	0	0	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	0	0	0	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	8,608	154,456	410,000	234,732	234,732
Subtotal - Direct M&S	8,608	154,456	410,000	234,732	234,732
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	0	0	0	0	0
200					
500 Total Materials and Services	8,608	154,456	410,000	234,732	234,732
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	0	0	0	0	0
TOTAL	\$ 8,608	\$154,456	\$410,000	\$234,732	\$234,732
700 Cash Transfers		439			

Fund: FEDERAL/STATE GRANTS (53)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Federal Sources	\$ 6,799,373	\$ 4,983,297	\$11,834,185	\$18,866,358	\$18,766,680
Grants	6,505,200	4,971,135	11,834,185	18,866,358	18,766,680
Prior Year Unaccrued	<u>294,173</u>	<u>12,162</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	6,799,373	4,983,297	11,834,185	18,866,358	18,766,680
Beginning Fund Balance	<u>2,630</u>	<u>21,617</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	\$ 6,802,003	\$ 5,004,914	\$11,834,185	\$18,866,358	\$18,766,680

REQUIREMENTS

Expenditures	\$ 824,450	\$ 1,132,312	\$ 945,450	\$ 600,000	\$ 600,000
Transfers to Other Funds-Cash	5,955,936	3,872,602	10,888,735	18,266,358	18,166,680
General	904,260	640,221	162,780	462,883	464,155
Sewer System Operating	147,155	0	0	0	0
Transportation Operating	44,372	99,217	50,000	22,206	22,206
Water	2,005,092	498,200	0	0	0
Transportation Construction	2,554,319	1,766,893	2,770,225	2,348,658	2,247,708
Sewer System Construction	278,238	868,071	7,232,730	15,152,611	15,152,611
Water Construction	-	-	673,000	280,000	280,000
Fleet Operating	<u>22,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	6,780,386	5,004,914	11,834,185	18,866,358	18,766,680
Ending Fund Balance	<u>21,617</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$ 6,802,003	\$ 5,004,914	\$11,834,185	\$18,866,358	\$18,766,680

The Federal/State Grants Fund serves as the centralized grant clearing fund for all Federal/State/Foundation grants received by the City of Portland. Funds are received in this fund and transferred to the operating bureau or paid directly to the Portland Development commission, as expenses are incurred.

Fund: **HOUSING AND COMMUNITY DEVELOPMENT BLOCK GRANT (92)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Federal Sources	\$10,151,968	\$ 8,839,525	\$ 9,337,745	\$ 9,379,334	\$ 9,459,334
Grants	10,151,968	8,839,525	9,337,745	9,379,334	9,459,334
Local Sources	2,173,256	2,766,191	450,000	450,000	450,000
Loan Repayments	2,170,156	2,766,191	450,000	450,000	450,000
Svc Reimb.-General Fund	3,100	0	0	0	0
Miscellaneous Revenues	161,454	386,184	2,250,000	2,250,000	2,250,000
Miscellaneous	<u>161,454</u>	<u>386,184</u>	<u>2,250,000</u>	<u>2,250,000</u>	<u>2,250,000</u>
Total Resources	\$12,486,678	\$11,991,900	\$12,037,745	\$12,079,334	\$12,159,334

REQUIREMENTS

Expenditures	\$ 8,995,565	\$ 8,469,388	\$ 8,863,918	\$ 9,476,199	\$ 9,645,169
Trans. to Other Funds-Svc Reimb.	3,196,933	3,244,677	2,671,248	2,417,076	2,275,876
General	900,827	1,087,297	931,580	727,576	706,927
Transportation Operating	116,277	122,197	75,840	50,885	50,885
LID Construction	2,153,633	1,923,790	1,563,828	1,226,676	1,106,125
Transportation Construction	26,196	111,393	100,000	247,691	247,691
Buildings Operating	<u>-</u>	<u>-</u>	<u>-</u>	<u>164,248</u>	<u>164,248</u>
Bureau Req. Subtotal	12,192,498	11,714,065	11,535,166	11,893,275	11,921,045
General Operating Contingency	-	-	284,414	14,385	66,615
Transfers to Other Funds-Cash	294,180	277,835	218,165	171,674	171,674
General-Indirect	174,180	134,835	110,638	132,873	132,873
Transportation Construction	<u>120,000</u>	<u>143,000</u>	<u>107,527</u>	<u>38,801</u>	<u>38,801</u>
Total Requirements	\$12,486,678	\$11,991,900	\$12,037,745	\$12,079,334	\$12,159,334

The Housing and Community Development Block Grant Fund (HCD) holds receipts from the City's Federal Community Development Block Grant (CDBG) entitlement, other related fund grants, and program income which consists of loan repayments for HCD supported housing and business loan programs.

See the Appropriation Summary and program pages for this fund for information on programs funded with HCD appropriations.

APPROPRIATION SUMMARY

Appropriation Unit: Housing and Community Development Block Grant

Department: Finance and Administration

Operating Fund: Housing and Community Development Block Grant Fund

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	12,192,498	11,714,065	11,535,166	11,893,275	11,921,045
Capital Outlay	0	0	0	0	0
Total Appropriation	\$12,192,498	\$11,714,065	\$11,535,166	\$11,893,275	\$11,921,045
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			8,835,166	9,379,334	9,459,334
Interagencies			0	0	0
Contracts			2,700,000	2,513,941	2,461,711
Total Funding			\$11,535,166	\$11,893,275	\$11,921,045

GENERAL DESCRIPTION AND CHANGES

The Housing and Community Development budget provides for housing, neighborhood improvement, economic development, and community services in neighborhoods which meet economic qualification guidelines. These activities are funded by the Community Development Block Grant and are administered by the Bureau of Community Development.

Programs supported by the HCD Block Grant Fund include: Community Services, Housing, Neighborhood Improvements, Economic Development, and HCD Administration.

Homeless program activities which were supported by the General Fund in FY 87-88 are supported by HCD Block Grant Funds in this budget at a cost of \$200,000.

While the City's federal Community Development Block Grant entitlement decreased by approximately \$325,000, expenditures overall are increased. The difference represents a greater than usual expenditure of total available dollars in the fund.

PROGRAM SUMMARY

Bureau: Housing and Community Development Block Grant

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Housing	\$5,918,464	0.0	\$6,471,684	0.0	\$6,471,684	0.0
Performance Measurements/Workload Indicators:						
Vacant houses acquired			30-40		30-40	
Homestead houses			25		25	
Dangerous building inspections			1,900		1,900	
Dangerous building demolitions			30		30	
Description:						
The Housing Program includes programs and projects which address the housing needs of Portland's low/moderate income residents and improves the livability of low income neighborhoods through rehabilitation of the housing stock.						
Funded through this program are Dangerous Buildings activity in the Bureau of Buildings, Housing Policy work in the Bureau of Planning, PDC Housing Loan programs and the NE Housing Development project. A new vacant housing reclamation project is included which will acquire and preserve 30-40 foreclosed residential properties in an effort to preserve housing stock in the City is also included.						
Program: Neighborhood Improvements	\$2,091,668	0.0	\$1,634,010	0.0	\$1,511,701	0.0
Performance Measurements/Workload Indicators:						
Street improvements			25,787 ft.		25,787 ft.	
Intersections constructed			21		21	
Description:						
The Neighborhood Improvement Program provides long range neighborhood improvement projects in low income neighborhoods which have been identified in neighborhood improvement plans and through neighborhood needs. Projects include: residential street improvements, park improvements, and traffic management projects.						
Completion of the Western Edge Neighborhood Traffic Management Project is funded in this program.						

PROGRAM SUMMARY

Bureau: Housing and Community Development Block Grant

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Economic Development	\$1,728,034	0.0	\$1,769,985	0.0	\$1,769,985	0.0

Performance Measurements/Workload Indicators:

Performance measures were not submitted. This program is administered by PDC.

Description:

The Economic Development Program provides loan programs to Portland's businesses and assistance to business districts. It further provides research and technical assistance to business interested in expanding or locating in the Portland area.

Special development assistance to NE area business districts is included in this budget.

Program: Community Services	\$1,591,960	0.0	\$1,588,742	0.0	\$1,738,922	0.0
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Performance Measurements/Workload Indicators:

Performance in the subprograms of this program are monitored by BCD. Since the program is implemented via a variety of contracts with outside agencies, performance measures indicating the overall success of the program as a category cannot be derived. Key indicators are number of clients served in each applicable project.

Description:

The Community Services Program provides an array of services for low income residents. These services address the problems of providing shelter/housing for the homeless and low income residents, crime prevention, assisting people to develop the capacity to help themselves, training for at risk youth, and assistance for low income neighborhoods.

Activities requested under the General Fund Special Appropriation for the Homeless are funded in this program in the coming year. These include the Youth Night Shelter, Housing Assistance for the Homeless Chronically Mentally Ill, Emergency Shelter Expansion, Day Shelter for Families and Homeless Shelter Development.

PROGRAM SUMMARY

Bureau: Housing and Community Development Block Grant

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: HCD Administration	\$409,040	0.0	\$428,854	0.0	\$428,753	0.0
Performance Measurements/Workload Indicators:						
Performance measures for this program are provided in the Bureau of Community Development HCD administrative program.						
Description:						
Provides the administration of all HCD activities budgeted in the Bureau of Community Development (BCD) in the General Fund. See BCD's program pages for information on services provided.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$11,739,166	0.0	\$11,893,275	0.0	\$11,921,045	0.0

LINE ITEM APPROPRIATION

Appropriation Unit: Housing and Community Development Block Grant

Fund: Housing and Community Development Block Grant

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	0	3,750	0	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	8,995,565	8,465,638	8,863,918	9,476,199	9,645,169
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	0	0
Subtotal - Direct M&S	8,995,565	8,469,388	8,863,918	9,476,199	9,645,169
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	3,196,933	3,244,677	2,671,248	2,417,076	2,275,876
Subtotal - Service Reimbursement	3,196,933	3,244,677	2,671,248	2,417,076	2,275,876
200					
500 Total Materials and Services	12,192,498	11,714,065	11,535,166	11,893,275	11,921,045
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	0	0	0	0	0
TOTAL	\$12,192,498	\$11,714,065	\$11,535,166	\$11,893,275	\$11,921,045
700 Cash Transfers		446			

PERSONNEL DETAIL

Appropriation Unit: Housing and Community Development

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: REVENUE SHARING (52)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Federal Sources	\$10,004,308	\$ 3,910,124	\$ 0	\$ 0	\$ 0
Shared Revenue	10,004,308	3,910,124	0	0	0
Miscellaneous Revenue	192,732	195,607	0	0	0
Interest on Investments	<u>192,732</u>	<u>195,607</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	10,197,040	4,105,731	0	-	-
Beginning Fund Balance	<u>1,906,492</u>	<u>603,532</u>	<u>150,000</u>	<u>70,000</u>	<u>70,000</u>
Total Resources	\$12,103,532	\$ 4,709,263	\$ 150,000	\$ 70,000	\$ 70,000
REQUIREMENTS					
Transfers to Other Funds-Cash	\$11,500,000	\$ 4,500,000	\$ 150,000	\$ 70,000	\$ 70,000
General	11,500,000	4,500,000	150,000	70,000	70,000
Unappropriated Ending Balance	603,532	209,263	0	0	0
Reserve for Future Yrs Req.	<u>603,532</u>	<u>209,263</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$12,103,532	\$ 4,709,263	\$ 150,000	\$ 70,000	\$ 70,000

The Revenue Sharing Fund was created to account for Federal Revenue Sharing funds from the US government. The Federal Revenue Sharing program was eliminated in FY 86-87, and no revenues have been received since that time. A small, unspent balance remains in the fund. This balance is being transferred to the General Fund.

Fund: **HYDROELECTRIC POWER RENEWAL AND REPLACEMENT (61)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 937,144	\$ 862,626	\$ 864,133	\$1,050,860	\$1,050,860
Power Sales	608,869	600,043	620,000	702,150	702,150
Interest on Investments	<u>328,275</u>	<u>262,583</u>	<u>244,133</u>	<u>348,710</u>	<u>348,710</u>
Revenue Subtotal	937,144	862,626	864,133	1,050,860	1,050,860
Beginning Fund Balance	<u>2,575,742</u>	<u>3,512,886</u>	<u>3,883,887</u>	<u>4,827,663</u>	<u>4,827,663</u>
Total Resources	\$3,512,886	\$4,375,512	\$4,748,020	\$5,878,523	\$5,878,523

REQUIREMENTS

General Operating Contingency	-	-	\$ 43,125	\$5,628,523	\$5,628,523
Transfers to Other Funds-Cash	-	-	250,000	250,000	250,000
Hydroelectric Power Operating	-	-	250,000	250,000	250,000
Unappropriated Ending Balance	<u>\$3,512,886</u>	<u>\$4,375,512</u>	<u>4,454,895</u>	<u>0</u>	<u>0</u>
Total Requirements	\$3,512,886	\$4,375,512	\$4,748,020	\$5,878,523	\$5,878,523

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The Bull Run Hydroelectric Power Renewal and Replacement Fund is a sinking fund for the Portland Hydroelectric Project which is intended to be used to pay for the repair or replacement of major pieces of equipment and/or property which become damaged, worn out or obsolete. This fund is required by the Project's Power Sales Agreement with Portland General Electric and is administered by the independent trustee for the Project's Hydroelectric Power Revenue Bonds. The fund's requirements reflect a shift from Unappropriated Ending Balance to Contingency in order that the funds will be available in the event of any major repairs or replacements in FY 88-89.

Fund: M.C. ECONOMIC DEVELOPMENT TRUST (67)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Local Sources	\$ 7,389	\$ 8,231	\$ 9,000	\$ 8,500	\$ 8,500
Loan Repayments	7,389	8,231	9,000	8,500	8,500
Miscellaneous Revenues	20,684	16,630	18,500	15,500	15,500
Interest on Investments	13,447	10,631	10,500	9,500	9,500
Interest Income-Other	<u>7,237</u>	<u>5,999</u>	<u>8,000</u>	<u>6,000</u>	<u>6,000</u>
Revenue Subtotal	28,073	24,861	27,500	24,000	24,000
Beginning Fund Balance	<u>174,111</u>	<u>183,569</u>	<u>185,500</u>	<u>158,570</u>	<u>158,570</u>
Total Resources	\$202,184	\$208,430	\$213,000	\$182,570	\$182,570

REQUIREMENTS

Expenditures	\$ 18,615	\$ 73,650	\$213,000	\$182,570	\$182,570
Unappropriated Ending Balance	<u>183,569</u>	<u>134,780</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$202,184	\$208,430	\$213,000	\$182,570	\$182,570

LINE ITEM APPROPRIATION

AU: M.C. Economic Development Trust

Dept: Public Safety

Expenditure Classification

Materials and Services					
210 Professional Services	\$ 18,615	\$ 3	\$ 0	\$ 0	\$ 0
490 Miscellaneous	<u>0</u>	<u>73,647</u>	<u>213,000</u>	<u>182,570</u>	<u>182,570</u>
Total Appropriation	\$ 18,615	\$ 73,650	\$213,000	\$182,570	\$182,570

This fund was established using Model Cities monies for the purpose of providing a Business Loan Program for Model Cities neighborhoods.

Fund: MEMORIAL BUDGETED FUNDS (68)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 46,935	\$ 59,793	\$ 61,806	\$118,539	\$118,539
Interest on Investments	25,956	14,712	11,314	11,539	11,539
Private Grants & Donations	962	1,809	0	0	0
Fees & Charges	17,377	43,272	50,492	107,000	107,000
Other Miscellaneous	<u>2,640</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	46,935	59,793	61,806	118,539	118,539
Transfers from Other Funds-Cash	-	-	6,508	0	0
General	-	-	6,508	0	0
Beginning Fund Balance	<u>326,629</u>	<u>233,446</u>	<u>219,650</u>	<u>115,673</u>	<u>184,165</u>
Total Resources	\$373,564	\$293,239	\$287,964	\$234,212	\$302,704

REQUIREMENTS

Expenditures	\$140,118	\$ 45,603	\$149,284	\$ 94,783	\$ 88,275
Trans. to Other Funds-Svc. Reimb.	-	314	0	30,000	105,000
Water	-	314	0	0	0
General	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>105,000</u>
Bureau Req. Subtotal	140,118	45,917	149,284	124,783	193,275
General Operating Contingency	-	-	138,680	82,368	82,368
Unappropriated Ending Balance	<u>233,446</u>	<u>247,322</u>	<u>0</u>	<u>27,061</u>	<u>27,061</u>
Total Requirements	\$373,564	\$293,239	\$287,964	\$234,212	\$302,704

	<u>Beginning Balance</u>	<u>Revenues</u>	<u>Total Resources</u>	<u>Expendi- ditures</u>	<u>Contin- gency</u>	<u>Unappro- priated Ending Balance</u>	<u>Total Require- ments</u>
Ira Keller Memorial Trust	\$ 151	\$ 9	\$ 160	\$ 160	\$ 0	\$ 0	\$ 160
F.L. Beach Rose Trust	19,159	1,150	20,309	1,115	0	19,194	20,309
Portland Parks Trust	117,595	83,650	201,245	134,000	67,245	0	201,245
Portland Posterity	7,387	480	7,867	0	0	7,867	7,867
Willamette Park Trust	38,323	31,000	69,323	55,000	14,323	0	69,323
Delta Park Trust	<u>1,550</u>	<u>2,250</u>	<u>3,800</u>	<u>3,000</u>	<u>800</u>	<u>0</u>	<u>3,800</u>
Total	\$184,165	\$118,539	\$302,704	\$193,275	\$82,368	\$27,061	\$302,704

These trust funds have been created for special purposes. The Approved budget reflects adjustments in the Portland Parks Trust fund in order to fund a match payment for a Powell Butte, Phase II grant.

Fund: MEMORIAL BUDGETED FUNDS (68)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
LINE ITEM APPROPRIATION					
AU: Ira Keller Memorial Trust					
Dept: Public Affairs					
Expenditure Classification					
Materials and Services					
240 Repair & Maintenance	-	-	\$ 161	\$ 160	\$ 160
Total Appropriation	-	-	\$ 161	\$ 160	\$ 160
AU: F.L. Beach Rose Trust					
Dept: Public Affairs					
Materials and Services					
380 Other Commodities-External	\$ 815	\$ 840	\$ 1,115	\$ 1,115	\$ 1,115
490 Miscellaneous	-	177	0	0	0
Total Appropriation	\$ 815	\$ 1,017	\$ 1,115	\$ 1,115	\$ 1,115
AU: Portland Parks Trust					
Dept: Public Affairs					
Materials and Services					
260 Miscellaneous Services	\$ 189	\$ 5,074	\$ 31,508	\$ 25,000	\$ 25,000
490 Miscellaneous	-	-	-	4,000	4,000
590 Other Services Internal	-	-	-	-	75,000
Capital Outlay					
610 Land	-	4,012	0	0	0
630 Improvements	122,178	10,500	47,250	36,508	30,000
Total Appropriation	\$122,367	\$ 19,586	\$ 78,758	\$ 65,508	\$134,000
AU: Portland Posterity Trust					
Dept: Public Affairs					
Materials and Services					
490 Miscellaneous	-	-	\$ 6,700	\$ 0	\$ 0
Total Appropriation	-	-	\$ 6,700	\$ 0	\$ 0
AU: Willamette Park Trust					
Dept: Public Affairs					
Materials and Services					
260 Miscellaneous Services	\$ 16,936	\$ 25,000	\$ 12,000	\$ 25,000	\$ 25,000
590 Other Services Internal	-	314	0	30,000	30,000
Capital Outlay					
630 Improvements	-	-	30,000	0	0
Total Appropriation	\$ 16,936	\$ 25,314	\$ 42,000	\$ 55,000	\$ 55,000
AU: Delta Park Trust					
Dept: Public Affairs					
Capital Outlay					
630 Improvements	-	-	\$ 20,550	\$ 3,000	\$ 3,000
Total Appropriation	-	-	\$ 20,550	\$ 3,000	\$ 3,000

Fund: **PORTLAND MUNICIPAL BOXING AND WRESTLING COMMISSION**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Other Taxes	\$38,745	\$28,957	\$31,000	\$ 0	\$ 0
Commission Taxes	38,745	28,957	31,000	0	0
Licenses & Permits	1,770	1,210	1,550	0	0
License Fees	1,770	1,210	1,550	0	0
Services Charges & Fees	1,580	946	1,250	0	0
Referee Fees	1,580	946	1,250	0	0
Miscellaneous Revenues	3,192	1,791	0	0	0
Interest on Investments	299	294	0	0	0
Other Miscellaneous Revenues	<u>2,893</u>	<u>1,497</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	45,287	32,904	33,800	0	0
Beginning Fund Balance	<u>15,751</u>	<u>33,789</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	\$61,038	\$66,693	\$33,800	\$ 0	\$ 0

REQUIREMENTS

Expenditures	\$27,249	\$22,127	\$33,800	\$ 0	\$ 0
Unappropriated Ending Balance	<u>33,789</u>	<u>44,566</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$61,038	\$66,693	\$33,800	\$ 0	\$ 0

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Senate Bill 470 transferred the Portland Boxing and Wrestling Commission to a newly created State Boxing and Wrestling Commission which has responsibility for regulating the boxing and wrestling industry in Oregon.

APPROPRIATION SUMMARY

Appropriation Unit: Portland Municipal Boxing and Wrestling Commission

Department: Autonomous

Operating Fund: Portland Municipal Boxing and Wrestling Commission

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 6,969	\$ 7,930	\$ 8,250	\$ 0	\$ 0
Materials and Services	10,435	8,870	15,550	0	0
Capital Outlay	0	0	0	0	0
Other	9,845	5,347	10,000	0	0
Total Appropriation	\$27,249	\$22,127	\$33,800	\$ 0	\$ 0
Cash Transfers					
Funding Sources:					
Operating Fund			\$33,800	\$ 0	\$ 0
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$33,800	\$ 0	\$ 0

GENERAL DESCRIPTION AND CHANGES

Senate Bill 470 transferred the Portland Boxing and Wrestling Commission to a newly created State Boxing and Wrestling Commission which has responsibility for regulating the boxing and wrestling industry in Oregon.

LINE ITEM APPROPRIATION

Appropriation Unit: Portland Municipal Boxing and Wrestling Commission

Fund: Portland Municipal Boxing and Wrestling Commission

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	6,000	7,000	7,200	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	969	930	1,050	0	0
100 Total Personal Services	6,969	7,930	8,250	0	0
210 Professional Services	950	950	975	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	0	0	0	0	0
260 Miscellaneous Services	568	550	500	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	2,030	2,486	2,500	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	2,080	3,455	7,000	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	4,807	1,429	4,575	0	0
Subtotal - Direct M&S	10,435	8,870	15,550	0	0
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	0	0	0	0	0
Subtotal - Service Reimbursement	0	0	0	0	0
200					
500 Total Materials and Services	10,435	8,870	15,550	0	0
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	0	0	0	0	0
Other	9,845	5,327	10,000	0	0
TOTAL	\$ 27,249	\$ 22,127	\$ 33,800	\$ 0	\$ 0
700 Cash Transfers		455			

Fund: SEWER SYSTEM RATE STABILIZATION (17)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	-	-	-	\$ 6,944	\$ 6,944
Interest on Investments	-	-	-	<u>6,944</u>	<u>6,944</u>
Revenue Subtotal	-	-	-	6,944	6,944
Transfers from Other Funds-Cash	-	-	-	100,000	100,000
Sewer System Operating	-	-	-	<u>100,000</u>	<u>100,000</u>
Beginning Fund Balance	-	-	-	<u>103,359</u>	<u>103,359</u>
Total Resources	-	-	-	\$210,303	\$210,303
<u>REQUIREMENTS</u>					
General Operating Contingency	-	-	-	\$110,303	\$110,303
Transfers to Other Funds-Cash	-	-	-	100,000	100,000
Sewer System Operating	-	-	-	<u>100,000</u>	<u>100,000</u>
Total Requirements	-	-	-	\$210,303	\$210,303

The Rate Stabilization Fund is a new fund in FY 1988-89 which will allow better financial management by enabling the Bureau to level fluctuations in sewer system revenues (primarily connection charges) from year to year. In years of high connection fee revenues, transfers from the operating fund to the stabilization fund can be made as operating expenses. Transfers back to the operating fund are classified as gross revenues. This financial management tool is an additional mechanism for keeping debt coverage ratios at targeted levels, smoothing the annual changes in connection fee revenues generated by expansion of the sewer system to previously unsewered areas.

The fund was created in the Series 1987 Sewer Revenue Refunding Bond ordinance.

Fund: SEWER SYSTEM SAFETY NET (18)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	-	-	-	\$ 8,000	\$ 8,000
Interest on Investments	-	-	-	8,000	8,000
State Sources	-	-	-	232,000	232,000
Assessments Loans	-	-	-	<u>232,000</u>	<u>232,000</u>
Revenue Subtotal	-	-	-	<u>240,000</u>	<u>240,000</u>
Total Resources	-	-	-	\$240,000	\$240,000

REQUIREMENTS

Expenditures	-	-	-	\$226,000	\$226,000
General Operating Contingency	-	-	-	<u>14,000</u>	<u>14,000</u>
Total Requirements	-	-	-	\$240,000	\$240,000

LINE ITEM APPROPRIATION

AU: Sewer System Safety Net

Dept. Public Utilities

Expenditure Classification

Materials and Services					
450 Interest	-	-	-	\$ 1,000	\$ 1,000
490 Miscellaneous	-	-	-	<u>225,000</u>	<u>225,000</u>
Total Appropriation	-	-	-	\$226,000	\$226,000

This is a new fund in FY 1988-89 which is for the deposit of monies from the State Assessment Deferral Loan Fund, established under provisions of Senate Bill 878 (Chapter 695, Oregon Laws 1987). Monies in this fund will be used to pay assessments for sewer improvements of homeowners within the mid-Multnomah County Sewer Boundaries who qualify for participation in the Safety Net Program.

Fund: SUNDRY TRUSTS (69)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Service Charges & Fees	\$ 9,960	\$ 9,080	\$14,809	\$ 9,809	\$ 9,809
Rents & Reimb. from Tenants	9,960	9,080	14,809	9,809	9,809
Miscellaneous Revenues	21,953	13,742	6,930	6,750	6,750
Interest on Investments	14,690	3,871	2,500	1,300	1,300
Private Grants & Donations	<u>7,263</u>	<u>9,871</u>	<u>4,430</u>	<u>5,450</u>	<u>5,450</u>
Revenue Subtotal	31,913	22,822	21,739	16,559	16,559
Beginning Fund Balance	<u>39,852</u>	<u>54,929</u>	<u>49,668</u>	<u>74,072</u>	<u>74,072</u>
Total Resources	\$71,765	\$77,751	\$71,407	\$90,631	\$90,631

REQUIREMENTS

Expenditures	\$16,836	\$ 5,218	\$54,935	\$63,700	\$63,700
General Operating Contingency	-	-	16,472	26,931	26,931
Unappropriated Ending Balance	<u>54,929</u>	<u>72,533</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	\$71,765	\$77,751	\$71,407	\$90,631	\$90,631

	<u>Beginning</u> <u>Balance</u>	<u>Revenues</u>	<u>Total</u> <u>Resources</u>	<u>Expendi-</u> <u>tures</u>	<u>Contin-</u> <u>gency</u>	<u>Require-</u> <u>ments</u>
Civic Emergency	\$41,000	\$ 0	\$41,000	\$41,000	\$ 0	\$41,000
Oaks Pioneer Park Museum	24,342	10,709	35,051	9,500	25,551	35,051
Rose Test Garden	3,795	700	4,495	4,200	295	4,495
Freedom Train Foundation	4,935	150	5,085	4,000	1,085	5,085
Forest Park Trust	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>
Total	\$74,072	\$16,559	\$90,631	\$63,700	\$26,931	\$90,631

These funds have been created for special purposes. In most cases, private funds are receipted into these funds and then must be spent on specific projects.

Fund: **SUNDRY TRUSTS (69)**Actual
1985-86Actual
1986-87Budget
1987-88Proposed
1988-89Approved
1988-89**LINE ITEM APPROPRIATION**Expenditure Classification

AU: Civic Emergency

Dept: Finance &
AdministrationMaterials and Services
490 Miscellaneous\$ 9,214\$ 2,618\$25,000\$41,000\$41,000**Total Appropriation****\$ 9,214****\$ 2,618****\$25,000****\$41,000****\$41,000**

AU: Oaks Pioneer Park Museum

Dept: Public Affairs

Materials and Services

210 Professional Services
240 Repair & Maintenance\$ (371)
5,000\$ 0
1,400\$ 0
9,500\$ 0
9,500\$ 0
9,500

Capital Outlay

630 Improvements

2,9930000**Total Appropriation****\$ 7,622****\$ 1,400****\$ 9,500****\$ 9,500****\$ 9,500**

AU: Rose Test Garden

Dept: Public Affairs

Materials and Services

240 Repair & Maintenance

-

-

\$ 4,500

\$ 4,000

\$ 4,000

Capital Outlay

640 Furniture and Equipment

-

-

-200200**Total Appropriation**

-

-

\$ 4,500**\$ 4,200****\$ 4,200**

AU: Freedom Train Foundation

Dept: Public Affairs

Materials and Services

260 Miscellaneous Services

-

\$ 1,200\$10,935\$ 4,000\$ 4,000**Total Appropriation**

-

\$ 1,200**\$10,935****\$ 4,000****\$ 4,000**

AU: Forest Park Trust

Dept: Public Affairs

Capital Outlay

610 Land

-

-

\$ 5,000\$ 5,000\$ 5,000**Total Appropriation**

-

-

\$ 5,000**\$ 5,000****\$ 5,000**

Fund: **WATER GROWTH IMPACT CHARGE TRUST FUND (65)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$105,361	\$ 43,053	\$ 60,978	\$ 68,964	\$ 68,964
Interest on Investments	32,452	28,781	30,989	42,301	42,301
Other Miscellaneous	<u>72,909</u>	<u>14,272</u>	<u>29,989</u>	<u>26,663</u>	<u>26,663</u>
Revenue Subtotal	105,361	43,053	60,978	68,964	68,964
Beginning Balance	<u>353,715</u>	<u>459,076</u>	<u>486,497</u>	<u>537,347</u>	<u>537,347</u>
Total Resources	\$459,076	\$502,129	\$547,475	\$606,311	\$606,311

REQUIREMENTS

Unappropriated Ending Balance	<u>\$459,076</u>	<u>\$502,129</u>	<u>\$547,475</u>	<u>\$606,311</u>	<u>\$606,311</u>
Total Requirements	\$459,076	\$502,129	\$547,475	\$606,311	\$606,311

This fund records revenues to finance future construction of a water supply conduit. The fund was established to comply with provisions of the 25-year water sales agreement between the City and outside water districts. Charges made to the outside water districts are held in this fund until construction of a new water supply conduit is required.

Fund: FIRE AND POLICE DISABILITY AND RETIREMENT (76)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Property Taxes	\$18,742,792	\$20,597,685	\$22,964,447	\$25,084,729	\$25,084,729
Current Year's Prop. Taxes	16,656,881	18,862,928	21,243,755	23,172,789	23,172,789
Prior Year's Prop. Taxes	2,085,911	1,734,757	1,720,692	1,911,940	1,911,940
Miscellaneous Revenues	3,618,049	3,403,518	3,240,000	3,549,780	3,549,780
Refunds	102,716	8,313	4,000	8,000	8,000
Interest on Investments	601,100	389,269	230,000	435,780	435,780
Other Misc. Revenues	<u>2,914,233</u>	<u>3,005,936</u>	<u>3,006,000</u>	<u>3,106,000</u>	<u>3,106,000</u>
Revenue Subtotal	22,360,841	24,001,203	26,204,447	28,634,509	28,634,509
Transfers from Other Funds-Cash	0	0	750,000	750,000	750,000
Fire & Police D&R Reserve	0	0	750,000	750,000	750,000
Beginning Fund Balance	<u>6,791,799</u>	<u>5,255,617</u>	<u>3,563,711</u>	<u>2,578,666</u>	<u>2,578,666</u>
Total Resources	\$29,152,640	\$29,256,820	\$30,518,158	\$31,963,175	\$31,963,175
<u>REQUIREMENTS</u>					
Expenditures	\$23,723,093	\$25,129,872	\$26,477,008	\$28,976,369	\$28,976,369
Trans. to Other Funds-Svc Reimb.	173,930	186,307	191,153	265,284	265,284
General	134,790	145,140	149,595	219,443	219,443
Central Services Operating	7,313	8,051	8,477	10,430	10,430
Electronic Services Operating	3,192	3,248	3,213	3,496	3,496
Portland Building Operating	<u>28,635</u>	<u>29,868</u>	<u>29,868</u>	<u>31,915</u>	<u>31,915</u>
Bureau Req. Subtotal	23,897,023	25,316,179	26,668,161	29,241,653	29,241,653
General Operating Contingency	-	-	3,749,997	2,698,724	2,698,724
Transfers to Other Funds-Cash	-	17,721	100,000	22,798	22,798
General-Overhead	-	-	-	22,798	22,798
General	-	17,721	100,000	0	0
Unappropriated Ending Balance	<u>5,255,617</u>	<u>3,922,920</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$29,152,640	\$29,256,820	\$30,518,158	\$31,963,175	\$31,963,175

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APPROPRIATION SUMMARY

Appropriation Unit: Fire and Police Disability and Retirement

Department: Non-Departmental

Operating Fund: Fire and Police Disability and Retirement

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	23,874,940	25,306,396	26,666,161	29,236,053	29,236,053
Capital Outlay	22,083	9,783	2,000	5,600	5,600
Total Appropriation	\$23,897,023	\$25,316,179	\$26,668,161	\$29,241,653	\$29,241,653
Cash Transfers					
Funding Sources:					
Operating Fund			\$26,668,161	\$29,241,653	\$29,241,653
Grants			0	0	0
Interagencies			0	0	0
Contracts			0	0	0
Total Funding			\$26,668,161	\$29,241,653	\$29,241,653

GENERAL DESCRIPTION AND CHANGES

City Charter Chapter 5 establishes the Fire and Police Disability and Retirement and Death Benefit Plan to benefit police and firefighters, their surviving spouses, and dependent minor children. The fund is divided into three programs: disability and death benefits, pension benefits for retirees or surviving spouses, and administrative and staffing functions. In addition to the fund, the Charter calls for a Fire and Police Disability Reserve Fund. \$750,000 is to be maintained in reserves at all times.

The budget includes a \$33,945 increase over the current year for one Assistant Deputy City Auditor to relieve the Principal Auditor/Fund Manager of administrative detail. Projections are that this position will allow 35% more of the Principal's time to be devoted to intensified case management and research of cost efficiencies in handling certain disability claims. Escalating medical costs demand more fund dollars each year. The request would allow for more aggressive action in attempting to better control some of these claims.

Staffing for program activities is provided through interagency agreement with the Offices of the City Auditor and City Attorney.

PROGRAM SUMMARY

Bureau: Fire and Police Disability and Retirement Fund

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Disability & Death Benefits	\$8,213,308	0	\$8,573,474	0	\$8,573,474	0
Performance Measurements/Workload Indicators:						
Number of new time loss injury claims (Fire)			126		126	
Number of new time loss injury claims (Police)			152		152	
Number of long-term disabilities (Fire)			90		90	
Number of long-term disabilities (Police)			126		126	

Description:

Uniformed members of the Fire and Police Bureaus are compensated for illness or injury incurred in the performance of duty and benefits paid on death of a member through this program.

The only exceptions to this coverage are certain Ex-Fire District 10 and Multnomah Sheriff officers who elected to stay with their old system upon integration with the City Bureaus.

Program: Retirement Systems	\$18,028,200	0	\$20,044,989	0	\$20,044,989	0
Performance Measurements/Workload Indicators:						
Number of pensions administered			1,035		1,035	
Number of new pensions applications (Members)			29		29	
Number of new pensions applications (Survivors)			22		22	

Description:

This program provides pension benefits to retired uniform members or to their surviving spouse.

Based on prior year's experience, the Fund projects required payments to exceed those of last year by \$2,016,789. A total of 29 new pensions are expected to be paid along with 1,035 existing pensions. It has been the fund's experience that the number of deaths and number of new retirees tend to be similar each year; however, there is a net increase to the fund as surviving spouses come on to the pension plan. Also, the pension plan includes an escalator tied to pay raises granted police and firepersons.

PROGRAM SUMMARY

Bureau: Fire and Police Disability and Retirement Fund

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Administration & Staffing	\$526,653	0	\$623,190	0	\$623,190	0
Performance Measurements/Workload Indicators:						
Number of board meetings			12		12	
Number of expedited benefit meetings			26		26	
Description:						
Staffing is provided through interagency agreement with the City auditor's office. Administrative functions include processing applications for pensions, survivor benefit applications, applications for long-term and short-term disability benefits, and third party subrogated claims. Response is provided to inquiries from members, attorneys, medical providers and the public. A medical service payments system is administered. Verbatim minutes of all formal actions of the Board of Trustees are maintained. Workman's Compensation hearings that come before the Board are coordinated and scheduled.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$26,768,161	0	\$29,241,653	0	\$29,241,653	0

LINE ITEM APPROPRIATION

Appropriation Unit: Fire and Police Disability and Retirement

Fund: Fire and Police Disability and Retirement

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	71,428	82,618	61,500	71,006	71,006
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	1,606	1,556	6,000	6,000	6,000
260 Miscellaneous Services	4,132	2,156	10,000	10,000	10,000
310 Office Supplies	2,554	1,121	3,000	3,000	3,000
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	105	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	1,270	0	0	0	0
420 Local Travel	16	84	500	500	500
430 Out-of-Town Travel	5,450	13,766	11,500	20,800	20,800
440 External Rent	7	0	0	0	0
450 Interest	0	0	0	100,000	100,000
460 Refunds	94,936	53,436	140,000	140,000	140,000
470 Retirement System Payments	23,519,511	24,964,518	26,241,508	28,618,463	28,618,463
490 Miscellaneous	100	730	1,000	1,000	1,000
Subtotal - Direct M&S	23,701,010	25,120,090	26,475,008	28,970,769	28,970,769
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	7,313	8,051	8,477	10,430	10,430
530 Internal Rent	28,635	29,868	29,868	31,915	31,915
540 Electronic Services	3,193	3,247	3,213	3,496	3,496
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	134,789	145,140	149,595	219,443	219,443
Subtotal - Service Reimbursement	173,930	186,306	191,153	265,284	265,284
200					
500 Total Materials and Services	23,874,940	25,306,396	26,666,161	29,236,053	29,236,053
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	22,083	9,783	2,000	5,600	5,600
600 Total Capital Outlay	22,083	9,783	2,000	5,600	5,600
TOTAL	\$23,897,023	\$25,316,179	\$26,668,161	\$29,241,653	\$29,241,653
700 Cash Transfers		465			

PERSONNEL DETAIL

Appropriation Unit: Fire and Police Disability and Retirement

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: **FIRE AND POLICE DISABILITY AND RETIREMENT RESERVE (77)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Beginning Fund Balance	<u>\$750,000</u>	<u>\$750,000</u>	<u>\$750,000</u>	<u>\$750,000</u>	<u>\$750,000</u>
Total Resources	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000

REQUIREMENTS

Transfers to Other Funds-Cash	-	-	\$750,000	\$750,000	\$750,000
Fire & Police Dis. & Retire.	-	-	750,000	750,000	750,000
Unappropriated Ending Balance	<u>\$750,000</u>	<u>\$750,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000

This reserve fund is established by City Charter. It is to be maintained at all times in the amount of \$750,000 for use only in the event the Fire and Police Disability and Retirement Fund becomes depleted to the extent that current obligations cannot be met.

Fund: FIRE AND POLICE SUPPLEMENTAL RETIREMENT (78)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 42,819	\$ 51,205	\$ 54,094	\$56,600	\$56,600
Interest on Investments	2,989	(559)	1,600	1,600	1,600
Other Misc. Revenues	<u>39,830</u>	<u>51,764</u>	<u>52,494</u>	<u>55,000</u>	<u>55,000</u>
Revenue Subtotal	42,819	51,205	54,094	56,600	56,600
Transfers from Other Funds-Cash	192,000	235,466	215,589	269,221	269,221
General	192,000	235,466	215,589	269,221	269,221
Beginning Fund Balance	<u>31,709</u>	<u>31,528</u>	<u>52,497</u>	<u>8,131</u>	<u>8,131</u>
Total Resources	\$266,528	\$318,199	\$322,180	\$333,952	\$333,952

REQUIREMENTS

Expenditures	\$235,000	\$250,000	\$322,180	\$333,952	\$333,952
Unappropriated Ending Balance	<u>31,528</u>	<u>68,199</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$266,528	\$318,199	\$322,180	\$333,952	\$333,952

LINE ITEM APPROPRIATION

AU: Fire and Police Supplemental Retirement

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
470 Retirement System Payments	<u>\$235,000</u>	<u>\$250,000</u>	<u>\$322,180</u>	<u>\$333,952</u>	<u>\$333,952</u>
Total Appropriation	\$235,000	\$250,000	\$322,180	\$333,952	\$333,952

This is a supplemental retirement program for senior command officers of the Fire and Police Bureaus. Established by ordinance in 1973, the program now includes 38 active members who contribute 7% of the difference in their current salary and the current salary of a first class firefighter or patrol officer. There are 51 retired members utilizing this program currently. The fund has no post-retirement escalators or survivors' benefits.

Fund: SUPPLEMENTAL RETIREMENT PROGRAM TRUST (79)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 21,805	\$ 18,690	\$ 17,000	\$ 15,470	\$ 15,470
Interest on Investments	<u>21,805</u>	<u>18,690</u>	<u>17,000</u>	<u>15,470</u>	<u>15,470</u>
Revenue Subtotal	21,805	18,690	17,000	15,470	15,470
Beginning Fund Balance	<u>289,839</u>	<u>302,624</u>	<u>309,000</u>	<u>315,500</u>	<u>315,500</u>
Total Resources	\$311,644	\$321,314	\$326,000	\$330,970	\$330,970

REQUIREMENTS

Expenditures	\$ 9,020	\$ 9,193	\$ 10,500	\$ 10,500	\$ 10,500
General Operating Contingency	-	-	315,500	320,470	320,470
Unappropriated Ending Balance	<u>302,624</u>	<u>312,121</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$311,644	\$321,314	\$326,000	\$330,970	\$330,970

LINE ITEM APPROPRIATION

AU: Supplemental Retirement Program Trust

Dept: Non-Departmental

Expenditure Classification

Materials and Services					
470 Retirement System Payments	\$ 9,020	\$ 9,193	\$ 10,500	\$ 10,500	\$ 10,500
Total Appropriation	\$ 9,020	\$ 9,193	\$ 10,500	\$ 10,500	\$ 10,500

This special fund was established by City Ordinance No. 138016, dated 3/15/74, for the purpose of providing certain disability, service requirement and death benefits for Bruce Baker, then Chief of Police for the City of Portland. This supplemental trust was established in accordance with ORS 237.620 because Mr. Baker was not eligible for membership in, or benefits either from the Fire and Police Disability and Retirement System with the supplemental program or from the Public Employees Retirement System.

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Fund: CENTRAL SERVICES OPERATING (86)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	\$ 211,489	\$ 160,036	\$ 179,636	\$ 135,997	\$ 135,997
Misc. Service Charges	211,489	160,036	179,636	135,997	135,997
Local Sources	747,527	873,216	838,427	974,707	1,515,507
Mult. Co. Cost Sharing	747,527	873,216	838,427	974,707	1,515,507
Miscellaneous Revenues	79,099	66,261	48,000	45,000	45,000
Sales-Equipment	-	18,979	0	0	0
Sales-Miscellaneous	21,875	0	10,000	15,000	15,000
Interest on Investments	56,987	45,768	38,000	30,000	30,000
Other Misc. Revenue	<u>237</u>	<u>1,514</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	1,038,115	1,099,513	1,066,063	1,155,704	1,696,504
Trans. from Other Funds-Svc Reimb.	2,164,468	2,222,192	2,226,714	2,593,581	2,580,538
General	1,280,509	1,299,614	1,241,533	1,370,942	1,357,899
Buildings Operating	-	-	-	163,346	163,346
Assessment Collection	-	-	1,000	1,812	1,812
Emergency Communications	6,489	5,517	6,534	14,640	14,640
E/R-Civic Stadium	17	47	0	0	0
E/R-Memorial Coliseum	1,782	1,588	947	1,463	1,463
Golf	2,139	1,318	1,800	1,976	1,976
Hydropower Operating	4,721	4,043	5,216	7,237	7,237
Performing Arts Operating	73,569	68,320	111,500	30,074	30,074
PIR	697	391	800	21	21
Sewer System Construction	2,429	1,799	0	0	0
Sewer System Operating	83,153	187,286	190,824	210,486	210,486
Street Lighting	603	82	0	0	0
Tennis	1,203	956	1,200	0	0
Transportation Operating	289,558	274,836	282,854	313,890	313,890
Water	363,866	328,129	347,467	420,731	420,731
LID Construction	1,638	557	0	0	0
Performing Arts Construction	6,527	3,234	0	0	0
Golf Construction	1,600	0	0	0	0
Fire & Police Dis. & Retire.	7,313	8,051	8,477	10,430	10,430
Electronic Services Operating	9,856	8,798	4,245	12,189	12,189
Fleet Operating	8,575	7,315	4,547	12,557	12,557
Insurance & Claims Operating	6,783	6,382	8,235	13,365	13,365
Portland Building Operating	10	2,617	0	0	0
Workers' Comp. Operating	11,431	10,098	9,535	8,422	8,422
Bonded Debt Int. & Sinking	0	1,214	0	0	0
Transfers from Other Funds-Cash	16,231	60,961	25,000	9,800	12,800
General	14,026	26,766	25,000	8,800	11,800
Transportation Operating	2,205	0	0	0	0
Performing Arts Operating	-	850	0	0	0
Health Insurance Dividend	-	10,800	0	0	0
Sewer System Operating	-	2,075	0	1,000	1,000
Water	-	20,470	0	0	0
Beginning Fund Balance	<u>688,653</u>	<u>769,198</u>	<u>666,332</u>	<u>435,000</u>	<u>535,000</u>
Total Resources	\$3,907,467	\$4,151,864	\$3,984,109	\$4,194,085	\$4,824,842

Fund: CENTRAL SERVICES OPERATING (86)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
REQUIREMENTS					
Expenditures	\$2,892,973	\$3,036,419	\$2,947,985	\$3,179,392	\$3,723,463
Trans. to Other Funds-Svc Reimb.	115,852	242,118	294,093	374,611	374,761
General	31,154	161,089	221,761	290,190	290,340
Fleet Operating	29,078	30,136	31,318	29,176	29,176
Electronic Services Operating	7,141	9,592	4,059	10,707	10,707
Insurance & Claims Operating	1,883	1,586	145	187	187
Portland Building Operating	26,154	28,369	28,549	29,206	29,206
Workers' Comp. Operating	20,154	11,275	8,261	15,145	15,145
Water	288	71	0	0	0
Bureau Req. Subtotal	3,008,825	3,278,537	3,242,078	3,554,003	4,098,224
General Operating Contingency	-	-	151,592	239,800	297,729
Transfers to Other Funds-Cash	129,444	147,699	154,812	128,889	128,889
General-Overhead	110,444	146,389	154,812	128,889	128,889
General-BGS Administration	19,000	0	0	0	0
Electronic Services Operating	-	1,310	0	0	0
Unappropriated Ending Balance	769,198	725,628	435,627	271,393	300,000
Capital Depreciation Reserve	769,198	725,628	435,627	271,393	300,000
Total Requirements	\$3,907,467	\$4,151,864	\$3,984,109	\$4,194,085	\$4,824,842

The beginning fund balance increased by \$110,000 from the FY 88-89 proposed to approved given that more information on end of year requirements versus revenues was available. This increased balance is reflected on the requirements side by an increase in both contingency and the capital depreciation reserve.

Local sources revenue, Multnomah County cost sharing, increased by \$540,800 from the FY 88-89 proposed to the approved. Multnomah County has decided to buy its postage through the Division of Reproduction and Distribution. This is reflected as an increase on the requirements side in line item 260 which covers postage costs.

APPROPRIATION SUMMARY

Appropriation Unit: Division of Reproduction and Distribution

Department: Public Utilities

Operating Fund: Central Services Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$1,183,560	\$1,153,476	\$1,189,547	\$1,194,742	\$1,194,742
Materials and Services	1,670,145	1,925,246	1,789,531	2,088,412	2,619,833
Capital Outlay	155,120	199,815	263,000	270,849	283,649
Total Appropriation	\$3,008,825	\$3,278,537	\$3,242,078	\$3,554,003	\$4,098,224
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 91,685	\$ 450,120	\$ 450,120
Grants			0	0	0
Interagencies			2,226,714	2,234,921	2,259,142
Contracts			923,679	868,962	1,388,962
Total Funding			\$3,242,078	\$3,554,003	\$4,098,224

GENERAL DESCRIPTION AND CHANGES

The Division provides distribution, reproduction, photo/reprographics, and copy services to City and County bureaus. The budget has increased the amount budgeted for operating supplies in keeping with the recommendations of an internal audit completed by the City Auditor in January 1988. That audit found that materials and services line items had been under-budgeted over the past several years, which required inter- and intra-fund transfers to avoid a year-end overexpenditure. FY 88-89 interagency charges also have been adjusted to reflect a recent postal rate increase.

Cash transfers in the amount of \$12,800 have been budgeted in capital outlay, whereas this amount was budgeted at the fund level in the Proposed Budget. This accounts for the difference in capital outlay between the Proposed and Approved.

Multnomah County is now contracting with the Division for postage services, which has resulted in an additional \$536,000 appropriation in line 260 over the amount in the Proposed Budget.

PROGRAM SUMMARY

Bureau: Division of Reproduction and Distribution

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Operations	\$120,232	3	\$106,844	2	\$106,994	2

Performance Measurements/Workload Indicators:

No indicators proposed.

Description:

This program provides planning and coordinating functions for the Division. A Billing Accountant, formerly in this program, has been transferred to the Bureau of General Services so that greater fiscal accountability can be provided. No service changes are proposed.

Program: Copy Services	\$380,316	2.25	\$304,719	2.45	\$306,749	2.45
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Performance Measurements/Workload Indicators:

Provide service to all copiers once a week

4,000 copies

4,000 copies

Description:

This program provides for the procurement, maintenance and management of City and County copy machines. Both in-house and vended maintenance are provided.

PROGRAM SUMMARY

Bureau: Division of Reproduction and Distribution

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Duplicating	\$924,583	11	\$1,161,634	11	\$1,159,920	11
Performance Measurements/Workload Indicators:						
Meet guaranteed flow times		95% of the time		95% of the time		
Description:						
This program provides in-house duplicating and bindery services at a cost competitive with outside service providers. Included are pre-press work, printing, and bindery functions.						

PROGRAM SUMMARY

Bureau: Division of Reproduction and Distribution

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Photography	\$47,857	1	\$60,505	0	\$60,585	0

Performance Measurements/Workload Indicators:

Respond to emergency photo need within 30 minutes 90% of the time 90% of the time

Description:

This program provides photographic services for legal needs and public relations photographs, as well as books and brochures. The photo/repro supervisor is budgeted as a limited-term position, due to the planned retirement of the incumbent of that position, and the resultant decision to phase that position out.

Program: Microfilm	\$183,106	3	\$212,161	3	\$212,161	3
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Performance Measurements/Workload Indicators:

Meet customers' deadlines 95% of the time 95% of the time

Description:

This program provides for the microfilming needs of the City and County. Services include regular updating of zoning, street, and water service maps. Funds are included to replace overage microfilming equipment.

PROGRAM SUMMARY

Bureau: Division of Reproduction and Distribution

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Blueprint	\$133,143	.6	\$91,623	.6	\$91,623	.6

Performance Measurements/Workload Indicators:

Meet customers deadlines 95% of the time 95% of the time

Description:

This program provides for the blueprinting needs of the City. Service is provided in-house or vended. Specific services include wash-off mylars, magnographs, and engineering xerox services.

Program: Blueprint File	\$18,114	.4	\$22,960	.2	\$22,960	.2
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Performance Measurements/Workload Indicators:

None.

Description:

This program provides for the storage and maintenance of the City's blueprint file housed in the Portland Building.

PROGRAM SUMMARY

Bureau: Division of Reproduction and Distribution

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Distribution	\$962,156	12	\$1,236,323	12	\$1,767,349	12
Performance Measurements/Workload Indicators:						
Process U.S. Mail at standard service level		100% of time		100% of time		
Meet addressing and inserting deadlines		95% of time		95% of time		
Description:						
This program is responsible for providing all distribution services for the City, as well as for some County agencies. Services include interoffice and U.S. mail processing, addressing and inserting of mail, and special delivery of large items.						
Program: Replacement Equipment	\$104,665	0	\$80,210	0	\$80,210	0
Performance Measurements/Workload Indicators:						
None.						
Description:						
This program covers the purchase of replacement equipment such as copiers, presses, and other printing and duplicating equipment.						
Twenty-seven copy machines (14 full service and 13 partial service) will be purchased in FY 88-89.						

PROGRAM SUMMARY

Bureau: Division of Reproduction and Distribution

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Cash Transfers	\$0	0	\$0	0	\$12,800	0
Performance Measurements/Workload Indicators:						
None submitted.						
Description:						
<p>This program is a pass through from other bureaus to acquire new reproduction and duplicating equipment. The following equipment will be purchased:</p> <p>Fire: 1 printer Personnel: 1 copier Police: 1 copier Environmental Services: 1 stack loader</p>						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$3,232,385	34	\$3,554,003	32	\$4,098,224	32

LINE ITEM APPROPRIATION

Appropriation Unit: Division of Reproduction and Distribution

Fund: Central Services Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 816,932	\$ 787,226	\$ 811,593	\$ 794,913	\$ 794,913
120 Part-Time Employees	27,596	20,689	30,200	33,000	33,000
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	37,124	43,007	40,000	36,100	36,100
150 Premium Pay	7,541	10,089	6,000	4,700	4,700
170 Benefits	294,367	292,465	301,754	326,029	326,029
100 Total Personal Services	1,183,560	1,153,476	1,189,547	1,194,742	1,194,742
210 Professional Services	450,981	124,981	8,770	6,000	6,000
220 Utilities	0	0	0	0	0
230 Equipment Rental	56,767	66,897	10,350	7,501	9,531
240 Repair & Maintenance	73,576	101,265	122,535	140,765	140,765
260 Miscellaneous Services	480,409	667,844	866,948	920,233	1,451,108
310 Office Supplies	1,082	(3,866)	2,000	2,000	2,000
320 Operating Supplies	428,165	578,210	403,340	548,817	547,183
330 Repair & Maint. Supplies	61	888	300	150	150
340 Minor Equipment & Tools	665	54	1,000	850	850
350 Clothing & Uniforms	535	827	2,450	1,350	1,350
380 Other Commodities-External	0	0	0	0	0
410 Education	1,020	126	1,850	2,035	2,035
420 Local Travel	2,521	1,576	2,625	2,450	2,450
430 Out-of-Town Travel	870	1,191	2,000	2,200	2,200
440 External Rent	53,664	70,186	71,270	77,950	77,950
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	3,976	72,948	0	1,500	1,500
Subtotal - Direct M&S	1,554,292	1,683,127	1,495,438	1,713,801	2,245,072
510 Fleet Services	29,078	30,137	31,318	29,176	29,176
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	26,064	28,369	28,549	29,206	29,206
540 Electronic Services	7,141	9,592	4,059	10,707	10,707
550 Data Processing Services	25,223	25,971	23,949	2,220	2,370
560 Insurance	22,037	12,862	8,406	15,332	15,332
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	6,310	135,188	197,812	287,970	287,970
Subtotal - Service Reimbursement	115,853	242,119	294,093	374,611	374,761
200					
500 Total Materials and Services	1,670,145	1,925,246	1,789,531	2,088,412	2,619,833
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	647	0	0	0
640 Furniture & Equipment	155,120	199,168	263,000	270,849	283,649
600 Total Capital Outlay	155,120	199,815	263,000	270,849	283,649
TOTAL	\$3,008,825	\$3,278,537	\$3,242,078	\$3,554,003	\$4,098,224
700 Cash Transfers		480			

PERSONNEL DETAIL

Appropriation Unit: Division of Reproduction/Distribution

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0356	Central Services Manager	1	\$ 35,663	1	\$ 36,848	1	\$ 37,611	1	\$ 38,962	1	\$ 38,962
0820	Administrative Assistant II	1	34,097	0	13,978	0	0	0	0	0	0
0512	Billing Accountant	-	65,597	1	24,276	1	26,094	0	0	0	0
0510	Accounting Assistant	2	0	0	0	0	0	0	0	0	0
0363	Photographer/Reprographics Supvr	1	31,863	1	32,930	1	33,603	0	0	0	0
0362	Photographer	-	736	0	0	0	0	0	0	0	0
0354	Reproduction Operator III	3	84,064	3	88,857	3	88,656	3	88,461	3	88,461
0353	Reproduction Coordinator	1	29,885	1	30,946	1	31,445	1	28,981	1	28,981
0351	Reproduction Operator II	5	103,313	5	110,594	5	127,160	5	132,796	5	132,796
0350	Reproduction Operator I	9	184,185	9	191,690	9	195,142	9	200,026	9	200,026
0220	Secretarial Clerk I	1	0	1	17,233	1	18,211	1	18,876	1	18,876
0128	Distribution Coordinator	1	28,600	1	30,897	1	31,445	1	32,573	1	32,573
0127	Delivery Driver I	5	108,439	5	112,860	5	117,260	5	119,808	5	119,808
0126	Mail Clerk II	2	34,767	2	32,203	2	38,405	2	39,004	2	39,004
0125	Mail Clerk I	4	61,414	4	63,914	4	66,561	4	69,320	4	69,320
0116	Office Manager I	1	14,309	0	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	37	\$816,932	34	\$787,226	34	\$811,593	32	\$768,807	32	\$768,807
	<u>Limited-Term Positions</u>										
0363	Photographer/Reprographics Supervisor	-	-	-	-	-	-	1	\$ 26,106	1	\$ 26,106
	TOTAL FULL-TIME SALARIES		\$816,932		\$787,226		\$811,593		\$794,913		\$794,913

Fund: CITY EQUIPMENT ACQUISITION FUND (82)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
<u>RESOURCES</u>					
Trans. From Other Funds-Svc Reimb.	\$304,058	\$437,084	\$941,831	\$1,482,281	\$1,417,794
General	270,616	397,088	712,064	1,134,390	1,134,390
Emergency Communications	-	5,660	93,008	90,452	90,452
Transportation Operating	<u>33,442</u>	<u>34,336</u>	<u>136,759</u>	<u>257,439</u>	<u>192,952</u>
Total Resources	\$304,058	\$437,084	\$941,831	\$1,482,281	\$1,417,794

REQUIREMENTS

Expenditures	<u>\$304,058</u>	<u>\$437,084</u>	<u>\$941,831</u>	<u>\$1,482,281</u>	<u>\$1,417,794</u>
Total Requirements	\$304,058	\$437,084	\$941,831	\$1,482,281	\$1,417,794

LINE ITEM APPROPRIATION

AU: City Equipment Acquisition

Dept: Finance & Administration

Expenditure Classification

Capital Outlay					
660 Equipment Lease/Purchase	<u>\$304,058</u>	<u>\$437,084</u>	<u>\$941,831</u>	<u>\$1,482,281</u>	<u>\$1,417,794</u>
Total Appropriation	\$304,058	\$437,084	\$941,831	\$1,482,281	\$1,417,794

The City Equipment Acquisition Fund reflects debt service payments on the City's equipment Master Leases. New equipment to be financed through the Master Lease in FY 88-89 include Apparatus replacement for the Bureau of Fire, Integrated Business Information System (IBIS) equipment for the General Fund Special Appropriation, and the VAX Office Automation Equipment for the Office of Transportation.

Fund: CITY FACILITIES ACQUISITION FUND (83)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
<u>RESOURCES</u>					
Revenues					
Cash Transfers-Svc Reimb.	\$491,713	\$495,586	\$491,683	\$490,170	\$490,170
General	<u>491,713</u>	<u>495,586</u>	<u>491,683</u>	<u>490,170</u>	<u>490,170</u>
Total Resources	\$491,713	\$495,586	\$491,683	\$490,170	\$490,170

REQUIREMENTS

Expenditures	<u>\$491,713</u>	<u>\$495,586</u>	<u>\$491,683</u>	<u>\$490,170</u>	<u>\$490,170</u>
Total Requirements	\$491,713	\$495,586	\$491,683	\$490,170	\$490,170

LINE ITEM APPROPRIATION

AU: City Facilities Acquisition

Dept: Finance & Administration

Expenditure Classification

Capital Outlay					
650 Facilities Lease/Purchase	\$491,713	\$495,586	\$491,683	\$490,170	\$490,170
Total Appropriation	\$491,713	\$495,586	\$491,683	\$490,170	\$490,170

The City Facilities Acquisition Fund pays debt service on Certificates of Participation issued to finance construction of new facilities, primarily fire stations. Debt service is paid by lease charges to benefitting bureaus.

Fund: ELECTRONIC SERVICES OPERATING (87)

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Service Charges & Fees	\$ 124,596	\$ 118,263	\$ 74,924	\$ 74,725	\$ 74,725
Rents & Reimbursements	10,275	10,650	10,725	10,725	10,725
Misc. Service Charges	114,321	107,613	64,199	64,000	64,000
Miscellaneous Revenues	315,542	265,761	143,147	55,000	55,000
Sales of Capital Equip.	-	3,071	0	0	0
Interest on Investments	213,009	166,327	50,000	55,000	55,000
Miscellaneous Revenues	950	110	0	0	0
Telephone Comm.	<u>101,583</u>	<u>96,253</u>	<u>93,147</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	440,138	384,024	218,071	129,725	129,725
Trans. from Other Funds-Svc Reimb.	2,666,067	2,980,036	3,225,581	3,524,922	3,511,390
General	1,467,200	1,773,561	1,754,539	1,866,782	1,853,250
Assessment Collection	-	-	3,040	3,136	3,136
Auto Port Operating	988	874	976	990	990
Buildings Operating	-	-	-	91,290	91,290
Emergency Communications	447,438	349,670	461,715	478,813	478,813
E/R-Civic Stadium	3,153	4,654	5,049	5,906	5,906
E/R-Memorial Coliseum	5,164	6,593	7,699	9,277	9,277
Golf	6,269	5,486	9,268	9,523	9,523
Hydropower Operating	15,463	13,984	16,406	17,557	17,557
Parking Facilities	927	987	1,119	1,156	1,156
Performing Arts Operating	23,374	32,840	62,155	1,566	1,566
PIR	10,977	8,148	9,414	10,550	10,550
Sewer System Operating	128,442	163,187	218,935	235,516	235,516
Street Lighting	481	0	0	0	0
Tennis	3,400	3,889	3,984	0	0
Transportation Operating	275,781	295,927	322,740	371,563	371,563
Water	232,183	268,615	313,147	368,187	368,187
Fire & Police Dis. & Retire.	3,192	3,248	3,213	3,496	3,496
Central Services Operating	7,141	9,592	4,059	10,707	10,707
Fleet Operating	21,128	18,897	12,937	22,864	22,864
Insurance & Claims Operating	8,499	9,192	7,155	8,184	8,184
Workers' Comp. Operating	4,867	4,548	8,031	7,859	7,859
Performing Arts Construction	-	6,144	0	0	0
Transfers from Other Funds-Cash	126,435	130,279	6,600	56,220	56,220
General	59,154	23,853	0	24,828	24,828
Sewer System Operating	1,467	1,340	0	0	0
Transportation Operating	24,996	28,119	0	0	0
Water	23,847	12,341	6,600	31,392	31,392
Sewer System Construction	16,971	0	0	0	0
Health Insurance Dividend	-	5,850	0	0	0
Performing Arts Construction	-	55,000	0	0	0
Hydropower Operating	-	2,466	0	0	0
Central Services Operating	-	1,310	0	0	0
Beginning Fund Balance	<u>2,695,826</u>	<u>2,530,387</u>	<u>2,275,115</u>	<u>2,964,667</u>	<u>3,040,968</u>
Total Resources	\$5,928,466	\$6,024,726	\$5,725,367	\$6,675,534	\$6,738,303

Fund: **ELECTRONIC SERVICES OPERATING (87)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
REQUIREMENTS					
Expenditures	\$2,755,018	\$2,755,862	\$2,489,127	\$2,733,706	\$2,832,194
Special Appropriation	-	-	2,157,351	3,096,728	2,984,708
Trans. to Other Funds-Svc Reimb.	203,055	478,719	340,326	414,264	414,408
General	111,016	417,974	278,490	359,101	359,245
Transportation Operating	50	0	0	0	0
Water	424	456	0	0	0
Central Services Operating	9,856	8,798	4,245	12,189	12,189
Fleet Operating	6,723	6,308	10,422	9,284	9,284
Insurance & Claims Operating	7,656	9,733	7,145	3,551	3,551
Justice Center Operating	15,907	16,334	15,231	5,160	5,160
Portland Building Operating	36,906	15,190	18,862	19,168	19,168
Workers' Comp. Operating	<u>14,517</u>	<u>3,926</u>	<u>5,931</u>	<u>5,811</u>	<u>5,811</u>
Bureau Req. Subtotal	2,958,073	3,234,581	4,986,804	6,244,698	6,231,310
General Operating Contingency	-	-	190,000	227,023	303,180
Transfers to Other Funds-Cash	440,006	200,874	190,830	153,813	153,813
General-Overhead	145,274	200,874	190,830	153,813	153,813
General-BGS Administration	10,000	0	0	0	0
Emergency Communications	284,732	0	0	0	0
Unappropriated Ending Balance	2,530,387	2,589,271	357,733	50,000	50,000
Capital Depreciation Reserve	2,530,387	2,589,271	357,733	0	0
Capital Maintenance Reserve	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>
Total Requirements	\$5,928,466	\$6,024,726	\$5,725,367	\$6,675,534	\$6,738,303

The Electronics Services Operating Fund oversees the City revenues and expenditures related to the operation and maintenance of the City's electronic equipment. The Beginning Fund Balance represents unexpended funds for capital replacement, in particular for the City's radio system.

APPROPRIATION SUMMARY

Appropriation Unit: Division of Electronic Maintenance

Department: Public Utilities

Operating Fund: Electronic Services Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 634,203	\$ 536,297	\$ 580,256	\$ 623,463	\$ 623,463
Materials and Services	2,132,237	2,509,619	2,220,997	2,468,307	2,454,919
Capital Outlay	191,633	188,665	28,200	56,200	168,220
Total Appropriation	\$2,958,073	\$3,234,581	\$2,829,453	\$3,147,970	\$3,246,602
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			0	0	0
Interagencies			2,754,529	3,147,970	3,246,602
Contracts			74,924	0	0
Total Funding			\$2,829,453	\$3,147,970	\$3,246,602

GENERAL DESCRIPTION AND CHANGES

Electronic Maintenance provides engineering, repair and maintenance services for all of the City's electronic equipment, including mobile radios, telephones, and pagers. It is responsible as well for planning for future City communications needs. A major work component for FY 88-89 will be an analysis of options for replacement of the City's radio system.

The approved budget includes \$3 million for electronic equipment replacement in a Special Appropriation. The approved budget also provides \$97,000 for the painting and repair of the City's radio tower at Kelly Butte. Capital items totalling \$112,000 which were included in the Special Appropriation in the Proposed Budget have been placed in the appropriate programs in the Approved, and account for the difference in the capital outlay budgeted amount.

PROGRAM SUMMARY

Bureau: Division of Electronic Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Electronic Maintenance	\$807,886	10	\$954,062	10	\$969,977	10
Performance Measurements/Workload Indicators:						
Return mobile radios to service within 1 hour			95% of time		95% of time	
Return portable radios to service within 8 hours			90% of time		90% of time	
Description:						
The Division is responsible for installation, service and maintenance of the City's electronic equipment, including mobile and portable radios, pagers, the City Cable TV system, television, cameras, monitors, the City's telephone system, public address and sound systems, and surveillance and alarm systems. In addition, services are provided to maintain equipment located at Kelly Butte, Council Crest, and other communication transmission sites.						
Program: Electronic Engineering	\$167,087	2	\$181,110	2	\$183,110	2
Performance Measurements/Workload Indicators:						
Responds to requests for service within 12 hours			95% of time		95% of time	
Description:						
This program provides in-house communications consulting to City bureaus. A major work component of FY 88-89 will be completing a study of alternatives for replacement of the City's radio system.						

PROGRAM SUMMARY

Bureau: Division of Electronic Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Cash Transfers	\$53,560	0	\$56,220	0	\$56,220	0
Performance Measurements/Workload Indicators:						
No performance measures submitted.						
Description:						
This program is a pass through from other bureaus to acquire new electronic equipment.						
The following equipment will be purchased:						
<div>Police: 2 handheld radios</div> <div>3 cellular phones</div> <div>1 electronic tracking system</div> <div>Fire: 1 radio for command control van</div> <div>Water: 1 paging system</div> <div>12 handheld radios</div> <div>1 packset radio</div>						
Program: Telephones	\$1,869,517	2	\$1,956,578	2	\$2,037,295	2
Performance Measurements/Workload Indicators:						
<div>Respond to requests for service within 12 hours 95% of time 95% of time</div> <div>Resolve incorrect invoices from vendor within 10 days 90% of time 90% of time</div>						
Description:						
This program provides telephone engineering and maintenance services for all City of Portland telephone systems.						
Budgeted in this program is \$92,000 for software and hardware changes that will allow 2 to 3 years of growth on the ROLM phone system in use in the Portland Building and Justice Center. At the present time, the ROLM system is nearing maximum capability.						

PROGRAM SUMMARY

Bureau: Division of Electronic Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Equipment Replacement	\$2,157,351	0	\$0	0	\$0	0
Performance Measurements/Workload Indicators: No performance measures submitted.						
Description: This program consists of capital for the replacement of electronic equipment throughout the City of Portland. No replacement funds are budgeted at the bureau level. Instead, \$2,984,708 is budgeted as a Special Appropriation.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$5,055,401	14	\$3,147,970	14	\$3,246,602	14

LINE ITEM APPROPRIATION

Appropriation Unit: Division of Electronic Maintenance

Fund: Electronic Services Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 487,412	\$ 403,127	\$ 440,238	\$ 455,560	\$ 455,560
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	3,810	6,696	4,000	3,000	3,000
150 Premium Pay	1,293	2,649	2,000	2,000	2,000
170 Benefits	141,688	123,825	134,018	162,903	162,903
100 Total Personal Services	634,203	536,297	580,256	623,463	623,463
210 Professional Services	9,008	720	1,000	3,500	3,500
220 Utilities	10,327	9,640	11,000	11,000	11,000
230 Equipment Rental	274,819	307,929	297,963	306,000	306,000
240 Repair & Maintenance	81,985	80,291	46,000	56,200	56,200
260 Miscellaneous Services	1,413,447	1,492,607	1,391,058	1,532,643	1,519,111
310 Office Supplies	3,480	1,141	1,750	1,750	1,750
320 Operating Supplies	4,050	4,279	4,000	4,500	4,500
330 Repair & Maint. Supplies	116,592	117,513	114,400	120,750	120,750
340 Minor Equipment & Tools	7,987	3,068	8,000	6,000	6,000
350 Clothing & Uniforms	815	764	1,000	1,000	1,000
380 Other Commodities-External	59	0	0	0	0
410 Education	1,466	4,674	2,000	3,100	3,100
420 Local Travel	0	0	0	1,000	1,000
430 Out-of-Town Travel	1,951	3,213	1,000	4,600	4,600
440 External Rent	10	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	3,187	5,062	1,500	2,000	2,000
Subtotal - Direct M&S	1,929,183	2,030,901	1,880,671	2,054,043	2,040,511
510 Fleet Services	6,722	6,308	10,422	9,284	9,284
520 Printing/Distribution Services	9,856	8,797	4,245	12,189	12,189
530 Internal Rent	36,906	15,190	18,862	19,168	19,168
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	101,218	17,422	17,422	19,499	19,643
560 Insurance	22,173	13,659	13,076	9,362	9,362
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	26,179	417,342	276,299	344,762	344,762
Subtotal - Service Reimbursement	203,054	478,718	340,326	414,264	414,408
200					
500 Total Materials and Services	2,132,237	2,509,619	2,220,997	2,468,307	2,454,919
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	191,633	188,665	28,200	56,200	168,220
600 Total Capital Outlay	191,633	188,665	28,200	56,200	168,220
TOTAL	\$2,958,073	\$3,234,581	\$2,829,453	\$3,147,970	\$3,246,602
700 Cash Transfers		490			

PERSONNEL DETAIL

Appropriation Unit: Division of Electronic Maintenance

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
3257	Electronics Services Director	1	\$ 45,374	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
3259	Assistant Electronic Services Director	1	23,646	0	0	0	0	0	0	0	0
3256	Communications Engineer III	1	40,027	1	41,380	1	42,213	1	43,764	1	43,764
3254	Communications Engineer II	1	37,875	2	39,159	1	39,924	1	42,282	1	42,282
3253	Electronics Maintenance Supervisor	1	25,644	1	34,182	1	34,769	1	36,018	1	36,018
3252	Communications Engineer I	1	1,422	0	14,995	1	33,867	1	35,099	1	35,099
3251	Electronics Technician II	6	153,151	6	199,570	6	189,600	6	196,440	6	196,440
3249	Telephone Telemetry Technician	1	21,400	1	24,113	1	26,997	1	27,979	1	27,979
3248	Video Technician	1	25,524	1	26,232	1	26,997	1	27,979	1	27,979
0827	Management Analyst	-	2,994	0	0	0	0	0	0	0	0
0826	Assistant Management Analyst	1	15,421	0	0	0	0	0	0	0	0
0515	Senior Accountant	1	25,265	0	0	0	0	0	0	0	0
0510	Accounting Assistant	1	14,724	0	0	0	0	0	0	0	0
0410	Storekeeper I	1	22,730	1	23,496	1	24,575	1	25,453	1	25,453
0305	Telephone Coordinator	1	20,116	0	0	1	21,296	1	20,546	1	20,546
0221	Secretarial Clerk II	1	12,099	0	0	0	0	0	0	0	0
	TOTAL FULL-TIME POSITIONS	20	\$487,412	13	\$403,127	14	\$440,238	14	\$455,560	14	\$455,560

Fund: FLEET OPERATING (85)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Service Charges & Fees	-	-	\$ 5,000	\$ 5,000	\$ 5,000
Misc. Service Charges & Fees	-	-	5,000	5,000	5,000
Miscellaneous Revenues	\$ 363,112	\$ 311,717	213,500	223,700	223,700
Sales of Capital Equipment	86,282	72,961	120,000	125,000	125,000
Sales-Miscellaneous	11,270	10,127	1,000	1,000	1,000
Refunds	4,000	188	0	0	0
Interest on Investments	193,810	150,368	50,000	60,000	60,000
Other Misc. Revenues	<u>67,750</u>	<u>78,073</u>	<u>42,500</u>	<u>37,700</u>	<u>37,700</u>
Revenue Subtotal	363,112	311,717	218,500	228,700	228,700
Trans. from Other Funds-Svc Reimb.	7,018,435	7,552,614	8,363,309	8,808,448	8,807,910
General	2,934,908	3,148,332	3,675,923	3,428,303	3,427,765
Assessment Collection	-	-	2,620	2,761	2,761
Buildings Operating	-	-	-	158,619	158,619
Emergency Communications	6,822	5,129	6,191	7,889	7,889
Golf	47,833	34,252	46,996	47,637	47,637
Hydropower Operating	7,133	4,906	9,616	6,352	6,352
Performing Arts Operating	1,814	727	2,030	1,991	1,991
PIR	2,305	1,658	0	759	759
Sewer System Operating	178,729	184,477	225,808	227,735	227,735
Transportation Operating	2,876,251	3,172,270	3,321,551	3,640,530	3,640,530
Water	922,819	960,792	1,024,616	1,240,814	1,240,814
Central Services Operating	29,078	30,136	31,318	29,176	29,176
Electronic Services Operating	6,723	6,308	10,422	9,284	9,284
Insurance & Claims Operating	2,421	1,992	4,643	4,965	4,965
Workers' Comp. Operating	1,599	1,635	1,575	1,633	1,633
Transfers from Other Funds-Cash	268,004	330,497	128,382	61,520	61,520
General	138,156	215,671	29,382	32,020	32,020
Golf	-	22,772	0	0	0
Transportation Operating	63,066	0	0	3,500	3,500
Water	44,282	0	99,000	26,000	26,000
Health Insurance Dividend	-	22,240	0	0	0
Federal Grants	22,500	0	0	0	0
Street Lighting	-	69,814	0	0	0
Beginning Fund Balance	<u>871,065</u>	<u>1,050,923</u>	<u>230,447</u>	<u>1,220,849</u>	<u>1,220,849</u>
Total Resources	\$8,520,616	\$9,245,751	\$8,940,638	\$10,319,517	\$10,318,979

Fund: FLEET OPERATING (85)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
REQUIREMENTS					
Expenditures	\$6,785,944	\$7,666,447	\$7,414,934	\$ 8,781,157	\$ 8,781,157
Trans. to Other Funds-Svc Reimb.	412,443	501,663	927,672	779,323	779,575
General	141,425	276,718	711,307	429,111	429,363
Water	58,407	50,968	53,715	55,556	55,556
Central Services Operating	8,575	7,315	4,547	12,557	12,557
Electronic Services Operating	21,128	18,897	12,937	22,864	22,864
Insurance & Claims Operating	18,586	25,324	12,977	8,168	8,168
Workers' Comp. Operating	164,292	122,210	132,189	251,067	251,067
Sewer System Operating	<u>30</u>	<u>231</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	7,198,387	8,168,110	8,342,606	9,560,480	9,560,732
General Operating Contingency	-	-	280,000	256,070	255,280
Transfers to Other Funds-Cash	271,306	349,991	318,032	377,967	377,967
General-Overhead	261,306	334,771	318,032	377,967	377,967
General-BGS Administration	10,000	0	0	0	0
Golf Operating	-	15,220	0	0	0
Unappropriated Ending Balance	<u>1,050,923</u>	<u>727,650</u>	<u>0</u>	<u>125,000</u>	<u>125,000</u>
Total Requirements	\$8,520,616	\$9,245,751	\$8,940,638	\$10,319,517	\$10,318,979

The Fleet Operating Fund oversees City expenditures and revenues related to the operation and maintenance of the City fleet. The major source of revenue comes from interagency service reimbursements from user bureaus. Sale of equipment and interest on fund balance also provide revenue. The large increase in Beginning Fund Balance from FY 87-88 to FY 88-89 is due to capital expenditures not occurring as planned, resulting in additional unexpended balance available to carry over into the next year.

The increase in bureau requirements from FY 87-88 to FY 88-89 is due to a higher level of budgeted capital expenditures, an increase of \$.8 million over prior year.

APPROPRIATION SUMMARY

Appropriation Unit: Division of Fleet Maintenance

Department: Public Utilities

Operating Fund: Fleet Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$2,759,666	\$2,772,001	\$2,617,081	\$3,080,339	\$3,080,339
Materials and Services	1,793,207	2,222,847	2,903,650	2,832,578	2,832,830
Capital Outlay	2,645,514	3,173,262	2,821,875	3,647,563	3,647,563
Total Appropriation	\$7,198,387	\$8,168,110	\$8,342,606	\$9,560,480	\$9,560,732
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 752,032	\$ 752,822
Grants			0	0	0
Interagencies			8,342,606	8,808,448	8,807,910
Contracts			0	0	0
Total Funding			\$8,342,606	\$9,560,480	\$9,560,732

GENERAL DESCRIPTION AND CHANGES

The Division of Fleet Maintenance provides repair, maintenance, fabrication, and body and paint services to the City's 1,800 unit fleet. In addition, the division operates a 20 vehicle motorpool to provide City employees with vehicles on a short-term basis. Vehicles and equipment units are replaced at the end of their useful life under a capital replacement program. At present, replacement is not charged on over-age vehicles.

A major work element for Fleet during FY 88-89 will be the preparation of a plan for improving the efficiency of Fleet services through the elimination of surplus vehicles and operational improvements. This plan, formulated in conjunction with user bureaus, will be presented to City Council in the first quarter of FY 88-89. Once adopted, Fleet will report to Council quarterly on the status of implementation.

Minor interagency adjustments account for the difference between proposed and approved budget dollar amounts.

PROGRAM SUMMARY

Bureau: Division of Fleet Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.

Program: Administration	\$0	0	\$479,057	8	\$479,309	8
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Performance Measurements/Workload Indicators:

None submitted.

Description:

This program includes the management and office support for the administrative and auto parts acquisition functions of the Division. In FY 87-88, this program was budgeted as part of the Bureau of General Services' Administrative Support Division.

Program: Repair and Maintenance	\$4,528,067	53.81	\$4,467,520	52.81	\$4,467,520	52.81
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Performance Measurements/Workload Indicators:

Preventive Maintenance Services	4,200	4,200
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Description:

The program maintains and repairs 1,800 City owned vehicles. This includes preventative maintenance. There is a total of four major garages and four satellite shops operated in this program.

This program has one less Auto Mechanic Foreman II position than was budgeted in FY 87-88.

PROGRAM SUMMARY

Bureau: Division of Fleet Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Body and Paint	\$404,370	6.09	\$412,065	6.09	\$412,065	6.09

Performance Measurements/Workload Indicators:

None submitted.

Description:

The body and paint shop repairs and replaces damaged sheet metal, glass, and other accessories due to collision or wear and tear.

Program: Fabrication	\$390,901	6.09	\$402,437	6.09	\$402,437	6.09
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Performance Measurements/Workload Indicators:

None submitted.

Description:

The fabrication shop repairs vehicular and equipment components, and modifies specialty items for various City bureaus.

PROGRAM SUMMARY

Bureau: Division of Fleet Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Motorpool	\$73,850	1.01	\$73,206	1.01	\$73,206	1.01
Performance Measurements/Workload Indicators:						
None submitted.						
Description:						
This program provides vehicles for City employees on a short-term basis. Twenty vehicles are currently in the motorpool.						
Program: Lease Equipment	\$314,443	0	\$323,550	0	\$323,550	0
Performance Measurements/Workload Indicators:						
None submitted.						
Description:						
This program is a pass through payment of funds for leased vehicles. Two kinds of lease payments are made. The first is for equipment on a direct lease basis, such as Council vehicles and Police undercover sedans. The second is for those pieces of equipment purchased in FY 86-87 on a 5-year master lease plan. These units are now in use by the Bureaus of Maintenance, Water, and Parks.						

PROGRAM SUMMARY

Bureau: Division of Fleet Maintenance

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Replacement	\$2,500,768	0	\$3,341,125	0	\$3,341,125	0
Performance Measurements/Workload Indicators: None submitted.						
Description: This program funds the replacement of vehicles assigned to City users. Funds are generated as part of Fleet rates, and also from the sale of old or surplus equipment. All expenditures of these funds are reviewed by General Services, user bureaus, OFA, and the City Council prior to commitment. The approved amount shows a sizeable increase from FY 87-88 Revised Budget due to the planned purchase of several pieces of equipment whose purchase was deferred in prior years.						
Program: Cash Transfer	\$135,022	0	\$61,520	0	\$61,520	0
Performance Measurements/Workload Indicators: None submitted.						
Description: This program is a pass through for cash transfers from other bureaus to acquire new fleet equipment. The following equipment will be purchased: Parks: 2 3/4 ton pick-up truck 1 1-1/2 yard dump truck Water: 1 mini van 1 3/4 ton pick-up truck Traffic: 3 cars upgraded to vans						
Total:	\$8,347,421	67	\$9,560,480	74	\$9,560,732	74

LINE ITEM APPROPRIATION

Appropriation Unit: Division of Fleet Maintenance

Fund: Fleet Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$1,882,319	\$1,909,778	\$1,834,086	\$2,079,919	\$2,079,919
120 Part-Time Employees	165,325	160,346	100,000	109,200	109,200
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	23,511	4,399	9,200	13,900	13,900
150 Premium Pay	29,468	26,952	22,943	26,000	26,000
170 Benefits	659,043	670,526	650,852	851,320	851,320
100 Total Personal Services	2,759,666	2,772,001	2,617,081	3,080,339	3,080,339
210 Professional Services	14,560	2,423	0	15,500	15,500
220 Utilities	74,044	123,751	150,000	136,000	136,000
230 Equipment Rental	121,694	107,449	115,200	122,280	122,280
240 Repair & Maintenance	80,857	53,512	49,661	69,500	69,500
260 Miscellaneous Services	1,882	30,638	3,050	19,963	19,963
310 Office Supplies	6,551	(230,550)	2,374	5,350	5,350
320 Operating Supplies	237,212	198,464	240,000	273,440	273,440
330 Repair & Maint. Supplies	667,209	1,319,887	1,288,605	1,278,750	1,278,750
340 Minor Equipment & Tools	85,489	15,917	45,000	38,000	38,000
350 Clothing & Uniforms	23,300	23,923	24,000	28,000	28,000
380 Other Commodities-External	1,799	10,277	0	0	0
410 Education	1,303	1,703	4,000	5,150	5,150
420 Local Travel	1,378	1,053	420	1,027	1,027
430 Out-of-Town Travel	4,003	2,002	3,650	6,600	6,600
440 External Rent	7,356	7,356	8,500	8,755	8,755
450 Interest	47,626	47,498	33,518	23,352	23,352
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	4,501	5,879	8,000	21,588	21,588
Subtotal - Direct M&S	1,380,764	1,721,182	1,975,978	2,053,255	2,053,255
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	8,575	7,316	4,547	12,557	12,557
530 Internal Rent	0	0	0	0	0
540 Electronic Services	21,128	18,898	12,937	22,864	22,864
550 Data Processing Services	53,183	55,273	53,830	58,442	58,694
560 Insurance	182,878	147,534	145,166	259,235	259,235
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	146,679	272,644	711,192	426,225	426,225
Subtotal - Service Reimbursement	412,443	501,665	927,672	779,323	779,575
200					
500 Total Materials and Services	1,793,207	2,222,847	2,903,650	2,832,578	2,832,830
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	2,525,414	3,019,489	2,656,150	3,647,563	3,647,563
650 Facilities Lease	120,100	153,773	165,725	0	0
600 Total Capital Outlay	2,645,514	3,173,262	2,821,875	3,647,563	3,647,563
TOTAL	\$7,198,387	\$8,168,110	\$8,342,606	\$9,560,480	\$9,560,732
700 Cash Transfers		499			

PERSONNEL DETAIL

Appropriation Unit: Division of Fleet Maintenance

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
1545	Fleet Manager	1	\$ 43,497	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0
1542	Operations Division Supervisor	1	10,957	1	37,896	0	0	1	40,069	1	40,069
1541	Maintenance Division Supervisor	1	36,665	1	37,896	1	38,668	1	40,069	1	40,069
1539	Motor Pool Supervisor	1	27,952	1	29,006	1	29,442	1	30,506	1	30,506
1536	Automotive Mechanic Foreman II	4	124,027	4	128,816	4	130,804	3	101,664	3	101,664
1533	Lead Automotive Mechanic	3	83,255	3	91,798	3	87,729	4	121,188	4	121,188
1532	Automotive Mechanic	28	725,838	28	725,341	28	779,968	27	779,112	27	779,112
1530	Motorcycle Mechanic	1	26,413	1	27,296	1	27,856	1	28,856	1	28,856
1522	Maintenance Machinist Foreman	1	24,208	1	24,118	1	32,679	1	33,867	1	33,867
1521	Lead Maintenance Machinist	-	-	-	27,095	1	29,243	0	0	0	0
1520	Maintenance Machinist	1	26,718	1	7,699	0	0	1	28,856	1	28,856
1517	Auto Body Foreman	1	30,046	1	31,099	1	31,688	1	32,823	1	32,823
1516	Auto Body Restorer	3	75,049	3	81,685	3	83,568	3	86,568	3	86,568
1513	Welder	3	64,433	3	104,284	4	111,424	3	86,568	3	86,568
1511	Lead Blacksmith/Welder	1	11,474	1	0	0	0	1	30,297	1	30,297
1446	Auto Painter	1	25,017	1	25,562	1	27,856	1	28,856	1	28,856
1235	Auto Servicer II	1	23,087	1	24,175	1	24,663	1	25,557	1	25,557
1232	Auto Servicer I	17	366,997	17	386,738	17	398,498	17	413,168	17	413,168
0819	Administrative Assistant	-	9,417	1	23,511	0	0	1	28,062	1	28,062
0816	Administrative Analyst Technician	1	10,725	0	0	0	0	0	0	0	0
0515	Senior Accountant	1	27,854	0	0	0	0	0	0	0	0
0430	Automotive Parts Specialist	4	94,559	4	95,763	0	0	4	101,812	4	101,812
0411	Stores Supervisor I	1	14,131	1	0	0	0	0	0	0	0
0220	Secretarial Clerk I	-	-	-	-	-	-	1	15,775	1	15,775
-----	Automotive Parts Manager	-	-	-	-	-	-	1	26,246	1	26,246
	TOTAL FULL-TIME POSITIONS	76	\$1,882,319	74	\$1,909,778	67	\$1,834,086	74	\$2,079,919	74	\$2,079,919

Fund: **HEALTH INSURANCE FUND (64)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 6,745,216	\$ 6,859,467	\$ 6,700,000	\$ 6,827,489	\$ 6,827,489
Contributions	6,451,359	6,709,235	6,565,000	6,682,489	6,682,489
Interest on Investments	243,857	150,232	135,000	145,000	145,000
Other Misc. Revenues	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	6,745,216	6,859,467	6,700,000	6,827,489	6,827,489
Beginning Fund Balance	<u>2,295,853</u>	<u>3,329,811</u>	<u>2,500,000</u>	<u>1,229,094</u>	<u>1,229,094</u>
Total Resources	\$ 9,041,069	\$10,189,278	\$ 9,200,000	\$ 8,056,583	\$ 8,056,583
<u>REQUIREMENTS</u>					
Expenditures	\$ 5,404,058	\$ 6,202,943	\$ 6,564,667	\$ 6,361,448	\$ 6,361,448
Trans. to Other Funds-Svc Reimb.	-	65,063	276,121	250,521	250,521
General	-	65,063	245,404	250,521	250,521
Workers' Comp. Operating	<u>-</u>	<u>-</u>	<u>30,717</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	5,404,058	6,268,006	6,840,788	6,611,969	6,611,969
General Operating Contingency	-	-	1,300,000	1,374,614	1,374,614
Transfers to Other Funds-Cash	307,200	1,944,754	1,059,212	70,000	70,000
General-Overhead	307,200	430,749	409,212	70,000	70,000
General-Dividend	-	1,019,088	650,000	0	0
Emergency Communications	-	32,770	0	0	0
E/R-Stadium	-	2,340	0	0	0
E/R-Coliseum	-	16,680	0	0	0
Golf	-	5,850	0	0	0
Hydropower Operating	-	1,170	0	0	0
Performing Arts Operating	-	4,975	0	0	0
PIR	-	880	0	0	0
Tennis	-	880	0	0	0
Sewer System Operating	-	70,255	0	0	0
Water	-	132,000	0	0	0
Central Services Operating	-	10,800	0	0	0
Electronic Services Operating	-	5,850	0	0	0
Fleet Operating	-	22,240	0	0	0
Insurance & Claims Operating	-	3,805	0	0	0
Workers' Comp. Operating	-	1,755	0	0	0
Transportation Operating	-	182,667	0	0	0
Unappropriated Ending Balance	<u>3,329,811</u>	<u>1,976,518</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$ 9,041,069	\$10,189,278	\$ 9,200,000	\$ 8,056,583	\$ 8,056,583

Fund: **HEALTH INSURANCE FUND (64)**Actual
1985-86Actual
1986-87Budget
1987-88Proposed
1988-89Approved
1988-89**LINE ITEM APPROPRIATION**

AU: Health Insurance

Dept: Finance & Administration

Expenditure Classification

Materials and Services

210 Professional Services

\$ 318,870

\$ 212,123

\$ 400,000

\$ 327,974

\$ 327,974

260 Miscellaneous Services

5,085,188

5,990,820

6,164,667

6,033,474

6,033,474

Service Reimbursements

590 Other Services-Internal

-

65,063

276,121

250,521

250,521

Total Appropriation**\$5,404,058****\$6,268,006****\$6,840,788****\$6,611,969****\$6,611,969**

The Health Insurance Fund pays for employee health benefits and associated expenses. The primary source of revenues are contributions budgeted in bureau budgets under the employee Benefits line item (170).

Fund: INSURANCE AND CLAIMS OPERATING (88)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 198,556	\$ 114,875	\$ 194,478	\$ 232,547	\$ 232,547
Refunds	10,635	6,384	0	0	0
Interest on Investments	156,880	93,193	163,555	201,624	201,624
Other Misc. Revenues	<u>31,041</u>	<u>15,298</u>	<u>30,923</u>	<u>30,923</u>	<u>30,923</u>
Revenue Subtotal	198,556	114,875	194,478	232,547	232,547
Trans. from Other Funds-Svc Reimb.	1,700,350	2,139,917	2,518,027	2,485,195	2,485,193
General	865,656	1,022,834	1,409,666	1,524,663	1,524,661
Auto Port Operating	9,698	11,985	18,185	13,204	13,204
Buildings Operating	-	-	-	9,007	9,007
Emergency Communication	19,214	17,983	61,484	5,499	5,499
E/R-Civic Stadium	15,222	18,789	15,458	9,406	9,406
E/R-Memorial Coliseum	60,829	73,774	94,320	73,910	73,910
Golf	3,047	3,881	1,563	1,105	1,105
Hydropower Operating	38,359	47,534	32,602	45,371	45,371
Parking Facilities	12,212	17,979	12,258	14,430	14,430
Performing Arts Operating	59,028	78,965	84,605	49,838	49,838
PIR	16,125	28,034	7,964	7,939	7,939
Sewer System Operating	100,756	101,008	72,295	61,584	61,584
Tennis	2,072	2,938	1,730	0	0
Transportation Operating	224,639	316,606	301,292	244,092	244,092
Water	132,724	207,421	169,010	193,925	193,925
Central Services Operating	1,883	1,586	145	187	187
Electronic Services Operating	7,656	9,733	7,145	3,551	3,551
Fleet Operating	18,586	25,324	12,977	8,168	8,168
Insurance & Claims Operating	-	-	6,513	0	0
Portland Building Operating	357	21,154	32,386	19,279	19,279
Workers' Comp. Operating	112,287	132,389	176,429	200,037	200,037
Transfers from Other Funds-Cash	854,107	349,173	0	0	0
General	854,107	345,368	0	0	0
Health Insurance Dividend	-	3,805	0	0	0
Beginning Fund Balance	<u>2,722,912</u>	<u>2,855,487</u>	<u>2,645,165</u>	<u>3,102,228</u>	<u>3,102,228</u>
Total Resources	\$5,475,925	\$5,459,452	\$5,357,670	\$5,819,970	\$5,819,968

Fund: INSURANCE AND CLAIMS OPERATING (88)

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
REQUIREMENTS					
Expenditures	\$2,100,513	\$1,954,980	\$1,666,098	\$1,767,936	\$1,767,936
Transfers to Other Funds-Svc Reimb.	460,034	502,937	517,780	523,510	532,532
General	415,708	458,433	460,485	465,763	465,842
Sewer System Operating	62	0	0	0	0
Transportation Operating	561	0	0	0	0
Central Services Operating	6,783	6,383	8,235	13,365	13,365
Electronic Services Operating	8,499	9,192	7,155	8,184	8,184
Fleet Operating	2,421	1,990	4,643	4,965	4,965
Portland Building Operating	26,000	26,939	30,749	31,233	31,233
Workers' Comp. Operating	-	-	6,513	0	8,943
Bureau Requirements Subtotal	2,560,547	2,457,917	2,183,878	2,291,446	2,300,468
General Operating Contingency	-	-	3,010,770	3,390,902	3,381,878
Transfers to Other Funds-Cash	59,891	150,946	163,022	137,622	137,622
General-Overhead	59,891	150,946	163,022	137,622	137,622
Unappropriated Ending Balance	2,855,487	2,850,589	0	0	0
Reserve for Future Yrs Req.	<u>2,855,487</u>	<u>2,850,589</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$5,475,925	\$5,459,452	\$5,357,670	\$5,819,970	\$5,819,968

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The Insurance and Claims Operating Fund is the City's self-insurance fund for all fleet and general liability claims against the City. Premiums are paid by City bureaus on the basis of their loss history.

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Risk Management - Insurance and Claims

Department: Public Affairs

Operating Fund: Insurance and Claims Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 467,102	\$ 428,219	\$ 527,868	\$ 576,582	\$ 576,582
Materials and Services	2,093,445	2,021,716	1,648,569	1,714,864	1,723,886
Capital Outlay	0	7,982	7,441	0	0
Total Appropriation	\$2,560,547	\$2,457,917	\$2,183,878	\$2,291,446	\$2,300,468
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			0	0	0
Interagencies			2,183,878	2,291,446	2,300,468
Contracts			0	0	0
Total Funding			\$2,183,878	\$2,291,446	\$2,300,468

GENERAL DESCRIPTION AND CHANGES

The Insurance and Claims Division of Risk Management is responsible for providing all City bureaus with loss control and risk management support and analysis. In addition, Insurance and Claims is responsible for reviewing all Fleet and general liability claims, and for negotiating settlements.

Insurance and Claims is funded through service reimbursements based on interagency agreements with City bureaus. Charges are loss reflective, focusing on recent claims experience of bureaus.

The budget provides funds to purchase a \$30,000 letter of credit to address excess liability exposure. This is a change from the prior year budget. Minor interagency charges have been made to reach the approved budget number.

PROGRAM SUMMARY

Bureau: Bureau of Risk Management - Insurance and Claims

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Loss Control	\$89,634	2	\$98,137	2	\$98,137	2
Performance Measurements/Workload Indicators:						
Number of consulting hours			1,044		1,044	
Number of training hours			313		313	
Description:						
Staff in this program work with City bureaus on a consulting basis in the development and implementation of Loss Control plans. All City bureaus have developed Loss Control plans which outline specific policies, procedures, and work habits to minimize incurring fleet and general liability losses, and thereby to reduce claims payouts.						
Program: Claims Management	\$1,334,785	4	\$1,538,509	4	\$1,538,509	4
Performance Measurements/Workload Indicators:						
New claims filed			1,176		1,176	
Number of open claims			960		960	
Number of claims closed			1,059		1,059	
Description:						
Primary activities include reviewing all fleet and general liability claims and negotiating settlements, working with bureaus on claims reporting procedures, and setting reserves and authorizing payment of liability claims.						
Current trend information suggests that a total of 991 fleet and liability claims will be filed in FY 87-88, which would be a reduction of 152 claims from prior year. Trend information also suggests that general liability claim payouts for FY 87-88 filed claims will be \$213,966 under the loss control target of \$624,339.						

PROGRAM SUMMARY

Bureau: Bureau of Risk Management - Insurance and Claims

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Risk Management	\$759,459	8	\$654,800	8	\$663,822	8
Performance Measurements/Workload Indicators:						
Number of financial reports completed			7		7	
Number of commercial policies purchased			16		16	
Number of financial transactions			2,380		2,380	
Description: Services provided include risk management in the area of liability self insurance, management of the commercial insurance portfolio, and data processing supervision. Staff in this program provide services both to Insurance and Claims and Workers' Compensation divisions, with Workers Compensation reimbursing via an interagency agreement.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$2,183,878	14	\$2,291,446	14	\$2,300,468	14

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Risk Management - Insurance and Claims

Fund: Insurance and Claims Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 354,284	\$ 326,162	\$ 398,562	\$ 421,663	\$ 421,663
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	104	104	0	0	0
170 Benefits	112,714	101,953	129,306	154,919	154,919
100 Total Personal Services	467,102	428,219	527,868	576,582	576,582
210 Professional Services	105,629	46,725	71,500	61,500	61,500
220 Utilities	0	0	0	0	0
230 Equipment Rental	(25)	0	0	0	0
240 Repair & Maintenance	96	2,371	2,425	955	955
260 Miscellaneous Services	1,514,429	1,452,498	1,037,690	1,109,725	1,109,725
310 Office Supplies	3,252	4,524	7,065	7,065	7,065
320 Operating Supplies	6	0	0	0	0
330 Repair & Maint. Supplies	175	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	38	0	0	0	0
410 Education	1,449	2,869	2,775	2,775	2,775
420 Local Travel	1,219	1,456	2,044	2,044	2,044
430 Out-of-Town Travel	2,119	2,203	2,590	2,590	2,590
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	5,026	6,133	4,700	4,700	4,700
Subtotal - Direct M&S	1,633,413	1,518,779	1,130,789	1,191,354	1,191,354
510 Fleet Services	2,420	1,990	4,643	4,965	4,965
520 Printing/Distribution Services	6,782	6,383	8,235	13,365	13,365
530 Internal Rent	26,000	26,939	30,749	31,233	31,233
540 Electronic Services	8,499	9,192	7,155	8,184	8,184
550 Data Processing Services	11,632	16,256	18,168	20,750	20,829
560 Insurance	0	0	6,513	0	8,943
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	404,699	442,177	442,317	445,013	445,013
Subtotal - Service Reimbursement	460,032	502,937	517,780	523,510	532,532
200					
500 Total Materials and Services	2,093,445	2,021,716	1,648,569	1,714,864	1,723,886
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	7,982	7,441	0	0
600 Total Capital Outlay	0	7,982	7,441	0	0
TOTAL	\$2,560,547	\$2,457,917	\$2,183,878	\$2,291,446	\$2,300,468
700 Cash Transfers		508			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Risk Management-Insurance and Claims

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0853	Risk Manager	1	\$ 38,619	1	\$ 47,443	1	\$ 48,376	1	\$ 50,112	1	\$ 50,112
0871	Risk Operations Supervisor	1	37,835	1	41,501	1	42,339	1	43,890	1	43,890
0870	Senior Risk Analyst	1	28,973	1	23,928	1	28,913	1	31,791	1	31,791
0859	Assistant Claims Technician	1	17,092	1	18,942	2	42,590	2	40,497	2	40,497
0858	Claims Technician	3	62,572	3	47,452	2	49,256	2	51,030	2	51,030
0857	Claims Adjuster	2	56,389	2	31,736	1	32,383	1	33,554	1	33,554
0854	Liability Claims Supervisor	1	40,152	1	41,560	1	42,339	1	43,890	1	43,890
0852	Loss Control Officer	1	36,665	1	37,896	1	38,671	1	40,069	1	40,069
0819	Administrative Assistant I	-	-	-	-	1	22,092	1	28,773	1	28,773
0221	Secretarial Clerk II	2	35,987	2	35,704	2	37,581	2	40,521	2	40,521
0220	Secretarial Clerk I	-	-	-	-	1	14,022	1	17,536	1	17,536
	TOTAL FULL-TIME POSITIONS	13	\$354,284	13	\$326,162	14	\$398,562	14	\$421,663	14	\$421,663

Fund: JUSTICE CENTER OPERATING (90)

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 75,096	\$ 69,709	\$ 71,479	\$ 71,026	\$ 71,026
Interest on Investments	9,816	4,429	6,200	5,747	5,747
Contract	-	-	65,279	65,279	65,279
State Cost Sharing	<u>65,280</u>	<u>65,280</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	75,096	69,709	71,479	71,026	71,026
Trans. from Other Funds-Svc Reimb.	2,850,271	2,978,728	2,994,676	2,638,716	2,638,716
General	2,814,017	2,941,655	2,959,993	2,626,998	2,626,998
Electronics Operating	15,907	16,334	15,231	5,160	5,160
Portland Building Operating	20,347	20,739	19,452	6,558	6,558
Transfers from Other Funds-Cash	94,138	0	0	0	0
General	94,138	0	0	0	0
Beginning Fund Balance	<u>0</u>	<u>55,013</u>	<u>57,724</u>	<u>110,993</u>	<u>110,993</u>
Total Resources	\$3,019,505	\$3,103,450	\$3,123,879	\$2,820,735	\$2,820,735
REQUIREMENTS					
Expenditures	\$2,267,668	\$2,280,942	\$2,289,595	\$1,938,268	\$1,938,268
Trans. to Other Funds-Svc Reimb.	577,111	544,869	753,569	752,430	752,430
General	<u>577,111</u>	<u>544,869</u>	<u>753,569</u>	<u>752,430</u>	<u>752,430</u>
Bureau Req. Subtotal	2,844,779	2,825,811	3,043,164	2,690,698	2,690,698
General Operating Contingency	-	-	55,643	110,389	110,389
Transfers to Other Funds-Cash	119,713	164,566	25,072	19,648	19,648
General-Overhead	119,713	164,556	25,072	19,648	19,648
Unappropriated Ending Balance	<u>55,013</u>	<u>113,073</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$3,019,505	\$3,103,450	\$3,123,879	\$2,820,735	\$2,820,735

The Justice Center Fund oversees revenues and expenditures related to the operation and maintenance of the Justice Center. The building is operated under a condominium agreement with Multnomah County.

Overall requirements show a decrease from FY 87-88 levels due to the completion of lease purchase payments for Justice Center furniture and equipment.

APPROPRIATION SUMMARY

Appropriation Unit: Justice Center
 Department: Public Utilities
 Operating Fund: Justice Center Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	2,844,779	2,825,811	3,043,164	2,690,698	2,690,698
Capital Outlay	0	0	0	0	0
Total Appropriation	\$2,844,779	\$2,825,811	\$3,043,164	\$2,690,698	\$2,690,698
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			0	0	0
Interagencies			2,977,885	2,625,419	2,625,419
Contracts			65,279	65,279	65,279
Total Funding			\$3,043,164	\$2,690,698	\$2,690,698

GENERAL DESCRIPTION AND CHANGES

The Justice Center is operated under a condominium agreement with Multnomah County and provides space for the Police Bureau headquarters and Central Precinct. The Justice Center is managed by the Bureau of General Services.

Overall costs show a decrease from FY 87-88 levels due to the completion of lease purchase payments for Justice Center furniture and equipment. All expenses are covered by interagency agreements and lease revenue from the Oregon State Crime Lab. The FY 88-89 budget contains funding to clean and seal the building exterior.

PROGRAM SUMMARY

Bureau: Justice Center

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Police Operations	\$3,043,164	0	\$2,690,698	0	\$2,690,698	0
Performance Measurements/Workload Indicators:						
Man hours provided			3,200		3,200	
Work orders completed			300		300	
Description:						
This program contains all operating and maintenance expenses, condominium assessments, and debt service payments for the Police Bureau space in the Justice Center.						
Maintenance services include elevator upkeep and carpet cleaning. Janitorial services are contracted out.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$3,043,164	0	\$2,690,698	0	\$2,690,698	0

LINE ITEM APPROPRIATION

Appropriation Unit: Justice Center

Fund: Justice Center Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	2,000	0	0	0	0
220 Utilities	0	0	0	0	0
230 Equipment Rental	618,267	615,046	613,942	272,153	272,153
240 Repair & Maintenance	0	15,416	0	0	0
260 Miscellaneous Services	0	0	0	0	0
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	1,647,401	1,650,480	1,675,653	1,666,115	1,666,115
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	0	0	0	0	0
Subtotal - Direct M&S	2,267,668	2,280,942	2,289,595	1,938,268	1,938,268
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	0	0	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	0	0	0	0
560 Insurance	0	0	0	0	0
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	577,111	544,869	753,569	752,430	752,430
Subtotal - Service Reimbursement	577,111	544,869	753,569	752,430	752,430
200					
500 Total Materials and Services	2,844,779	2,825,811	3,043,164	2,690,698	2,690,698
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	0	0	0	0	0
600 Total Capital Outlay	0	0	0	0	0
TOTAL	\$2,844,779	\$2,825,811	\$3,043,164	\$2,690,698	\$2,690,698
700 Cash Transfers		513			

PERSONNEL DETAIL

Appropriation Unit: Justice Center

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: **PORTLAND BUILDING OPERATING (84)**

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Service Charges & Fees	\$ 258,517	\$ 271,191	\$ 267,700	\$ 246,700	\$ 246,700
Rents & Reimbursements	152,410	183,384	159,700	131,200	131,200
Parking Fees	106,107	87,807	108,000	115,500	115,500
Government Sources	965,855	948,603	953,890	1,004,315	1,004,315
Mult. Co. Cost Sharing	509,184	531,053	531,103	539,713	539,713
PDC	261,071	280,534	280,534	322,579	322,579
Portland PIC	55,537	0	0	0	0
Federal Rent	140,063	137,016	142,253	142,023	142,023
Miscellaneous Revenues	343,197	1,062,987	567,220	542,900	542,900
Interest on Investments	78,345	60,060	54,500	82,900	82,900
Public Building Corporation	<u>264,852</u>	<u>1,002,927</u>	<u>512,720</u>	<u>460,000</u>	<u>460,000</u>
Revenue Subtotal	1,567,569	2,282,781	1,788,810	1,793,915	1,793,915
Trans. from Other Funds-Svc Reimb.	2,489,409	2,858,847	2,946,060	3,020,796	3,032,649
General	1,134,987	1,358,504	1,392,368	1,128,297	1,140,150
Buildings Operating	-	-	-	270,055	270,055
Sewer System Operating	237,720	285,575	294,266	299,627	299,627
Transportation Operating	584,388	680,705	714,024	726,665	726,665
Water	383,038	401,011	400,831	446,931	446,931
Fire & Police Dis. & Retire.	28,635	29,868	29,868	31,915	31,915
Central Services Operating	26,154	28,369	28,549	29,206	29,206
Electronics Operating	36,906	15,190	18,862	19,168	19,168
Insurance & Claims Operating	26,000	26,939	30,749	31,233	31,233
Workers' Comp. Operating	31,581	32,686	36,543	37,699	37,699
Transfers from Other Funds-Cash	231,125	0	0	0	0
General	100,000	0	0	0	0
Sewage Disposal	131,125	0	0	0	0
Beginning Balance	<u>29,942</u>	<u>101,800</u>	<u>140,600</u>	<u>74,453</u>	<u>74,453</u>
Total Resources	\$4,318,045	\$5,243,428	\$4,875,470	\$4,889,164	\$4,901,017

Fund: **PORTLAND BUILDING OPERATING (84)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>REQUIREMENTS</u>					
Expenditures	\$2,788,997	\$3,546,785	\$3,528,640	\$3,545,124	\$3,545,124
Trans. to Other Funds-Svc Reimb.	1,288,716	1,241,215	1,297,308	1,264,290	1,264,290
General	1,268,002	1,196,705	1,240,790	1,233,773	1,233,773
Central Services Operating	10	2,617	0	0	0
Insurance & Claims Operating	357	21,154	32,386	19,279	19,279
Justice Center Operating	20,347	20,739	19,452	6,558	6,558
Auto Port Operating	-	-	4,680	4,680	4,680
Bureau Req. Subtotal	4,077,713	4,788,000	4,825,948	4,809,414	4,809,414
Contingency	-	-	-	44,602	56,455
Transfers to Other Funds-Cash	138,532	242,216	49,522	35,148	35,148
General-Overhead	138,532	242,216	49,522	35,148	35,148
Unappropriated Ending Balance	<u>101,800</u>	<u>213,212</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$4,318,045	\$5,243,428	\$4,875,470	\$4,889,164	\$4,901,017

*****:

The Portland Building Fund oversees revenue and expenditures related to the operation and maintenance of the Portland Building. The primary source of revenue comes from service reimbursements from City, County, and Federal agencies.

APPROPRIATION SUMMARY

Appropriation Unit: Portland Building
 Department: Public Utilities
 Operating Fund: Portland Building Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Materials and Services	4,077,273	4,781,822	4,825,948	4,809,414	4,809,414
Capital Outlay	440	6,178	0	0	0
Total Appropriation	\$4,077,713	\$4,788,000	\$4,825,948	\$4,809,414	\$4,809,414
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 766,298	\$ 784,303	\$ 772,450
Grants			0	0	0
Interagencies			2,946,060	3,020,796	3,032,649
Contracts			1,113,590	1,004,315	1,004,315
Total Funding			\$4,825,948	\$4,809,414	\$4,809,414

GENERAL DESCRIPTION AND CHANGES

The Portland Building provides office and commercial space for many City and some non-City tenants. The Portland Building and the Portland Building Operating Fund are managed by the Bureau of General Services which is responsible for maximizing space rentals and maintaining the integrity of the fund.

Service Reimbursement resources have increased by \$11,853 in the Approved Budget due to interagency adjustments.

PROGRAM SUMMARY

Bureau: Portland Building

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Tenant Space	\$4,822,016	0	\$4,744,614	0	\$4,744,614	0
Performance Measurements/Workload Indicators:						
Hours of maintenance services per year			8,500		8,500	
Percentage office space occupied			98%		98%	
Description:						
This program provides for the operation of the Portland Building, payment of the annual lease to the Oregon Bank, as well as operating and maintenance expenses. Janitorial services are contracted out. The existing occupancy rate is 99.4%.						
Program: Commercial Space	\$27,900	0	\$32,550	0	\$32,550	0
Performance Measurements/Workload Indicators:						
Number of leases negotiated/year			9		9	
Percentage of space occupied			100%		100%	
Description:						
This program provides for the property management of the Portland Building's commercial space. The Bureau of General Services negotiates leases regularly to ensure maximum rental income. Leases are usually for a 3 year-period. Currently, the space is 100% occupied. Included in this program is \$27,250 for property taxes on the commercial space.						

PROGRAM SUMMARY

Bureau: Portland Building

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Parking	\$25,396	0	\$32,250	0	\$32,250	0
Performance Measurements/Workload Indicators:						
Number of vehicles per day			260		260	
Percentage of short-term parking			93%		93%	
Description:						
This program provides short-term public parking and some long-term parking for tenants. Parking operations is estimated to earn \$115,500 during FY 88-89. The parking operations is managed by contract with the Association for Portland Progress. Parking revenue in excess of parking expenses contributes to the Portland Building Fund balance, and is a partial offset to rental charges to building tenants.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$4,875,312	0	\$4,809,414	0	\$4,809,414	0

LINE ITEM APPROPRIATION

Appropriation Unit: Portland Building

Fund: Portland Building Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	0	0	0	0
170 Benefits	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
210 Professional Services	26,624	15,061	26,260	31,250	31,250
220 Utilities	0	0	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	1,251	1,015	1,000	1,000	1,000
260 Miscellaneous Services	0	0	0	9,200	9,200
310 Office Supplies	0	0	0	0	0
320 Operating Supplies	0	0	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	0	0	0	0	0
380 Other Commodities-External	0	0	0	0	0
410 Education	0	0	0	0	0
420 Local Travel	0	0	0	0	0
430 Out-of-Town Travel	0	0	0	0	0
440 External Rent	2,742,348	3,500,364	3,475,980	3,476,424	3,476,424
450 Interest	0	-	0	0	0
460 Refunds	(4,140)	-	0	0	0
470 Retirement System Payments	0	-	0	0	0
490 Miscellaneous	22,474	24,167	25,400	27,250	27,250
Subtotal - Direct M&S	2,788,557	3,540,607	3,528,640	3,545,124	3,545,124
510 Fleet Services	0	0	0	0	0
520 Printing/Distribution Services	10	2,617	0	0	0
530 Internal Rent	0	0	0	0	0
540 Electronic Services	0	0	0	0	0
550 Data Processing Services	0	21,154	0	0	0
560 Insurance	367	0	32,386	19,279	19,279
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	1,288,349	1,217,444	1,264,922	1,245,011	1,245,011
Subtotal - Service Reimbursement	1,288,716	1,241,215	1,297,308	1,264,290	1,264,290
200					
500 Total Materials and Services	4,077,273	4,781,822	4,825,948	4,809,414	4,809,414
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	6,178	0	0	0
640 Furniture & Equipment	440	0	0	0	0
600 Total Capital Outlay	440	6,178	0	0	0
TOTAL	\$4,077,713	\$4,788,000	\$4,825,948	\$4,809,414	\$4,809,414
700 Cash Transfers		520			

PERSONNEL DETAIL

Appropriation Unit: Portland Building

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
	No Personnel in This Appropriation Unit	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0	0	\$ 0

Fund: **WORKERS' COMPENSATION OPERATING (89)**

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
RESOURCES					
Revenues					
Miscellaneous Revenues	\$ 412,538	\$ 356,332	\$ 351,031	\$ 245,815	\$ 245,815
Refunds	7	2,146	0	0	0
Interest on Investments	152,086	117,349	176,031	100,815	100,815
Other Misc. Revenues	<u>260,445</u>	<u>236,837</u>	<u>175,000</u>	<u>145,000</u>	<u>145,000</u>
Revenue Subtotal	412,538	356,332	351,031	245,815	245,815
Trans. from Other Funds-Svc Reimb.	2,081,656	1,972,545	2,463,906	3,458,780	3,467,725
General	593,971	652,530	695,564	1,007,839	1,007,841
Buildings Operating	-	-	-	149,619	149,619
Emergency Communications	72,918	62,631	37,493	81,904	81,904
E/R-Civic Stadium	3,272	3,110	616	926	926
E/R-Memorial Coliseum	39,337	34,529	40,252	49,817	49,817
Golf	9,619	9,959	2,998	4,511	4,511
Hydropower Operating	881	1,359	89	0	0
Performing Arts Operating	14,419	5,964	6,979	23,873	23,873
PIR	482	865	0	0	0
Sewer System Operating	151,148	128,643	141,832	217,451	217,451
Transportation Operating	480,249	500,117	749,269	865,591	865,591
Tennis	809	1,117	0	0	0
Water	515,588	434,310	611,716	785,226	785,226
Central Services Operating	20,154	11,275	8,261	15,145	15,145
Electronic Services Operating	14,517	3,926	5,931	5,811	5,811
Fleet Operating	164,292	122,210	132,189	251,067	251,067
Health Insurance Fund	-	-	30,717	0	0
Insurance & Claims	0	0	0	0	8,943
Transfers from Other Funds-Cash	650,000	58,470	0	0	0
General	650,000	56,715	0	0	0
Health Insurance Dividend	-	1,755	0	0	0
Beginning Fund Balance	<u>2,253,945</u>	<u>2,812,970</u>	<u>3,222,982</u>	<u>1,551,003</u>	<u>1,551,003</u>
Total Resources	\$5,398,139	\$5,200,317	\$6,037,919	\$5,255,598	\$5,264,543

Fund: **WORKERS' COMPENSATION OPERATING (89)**

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Budget 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
<u>REQUIREMENTS</u>					
Expenditures	\$2,174,223	\$2,565,499	\$1,946,205	\$2,272,457	\$2,272,457
Transfers to Other Funds-Svc Reimb.	323,461	278,476	365,813	392,592	392,606
General	161,686	97,120	133,700	136,942	136,956
Central Services Operating	11,431	10,098	9,535	8,422	8,422
Electronic Services Operating	4,867	4,548	8,031	7,859	7,859
Fleet Operating	1,599	1,635	1,575	1,633	1,633
Insurance & Claims Operating	112,287	132,389	176,429	200,037	200,037
Portland Building Operating	31,581	32,686	36,543	37,699	37,699
Transportation Operating	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Bureau Req. Subtotal	2,497,684	2,843,975	2,312,018	2,665,049	2,665,063
General Operating Contingency	-	-	3,496,335	2,508,200	2,517,131
Transfers to Other Funds-Cash	87,485	128,285	229,566	82,349	82,349
General-Overhead	87,485	128,285	121,871	82,349	82,349
General-Dividend	-	-	107,695	0	0
Unappropriated Ending Balance	2,812,970	2,228,057	0	0	0
Reserve for Future Yrs Req.	<u>2,812,970</u>	<u>2,228,057</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	\$5,398,139	\$5,200,317	\$6,037,919	\$5,255,598	\$5,264,543

*****:

The Workers' Compensation Fund is the City's self-insurance fund for work related injury claims. Premiums are paid by all City bureaus according to their loss history.

The large drop in beginning fund balance from FY 87-88 to FY 88-89 reflects the higher than anticipated claims payouts in FY 87-88, which dropped reserves significantly. A \$500,000 Fund Reserve Adjustment has been incorporated into the 88-89 interagency rates to begin rebuilding reserves.

The large drop in Contingency from 87-88 to 88-89 reflects the higher than anticipated claims payouts in 87-88 and the corresponding drop in reserve levels for future claims.

APPROPRIATION SUMMARY

Appropriation Unit: Bureau of Risk Management - Workers' Compensation

Department: Public Affairs

Operating Fund: Workers' Compensation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
Personal Services	\$ 218,404	\$ 167,966	\$ 188,684	\$ 200,629	\$ 200,629
Materials and Services	2,277,892	2,673,747	2,123,334	2,464,420	2,464,434
Capital Outlay	1,388	2,262	0	0	0
Total Appropriation	\$2,497,684	\$2,843,975	\$2,312,018	\$2,665,049	\$2,665,063
Cash Transfers					
Funding Sources:					
Operating Fund			\$ 0	\$ 0	\$ 0
Grants			0	0	0
Interagencies			2,312,018	2,665,049	2,665,063
Contracts			0	0	0
Total Funding			\$2,312,018	\$2,665,049	\$2,665,063

GENERAL DESCRIPTION AND CHANGES

The Workers' Compensation Division of Risk Management is responsible for administering the City's self-insured Workers' Compensation program, and for providing assistance to bureaus in the development of loss control programs. The CSL budget supports the ongoing level of service. In FY 88-89, Workers' Compensation will oversee an asbestos abatement study.

A Fund Reserve Adjustment of \$500,000 has been incorporated into the interagency rates charged to user bureaus. This adjustment was necessary given the very high level of claims payouts in FY 87-88 which dropped reserve levels below those set by the outside actuary.

PROGRAM SUMMARY

Bureau: Workers' Compensation

	FY 87-88 Revised		FY 88-89 Proposed		FY 88-89 Approved	
	Amount	FT Pos.	Amount	FT Pos.	Amount	FT Pos.
Program: Loss Control	\$192,627	1	\$203,745	1	\$203,745	1
Performance Measurements/Workload Indicators:						
Number of consulting hours			1,044		1,044	
Number of training hours			313		313	
Description:						
Staff in this program work with bureaus on a consulting basis in the development and implementation of loss control plans. All City bureaus have developed Loss Control plans which outline specific policies, procedures, and health and safety habits to minimize work related injuries. The goal is to reduce the number of Workers' Comp claims, and the overall dollars paid out in claims. Other services include employee assistance, health and wellness, industrial hygiene, and asbestos survey work.						
Program: Claim Management	\$1,985,779	4	\$2,298,986	4	\$2,298,986	4
Performance Measurements/Workload Indicators:						
Number of claims filed			589		589	
Number of open claims			423		423	
Number of claims closed			534		534	
Description:						
This program administers Workers Compensation claims, setting reserves, and authorizing payments. Staff works with claimants, the bureau and outside professionals to return injured workers to the job as quickly as possible.						
The cost of all claims filed since 1978, when the City became self-insured, has increased. In addition, the City is making payments on claims at a much faster rate than in prior years. These factors have necessitated that a Fund Reserve Adjustment of \$500,000 be built into the FY 88-89 interagencies charged user bureaus. Trend information suggests that 447 claims will be filed in FY 87-88, which is a drop of 138 from the prior year.						

