

LIFT ASSIST DOCUMENTATION PROCEDURES

I. PURPOSE

This document explains the policies and procedures to ensure successful implementation of the new lift assist ordinance passed by Portland City Council.

II. SCOPE

The fee-for-service recovery for lift assists will apply to Oregon state licensed assisted living, residential care and nursing facilities within the City of Portland.

III. GENERAL POLICY

Non-emergent responses to assisted living, residential care and nursing facilities reduce PF&R's response reliability for emergency calls and add extra call volume to resources already taxed by increasing calls for service. A cost-based fee enables PF&R to recover actual costs for these non-emergency response services.

IV. DEFINITIONS

"Assisted Living Facility (ALF)" means a building, complex, or distinct part thereof, consisting of fully, self-contained, individual living units where six or more seniors and/or adult individuals with disabilities may reside in homelike surroundings. The assisted living facility offers and coordinates a range of supportive services available on a 24-hour basis to meet the activities of daily living, health, and social needs of the residents as described in these rules. A program approach is used to promote resident self-direction and participation in decisions that emphasize choice, dignity, privacy, individuality, and independence. **(OAR 411-054-0005(10)). This type of facility should have 24 hour staff availability to perform lift assists.**

"Residential Care Facility (RCF)" means a building, complex, or distinct part thereof, consisting of shared or individual living units in a homelike surrounding, where six or more seniors and/or adult individuals with disabilities may reside. The residential care facility offers and coordinates a range of supportive services available on a 24-hour basis to meet the activities of daily living, health, and social needs of the residents as described in these rules. A program approach is used to promote resident self-direction and participation in decisions that emphasize choice, dignity, individuality, and independence. **(OAR 411-054-0005(71)). This type of facility should have 24 hour staff availability to perform lift assists.**

"Nursing Facility" means an establishment with permanent facilities, including inpatient

beds, that provides medical services, including nursing services, but excluding surgical procedures, and that provides care and treatment for two or more unrelated residents. In this definition, "treatment" means complex nursing tasks that may not be delegated to an unlicensed individual. **(OAR 411-085-0005(49)).** ~~This type of facility should have 24 hour staff availability to perform lift assists.~~

"Lift Assist" means a response by Portland Fire & Rescue to assist in physically moving a person who does not require emergency medical treatment or transportation in an assisted living facility, residential care facility or nursing facility.

"Emergency Medical Treatment" means, for purposes of the lift assist ordinance, treatment beyond the initial assessment routinely performed by Portland Fire & Rescue.

V. PROCEDURE

When responding to an assisted living facility, residential care facility or nursing facility, a routine initial assessment shall be done to determine if treatment is needed.

Individuals who are **not cognitively impaired, are** alert and oriented and deny injury or illness do not require a Prehospital Care Report (PHCR). A brief summary of the crew's activity on scene will be made in the Comments section of the Incident System. The Contact Info must be completed whenever there is verbal or visual contact and PHCR is not completed. A reasonable attempt should be made to obtain information for every person involved in the incident. Contact Info includes Name and DOB (or estimated age) in the Comments field. (OG 2.12 - PHCR Policy).

If treatment is **NOT** needed, **as described above**, and the person is **ONLY** in need of being physically moved, then the Company Officer shall document the Primary Situation Found as "**Lifting person to Bed or Chair / Facility**" in the Incident Tab of the Incident System. **A fee shall apply in this situation.**

When responding to a private residence or Independent Living occupancy, a routine initial assessment shall be done to determine if treatment is needed.

If treatment is **NOT** needed **at a private residence or Independent Living occupancy**, and the person is **ONLY** in need of being physically moved, then the Company Officer shall document the Primary Situation Found as "**Lifting person to Bed or Chair / Residence**" in the Incident Tab of the Incident System. This will ensure no charge is applied in this situation.

The Lift Assist fee does not apply to individual residential locations such as Independent Senior living residences, houses, or private apartments.

When documenting a lift assist, the Company Officer shall ensure the incident report is correctly and fully completed.

If treatment is needed or the patient is transported, or treatment or transportation is

needed but the individual refuses such treatment or transportation, the incident shall be documented per OG 2.12 - PHCR Policy and **MCEMS Protocol 30.110 - Non-Transport Procedure** appropriately in the Incident System, and the Lift Assist fee would not apply.

Ryan Gillespie
Interim Fire Chief
Portland Fire & Rescue

PREPARED BY:	Ryan Gillespie
CREATED DATE:	10/23/2018
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REVIEWED BY:	Publications Committee
REVISED BY:	Jake Sigler

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