

Exhibit A

AMENDMENT NO. 1
Subrecipient Contract No. 32001511

The above referenced Subrecipient Contract between the City of Portland (City) acting by and through its Portland Housing Bureau (PHB) and Clean Energy Works d.b.a. Enhabit (Subrecipient) is hereby amended as follows:

Amend Items 1, 4, 5, and Sections II, III and IV:

1. Effective Date and Duration

This contract shall become effective on May 15, 2017, and shall terminate on June 30, 2018.

4. Compensation

The amount of compensation shall not exceed \$176,000 in the City FY 17-18 budget (\$176,000 in General Funds). The compensation requirements are contained in Section V. **The final invoice is due Thursday, July 5, 2018.**

5. Reporting

The reporting requirements are contained in Section IV. **An interim report is due January 15, 2018, and data to develop a final report is due July 5, 2018.**

Section II: Commitment to Equity Agenda

Section II, Reporting, is amended to strike the following language:

~~For this subrecipient contract, the required Equity Assessment and Plan is not required because this is a small contract for a pilot program and the duration of the contract is under one year.~~

Section III: Performance Measures

Section III, A, is amended to read as follows:

A. Outputs:

- Through the Flood Insurance Savings Program, provide services to reduce flood insurance expenses to at least 83 low-income homeowners in the Johnson Creek floodplain in the Lents and Powellhurst-Gilbert neighborhoods.

B. Outcomes:

- After Enhabit serves clients through the Flood Insurance Savings Program, the goal is 90% of clients will receive reductions in their flood hazard insurance by July 30, 2018.

Section IV: Periodic Reporting

Section IV, A, is amended to read as follows:

- A. A final evaluation report for the pilot and expanded Flood Insurance Savings Program must be submitted to PHB Contract Manager by July 5, 2018.

Section V: Compensation and Method of Payment

The compensation is amended to increase the contract total by \$100,000 in General Funds, resulting in a new contract total not to exceed \$176,000.

Exhibit A

Amended EXHIBIT C

Enhabit

Invoice

TO: City of Portland/PHB
 Attn: Jacob Sherman
 421 SW 6th Avenue, Suite 500
 Portland, Oregon 97204

Request for Payment #: _____

Contract #: 32001511

Billing Period: _____

Contract Period: 05/15/2017 – 06/30/2018

General Funds: Neighborhood Stabilization (Lents Special Approp: #9MFSA0000125)

CATEGORY	BUDGET	AMOUNT THIS INVOICE	BILLED YTD	BALANCE
Personnel	\$17,000			
Operating	\$6,050			
Admin	\$2,950			
SUBTOTAL	\$26,000			

General Funds: Tech. Assistance & Outreach (Lents Special Approp: #9MFSA0000123)

CATEGORY	BUDGET	AMOUNT THIS INVOICE	BILLED YTD	BALANCE
Personnel	\$37,500			
Operating	\$5,000			
Admin	\$7,500			
SUBTOTAL	\$50,000			

General Funds: NAME (Lents Special Approp:####)

CATEGORY	BUDGET	AMOUNT THIS INVOICE	BILLED YTD	BALANCE
Personnel	XXX			
Operating	XXX			
Admin	XXX			
SUBTOTAL	\$100,000			
TOTAL	\$176,000			

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Preparer's Name & Title: _____ Date: _____

Signature

Email: _____ Phone: _____

Authorizing Signature: _____ Date: _____

NOTE: This form must be recreated on the agency's letterhead that includes contact information or the invoice will not be valid.