

**IMPACT STATEMENT**

**Legislation title:** Authorize an Intergovernmental Agreement (IGA) with the State of Oregon, Department of Consumer and Business Services, Building Code Division for Plan Review, Inspection, and Building Official Services (Ordinance)

**Contact name:** Deborah Sievert Morris, Bureau of Development Services (BDS)  
**Contact phone:** (503) 823-7338  
**Presenter name:** Deborah Sievert Morris, Bureau of Development Services (BDS)

**Purpose of proposed legislation and background information:**

The City of Portland, Bureau of Development Services has construction permit plans submitted for review and inspection requests that City of Portland staff are unable to complete on a timely basis.

The City of Portland has requested the assistance of the State of Oregon, Department of Consumer and Business Services, Building Code Division (BCD) plan review and inspection staff to provide review and inspection services on specific building projects.

The Intergovernmental Agreement sets out statement of work, terms and reimbursement for BCD for provision of services to the City of Portland.

**Financial and budgetary impacts:**

The net effect of this ordinance is zero. BCD will receive portion (up to 90%) of revenues collected on permits for the plan review and permitting services provided to BDS associated with these permits. The number of projects referred to BCD is estimated at approximately 20 per month.

**Community impacts and community involvement:**

This ordinance proposes to delegate plan review and inspection services on projects where timely provision of services is unattainable to BCD. This will result in fewer delays in overall development review process and more timely provision of services to applicants and the public in general.

**Budgetary Impact Worksheet**

**Does this action change appropriations?**

- YES: Please complete the information below.
- NO: Skip this section

| Fund | Fund Center | Commitment Item | Functional Area | Funded Program | Grant | Sponsored Program | Amount |
|------|-------------|-----------------|-----------------|----------------|-------|-------------------|--------|
|      |             |                 |                 |                |       |                   |        |
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**City of Portland, Oregon**  
**Bureau of Development Services**  
**Office of the Director**

FROM CONCEPT TO CONSTRUCTION

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Date: September 28, 2016

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To: Mayor Charlie Hales  
Commissioner Nick Fish  
Commissioner Amanda Fritz  
Commissioner Steve Novick  
Commissioner Dan Saltzman

From: Paul L. Scarlett, Director  
Bureau of Development Services

PLS

RE: Bureau of Development Services Ordinance to Authorize Intergovernmental Agreement (IGA) with the State of Oregon

The Bureau of Development Services (BDS) has prepared an ordinance authorizing an Intergovernmental Agreement (IGA) with the State of Oregon, Department of Consumer and Business Services, Building Code Division for Plan Review, Inspection, and Building Official Services.

## **Background**

The City of Portland, Bureau of Development Services has construction permit plans submitted for review and inspection requests that City of Portland staff are unable to complete on a timely basis.

The City of Portland has requested the assistance of the State of Oregon, Department of Consumer and Business Services, Building Code Division (BCD) plan review and inspection staff to provide review and inspection services on specific building projects.

The Intergovernmental Agreement sets out statement of work, terms and reimbursement for BCD for provision of services to the City of Portland.

Through this Ordinance, City Council votes to authorize the Director of the Bureau of Development Services to enter into an IGA for the State of Oregon plan review and inspection staff to provide review and inspection services on specific plans for projects submitted to the City of Portland.