

## ORDINANCE No. 188635

\*Authorize a five-year price agreement with Relay Resources for janitorial services at multiple Portland Parks & Recreation locations for a contractual total not to exceed \$5,495,216 (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. Clean, welcoming recreation facilities and sites are essential to Portland Parks & Recreation's ability to provide exemplary park and recreation services to the people of Portland.
2. In accordance with City Code 5.33.110, it is the policy of the City to procure services from a Qualified Rehabilitation Facility (QRF) at the price determined by the State Procurement Office if the product or service meets the City's needs.
3. Relay Resources, formerly known as Portland Habilitation Center, Inc. (PHC) is certified by the State of Oregon as a Qualified Rehabilitation Facility (QRF). They are a nonprofit community rehabilitation program and vocational service provider whose purpose it is to assist and encourage disabled individuals.
4. In accordance with City Code 5.33.110.D, the City may purchase the required product or service from any QRF without competition between QRFs.
5. The City has verified with the State of Oregon, Department of Administrative Services that the selected QRF is in good standing. Their pricing has been validated through the State's verification procedures as required in City Code 5.33.110.D.3.
6. Relay Resources is subject to City Code 3.99, Fair Wage Policies. The minimum wage rate is determined by the City each fiscal year. Increases for the Fair Wage policy and cost of living average 5% annually. An amount of \$204,114.31 (equaling 5% for four annual adjustments) is included in the total not to exceed amount for these increases.
7. On occasion, Parks & Recreation requires janitorial services beyond those regular services specified in the price agreement. An amount of \$261,676.96 (equaling 5% of each year's service amount) is included in the total not to exceed amount for these irregular additional services.
8. Appropriation is included in the FY 2017-18 Budget.

NOW, THEREFORE, The Council Directs:

- a. The Chief Procurement Officer is authorized to execute a 5-year price agreement with Relay Resources and all subsequent amendments subject to approval as to form by the City's Attorney's office at a cost not to exceed \$5,495,216.22. Such contract shall be in a form substantially in accordance with that attached as Exhibit A, as approved to form by the City Attorney.
- b. The Commissioner and City Auditor are hereby authorized to make payments to the contractor, chargeable to the appropriate project cost object when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists to prevent a disruption in service to the City's customers and a delay in the delivery of essential City services; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: **OCT 04 2017**  
Commissioner Fritz  
Prepared by: Danielle Solomon  
July 8, 2017

**Mary Hull Caballero**  
Auditor of the City of Portland  
By   
Deputy

*five price*

Title

\*Authorize a 5-year ~~participating~~ agreement with Relay Resources for janitorial services at multiple Portland Parks & Recreation locations for a contractual total not to exceed \$5,495,216.22 (Ordinance)

<p style="text-align: center;"><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Fritz</b></p>	<p>CLERK USE: DATE FILED <u>SEP 26 2017</u></p>
<p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance &amp; Administration - Wheeler</p> <p>Position 1/Utilities - Fritz <i>Amund Fritz</i></p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u><i>Susan Larson</i></u> Deputy</p> <p>ACTION TAKEN:</p>
<p style="text-align: center;"><b>BUREAU APPROVAL</b></p> <p>Bureau: Parks Bureau Head: Mike Abbate <i>Mike Abbate</i></p>	
<p>Prepared by: Danielle Solomon Date Prepared: July 6, 2017</p>	
<p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p><b>City Auditor Office Approval:</b> required for Code Ordinances</p>	
<p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>CF</i></p>	
<p>Council Meeting Date <b>October 4<sup>th</sup>, 2017</b></p>	

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____</p> <p><b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input type="checkbox"/></p>
<p><b>REGULAR</b> <input checked="" type="checkbox"/> <b>Total amount of time needed: 10 minutes</b> (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	_____	