PROGRAM SUMMARY

Bureau: Workers' Compensation

	FY 87-88 Revised Amount	FT Pos.	FY 88-89 Proposed Amount	FT Pos.	FY 88-89 Approved Amount	FT Pos.
Program: Risk Management	\$132,962	0	\$162,318	0	\$162,332	0
Performance Measurements/Workload Indicators:						
Number of financial report completed			9		9	
Number of financial transactions			6,760		6,760	
Description: Services in this program include risk management, administration of all financial processes, data processing supervision, and administration and clerical support. Staff is budgeted in Insurance and Claims, and Workers' Compensation pays via an interagency agreement.						
Program:						
Performance Measurements/Workload Indicators:						
Description:						
Total:	\$2,311,368	5	\$2,665,049	5	\$2,665,063	5

LINE ITEM APPROPRIATION

Appropriation Unit: Bureau of Risk Management - Workers' Compensation

Fund: Workers' Compensation Operating

Expenditure Classification	FY 85-86 Actual	FY 86-87 Actual	FY 87-88 Approved	FY 88-89 Proposed	FY 88-89 Approved
110 Full-Time Employees	\$ 167,604	\$ 128,418	\$ 142,386	\$ 148,398	\$ 148,398
120 Part-Time Employees	0	0	0	0	0
130 Federal Program Enrollees	0	0	0	0	0
140 Overtime	0	0	0	0	0
150 Premium Pay	0	192	0	0	0
170 Benefits	50,800	39,356	46,298	52,231	52,231
100 Total Personal Services	218,404	167,966	188,684	200,629	200,629
210 Professional Services	119,886	194,992	161,125	174,346	174,346
220 Utilities	0	236	0	0	0
230 Equipment Rental	0	0	0	0	0
240 Repair & Maintenance	201	2,407	2,425	955	955
260 Miscellaneous Services	1,815,355	2,178,367	1,569,151	1,871,707	1,871,707
310 Office Supplies	3,460	5,990	6,685	6,685	6,685
320 Operating Supplies	0	31	0	0	0
330 Repair & Maint. Supplies	0	0	0	0	0
340 Minor Equipment & Tools	0	0	0	0	0
350 Clothing & Uniforms	5	0	0	0	0
380 Other Commodities-External	6	43	0	0	0
410 Education	2,061	2,346	2,625	2,625	2,625
420 Local Travel	3,956	734	6,360	6,360	6,360
430 Out-of-Town Travel	2,729	2,664	2,450	2,450	2,450
440 External Rent	0	0	0	0	0
450 Interest	0	0	0	0	0
460 Refunds	0	0	0	0	0
470 Retirement System Payments	0	0	0	0	0
490 Miscellaneous	6,773	7,459	6,700	6,700	6,700
Subtotal - Direct M&S	1,954,432	2,395,269	1,757,521	2,071,828	2,071,828
510 Fleet Services	1,599	1,635	1,575	1,633	1,633
520 Printing/Distribution Services	11,431	10,098	9,535	8,422	8,422
530 Internal Rent	31,536	32,687	36,543	37,699	37,699
540 Electronic Services	4,867	4,548	8,031	7,859	7,859
550 Data Processing Services	11,982	16,655	17,508	20,750	20,764
560 Insurance	0	0	0	200,037	200,037
570 Equipment Lease	0	0	0	0	0
580 Intra-Fund Services	0	0	0	0	0
590 Other Services-Internal	262,045	212,855	292,621	116,192	116,192
Subtotal - Service Reimbursement	323,460	278,478	365,813	392,592	392,606
200					
500 Total Materials and Services	2,277,892	2,673,747	2,123,334	2,464,420	2,464,434
610 Land	0	0	0	0	0
620 Buildings	0	0	0	0	0
630 Improvements	0	0	0	0	0
640 Furniture & Equipment	1,388	2,262	0	0	0
600 Total Capital Outlay	1,388	2,262	0	0	0
TOTAL	\$2,497,684	\$2,843,975	\$2,312,018	\$2,665,049	\$2,665,063
700 Cash Transfers		527			

PERSONNEL DETAIL

Appropriation Unit: Bureau of Risk Management-Workers' Compensation

Class No.	Title	FY 85-86 Actual		FY 86-87 Actual		FY 87-88 Approved		FY 88-89 Proposed		FY 88-89 Approved	
		No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount	No. Pos.	Amount
0856	Workers' Compensation Claims Supervisor	1	\$ 37,217	1	\$ 36,328	1	\$ 37,167	1	\$ 40,758	1	\$ 40,758
7460	Human Resources Coordinator	-	-	-	-	-	-	1	29,242	1	29,242
0859	Assistant Claims Technician	1	19,499	1	18,950	0	0	0	0	0	0
0858	Claims Technician	1	23,344	1	27,069	2	45,441	2	48,942	2	48,942
0857	Claims Adjuster	1	28,933	1	28,925	1	32,383	1	29,456	1	29,456
0819	Administrative Assistant I	-	-	-	9,262	0	0	0	0	0	0
0658	Employee Counseling Services Supervisor	1	36,312	1	1,014	0	0	0	0	0	0
0657	Re-Employment Counselor	1	22,299	1	3,254	0	0	0	0	0	0
0221	Secretarial Clerk II	-	-	1	0	0	0	0	0	0	0
0220	Secretarial Clerk I	-	-	-	3,616	0	0	0	0	0	0
----	Health/Wellness Coordinator	-	-	-	-	1	27,395	0	0	0	0
	TOTAL FULL-TIME POSITIONS	6	\$167,604	7	\$128,418	5	\$142,386	5	\$148,398	5	\$148,398

ADOPTED PDC BUDGET 1988-89

PORTLAND DEVELOPMENT COMMISSION

1988-89 BUDGET

Table of Contents

	<u>Page</u>
PROGRAM BUDGETS	
Budget Synopsis	531
Expenditure Summary by Program and Fund	532
Program Summaries	
Downtown Development	533
Economic Development	534
Housing	535
Business Recruitment	536
Administration	537
Organization Chart	538
FUND BUDGETS	
Summary of Resources & Requirements -	
All Funds	539
Resources - Requirements Fund Summary	541
Appropriation Schedule	542
Operating Funds	
Urban Redevelopment Fund	548
Enterprise Loans	556
Computer Services	558
Construction Funds	
Central Eastside Industrial District	560
Columbia South Shore	562
Convention Center	564
NW Front Avenue Industrial Renewal	566
Parking Structure/Helistop	568
Parking Structure/Pioneer Place	570
South Park Urban Renewal	572
St. Johns Project	574
Waterfront Renewal Bond Redevelopment	576
Federal Funds	
Housing and Community Development	
Contract	579
Other Federal Grants	581
South Auditorium	583
Economic Development Bonded Debt Funds	
Statement of Bonded Indebtedness	585
Consolidated Debt Service	590
Historical Funds	596
Schedule of Post Certification Changes	597



PORTLAND DEVELOPMENT COMMISSION

Budget Synopsis — Fiscal Year 1988-89

PDC Mission

The Portland Development Commission is the City of Portland's urban renewal, economic development and housing rehabilitation agency.

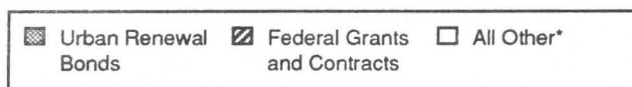
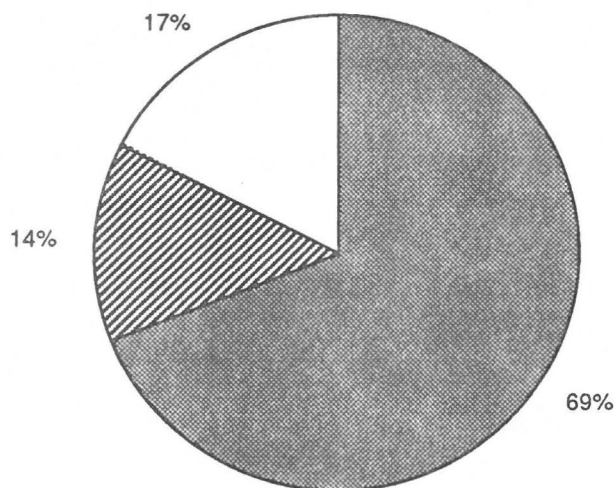
PDC carries out City policy by providing financial and technical assistance for City projects that create jobs for citizens and enhance Portland's liveability.

PDC is governed by a five-member commission of local citizens appointed by the Mayor and approved by the City Council.

Funding Sources

PDC's funding comes from two major sources: proceeds from the sale of urban redevelopment bonds and federal grant money.

PDC Funding Sources



Tax increment financing is PDC's major source of funding. Simply put, tax increment is a procedure which allows the portion of property taxes, which are the result of the *increased* assessed value within an urban renewal area, to be temporarily dedicated to paying back the cost of the area's urban renewal program and public improvements.

Federal grants are the second major source of funds. They include federal Community Development Block Grant funds and federal Housing and Urban Development grants.

Adopted Budget

PDC's 1988-89 budget is \$99,114,104. This total includes \$32.3 million of inter-fund transfers, contingencies, debt service funds and ending fund balances. The remaining \$66.8 million will be expended in 1988-89.

PDC's 1988-89 expenditure budget is \$18.3 million less than last year's, primarily because the '87-88 budget included funds to acquire the Union Station property, land for the Convention Center and property for the parking garages for 4th and Yamhill (Pioneer Place) and Old Town.

PDC operates five major programs: Downtown Development, Economic Development, Housing, Business Recruitment, and Administration. Funding for these programs is provided by various combinations of 15 PDC funds.

PORTLAND DEVELOPMENT COMMISSION

Expenditure Summary for Fiscal Year 1988-89
By Program and Fund

PROGRAMS

	<u>DOWNTOWN DEVELOPMENT</u>	<u>ECONOMIC DEVELOPMENT</u>	<u>HOUSING PROGRAMS</u>	<u>BUSINESS RECRUITMENT</u>	<u>ADMINISTRATION</u>	<u>TOTAL</u>
Operating Funds:						
Urban Redevelopment	\$ 953,254	\$ 890,609	\$ 1,499,902	\$ 630,931	\$ 3,979,689	\$ 7,954,385
Enterprise Loans	78,803	955,300	7,038,050		2,268,302	10,340,455
Computer Services					614,507	614,507
Construction Funds:						
Central Eastside Industrial		982,980				982,980
Columbia South Shore		1,642,060				1,642,060
Convention Center	184,751					184,751
NW Front Avenue Industrial		268,679				268,679
Parking Structure/Helistop	4,428,367					4,428,367
Parking Struc./Pioneer Pl.	9,274,500				240,000	9,514,500
South Park Urban Renewal	2,974,700					2,974,700
St. Johns Project	75,000					75,000
Waterfront Renewal Bond Redevelopment	14,238,987		750,000	50,000	1,730,000	16,768,987
Federal Funds:						
HCD Contract, including prior year commitments		1,247,455	4,189,673	20,000	3,114,947	8,572,075
Other Federal Grants		12,586	2,390,000			2,402,586
South Auditorium	<u>67,900</u>					<u>67,900</u>
Total	<u>\$32,276,262</u>	<u>\$ 5,999,669</u>	<u>\$15,867,625</u>	<u>\$ 700,931</u>	<u>\$11,947,445</u>	<u>\$66,791,932</u>

Note 1: The Administration Program includes financial and technical services, such as engineering, real estate, property management and loan servicing.

Note 2: This summary does not include \$5,206,006 which is appropriated for debt service in Economic Development Revenue Bond Funds.

PORTLAND DEVELOPMENT COMMISSION

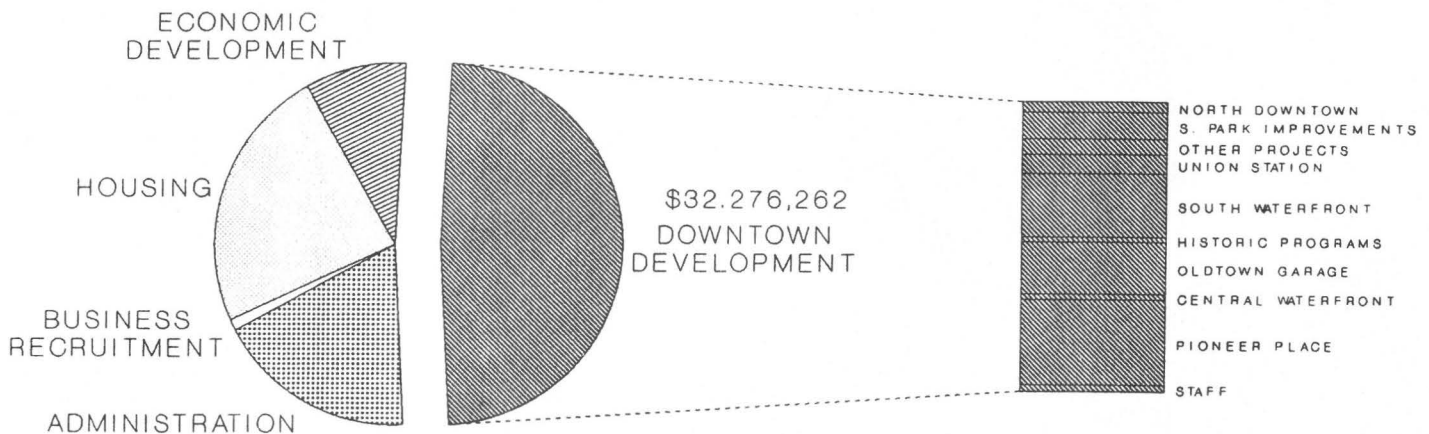
DOWNTOWN DEVELOPMENT

The 1988-89 expenditure budget for the Downtown Development program is \$32,276,262. This is a decrease of more than \$13.5 million from the 1987-88 expenditure budget of \$45,863,755. In addition, the Downtown Development program has decreased personal services positions from 16 in 1987-88 to 15 for 1988-89.

Some of the goals of the program are to stabilize and expand the retail core; enhance the Portland waterfront; provide incentives for rehabilitation of historic structures and districts; support the development of convention, trade and spectator facilities; and enhance the Union Station/Transportation Center properties in North Downtown. The decrease from last year's budget is attributable to one-time land acquisition costs budgeted in 1987-88 for Union Station site (\$12.5 M), 4th and Yamhill (Pioneer Place) Parking site (\$3.2 M) and Old Town Parking/Helistop site (\$1.4 M).

Projects and proposed expenditures are:

Pioneer Place	\$9,530,700
Old Town Garage/Parking Program	5,843,867
Central Waterfront	612,750
South Waterfront	7,010,000
South Park Improvements	2,977,900
Union Station	2,172,200
North Downtown	1,162,400
Historic Programs	521,653
Other Projects	1,700,138
Staff	744,654



PORTLAND DEVELOPMENT COMMISSION

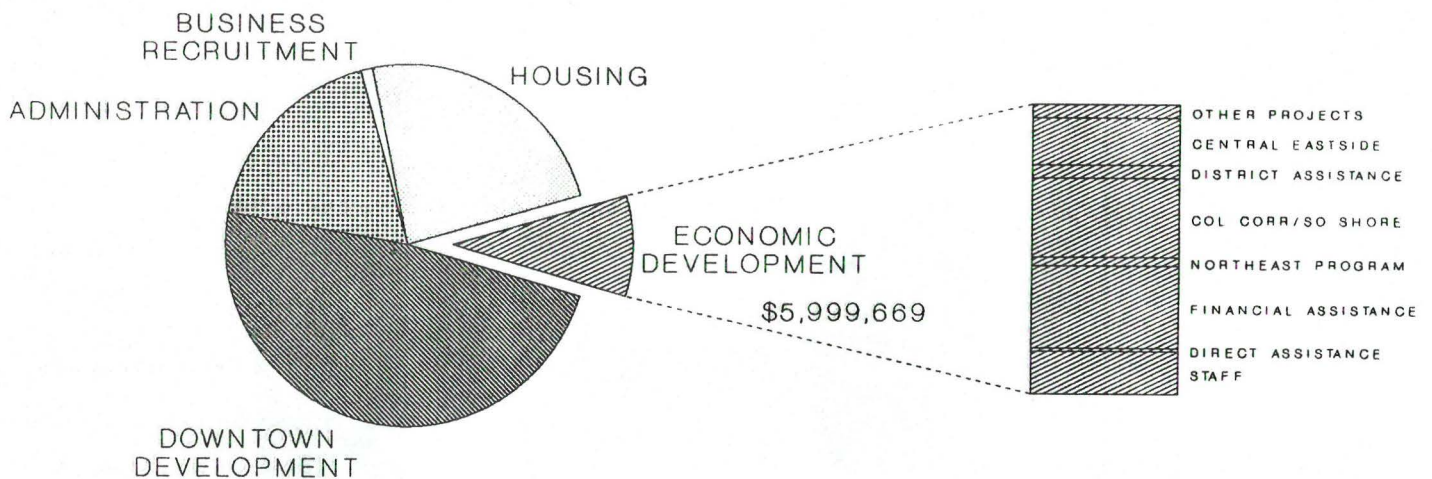
ECONOMIC DEVELOPMENT

The 1988-89 expenditure budget for the Economic Development program is \$5,999,669. This is an increase from the 1987-88 expenditure budget of \$5,921,257. The Economic Development program increased its personal services positions from 14 in 1987-88 to 17 for 1988-89.

Goals of the program are to implement the Local Business Development Program, to administer a Financial Assistance Program, to implement the Northeast Portland and the Columbia Corridor/South Shore Development Programs, to provide planning and development assistance to the Central Eastside Industrial District, to assist the Private Industry Council in providing jobs for the unemployed and a trained labor force for employers, to assist commercial districts and to coordinate and administer economic development planning.

Projects and program expenditures are:

Direct Assistance	\$	67,541
District Assistance		273,710
Financial Assistance		1,705,300
Northeast Program		177,870
Columbia Corridor/South Shore		1,642,060
Central Eastside		982,980
Other Projects		281,265
Staff		868,943



PORTLAND DEVELOPMENT COMMISSION

HOUSING

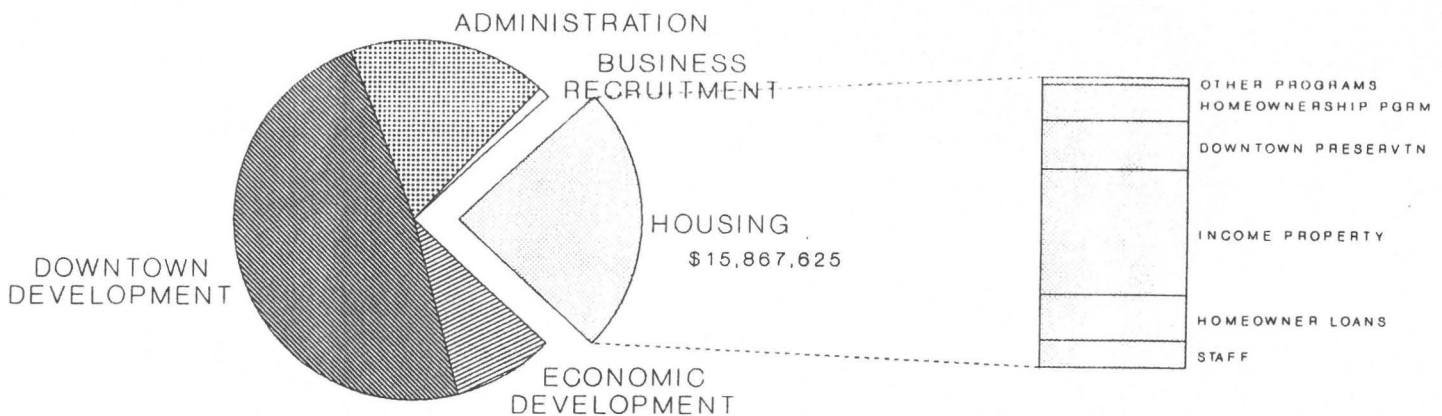
The 1988-89 expenditure budget for the Housing program is \$15,867,625. This is an increase of \$1.5 million from the 1987-88 revised expenditure total of \$14,313,667. The Housing Program increased personal services positions from 30 in 1987-88 to 34 for 1988-89.

Goals of the program are to improve housing while maintaining affordability, as well as to assist businesses and non-profit organizations in targeted neighborhoods. The program also creates housing ownership opportunities for lower-income, first time purchasers and assists in areas of special housing needs, such as homeless women and children and the mentally ill.

The increase above last year's budget is for homeownership and special needs programs.

Projects and program expenditures are:

Homeowner Loans	\$2,509,060
Income Property	6,779,920
Downtown Preservation/Special Needs	2,663,050
Homeownership Program	2,002,948
Other Programs	414,045
Staff	1,498,602



PORTLAND DEVELOPMENT COMMISSION

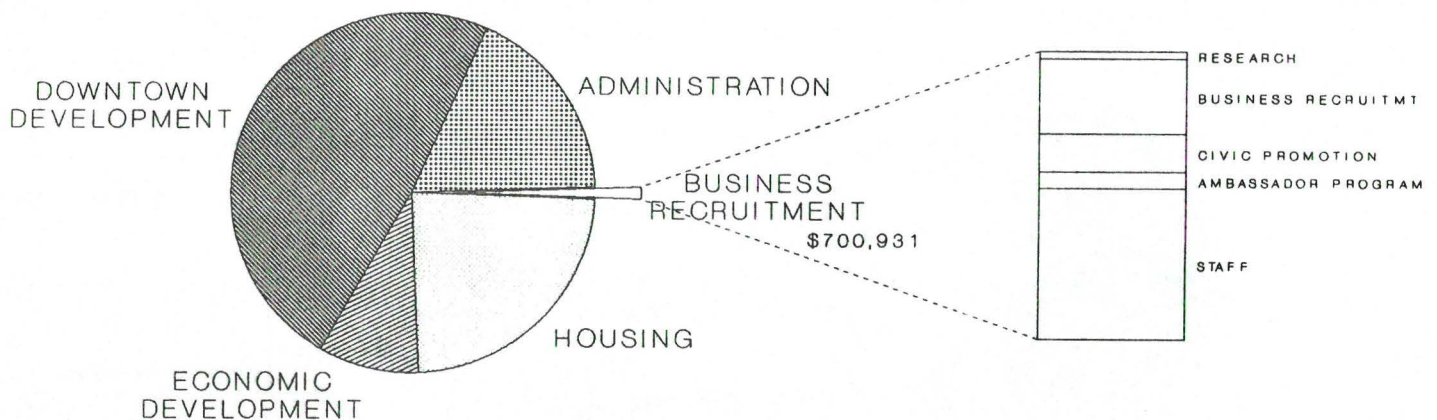
BUSINESS RECRUITMENT

The 1988-89 total expenditure budget for the Business Recruitment program is \$700,931. Personal Services positions for 1988-89 remained at 8.

Goals of the program are to provide business location services to prospective companies interested in locating in the Portland Metropolitan Area, make contact with new prospect companies, develop and maintain economic and demographic data, provide special research and analysis and support the Portland Ambassador Program.

Projects and program expenditures are:

Business Recruitment	\$182,770
Research	17,155
Civic Promotion	94,075
Ambassador Program	40,000
Staff	366,931



PORTLAND DEVELOPMENT COMMISSION

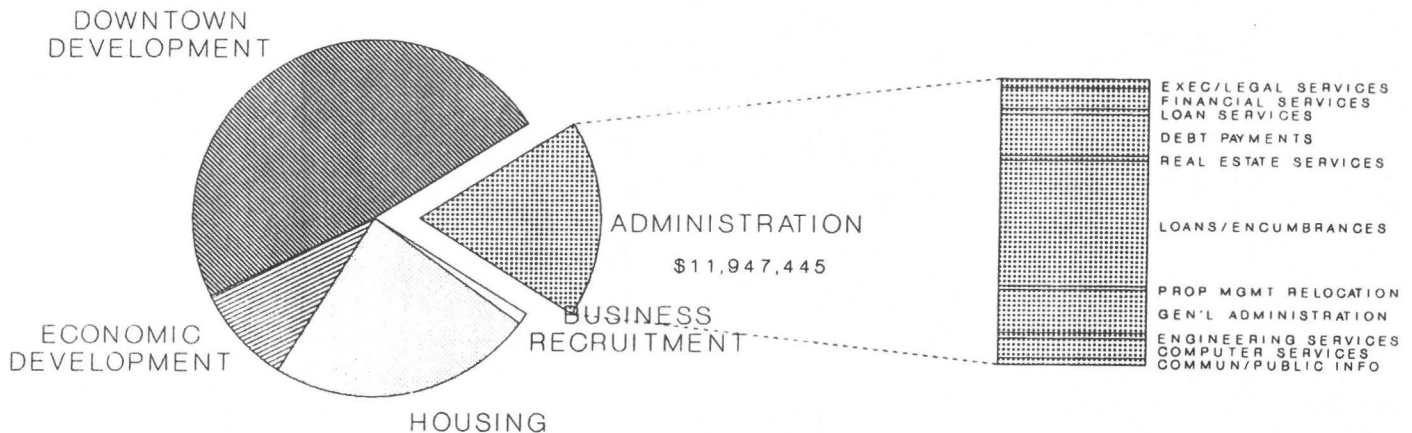
ADMINISTRATION

The 1988-89 total expenditure budget for Administration programs is \$11,947,445. This is a decrease of \$7.8 million from the 1987-88 expenditure budget of \$19,730,428. The decrease is attributable to completion of the Convention Center site acquisition (\$12.7 million). Two new positions were added which increased personal services to 53 for 1988-89.

The goals of this program are to provide executive, legal and financial expertise as well as technical and operational support for Portland Development Commission programs.

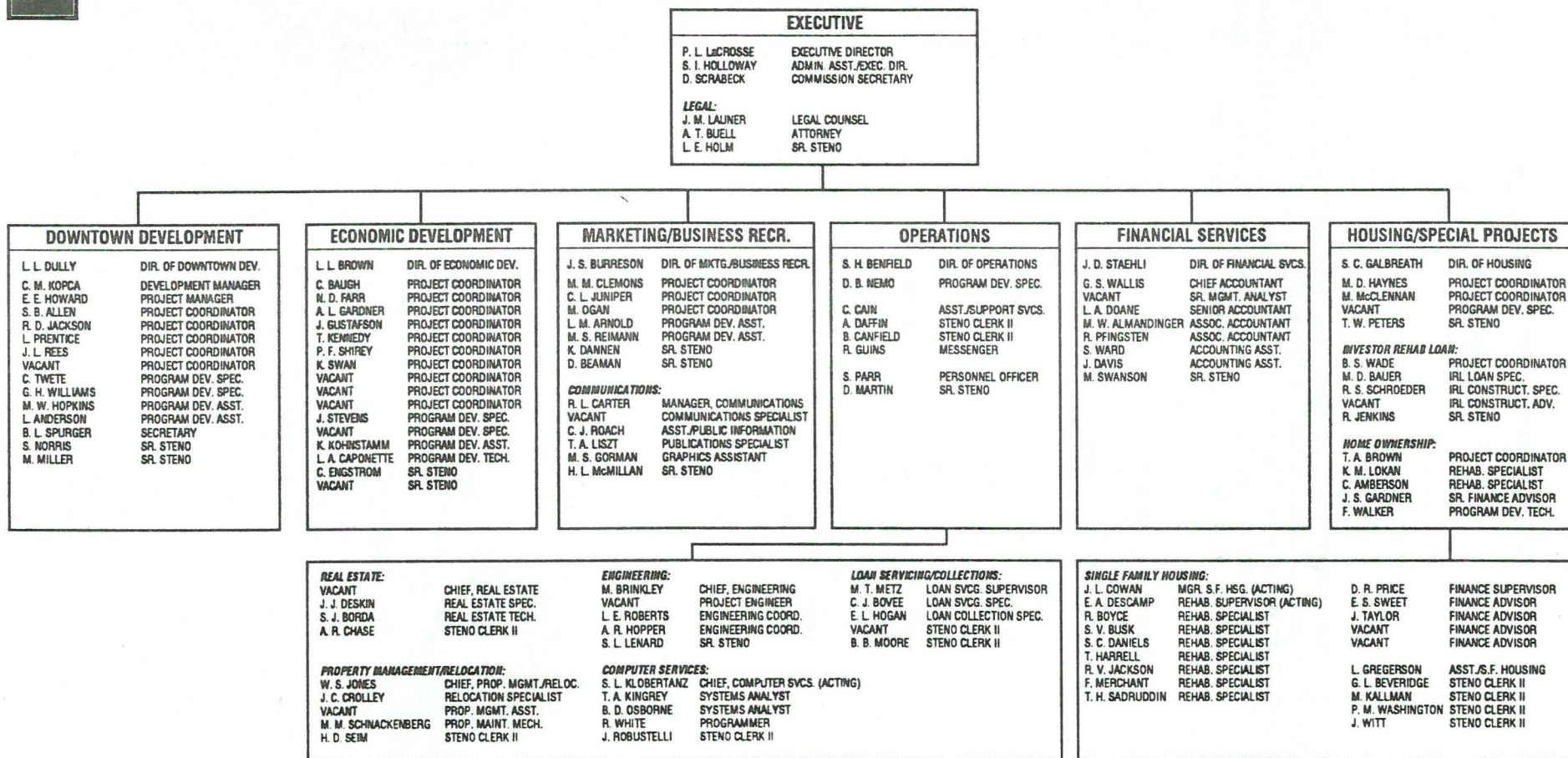
Proposed expenditures for fiscal year 1988-89 are:

Computer Services	\$ 815,717
Financial Services	851,073
Communications and Public Information	271,587
Executive and Legal Services	386,780
Real Estate Services	214,415
Property Management/Relocation	150,232
Engineering Services	253,027
Loan Services	247,956
General Administration	1,792,556
Loans and Other Encumbrances	5,240,000
Debt Payments	1,724,102





Portland Development Commission Proposed Staffing Chart — 1988-89



PORTLAND DEVELOPMENT COMMISSION

SUMMARY OF RESOURCES AND REQUIREMENTS - ALL FUNDS

1988-89

<u>FUND</u>	<u>REVENUES</u>	<u>OTHER RESOURCES</u>	<u>TOTAL RESOURCES</u>
<u>OPERATING FUNDS</u>			
Urban Redevelopment	\$ 381,061	\$ 11,480,223	\$ 11,861,284
Enterprise Loans	6,988,575	4,058,480	11,047,055
Computer Services	0	828,830	828,830
<u>BONDED DEBT FUNDS</u>			
Economic Development Revenue	5,206,006	0	5,206,006
<u>CONSTRUCTION FUNDS</u>			
Central Eastside Industrial	0	1,717,112	1,717,112
Columbia South Shore	28,899	3,632,447	3,661,346
Convention Center	0	377,470	377,470
NW Front Avenue Industrial Renewal	20,405	268,679	289,084
Parking Structure/Helistop	807,577	4,130,708	4,938,285
Parking Structure/Pioneer Place	12,000,000	0	12,000,000
South Park Urban Renewal	3,765,790	4,000,000	7,765,790
St. Johns Project	1,197,000	5,772	1,202,772
Waterfront Renewal Bond Redevelopment	9,393,565	14,605,000	23,998,565
<u>FEDERAL FUNDS</u>			
HCD Contract	11,708,166	0	11,708,166
Other Federal Grants	2,430,000	0	2,430,000
South Auditorium	<u>245</u>	<u>82,094</u>	<u>82,339</u>
TOTAL	\$ 53,927,289	\$ 45,186,815	\$ 99,114,104

PORTLAND DEVELOPMENT COMMISSION

SUMMARY OF RESOURCES AND REQUIREMENTS - ALL FUNDS

1988-89

<u>FUND</u>	<u>EXPENDITURES</u>	<u>OTHER REQUIREMENTS</u>	<u>TOTAL REQUIREMENTS</u>
<u>OPERATING FUNDS</u>			
Urban Redevelopment	\$ 7,954,385	\$ 3,906,899	\$11,861,284
Enterprise Loans	10,340,455	706,600	11,047,055
Computer Services	614,507	214,323	828,830
<u>BONDED DEBT FUNDS</u>			
Economic Development Revenue	5,206,006	0	5,206,006
<u>CONSTRUCTION FUNDS</u>			
Central Eastside Industrial	982,980	734,132	1,717,112
Columbia South Shore	1,642,060	2,019,286	3,661,346
Convention Center	184,751	192,719	377,470
NW Front Avenue Industrial Renewal	268,679	20,405	289,084
Parking Structure/Helistop	4,428,367	509,918	4,938,285
Parking Structure/Pioneer Place	9,514,500	2,485,500	12,000,000
South Park Urban Renewal	2,974,700	4,791,090	7,765,790
St. Johns Project	75,000	1,127,772	1,202,772
Waterfront Renewal Bond Replacement	16,768,987	7,229,578	23,998,565
<u>FEDERAL FUNDS</u>			
HCD Contract	8,572,075	3,136,091	11,708,166
Other Federal Grants	2,402,586	27,414	2,430,000
South Auditorium	<u>67,900</u>	<u>14,439</u>	<u>82,339</u>
TOTAL	\$71,997,938	\$27,116,166	\$99,114,104

PORTLAND DEVELOPMENT COMMISSION

RESOURCES-REQUIREMENTS FUND SUMMARY

1988-89

	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>ADOPTED</u> <u>1987-88</u>	<u>APPROVED</u> <u>1988-89</u>	<u>ADOPTED</u> <u>1988-89</u>
<u>FUND</u>					
<u>OPERATING FUNDS</u>					
Urban Redevelopment	\$ 20,415,488	\$ 8,505,319	\$ 22,344,917	\$ 11,505,223	\$ 11,861,284
Enterprise Loans	0	5,253,761	6,136,515	10,606,021	11,047,055
Computer Services	0	0	0	824,620	828,830
<u>BONDED DEBT FUNDS</u>					
Economic Dev. Revenue Bonds	1,850,588	6,218,460	4,478,413	5,206,006	5,206,006
<u>CONSTRUCTION FUNDS</u>					
Central Eastside Industrial	0	51,028	622,500	1,717,112	1,717,112
Columbia South Shore	0	420,028	2,684,860	3,328,899	3,661,346
Convention Center	0	0	134,840	377,470	377,470
NW Front Avenue Industrial Renewal	427,528	412,715	381,010	289,084	289,084
Parking Structure/Helistop	0	0	9,180,000	4,489,350	4,938,285
Parking Structure/Pioneer Place	0	0	0	13,118,557	12,000,000
South Park Urban Renewal	11,350,107	8,099,709	4,925,568	6,139,980	7,765,790
St. Johns Project	3,305,214	1,619,013	1,690,953	1,202,772	1,202,772
Waterfront Renewal Bond Redevelopment	13,839,424	12,850,213	54,411,296	32,393,565	23,998,565
<u>FEDERAL FUNDS</u>					
HCD Contract	0	7,089,345	10,495,171	11,903,342	11,708,166
Other Federal Grants	0	1,713,275	3,210,450	2,430,000	2,430,000
South Auditorium	<u>0</u>	<u>896,007</u>	<u>670,700</u>	<u>92,639</u>	<u>82,339</u>
TOTAL	\$ 51,188,349	\$ 53,128,876	\$ 121,367,193	\$ 105,624,640	\$ 99,114,104

APPROPRIATION SCHEDULE - ALL PORTLAND DEVELOPMENT COMMISSION FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIALS & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>URBAN REDEVELOPMENT (GENERAL)</u>					
Urban Redevelopment (General)	\$ 5,856,240	\$ 1,824,645	\$ 273,500	\$ 0	\$ 7,954,385
<u>General Operating Contingency</u>	0	0	0	2,408,409	2,408,409
<u>Transfers to Other Funds</u>					
Central Eastside - (Cash)	0	0	0	300,000	300,000
Convention Center - (Cash)	0	0	0	377,470	377,470
Computer Services - (Service Reimbursement)	<u>0</u>	<u>0</u>	<u>0</u>	<u>821,020</u>	<u>821,020</u>
Total Appropriation - Urban Redevelopment Fund	\$ 5,856,240	\$ 1,824,645	\$ 273,500	\$ 3,906,899	\$11,861,284
* * * * *	* * *	* * *	* * *	* * *	* * *
<u>ENTERPRISE LOANS</u>					
Enterprise Loans	\$ 0	\$ 107,550	\$ 0	\$10,232,905	\$10,340,455
<u>General Operating Contingency</u>	0	0	0	207,163	207,163
<u>Transfers to Other Funds</u>					
Computer Services - (Service Reimbursement)	0	0	0	700	700
Urban Redevelopment (General) - (Service Reimbursement)	<u>0</u>	<u>0</u>	<u>0</u>	<u>498,737</u>	<u>498,737</u>
Total Appropriation - Enterprise Loans	\$ 0	\$ 107,550	\$ 0	\$10,939,505	\$11,047,055
* * * * *	* * *	* * *	* * *	* * *	* * *
<u>COMPUTER SERVICES</u>					
Computer Services	\$ 0	\$ 278,168	\$ 336,339	\$ 0	\$ 614,507
<u>General Operating Contingency</u>	0	0	0	5,513	5,513
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	<u>0</u>	<u>0</u>	<u>0</u>	<u>208,810</u>	<u>208,810</u>
Total Appropriation - Computer Services	\$ 0	\$ 278,168	\$ 336,339	\$ 214,323	\$ 828,830
* * * * *	* * *	* * *	* * *	* * *	* * *

APPROPRIATION SCHEDULE - ALL PORTLAND DEVELOPMENT COMMISSION FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIALS & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>ECONOMIC DEVELOPMENT REVENUE BONDS: DEBT SERVICE</u>					
Economic Development Revenue Bonds:					
Debt Service	\$ 0	\$ 0	\$ 0	\$ 5,206,006	\$ 5,206,006
Total Appropriation - Economic Development Revenue Bonds:					
Debt Service	\$ 0	\$ 0	\$ 0	\$ 5,206,006	\$ 5,206,006
* * * * *	*	*	*	*	*
<u>CENTRAL EASTSIDE INDUSTRIAL DISTRICT</u>					
Central Eastside Industrial District	\$ 0	\$ 172,980	\$ 410,000	\$ 400,000	\$ 982,980
General Operating Contingency	0	0	0	380,975	380,975
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	0	0	0	203,157	203,157
Urban Redevelopment (General) - (Cash)	<u>0</u>	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>150,000</u>
Total Appropriation - Central Eastside Industrial District	\$ 0	\$ 172,980	\$ 410,000	\$ 1,134,132	\$ 1,717,112
* * * * *	*	*	*	*	*
<u>COLUMBIA SOUTH SHORE</u>					
Columbia South Shore	\$ 0	\$ 212,060	\$ 1,430,000	\$ 0	\$ 1,642,060
General Operating Contingency	0	0	0	10,357	10,357
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	0	0	0	403,929	403,929
Urban Redevelopment (General) - (Cash)	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,605,000</u>	<u>1,605,000</u>
Total Appropriation - Columbia South Shore	\$ 0	\$ 212,060	\$ 1,430,000	\$ 2,019,286	\$ 3,661,346
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL PORTLAND DEVELOPMENT COMMISSION FUNDS

1988-89

	<u>PERSONAL</u> <u>SERVICES</u>	<u>MATERIALS</u> <u>& SERVICES</u>	<u>CAPITAL</u> <u>OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>CONVENTION CENTER URBAN RENEWAL AREA</u>					
Convention Center Urban Renewal Area	\$ 0	\$ 177,751	\$ 7,000	\$ 0	\$ 184,751
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	0	0	0	61,719	61,719
Urban Redevelopment (General) - (Cash)	<u>0</u>	<u>0</u>	<u>0</u>	<u>131,000</u>	<u>131,000</u>
Total Appropriation - Convention Center	\$ 0	\$ 177,751	\$ 7,000	\$ 192,719	\$ 377,470
* * * * *	*	*	*	*	*
<u>NORTHWEST FRONT AVENUE INDUSTRIAL RENEWAL</u>					
Northwest Front Avenue Industrial Renewal	\$ 0	\$ 15,100	\$ 253,579	\$ 0	\$ 268,679
<u>General Operating Contingency</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,405</u>	<u>20,405</u>
Total Appropriation - Northwest Front Avenue Industrial Renewal	\$ 0	\$ 15,100	\$ 253,579	\$ 20,405	\$ 289,084
* * * * *	*	*	*	*	*
<u>PARKING STRUCTURE/HELISTOP</u>					
Parking Structure/Helistop	\$ 0	\$ 61,800	\$ 3,796,217	\$ 570,350	\$ 4,428,367
<u>General Operating Contingency</u>	0	0	0	0	0
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	<u>0</u>	<u>0</u>	<u>0</u>	<u>509,918</u>	<u>509,918</u>
Total Appropriation - Parking Structure/Helistop	\$ 0	\$ 61,800	\$ 3,796,217	\$ 1,080,268	\$ 4,938,285
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL PORTLAND DEVELOPMENT COMMISSION FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIALS & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>PARKING STRUCTURE/PIONEER PLACE</u>					
Parking Structure/Pioneer Place	\$ 0	\$ 364,500	\$ 9,150,000	\$ 0	\$ 9,514,500
<u>General Operating Contingency</u>	0	0	0	1,329,138	1,329,138
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,156,362</u>	<u>1,156,362</u>
Total Appropriation - Parking Structure/Pioneer Place	\$ 0	\$ 364,500	\$ 9,150,000	\$ 2,485,500	\$12,000,000
* * * * *	*	*	*	*	*
<u>SOUTH PARK URBAN RENEWAL</u>					
South Park Urban Renewal	\$ 0	\$ 84,700	\$ 390,000	\$ 2,500,000	\$ 2,974,700
<u>General Operating Contingency</u>	0	0	0	448,000	448,000
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	0	0	0	148,852	148,852
South Park Debt Service - (Cash)	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,374,190</u>	<u>2,374,190</u>
Total Appropriation - South Park Urban Renewal	\$ 0	\$ 84,700	\$ 390,000	\$ 5,471,042	\$ 5,945,742
* * * * *	*	*	*	*	*
<u>ST. JOHNS PROJECT</u>					
St. Johns Project	\$ 0	\$ 0	\$ 75,000	\$ 0	\$ 75,000
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	0	0	0	5,772	5,772
Urban Redevelopment (General) - (Cash)	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,122,000</u>	<u>1,122,000</u>
Total Appropriation - St. Johns Project	\$ 0	\$ 0	\$ 75,000	\$ 1,127,772	\$ 1,202,772
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL PORTLAND DEVELOPMENT COMMISSION FUNDS

1988-89

	<u>PERSONAL</u> <u>SERVICES</u>	<u>MATERIALS</u> <u>& SERVICES</u>	<u>CAPITAL</u> <u>OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>WATERFRONT RENEWAL BOND REDEVELOPMENT</u>					
Waterfront Renewal Bond Redevelopment	\$ 0	\$ 2,172,487	\$13,746,500	\$ 850,000	\$16,768,987
<u>General Operating Contingency</u>	0	0	0	1,993,823	1,993,823
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	0	0	0	2,235,755	2,235,755
Columbia South Shore - (Loan)	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,000,000</u>	<u>3,000,000</u>
Total Appropriation - Waterfront Renewal Bond Redevelopment	\$ 0	\$ 2,172,487	\$13,746,500	\$ 8,079,578	\$23,998,565
* * * * *	*	*	*	*	*
<u>HOUSING AND COMMUNITY DEVELOPMENT CONTRACT</u>					
Housing and Community Development Contract	\$ 0	\$ 1,435,325	\$ 356,750	\$ 6,780,000	\$ 8,572,075
<u>General Operating Contingency</u>	0	0	0	500,000	500,000
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	0	0	0	2,628,981	2,628,981
Computer Services - (Service Reimbursement)	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,110</u>	<u>7,110</u>
Total Appropriation - Housing and Community Development Contract	\$ 0	\$ 1,435,325	\$ 356,750	\$ 9,916,091	\$11,708,166
* * * * *	*	*	*	*	*
<u>OTHER FEDERAL GRANTS</u>					
Other Federal Grants	\$ 0	\$ 12,586	\$ 600,000	\$ 1,790,000	\$ 2,402,586
<u>General Operating Contingency</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,414</u>	<u>27,414</u>
Total Appropriation - Other Federal Grants	\$ 0	\$ 12,586	\$ 600,000	\$ 1,817,414	\$ 2,430,000
* * * * *	*	*	*	*	*

APPROPRIATION SCHEDULE - ALL PORTLAND DEVELOPMENT COMMISSION FUNDS

1988-89

	<u>PERSONAL SERVICES</u>	<u>MATERIALS & SERVICES</u>	<u>CAPITAL OUTLAY</u>	<u>OTHER</u>	<u>TOTAL</u>
<u>SOUTH AUDITORIUM</u>					
South Auditorium	\$ 0	\$ 37,900	\$ 30,000	\$ 0	\$ 67,900
<u>General Operating Contingency</u>	0	0	0	8,000	8,000
<u>Transfers to Other Funds</u>					
Urban Redevelopment (General) - (Service Reimbursement)	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,439</u>	<u>6,439</u>
Total Appropriation - South Auditorium	\$ 0	\$ 37,900	\$ 30,000	\$ 14,439	\$ 82,339
* * * * *	* * *	* * *	* * *	* * *	* * *
Total Appropriation - All Portland Development Commission Funds	\$ 5,856,240	\$ 6,957,552	\$30,854,885	\$53,625,379	\$97,294,056
Unappropriated Ending Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,820,048</u>	<u>1,820,048</u>
TOTAL PORTLAND DEVELOPMENT COMMISSION BUDGET	\$ 5,856,240	\$ 6,957,552	\$30,854,885	\$55,445,427	\$99,114,104

PORTLAND DEVELOPMENT COMMISSION

Fund: URBAN REDEVELOPMENT (GENERAL)

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges and Fees	\$ 249,445	\$ 172,726	\$ 244,808	\$ 116,003	\$ 116,003
Rent	67,468	100,775	100,000	0	0
Sales of Publications	9,535	5,250	16,000	5,000	5,000
Application Fees & Svc. Chgs.	105,604	66,701	128,808	111,003	111,003
Loan Late Charges	27,223	0	0	0	0
Sales-Water Marketing Prog.	15	0	0	0	0
Equipment User Fees	39,600	0	0	0	0
Contract Services	231,758	274,167	12,826,295	128,028	128,028
Metropolitan Service Dist.	142,668	116,212	12,703,375	4,028	4,028
Portland Private Ind. Cncl.	52,567	60,000	70,000	60,000	60,000
School District #1	7,907	160	0	0	0
SBA Program	0	0	24,000	24,000	24,000
Vocational Training	0	0	850	0	0
Relocation Services	0	73,795	28,070	20,000	20,000
Others	28,616	24,000	0	20,000	20,000
Local Government Sources	7,297,581	137,059	109,750	0	25,000
HCD Contract (net of program income)	5,887,466	0	0	0	0
HUD Rental Rehab Grant	250,294	0	0	0	0
HUD Homesteading Grants	797,366	0	0	0	0
EDA Grants	190,210	0	0	0	0
UDAG - Weatherization	39,116	0	0	0	0
Ambassador Program	40,000	38,000	38,000	0	0
International Program	0	66,500	33,250	0	0
Convention Center	0	23,459	38,500	0	0
Others	93,129	9,100	0	0	0
Park Bureau-Aquarium	0	0	0	0	25,000
Miscellaneous Revenues	6,250,439	487,281	123,300	112,030	112,030
Sales of Real Property	0	61,238	0	0	0
Recycled Houses	44,391	0	0	0	0
Vocational Training Prog.	80,000	0	0	0	0
Interest on Loans	1,368,232	0	0	0	0
Interest on Investments	473,316	161,806	60,000	107,030	107,030
Title I Insurance Proceeds	55,419	0	0	0	0
Reimbursements	13,313	1,283	32,600	5,000	5,000
Private Grants & Donations					
Columbia Corridor	0	0	20,000	0	0
Northeast Program	0	0	10,000	0	0
Chinatown Gate	0	173,742	0	0	0
Other	9,069	0	0	0	0
Miscellaneous	1,514	89,212	700	0	0
Loan Principal Collections	2,555,185	0	0	0	0
New Debt					
Public Interest Lender	1,480,000	0	0	0	0
Ford Foundation	<u>170,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	14,029,223	1,071,233	13,304,153	356,061	381,061

Fund: URBAN REDEVELOPMENT (GENERAL)

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
Transfers From Other Funds-					
Cash	0	40,596	2,187,929	2,244,000	1,403,000
St Johns Project	0	0	1,672,050	1,197,000	1,122,000
Columbia South Shore	0	2,934	428,830	766,000	0
Central Eastside Ind. Dist.	0	838	87,049	150,000	150,000
Waterfront Renewal Bond	0	36,824	0	0	0
Convention Center Area	0	0	0	131,000	131,000
Service Reimbursements	994,717	4,746,291	6,177,835	7,905,162	8,068,431
HCD Contract	0	2,915,305	2,777,130	2,648,217	2,628,981
Other Federal Grants	0	21,695	0	33,414	0
South Auditorium	0	188,506	81,718	6,439	6,439
Central Eastside Ind. Dist.	0	12,333	189,906	173,419	203,157
Columbia South Shore	0	65,139	379,241	368,839	403,929
Convention Center Area	0	0	7,343	64,870	61,719
Northwest Front Ave. Ind.	34,560	70,001	101,722	0	0
Parking Structure/Helistop	0	0	294,311	495,550	509,918
Parking Structure/Pioneer Pl.	0	0	0	1,120,057	1,156,362
South Park Urban Renewal	111,590	213,111	171,717	145,286	148,852
St Johns Project	28,897	40,428	3,247	5,772	5,772
Waterfront Renewal Bond	819,670	1,039,401	1,966,645	2,149,775	2,235,755
Enterprise Loans	0	180,372	204,855	484,714	498,737
Computer Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>208,810</u>	<u>208,810</u>
Transfers Subtotal	994,717	4,786,887	8,365,764	10,149,162	9,471,431
Beginning Fund Balance	<u>5,391,548</u>	<u>2,647,199</u>	<u>675,000</u>	<u>1,000,000</u>	<u>2,008,792</u>
Total Resources	<u>\$20,415,488</u>	<u>\$ 8,505,319</u>	<u>\$22,344,917</u>	<u>\$11,505,223</u>	<u>\$11,861,284</u>
<u>REQUIREMENTS</u>					
Expenditures	\$14,179,947	\$ 5,526,051	\$19,504,942	\$ 8,071,100	\$ 7,954,385
Personal Services	3,571,260	4,078,712	5,124,604	5,945,743	5,856,240
Materials and Services	1,670,157	1,083,960	1,716,644	1,801,857	1,824,645
Capital Outlay	874,963	363,379	12,663,694	323,500	273,500
Loan Repayments	2,326,041	0	0	0	0
Loans to Borrowers	5,737,526	0	0	0	0
Transfers to Other Funds-Cash	260,000	2,072,251	214,000	0	677,470
St Johns Project	260,000	1,615,421	53,000	0	0
Central Eastside Ind. Dist.	0	50,000	30,000	0	300,000
Columbia South Shore	0	406,830	0	0	0
Convention Center-Urban Ren.	0	0	131,000	0	377,470
Transfers to Other Funds-					
Service Reimbursements	0	0	0	821,020	821,020
Computer Services	0	0	0	821,020	821,020
General Operating Contingency	0	0	2,625,975	2,613,103	2,408,409
Unappropriated Ending Balance	<u>5,975,541</u>	<u>907,017</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	<u>\$20,415,488</u>	<u>\$ 8,505,319</u>	<u>\$22,344,917</u>	<u>\$11,505,223</u>	<u>\$11,861,284</u>

Fund: URBAN REDEVELOPMENT (GENERAL)

The Urban Redevelopment Fund is PDC's general fund. All personnel and administrative activities are budgeted in it. It supports PDC's Downtown Development, Economic Development, Housing and Business Recruitment programs. Expenditures in the fund are substantially reduced from last year, when \$12.7 million was budgeted for land acquisition for the Convention Center.

The capital outlay budget includes these planned expenditures:

North Macadam Corridor	\$ 100,000
Relocation contracts	20,000
Furniture, equipment, and vehicle replacement	<u>153,500</u>
	<u>\$ 273,500</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: URBAN REDEVELOPMENT (GENERAL)

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
PERSONAL SERVICES					
Full-time	\$ 2,623,657	\$ 3,028,327	\$ 3,604,737	\$ 4,246,143	\$ 4,192,351
Part-time	130,589	96,784	137,451	106,222	93,158
Benefits	<u>817,014</u>	<u>953,600</u>	<u>1,382,416</u>	<u>1,593,378</u>	<u>1,570,731</u>
TOTAL PERSONAL SERVICES	<u>3,571,260</u>	<u>4,078,711</u>	<u>5,124,604</u>	<u>5,945,743</u>	<u>5,856,240</u>
MATERIALS & SERVICES					
Professional Services	474,811	134,330	315,145	409,200	474,374
Legal Fees	33,518	13,473	14,000	63,940	63,940
Information Services	60,281	50,391	123,604	118,412	108,426
Leases & Rentals	21,685	26,118	35,420	9,000	9,000
Repairs & Maintenance	47,811	32,427	112,200	60,050	60,050
Temporary Services	20,192	24,165	10,400	22,700	22,700
General Office Expense	141,252	113,952	124,431	155,800	154,100
Postage	0	24,069	22,450	27,400	27,400
Publications & Dues	16,374	12,606	16,985	18,910	18,910
Education	23,921	14,600	53,830	61,700	61,700
Mileage Reimbursements	7,940	1,258	5,860	6,255	6,255
Parking	11,408	6,187	11,600	4,440	4,440
Auto Expense	8,728	2,958	9,000	18,460	18,460
Out of Town Travel	39,984	31,199	67,200	89,600	58,900
Occupancy Costs	289,501	309,836	430,000	440,000	440,000
Miscellaneous	220,964	125,058	9,444	12,800	12,800
City Printing & Distribution	3,099	4,388	9,000	4,500	4,500
Insurance	83,095	73,800	135,050	160,490	160,490
Telephone Services	62,651	83,082	89,200	100,200	100,200
Loan Document Costs	102,942	59	10,000	18,000	18,000
Bad Loan Costs	<u>0</u>	<u>5</u>	<u>111,825</u>	<u>0</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>1,670,157</u>	<u>1,083,961</u>	<u>1,716,644</u>	<u>1,801,857</u>	<u>1,824,645</u>
CAPITAL OUTLAY					
Land	765,190	48,581	12,333,244*	0	0
Improvements	43,193	188,545	0	170,000	120,000
Furniture & Equipment	<u>66,580</u>	<u>126,253</u>	<u>330,450</u>	<u>153,500</u>	<u>153,500</u>
TOTAL CAPITAL OUTLAY	<u>\$ 874,963</u>	<u>\$ 363,379</u>	<u>\$12,663,694</u>	<u>\$ 323,500</u>	<u>\$ 273,500</u>

*Includes acquisition and clearance of land for the Oregon Convention Center.

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: URBAN REDEVELOPMENT (GENERAL) (continued)

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
OTHER					
Loans & Reserve Fundings	\$ 5,737,526	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service - Principal	1,816,158	0	0	0	0
Debt Service - Interest	<u>509,883</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER	<u>8,063,567</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>14,179,947</u>	<u>5,526,051</u>	<u>19,504,942</u>	<u>8,071,100</u>	<u>7,954,385</u>
INTERFUND TRANSFERS					
Cash - St. Johns Project	260,000	1,615,421	53,000	0	0
Cash - Convention Center					
Urban Renewal	0	0	131,000	0	377,470
Cash - Central Eastside					
Industrial District	0	50,000	30,000	0	300,000
Cash - Columbia South Shore	0	406,830	0	0	0
Operating - Computer Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>821,020</u>	<u>821,020</u>
TOTAL TRANSFERS	<u>260,000</u>	<u>2,072,251</u>	<u>214,000</u>	<u>821,020</u>	<u>1,498,490</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$14,439,947</u>	<u>\$ 7,598,302</u>	<u>\$19,718,942</u>	<u>\$ 8,892,120</u>	<u>\$ 9,452,875</u>

PORTLAND DEVELOPMENT COMMISSION
PERSONAL SERVICES
HISTORICAL SUMMARY

<u>POSITION TITLE</u>	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>BUDGET</u> <u>#POS</u>	<u>87-88</u> <u>AMOUNT</u>	<u>BUDGET</u> <u>#POS</u>	<u>88-89</u> <u>AMOUNT</u>
DEVELOPMENT						
DIRECTOR OF DEVELOPMENT	53,819	57,383	1	59,036	1	61,397
DEVELOPMENT MANAGER	0	0	0	0	1	54,445
PROJECT MANAGER	43,941	88,641	2	93,713	1	48,685
PROJECT COORDINATOR	112,817	133,986	5	192,653	5	195,547
PROGRAM DEV. SPECIALIST	20,562	44,597	3	85,820	2	63,263
PROGRAM DEV. TECHNICIAN	11,077	2,959	1	21,039	0	0
SECRETARY	22,149	23,333	1	24,814	1	26,943
SENIOR STENO CLERK	6,517	34,488	2	38,173	2	39,629
PROGRAM DEV. ASSISTANT	0	0	0	0	2	53,634
EXECUTIVE SECRETARY	13,372	0	0	0	0	0
DEVELOPMENT TOTAL	284,254	385,387	15	515,248	15	543,543
ECONOMIC DEVELOPMENT						
DIRECTOR OF ECON. DEV.	49,380	53,270	1	57,792	1	49,505
PROJECT COORDINATOR	201,086	250,803	9	358,158	10	399,563
PROGRAM DEV. ASSISTANT	23,473	21,177	1	24,119	2	51,626
PROGRAM DEV. TECHNICIAN	0	22,284	1	23,259	0	0
SENIOR STENO CLERK	37,885	31,258	2	42,460	2	36,892
PROGRAM DEV. SPECIALIST	41,265	770	0	0	2	58,563
ECON. DEVELOPMENT TOTAL	353,089	379,562	14	505,788	17	596,149
HOUSING						
DIRECTOR OF HOUSING	51,551	53,270	1	56,548	1	58,810
SENIOR STENO CLERK	68,014	61,340	3	61,940	2	40,622
STENO CLERK II	55,244	60,366	4	70,450	4	68,868
RELOCATION ASSISTANT	16,537	0	0	0	0	0
HOUSING DEV. SPECIALIST	0	0	0	0	0	0
I R L LOAN SPECIALIST	27,383	29,425	1	30,908	1	33,559
I R L CONSTRUCTION SPEC.	24,660	28,916	1	31,979	1	33,258
I R L CONSTRUCTION ADVISOR	0	0	0	0	1	24,763
MGR., SINGLE FAMILY HSNG.	40,393	43,719	1	46,320	1	50,292
EDP/OFFICE SUPERVISOR	28,077	30,743	1	32,981	1	34,300
ASST., SINGLE FAMILY HSNG.	23,196	23,800	1	27,241	1	27,622
REHABILITATION SUPERVISOR	38,532	40,466	1	40,459	1	42,078
REHABILITATION SPECIALIST	205,822	215,216	8	257,972	8	275,304
FINANCE SUPERVISOR	64,600	29,442	1	31,476	1	35,680
FINANCE ADVISOR	87,922	90,038	3	98,962	4	124,466
PROJECT COORDINATOR	104,138	116,364	3	123,691	4	155,483
PROGRAM DEV. SPECIALIST	0	0	1	28,762	1	27,444
PROGRAM DEV. ASSISTANT	20,831	0	0	0	0	0
PROGRAM DEV. TECHNICIAN	0	0	0	0	1	24,274
SENIOR FINANCE ADVISOR	0	0	0	0	1	37,047
HOUSING TOTAL	856,900	823,105	30	939,689	34	1,093,870

PORTLAND DEVELOPMENT COMMISSION
PERSONAL SERVICES
HISTORICAL SUMMARY

<u>POSITION TITLE</u>	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>BUDGET</u> <u>#POS</u>	<u>87-88</u> <u>AMOUNT</u>	<u>BUDGET</u> <u>#POS</u>	<u>88-89</u> <u>AMOUNT</u>
COMMUNICATIONS/BUS. RECRUITMENT						
DIR. OF MARKET. /BUS. RECRUIT.	43,536	49,924	1	51,699	1	56,133
SENIOR STENO CLERK	17,262	31,806	3	55,239	3	54,405
PROJECT COORDINATOR	0	72,770	2	76,525	2	81,830
PROGRAM DEV. SPECIALIST	0	21,048	1	35,762	2	64,542
PROGRAM DEV. ASSISTANT	0	26,999	2	66,618	2	56,480
MANAGER, COMMUNICATIONS	0	32,555	1	42,648	1	46,306
ASSISTANT, COMMUNICATIONS	21,363	24,647	1	26,102	1	33,559
PUBLICATIONS SPECIALIST	0	21,160	1	27,347	1	29,693
GRAPHICS ASSISTANT	22,242	23,627	1	25,082	1	28,744
GRAPHICS SPECIALIST	<u>25,200</u>	<u>6,333</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
COMMUNICATIONS/BUSINESS						
RECRUITMENT TOTAL	<u>129,603</u>	<u>310,869</u>	<u>13</u>	<u>407,022</u>	<u>14</u>	<u>451,692</u>
OPERATIONS						
DIRECTOR OF OPERATIONS	50,556	54,546	1	56,548	1	58,810
ASST. /SUPPORT SERVICES	25,789	14,885	1	27,888	0	0
PERSONNEL OFFICER	32,520	33,609	1	35,671	1	37,098
MESSENGER	14,642	15,794	1	16,757	1	16,992
CHIEF, COMPUTER SERVICES	0	0	0	0	1	36,132
DATA PROCESSING TECHNICIAN	0	0	0	0	1	22,343
SYSTEMS ANALYST/PROG	36,247	37,243	1	40,258	2	76,291
CHIEF, PROP. MGMT. /RELO.	39,276	42,376	1	43,089	1	44,813
RELOCATION ADVISOR	29,040	30,221	1	32,082	1	33,366
PROPERTY MAINT. MECHANIC	28,171	30,136	1	31,970	1	33,248
LOAN COLLECTION SPEC	27,382	28,949	1	30,083	1	31,286
CHIEF, REAL ESTATE	40,500	42,376	1	43,089	1	44,813
REAL ESTATE SPECIALIST	11,807	27,035	1	29,394	1	31,915
REAL ESTATE TECHNICIAN	24,232	26,035	1	27,740	1	30,119
LOAN SERVICING SPECIALIST	28,020	31,529	1	28,194	1	26,903
LOAN SERVICING SUPERVISOR	0	15,174	1	32,622	1	38,605
CHIEF, ENGINEERING	42,685	49,984	1	42,950	1	46,634
ENGINEERING COORDINATOR	34,655	35,795	1	39,243	1	39,093
SENIOR ENG. TECHNICIAN	32,520	33,609	1	36,389	1	37,844
ENGINEER III	0	0	0	0	1	33,927
PROGRAM DEV. SPECIALIST	0	28,111	1	30,027	1	34,037
PROGRAM DEV ASSISTANT	21,834	0		0	1	24,196
SECRETARY	0	0	0	0	1	25,253
SENIOR STENO CLERK	38,895	42,776	3	62,966	3	61,125
STENO CLERK II	<u>76,983</u>	<u>97,207</u>	<u>6</u>	<u>104,475</u>	<u>6</u>	<u>113,322</u>
OPERATIONS TOTAL	<u>635,754</u>	<u>717,390</u>	<u>27</u>	<u>791,435</u>	<u>32</u>	<u>978,165</u>

PORTLAND DEVELOPMENT COMMISSION
PERSONAL SERVICES
HISTORICAL SUMMARY

<u>POSITION TITLE</u>	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>BUDGET</u> <u>#POS</u>	<u>87-88</u> <u>AMOUNT</u>	<u>BUDGET</u> <u>#POS</u>	<u>88-89</u> <u>AMOUNT</u>
FINANCIAL SERVICES						
DIRECTOR OF FIN. SERVICES	50,828	53,270	1	56,548	1	59,672
CHIEF ACCOUNTANT	36,762	39,668	1	41,273	1	44,813
PRINCIPAL ACCOUNTANT	0	0	1	28,762	1	33,927
SENIOR ACCOUNTANT	19,536	23,356	1	27,392	1	24,328
ASSOCIATE ACCOUNTANT	48,724	58,434	2	49,900	2	49,893
ACCOUNTING ASSISTANT	38,046	20,721	2	42,825	2	41,109
DATA PROCESSING TECH.	0	19,635	1	18,508	0	0
SENIOR STENO CLERK	0	17,848	1	19,960	1	21,672
STENO CLERK II	<u>16,255</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FINANCIAL SERVICES TOTAL	<u>210,151</u>	<u>232,932</u>	<u>10</u>	<u>285,168</u>	<u>9</u>	<u>275,414</u>
EXECUTIVE/LEGAL						
EXECUTIVE DIRECTOR	62,280	64,358	1	68,307	1	72,468
ADMIN ASST./EXEC. DIRECTOR	0	18,931	1	32,811	1	35,625
COMMISSION SECRETARY	32,348	27,631	1	25,358	1	28,744
LEGAL COUNSEL	46,296	49,953	1	53,023	1	60,104
ATTORNEY	0	0	0	0	1	34,674
SENIOR STENO CLERK	<u>12,983</u>	<u>18,209</u>	<u>1</u>	<u>20,173</u>	<u>1</u>	<u>21,903</u>
EXECUTIVE TOTAL	<u>153,907</u>	<u>179,082</u>	<u>5</u>	<u>199,672</u>	<u>6</u>	<u>253,518</u>
TOTAL	<u>2,623,658</u>	<u>3,028,327</u>	<u>114</u>	<u>3,644,022</u>	<u>127</u>	<u>4,192,351</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: ENTERPRISE LOANS

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges and Fees	\$ 0	\$ 29,754	\$ 25,760	\$ 68,360	\$ 68,360
Loan Servicing Fees	0	18,483	14,500	59,200	59,200
Loan Late Charges	0	11,271	11,260	9,160	9,160
Local Government Sources	0	0	0	10,390	10,390
Sewer Safety Net Program	0	0	0	10,390	10,390
Miscellaneous Revenues	0	2,746,923	3,496,188	6,909,825	6,909,825
Interest on Loans	0	765,432	636,688	671,280	671,280
Interest on Investments	0	188,373	151,950	263,495	263,495
Title I Insurance Proceeds	0	0	10,000	10,000	10,000
Loan Principal Collections	0	1,622,616	1,537,550	1,727,050	1,727,050
New Debt-PIL/Ford Fndn.	0	170,000	1,160,000	4,238,000	4,238,000
Reimbursements	<u>0</u>	<u>502</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	0	2,776,677	3,521,948	6,988,575	6,988,575
Transfers From Other Funds-					
Cash	0	10,000	0	0	0
St Johns Project	0	10,000	0	0	0
Beginning Fund Balance	<u>0</u>	<u>2,467,084</u>	<u>2,614,567</u>	<u>3,617,446</u>	<u>4,058,480</u>
Total Resources	<u>\$ 0</u>	<u>\$ 5,253,761</u>	<u>\$ 6,136,515</u>	<u>\$10,606,021</u>	<u>\$11,047,055</u>
<u>REQUIREMENTS</u>					
Expenditures	\$ 0	\$ 2,519,618	\$ 5,427,657	\$ 9,743,952	\$ 10,340,455
Materials and Services	0	34,270	43,946	110,350	107,550
Loans to Borrowers	0	287,602	2,994,673	7,903,000	8,491,803
Debt Service	0	2,197,746	2,389,038	1,730,602	1,741,102
Transfers to Other Funds-					
Service Reimbursements	0	180,372	204,855	484,714	499,437
URF-General	0	180,372	204,855	484,714	498,737
Computer Services	0	0	0	0	700
General Operating Contingency	0	0	322,553	16,950	207,163
Unappropriated Ending Balance	<u>0</u>	<u>2,553,771</u>	<u>181,450</u>	<u>360,405</u>	<u>0</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 5,253,761</u>	<u>\$ 6,136,515</u>	<u>\$10,606,021</u>	<u>\$11,047,055</u>

This fund accounts for the Public Interest Lender, Risk-Share, Ford Foundation, EDA Revolving, EDA Industrial Sites and Urban Development Action Grant loan programs.

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: ENTERPRISE LOANS

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 0	\$ 2,000	\$ 22,000	\$ 22,000
Legal Fees	0	300	0	6,500	6,500
Information Services	0	0	2,500	5,000	5,000
Equipment Rental	0	49	0	0	0
Temporary Services	0	0	800	800	800
General Office Expense	0	343	300	1,100	1,100
Postage	0	70	0	900	900
Publications & Dues	0	202	300	300	300
Education	0	173	1,000	2,750	2,750
Mileage Reimbursements	0	0	300	200	200
Out of Town Travel	0	951	0	5,800	3,000
Miscellaneous	0	3,419	746	0	0
Insurance	0	5,232	35,000	45,000	45,000
Loan Documents	0	23,531	1,000	12,000	12,000
Bad Loan Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>8,000</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>34,270</u>	<u>43,946</u>	<u>110,350</u>	<u>107,550</u>
OTHER					
Loans to Borrowers	0	287,602	2,994,673	7,903,000	8,491,803
Debt Service - Principal	0	1,744,495	1,897,950	1,396,550	1,407,550
Debt Service - Interest	<u>0</u>	<u>453,251</u>	<u>491,088</u>	<u>334,052</u>	<u>333,552</u>
TOTAL OTHER	<u>0</u>	<u>2,485,348</u>	<u>5,383,711</u>	<u>9,633,602</u>	<u>10,232,905</u>
TOTAL EXPENDITURES	<u>0</u>	<u>2,519,618</u>	<u>5,427,657</u>	<u>9,743,952</u>	<u>10,340,455</u>
INTERFUND TRANSFERS					
Personal Services - URF-General	0	108,143	144,543	308,575	321,476
Overhead - URF-General	0	72,229	60,312	176,139	177,261
Services - Computer Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>700</u>
TOTAL TRANSFERS	<u>0</u>	<u>180,372</u>	<u>204,855</u>	<u>484,714</u>	<u>499,437</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 2,699,990</u>	<u>\$ 5,632,512</u>	<u>\$10,228,666</u>	<u>\$10,839,892</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: COMPUTER SERVICES

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Transfers From Other Funds-					
Service Reimbursements	\$ 0	\$ 0	\$ 0	\$ 824,620	\$ 828,830
URF-General	0	0	0	0	821,020
HCD Contract	0	0	0	0	7,110
Enterprise Loans	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>700</u>
Total Resources	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 824,620</u>	<u>\$ 828,830</u>

REQUIREMENTS

Expenditures	\$ 0	\$ 0	\$ 0	\$ 614,507	\$ 614,507
Materials and Services	0	0	0	278,168	278,168
Capital Outlay	0	0	0	336,339	336,339
Transfers to Other Funds-					
Service Reimbursements	0	0	0	208,810	208,810
URF-General	0	0	0	208,810	208,810
General Operating Contingency	0	0	0	0	5,513
Unappropriated Ending Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,303</u>	<u>0</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 824,620</u>	<u>\$ 828,830</u>

This new internal service fund is intended to promote accountability and effective use of computer resources in support of PDC's Downtown Development, Economic Development, Housing and Business Recruitment objectives. Charges to each program for equipment, programming and computing capacity will be based on actual usage.

The capital outlay budget includes these planned expenditures:

VAX hardware and software	\$ 40,000
Desk Top Publishing software	2,000
Personal computers, VAX terminals and printers	<u>294,339</u>
	<u>\$336,339</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: COMPUTER SERVICES

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 0	\$ 0	\$ 98,400	\$ 98,400
Temporary Services	0	0	0	6,800	6,800
Information Services	0	0	0	1,000	1,000
General Office Expense	0	0	0	10,500	10,500
Leases & Rentals	0	0	0	2,500	2,500
Repairs & Maintenance	0	0	0	147,818	147,818
Postage	0	0	0	250	250
Meeting Costs	0	0	0	1,000	1,000
Publications & Dues	0	0	0	1,350	1,350
Education	0	0	0	6,300	6,300
Telephone Services	0	0	0	250	250
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>278,168</u>	<u>278,168</u>
CAPITAL OUTLAY					
Furniture & Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>336,339</u>	<u>336,339</u>
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>336,339</u>	<u>336,339</u>
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>614,507</u>	<u>614,507</u>
INTERFUND TRANSFERS					
Personal Services -URF-General	<u>0</u>	<u>0</u>	<u>0</u>	<u>208,810</u>	<u>208,810</u>
TOTAL TRANSFERS	<u>0</u>	<u>0</u>	<u>0</u>	<u>208,810</u>	<u>208,810</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 823,317</u>	<u>\$ 823,317</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: CENTRAL EASTSIDE INDUSTRIAL DISTRICT

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 0	\$ 1,028	\$ 1,500	\$ 0	\$ 1,400,000
Interest on Investments	0	1,028	1,500	0	0
Bond Sale Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,400,000</u>
Revenue Subtotal	0	1,028	1,500	0	0
Transfers From Other Funds-					
Cash	0	50,000	594,000	1,700,000	300,000
URF-General	0	50,000	30,000	0	300,000
CEID Debt Service Fund	0	0	564,000	0	0
Waterfront Renewal Bond	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,700,000</u>	<u>0</u>
Transfers Subtotal	0	50,000	594,000	1,700,000	300,000
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>27,000</u>	<u>17,112</u>	<u>17,112</u>
Total Resources	<u>\$ 0</u>	<u>\$ 51,028</u>	<u>\$ 622,500</u>	<u>\$ 1,717,112</u>	<u>\$ 1,717,112</u>

REQUIREMENTS

Expenditures	\$ 0	\$ 11,174	\$ 345,545	\$ 982,980	\$ 982,980
Materials and Services	0	10,146	35,545	172,980	172,980
Capital Outlay	0	0	110,000	410,000	410,000
Loans to Borrowers	0	0	200,000	400,000	400,000
Debt Service	0	1,028	0	0	0
Transfers to Other Funds-					
Service Reimbursements	0	13,171	189,906	173,419	203,157
URF-General	0	13,171	189,906	173,419	203,157
Transfers to Other Funds-Cash	0	0	87,049	150,000	150,000
URF-General	0	0	87,049	150,000	150,000
General Operating Contingency	0	0	0	400,000	380,975
Unappropriated Ending Balance	<u>0</u>	<u>26,683</u>	<u>0</u>	<u>10,713</u>	<u>0</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 51,028</u>	<u>\$ 622,500</u>	<u>\$ 1,717,112</u>	<u>\$ 1,717,112</u>

This fund accounts for redevelopment activities in the Central Eastside Industrial District. Activity may be reduced below the levels indicated in this budget if tax increment revenue from this urban renewal district is insufficient to service bonded indebtedness.

The capital outlay budget includes these planned expenditures:

Right of Way - OMSI	\$400,000
LID Special Assessments	<u>10,000</u>
	<u>\$410,000</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: CENTRAL EASTSIDE INDUSTRIAL DISTRICT

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 8,121	\$ 27,045	\$ 157,000	\$ 157,000
Legal Fees	0	600	1,500	1,500	1,500
Information Services	0	822	4,000	10,000	10,000
General Office Expense	0	127	600	1,000	1,000
Postage	0	226	900	200	200
Parking	0	0	0	780	780
Out of Town Travel	0	0	0	2,500	2,500
Miscellaneous	<u>0</u>	<u>250</u>	<u>1,500</u>	<u>0</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>10,146</u>	<u>35,545</u>	<u>172,980</u>	<u>172,980</u>
CAPITAL OUTLAY					
Land	0	0	10,000	400,000	400,000
Building	0	0	100,000	0	0
Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>110,000</u>	<u>410,000</u>	<u>410,000</u>
OTHER					
Debt Service - Interest	0	1,028	0	0	0
Loans to Borrowers	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>400,000</u>	<u>400,000</u>
TOTAL OTHER	<u>0</u>	<u>1,028</u>	<u>200,000</u>	<u>400,000</u>	<u>400,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>11,174</u>	<u>345,545</u>	<u>982,980</u>	<u>982,980</u>
INTERFUND TRANSFERS					
Personal Services-URF-General	0	12,315	153,356	94,372	120,465
Overhead - URF-General	0	18	36,550	79,047	82,692
Cash/Loan - URF-General	<u>0</u>	<u>838</u>	<u>87,049</u>	<u>150,000</u>	<u>150,000</u>
TOTAL TRANSFERS	<u>0</u>	<u>13,171</u>	<u>276,955</u>	<u>323,419</u>	<u>353,157</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 24,345</u>	<u>\$ 622,500</u>	<u>\$ 1,306,399</u>	<u>\$ 1,336,137</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: COLUMBIA SOUTH SHORE

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 0	\$ 13,198	\$ 2,522,860	\$ 28,899	\$ 28,899
Interest on Investments	0	13,198	22,860	28,899	28,899
Bond Sale Proceeds	<u>0</u>	<u>0</u>	<u>2,500,000</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	0	13,198	2,522,860	28,899	28,899
Transfers From Other Funds-					
Cash	0	406,830	0	2,500,000	3,000,000
URF-General	0	406,830	0	0	0
Waterfront Renewal Bond-Loan	0	0	0	2,500,000	3,000,000
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>162,000</u>	<u>800,000</u>	<u>632,447</u>
Total Resources	<u>\$ 0</u>	<u>\$ 420,028</u>	<u>\$ 2,684,860</u>	<u>\$ 3,328,899</u>	<u>\$ 3,661,346</u>

REQUIREMENTS

Expenditures	\$ 0	\$ 78,638	\$ 1,206,974	\$ 2,002,060	\$ 1,642,060
Materials and Services	0	65,440	206,974	212,060	212,060
Capital Outlay	0	0	1,000,000	1,790,000	1,430,000
Debt Service	0	13,198	0	0	0
Transfers to Other Funds-					
Service Reimbursements	0	65,139	379,241	368,839	403,929
URF-General	0	65,139	379,241	368,839	403,929
Transfers to Other Funds-Cash	0	2,934	428,830	766,000	1,605,000
URF-General	0	2,934	428,830	766,000	0
Waterfront Renewal-Loan Repayment	0	0	0	0	1,605,000
General Operating Contingency	0	0	669,815	192,000	10,357
Unappropriated Ending Balance	<u>0</u>	<u>273,317</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 420,028</u>	<u>\$ 2,684,860</u>	<u>\$ 3,328,899</u>	<u>\$ 3,661,346</u>

This fund accounts for redevelopment activities in the Columbia South Shore urban renewal district.

The capital outlay budget includes these planned expenditures:

Right of way acquisition in connection with the Airport Way road construction project	\$1,330,000
Primary drainage improvements including bridge reconstruction in the Columbia Slough system	<u>100,000</u>
	<u>\$1,430,000</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: COLUMBIA SOUTH SHORE

EXPENDITURE CLASSIFICATION	FY 85-86 <u>Actual</u>	FY 86-87 <u>Actual</u>	FY 87-88 <u>Approved</u>	FY 88-89 <u>Proposed</u>	FY 88-89 <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 59,057	\$ 150,000	\$ 190,000	\$ 190,000
Legal Fees	0	4,950	5,000	5,000	5,000
Information Services	0	1,156	15,000	12,000	12,000
Temporary Services	0	0	1,000	400	400
General Office Expense	0	277	1,000	1,000	1,000
Postage	0	0	300	300	300
Publications & Dues	0	0	400	0	0
Education	0	0	1,000	1,000	1,000
Mileage Reimbursement	0	0	300	300	300
Parking	0	0	1,440	1,560	1,560
Out of Town Travel	0	0	500	500	500
Miscellaneous	<u>0</u>	<u>0</u>	<u>31,034</u>	<u>0</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>65,440</u>	<u>206,974</u>	<u>212,060</u>	<u>212,060</u>
CAPITAL OUTLAY					
Land	0	0	1,000,000	1,690,000	1,330,000
Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>100,000</u>
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>1,000,000</u>	<u>1,790,000</u>	<u>1,430,000</u>
OTHER					
Debt Service	<u>0</u>	<u>13,198</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>0</u>	<u>78,638</u>	<u>1,206,974</u>	<u>2,002,060</u>	<u>1,642,060</u>
INTERFUND TRANSFERS					
Personal Services-URF-General	0	65,073	266,656	241,158	272,603
Overhead - URF-General	0	66	112,585	127,681	131,326
Cash/Loan - URF-General	<u>0</u>	<u>2,934</u>	<u>428,830</u>	<u>766,000</u>	<u>1,605,000</u>
TOTAL TRANSFERS	<u>0</u>	<u>68,073</u>	<u>808,071</u>	<u>1,134,839</u>	<u>2,008,929</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 146,711</u>	<u>\$ 2,015,045</u>	<u>\$ 3,136,899</u>	<u>\$ 3,650,989</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: CONVENTION CENTER AREA

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 0	0	\$ 3,840	\$ 0	\$ 0
Interest on Investments	0	0	3,840	0	0
Transfers from Other Funds-					
Cash	0	0	131,000	377,470	377,470
Waterfront Renewal Bond	0	0	131,000	377,470	0
URF-General	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>377,470</u>
Total Resources	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 134,840</u>	<u>\$ 377,470</u>	<u>\$ 377,470</u>
<u>REQUIREMENTS</u>					
Expenditures	\$ 0	\$ 0	\$ 127,497	\$ 181,600	\$ 184,751
Materials and Services	0	0	127,497	181,600	177,751
Capital Outlay	0	0	0	0	7,000
Transfers to Other Funds-					
Service Reimbursements	0	0	7,343	64,870	61,719
URF-General	0	0	7,343	64,870	61,719
Transfers to Other Funds-Cash	0	0	0	131,000	131,000
URF-General	<u>0</u>	<u>0</u>	<u>0</u>	<u>131,000</u>	<u>131,000</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 134,840</u>	<u>\$ 377,470</u>	<u>\$ 377,470</u>

This new fund will account for the costs of determining the feasibility of designating the Oregon Convention Center area an urban renewal district, and planning and financing initial improvements. Until a tax increment district is approved, costs will be paid by advances from the Urban Redevelopment Fund.

The capital outlay budget is for LID special assessments.

