

## IMPACT STATEMENT

**Legislation title:** Authorize a Letter of Agreement with the American Federation of State, County, and Municipal Employees Local 189 and Professional Technical Employees Local 17 permitting Plan Review Staff to review certain mechanical permits during periods of high workload, economic downturn, employee turnover, and vacation. (Ordinance)

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**Purpose of proposed legislation and background information:**

The Bureau of Development Services (BDS), Plan Review Section is responsible for reviewing Mechanical Permits and/or Mechanical Reviews on associated permits for development.

The majority of mechanical reviews are performed by employees in the PROTEC17 classification of Engineer, Mechanical (30000368), aka Mechanical Engineer. However, in times of high workload, economic downturn, employee turnover, and vacation, Plan Review staff with appropriate Mechanical Certifications have been assigned to complete reviews of Mechanical permits.

The Oregon Structural Specialty Code (OSSC) establishes special requirements for certain uses and occupancies in Chapter 4. For the uses and occupancies described in Sections 402-419 and 421, BDS requires mechanical drawings to be designed and stamped by an Oregon Registered Design Professional, unless otherwise approved by the Building Official. These designs require application of a higher degree of engineering knowledge and judgment.

This Letter of Agreement establishes an agreement between BDS and AFSCME Local 189 regarding how BDS Plan Review staff with Mechanical Certification may be assigned mechanical reviews outside the OSSC Sections identified above.

**Financial and budgetary impacts:**

The Letter of Agreement allows for up to 520 hours (0.25 FTE) of mechanical reviews to be assigned to Plan Review staff and will result in additional expenditures due to increased pay while working in a higher classification. The actual additional annual expenditures will depend on employee classifications and tenure. However, BDS estimates that the impact will be approximately \$1,500 in the event all 520 hours are assigned.

This Letter of Agreement does not amend the BDS budget as the financial impact will be absorbed within existing resources. There is no impact to employee demographics or change to staffing levels.

**Community impacts and community involvement:**

There are no anticipated community impacts to this agreement.

**100% Renewable Goal:**

Not applicable

**Budgetary Impact Worksheet**

**Does this action change appropriations?**

- YES: Please complete the information below.
- NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount