



City of Portland, Oregon
Bureau of Development Services
Office of the Director
FROM CONCEPT TO CONSTRUCTION

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October 11, 2017

To: Mayor Ted Wheeler
Commissioner Chloe Eudaly
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Dan Saltzman

From: Rebecca Esau, Interim Director *Re*
Bureau of Development Services

Subject: Appointments to the Development Review Advisory Committee (DRAC)

Portland City Code Title 3.30.030 specifies that members of the Development Review Advisory Committee (DRAC) may serve up to two 3-year terms. Current DRAC member Claire Carder has completed a first term, is eligible for reappointment, and has expressed interest in continuing to serve on the DRAC. In addition, after a thorough review process, I am recommending three candidates for appointment to vacant DRAC positions for 3-year terms running from October 11, 2017 through October 10, 2020.

The tables below show the recommendations for reappointment and appointment:

Reappointment

Member	Position	Current Status	Current Term Ends	Reappointment
Claire Carder	Neighborhood Coalition Land Use Committees	1 st Full Term	Oct. 11, 2017	2 nd Full Term, ending Oct. 10, 2020

Claire Carder has just completed her first 3-year term as a DRAC Member representing Neighborhood Coalition Land Use Committees. Claire's years of work in the neighborhoods and commitment to equitable and transparent development review has proven to be a beneficial resource to the DRAC. I recommend that Claire be reappointed for a second 3-year term as indicated.

New Appointments

Candidate	Position	Affiliation
Alexander Boetzel	Environmental Conservation & Green Building	Green Hammer
Sarah Radelet	Land Use Planning Professionals	Strata Land Use Planning
Martha Williamson	Public Works Permit Customers	Humber Design Group, Inc.

Alexander Boetzel is the Chief Operation Officer at Green Hammer, one of the first green builders in Oregon to focus solely on environmentally friendly construction. Alexander has over 25 years of experience in construction and building science, is a Certified Passive House Consultant, and has consulted on many passive house, LEED, and green residential projects in the US and Europe.

Sarah Radelet has been practicing as a private planning consultant since 2011, and since 2015 has been the Owner/Principal Planner of Strata Land Use Planning. Sarah provides land use planning services to developers, including preparation of land use applications, facilitation of planning projects through City land use and permitting processes, and research and analysis. Previously Sarah worked for the City of Portland for 14 years in a variety of capacities with BDS Land Use Services.

Martha Williamson is a Senior Associate/Senior Project Manager at Humber Design Group, Inc. with 18 years of experience focused mostly on the private development of urban sites. Martha has expertise in stormwater management and public works permits associated with urban infill projects. Martha works regularly with City staff from several bureaus on public works permits and is very familiar with City development review services and processes. Martha is a licensed Professional Engineer in Oregon.

These three candidates would bring a wealth of expertise and experience to the DRAC. I recommend that Alex, Sarah, and Martha be appointed to 3-year terms on the DRAC. Their appointments will help ensure that the good work of the DRAC continues on behalf of BDS and other City bureaus, the development industry, and the community.

With these appointments, one vacant position (Small Businesses) would remain on the DRAC. We are currently actively recruiting candidates for that position. I have enclosed an updated DRAC membership list reflecting these new appointments.



Office of Mayor Ted Wheeler
City of Portland

October 11, 2017

As Mayor and Commissioner of Finance & Administration, I request Council confirmation of the following appointments to the Development Review Advisory Committee (DRAC).

New Appointments Filling Vacant Positions

<u>Name</u>	<u>Membership Category</u>	<u>Term</u>
Alexander Boetzel	Environmental Conservation & Green Building	Oct. 11, 2017 – Oct. 10, 2020 (1 st Full Term)
Sarah Radelet	Land Use Planning Professionals	Oct. 11, 2017 – Oct. 10, 2020 (1 st Full Term)
Martha Williamson	Public Works Permit Customers	Oct. 11, 2017 – Oct. 10, 2020 (1 st Full Term)

Re-Appointment of Existing Member

<u>Name</u>	<u>Membership Category</u>	<u>Term</u>
Claire Carder	Neighborhood Coalition Land Use Committees	Oct. 12, 2017 – Oct. 11, 2020 (2 nd Full Term)

Alexander Boetzel is the Chief Operation Officer at Green Hammer, one of the first green builders in Oregon to focus solely on environmentally friendly construction. Alexander has over 25 years of experience in construction and building science, is a Certified Passive House Consultant, and has consulted on many passive house, LEED, and green residential projects in the US and Europe.

Statement from Alexander Boetzel:

“Portland is a vibrant and thriving city and its further development is important to allow for the growth necessary to both welcome the people moving to Portland as new neighbors and provide the infrastructure and amenities vital to improve the quality of life of the entire community. An effective and efficient development review process is critical to this goal. I would like to serve on the committee to advise on strategies to ensure healthy and sustainable growth, while protecting some of Portland’s most important resources – land, air, and water.”

Sarah Radelet has been practicing as a private planning consultant since 2011, and since 2015 has been the Owner/Principal Planner of Strata Land Use Planning. Sarah provides land use planning services to developers, including preparation of land use applications, facilitation of planning projects through City land use and permitting processes, and research and analysis. Previously Sarah worked for the City of Portland for 14 years in a variety of capacities with the Bureau of Development Services' Land Use Services Division.

Statement from Sarah Radelet:

"With my experience working for 14 years for the City of Portland, I have a good understanding of the mandates and constraints that the City faces. With the last several years working in private practice, I have gained a good understanding of the challenges that developers confront developing in the City. With these dual perspectives, I feel that I can contribute feedback and ideas to the DRAC to make Portland an even better place to develop."

Martha Williamson is a Senior Associate/Senior Project Manager at Humber Design Group, Inc. with 18 years of experience focused mostly on the private development of urban sites. Martha has expertise in stormwater management and public works permits associated with urban infill projects. Martha works regularly with City staff from several bureaus on public works permits and is very familiar with City development review services and processes. Martha is a licensed Professional Engineer in Oregon.

Statement from Martha Williamson:

"I have lived and worked in Portland for 16 years and would love to be part of a committee that helps the development review process. I genuinely care for Portland and feel that I could help this committee. I have worked on urban infill projects in Portland for my entire career as a Civil Engineer and I am very familiar with the development review process. I regularly meet with BES and PBOT to work through challenging project designs and schedules. I am a natural problem solver and I enjoy being part of a team."

Claire Carder has just completed her first 3-year term as a DRAC Member representing Neighborhood Coalition Land Use Committees. Claire's years of work in the neighborhoods and commitment to equitable and transparent development review has proven to be a beneficial resource to the DRAC.

Statement from Claire Carder:

"I am committed to public service and community involvement and have experience, professionally and in volunteer work for my local neighborhood association, that I believe helps inform the work of the DRAC."

Respectfully submitted,

Ted Wheeler
Mayor

TW/lt

1113

Agenda No.

APPOINTMENT REPORT

Title

Reappoint Claire Carder and appoint Alexander Boetzel, Sarah Radelet, and Martha Williamson as members to the Development Review Advisory Committee for three-year terms (Report)

INTRODUCED BY Commissioner/Auditor: Mayor Wheeler	CLERK USE: DATE FILED <u>OCT 03 2017</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Wheeler <i>kc</i> Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Eudaly	Mary Hull Caballero Auditor of the City of Portland By: <i>[Signature]</i> Deputy
BUREAU APPROVAL Bureau of Development Services <i>Rebecca Esau</i> Rebecca Esau, Interim Director	ACTION TAKEN: OCT 11 2017 CONFIRMED
Prepared by: Leanne Torgerson Date Prepared: September 25, 2017	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan	
Council Meeting Date October 11, 2017	

AGENDA
TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Eudaly	_____	_____
Wheeler	✓	