

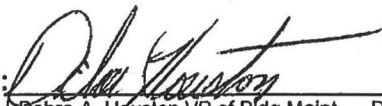
CITY OF PORTLAND
PRICE AGREEMENT NO. 31000239
AMENDMENT NO. 9

FOR
CUSTODIAL SERVICES
THE PORTLAND BUILDING

The Agreement was made and entered into on the 1ST day of February, 2011 by and between Portland Habilitation Center, Inc., hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. This Amendment #9 shall extend the Agreement term for an additional six (6) months, from May 1, 2016 through and including October 31, 2016. There shall be no change to the rates.
2. This Amendment #9 shall increase the Consideration according to the QRF Proposal, attached hereto as Attachment A, by \$298,301.82 for the six-month extension for a contractual total not to exceed amount of \$2,921,645.11.
3. In accordance with Portland City Code 3.99, Fair Wage Policies, this Agreement for janitorial services requires that impacted workers be compensated at the minimum hourly rate as determined by City Council. Effective July 1, 2016, the minimum wage rate for all personnel employed in the performance of this Price Agreement shall be \$15.05 per hour.
4. All other terms and conditions to remain unchanged.

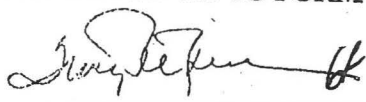
PORTLAND HABILITATION CENTER, INC.

BY:  June 9, 2016
 (Debra A. Houston VP of Bldg Maint. Date

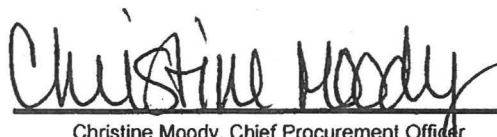
Address: 5312 NE 148th Avenue
 Portland, OR 97230
 Telephone No. 503-261-1266
 Email: kgodinez@phcnw.com

Approved as to form:

APPROVED AS TO FORM


 CITY ATTORNEY 6/10/16

CITY OF PORTLAND
 BY:

 6/14/16
 Christine Moody, Chief Procurement Officer Date

ATTACHMENT A



April 4, 2016

Edina Na-Songkhla
 Dispatcher/Scheduler
 City of Portland Facilities
 1120 SW Fifth Avenue, Room 1204
 Portland, OR 97204

RE: Contract #31000239, Janitorial Services at The Portland Building;
FOY4 Period of Performance: February 1, 2015 through January 31, 2016
Effective November 1, 2015 through April 30, 2016
6 Month Extension – May 1, 2016 through October 31, 2016

Dear Edina:

We have based our revised proposal on Diane Seaton's email dated March 30, 2016, requesting a proposal to extend our current contract for an additional 6 months. We are pleased to let you know we are able to maintain our current price for the 6 months. Our pricing is:

Pricing	
Effective 5/1/2016-10/31/2016	
Month	6 Months
\$49,716.97	\$298,301.82

Our additional janitorial hourly rates are: \$28.00/hour (on an as-ordered basis)
 \$33.50/hour (O-T/weekends/holidays)
 Materials will be charged-back, as required.

Our costing is based on observing the following Union holidays: New Year's Day, Martin Luther King, Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. If one of these holidays falls on a Saturday, it will be observed on Friday, and if it falls on Sunday, it will be observed on Monday. PHC will be at your building to provide services, as defined by this Contract, on other than the above listed days.

Please let me know if you have any questions or need additional information concerning this matter.

As always, we greatly appreciate your business and continued support of our mission to provide training and employment opportunities to people with disabilities.

Sincerely,

James A. Rivera
 Director of Contracts & Administrative Services

JAR:keg

Cc: Marina Cresswell
 Attachments



DEPARTMENT OF ADMINISTRATIVE SERVICES
Request for Price Approval

For Janitorial Services, Contract #31000239
 (Product or Service).

Total Price: \$298,301.82, per 6 months (5/1/2016-10/31/2016)
 (month, year, each, doz.)

Requesting Agency: City of Portland - The Portland Building

Requesting QRF: Portland Habilitation Center, Inc.

Agency and QRF agree the proposed price and supporting documentation meets the requirements of OAR 125-055-0030.

Christine Hardy, date: 5/20/16
 Authorized Agency Signature

_____, phone # _____

Email Address Portland Habilitation Center, Inc.
By: J. Rivera, QRF, date: April 4, 2016
 Authorized QRF Signature

c/o James A. Rivera: Jriviera@phenw.com, phone #503-261-1266, ext 196
 Email Address

DAS has reviewed the submitted documentation supporting the price offered by the QRF and approves the price for procurement of the above stated product or service in accordance with OAR 125-055-0030.

[Signature], date: 4/6/16
 DAS QRF Coordinator

Revised
 3/19/2013

VII. BUILDING CLEANING/TASK SCHEDULE

The Portland Building – Includes City Kids

Trash & Composte is picked-up once a day

Services Provided for all Spaces								
Tasks	SA	SU	M	T	W	TH	F	
Empty and wipe all Full trash containers in public or common areas only			X	X	X	X	X	
Pick-up trash in central area only			X	X	X	X	X	
Spot clean all vertical surfaces to remove fingerprints/soil			X	X	X	X	X	
Clean all drinking fountains			X	X	X	X	X	
Pollice all outside sidewalks, entrances, empty trash containers			X	X	X	X	X	
Damp mop all spots and spills			X	X	X	X	X	
Spot clean carpets			X	X	X	X	X	
Clean all elevator cabs			X	X	X	X	X	
Before end of shift restock restrooms on 1 st & 2 nd floors only			X	X	X	X	X	
Clean public restrooms once a day			X	X	X	X	X	
Respond to emergency pages			X	X	X	X	X	
Check emails, phone messages and logbook and make corrections			X	X	X	X	X	
Clean door glass in entrances			X	X	X	X	X	
Vacuum entrance mats			X	X	X	X	X	
Conference & Training Rooms: (during breaks in meetings)	SA	SU	M	T	W	TH	F	
Empty waste receptacles once a day			X	X	X	X	X	
Arrange furniture			X	X	X	X	X	
Clean spills and remove debris			X	X	X	X	X	
Dust or wipe – clean areas as needed			X	X	X	X	X	
Wipe down fitness center equipment				X	X	X		
Lunchrooms:	SA	SU	M	T	W	TH	F	
Lunchroom recycling all floors once a day			X	X	X	X	X	
Lunchroom composting all floors once a day			X	X	X	X	X	
As Needed (substitute morning cleaning when required)								
Apply Ice melt on sidewalk on perimeter of the building								
Snow removal; provide walk path on sidewalks and at entrances								
Remove leaves outside on sidewalk								
DAY CUSTODIAL SERVICE, Lobbies, Waiting Rooms, Public Corridors, Elevator Cabs, and Vestibules. Basement – 15th Floor								

Tasks	SA	SU	M	T	W	TH	F	
Empty scheduled waste receptacles			X	X	X	X	X	
Dust mop all areas using a Microfiber cloth			X	X	X	X	X	
Dust all horizontal surfaces within 72" in height								W
Clean all horizontal surfaces within 72" in height			X		X		X	
Sanitize and polish all drinking fountains			X	X	X	X	X	
Spot clean all walls, control panels, thresholds, and elevators			X	X	X	X	X	
Dust all high reach areas								S
Vacuum scheduled carpeted areas								W
Gather and arrange all reading materials								W
Dust all low reach area including baseboards and ledges								M
Vacuum all ceiling and wall air grills								M
Wash all ceiling and wall air grills								Q
Spot mop all resilient floor surfaces			X	X	X	X	X	
Complete mop all resilient floor surfaces			X		X		X	
Spot clean with spotting agent all carpet spots and spills			X	X	X	X	X	
WINDOW CLEAN SERVICE – INSIDE AND OUTSIDE	SA	SU	M	T	W	TH	F	
Inside, including ground floor retail area								A
Outside, including ground floor retail area 1x a year								A
Outside, ground floor only. Including retail area 1x a month for 9 months								M
Scope of Work for City Kids combined with the Portland Building								
Task	SA	SU	M	T	W	TH	F	
Vacuum								W
Pick-up trash 2x per day			X	X	X	X	X	
Thorough mop all spots & spills			X		X		X	
Carpet Cleaning								B
Carpet Cleaning Infant/Wobbler rm								Q