



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
1120 SW Fifth Ave., Suite 1250
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-5384
TTY (503) 823-6868

REPORT TO COUNCIL

Date: December 21, 2016
To: Mayor Charlie Hales
From: Fred Miller, Chief Administrative Officer
Subject: Accept the annual report of the Public Safety General Obligation Bond Program Independent Citizens Committee (Report)

The role of the ICC is to review bond expenditures and provide annual reports to Council on whether such expenditures adhere to voter-approved uses. The ICC does not provide either a financial or performance auditing function, and can only proceed with the information presented to it at its quarterly meetings. With this observation, ICC members believe they have been kept fully informed by City staff and are satisfied with the quality and presentation of information presented regarding the projects.

This annual report of the ICC provides a summary of the origin and development of the GO Bond ICC, the status of the program, and final reports from the two remaining projects nearing completion. This will be the last annual report to Council, as all projects are either completed or nearly completed. ICC quarterly meetings will continue until the remaining two projects are completely finished.

I recommend that Council accept the report.

As the Chief Administrative Officer with responsibilities for the Public Safety General Obligation Bond program, I am pleased to convey the annual report of the program's Independent Citizen Committee (ICC), attached as **Exhibit A**.

The ICC has been meeting quarterly since March 2011. The following processes and organizational structures have been put in place to ensure timely and accurate information to the citizen members of the ICC:

- Project oversight committees (POC) are established for the four projects receiving funding from the GO Bond.
- City project staff prepares standard and quarterly status reports, then submits them for review and approval by their respective POC who then submit them to the ICC.
- The ICC meets quarterly with City project staff and POC members to discuss the projects' financial and physical progress and any issues or concerns. These meetings will continue quarterly until bond proceeds are expended.
- The ICC prepares quarterly reports for the CAO summarizing the program's status and the respective progress of the four public safety projects funded by the GO bond program.
- The ICC prepares an annual report for the CAO to submit to City Council.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Agenda No.
REPORT
Title

Accept the final annual report of the Public Safety General Obligation Bond Program Independent Citizens Committee (Report)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p>	<p>CLERK USE: DATE FILED DEC 13 2016</p>
<p>COMMISSIONER APPROVAL <i>[Signature]</i> Mayor—Finance and Administration - Hales</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p>
<p>Position 1/Utilities - Fritz</p>	<p>By: <i>[Signature]</i> Deputy</p>
<p>Position 2/Works - Fish</p>	
<p>Position 3/Affairs - Saltzman</p>	
<p>Position 4/Safety - Novick</p>	
<p>BUREAU APPROVAL Bureau: Office of Management & Finance Bureau Head: Fred Miller, CAO Division Manager: Jane Braaten <i>[Signature]</i></p>	
<p>Prepared by: Ethan Cirno Date Prepared: Nov. 16, 2016</p>	<p>ACTION TAKEN: DEC 21 2016 ACCEPTED</p>
<p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date December 21, 2016</p>	

AGENDA

TIME CERTAIN

Start time: 9:45 am

Total amount of time needed: 30 minutes
(for presentation, testimony and discussion)

CONSENT

REGULAR

Total amount of time needed: _____
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	