187941

IMPACT STATEMENT

Legislation title: Authorize an Intergovernmental Agreement with the City of Gresham for the City of Portland to conduct transient lodging tax audits of Gresham hotels on behalf of the City of Gresham (Ordinance)

Contact name: Scott Karter
Contact phone: 5-2470
Presenter name: N/A – Consent Agenda

Purpose of proposed legislation and background information:

The City of Portland and the City of Gresham administer similar transient lodging (hotel) tax programs. These taxes are paid by hotel guests to hotel operators. The hotel operators in turn remit these taxes to the cities.

The Portland Revenue Division currently has a full-time position dedicated to auditing the transient lodging tax returns submitted by Portland hotels. Gresham has identified a need for audit services, but at this time there is not enough workload for Gresham to justify adding a dedicated position. It has been determined that these services could be performed more efficiently by the Portland auditor.

Financial and budgetary impacts:

Gresham has budgeted $5,000 for transient lodging tax audits for the fiscal year ended June 30, 2017. Under the proposed IGA, Portland would conduct approximately five hotel audits on behalf of Gresham. Portland will bill Gresham for the actual costs of performing these audits, not to exceed $5,000.

Community impacts and community involvement:

There are no foreseeable community impacts that would result from the proposed legislation. The legislation would only affect the operators of hotels in Gresham and the proposed legislation is an effort to increase compliance with existing transient lodging tax laws. Community involvement would therefore not be appropriate for this item.

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Budgetary Impact Worksheet

Does this action change appropriations?

☐ **YES**: Please complete the information below.

☒ **NO**: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount