



City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 | 503-823-7300 | www.portlandoregon.gov/bds



Deferred Submittal Requirements and Application

Applicants will provide:

☒ A copy of this application

☐ Three (3) sets of plans

☒ Two (2) set of calculations

☐ Two (2) sets of product information

Drawings and calculations must be stamped and signed by an Engineer registered in Oregon and approved by the Architect/Engineer of record for the building.

☒ Permit fee (paid at time of submittal)

☐ If the DFS includes exterior elements, plan views and elevations identifying the location(s) as approved by the Architect and Engineer of Record must be submitted.

☒ One (1) copy of your main building permit approved plans (NOTE: Approved plans do not need to be submitted if your project has a development liaison assigned.)

Contractor submittal information:

Contact name CHONG NGUYEN

Address 16125 SE HAWTHORNE CT

City PORTLAND State OR Zip Code 97233

Phone 503 442 7535 E-mail PDXSWEETHOMEDESIGN@GMAIL.COM

Value of deferred submittal 35000 Issued main building permit # 18-21173-RS

Job site address 10500 NE FARGO ST PORTLAND OR

Description/Scope of work NEW ADU - TRUSSES

Fees

Deferred submittal (DFS) fees are collected in addition to the standard building review fee paid on the main building permit. DFS fees cover the cost of the additional processing and review time associated with the design build element.

The DFS fee for processing and reviewing deferred plan submittals is 10 percent of the building permit fee calculated using the value of the particular deferred portion of the project.

Minimum fee: Residential, one and two family dwelling ... \$123 for DFS with valuation of less than or equal to \$222,000

Commercial and all other projects \$307 for DFS with valuation of less than or equal to \$680,000

The Bureau of Development Services (BDS) fee schedule is also available on the BDS web site at www.portlandoregon.gov/bds | select the Fees tab.

Helpful Information

Bureau of Development Services
1900 SW 4th Avenue, Portland, OR 97201

Submit your plans to:

Development Services Center (DSC), First
Floor, For Hours Call 503-823-7310

**DEFERRED SUBMITTAL REQUIREMENTS AND
APPLICATION**

Important Telephone Numbers

BDS main number 503-823-7300

DSC automated information line 503-823-7310

Building code information 503-823-1456

BDS 24 hour inspection request line 503-823-7000

Residential information for
one and two family dwellings 503-823-7388

City of Portland TTY 503-823-6868

Information is subject to change.

~~ALL HAS BEEN~~
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ADP