

RESOLUTION No. 37421

Increase the flexibility of arts and cultural businesses to host periodic events in their places of business through an annual permit.

WHEREAS, in February 2018, the Portland City Council unanimously accepted a Report entitled, A Plan for Preserving and Expanding Affordable Arts Space, that stated the City of Portland should consider policies that encourage preservation of our creative economy; and

WHEREAS, the City of Portland is committed to the sustainability of the arts, cultural, and creative economy; and

WHEREAS, the City of Portland pledged to support an effort to preserve and strengthen creative spaces; and

WHEREAS, cities nationwide are looking towards customized solutions to meet the specific needs of their resident artists and cultural community; and

WHEREAS, the City's current special event permitting process does not include consideration of the needed flexibility, timing, or business model of a small arts organization, as the demand for temporary events can be unpredictable; and

WHEREAS, the Bureau of Development Services and Portland Fire & Rescue have recognized the need for a more flexible tool when granting Temporary Use permits; and;

WHEREAS, the Bureau of Development Services and Portland Fire & Rescue need a policy that provides for the administration of existing City policies and rules for temporary occupancy in a manner that allows for assembly use consistent with the life safety code while providing flexibility for Portland's creative economy.

NOW THEREFORE, BE IT RESOLVED that the Bureau of Development Services and Portland Fire & Rescue shall jointly administer an annual temporary assembly space permit for special events that

- would not require undergoing change of occupancy under conditions determined within the policy; and
- allows periodic assembly occupancy under approved configurations
- Is administered based on the following fee structure
  - One pre-approved floor plan - \$500
  - Up to four pre-approved floor plans - \$750
  - Up to ten pre-approved floor plans - \$1,500

- Utilizing a pre-approved plan, a facility may have up to 99 occupants in a temporary event space, a maximum of 4 times per calendar year at the cost of \$100 per event adhering to parameters set forth in the policy

BE IT FURTHER RESOLVED that the City of Portland continues to work towards supporting its arts, cultural, and creative economy through finding policy solutions that meet the goals of our City and organizations that present and support arts and artists.

Adopted by the Council: APR 17 2019

Commissioner Fish  
Prepared by: Tracy Schreiber  
Date Prepared: April 8, 2019

**Mary Hull Caballero**

Auditor of the City of Portland

By



Deputy

Agenda No.  
**RESOLUTION NO. 37421**  
 Title

Increase the flexibility of arts and cultural businesses to host periodic events in their places of business through an annual permit (Resolution).

<p style="text-align: center;"><b>INTRODUCED BY</b>                  Commissioner/Auditor:  <b>Commissioners Fish, Hardesty                  and Eudaly, and Mayor Wheeler</b></p>	<p>CLERK USE: DATE FILED <u>APR 09 2019</u></p>
<p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance &amp; Administration – Wheeler <i>NR</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish <i>SMS</i></p> <p>Position 3/Affairs - Hardesty <i>Hardesty</i></p> <p>Position 4/Safety - Eudaly <i>Eudaly</i></p>	<p style="text-align: center;">Mary Hull Caballero                  Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u>                  Deputy</p>
<p style="text-align: center;"><b>BUREAU APPROVAL</b></p> <p>Bureau: Office of Commissioner                  Nick Fish                  Bureau Head: Sonia Schmanski</p>	<p><b>ACTION TAKEN:</b></p>
<p>Prepared by: Tracy Schreiber                  Date Prepared: 4/2/2019</p>	
<p>Impact Statement                  Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>Portland Policy Document                  If "Yes" requires City Policy paragraph stated                  in document.                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p><b>City Auditor Office Approval:</b>                  required for Code Ordinances</p>	
<p><b>City Attorney Approval:</b>                  required for contract, code, easement,                  franchise, charter, Comp Plan</p>	
<p>Council Meeting Date <b>4/17/2019</b></p>	

**AGENDA**

**TIME CERTAIN**   
 Start time: \_\_\_\_\_

**Total amount of time needed:** \_\_\_\_\_  
 (for presentation, testimony and discussion)

**CONSENT**

**REGULAR**   
**Total amount of time needed: 15 minutes**  
 (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	_____	
2. Fish	2. Fish	✓	
3. Hardesty	3. Hardesty	✓	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	✓	