

ORDINANCE No. 189239

*Amend contract with NAVEX Global, Inc. for extension of Fraud Hotline services for one year for an amount not to exceed \$5,000 (Ordinance; amend Contract No. 30003085)

The City of Portland ordains:

Section 1. The Council finds:

- 1) The City entered into Contract No. 30003085 (formerly Contract No. 31000104) dated November 15, 2009 with NAVEX Global, Inc (as successor to EthicsPoint, Inc.) to set up and provide telephone and web-based anonymous and confidential fraud reporting for a twelve-month period for an amount not to exceed \$10,000.
- 2) The City had the option to extend Contract No. 30003085 (formerly Contract No. 31000104) for four additional option years and it exercised that option through two earlier amendments to the contract.
- 3) The City then extended the contract by two more amendments so that the contract for the City's Fraud Hotline expires on November 14, 2018 and has a cumulative not to exceed amount of \$42,120.
- 4) In August 2018, the City Auditor's Office solicited competitive bids for a telephone and web-based anonymous and confidential fraud reporting and a case management system. There are not many firms that can provide all these services. The successful proposer withdrew its bid during contract negotiations.
- 5) NAVEX Global, Inc is willing to extend Contract No. 30003085 (formerly Contract No. 31000104) for one final year for an amount not to exceed \$5,000. The \$5,000 amount is considered reasonable and proper compensation, bringing the total Contract Amount to \$47,120.
- 6) This contract amendment exceeds 25% of the original contract amount and requires City Council authorization.

NOW, THEREFORE, the Council directs:

- a. The City Auditor is hereby authorized to execute an amendment to Contract No. 30003085 (formerly Contract No. 31000104) with NAVEX Global, Inc (as successor to EthicsPoint, Inc.) as outlined in a form similar to the Amendment No. 5 attached as Exhibit A, for Fraud Hotline services, to extend this contract through November 14, 2019, and to increase the not-to-exceed amount by \$5,000 for a total not-to-exceed amount of \$47,120.
- b. The Mayor and City Auditor are hereby authorized to pay for the contract

extension from the City Auditor's budget.

- c. The City Auditor is authorized to execute any amendments to this contract, but no amendment may extend the term of the contract or increase the not-to-exceed contract amount by more than \$1,250.

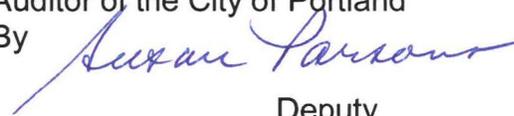
Section 2. The Council declares that an emergency exists because delay in extending this contract would suspend hotline service to residents of Portland and City employees to anonymously report suspected fraud, waste and abuse; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: NOV 07 2018

City Auditor Mary Hull Caballero
Prepared by: Fiona Howell Earle, CIA, ACA
Date Prepared: October 26, 2018

Mary Hull Caballero
Auditor of the City of Portland

By



Deputy

Agenda No.
ORDINANCE NO.
Title

189239

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<p>INTRODUCED BY /Auditor: <i>Mary Hull Caballero</i> Mary Hull Caballero COMMISSIONER APPROVAL</p> <p>Mayor—Finance & Administration - Wheeler</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p> <p>BUREAU APPROVAL Bureau: Office of the City Auditor Bureau Head: Mary Hull Caballero</p> <p>Prepared by: Fiona Howell Earle Date Prepared: October 26, 2018</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>✓ City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>JH</i></p> <p>Council Meeting Date Nov 7, 2018</p>	<p>CLERK USE: DATE FILED <u>OCT 30 2018</u></p> <p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u> Deputy</p> <p>ACTION TAKEN:</p>
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AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz ✓	
2. Fish	2. Fish ✓	
3. Saltzman	3. Saltzman _____	
4. Eudaly	4. Eudaly ✓	
Wheeler	Wheeler ✓	