



**CITY OF PORTLAND**  
**OFFICE OF MANAGEMENT AND FINANCE**

**Ted Wheeler, Mayor**  
**Tom Rinehart, Chief Administrative Officer**  
**Jennifer Cooperman, Chief Financial Officer,**  
**Bureau of Revenue and Financial Services**

**Lester Spitler**  
**Chief Procurement Officer**  
Procurement Services  
1120 SW Fifth Avenue, Rm 750  
Portland, OR 97204-1912  
(503) 823-5047  
FAX (503) 865-3455  
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April 23, 2019

OMF Facilities Services Division is responsible for managing the daily security needs of City-owned buildings and locations that make up over one million square feet of office and retail space. These locations have a high level of public use Monday through Friday, and weekends at some locations, 365 days a year. Over 4,500 employees work at these locations daily. The City requires armed and unarmed security officer services, both plain clothed and uniformed, at nine buildings and locations managed by the City. The City-owned buildings include The Portland Building, City Hall, 1900 Building, Union Station, Columbia Boulevard Wastewater Treatment Plant (BES), 400 SW 6th Avenue (BES), Water Bureau at Interstate, Kerby Yard (PBOT), the 911 Bureau of Emergency Communication (PCC), and the Portland Bureau of Emergency Management (ECC). Security coverage needs range from static to dynamic and may be affected by the weather, programmed events, holidays, school schedules, and the level of security activity required.

On January 30, 2019, City Council passed Ordinance No. 189365 authorizing the Chief Procurement Officer to conduct a competitive solicitation in accordance with City Code for Security Officers for an estimated amount of \$10,000,000 over five years, on behalf of Facilities Services. On February 11, 2019, Procurement Services issued Request for Proposals (RFP) No. 00001162 for Professional Security Officer Services. Responses were due on March 14, 2019 and four proposals were received. All four proposals were deemed responsive to the requirements of the solicitation. The proposals were evaluated and scored by a panel of evaluators including a community member participant from the Minority Evaluator Program.

On March 29, 2019, in accordance with the solicitation requirements, the City issued a Notice of Intent to Negotiate and Award to the highest scoring proposer, G4S Secure Solutions Inc. The notice was publicly posted for seven calendar days and no protests or other public comments were received during that period.

G4S Secure Solutions Inc. has a current Business Tax registration and meets the City's contracting compliance requirements. The Bureau's level of confidence in the not-to-exceed amount for the Price Agreement is "High" as there is good historical information regarding purchases made for these services, and annual wage increases in line with the City's Fair Wage Policy are included in the not-to-exceed amount of the agreement.

Awarding a Price Agreement to G4S Secure Solutions Inc will allow the City to continue to have effective security services at buildings owned by the City and locations managed by Facilities Services, and provide safe, secure working environments at these locations for employees and the public. I recommend the City award a Price Agreement to G4S Secure Solutions Inc. for a not-to-exceed amount of \$10,000,000 over five years, and request that Council accept this report.

Recommended by:

Lester Spitler  
Chief Procurement Officer  
LS:tg

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

Agenda No. 466

Item Type: Report No. \_\_\_\_\_

Council Meeting Date: May 22, 2019

Title: Authorize a Price Agreement with G4S Secure Solutions (USA), Inc. for Professional Security Officer Services for a contractual term of five years totaling \$10 million (Procurement Report - Project No.123363)

**AGENDA TYPE**

Consent

Regular

Time Certain Start Time

Item 1 of 1

Total amount of time needed for presentation, testimony and discussion (Regular and Time Certain Only): 10 Minutes

**INTRODUCED BY:** Mayor Ted Wheeler

**COMMISSIONER / AUDITOR APPROVAL**

Mayor - Finance & Admin. - Wheeler Michelle Plambeck  
Digitally signed by Michelle Plambeck  
Date: 2019.05.15 14:15:06 -0700  
Position 1/ Utilities - Fritz  
Position 2/ Works - Fish  
Position 3/ Affairs - Hardesty  
Position 4/ Safety - Eudaly  
City Auditor - Hull Caballero

**BUREAU APPROVALS**

Bureau: OMF/BRFS  
OMF/CAO: Tom Rinehart  
Digitally signed by Tom Rinehart  
Date: 2019.04.30 11:03:04 -0700  
Bureau Approval: Jennifer Cooperman  
Digitally signed by Jennifer Cooperman  
Date: 2019.04.29 14:39:47 -0700

Prepared By: Theresa Green

Date Prepared: April 23, 2019

1) Is a completed Impact Statement attached?  Yes

2) Does the item amend the budget?  Yes  No  
If yes, **Budget Office** Approval

3) Is the item a Code ordinance?  Yes  No

4) Is this item a contract (current or future), code, easement, franchise, comp plan or Charter?  Yes  No  
If yes, **Attorney Office** Approval

If yes, **Auditor Office** Approval

5a) Is item a Portland Policy Document or Administrative Rule?  Yes  No

5b) If yes, is the City Policy/Admin Rule directive in the ordinance or resolution?  Yes  No

**ACTION TAKEN:**

MAY 22 2019 **ACCEPTED** PREPARE CONTRACT

CLERK USE: DATE FILED 5/14/19

Mary Hull Caballero  
Auditor of the City of Portland

By: Karla Moore-Love  
Digitally signed by Karla Moore-Love  
Date: 2019.05.15 17:07:27 -0700  
Deputy

FOUR-FIFTHS AGENDA	
1. Fritz	
2. Fish	
3. Hardesty	
4. Eudaly	
Wheeler	

COMMISSIONERS VOTED AS FOLLOWS:		
	YEAS	NAYS
1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	<input checked="" type="checkbox"/>	
3. Hardesty	<input checked="" type="checkbox"/>	
4. Eudaly		<input checked="" type="checkbox"/>
Wheeler	<input checked="" type="checkbox"/>	