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: CONVENTION CENTER AREA

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 0	\$ 100,000	\$ 140,000	\$ 140,000
Legal Fees	0	0	15,000	25,000	25,000
Information Services	0	0	6,300	5,000	5,000
General Office Expense	0	0	0	6,400	5,151
Parking	0	0	6,000	0	0
Out of Town Travel	0	0	0	5,200	2,600
Miscellaneous	<u>0</u>	<u>0</u>	<u>197</u>	<u>0</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>0</u>	<u>127,497</u>	<u>181,600</u>	<u>177,751</u>
CAPITAL OUTLAY					
Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>127,497</u>	<u>181,600</u>	<u>184,751</u>
INTERFUND TRANSFERS					
Personal Services-URF-General	0	0	7,343	64,870	61,719
Cash/Loan - URF-General	<u>0</u>	<u>0</u>	<u>0</u>	<u>131,000</u>	<u>131,000</u>
TOTAL TRANSFERS	<u>0</u>	<u>0</u>	<u>7,343</u>	<u>195,870</u>	<u>192,719</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 134,840</u>	<u>\$ 377,470</u>	<u>\$ 377,470</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: NORTHWEST FRONT AVENUE INDUSTRIAL RENEWAL

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges and Fees	\$ 6,264	\$ 4,332	\$ 0	\$ 0	\$ 0
Rents	6,264	4,332	0	0	0
Miscellaneous Revenues	29,584	22,916	14,010	20,405	20,405
Interest on Investments	<u>29,584</u>	<u>22,916</u>	<u>14,010</u>	<u>20,405</u>	<u>20,405</u>
Revenue Subtotal	35,848	27,248	14,010	20,405	20,405
Beginning Fund Balance	<u>391,680</u>	<u>385,467</u>	<u>367,000</u>	<u>268,679</u>	<u>268,679</u>
Total Resources	<u>\$ 427,528</u>	<u>\$ 412,715</u>	<u>\$ 381,010</u>	<u>\$ 289,084</u>	<u>\$ 289,084</u>

REQUIREMENTS

Expenditures	\$ 7,501	\$ 2,380	\$ 279,288	\$ 268,679	\$ 268,679
Materials and Services	7,478	1,766	15,100	15,100	15,100
Capital Outlay	23	614	264,188	253,579	253,579
Transfers to Other Funds-					
Service Reimbursements	34,560	70,001	101,722	0	0
URF-General	34,560	70,001	101,722	0	0
General Operating Contingency	0	0	0	20,405	20,405
Unappropriated Ending Balance	<u>385,467</u>	<u>340,334</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	<u>\$ 427,528</u>	<u>\$ 412,715</u>	<u>\$ 381,010</u>	<u>\$ 289,084</u>	<u>\$ 289,084</u>

This fund was created in 1978 to account for proceeds from the sale of tax increment bonds which were issued to finance land acquisition and improvements for the Wacker Siltronic plant. One small parcel of land remains in public ownership. This fund supports the continuing effort to put it to an appropriate use.

The capital outlay budget includes these planned expenditures:

Preparation of remaining property for disposition including soils analysis and site clean-up and clearance	\$ 150,000
Site improvements including grading, utility construction and other improvements that may be required as condition of sale	<u>103,579</u>
	<u>\$ 253,579</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: NORTHWEST FRONT AVENUE INDUSTRIAL RENEWAL

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 5,000	\$ 1,766	\$ 5,000	\$ 5,000	\$ 5,000
Legal Fees	1,500	0	0	0	0
Information Services	0	0	9,000	9,000	9,000
General Office Expense	975	0	1,100	1,100	1,100
Miscellaneous	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>7.478</u>	<u>1.766</u>	<u>15.100</u>	<u>15.100</u>	<u>15.100</u>
CAPITAL OUTLAY					
Land	23	614	150,000	150,000	150,000
Improvements	<u>0</u>	<u>0</u>	<u>114.188</u>	<u>103.579</u>	<u>103.579</u>
TOTAL CAPITAL OUTLAY	<u>23</u>	<u>614</u>	<u>264.188</u>	<u>253.579</u>	<u>253.579</u>
TOTAL EXPENDITURES	<u>7.501</u>	<u>2.380</u>	<u>279.288</u>	<u>268.679</u>	<u>268.679</u>
INTERFUND TRANSFERS					
Personal Services	19,871	41,611	60,234	0	0
Overhead	<u>14.689</u>	<u>28.390</u>	<u>41.488</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS	<u>34.560</u>	<u>70.001</u>	<u>101.722</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 42.061</u>	<u>\$ 72.381</u>	<u>\$ 381.010</u>	<u>\$ 268.679</u>	<u>\$ 268.679</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: PARKING STRUCTURE/HELISTOP

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Local Government Sources	\$ 0	\$ 0	\$ 9,000,000	\$ 0	\$ 448,935
City Contract	0	0	9,000,000	0	0
Other Contracts	0	0	0	0	448,935
Miscellaneous Revenues	0	0	180,000	358,642	358,642
Interest on Investments	<u>0</u>	<u>0</u>	<u>180,000</u>	<u>358,642</u>	<u>358,642</u>
Revenue Subtotal	0	0	9,180,000	358,642	807,577
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,130,708</u>	<u>4,130,708</u>
Total Resources	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 9,180,000</u>	<u>\$ 4,489,350</u>	<u>\$ 4,938,285</u>

REQUIREMENTS

Expenditures	\$ 0	\$ 0	\$ 7,422,000	\$ 3,793,800	\$ 4,428,367
Materials and Services	0	0	22,000	69,800	61,800
Capital Outlay	0	0	7,400,000	3,724,000	3,796,217
Debt Service	0	0	0	0	570,350
Transfers to Other Funds-					
Service Reimbursements	0	0	294,311	495,550	509,918
URF-General	0	0	294,311	495,550	509,918
General Operating Contingency	<u>0</u>	<u>0</u>	<u>1,463,689</u>	<u>200,000</u>	<u>0</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 9,180,000</u>	<u>\$ 4,489,350</u>	<u>\$ 4,938,285</u>

This fund accounts for the cost of constructing the Old Town Garage/Helistop. Resources include parking revenue bonds, an FAA grant, and private contributions. The budget for the Waterfront Renewal Bond Redevelopment Fund includes additional funds for the construction of this parking structure which is located in the Downtown Waterfront Urban Renewal Area.

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: PARKING STRUCTURE/HELISTOP FUND

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 0	\$ 5,000	\$ 50,000	\$ 50,000
Legal Fees	0	0	0	5,000	5,000
Information Services	0	0	15,000	5,000	5,000
General Office Expense	0	0	0	1,800	1,800
Out of Town Travel	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>8,000</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>0</u>	<u>22,000</u>	<u>69,800</u>	<u>61,800</u>
CAPITAL OUTLAY					
Land	0	0	1,400,000	24,000	24,000
Improvements	<u>0</u>	<u>0</u>	<u>6,000,000</u>	<u>3,700,000</u>	<u>3,772,217</u>
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>7,400,000</u>	<u>3,724,000</u>	<u>3,796,217</u>
OTHER					
Debt Service - Interest	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>570,350</u>
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>7,422,000</u>	<u>3,793,800</u>	<u>4,428,367</u>
INTERFUND TRANSFERS					
Personal Services - URF-General	0	0	202,269	289,973	289,468
Overhead - URF-General	<u>0</u>	<u>0</u>	<u>92,042</u>	<u>205,577</u>	<u>220,450</u>
TOTAL TRANSFERS	<u>0</u>	<u>0</u>	<u>294,311</u>	<u>495,550</u>	<u>509,918</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 7,716,311</u>	<u>\$ 4,289,350</u>	<u>\$ 4,938,285</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: PARKING STRUCTURE/PIONEER PLACE

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$12,000,000
Bond Sale Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,000,000</u>
Revenue Subtotal	0	0	0	0	12,000,000
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,118,557</u>	<u>0</u>
Total Resources	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$13,118,557</u>	<u>\$12,000,000</u>

REQUIREMENTS

Expenditures	\$ 0	\$ 0	\$ 0	\$ 9,282,500	\$ 9,514,500
Materials and Services	0	0	0	132,500	364,500
Capital Outlay	0	0	0	9,150,000	9,150,000
Transfers to Other Funds-					
Service Reimbursements	0	0	0	1,120,057	1,156,362
URF-General	0	0	0	1,120,057	1,156,362
General Operating Contingency	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,716,000</u>	<u>1,329,138</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$13,118,557</u>	<u>\$12,000,000</u>

This new fund accounts for the cost of constructing a public parking garage on Block 51 of the Pioneer Place project. It will be financed by Downtown Waterfront tax increment bonds. Land was purchased in fiscal year 1987-88 by the Waterfront Renewal Bond Redevelopment Fund. The garage will be known as the 4th and Yamhill Parking Garage.

The capital outlay budget includes these planned expenditures:

Site preparation	\$ 200,000
Relocation	100,000
Architectural & engineering	600,000
Construction	<u>8,250,000</u>
	<u>\$9,150,000</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: PARKING STRUCTURE/PIONEER PLACE

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 0	\$ 0	\$ 85,000	\$ 325,000
Legal Fees	0	0	0	20,000	20,000
Information Services	0	0	0	18,000	18,000
General Office Expense	0	0	0	1,500	1,500
Out of Town Travel	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	<u>132,500</u>	<u>364,500</u>
CAPITAL OUTLAY					
Land	0	0	0	300,000	300,000
Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,850,000</u>	<u>8,850,000</u>
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,150,000</u>	<u>9,150,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,282,500</u>	<u>9,514,500</u>
INTERFUND TRANSFERS					
Personal Services - URF-General	0	0	0	700,942	700,065
Overhead - URF-General	<u>0</u>	<u>0</u>	<u>0</u>	<u>419,115</u>	<u>456,297</u>
TOTAL TRANSFERS	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,120,057</u>	<u>1,156,362</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>0</u>	<u>\$ 0</u>	<u>\$10,402,557</u>	<u>\$10,670,862</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: SOUTH PARK URBAN RENEWAL

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$11,350,107	\$ 411,996	\$ 229,473	\$ 3,765,790	\$ 3,765,790
Interest on Investments	286,495	411,692	229,473	265,790	265,790
Reimbursements	5,000	304	0	0	0
Bond Sale Proceeds	<u>11,058,612</u>	<u>0</u>	<u>0</u>	<u>3,500,000</u>	<u>3,500,000</u>
Revenue Subtotal	11,350,107	411,996	229,473	3,765,790	3,765,790
Beginning Fund Balance	<u>0</u>	<u>7,687,713</u>	<u>4,696,095</u>	<u>2,374,190</u>	<u>4,000,000</u>
Total Resources	<u>\$11,350,107</u>	<u>\$ 8,099,709</u>	<u>\$ 4,925,568</u>	<u>\$ 6,139,980</u>	<u>\$ 7,765,790</u>
<u>REQUIREMENTS</u>					
Expenditures	\$ 3,550,804	\$ 2,658,262	\$ 1,290,000	\$ 2,977,300	\$ 2,974,700
Materials and Services	84,946	54,591	80,000	87,300	84,700
Capital Outlay	163,623	1,103,671	710,000	390,000	390,000
Loans to Borrowers	2,830,000	1,500,000	500,000	2,500,000	2,500,000
Debt Service	472,235	0	0	0	0
Transfers to Other Funds-					
Service Reimbursements	111,590	213,111	171,717	145,286	148,852
URF-General	111,590	213,111	171,717	145,286	148,852
Transfers to Other Funds-Cash	0	0	0	2,374,190	2,374,190
South Park Debt Service	0	0	0	2,374,190	2,374,190
General Operating Contingency	0	0	1,089,661	448,000	448,000
Reserve for Debt Service	2,374,190	0	2,374,190	0	0
Unappropriated Ending Balance	<u>5,313,523</u>	<u>5,228,336</u>	<u>0</u>	<u>195,204</u>	<u>1,820,048</u>
Total Requirements	<u>\$11,350,107</u>	<u>\$ 8,099,709</u>	<u>\$ 4,925,568</u>	<u>\$ 6,139,980</u>	<u>\$ 7,765,790</u>

This fund accounts for redevelopment activities in the South Park urban renewal district.

The capital outlay budget includes these planned expenditures:

Planning and design for housing, parking facility and other improvements	\$ 100,000
Public improvements	<u>290,000</u>
	<u>\$ 390,000</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: SOUTH PARK URBAN RENEWAL

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 51,831	\$ 32,585	\$ 57,000	\$ 68,000	\$68,000
Legal Fees	17,739	8,187	5,000	3,000	3,000
Information Services	8,937	5,545	8,000	8,000	8,000
Temporary Services	1,602	0	0	0	0
General Office Expense	532	2,737	3,500	1,900	1,900
Postage	0	71	0	0	0
Publications & Dues	0	47	0	0	0
Mileage Reimbursements	112	40	0	0	0
Education	0	813	500	700	700
Out of Town Travel	4,188	1,837	5,000	5,200	2,600
Miscellaneous	5	2,718	1,000	0	0
Loan Document Costs	<u>0</u>	<u>11</u>	<u>0</u>	<u>500</u>	<u>500</u>
TOTAL MATERIALS & SERVICES	<u>84,946</u>	<u>54,591</u>	<u>80,000</u>	<u>87,300</u>	<u>84,700</u>
CAPITAL OUTLAY					
Land	33,485	5,014	10,000	0	0
Improvements	<u>130,138</u>	<u>1,098,657</u>	<u>700,000</u>	<u>390,000</u>	<u>390,000</u>
TOTAL CAPITAL OUTLAY	<u>163,623</u>	<u>1,103,671</u>	<u>710,000</u>	<u>390,000</u>	<u>390,000</u>
OTHER					
Grants or Loans to Borrowers	2,830,000	1,500,000	500,000	2,500,000	2,500,000
Debt Service - Interest	<u>472,235</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER	<u>3,302,235</u>	<u>1,500,000</u>	<u>500,000</u>	<u>2,500,000</u>	<u>2,500,000</u>
TOTAL EXPENDITURES	<u>3,550,804</u>	<u>2,658,262</u>	<u>1,290,000</u>	<u>2,977,300</u>	<u>2,974,700</u>
INTERFUND TRANSFERS					
Personal Services - URF-General	98,267	165,243	150,452	82,117	82,038
Overhead - URF-General	13,323	47,868	21,265	63,169	66,814
Cash-So. Park Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,374,190</u>	<u>2,374,190</u>
TOTAL TRANSFERS	<u>111,590</u>	<u>213,111</u>	<u>171,717</u>	<u>2,519,476</u>	<u>2,523,042</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 3,662,394</u>	<u>\$ 2,871,373</u>	<u>\$ 1,461,717</u>	<u>\$ 5,496,776</u>	<u>\$ 5,497,742</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: ST. JOHNS PROJECT

	<u>Actual</u> <u>1985-86</u>	<u>Actual</u> <u>1986-87</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>	<u>Approved</u> <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 3,012,847	\$ 10,170	\$ 0	\$ 1,197,000	\$ 1,197,000
Sales of Real Property	12,000	10,000	0	1,197,000	1,197,000
Temporary Loans	3,000,000	0	0	0	0
Other	<u>847</u>	<u>170</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	3,012,847	10,170	0	1,197,000	1,197,000
Transfers From Other Funds-					
Cash	340,000	1,615,421	1,690,953	0	0
URF-General	340,000	1,615,421	1,647,453	0	0
St Johns Debt Serv.	0	0	43,500	0	0
Beginning Fund Balance (Deficit)	<u>(47,633)</u>	<u>(6,578)</u>	<u>0</u>	<u>5,772</u>	<u>5,772</u>
Total Resources	<u>\$ 3,305,214</u>	<u>\$ 1,619,013</u>	<u>\$ 1,690,953</u>	<u>\$ 1,202,772</u>	<u>\$ 1,202,772</u>
<u>REQUIREMENTS</u>					
Expenditures	\$ 3,282,895	\$ 1,568,585	\$ 15,656	\$ 0	\$ 75,000
Materials and Services	15,831	4,814	15,656	0	0
Capital Outlay	15,533	2,254	0	0	75,000
Debt Service	3,251,531	1,561,517	0	0	0
Transfers to Other Funds-					
Service Reimbursements	28,897	40,428	3,247	5,772	5,772
URF-General	28,897	40,428	3,247	5,772	5,772
Transfers to Other Funds-Cash	0	10,000	1,672,050	1,197,000	1,122,000
URF-General	0	0	1,672,050	1,197,000	1,122,000
Enterprise Loans	0	10,000	0	0	0
Unappropriated Ending Balance (Deficit)	<u>(6,578)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	<u>\$ 3,305,214</u>	<u>\$ 1,619,013</u>	<u>\$ 1,690,953</u>	<u>\$ 1,202,772</u>	<u>\$ 1,202,772</u>

This fund supports the continuing effort to market and sell the remaining parcels of land in the St. Johns riverfront site. The capital outlay budget is for selling costs.

LINE ITEM APPROPRIATIONS

APPROPRIATION UNIT: PORTLAND DEVELOPMENT COMMISSION

FUND: ST. JOHNS PROJECT

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 10,383	\$ 3,748	\$ 15,000	\$ 0	\$ 0
Legal Fees	4,979	850	0	0	0
Information Services	171	0	0	0	0
Equipment Lease/Rental	250	0	0	0	0
General Office Expense	28	0	500	0	0
Mileage Reimbursements	20	0	0	0	0
Miscellaneous	<u>0</u>	<u>216</u>	<u>156</u>	<u>0</u>	<u>0</u>
TOTAL MATERIALS & SERVICES	<u>15,831</u>	<u>4,814</u>	<u>15,656</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY					
Land	15,533	2,090	0	0	75,000
Improvements	<u>0</u>	<u>164</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL OUTLAY	<u>15,533</u>	<u>2,254</u>	<u>0</u>	<u>0</u>	<u>75,000</u>
OTHER					
Debt Service - Principal	3,145,000	1,500,000	0	0	0
Debt Service - Interest	<u>106,531</u>	<u>61,517</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER	<u>3,251,531</u>	<u>1,561,517</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>3,282,895</u>	<u>1,568,585</u>	<u>15,656</u>	<u>0</u>	<u>75,000</u>
INTERFUND TRANSFERS					
Personal Services - URF-General	26,570	24,469	3,247	5,772	5,772
Overhead - URF-General	2,327	15,959	0	0	0
Cash - URF-General	<u>0</u>	<u>0</u>	<u>1,672,050</u>	<u>1,197,000</u>	<u>1,122,000</u>
TOTAL TRANSFERS	<u>28,897</u>	<u>40,428</u>	<u>1,675,297</u>	<u>1,202,772</u>	<u>1,127,772</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 3,311,792</u>	<u>\$ 1,609,013</u>	<u>\$ 1,690,953</u>	<u>\$ 1,202,772</u>	<u>\$ 1,202,772</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: WATERFRONT RENEWAL BOND REDEVELOPMENT

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges and Fees	\$ 220,579	\$ 248,028	\$ 195,816	\$ 731,500	\$ 731,500
Rent	212,711	221,754	193,816	725,000	725,000
Contract Services	6,600	25,000	0	0	0
Loan Late Charges	1,268	1,274	2,000	0	0
Loan Fee	0	0	0	6,500	6,500
Miscellaneous Revenues	1,474,986	977,956	46,815,480	20,662,065	8,662,065
Sales of Real Property					
Morrison Street	62,191	0	0	0	0
Interest on Loans	81,746	86,313	90,000	0	0
Interest on Investments	904,607	582,906	1,995,000	1,162,065	1,162,065
Reimbursements	100,309	38,454	0	0	0
Miscellaneous	110,374	49,630	100,480	0	0
Loan Principal Collections	123,759	220,653	130,000	0	0
Bond Sale Proceeds	92,000	0	42,000,000	19,500,000	7,500,000
Private Grants and Donations	<u>0</u>	<u>0</u>	<u>2,500,000</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	1,695,565	1,225,984	47,011,296	21,393,565	9,393,565
Transfers from Other Funds-					
Columbia South Shore-Loan Repayment	0	0	0	0	1,605,000
Beginning Fund Balance	<u>12,143,859</u>	<u>11,624,229</u>	<u>7,400,000</u>	<u>11,000,000</u>	<u>13,000,000</u>
Total Resources	<u>\$13,839,424</u>	<u>\$12,850,213</u>	<u>\$54,411,296</u>	<u>\$32,393,565</u>	<u>\$23,998,565</u>
<u>REQUIREMENTS</u>					
Expenditures	\$ 1,395,525	\$ 5,591,956	\$36,352,455	\$12,992,940	\$16,768,987
Materials and Services	374,864	488,013	995,312	1,302,940	2,172,487
Capital Outlay	786,712	4,498,369	32,007,143	10,840,000	13,746,500
Loans to Borrowers	233,949	605,574	3,350,000	850,000	850,000
Transfers to Other Funds-					
Service Reimbursements	819,670	1,039,401	1,966,645	2,149,775	2,235,755
URF-General	819,670	1,039,401	1,966,645	2,149,775	2,235,755
Transfers to Other Funds-Cash	0	36,824	0	4,200,000	3,000,000
URF-General	0	36,824	0	0	0
Central Eastside Ind.	0	0	0	1,700,000	0
Columbia South Shore-Loan Repayment	0	0	0	2,500,000	3,000,000
General Operating Contingency	0	0	6,686,843	6,050,850	1,993,823
Unappropriated Ending Balance	<u>11,624,229</u>	<u>6,182,032</u>	<u>9,405,353</u>	<u>7,000,000</u>	<u>0</u>
Total Requirements	<u>\$13,839,424</u>	<u>\$12,850,213</u>	<u>\$54,411,296</u>	<u>\$32,393,565</u>	<u>\$23,998,565</u>

Fund: WATERFRONT RENEWAL BOND REDEVELOPMENT

This fund supports redevelopment activities to enhance the Portland waterfront and stimulate active use and private development of designated riverfront areas. Other goals include stabilizing and expanding the retail core and supporting off-hour use of the downtown; providing incentives for rehabilitation of historic structures and districts; and undertaking activities in the North Downtown that enhance the Union Station/Transportation Center areas.

The capital outlay budget includes these planned expenditures:

Pioneer Place	\$ 180,000
South Waterfront:	
Steam Plant Demolition and Sub-Station Relocation	2,972,000
Sewer, Water and Gasline Relocation	555,000
Site Improvement	4,990,000
North Waterfront Park	859,500
Union Station - property management, site and initial building improvements	1,625,000
North Terminal - land acquisition	265,000
Central Waterfront - Visitors Center and Seawall panel replacement	610,000
Old Town Parking Structure construction	1,290,000
Historic Program	200,000
All Other Projects	<u>200,000</u>
	<u>\$13,746,500</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: WATERFRONT RENEWAL BOND REDEVELOPMENT

EXPENDITURE CLASSIFICATION	FY 85-86 <u>Actual</u>	FY 86-87 <u>Actual</u>	FY 87-88 <u>Approved</u>	FY 88-89 <u>Proposed</u>	FY 88-89 <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 276,516	\$ 283,298	\$ 701,000	\$ 892,000	\$ 1,774,147
Legal Fees	48,990	100,919	130,250	84,600	84,600
Information Services	17,068	43,251	82,500	204,500	211,500
Leases & Rentals	0	767	17,002	18,000	18,000
Repairs & Maintenance	753	444	0	0	0
Temporary Services	4,613	1,126	4,000	9,000	9,000
General Office Expense	6,552	10,591	6,900	22,600	23,600
Postage	0	2,037	0	3,000	3,000
Publications & Dues	1,952	1,269	1,100	2,750	2,750
Education	977	2,093	2,500	6,500	6,500
Mileage Reimbursements	442	422	950	1,500	1,500
Parking	0	1,091	2,160	2,650	2,650
Out of Town Travel	15,473	22,782	32,800	39,100	18,500
Occupancy Costs	429	9,748	11,000	12,000	12,000
Miscellaneous	669	8,144	2,500	4,500	4,500
City Printing & Distribution	415	0	0	0	0
Insurance	0	0	0	0	0
Telephone Services	0	31	200	240	240
Loan Documents	15	0	450	0	0
TOTAL MATERIALS & SERVICES	<u>374,864</u>	<u>488,013</u>	<u>995,312</u>	<u>1,302,940</u>	<u>2,172,487</u>
CAPITAL OUTLAY					
Land	296,845	1,534,547	17,061,000	3,065,000	3,039,500
Improvements	489,868	2,959,155	14,946,143	7,775,000	10,707,000
Furniture & Equipment	0	4,667	0	0	0
TOTAL CAPITAL OUTLAY	<u>786,713</u>	<u>4,498,369</u>	<u>32,007,143</u>	<u>10,840,000</u>	<u>13,746,500</u>
OTHER					
Loans to Borrowers	<u>233,949</u>	<u>605,574</u>	<u>3,350,000</u>	<u>850,000</u>	<u>850,000</u>
TOTAL OTHER	<u>233,949</u>	<u>605,574</u>	<u>3,350,000</u>	<u>850,000</u>	<u>850,000</u>
TOTAL EXPENDITURES	<u>1,395,526</u>	<u>5,591,956</u>	<u>36,352,455</u>	<u>12,992,940</u>	<u>16,768,987</u>
INTERFUND TRANSFERS					
Personal Services-URF-General	701,660	880,436	1,429,428	1,397,209	1,385,135
Overhead-URF-General	118,010	158,965	537,217	752,566	850,620
Cash-URF-General	0	36,824	0	0	0
Cash-Central Eastside Ind.	0	0	0	1,700,000	0
Cash-Columbia South Shore	0	0	0	2,500,000	3,000,000
TOTAL TRANSFERS	<u>819,670</u>	<u>1,076,225</u>	<u>1,966,645</u>	<u>6,349,775</u>	<u>5,235,755</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 2,215,196</u>	<u>\$ 6,668,181</u>	<u>\$38,319,100</u>	<u>\$19,342,715</u>	<u>\$22,004,742</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: HOUSING AND COMMUNITY DEVELOPMENT CONTRACT

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Service Charges and Fees	\$ 0	\$ 27,015	\$ 20,057	\$ 25,520	\$ 25,520
Rent	0	2,900	5,037	0	0
Sales of Publications	0	388	0	0	0
Application Fees & Svc. Chgs.	0	7,950	0	10,500	10,500
Loan Late Charges	0	15,777	15,020	15,020	15,020
Local Government Sources	0	4,300,308	7,763,314	9,122,322	8,927,146
HCD Contract (net of program income)	0	2,906,402	4,763,314	5,622,322	5,427,146
Prior Years' Contracts	0	1,393,906	3,000,000	3,500,000	3,500,000
Miscellaneous Revenues	0	2,762,022	2,711,800	2,755,500	2,755,500
Interest on Loans	0	705,099	754,800	722,500	722,500
Interest on Investments	0	15,878	18,000	0	0
Reimbursements	0	17,791	10,000	0	0
Loan Principal Collections	<u>0</u>	<u>2,023,254</u>	<u>1,929,000</u>	<u>2,033,000</u>	<u>2,033,000</u>
Total Resources	<u>\$ 0</u>	<u>\$ 7,089,345</u>	<u>\$10,495,171</u>	<u>\$11,903,342</u>	<u>\$11,708,166</u>

REQUIREMENTS

Expenditures	\$ 0	\$ 4,174,040	\$ 7,718,041	\$ 8,747,625	\$ 8,572,075
Materials and Services	0	421,887	618,341	1,585,875	1,435,325
Capital Outlay	0	233,065	114,700	356,750	356,750
Loans to Borrowers	0	3,519,088	6,985,000	6,805,000	6,780,000
Transfers to Other Funds-					
Service Reimbursements	0	2,915,305	2,777,130	2,648,217	2,636,091
URF-General	0	2,915,305	2,777,130	2,648,217	2,628,981
Computer Services	0	0	0	0	7,110
General Operating Contingency	<u>0</u>	<u>0</u>	<u>0</u>	<u>507,500</u>	<u>500,000</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 7,089,345</u>	<u>\$10,495,171</u>	<u>\$11,903,342</u>	<u>\$11,708,166</u>

This fund accounts for PDC's contract with the Bureau of Community Development to administer a portion of the City's Community Development Block Grant program. The budget is the total of the proposed contract plus encumbrances against prior years' contracts.

The capital outlay budget includes these planned expenditures:

LID Subsidies to Low-Income	
Home Owners	\$ 107,000
Homestead/Vacant House Reclamation	102,000
Northeast Program	62,750
Commercial District Program	75,000
Moving Assistance	<u>10,000</u>
	<u>\$ 356,750</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: HOUSING AND COMMUNITY DEVELOPMENT CONTRACT

EXPENDITURE CLASSIFICATION	FY 85-86 <u>Actual</u>	FY 86-87 <u>Actual</u>	FY 87-88 <u>Approved</u>	FY 88-89 <u>Proposed</u>	FY 88-89 <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 212,381	\$ 333,650	\$ 348,650	\$ 804,445
Legal Fees	0	685	8,000	8,000	0
Information Services	0	73,670	93,450	115,800	101,050
Leases & Rentals	0	211	0	0	(23,173)
Repairs & Maintenance	0	2,340	0	0	0
Temporary Services	0	13,675	17,140	16,200	15,700
General Office Expense	0	7,046	19,680	21,060	20,360
Postage	0	2,677	1,450	10,070	9,770
Publications & Dues	0	6,256	5,350	4,880	3,580
Education	0	7,534	37,501	30,250	15,850
Mileage Reimbursements	0	7,505	13,540	13,645	7,245
Parking	0	10,088	13,680	12,490	7,880
Out of Town Travel	0	11,791	2,500	26,160	16,960
Occupancy Costs	0	114	0	100,000	100,000
Miscellaneous	0	638	2,400	752,900*	250,600
Insurance	0	3,979	6,000	6,700	6,700
Telephone Services	0	0	0	18,000	18,000
Loan Documents	0	52,185	49,000	86,070	65,358
Appraisals	0	9,112	15,000	15,000	15,000
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>421,887</u>	<u>618,341</u>	<u>1,585,875</u>	<u>1,435,325</u>
CAPITAL OUTLAY					
Land	0	127,979	114,700	164,750	164,750
Improvements	0	86,392	0	192,000	192,000
Furniture & Equipment	0	18,694	0	0	0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>233,065</u>	<u>114,700</u>	<u>356,750</u>	<u>356,750</u>
OTHER					
Loans to Borrowers	0	3,519,088	6,985,000	6,805,000	6,780,000
TOTAL OTHER	<u>0</u>	<u>3,519,088</u>	<u>6,985,000</u>	<u>6,805,000</u>	<u>6,780,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>4,174,040</u>	<u>7,718,041</u>	<u>8,747,625</u>	<u>8,572,075</u>
INTERFUND TRANSFERS					
Personal Services-URF-General	0	2,380,925	2,166,156	2,233,476	2,199,041
Overhead - URF-General	0	534,380	610,974	414,741	429,940
Computer Services	0	0	0	0	7,110
TOTAL TRANSFERS	<u>0</u>	<u>2,915,305</u>	<u>2,777,130</u>	<u>2,648,217</u>	<u>2,636,091</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 7,089,345</u>	<u>\$10,495,171</u>	<u>\$11,395,842</u>	<u>\$11,208,166</u>

* Includes 1988-89 funding for the NE Neighborhood Improvement Project as well as prior year's encumbrances for that project and other special needs housing.

PORTLAND DEVELOPMENT COMMISSION

Fund: OTHER FEDERAL GRANTS

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Budget <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
<u>RESOURCES</u>					
Revenues					
Local Government Sources	\$ 0	\$ 1,713,275	\$ 3,210,450	\$ 2,430,000	\$ 2,430,000
Rental Rehab Program	0	677,475	570,000	500,000	500,000
Section 312 Program	0	116,610	1,315,000	1,290,000	1,290,000
EDA - Industrial Sites	0	115,000	225,450	0	0
Section 810 Homesteading	0	775,215	600,000	600,000	600,000
EDA - Planning Grant	0	28,975	0	40,000	40,000
HoDAG Program	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>0</u>
Total Resources	<u>\$ 0</u>	<u>\$ 1,713,275</u>	<u>\$ 3,210,450</u>	<u>\$ 2,430,000</u>	<u>\$ 2,430,000</u>
<u>REQUIREMENTS</u>					
Expenditures	\$ 0	\$ 1,691,580	\$ 3,210,450	\$ 2,396,586	\$ 2,402,586
Materials and Services	0	7,280	0	6,586	12,586
Capital Outlay	0	775,215	600,000	600,000	600,000
Loans to Borrowers	0	909,085	2,610,450	1,790,000	1,790,000
Transfers to Other Funds-					
Service Reimbursements	0	21,695	0	33,414	0
URF-General	0	21,695	0	33,414	0
General Operating Contingency	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,414</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 1,713,275</u>	<u>\$ 3,210,450</u>	<u>\$ 2,430,000</u>	<u>\$ 2,430,000</u>

This fund accounts for the HUD Rental Rehabilitation, Homestead Property Acquisition, and Section 312 Loan programs. These categorical grants do not provide for staff and operating costs. All such costs, as well as general administration and grants compliance, are paid from the Community Development Block Grant through PDC's HCD Contract Fund.

The \$12,586 materials and services budget is the unexpended portion of a 1987-88 EDA Economic Planning grant.

The \$600,000 capital outlay budget is the fair market value of houses to be acquired from the federal Department of Housing and Urban Development under a Section 810 grant.

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: OTHER FEDERAL GRANTS

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 6,141	\$ 0	\$ 5,400	\$ 5,400
Information Services	0	41	0	0	4,000
General Office Expense	0	853	0	500	700
Postage	0	95	8	0	300
Publications & Dues	0	150	0	0	300
Education	0	0	0	0	500
Mileage Reimbursements	0	0	0	0	200
Out of Town Travel	0	0	0	0	500
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>686</u>	<u>686</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>7,280</u>	<u>0</u>	<u>6,586</u>	<u>12,586</u>
CAPITAL OUTLAY					
Land	<u>0</u>	<u>775,215</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>775,215</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>
OTHER					
Loans to Borrowers	<u>0</u>	<u>909,085</u>	<u>2,610,450</u>	<u>1,790,000</u>	<u>1,790,000</u>
TOTAL OTHER	<u>0</u>	<u>909,085</u>	<u>2,610,450</u>	<u>1,790,000</u>	<u>1,790,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>1,691,580</u>	<u>3,210,450</u>	<u>2,396,586</u>	<u>2,402,586</u>
INTERFUND TRANSFERS					
Personal Services-URF-General	0	21,635	0	33,414	0
Overhead - URF-General	<u>0</u>	<u>60</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS	<u>0</u>	<u>21,695</u>	<u>0</u>	<u>33,414</u>	<u>0</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 1,713,275</u>	<u>\$ 3,210,450</u>	<u>\$ 2,430,000</u>	<u>\$ 2,402,586</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: SOUTH AUDITORIUM

	Actual 1985-86	Actual 1986-87	Budget 1987-88	Proposed 1988-89	Approved 1988-89
<u>RESOURCES</u>					
Revenues					
Miscellaneous Revenues	\$ 0	\$ 34,749	\$ 20,700	\$ 245	\$ 245
Interest on Investments	0	34,658	20,700	245	245
Other	<u>0</u>	<u>91</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenue Subtotal	0	34,749	20,700	245	245
Beginning Fund Balance	<u>0</u>	<u>861,258</u>	<u>650,000</u>	<u>92,394</u>	<u>82,094</u>
Total Resources	<u>\$ 0</u>	<u>\$ 896,007</u>	<u>\$ 670,700</u>	<u>\$ 92,639</u>	<u>\$ 82,339</u>

REQUIREMENTS

Expenditures	\$ 0	\$ 568,421	\$ 198,040	\$ 70,200	\$ 67,900
Materials and Services	0	38,884	118,040	40,200	37,900
Capital Outlay	0	529,537	80,000	30,000	30,000
Transfers to Other Funds-					
Service Reimbursements	0	188,506	81,718	6,439	6,439
URF-General	0	188,506	81,718	6,439	6,439
General Operating Contingency	0	0	390,942	16,000	8,000
Unappropriated Ending Balance	<u>0</u>	<u>139,080</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	<u>\$ 0</u>	<u>\$ 896,007</u>	<u>\$ 670,700</u>	<u>\$ 92,639</u>	<u>\$ 82,339</u>

This fund supports activities in the South Auditorium redevelopment district and accounts for proceeds from the sale of properties acquired with U.S. Department of Housing and Urban Development (HUD) grant monies.

The capital outlay budget includes these planned expenditures:

Taxes	\$ 25,000
Repairs	<u>5,000</u>
	<u>\$ 30,000</u>

LINE ITEM APPROPRIATIONS

Appropriation Unit: PORTLAND DEVELOPMENT COMMISSION

Fund: SOUTH AUDITORIUM

<u>EXPENDITURE CLASSIFICATION</u>	<u>FY 85-86</u> <u>Actual</u>	<u>FY 86-87</u> <u>Actual</u>	<u>FY 87-88</u> <u>Approved</u>	<u>FY 88-89</u> <u>Proposed</u>	<u>FY 88-89</u> <u>Approved</u>
MATERIALS & SERVICES					
Professional Services	\$ 0	\$ 17,544	\$ 65,000	\$ 25,000	\$ 25,000
Legal Fees	0	600	21,000	4,000	4,000
Information Services	0	10,377	17,000	5,000	5,000
Repairs & Maintenance	0	575	0	0	0
Temporary Services	0	1,126	2,000	0	0
General Office Expense	0	1,589	0	2,100	2,100
Postage	0	17	0	0	0
Publications & Dues	0	529	500	0	0
Education	0	611	1,000	0	0
Mileage Reimbursements	0	80	300	0	0
Parking	0	550	1,440	0	0
Out of Town Travel	0	2,805	8,800	3,600	1,300
Miscellaneous	<u>0</u>	<u>2,481</u>	<u>1,000</u>	<u>500</u>	<u>500</u>
TOTAL MATERIALS & SERVICES	<u>0</u>	<u>38,884</u>	<u>118,040</u>	<u>40,200</u>	<u>37,900</u>
CAPITAL OUTLAY					
Land	0	20,596	30,000	25,000	25,000
Improvements	<u>0</u>	<u>508,941</u>	<u>50,000</u>	<u>5,000</u>	<u>5,000</u>
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>529,537</u>	<u>80,000</u>	<u>30,000</u>	<u>30,000</u>
TOTAL EXPENDITURES	<u>0</u>	<u>568,421</u>	<u>198,040</u>	<u>70,200</u>	<u>67,900</u>
INTERFUND TRANSFERS					
Personal Services - URF-General	0	135,790	76,838	6,439	6,439
Overhead - URF-General	<u>0</u>	<u>52,716</u>	<u>4,880</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS	<u>0</u>	<u>188,506</u>	<u>81,718</u>	<u>6,439</u>	<u>6,439</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 0</u>	<u>\$ 756,927</u>	<u>\$ 279,758</u>	<u>\$ 76,639</u>	<u>\$ 74,339</u>

PORTLAND DEVELOPMENT COMMISSION

1988-89 STATEMENT OF BONDED INDEBTEDNESS

ISSUE AND AMOUNT	DATE OF ISSUE	WHEN DUE	INTEREST RATE	AMOUNT	MATURITIES	INTEREST
		MATURITIES AS LISTED INTEREST SEMI-ANNUALLY		OUTSTANDING JULY 1, 1988	DURING 1988-1989	FOR 1988-1989
<u>ECONOMIC DEVELOPMENT REVENUE BOND FUNDS</u>						
LANDA INC. \$2,300,000	May 15, 1987	(Principal and Interest Monthly)				
		1988-89	8.75%	\$ 29,486	\$ 29,486	\$ 1,313
		1989-90	8.75%	32,170	0	2,815
		1990-91	8.75%	35,099	0	3,071
		1991-92	8.75%	37,768	0	3,305
		1992-93	8.75%	41,733	0	3,652
		1993-94	8.75%	45,532	0	3,984
		1994-95	8.75%	49,677	0	4,347
		1995-96	8.75%	53,719	0	4,700
		1996-97	8.75%	59,090	0	5,170
		1997-98	8.75%	64,470	0	5,641
		1998-99	8.75%	70,339	0	6,155
		1999-00	8.75%	76,326	0	6,679
		2000-01	8.75%	83,691	0	7,323
		2001-02	8.75%	91,311	0	7,990
		2002-03	8.75%	99,623	0	8,717
		2003-04	8.75%	108,367	0	9,482
		2004-05	8.75%	118,559	0	10,374
		2005-06	8.75%	129,352	0	11,318
		2006-07	8.75%	141,128	0	12,349
		2007-08	8.75%	153,780	0	13,456
		2008-09	8.75%	167,976	0	14,698
		2009-10	8.75%	183,269	0	16,036
		2010-11	8.75%	199,953	0	17,496
		2011-12	8.75%	199,235	0	17,433
TOTAL LANDA INC. PROJECT				\$ 2,271,653	\$ 29,486	\$ 197,504
M.B. PROPERTIES PROJECT \$1,000,000	December 17, 1985	11/15/88	11.111%	\$ 65,000	\$ 65,000	\$ 3,611
		11/15/89	11.111%	70,000	0	7,778
		11/15/90	11.111%	75,000	0	8,333
		11/15/91	11.111%	85,000	0	9,444
		11/15/92	11.111%	95,000	0	10,556
		11/15/93	11.111%	100,000	0	11,111
		11/15/94	11.111%	110,000	0	12,222
		11/15/95	11.111%	120,000	0	13,333
		11/15/96	11.111%	135,000	0	15,000
		11/15/97	11.111%	145,000	0	16,111
TOTAL M.B. PROPERTIES PROJECT				\$ 1,000,000	\$ 65,000	\$ 107,499

ISSUE AND AMOUNT	DATE OF ISSUE	WHEN DUE	INTEREST RATE	AMOUNT	MATURITIES	INTEREST
		MATURITIES AS LISTED		OUTSTANDING	DURING	FOR
		INTEREST SEMI-ANNUALLY		JULY 1, 1988	1988-1989	1988-1989
NORCREST CHINA COMPANY PROJECT	December 30, 1985	(Principal and Interest Monthly)	Varies, 68% of Prime			
\$13,000,000		FY Total				
		1988-89	5.95%	294,373	294,373	9,706
		1989-90	5.95%	316,595	0	18,837
		1990-91	5.95%	336,924	0	20,047
		1991-92	5.95%	373,197	0	22,205
		1992-93	5.95%	400,278	0	23,817
		1993-94	5.95%	431,225	0	25,658
		1994-95	5.95%	465,815	0	27,716
		1995-96	5.95%	498,036	0	29,633
		1996-97	5.95%	546,734	0	32,531
		1997-98	5.95%	589,231	0	35,059
		1998-99	5.95%	634,411	0	37,747
		1999-00	5.95%	684,608	0	40,734
		2000-01	5.95%	7,303,406	0	434,553
TOTAL NORCREST CHINA COMPANY PROJECT				\$12,874,833	\$ 294,373	\$ 758,243
POLICE BLOCK ASSOCIATES PROJECT	November 15, 1985		Varies, 60% of Prime			
Series A						
\$3,600,000		11/15/88	5.25%	50,000	50,000	2,625
		11/15/89	5.25%	50,000	0	2,625
		11/15/90	5.25%	50,000	0	2,625
		11/15/91	5.25%	50,000	0	2,625
		11/15/92	5.25%	75,000	0	3,937
		11/15/93	5.25%	75,000	0	3,937
		11/15/94	5.25%	75,000	0	3,937
		11/15/95	5.25%	75,000	0	3,937
		11/15/96	5.25%	75,000	0	3,937
		11/15/97	5.25%	75,000	0	3,937
		11/15/98	5.25%	100,000	0	5,250
		11/15/99	5.25%	100,000	0	5,250
		11/15/00	5.25%	100,000	0	5,250
		11/15/01	5.25%	100,000	0	5,250
		11/15/02	5.25%	125,000	0	6,563
		11/15/03	5.25%	125,000	0	6,563
		11/15/04	5.25%	125,000	0	6,563
		11/15/05	5.25%	125,000	0	6,563
		11/15/06	5.25%	150,000	0	7,875
		11/15/07	5.25%	150,000	0	7,875
		11/15/08	5.25%	175,000	0	9,188
		11/15/09	5.25%	175,000	0	9,188
		11/15/10	5.25%	200,000	0	10,500
		11/15/11	5.25%	200,000	0	10,500
		11/15/12	5.25%	200,000	0	10,500
		11/15/13	5.25%	225,000	0	11,812
		11/15/14	5.25%	250,000	0	13,125
		11/15/15	5.25%	250,000	0	13,125
TOTAL POLICE BLOCK ASSOCIATES PROJECT - Series A				\$3,525,000	\$ 50,000	\$ 185,062

ISSUE AND AMOUNT	DATE OF ISSUE	WHEN DUE	INTEREST RATE	AMOUNT	MATURITIES	INTEREST
		MATURITIES AS LISTED		OUTSTANDING	DURING	FOR
		INTEREST SEMI-ANNUALLY		JULY 1, 1988	1988-1989	1988-1989
<hr/>						
POLICE BLOCK ASSOCIATES PROJECT	November 15, 1985					
Series B		12/15/88	9.50%	1,229	1,229	117
\$150,000		12/15/89	9.50%	1,350	0	128
		12/15/90	9.50%	1,485	0	141
		12/15/91	9.50%	1,632	0	155
		12/15/92	9.50%	1,794	0	170
		12/15/93	9.50%	1,972	0	187
		12/15/94	9.50%	137,479	0	13,062
				<hr/>	<hr/>	<hr/>
TOTAL POLICE BLOCK ASSOCIATES PROJECT - Series B				\$ 146,941	\$ 1,229	\$ 13,960
<hr/>						
RANDOLPH L. MILLER PROJECT	December 28, 1984	(Principal and Interest Quarterly)				
\$2,500,000		Fiscal Year Total				
		1988-89	9.75%	178,400	178,400	10,871
		1989-90	9.75%	178,400	0	17,394
		1990-91	9.75%	178,400	0	17,394
		1991-92	9.75%	178,400	0	17,394
		1992-93	9.75%	178,400	0	17,394
		1993-94	9.75%	178,400	0	17,394
		1994-95	9.75%	178,400	0	17,394
		1995-96	9.75%	178,400	0	17,394
		1996-97	9.75%	178,400	0	17,394
		1997-98	9.75%	178,400	0	17,394
		1998-99	9.75%	178,400	0	17,394
		1999-00	9.75%	91,600	0	8,931
				<hr/>	<hr/>	<hr/>
TOTAL RANDOLPH L. MILLER PROJECT				\$2,054,000	\$ 178,400	\$ 193,742
<hr/>						
REACH LAURELHURST PROJECT	December 31, 1985	(Principal and Interest Monthly)				
\$275,000		Fiscal Year Totals				
		1988-89	11.00%	1,615	1,615	97
		1989-90	11.00%	1,801	0	198
		1990-91	11.00%	2,010	0	221
		1991-92	11.00%	2,242	0	247
		1992-93	11.00%	2,502	0	275
		1993-94	11.00%	2,792	0	307
		1994-95	11.00%	3,115	0	343
		1995-96	11.00%	255,679	0	28,125
				<hr/>	<hr/>	<hr/>
TOTAL REACH LAURELHURST PROJECT				\$ 271,756	\$ 1,615	\$ 29,813

ISSUE AND AMOUNT	DATE OF ISSUE	WHEN DUE	INTEREST RATE	AMOUNT	MATURITIES	INTEREST
		MATURITIES AS LISTED		OUTSTANDING	DURING	FOR
		INTEREST SEMI-ANNUALLY		JULY 1, 1988	1988-1989	1988-1989
REACH COMMUNITY DEVELOPMENT INC. PROJECT	December 31, 1985					
\$1,886,000		12/15/88	11.917%	25,000	25,000	1,490
		12/15/89	11.917%	25,000	0	2,979
		12/15/90	11.917%	30,000	0	3,575
		12/15/91	11.917%	30,000	0	3,575
		12/15/92	11.917%	30,000	0	3,575
		12/15/93	11.917%	40,000	0	4,767
		12/15/94	11.917%	40,000	0	4,767
		12/15/95	11.917%	50,000	0	5,959
		12/15/96	11.917%	50,000	0	5,959
		12/15/97	11.917%	1,523,000	0	181,495
TOTAL REACH COMMUNITY DEVELOPMENT INC. PROJECT				\$1,843,000	\$ 25,000	\$ 218,141
SKIDMORE FOUNTAIN ASSOCIATES PROJECT	October 31, 1985	(Principal and Interest Monthly)				
\$3,000,000		Fiscal Year Totals				
		1988-89	9.50%	40,004	40,004	1,763
		1989-90	9.50%	43,575	0	4,140
		1990-91	9.50%	58,369	0	5,545
		1991-92	9.50%	70,797	0	6,726
		1992-93	9.50%	75,318	0	7,155
		1993-94	9.50%	80,508	0	7,648
		1994-95	9.50%	86,320	0	8,200
		1995-96	9.50%	91,425	0	8,685
		1996-97	9.50%	99,926	0	9,493
		1997-98	9.50%	2,264,849	0	215,161
TOTAL SKIDMORE FOUNTAIN ASSOCIATES PROJECT				\$ 2,911,091	\$ 40,004	\$ 274,516
THE SOUTH PARK BLOCK PROJECT	December 23, 1985	(Interest Annually)	Variable			
\$12,750,000		12/31/99	8.50%	\$12,750,000	\$ 0	\$ 1,657,500
			Base			
			4.50%			
			Contingent			
TOTAL THE SOUTH PARK BLOCK PROJECT				\$12,750,000	\$ 0	\$ 1,657,500

ISSUE AND AMOUNT	DATE OF ISSUE	WHEN DUE	INTEREST RATE	AMOUNT	MATURITIES	INTEREST
		MATURITIES AS LISTED INTEREST SEMI-ANNUALLY		OUTSTANDING JULY 1, 1988	DURING 1988-1989	FOR 1988-1989
THE SOUTH PARK BLOCK APARIMENTS II PROJECT \$8,000,000	December 31, 1985	12/01/89 12/01/90 12/01/91 12/01/92 12/01/93 12/01/94 12/01/95 12/01/96 12/01/97 12/01/98 12/01/99 12/01/00 12/01/01 12/01/02 12/01/03 12/01/04 12/01/05 12/01/06 12/01/07 12/01/08 12/01/09 12/01/10 12/01/11	6.50% 6.50%	\$ 50,000 50,000 60,000 65,000 70,000 80,000 90,000 95,000 105,000 115,000 130,000 145,000 155,000 175,000 195,000 215,000 235,000 255,000 285,000 310,000 340,000 380,000 3,970,000	\$ 0	\$ 3,250 3,250 3,900 4,225 4,550 5,200 5,850 6,175 6,825 7,475 8,450 9,425 10,075 11,375 12,675 13,975 15,275 16,575 18,525 20,150 22,100 24,700 258,050
TOTAL THE SOUTH PARK BLOCK APARTMENTS II PROJECT				\$ 7,570,000	\$ 0	\$ 492,050
UNITED STATES BAKERY PROJECT \$2,760,500	December 27, 1985	(Principal and Interest Monthly) Fiscal Year Totals 1988-89	Variable 60% of Prime 7.11%	\$ 32,066	\$ 32,066	\$ 228
TOTAL UNITED STATES BAKERY PROJECT				\$ 32,066	\$ 32,066	\$ 228
WESTWOOD CORPORATION PROJECT \$2,000,000	December 19, 1985	11/15/88 11/15/89 11/15/90 11/15/91 11/15/92 11/15/93 11/15/94 11/15/95 11/15/96 11/15/97	11.916% 11.916% 11.916% 11.916% 11.916% 11.916% 11.916% 11.916% 11.916% 11.916%	\$ 130,000 140,000 155,000 170,000 185,000 200,000 220,000 245,000 265,000 290,000	\$ 130,000 0 0 0 0 0 0 0 0 0	\$ 7,746 16,682 18,470 20,257 22,045 23,832 26,215 29,194 31,578 34,556
TOTAL WESTWOOD CORPORATION PROJECT				\$ 2,000,000	\$ 130,000	\$ 230,575
TOTAL ECONOMIC DEVELOPMENT REVENUE BOND FUNDS				\$49,250,340	\$ 847,173	\$4,358,833

PORTLAND DEVELOPMENT COMMISSION

Fund: ECONOMIC DEVELOPMENT REVENUE BONDS: DEBT SERVICE

FUND SUMMARY (Page 1 of 3)

	ACTUAL 1985-86	ACTUAL 1986-87	BUDGET 1987-88	PROPOSED 1988-89	APPROVED 1988-89
<u>RESOURCES</u>					
Revenues					
Interest on Investments					
Landa Inc.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
M.B. Properties	3,269	1,108	0	0	0
Norcrest China Company	0	0	0	0	0
Police Block Associates	840	2,541	0	0	0
Randolph L. Miller Project	0	0	0	0	0
REACH Community Dev. Inc.	1,131	2,725	0	0	0
REACH Laurelhurst	0	0	0	0	0
Skidmore Fountain Assoc.	0	0	0	0	0
South Park Block Project	309,091	0	0	0	0
South Park Block Apts. II	0	19	0	0	0
U.S. Bakery	0	15	0	0	0
Westwood Corporation	1,218	3,058	0	0	0
Total Interest	315,549	9,466	0	0	0
Lease Receipts					
Landa Inc.	0	18,916	226,990	226,990	226,990
M.B. Properties	12,587	81,148	93,750	172,499	172,499
Norcrest China Company	0	0	1,130,954	1,052,616	1,052,616
Police Block Associates	224,991	30,920	226,058	250,251	250,251
Randolph L. Miller Project	165,473	511,246	389,536	372,142	372,142
REACH Laurelhurst	89,619	31,428	31,428	31,428	31,428
REACH Community Dev. Inc.	13,095	182,451	205,911	243,141	243,141
Skidmore Fountain Assoc.	44,507	223,529	314,520	314,520	314,520
South Park Block Project	0	0	0	1,657,500	1,657,500
South Park Block Apts. II	0	366,297	204,000	492,050	492,050
U.S. Bakery	0	135,574	432,516	32,294	32,294
Westwood Corporation	16,250	176,098	190,000	360,575	360,575
Total Lease Receipts	566,522	1,757,607	3,445,663	5,206,006	5,206,006
Revenue Subtotal	882,071	1,767,073	3,445,663	5,206,006	5,206,006

PORTLAND DEVELOPMENT COMMISSION

Fund: ECONOMIC DEVELOPMENT REVENUE BONDS: DEBT SERVICE

FUND SUMMARY (Page 2 of 3)

	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>BUDGET</u> <u>1987-88</u>	<u>PROPOSED</u> <u>1988-89</u>	<u>APPROVED</u> <u>1988-89</u>
TRANSFERS					
Construction Fund					
M.B. Properties	\$ 30,500	\$ 13,941	\$ 0	\$ 0	\$ 0
Norcrest China Company	338,705	682,860	0	0	0
Police Block Associates	0	0	0	0	0
Randolph L. Miller Project	0	0	0	0	0
REACH Community Dev. Inc.	18,013	4,242	0	0	0
REACH Laurelhurst	0	0	0	0	0
Skidmore Fountain Assoc.	158,145	90,991	0	0	0
South Park Block Project	0	619,876	828,750	0	0
South Park Block Apts. II	243,116	520,896	204,000	0	0
U.S. Bakery	84,163	2,342,674	0	0	0
Westwood Corporation	95,875	0	0	0	0
Total Transfers	<u>968,517</u>	<u>4,275,480</u>	<u>1,032,750</u>	<u>0</u>	<u>0</u>
BEGINNING FUND BALANCE					
Landa Inc.	0	0	0	0	0
M.B. Properties	0	8,127	0	0	0
Norcrest China Company	0	0	0	0	0
Police Block Associates	0	109,039	0	0	0
Randolph L. Miller Project	0	0	0	0	0
REACH Community Dev. Inc.	0	24,482	0	0	0
REACH Laurelhurst	0	0	0	0	0
Skidmore Fountain Assoc.	0	0	0	0	0
South Park Block Project	0	0	0	0	0
South Park Block Apts. II	0	0	0	0	0
U.S. Bakery	0	0	0	0	0
Westwood Corporation	0	34,259	0	0	0
Total Beginning Fund Balance	<u>0</u>	<u>175,907</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Resources	<u>\$ 1,850,588</u>	<u>\$ 6,218,460</u>	<u>\$ 4,478,413</u>	<u>\$ 5,206,006</u>	<u>\$ 5,206,006</u>

PORTLAND DEVELOPMENT COMMISSION

Fund: ECONOMIC DEVELOPMENT REVENUE BONDS: DEBT SERVICE

FUND SUMMARY (Page 3 of 3)

	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>BUDGET</u> <u>1987-88</u>	<u>PROPOSED</u> <u>1988-89</u>	<u>APPROVED</u> <u>1988-89</u>
<u>REQUIREMENTS</u>					
Expenditures					
Debt Service	\$ 1,674,681	\$ 6,149,481	\$ 4,478,413	\$ 5,206,006	\$ 5,206,006
Unappropriated Ending Fund Balance	<u>175,907</u>	<u>68,979</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Requirements	<u>\$ 1,850,588</u>	<u>\$ 6,218,460</u>	<u>\$ 4,478,413</u>	<u>\$ 5,206,006</u>	<u>\$ 5,206,006</u>
	<u>Beginning</u> <u>Balance</u>	<u>Resources</u>	<u>Total</u> <u>Resources</u>	<u>Expenditures</u>	<u>Total</u> <u>Requirements</u>
Landa Inc.	\$ 0	\$ 226,990	\$ 226,990	\$ 226,990	\$ 226,990
M.B. Properties	0	172,499	172,499	172,499	172,499
Norcrest China Company	0	1,052,616	1,052,616	1,052,616	1,052,616
Police Block Associates	0	250,251	250,251	250,251	250,251
Randolph L. Miller Project	0	372,142	372,142	372,142	372,142
REACH Laurelhurst	0	31,428	31,428	31,428	31,428
REACH Community Dev. Inc.	0	243,141	243,141	243,141	243,141
Skidmore Fountain Assoc.	0	314,520	314,520	314,520	314,520
South Park Block Project	0	1,657,500	1,657,500	1,657,500	1,657,500
South Park Block Apts. II	0	492,050	492,050	492,050	492,050
U.S. Bakery	0	32,294	32,294	32,294	32,294
Westwood Corporation	<u>0</u>	<u>360,575</u>	<u>360,575</u>	<u>360,575</u>	<u>360,575</u>
Totals	<u>\$ 0</u>	<u>\$ 5,206,006</u>	<u>\$ 5,206,006</u>	<u>\$ 5,206,006</u>	<u>\$ 5,206,006</u>

LINE ITEM APPROPRIATION (Page 1 of 2)

	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>BUDGET</u> <u>1987-88</u>	<u>PROPOSED</u> <u>1988-89</u>	<u>APPROVED</u> <u>1988-89</u>
AU: LANDA INC.					
Principal	\$ 0	\$ 1,834	\$ 200,476	\$ 197,504	\$ 197,504
Interest	<u>0</u>	<u>17,082</u>	<u>26,514</u>	<u>29,486</u>	<u>29,486</u>
Total Appropriation	\$ 0	\$ 18,916	\$ 226,990	\$ 226,990	\$ 226,990
AU: M.B. PROPERTIES					
Principal	\$ 0	\$ 0	\$ 0	\$ 65,000	\$ 65,000
Interest	<u>38,229</u>	<u>93,750</u>	<u>93,750</u>	<u>107,499</u>	<u>107,499</u>
Total Appropriation	\$ 38,229	\$ 93,750	\$ 93,750	\$ 172,499	\$ 172,499
AU: NORCREST CHINA COMPANY					
Principal	\$ 0	\$ 0	\$ 125,167	\$ 294,373	\$ 294,373
Interest	<u>338,705</u>	<u>682,860</u>	<u>1,005,787</u>	<u>758,243</u>	<u>758,243</u>
Total Appropriation	\$ 338,705	\$ 682,860	\$1,130,954	\$1,052,616	\$1,052,616
AU: POLICE BLOCK ASSOCIATES					
Principal	\$ 543	\$ 26,338	\$ 51,117	\$ 51,229	\$ 51,229
Interest	<u>116,249</u>	<u>84,726</u>	<u>174,941</u>	<u>199,022</u>	<u>199,022</u>
Total Appropriation	\$ 116,792	\$ 111,064	\$ 226,058	\$ 250,251	\$ 250,251
AU: RANDOLPH L. MILLER PROJECT					
Principal	\$ 44,600	\$ 223,000	\$ 178,400	\$ 178,400	\$ 178,400
Interest	<u>120,873</u>	<u>288,246</u>	<u>211,136</u>	<u>193,742</u>	<u>193,742</u>
Total Appropriation	\$ 165,473	\$ 511,246	\$ 389,536	\$ 372,142	\$ 372,142
AU: REACH LAURELHURST					
Principal	\$ 0	\$ 1,395	\$ 1,447	\$ 1,615	\$ 1,615
Interest	<u>13,095</u>	<u>30,033</u>	<u>29,981</u>	<u>29,813</u>	<u>29,813</u>
Total Appropriation	\$ 13,095	\$ 31,428	\$ 31,428	\$ 31,428	\$ 31,428

LINE ITEM APPROPRIATION (Page 2 of 2)

	<u>ACTUAL</u> <u>1985-86</u>	<u>ACTUAL</u> <u>1986-87</u>	<u>BUDGET</u> <u>1987-88</u>	<u>PROPOSED</u> <u>1988-89</u>	<u>APPROVED</u> <u>1988-89</u>
AU: REACH COMMUNITY DEVELOPMENT INC.					
Principal	\$ 0	\$ 18,000	\$ 25,000	\$ 25,000	\$ 25,000
Interest	<u>84,281</u>	<u>183,007</u>	<u>180,911</u>	<u>218,141</u>	<u>218,141</u>
Total Appropriation	\$ 84,281	\$ 201,007	\$ 205,911	\$ 243,141	\$ 243,141
AU: SKIDMORE FOUNTAIN ASSOCIATES					
Principal	\$ 19,673	\$ 37,880	\$ 35,662	\$ 40,004	\$ 40,004
Interest	<u>182,979</u>	<u>276,640</u>	<u>278,858</u>	<u>274,516</u>	<u>274,516</u>
Total Appropriation	\$ 202,652	\$ 314,520	\$ 314,520	\$ 314,520	\$ 314,520
AU: SOUTH PARK BLOCK PROJECT					
Principal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	<u>309,092</u>	<u>619,877</u>	<u>828,750</u>	<u>1,657,500</u>	<u>1,657,500</u>
Total Appropriation	\$ 309,092	\$ 619,877	\$ 828,750	\$1,657,500	\$1,657,500
AU: SOUTH PARK BLOCK APARTMENTS II					
Principal	\$ 0	\$ 430,000	\$ 0	\$ 0	\$ 0
Interest	<u>243,116</u>	<u>457,193</u>	<u>408,000</u>	<u>492,050</u>	<u>492,050</u>
Total Appropriation	\$ 243,116	\$ 887,193	\$ 408,000	\$ 492,050	\$ 492,050
AU: U.S. BAKERY					
Principal	\$ 0	\$2,396,152	\$ 306,722	\$ 32,066	\$ 32,066
Interest	<u>84,163</u>	<u>82,111</u>	<u>125,794</u>	<u>228</u>	<u>228</u>
Total Appropriation	\$ 84,163	\$2,478,263	\$ 432,516	\$ 32,294	\$ 32,294
AU: WESTWOOD CORPORATION					
Principal	\$ 0	\$ 0	\$ 0	\$ 130,000	\$ 130,000
Interest	<u>79,083</u>	<u>195,000</u>	<u>190,000</u>	<u>230,575</u>	<u>230,575</u>
Total Appropriation	\$ 79,083	\$ 195,000	\$ 190,000	\$ 360,575	\$ 360,575

ECONOMIC DEVELOPMENT CONSOLIDATED DEBT SERVICE

This fund accounts for the payment of principal and interest on outstanding City of Portland Economic Development Revenue Bonds. The City issued these bonds, the proceeds of which are used by private developers to finance capital expansion.

The City's participation in the financing of these projects is to enable the developer to utilize applicable provisions of the United States Internal Revenue Code (IRC) of 1954, as amended. IRC Section 103 encourages the construction of certain facilities and the public financing thereof through revenue bonds by providing that the interest on such bonds, as contrasted with any bonds issued by the developer itself, will be exempt from federal income tax. This tax exemption enables the purchasers of the bonds to accept a lower rate of interest and, since the developer in effect pays the interest on the bonds, reduces the interest cost of the project financing to the developer.

The bonds shall never constitute a general obligation of, an indebtedness of, or a charge against the general credit of the City, nor are the bonds payable in any manner from revenue raised by taxation. Rather, the bonds will be special obligations of the City payable solely from the revenues, receipts, and resources pledged under the indenture and not from other revenues, funds or assets of the City.

The bonds are secured solely by the specific project and payments are made by the developers. The bonds shall not be payable from nor a charge upon any other funds or assets, nor shall the City be subject to any liability thereon. No holder or holders of the bonds shall ever have the right to compel any exercise of the taxing power of the City to pay the bonds or the interest thereon, nor to enforce payment thereof against any property of the City except the specific project.

Upon completion of the lease term, the assets constructed are owned by the developer. The Portland Development Commission has budgeted for the revenues and expenditures relating to these bonds and, as such, the funds are reported only on the budgetary basis statements. Since the Portland Development Commission does not own any of the assets constructed or assume any of the liabilities associated with repayment, there is no balance sheet disclosure or recognition of revenues and expenditures on a generally accepted accounting principles basis.

HISTORICAL FUNDS

	Actual <u>1985-86</u>	Actual <u>1986-87</u>	Approved <u>1987-88</u>	Proposed <u>1988-89</u>	Approved <u>1988-89</u>
HISTORICAL FUNDS					
Economic Development Revenue Bonds					
- Construction Fund	<u>\$17,339,050</u>	<u>\$18,514,682</u>	<u>\$10,613,322</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Historical Funds	<u>\$17,339,050</u>	<u>\$18,514,682</u>	<u>\$10,613,322</u>	<u>\$ 0</u>	<u>\$ 0</u>

PORTLAND DEVELOPMENT COMMISSION
SCHEDULE OF POST-CERTIFICATION CHANGES
TO 1988-89 BUDGET REQUIREMENTS

FUND	BUDGET CERTIFIED BY TSCC	INCREASE (DECREASE) TRAVEL	(DELETE) 2 STAFF POSITIONS	INCREASE (DECREASE) CONTINGENCY	INCREASE (DECREASE) ENDING FUND BALANCE	ADD/(DELETE) PROJECTS/PROGRAMS		ADD PAYMENTS TO CITY BUREAUS	ADD BOND ISSUE, DEBT SERVICE COSTS	INCREASE (DECREASE) INTERFUND TRANSFERS - STAFF/OVERHEAD	INCREASE (DECREASE) INTERFUND TRANSFERS - CASH	BUDGET TO BE ADOPTED
						AMOUNT	REFERENCE					
Urban Redevelopment	\$11,505,223	(\$30,700)	(\$89,503)	(\$204,694)		(\$181,686)	(A)	\$185,174			\$677,470	\$11,861,284
Enterprise Loans	10,606,021	(2,800)		190,213	(360,405)	601,705	(B)		10,500	1,821		11,047,055
Computer Services	824,620			5,513	(1,303)							828,830
Economic Dev. Revenue Bonds	5,206,006											5,206,006
Central Eastside Industrial	1,717,112			(19,025)	(10,713)					29,738		1,717,112
Columbia South Shore	3,328,899			(181,643)		(360,000)	(C)			35,090	839,000	3,661,346
Convention Center	377,470	(2,600)				5,751	(D)			(3,151)		377,470
NW Front Avenue Industrial	289,084											289,084
Parking Structure/Helistop	4,489,350	(8,000)		(200,000)		72,216	(E)		570,350	14,369		4,938,285
Parking Structure/Pioneer Pl.	13,118,557	(8,000)		(1,386,862)					240,000	36,305		12,000,000
South Park Urban Renewal	6,139,980	(2,600)			1,624,844					3,566		7,765,790
St. Johns Project	1,202,772					75,000	(F)				(75,000)	1,202,772
Waterfront Renewal	32,393,565	(20,600)		(4,057,027)	(7,000,000)	3,536,100	(G)	110,547	150,000	85,980	(1,200,000)	23,998,565
HCD Contract	11,903,342	(9,200)		(7,500)		(166,350)	(H)			(12,126)		11,708,166
Other Federal Grants	2,430,000	500		27,414		5,500	(I)			(33,414)		2,430,000
South Auditorium	92,639	(2,300)		(8,000)								82,339
TOTAL	\$105,624,640	(\$86,300)	(\$89,503)	(\$5,841,611)	(\$5,747,577)	\$3,588,236		\$295,721	\$970,850	\$158,178	\$241,470	\$99,114,104

(A) Deletes contracts with Park Bureau for Delta and Washington Park Development.

(B) Includes \$510,000 loan to Olympia & York for Third Avenue Place Apartments, and appropriates collections from UDAG loans for relending in 1988-89.

(C) Reduces capital outlay to amount of estimated resources.

(D) Appropriates ending fund balance for expenditure in 1988-89.

(E) Increases capital outlay by maximum allowable (10%) without supplemental budget hearing.

(F) Provides for selling expenses in connection with sale of St. Johns land.

(G) Includes: North Waterfront Park \$979,000
South Waterfront \$2,776,200
All other projects (decrease) (\$219,100)

\$3,536,100

(H) Reduces staff and operating costs to match resources available from the Community Development Block Grant.

(I) Provides for expenditure in 1988-89 of unexpended portion of a 1987-88 Economic Planning grant from the Federal Economic Development Administration.

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CITY OF
PORTLAND, OREGON

OFFICE OF THE MAYOR

Office of
J.E. Bud Clark, Mayor
1220 S.W. 5th
Portland, Oregon 97204
(503) 248-4120

April 7, 1988

To the Citizens of Portland and Members of the City Council:

I am pleased to present my proposed budget for fiscal year 1988-89. My highest priority in this budget is to preserve and improve the safety of Portland's citizens, in their homes, in their businesses, and on our streets. This budget will help the City Council achieve our goal of making Portland a safer city by bolstering police patrol strength above current levels, and by implementing key elements of the Safer City Plan. These include increases in crime prevention activities in our neighborhoods, providing our youth with alternatives to crime through job placement and recreational activities, and greater resources dedicated to reclaiming our neighborhoods.

The dedication of resources to public safety dictates that other City programs must make do with less. Revenues are simply not sufficient to support all the services that the City is asked to provide. Portland's largest revenue source -- the property tax -- does not even pay for police and fire protection. Some significant sources of revenue, including the property tax, business license fees, and hotel-motel taxes, show increases that reflect continued small growth in the local economy following the early 1980's recession. Some others, however, have not met projections: utility license fees; state shared revenues from tobacco and liquor taxes, which have decreased as consumption of these items has decreased; annexation-related revenues have not met expectations, particularly as annexation slowed to a near halt; and federal revenue sharing -- which contributed over \$13 million to the General Fund as recently as four years ago -- has completely ended. Total General Fund revenues for 1988-89 are projected to grow less than 1 percent over budgeted revenues for 1987-88. This \$1.6 million increase is not enough to pay mandated increases in Public Employees Retirement System contributions (\$1 million) for our employees and higher salary costs for firefighters mandated by the Federal Fair Labor Standards Act (\$970,000), much less keep pace with other demands including increased short-term borrowing to meet cash flow needs, anticipated salary increases, and small, but significant, increases in the costs of materials and services.

The identification of public safety as the Council's highest priority in a year of continued tight revenues dictated the need to implement a new process for determining budget priorities. This new budget process focuses on program areas, rather than analysis of individual line items, and offers greater opportunity for the City Council, bureau managers, Bureau Advisory Committees,

and citizens at large to identify their priorities in the budget. This supports the Council goals of improving the City's fiscal stability and the productivity of City employees. As part of this process, the Council established a set of guidelines for budget review, giving us a greater opportunity to gauge our priorities against bureau budget proposals.

IMPLEMENTING THE SAFER CITY PLAN

One of the Council's adopted budget priorities is to support programs that directly address one or more elements of the Safer City Plan. Following are some highlights of funding priorities which are included in my proposed budget.

Police Bureau

Our goal, over the past three years, has been to increase police presence in the neighborhoods. This budget continues that effort by funding the Bureau's 22 vacancies in patrol operations and increasing dollars for overtime expenditures. Five years ago, only 50 percent (344) of the Police Bureau's total sworn personnel were assigned to precinct patrol operations. Today, over 62 percent (459) are working in the precincts. In 1983, of the Bureau's 463 patrol officers, only 301 were working at the neighborhood level, compared to 405 of 494 patrol officers today. This transfer of resources to the precinct level has enabled us to create and maintain the Special Mission Units in each precinct, allowing precinct commanders the flexibility to deploy personnel to address specific problems in their areas while also providing regular neighborhood patrols. Redeployment of personnel was the necessary first step in strengthening community-based policing policies. Next, specific strategies will be developed in cooperation with the neighborhoods.

The Bureau's DUI Unit (drunk driving enforcement) will be restored in the next fiscal year, funded either by an outside grant from the Oregon Traffic Safety Commission or by transfer of Traffic Division personnel, if the grant is not secured.

This budget also maintains the current staffing level of the Drug & Vice Division and increases the Bureau's evidence fund for drug enforcement operations.

Neighborhood Crime Prevention

Equally important is strengthening the ability of citizens to work in their neighborhoods to prevent crime. This budget provides permanent funding to the Office of Neighborhood Associations for the Neighborhood Street Crime Coordinator and funds two additional Neighborhood Crime Prevention Specialists, one in Northeast, and one in North Portland. With these increased resources, we hope to further implement the Safer City Plan by creating more opportunities for citizens to work with each other and the police in identifying and solving crime problems.

Reclaiming Our Neighborhoods

The City's federal Community Development Block Grant entitlement has been cut from \$10.8 million in 1982 to \$7.2 million in 1988. It is, therefore, imperative that we carefully target these scarce resources to address our highest priorities. The City's Bureau of Community Development budget for 1988-89 will complete projects started three years ago and expand funding for several projects critical to public safety and neighborhood revitalization. Among these are:

- * Expansion of the Urban Homestead Program;
- * Initial funding for a vacant housing reclamation program;
- * Additional staff position for the Home Security Locks program and funding for the new Home Security Loan program;
- * Expanded funding for the Northeast Target Area Assistance program at the Portland Development Commission;
- * Additional funding to the Bureau of Buildings for nuisance abatement, cleanup, and dangerous building demolition; and
- * New funding for the Neighborhood Commercial Business District program at the Portland Development Commission.

We know that garbage and debris in many of our neighborhoods is a growing -- and costly -- concern. That problem is expected to increase by 1990, when garbage collection rates are predicted to almost double with the closure of the St. Johns Landfill. More illegal dumping will occur, and the City's General Fund cannot afford the anticipated increase in nuisance abatement costs. Therefore, the Commissioner-in-Charge of the Bureau of Environmental Services will be working with Metro to secure new funding for the City so that we will be better able to deal with this problem.

During the next fiscal year, a new three-year plan for expenditure of the Block Grant money will be developed in partnership with the City's neighborhoods. Elements of that plan will address housing, neighborhood environmental problems, public safety, economic development, planning, and transportation issues. This plan will be part of a major City Council initiative to coordinate all of the City's resources to accomplish comprehensive community development.

Parks & Recreation

The proposed Parks Bureau budget reflects three priorities: public safety, youth programming, and basic maintenance. In order to meet these priorities, programs totalling \$700,000 are proposed for transfer to other City agencies, reducing pressure on the General Fund. These include decorative fountains, maintenance of landscaped street areas, and park lighting. Other proposed program reductions of \$1 million are focused on lower priority areas, and an additional \$650,000 in new revenue is to be generated from adult park users.

Neighborhood and Community Services

The Office of Neighborhood Associations budget has been expanded beyond its current service level to include Neighborhood Crime Prevention (discussed above) and an additional staff position for the Central Northeast Neighbors office.

New in this budget is the addition of the citizens commissions to the ONA portfolio. The Commission on Aging, Metropolitan Youth Commission, and Metropolitan Human Relations Commission will be under the ONA umbrella, but will continue to operate independently. This new configuration is a first step in consolidating all of the City's citizen advocate services in a single office, with the intent that closer association among citizen groups will result in maximum efficiency in the use of resources, more opportunities for citizen volunteers, and greater, grassroots networking in the development of citizen advocacy programs.

In addition to preserving youth programs in Parks, this budget continues current funding levels for City support of youth employment through the Leaders Roundtable/Private Industry Council programs.

FISCAL STABILITY/PRODUCTIVITY

While the 1988-89 budget has as its principal focus the enhancement of public safety and implementation of the Safer City Plan, it also addresses the Council's other high priority goals. This proposed budget is the result of a revised process, to be fully implemented in the coming year, which was developed to improve productivity of City employees and enable citizens and the Council to make better-informed budget decisions. As discussed above, the 1988-89 budget stresses program review, rather than line items, and includes workload indicators for all programs. The program budgeting approach will be completed next year with the addition of performance measurements and the implementation of the Integrated Business Information System (IBIS) for Citywide budgeting and financial management.

IBIS and program budgeting are tools for improving productivity and fiscal stability. While the benefits of IBIS will not be seen until next year, the Council has already begun to utilize the program budgeting process to make policy decisions that will improve the City's fiscal stability. Two such policies are worth some discussion here.

First is the adoption of a General Fund Reserve Policy that was included as a part of the Council's budget review guidelines. This policy calls for year-end balances in the General Fund to automatically transfer to the Reserve Fund, which was created last year. The minimum transfer is to be \$1 million per year, which will be dedicated to rebuilding City reserves to the recommended level of 5 percent of annual General Fund expenditures. This gradual, but essential, restoration of reserves is needed to maintain the City's high financial ratings and to restore flexibility while preserving service levels.

The other policy to receive Council consideration in this process concerns General Fund support for transportation programs. The policy, which is due for final Council approval shortly, establishes a target level of discretionary funds to supplement dedicated transportation resources. By raising the transportation funding issue early in the budget process, the Council has been able to get a clearer understanding of both the road maintenance backlog and the Office of Transportation's proposed use of the General Fund dollars. My budget proposal channels \$5.6 million (80 percent) of the \$7 million target to transportation, and is based on recommendations of the Management Review Committee and my review of the proposed policy.

Other noteworthy elements of this budget proposal include:

- * Establishment of a separate Operating Fund for the Bureau of Buildings

The Buildings Bureau generates much of its own income through permit fees and other charges. This budget sets up a separate fund for the Bureau, as the first step in a three- to five-year process aimed at making it totally self-supporting.

- * Continued Operation of all fire stations

Despite the demands placed on the City's finances, this budget will allow the Fire Bureau to continue to keep all 33 fire stations in operation. Closing a fire station at this time would endanger the safety of our citizens and their homes and businesses.

- * \$19,800 in Special Appropriations for Strategic Planning and a Management Council

This relatively small allocation will go toward achieving the Council goals of productivity and planning for Portland's future. \$4,950 for the Management Council will continue to foster a Citywide approach to problem-solving among bureau managers, while \$14,850 for Strategic Planning will help Council members develop a long-range plan for guiding Portland into the next century. This second phase of the Council goal-setting process will enable the Council members to continue working as a team in developing service priorities and a collective image of our city's future direction.

- * Capital Maintenance

\$1 million is set aside for capital maintenance projects to preserve the integrity of the citizens' investment in parks and public buildings. The most significant of these is \$150,000 for needed improvements to City Hall as it nears its 100th anniversary. This will be the first in a multi-year program to bring the building up to Code, improve working conditions for City employees, and protect the public's investment in its historic building.

* Reductions in Council members' budgets

Budgets for commissioners' staffs will be reduced approximately 7 percent (\$200,000) below current service level requests. This is the first step in a two-year program which will equalize commissioners' office budgets at a reduced level.


CONCLUSION

In developing this budget proposal, I have relied on the advice of elected officials and City staff to provide expertise and insight, and that advice has been invaluable in helping me to make final decisions. I have also met with individual Bureau Advisory Committees and the Bureau Advisory Coordinating Committee, and I have benefitted from these discussions. I want to take this opportunity to thank the more than 200 citizens who volunteered their considerable time and energy to the cause of citizen participation in our government. A high level of citizen involvement is a special attribute of our city, and I support and encourage its expansion.

But I made my fundamental decisions -- to place public safety and the fight against crime as the City's most critical task -- based on the advice of the people of Portland. The overwhelming message that I get from people, in their letters, in conversations, and in neighborhood meetings, is that their number one concern is crime and its handmaiden -- illegal drug use. The long-term solution to the problem of crime, in Portland and other cities in our nation, is to ensure that people have jobs and decent housing, and to provide treatment for illegal drug users and education for our youth to keep them away from drugs.

In the short term, however, we must bolster our efforts to prevent crime and enforce our laws to provide for the safety of the people of Portland. This budget will help us do that, while continuing to provide a broad range of necessary and beneficial services which help keep our city the outstanding place it is to live and work. We have learned to do more with less: by setting clear goals and sticking to them; by instituting new fee structures so that those who benefit from a particular service more fully support the cost of providing that service; and by encouraging citizen participation through neighborhood meetings, bureau advisory committees, and volunteer efforts, we in city government can better achieve our goal of providing maximum service at minimum cost.

