

## IMPACT STATEMENT

**Legislation title:** Accept bid of Skyward Construction, Inc. for the 1900 Building Restroom Upgrades for \$1,488,592.00 (Procurement Report – Bid No. 00000959)

**Contact name:** Larry Pelatt, Procurement Manager

**Contact phone:** 503-823-2506

**Presenter name:** Larry Pelatt, Procurement Manager

### **Purpose of proposed legislation and background information:**

The purpose of this legislation is to authorize the Chief Procurement Officer to execute a construction contract for the 1900 Building Restroom Upgrades for \$1,488,592.00.

The Bureau of Internal Business Services (BIBS) is responsible for the 1900 Building Toilet project. The project includes the following: ADA improvements to meet current code; plumbing and lighting energy efficient upgrades; gender neutral restrooms on floors 1 and 3-7; finish upgrades for all restrooms; and replace storage rooms with three new janitor closet and mop sinks.

Ordinance No. 188945 was approved by City Council on May 16, 2018 authorizing the Chief Procurement Officer to issue a competitive solicitation for the 1900 Building Restroom Upgrades. The construction cost based on bids received is \$1,488,592.00.

No revenues will be impacted by this legislation.

This legislation does not change existing City policy.

### **Financial and budgetary impacts:**

The engineer's estimate for this project was \$1,325,792.00 and the confidence level was optimal. Based on bids received, BIBS anticipate the construction contract cost to be \$1,488,592.00 which is 12% over the engineer's estimate.

Funding for this project is available in the 1900 Building major maintenance reserve. Budget appropriation exists in FY 2017-18 and any unused portion will be carried over in FY 2018-19's Fall BMP. Bureau of Development Services is providing \$269,850 for finish upgrades (include in the total available fund).

No present positions will be created, eliminated or re-classified as a result of this legislation.

### **Community impacts and community involvement:**

The construction contracting community, including contractors certified with the State of Oregon as Disadvantaged, Minority, Women, or Emerging Small Businesses became involved when the Chief Procurement Officer advertised and publicly noticed the project on the City's Online Procurement System on June 26, 2018. A public notice was also posted in the Daily Journal of Commerce on June 29, 2018.

Potential bidders were able to review the competitive solicitation, attend a pre-bid meeting, ask questions, provide comments and submit a bid in response to the Invitation to Bid (ITB). Bids

received resulted in the award of the construction contract. Procurement Services managed the procurement process.

No known person or group will be testifying.

**Budgetary Impact Worksheet**

**Does this action change appropriations?**

- YES:** Please complete the information below.
- NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount