



**City of Portland, Oregon**  
**Bureau of Development Services**  
**Office of the Director**  
FROM CONCEPT TO CONSTRUCTION

Ted Wheeler, Mayor  
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May 24, 2017

**To:** Mayor Ted Wheeler  
Commissioner Chloe Eudaly  
Commissioner Nick Fish  
Commissioner Amanda Fritz  
Commissioner Dan Saltzman

**From:** Rebecca Esau, Interim Director *RE*  
Bureau of Development Services

**Subject:** Appointments to the Mechanical Code Board of Appeal

**Recommendations**

The current Mechanical External Appeal Board terms expired August 31, 2014. Portland City Code 27 requires that the Mechanical Board of Appeal have 3 members appointed by the Mayor. All members must be qualified by experience and training to pass upon the safety of installations and apparatus regulated by Title 27, Heating and Ventilation Regulations. The most recent members were Andrew McCann, Creighton Kearns, and Greg Pelser. There was one alternate on the Mechanical board: Douglas Brown. His term also expired on August 31, 2014. All of the current members and the alternate have served on the board for more than 2 terms and are not eligible for renewal.

**I am recommending Greg Douglass, John Karasaki, and Milo Coy be appointed to Mechanical Board Code of Appeal.**

**Greg Douglass** - Greg has worked in heating and air conditioning industry for 25 years. He has worked the first 12 years as an installer and the last 13 years as a project manager. He has work experience in both residential and commercial construction. Greg works for Sky Heating and Air Conditioning in the Portland area.

**John Karasaki, P.E.** - John is registered Mechanical Engineer in the state of Oregon. He has over 15 years of design and/or evaluation of mechanical systems for hospitals, offices, schools, prisons, museums, data centers and a few industrial facilities. For the past 12 years he has been working with residential and light commercial HVAC contractors. John has served on several industry committees and organizations.

**Milo Coy** - Milo has 20 years of experience in the heating and sheet metal industry. He has been a partner in Viking Heating and Sheet metal for the last 10 years. Milo has worked a variety of projects including restaurant work.

The table below lists the recommendation and member for reappointment along with his Building Code Board of Appeal position and status:

<b>Member</b>	<b>Current Status</b>	<b>Appointments</b>
Greg Douglass	New	1st Full Term, ending May 23, 2020
John Karasaki	New	1st Full Term, ending May 23, 2020
Milo Coy	New	1st Full Term, ending May 23, 2020

With these proposed appointments, there will be three vacant alternate positions available on the Mechanical Code Board of Appeal and we are continuing our outreach efforts to fill these vacant positions.



**Office of Mayor Ted Wheeler**  
City of Portland

May 24, 2017

As Mayor and Commissioner of Finance & Administration, I request Council confirmation of the following appointments to the Mechanical Code Board of Appeal.

New Appointments

Greg Douglass  
(filling a vacant position)

John Karasaki  
(filling a vacant position)

Milo Coy  
(filling a vacant position)

Term

May 24, 2017 through May 23, 2020 (1<sup>st</sup> Full Term)

May 24, 2017 through May 23, 2020 (1<sup>st</sup> Full Term)

May 24, 2017 through May 23, 2020 (1<sup>st</sup> Full Term)

Respectfully submitted,

Ted Wheeler  
Mayor

TW/lt

Agenda No.  
**APPOINTMENT REPORT**  
Title

Appoint Greg Douglass, John Karasaki, and Milo Coy to the Mechanical Code Board of Appeal for ~~first, 3-~~  
~~year~~ terms to expire May 23, 2020 (Report)

<p><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Wheeler</b></p>	<p>CLERK USE: DATE FILED <u>MAY 16 2017</u></p>
<p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Wheeler <i>MD</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Eudaly</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p>
<p><b>BUREAU APPROVAL</b></p> <p>Bureau: Bureau of Development Services</p> <p><i>[Signature]</i></p> <p>Rebecca Esau, Interim Director</p> <p>Prepared by: Leanne Torgerson Date Prepared: May 15, 2017</p>	<p><b>ACTION TAKEN:</b></p> <p>MAY 24 2017 CONFIRMED</p>
<p>Financial Impact &amp; Public Involvement Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, charter, Comp Plan</p> <p>Council Meeting Date <b>May 24, 2017</b></p>	

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	✓	
3. Saltzman	✓	
4. Eudaly	✓	
Wheeler	✓	