Sincerely,



J.E. Bud Clark
Mayor

INTERAGENCY AGREEMENTS

GENERAL FUND PROVIDER TO GENERAL FUND

Interagency Service Agreement Matrix				FY 1988-89							
PROVIDER	Attorney	Comm. Dev.	Computer	Fiscal Adm.	Gen Svcs	Neighbrhd As	Parks	Personnel	Police	Purchases	Total GF
RECEIVER											
General Fund											
Cable			8								8
City Attorney			1,798								1,798
City Auditor			250,411		19,878						270,289
Comm # 1			1,557	980							2,537
Comm # 2			33								33
Comm # 3			38								38
Comm # 4			376		1,650						2,026
Community Dvmt			54			20,728					20,782
Computer Svcs				4,282							4,282
Fire			54,442		13,723		6,775				74,940
Fiscal Adm			511,377								511,377
General Svcs			53,348				13,064	150			66,562
Licenses			99,063					150	3,750		102,963
Mayor's Office			4,603				4,450		48,358		57,411
Metro Arts			13								13
Neighhd Assoc			82								82
Parks			6,490		9,550			1,620			17,660
Personnel	10,000		95,042	685							105,727
Planning			18,082								18,082
Police			288,723		364,248						652,971
Purchases			25,935	2,730	3,465						32,130
Special Approp		25,000	24,991	70,073						27,500	147,564
Total	10,000	25,000	1,436,466	78,750	412,514	20,728	24,289	1,920	52,108	27,500	2,089,275

INTERAGENCY AGREEMENTS
GENERAL FUND PROVIDER TO SPECIAL FUNDS

Interagency Service Agreement Matrix

FY 1988-89

PROVIDER	Attorney	Auditor	Comm #3	BCD	Computer	Fiscal	Ad	Gen Svcs	Mayor	Neighbrh	Parks	Pers	Planning	Police	Purchases	Spec	Appr	Total GF
Other Funds																		
Assmnt Coll		64,157				6,711												70,868
Auto Port						4,775		94,425								3,544		102,744
Buildings					205,371							300		780				206,451
Emergency Comm					150			170,004										170,154
E/R Civic Stad					42													42
E/R Mem Coliseum					96													96
Golf					82						56,802							56,884
Hydropower	15,000		4,937		40	5,500												25,477
NW I-405 Rec								56,561										56,561
Parking Fac								384,316										384,316
Performing Arts					96													96
PIR					14						14,412							14,426
Refuse Disposal																		0
Environmental Svcs			22,219		10,785	17,600		42,166	42,500		22,320					48,654		206,244
Street Lights																		0
Maintenance								48,645			358,200							406,845
Traffic Mgmt											15,607			18,150				33,757
Trans Director						5,258			18,000								75,818	99,076
Trans Eng					37,519	1,400		8,997			11,350							59,266
Water			22,219		653,963	28,334		23,837	31,600		1,890	18,400					65,924	846,167
LID Const	15,000	374,619				18,350											14,175	422,144
Sewer Sys Const																		0
Trans Const																		0
HCD				448,493		23,186				3,000			161,255	70,993				706,927
Memorial Funds											105,000							105,000
FPDR	28,000	191,443																219,443
Rep & Dist					2,370	3,850		281,000			3,120							290,340
Electronic Svcs					19,643			339,602										359,245
Fleet					58,694			323,051			47,618							429,363
Health Ins						41,802						208,719						250,521
Ins & Claims	389,817				20,829	2,683						150		50,000			2,363	465,842
Justice Ctr						4,025		744,861									3,544	752,430
Ptld Building						4,025		1,226,204									3,544	1,233,773
Workers' Cmp	116,192				20,764													136,956
Non-GF Total	564,009	630,219	49,375	448,493	1,030,458	167,499	3,743,669	92,100	3,000	636,319	227,569	161,255	139,923	0	217,566			8,111,454
Grand Total	574,009	630,219	49,375	473,493	2,466,924	246,249	4,156,183	92,100	23,728	660,608	229,489	161,255	192,031	27,500	217,566			10,200,729

INTERAGENCY AGREEMENTS
SPECIAL FUNDS PROVIDER TO GENERAL FUND

Interagency Service Agreement Matrix

PROVIDER	Auto Pt	Emer Comm	Maint	Water	Rep & Dist	City Equip	City Fac	Electronic	Fleet	Insurance	Justice Ct	PDX Bldg	Workers Cmp	Total Other	Total All
RECEIVER															
General Fund															
Cable						7,285		5,545	800			10,416		24,046	24,054
City Attorney						42,774	28,845	40,489	3,018	209		19,137	10,750	145,222	147,020
City Auditor						68,982		33,503	1,023	209			18,189	121,906	392,195
Comm # 1						14,638		20,729	10,179	1,498		19,424	527	66,995	69,532
Comm # 2						8,022	4,703	16,993	6,376				8	36,102	36,135
Comm # 3						7,343		13,125	6,299					26,767	26,805
Comm # 4						21,303		19,075	10,187	7,050			3,401	61,016	63,042
Community Dvmt						14,745		10,409	6,126	10			1,798	33,088	53,870
Computer Svcs						15,300	85,813	36,529	824		51,981	209,280	22,427	529,940	534,222
Fire		4,156				84,012	765,939	378,899	428,020	104,170		5,869	205,359	2,408,420	2,483,360
Fiscal Adm						154,357		40,073	985			188,342	14,081	397,838	909,215
General Svcs					4,255	30,338		47,379	23,941	2,332		110,863	38,410	257,518	324,080
Licenses	8,640					45,756		16,477		1,173		70,674	824	143,544	246,507
Mayor's Office						28,864		38,939	8,803	91,146			10,675	178,427	235,838
Metro Arts						30,262		5,239	650			21,712		61,348	61,361
Neighhd Assoc						54,094		18,065	1,510	1,316		56,012	8,315	139,312	139,394
Parks	540		44,991	26,241		261,039	12,664	168,775	662,946	185,316		169,977	517,085	2,049,574	2,067,234
Personnel						65,725		48,716	3,352	755		750	3,048	122,346	228,073
Planning						179,783	32,563	44,801	3,343	28,559		214,974	22,148	526,171	544,253
Police		2,797,705		12,963		165,616	28,943	787,183	2,245,531	1,080,160	2,575,017		114,817	9,807,935	10,460,906
Purchases						33,855		9,210	3,645	117		42,120	15,979	104,926	137,056
Special Approp		782,071	36,000			23,806	174,920		207	20,641		600		1,038,245	1,185,809
Total	9,180	3,583,932	80,991	43,459	1,357,899	1,134,390	490,170	1,853,250	3,427,765	1,524,661	2,626,998	1,140,150	1,007,841	18,280,686	20,369,961

INTERAGENCY AGREEMENTS
SPECIAL FUNDS PROVIDER TO SPECIAL FUNDS

Interagency Service Agreement Matrix

FY 1988-89

	PROVIDER	Auto Pt	Bldgs	Em Comm	Coliseum	Hydropwr	Env Svcs	Maint	Traffic	Tr Dir	Trans Eng	Water	LID Const	Sewer Cnst	Trans Const
RECEIVER															
Other Funds															
Assmnt Coll															
Auto Port									54,950		54,732				
Buildings															
Emergency Comm															
E/R Civic Stad					38,480										
E/R Mem Coliseum															
Golf															
Hydropower												93,052			
NW I-405 Rec															
Parking Fac															
Performing Arts					100,451										
PIR							3,150	1,000							
Refuse Disposal							628,050								
Environmental Svcs		33,784					5,626,968				1,133,787	1,104,470			
Street Lights									4,621,293	309,109					1,529,581
Maintenance							45,000		3,129		516,145	21,060			
Traffic Mgmt								1,019,650			269,718				
Trans Director									25,676		39,844				
Trans Eng							212,517	64,589	152,738	60,240		46,780			
Water						13,200	9,000	550,000	47,100		101,950				
LID Const														130,000	402,052
Sewer Sys Const							3,421,492	681,882							
Trans Const															
HCD		164,248									50,885		1,106,125		247,691
Memorial Funds															
FPDR															
Rep & Dist															
Electronic Svcs															
Fleet												55,556			
Health Ins															
Ins & Claims															
Justice Ctr															
Ptld Building		4,680													
Workers' Cmp															
Non-GF Total	4,680	198,032		0	138,931	13,200	4,319,209	7,944,089	4,904,886	369,349	2,167,061	1,320,918	1,106,125	130,000	2,179,324
Grand Total	13,860	198,032	3,583,932	138,931	13,200	4,319,209	8,025,080	4,904,886	369,349	2,167,061	1,364,377	1,106,125	130,000	2,179,324	

INTERAGENCY AGREEMENTS

SPECIAL FUNDS PROVIDER TO SPECIAL FUNDS (con't.)

Interagency Service Agreement Matrix

FY 1988-89

PROVIDER	Rep & Dist	City Eq	City Fac	Electronics	Fleet	Insurance	Justice Ctr	PDX Bldg	Workers Cp	Total Other	Total All
RECEIVER											
Other Funds											
Assmnt Coll	1,812			3,136	2,761					7,709	78,577
Auto Port				990		13,204				123,876	226,620
Buildings	163,346			91,290	158,619	9,007		270,055	149,619	841,936	1,048,387
Emergency Comm	14,640	90,452		478,813	7,889	5,499			81,904	679,197	849,351
E/R Civic Stad				5,906		9,406			926	54,718	54,760
E/R Mem Coliseum	1,463			9,277		73,910			49,817	134,467	134,563
Golf	1,976			9,523	47,637	1,105			4,511	64,752	121,636
Hydropower	7,237			17,557	6,352	45,371				169,569	195,046
NW I-405 Rec										0	56,561
Parking Fac				1,156		14,430				15,586	399,902
Performing Arts	30,074			1,566	1,991	49,838			23,873	207,793	207,889
PIR	21			10,550	759	7,939				23,419	37,845
Refuse Disposal										628,050	628,050
Environmental Svc	210,486			235,516	227,735	61,584		299,627	217,451	9,151,408	9,357,652
Street Lights										6,459,983	6,459,983
Maintenance	72,610	124,979		201,934	3,419,004	207,859		500	813,413	5,425,633	5,832,478
Traffic Mgmt	89,393	36,217		61,967	125,070	26,608		243,800	49,210	1,921,633	1,955,390
Trans Director	33,791			20,405	2,902	100		128,646	331	251,695	350,771
Trans Eng	118,096	31,756		87,257	93,554	9,525		353,719	2,637	1,233,408	1,292,674
Water	420,731			368,187	1,240,814	193,925		446,931	785,226	4,177,064	5,023,231
LID Const										532,052	954,196
Sewer Sys Const										4,103,374	4,103,374
Trans Const										0	0
HCD										1,568,949	2,275,876
Memorial Funds										0	105,000
FPDR	10,430			3,496				31,915		45,841	265,284
Rep & Dist				10,707	29,176	187		29,206	15,145	84,421	374,761
Electronic Svcs	12,189				9,284	3,551	5,160	19,168	5,811	55,163	414,408
Fleet	12,557			22,864		8,168			251,067	350,212	779,575
Health Ins										0	250,521
Ins & Claims	13,365			8,184	4,965			31,233	8,943	66,690	532,532
Justice Ctr										0	752,430
Ptld Building						19,279	6,558			30,517	1,264,290
Workers' Cmp	8,422			7,859	1,633	200,037		37,699		255,650	392,606
Non-GF Total	1,222,639	283,404	0	1,658,140	5,380,145	960,532	11,718	1,892,499	2,459,884	38,664,765	46,776,219
Grand Total	2,580,538	1,417,794	490,170	3,511,390	8,807,910	2,485,193	2,638,716	3,032,649	3,467,725	56,945,451	67,146,180

TAX LEVY COMPUTATION

Beginning July 1, 1988 Ensuing Fiscal Year:	Total	General	Bonded Debt	Street Lighting	Fire & Police Disability & Retirement
Total Budget Requirements	\$248,759,773	\$199,828,928	\$3,933,226	\$13,034,444	\$31,963,175
Less: Budgeted Resources,					
Except Taxes To Be Levied	(150,605,448)	(128,162,668)	(617,950)	(13,034,444)	(8,790,386)
Taxes Necessary To Balance Budget	\$ 98,154,325	\$ 71,666,260	\$3,315,276	\$ 0	\$23,172,789
Add: Taxes Estimated Not To Be Received During Ensuing Year	9,955,628	7,268,988	336,263	0	2,350,377
Total Taxes to be Levied	\$108,109,953	\$ 78,935,248	\$3,651,539	\$ 0	\$25,523,166
<u>Analysis Of Taxes To Be Levied</u>					
Within 6%	\$ 78,935,248	\$ 78,935,248	\$ 0	\$ 0	\$ 0
Outside 6%	25,523,166	0	0	0	25,523,166
Not Subject To 6% Limitation	3,651,539	0	3,651,539	0	0
Total Taxes To Be Levied	\$108,109,953	\$ 78,935,248	\$3,651,539	\$ 0	\$25,523,166
Change From Prior Year	1.0%	7.0%	9.5%	N/A	9.9%
Beginning July 1, 1987 Ensuing Fiscal Year:					
Total Budget Requirements	\$249,338,437	\$197,652,420	\$3,951,598	\$17,216,261	\$30,518,158
Less: Budgeted Resources, Except					
Taxes To Be Levied	(151,216,933)	(129,951,479)	(900,000)	(11,091,051)	(9,274,403)
Taxes Necessary To Balance Budget	\$ 98,121,504	\$ 67,700,941	\$3,051,598	\$ 6,125,210	\$21,243,755
Add: Taxes Estimated Not To Be Received During Ensuing Year	8,891,960	6,066,005	283,482	569,009	1,973,464
Total Taxes To Be Levied	\$107,013,464	\$ 73,766,946	\$3,335,080	\$ 6,694,219	\$23,217,219
<u>Analysis Of Taxes To Be Levied</u>					
Within 6%	\$ 73,766,946	\$ 73,766,946	\$ 0	\$ 0	\$ 0
Outside 6%	29,911,438	0	0	6,694,219	23,217,219
Not Subject To 6% Limitation	3,335,080	0	3,335,080	0	0
Total Taxes To Be Levied	\$107,013,464	\$ 73,766,946	\$3,335,080	\$ 6,694,219	\$23,217,219

PORTLAND DEVELOPMENT COMMISSION

SEQUESTERED TAXES

	ACTUAL 1985-1986	ACTUAL 1986-1987	ACTUAL 1987-1988	ESTIMATED 1988-89
<u>WATERFRONT RENEWAL BOND SINKING FUND</u>				
Assessed Value (Levy Code 889)	\$509,694,580	\$576,270,970	\$414,423,336	\$423,701,603
Less: Base Value	<u>124,592,000</u>	<u>124,592,000</u>	<u>97,406,603</u>	<u>97,406,603</u>
Change in Value	\$385,102,580	\$451,678,970	\$317,016,733	\$326,295,000
Tax Rate	\$25.68	\$27.62	\$29.66	\$29.66
Levy Requested	\$ 9,889,434	\$ 12,475,373	\$ 9,402,716	\$ 9,677,910
 <u>NORTHWEST FRONT AVENUE INDUSTRIAL RENEWAL SPECIAL FUND</u>				
Assessed Value (Levy Code 887)	\$110,079,856	\$ 90,401,761	\$ 88,194,090	\$ 83,783,830
Less: Base Value	<u>30,045,830</u>	<u>30,045,830</u>	<u>30,045,830</u>	<u>30,045,830</u>
Change in Value	\$ 80,034,026	\$ 60,355,931	\$ 58,148,260	\$ 53,738,000
Tax Rate	\$25.68	\$27.62	\$29.66	\$29.66
Levy Requested	\$ 2,055,274	\$ 1,667,031	\$ 1,724,677	\$ 1,593,869
 <u>ST. JOHNS RIVERFRONT BOND REDEMPTION FUND</u>				
Assessed Value (Levy Code 886)	\$ 4,867,314	\$ 4,075,953	\$ 3,685,122	\$ 3,685,122
Less: Base Value	<u>3,685,122</u>	<u>3,685,122</u>	<u>3,685,122</u>	<u>3,685,122</u>
Change in Value	\$ 1,182,192	\$ 390,831	\$ 0	\$ 0
Tax Rate	\$25.68	\$27.62	\$29.66	\$29.66
Levy Requested	\$ 30,359	\$ 10,795	\$ 0	\$ 0

PORTLAND DEVELOPMENT COMMISSION

SEQUESTERED TAXES (CONTINUED)

	<u>ACTUAL</u> <u>1985-1986</u>	<u>ACTUAL</u> <u>1986-1987</u>	<u>ACTUAL</u> <u>1987-1988</u>	<u>ESTIMATED</u> <u>1988-89</u>
<u>SOUTH PARK RENEWAL DEBT SERVICE FUND</u>				
Assessed Value (Levy Code 885)	\$ 0	\$459,757,695	\$490,951,350	\$466,246,511
Less: Base Value	<u>0</u>	<u>402,291,511</u>	<u>402,291,511</u>	<u>402,291,511</u>
Change in Value	\$ 0	\$ 57,466,184	\$ 88,659,839	\$ 63,955,000
Tax Rate	0	\$27.62	\$29.66	\$29.66
Levy Requested	\$ 0	\$ 1,587,216	\$ 2,629,651	\$ 1,896,905
<u>CENTRAL EASTSIDE INDUSTRIAL DISTRICT DEBT SERVICE FUND</u>				
Assessed Value (Levy Code 884)	\$ 0	\$ 0	\$304,961,130	\$320,209,210
Less: Base Value	<u>0</u>	<u>0</u>	<u>297,333,210</u>	<u>297,333,210</u>
Change in Value	\$ 0	\$ 0	\$ 7,627,920	\$ 22,876,000
Tax Rate	0	0	\$29.66	\$29.66
Levy Requested	\$ 0	\$ 0	\$ 226,244	\$ 678,502
<u>COLUMBIA SOUTH SHORE DEBT SERVICE FUND</u>				
Assessed Value (Levy Code 601-607)	\$ 0	\$ 0	\$151,558,414	\$174,058,000
Less: Base Value	<u>0</u>	<u>0</u>	<u>146,986,010</u>	<u>146,986,010</u>
Change in Value	\$ 0	\$ 0	\$ 4,572,404	\$ 27,071,990
Tax Rate	0	0	\$23.60	\$29.66
Levy Requested	\$ 0	\$ 0	\$ 107,909	\$ 802,955

HISTORICAL FUNDS

	<u>Actual 1985-86</u>	<u>Actual 1986-87</u>	<u>Approved 1987-88</u>	<u>Proposed 1988-89</u>	<u>Approved 1988-89</u>
HISTORICAL FUNDS					
Hydropower Construction	\$2,870,778	\$ 0	\$ 0	\$ 0	\$ 0
Parking Facilities Bond Redemp.	<u>536,676</u>	<u>2,259,236</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Historical Funds	\$3,407,454	\$2,259,236	\$ 0	\$ 0	\$ 0

HISTORICAL AGENCIES

<u>General Fund</u>					
Bureau of Facilities Mgmt.	\$ 636,494	\$ 0	\$ 0	\$ 0	\$ 0
Metro Human Relations Comm.	<u>209,659</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total General Fund	\$ 846,153	\$ 0	\$ 0	\$ 0	\$ 0
<u>Transportation Fund</u>					
Transp. Finance & Admin.	\$ 25,291	\$ 0	\$ 0	\$ 0	\$ 0
Total Transportation Fund	\$ 25,291	\$ 0	\$ 0	\$ 0	\$ 0
Total Historical Agencies	\$ 871,444	\$ 0	\$ 0	\$ 0	\$ 0

HISTORICAL SPECIAL APPROPRIATIONS

<u>General Fund</u>					
Public Service Building	\$ 6,119	\$ 0	\$ 0	\$ 0	\$ 0
Justice Center Artwork	7,250	901	0	0	0
Permit Refunds	854	0	0	0	0
Central City Plan	40	0	0	0	0
Animal Control Contract	150,000	0	0	0	0
Towing Refunds	4,253	0	0	0	0
Computer Acquisition-OFA	12,196	0	0	0	0
Other Refunds	2,000	0	0	0	0
Medicare	-	-	30,000	0	0
Interest on Business License Refunds	31,740	22,136	0	0	0
Oregon Historical Society	15,000	15,000	0	0	0
OMSI	25,000	25,000	0	0	0
Management Incentives	3,100	0	0	0	0
Special Events	-	99,750	0	0	0
Convention Center	<u>-</u>	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total General Fund	\$ 257,552	\$ 212,787	\$ 30,000	\$ 0	\$ 0
<u>Transportation Fund</u>					
Computer Equipment	\$ 19,012	\$ 0	\$ 0	\$ 0	\$ 0
Total Historical Special Appro.	\$ 276,564	\$ 212,787	\$ 30,000	\$ 0	\$ 0
TOTAL HISTORICAL	\$4,555,462	\$2,472,023	\$ 30,000	\$ 0	\$ 0

Attidavit of Publication

Daily Journal of Commerce

PORTLAND BUSINESS
TODAY

2014 N.W. 24th Ave. / P.O. Box 10127 / Portland, Oregon 97210-0127 / (503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH,--ss.

I, I. J. CAPLAN, being first duly sworn, depose and say that I am the Manager of the DAILY JOURNAL OF COMMERCE, PORTLAND BUSINESS TODAY, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that the

NOTICE

Public Hearing

a printed copy of which is hereto annexed

was published in the entire issue of said newspaper for

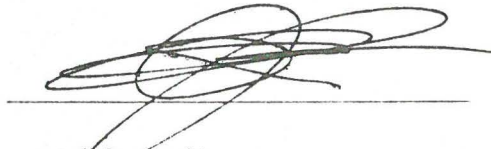
one ~~SEVENTEEN~~ time

in the following issues:

April 8, 1988

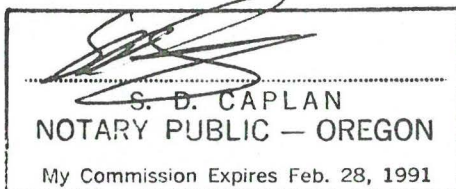
Case

No. _____



Subscribed and sworn to before me this

8th day of April 19 88



NOTICE OF PUBLIC HEARING
CITY OF PORTLAND, OREGON
PROPOSED OPERATING BUDGET
FOR FY 1988-89

A public hearing will be held on Monday, April 18, 1988, at 9:00 a.m. in the City Council Chambers of City Hall, 1220 SW Fifth Avenue, Portland, Oregon 97204, before the City Council, sitting as the Budget Committee.

This hearing is for the purpose of delivering the Mayor's Budget Message, receiving the Mayor's Proposed Budget document, hearing persons and announcing the time and location of future budget hearings.

A schedule of FY 1988-89 budget hearings is available from the Office of Fiscal Administration, The Portland Building, 1120 SW 5th Avenue, Room 1250, Portland, OR, or by calling 798-5288.

The Mayor's Proposed Budget document will be available for inspection on Monday, April 11, 1988 in the Office of Fiscal Administration at the above address.

An evening public hearing is scheduled for Monday, April 25, 1988, 7:30 p.m.-9:30 p.m. at City Hall, Council Chambers. Telephone sign-up for this hearing is available by calling 798-5288.

J. E. BUD CLARK

Mayor of the City of Portland

Published April 8, 1988.

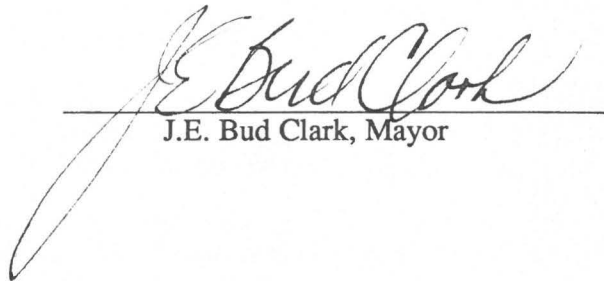
1503-11

SUMMARY STATEMENT OF MINUTES

Final Balancing

FY 1988-89 Approved Budget

The Portland City Council, sitting as the Budget Committee, approved on April 28, 1988 the 1988-89 City of Portland Budget as herein detailed.



J.E. Bud Clark, Mayor

GLOSSARY OF TERMS

Activity	A specific and distinguishable unit of work performed by an Appropriation Unit. This work is performed in order to accomplish one or more objectives of the appropriation unit.
Alternative Service Level Budget	A method of budget presentation where the bureaus identify the minimum level of service for each service area within their bureau, and also a series of incremental costs and services that can be provided above this minimum level. The Council then has service level choices within these service areas.
Appropriation	The legal authority to spend funds which have been designated for a specific purpose.
Appropriation Unit (AU)	The level of organizational unit at which City government legally budgets appropriations. Most bureau and special appropriations are appropriation units.
Budget	A plan for the coordination of resources and expenditure. The budget is the financial plan for the City's allocation of resources to provide services, accomplish the City's objectives and perform activities.
Budget Calendar	The schedule of major events in the budget process.
Budget Committee	The City Council sitting as a special committee to review the Mayor's Proposed Budget and to determine the approved budget.
Budget Division	The responsibility unit which plans and administers the budget process for the City. This includes the preparation of instructions, analysis of requests, preparation of the Mayor's Proposed Budget, and the preparation of final documents.
Budget Phases	The following are the major phases of the budget process: <ul style="list-style-type: none">• Requested The requested appropriation of a bureau as submitted to the Budget Division and the City Council.• Proposed The Mayor's recommended budget to the Budget Committee.• Approved The budget as approved by the Budget Committee and subsequently reviewed and certified by the Multnomah County Tax Supervising and Conservation Commission.

• Adopted	The budget ordinance passed by Council after certification of the budget by the Multnomah County Tax Supervising and Conservation Commission.
Bureau Advisory Committee	A committee comprised of citizens-at-large who are interested in participating in the City's budget preparation process. Eighteen committees were active in the FY 1986-87 budget process.
Bureau Advisory Coordinating Committee	Comprised of a representative from each of the eighteen budget advisory committees, the committee deals with issues of a city-wide nature rather than issues specific to a bureau. Two representatives from this committee sit on the Management Review Committee.
Bureau Goal	A statement of purpose for a bureau which describes the services provided to meet an identified community need.
Capital Budget	A multi-year plan approved by the Council listing capital improvement projects, costs and a schedule for completion.
Capital Improvement	An expenditure which adds to the City's fixed assets, has a life expectancy of ten years or more, and requires an expenditure of more than \$10,000 for personnel, materials and services and capital.
Capital Outlay	Expenditures for land purchase, buildings (purchase or construction), improvements other than buildings (purchase or construction), and furniture and equipment with a unit cost in excess of \$200.
Compensation Plan	The document which lists all position classification existent in the City, their classification number and the rates of pay authorized. The document is updated annually by the Bureau of Personnel and adopted by the City Council.
Contract	An agreement whereby the City and an individual, legal or political entity, agree to do certain things. If the City is to provide a service(s) for reimbursement, the bureau to provide the service must indicate the appropriation necessary to provide the service(s) and identify the source and amount of funds to be received in its budget request. If the City is agreeing to purchase services or a capital asset, the bureau requesting the purchase must request appropriation for the contract and identify the source of funds (i.e., the operating fund, grant, etc.).
Discretionary Resources	Those resources (such as property tax revenues) which may be allocated to various City services as opposed to dedicated resources which may only support one service or activity (such as a categorical grant or contract).

Equipment	Types of machinery, vehicles, etc. with a unit cost in excess of \$200 and an expected life of one year or more.
Expenditure	The actual outlay of or obligation to pay cash.
Financial Management System (FMS)	The City's computerized accounting system for tracking resources and requirements at every organizational level.
Fiscal Year (FY)	The twelve-month period beginning July 1 and ending June 30 for which the annual budget of the City is prepared and approved.
Full-Time Position	A position which will work at least a minimum work week of 36 hours for the entire fiscal year.
Fund	<p>A budgetary and fiscal accounting mechanism for designating a sum of money or other resources set aside for the purpose of providing services and achieving objectives in accordance with state and local laws, regulations or other limitations. Each fund constitutes an independent budgetary, fiscal and accounting entity.</p> <p>The General Fund is the City's major operating fund and includes all services authorized by Council and Charter not specifically provided for in other funds. Other operating funds are restricted to certain specific types of services or activities. All appropriation units (bureaus) are within one and only one operating fund, although a bureau may be responsible for more than one appropriation unit and more than one fund.</p> <p>Other types of funds are debt service, revenue, construction, public utility, working capital, federal, and City agency and trust. The definition of purposes, services and other restriction of City funds are specified in the City Charter or City Code.</p>
Funding Level	
<ul style="list-style-type: none"> • Current Service Level (CSL) 	The expenditure level required to support the same activities and program(s) that were approved in the previous year's budget process, adjusted for inflation.
<ul style="list-style-type: none"> • Requested Service Level (RSL) 	The level and mix of services that the bureau manager feels, in his/her professional estimation, is the level that the City should be providing during the fiscal year.

Grants	An agreement, usually with the Federal or State government or a non-profit organization, whereby the City agrees to perform certain services, activities, or construct or purchase a specific capital asset--improvement or equipment. There is a wide range of types of grants and provisions which may limit or restrict the City's operations. Bureaus applying for grants should review requirements of a grantor agency. If there are any problems which could impact the City's budget, fiscal status, administrative procedures or raise policy issues, the bureau considering or requesting the grant should contact the Budget Division and the Grants/Contracts Division.
Indirect Costs	The general central overhead costs (i.e., payroll, accounts payable, and City Attorney) necessary for the operation of a grant, but which cannot be directly attributable to a specific grant. These costs are computed either on an individual grant basis or as a result of a bureau-wide factor computed by the Director of the Office of Fiscal Administration. The bureau administering the grant does not budget these funds, as they do not have use or control of the funds. Indirect costs are, therefore, additional revenues to the General Fund to cover some of the costs of City-wide operations.
Interagency Service Agreements	A memorandum of agreement for provision and receipt of services between City bureaus. The agreement establishes a mutually agreed upon budget amount for anticipated services to be provided and received.
Job Share Position	A budgeted full-time position shared by two people who each work 20 hours per week.
Limited-Term Position	A position budgeted for a minimum of 36 hours per week for less than the entire fiscal year.
Line Item	A classification of appropriation by object of expenditure. (See Object of Expenditure)
Major Object Codes	Broad categories of expenditures: personal services, materials and services, and capital outlay.
Management Review Committee	A committee convened by the Mayor and composed of assistants to each of the City's elected officials, managers of representative bureaus appointed by each of the Council members, and two citizen representatives from the Budget Advisory Coordinating Committee. The group examines all City bureau budgets and recommends funding levels to assist the Mayor and Council in preparing the Budget. The committee meets year-round to discuss city-wide issues and policies.

Match	The appropriations and expenditures of <u>City</u> resources as a necessary condition for aware of a grant.
Non-Recurring Expenditures	These are expenditures which are for one-time projects. After the project is completed, expenditures are terminated and are not considered part of normal operating costs.
Object of Expenditure	The term used to describe a category of expenditure as defined in the Chart of Accounts. A list of objects of expenditure (both codes and descriptions) is shown as Appendix II.
Objective	A desired result of a group of related activities performed by a bureau in which the achievement satisfies part of all of a bureau goal. An objective is measurable and is completely achievable within a fiscal year. Bureau objectives are tied directly to budget package categories.
Office of Fiscal Administration	The appropriation unit with responsibility for planning and administering the budget process for the City.
Package	A group of expenditures which an appropriation unit requests for a specific service and related activities. The package request will provide justification and description of services to be provided, activities, personnel and dollar requirements. Packages are structured using the following levels.
Part-Time Position	<p>A position which works less than a 36 hour work week and has no full-time position authority. A part-time position will fit into one of the following categories:</p> <ol style="list-style-type: none"> <u>Part-Time, Permanent Position</u> -- A position budgeted for less than 36 hours per week for a total of more than 860 hours per year, and the incumbent is Civil Service-certified and eligible for benefits. <u>Part-Time Temporary Position</u> -- A position budgeted for less than 36 hours per week for a total of more than 860 hours per year, and the incumbent is <u>not</u> Civil Service-certified, and is <u>not</u> eligible for benefits. <u>Part-Time, Limited-Term</u> -- A position budgeted for less than 36 hours per week for less than 860 hours per year; <u>not</u> eligible for benefits. <u>Part-Time Seasonal</u> -- A position necessary to meet seasonal peak workloads, emergency workloads of limited duration, necessary vacation relief and other situations involving fluctuating staff requirements; budgeted for more than 36 hours per week, but less than 860 hours per year; <u>not</u> eligible for benefits.

Performance Measure	An indicator which measures the degree of accomplishment of an objective. The major types are:
• Effectiveness Measure	The qualitative and/or quantitative extent to which the performance of a series of related tasks achieve a desired <u>result</u> or <u>objective</u> ; the ratio of actual to planned accomplishment of a specific objective.
• Efficiency Measure	The extent to which the <u>process</u> utilized by an organization to produce goods and/or services minimizes the use of resources. The ratio of a unit of goods and/or services produced to the amount of resources required to produce it.
• Workload Measure	A quantity of work performed.
Program	A cluster of activities and projects which seek to accomplish a common specific objective. A program can exist at both the City-wide and bureau specific levels.
Provider Bureau	A bureau of the City which, through an interagency agreement, provides specific services to another bureau of the City.
Quarterly Budget Review	A report submitted by bureaus after the end of accounting periods 3, 6, 10 and 13. The report compares planned to actual package and total appropriation unit expenditures and revenues.
Receiver Bureau	A bureau of the City receiving, through an interagency agreement, specific services from another bureau of the City.
Recurring Expenditures	Continuing expenditures which maintain established levels of service.
Replacement Expenditures	Equipment purchases to be utilized in place of existing equipment.
Requested Level Budget	The level of appropriation and the level of service the bureau proposes to provide during the fiscal year. This may not be the total of all packages listed, as packages above the requested level may be presented in order to given the Council options for decision-making.
Responsibility Unit (RU)	An organizational or cost accumulation unit below the appropriation unit level, usually a division of a large bureau.
Revenue	Money received by the City from external sources.
Revised Budget	The budget, as amended by ordinances, through Accounting Period 6, adopted by Council during the fiscal year.

Special Appropriation

Supplemental units organized to make expenditures not included in a specific bureau.

Tax Supervising and Conservation
Commission (TSCC)

The State-authorized body which reviews the City budget prior to legislative adoption in order to certify compliance with local budget law.

Working Capital Fund Agencies

Division of Fleet Management, Electronic Maintenance, Reproduction/Distribution, Risk Management (which includes Insurance and Claims and Workers' Compensation), and The Portland Building.

EXPENDITURE CLASSIFICATION DEFINITIONS

<u>Budget Code and Description</u>	<u>Definition</u>
100 - Personal Services	
110 Full-Time Employees	Salaries and wages for positions working at least a minimum work week of 36 hours, including job shared positions.
120 Part-Time Employees	Salaries and wages for positions working less than a 36 hour work week <u>or</u> extra help for seasonal, peak workloads.
130 Federal Program Enrolle	Salaries and wages for reimbursable federal programs--CETA, other.
140 Overtime	Amounts paid for hours worked in excess of the standard number of hours per day or week (depending upon union agreement).
150 Premium Pay	Amounts paid in excess of normal hourly rates for shift differential, work out-of-class, equipment operation, and special duty.
170 Benefits	Amounts paid for employee benefits, including social security, pensions, life insurance, health insurance, and dental insurance.
190 Less Labor Turnover	Salary savings generated by unfilled or underfilled positions.
200-500 - Materials and Services	
200 Services External	
210 Professional Services	Engineering, legal, accounting, planning, medical, and other services of a non-capital nature obtained under agreement from companies or individuals outside the City.
220 Utilities	Electricity, water, natural gas, fuel, oil and waste disposal services. This includes the cost of normal utility usage provided by a City or County utility to other City or County agencies.
230 Equipment Rental	Rental of vehicles, machinery and equipment from companies or individuals outside the City.

240	Repair & Maintenance	Repairs and maintenance, including janitorial and security services, of buildings, machinery and equipment obtained from companies or individuals outside the City.
260	Miscellaneous Services-External	Insurance, printing and reproduction services, telephone services, data processing services, freight charges, temporary personnel and other external services.
300	Commodities-External	
310	Office Supplies	Stationery, forms, maps, reproduction paper, office equipment, and other consumable office supplies with a unit cost of less than \$200.
320	Operating Supplies	Janitorial, agricultural, technical, health, athletic, craft supplies, gasoline, and other items consumed in normal operation with a unit cost less than \$200.
330	Repair & Maintenance Supplies	Electrical, plumbing, construction and building supplies, motor vehicle supplies and parts, and repair parts with a unit cost less than \$200.
340	Minor Equipment & Tools	Tools and equipment other than office equipment and janitorial equipment with a unit cost of less than \$200.
350	Clothing & Uniforms	Clothing and uniforms provided by the City.
380	Other Commodities-External	Food and other items not classified in lien items 310-379.
400	Miscellaneous Materials & Services	
410	Education	Classes, seminars or workshops attended by employees, including books and other training materials.
420	Local Travel	Public transit and mileage for travel within the metropolitan area.
430	Out-of-Town Travel	Air, bus and train fares, car rental expenses, and per diem for meals and lodging.
440	External Rent	Amounts paid for office, land and storage rental to companies or individuals outside the City.
450	Interest	Interest charges on bonds, bank loans, assessments and other interest payments.
460	Refunds	Business license and other refunds.
470	Retirement System Payments	Retirement, disability, and other benefits paid for members of beneficiaries of the Fire and Police Disability and Retirement Fund.

490 Miscellaneous	Other expenditures not classified in line item 210-489.
500 Internal Services	
510 Fleet Services	Charges for use of City vehicles, fuel, parts, fabrication work, mechanical repairs, parking and other fleet services, provided by the Bureau of Fleet Management.
520 Printing/Distribution Services	Charges for printing, copying services, photo/reprographics, interdepartmental and U.S. mail and distribution services provided by the Bureau of Central Services.
530 Internal Rent	Charges for space rental, and facilities maintenance for occupants of the Portland Building and the Justice Center.
540 Electronic Services	Charges for telephone services, equipment rental, electrical engineering services, action alarm, and equipment repair provided by the Bureau of Electronic Services.
550 Data Processing Services	Charges for data processing services performed by the Bureau of Computer Services.
560 Insurance	Charges for liability, fire, automobile, workers' compensation and other insurance provided by the Insurance and Claims and Workers' Compensation working capital funds.
570 Equipment Lease	Lease payments for equipment and facilities being purchased through the Master Lease Program.
580 Intra-Fund Services	Charges for internal services when the service providers and users <u>are within the same fund</u> .
590 Other Services-Internal	Charges for internal services when the service providers and users <u>are NOT within the same fund</u> .
600 Capital Outlay	
610 Land	Outlays for the purchase of land.
620 Buildings	Outlays for the purchase of buildings and contracts for construction or betterment of buildings owned by the City.
630 Improvements	An improvement other than a building which requires expenditures exceeding \$10,000, has an expected life of 10 years or more, and increases the City's fixed assets.
640 Furniture and Equipment	Equipment and furniture with a unit cost in excess of \$200, an expected life of one year or more, and increases the City's fixed assets.

650 Facilities Lease/Purchase	Improvements as defined in line item 620 which are acquired under the Master Lease Program.
660 Equipment Lease/Purchase	Equipment items defined in line item 640 which are acquired under the Master Lease Program.
700 Other	
710 General Operating Contingencies	Transfers from General Operating Contingencies.
720 Fund Cash Transfers	Inter-fund cash transfers.
730 Debt Retirement	Expenditures for the retirement of bonds and other liabilities.
740 Indirect Cost Transfer	Inter-fund transfers for overhead costs of other funds.
770 Inventory Increases	Expenditures for inventory stock accounts.

CITY SALARY AND FRINGE BENEFIT DATA

Budgeted full-time positions are displayed in bureau budgets on the personnel detail page. The historical data on numbers of positions is the number of positions by classification which were included in the approved budget for that year.

The actual salary paid by classification agrees with the audited expenditures but may not agree with the budgeted positions due to reclassification of positions which occur during the fiscal year and are authorized by ordinance.

Salaries Paid from More Than one Source

No employee's salary for his/her full-time duty is paid from more than one source. However, the Exposition-Recreation Commission and the Civil Auditorium employ some off-duty City employees on a part-time basis as needed. A list of such individuals would have no meaning because it is constantly changing.

In FY 88-89 object code "170 - Benefits" includes the following fringe benefit costs for employees:

A. 1986 EMPLOYEE INSURANCE COSTS

1. Represented Employees with Fixed Benefits

	<u>Annual</u>
<u>Health (with vision)</u>	
FFW Standard Health Plan	
Single	\$1,073.52
Two-Party	2,096.40
Family	3,134.04
Kaiser	
Single	\$ 799.80
Two-Party	1,599.60
Family	2,399.40
<u>Dental</u>	
ODS (composite)	\$ 621.72
Kaiser (with ortho)	497.52
<u>Life</u>	
DCTU (\$10,000)	\$ 30.00
Police (\$15,000)	45.00
Fire	50.40
Recreation (\$10,000)	30.00

2. Non-Represented and COPPEEA Employees (participating in the "Beneflex" cafeteria benefit plan)

1988 Average Employer Benefit Allowance*

Non-Represented and COPPEEA

Single	1,295.40
Two-Party	2,435.64
Family	3,684.24

* (Based on cost of the FFW Revised Standard Plan, ODS Dental Plan. Assuming average non-represented salary of \$35,000/year, and composite life insurance rate of .30/1,000/month.)

B. RETIREMENT COSTS

1. Non-Sworn Employees

PERS: 1/1/88: 19.7% of salary, including 6% "pick-up."
FICA: 1/1/88: 7.51% up to \$45,000.

2. Sworn Employees

Most sworn Police and Fire personnel are covered by the Fire and Police Disability and Retirement Fund. Some sworn Police and Fire personnel have elected to continue participation in PERS following transfer to the City as a result of annexation, or contractual agreements.

