

ORDINANCE No. 188407

*Authorize a contract with Dell Marketing L.P. to purchase Microsoft Office 365 licenses and Microsoft software as a service for a not to exceed amount of \$7,000,000 for a five year period (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:


1. The Office of Management and Finance, Bureau of Technology Services (BTS) is responsible for the deployment and operation of the City's email system and workstation productivity software. To this end, BTS has established Microsoft Outlook and the Microsoft Office productivity suite as the standards for City workstations, and manages the periodic updates of these systems.
2. The City is currently using the Microsoft Office 365 productivity suite, and a new contract is necessary.
3. This project will renew the City's ability to use Microsoft's Online Services, including but not limited to: Office 365 for all of the City of Portland staff currently using Microsoft's e-mail and calendaring software, renewal of Microsoft software as a service, and provide for the purchase of additional licenses as needed.
4. The not to exceed amount includes approximately \$7,000,000 for Microsoft Office 365 licenses, and Microsoft software as a service.
5. In accordance with City Code 5.33.160, the City may participate in Permissive Cooperative Procurements to establish contracts or price agreements for the acquisition of goods or services.
6. On May 5, 2017, in accordance with PCC 5.33.160, the City posted a Notice of Intent to Award a Contract using a Permissive Cooperative Procurement to Dell Marketing L.P.
7. Dell Marketing L.P. has a current City of Portland business license tax account, and has certified its compliance with the Equal Benefits Program, and the EEO Certification. Dell Marketing LP is not a State certified firm.

NOW, THEREFORE, the Council directs:

- a. The Chief Procurement Officer is authorized to execute and amend an agreement with Dell Marketing LP for Microsoft Office 365 licenses and Microsoft software as a service for a contractual total not to exceed \$7,000,000.00, provided the agreement has been approved as to form by the City Attorney's Office.

Section 2. The Council declares that an emergency exists as a delay in executing this agreement may result in additional expenses and suspend the use of mission critical email and productivity software to the City of Portland; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: MAY 31 2017

Mary Hull Caballero
Auditor of the City of Portland
By 

Deputy

Commissioner: Mayor Ted Wheeler
Prepared by: James Moering
Date Prepared: May 8, 2017

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Agenda No. **188407**
ORDINANCE NO.
 Title

a contract

*Authorize an ~~agreement~~ with Dell Marketing L.P. to purchase Microsoft Office 365 licenses and Microsoft software as a service for a not to exceed amount of \$7,000,000 for a five (5) year period (Ordinance)

INTRODUCED BY Commissioner/Auditor: Mayor Ted Wheeler	CLERK USE: DATE FILED <u>MAY 23 2017</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Wheeler Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety -Eudaly	Mary Hull Caballero Auditor of the City of Portland By: <u>Lucan Parsons</u> Deputy
BUREAU APPROVAL Bureau: OMF BRFS/Procurement Bureau Head: Ken Rust OMF CAO: Tom Rinehart <u>TR</u> Prepared by: James Moering Date Prepared: May 15, 2017	ACTION TAKEN:
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter Council Meeting Date: May 31, 2017	

AGENDA TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	_____	
4. Eudaly	4. Eudaly	✓	
Wheeler	Wheeler	✓	