

IMPACT STATEMENT

Legislation title: Authorize a contract with PassportParking, Inc., for the purchase of a Mobile Parking Payment System for a contractual total not to exceed \$1,515,174.00 (Procurement Report – RFP No. 000001110).

Contact name: Malisa McCreedy

Contact phone: 503-823-5810

Presenter name: Christine Moody, Chief Procurement Officer



Purpose of proposed legislation and background information:

The purpose of this legislation is to authorize the Chief Procurement Officer to execute a contract for a Mobile Parking Payment System (MPPS) with PassportParking, Inc., to provide a mobile device parking payment system for the City's on-street paid parking system. The new paid parking system will allow customers to pay for their parking using mobile devices such as "smart" phones. The availability of an additional payment method will offer greater convenience to the parking public and eliminate the need for the customer to visit the meter or pay station.

No revenues will be impacted by this legislation.

This legislation does not change existing City policy.

Financial and budgetary impacts:

Under the MPPS, the parking customer using the mobile payment system will pay a per transaction convenience fee. Convenience fees paid by mobile payment parking customers will equal the payout to the vendor; any agreement will be cost neutral to the City. The estimated value of the contract is \$1,515,174 dollars over five (5) years. The level of confidence for this estimate is moderate. The final amount will depend on the percentage of customers using the service. PBOT will use the budget monitoring process (BuMP) to adjust estimated revenues and appropriations based on customer usage.

Some budget impact will occur during the first year of implementation as new explanatory signs are installed, and a small amount of staff time (approximately 10% of one (1) FTE) is devoted to successful project launch. The minimal expense for new signs will be covered by the FY16-17 budget in cost center "TRTS000005 – Parking Operations", and the appropriation for convenience fee and an equal amount of revenue will be added in the budget monitoring process once the contract amount is finalized. The overall result will be essentially revenue neutral.

Community impacts and community involvement:

The technology contracting community, including contractors certified with the State of Oregon as D/M/W/ESB firms became involved when the public notice was posted on the City's On-line Procurement Center on September 29, 2015.

Potential proposers were able to review the competitive solicitation, ask questions, provide comments, and submit a proposal response to the competitive Request for Proposals (RFP). Proposals received resulted in the award of a contract. Procurement Services facilitated the solicitation and evaluation process and no protests were received.

A representative from the Minority Evaluator Program participated as part of the RFP evaluation committee. No known persons or groups will be testifying. No future public involvement is anticipated or necessary for this request.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES: Please complete the information below.
- NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount