Urban Food Zoning Code Update
Code Development Advisory Group (CDAG)
Roles & Responsibilities

Project Summary

Recognizing the connections between food and the community's environmental, economic, and physical health, the City of Portland strives to increase access to healthful, affordable food for all residents. The Urban Food Zoning Code Update is the Bureau of Planning and Sustainability's (BPS) first look at how zoning regulations affect activities associated with urban food production and distribution. Five topic areas have been identified: market gardens (for profit), community gardens (personal consumption/donation); farmers markets, food membership distribution sites (i.e. CSA, food buying clubs), and animals/bees.

The outcome of the project will be a set of zoning code regulations that supports traditional and emerging ways of growing, selling, and buying food at a scale appropriate to Portland's neighborhoods—and when necessary, mitigates impacts to the surrounding area. The project may also propose minor revisions to the animals/bees regulations in City Title 13, Animals.

Beyond zoning code amendments, issues raised in this project may inform larger food policy discussions and/or provide recommendations for consideration during future planning projects.

Role of the Code Development Advisory Group (CDAG)

The Code Development Advisory Group (CDAG) will advise BPS staff as they develop recommendations and code language for each of the topic areas.

The CDAG will have approximately 20 members. Ideally, each member will have knowledge of several topic areas and be able to discuss city-wide ramifications of various regulations. Our hope is that people with a variety of interests, perspectives, and experiences will participate in a forum where they can hear directly about other perspectives, share their own, and reach new understandings. The group being relatively small helps this exchange of ideas. Members are expected to share their advice, insight, and expertise with staff, and help explore possible solutions and approaches along with identifying aspects or potential consequences that might not be apparent.

BPS staff will make the final decisions on recommendations and code language. However, final reports will include information about the discussions held at the CDAG meetings, and the reasoning behind alternatives that are discussed at the meetings.

Process

The CDAG will begin by reviewing the results from the *Concept Report* questionnaire and learning about the process for amending the zoning code. Each topic area will be reviewed by the CDAG in two steps. The first step will be discussion, and the second—at a later meeting—will be review of code language. Materials will be sent to CDAG members in advance of each meeting.

In addition to discussions with the CDAG, staff will consult with technical advisors from the City and County, and interest groups or experts who are not represented on the CDAG. Staff discussions outside of CDAG meetings will be shared with the CDAG.

Meeting Schedule/Agendas

The CDAG schedule and agendas are in the table below. Meetings will be held at 1900 SW 4th Avenue and begin at 7 PM and run about two hours.

Meeting 1 Oct 19, 2011	Meeting 2 Nov 2	Meeting 3 Nov 30	Meeting 4 Dec 14	Meeting 5 Jan 11, 2012	Meeting 6 Jan 25
Introduction ▪ Role of the DCAG ▪ Summary of public review, key findings ▪ Process for zoning code amendments ▪ Zoning code primer: What you need to know	**Discussion** ▪ Market Gardens ▪ Community Gardens	**Discussion** ▪ Food Membership Distribution Sites	**Discussion** ▪ Farmers Markets ▪ Animals and Bees	**Review code language** ▪ Farmers Markets ▪ Animals/Bees	**If needed, finish up review of code language**
		Review code language ▪ Market Gardens ▪ Community Gardens	**Review code language** ▪ Food Membership Distribution Sites	**If needed, finish up review of all code language**	

Project Schedule

Code Development Advisory Group Meetings	Oct 19, 2011-Jan 25, 2012
Prepare Discussion Draft	Jan 25, 2012-Feb 7, 2012
Publish Discussion Draft	Feb 8, 2012
Public Review of Discussion Draft	Feb 8-March 5, 2012
Prepare Proposed Draft (recommendation to the Planning and Sustainability Commission)	March 6-19, 2012
Publish Proposed Draft	March 20, 2012
Planning and Sustainability Commission Public Hearing	April 24, 2012 (evening meeting)
City Council Review	May/June 2012
Effective Date	July, 2012

Project Staff

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