

IMPACT STATEMENT

Legislation title: * Amend contract with Portland Patrol, Inc. to extend the contract term and increase the total Contract amount by \$250,000.(Ordinance; amend Contract No. 30002191)

Contact name: Michael Jacobs, SmartPark General Manager

Contact phone: (503) 823-7527

Presenter name: Michael Jacobs

Purpose of proposed legislation and background information:

This ordinance will amend the contract with Portland Patrol, Inc. to extend the contract term to October 31, 2016 and increase the total Contract amount by \$250,000 to a total contract amount not to exceed \$3,404,000.

The City entered into a contract with Portland Patrol, Inc. on July 15, 2011 to provide security service through June 30, 2012 in the six (6) City-owned SmartPark garages. The Contract has been amended four times as follows:

- On April 25, 2012, Amendment 1 extended the term of the contract to June 30, 2016 and increased the contract amount to \$635,800 per year (Ordinance No. 185272).
- On August 3, 2015, Amendment 2 required compliance with the City of Portland Fair Wage Policy, increasing the contract by \$40,004.
- On October 22, 2015, Amendment 3 increased the Scope of Services to include security services for the Portland Streetcar Facility and increasing the contract by \$34,996. (Ordinance No. 187347)

Pursuant to Ordinance No. 187531 City Council authorized the Chief Procurement Officer to facilitate the use of the competitive solicitation process to continue to provide essentially these same services in accordance with City Code 5.33. Competitive solicitation No. 000296 was issued on April 8, 2016 with 5 proposals received May 20, 2016

To ensure that sufficient time is available to complete the RFP process and be certain that all proposals are fairly and objectively evaluated it is necessary to extend the termination date for Contract #30002191 with Portland Patrol, Inc. to October 31, 2016 and increase the not to exceed amount by \$250,000 to \$3,404,000. This extension ensures that security services are not interrupted and that City property is effectively protected.

Financial and budgetary impacts:

The cost for security services from July 1, 2016 through October 31, 2016 will be approximately \$250,000. The Funds for the contract expenses will come from the

Parking Facilities Fund (606000). The level of confidence is high that the expenses will come in on target.

No budget appropriation impacts.

Community impacts and community involvement:

This is a housekeeping measure to extend the current security services contract. Not approving this ordinance will risk an interruption of security services for the SmartPark and Streetcar facilities, potentially creating an unsafe environment for the public in and around the facilities.

Budgetary Impact Worksheet

Does this action change appropriations?

☐ **YES:** Please complete the information below.

☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

KK 6-7-16